

Business Permit Support Service



Grow·in
GREATER DANDENONG

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 GREATER
DANDENONG
City of Opportunity

City of Greater Dandenong

Starting, expanding, or buying a business?

Research and Plan how and where you want to operate your business.

The Business Permit Support Service team will **contact you** about what permits and registrations you need.

STEP 1: PREPARE

You have an **Idea** to start, expand or buy a business.

Complete the Business Permit Checklist.

STEP 2: APPLY

Prepare and lodge your applications.

STEP 3: ASSESSMENT

Your **business activities** will determine which permits and registrations you need and your application timelines.

3–12 Months	Planning	Timeline can depend on whether Council needs to: <ul style="list-style-type: none"> • Charge a fee • Advertise your plans to the public • Request further information • Perform an on-site inspection • Refer to Victorian Government agencies
1–2 Months	Building	
1–3 Months	Public Health	
2 Weeks	Local Laws	
2 Weeks	Civil Works	

Timelines are indicative only

STEP 4: OUTCOME

Council will communicate your permit and registration assessment **outcomes**.

With the right approvals in place, you can **operate** your business.

STEP 5: ONGOING SUPPORT

Stay in touch with Council for ongoing business support.

Permit Types

Depending on the intended business activities, one or more of the following permits will be required.

Planning	Building	Public Health	Local Laws	Civil Works
For land use, development signage and parking.	To comply with building legislation, change of use and fit-outs, a permit may be required. Council no longer issue building permits. Businesses will need to engage a private building surveyor to assist them with building permit requirements. Visit the Victorian Building Authority to view a list of practitioners – vba.vic.gov.au .	To comply with 'The Food Act' and 'Public Health and Wellbeing Act.' The Food Act 1984 does not recognise transfer of registration anymore. A new application for a food premise is required.	For any activity on the footpath within the municipality: <ul style="list-style-type: none"> • Placing of chairs and tables • A-frame sign • Display of goods • Playing, singing or entertaining • Selling of goods. 	For works carried out on: <ul style="list-style-type: none"> • A footpath • Nature strip • Roadway.

Visit the website to start the **Business Support Checklist**



To understand the application process, and to learn about approvals you need to operate your business, contact our **Business Support Service team**.