

How to book an appointment

1. Click the button 'Book a Community Immunisation Session'. This will take you to the Central Immunisation Records Victoria (CIRV) booking portal. Then select 'Next'.
2. Create an account in CIRV before making an appointment for your child or yourself.(You will need an email address).
3. In 'Select an Immunisation Provider' choose **Greater Dandenong City Council**.
4. Enter a date range you want for your appointment and number of people to be vaccinated (Attendees) > Search.
5. Choose the venue and date that suits you from the available sessions.
6. Select time slot.
7. Add attendee – this is the child/person to be vaccinated.
8. When asked 'Is this for yourself?' Choose - 'No, this is for my dependant' (if you are making an appointment for your child).
9. Where asked 'Have you booked for this person before' Choose - 'No' (if this is the first time you are booking an appointment for this child in the CIRV system. *If you are having difficulty completing this booking form, choosing 'No' here may help.
10. Complete the personal detail for the child/person to be vaccinated including Medicare number if available. Ensure names are recorded exactly as on Medicare card or as previously entered.
11. Complete the contact details.
12. Select which vaccination is required. If your child has missed previous scheduled vaccinations or is overdue please choose **Other/Unknown Vaccine**.
13. SAVE.
14. You can now make a booking for another child/family member due to vaccination by choosing 'Add Attendee' and follow the same steps above.
15. Select **Next**.
16. Then **Confirm**.

You will receive an email confirmation once the booking is confirmed.

Your appointment can be cancelled or changed from the confirmation email, by going to the CIRV home page portal.cirv.vic.gov.au or by contacting Council's Immunisation team on 8571 1477.

Remember to bring your Medicare card and Green Health Record book.