

Swimming Pool/Spa Decommission/Removal Notification

Use this form to notify Council of the decommissioning/removal of swimming pool or spa and to have the swimming pool/spa removed from Councils' records.

Owner Details

Given/Company name: _____ Surname: _____

Postal address: _____

Email: _____ Phone: _____

Property Details /Swimming Pool Location

Current Pool Registration

Yes ☐ Registration Number RP _____ No ☐

(Can be found on your Notice of Registration)

Decommissioning Steps Undertaken

The decommission requirements are specific to the type of swimming pool/spa. Please complete the relevant type and option fields below.

Type of Swimming Pool/Spa

Relocatable ☐

Above Ground ☐

Inground Ground ☐

Option 1: Dismantle/Removal of relocatable and/ or above ground

NOTE: Complete dismantling of a swimming pool if above-ground. Otherwise at least the removal of the swimming pool liner, access ladder and filtration system, and ensuring the remaining components cannot hold water to a depth of more than 300 mm.

Fully Dismantled/Removed ☐

Removal of Pool Liner Only ☐

Removal of Filtration System and Access Ladders ☐

Removal of Pool Liner ☐

Option 2: Demolition of Pool/Spa (Building Permit Required for Demolition)

NOTE: Total removal of an in-ground swimming pool

1. A Demolition Permit is required if the exemptions in Schedule 3 of the Regulations do not apply.
2. Consideration needs to be given to the setback from the boundary and whether the demolition will have an adverse effect on the adjoining property and buildings within property.
3. The excavation will need to be filled with appropriate soil for the site and compacted in layers with a maximum depth of 300 mm (or as determined by an engineer taking site conditions into account).

Certificate of Final Inspection for Building Permit Where Pool/Spa is Demolition ☐

(Copy to be provided with application)

Option 3: Inground Retention of Pool Structure In-Situ Decommissioning Steps Undertaken

NOTE: In- ground swimming pools can either be left in-situ and buried or made incapable of holding water to a depth of more than 300 mm. The process can include the following steps:

1. Cut at least two holes at least 500 mm x 500 mm in the deep end of the swimming pool (or as determined by an engineer taking site conditions into account).
It is advisable to install a layer of 20 mm drainage aggregate with a thickness range of 200 mm to 300 mm at the base of the shell to enhance drainage. Sites characterized by high clay content may present challenges, and it is recommended to seek guidance from an engineer for assistance in such cases.
2. Remove debris from cut outs.
3. Remove filtration system and access ladders.
4. Fill the swimming pool excavation with appropriate fill material (compacted in layers), with a maximum depth of 300 mm (or as determined by an engineer taking site conditions into account).

Minimum 2 X Holes (500 Mm X 500 Mm) In Deep End/Base of Pool Cleaned from Debris

Removal Of Access Ladder

Removal Of Filtration System

Filled In Pool Shell

Supporting Documents/Photos:

Photos of Decommissions

Photos of Holes Clean from Debris

Photos of Works Completed

Declaration

I acknowledge the information provided is true and correct and agree for Council to inspect the property at a fee of \$195.00 to confirm the decommissioning and/or removal of the pool/spa. (Note) the owner can provide an inspection report from the registered inspector confirming the above.

Name: _____










Signature: _____ **Date:** _____

Important Notes:

Decommissioning in-ground or permanent swimming pools that remain in-situ can be problematic if any future construction and development work occurs on the site.

Understand that although the swimming pool is taken off Councils' records and is considered decommissioned, an application for a building permit will be needed to recommission the swimming pool/spa and install the required safety barrier and filtration system.

We respect your privacy. We will not sell or give away your personal information, unless required by law. Occasionally, we may use your details for our own research purposes or to let you know about other Council information. If you want to see your personal data, modify your details, or if you receive information from us, you do not want in the future, please contact Council on 8571 1000.

 Phone 8571 1000  Fax 8571 5196  council@cgd.vic.gov.au	 NATIONAL RELAY SERVICE TTY: 133 677 Speak and listen: 1300 555 727 Internet: www.iprelay.com.au TIS: 13 14 50	Find us online  greaterdandenong.com    
--	--	--