



Agenda

Council Meeting

Monday 26 August 2024, 7:00 pm

Dandenong Civic Centre, 225 Lonsdale Street,
Dandenong, Victoria 3175

greaterdandenong.vic.gov.au



Council Meeting Details

At the time of printing this Agenda, the Council Meeting to be held on Monday 26 August 2024, will be open to the public to attend in person but will be subject to venue seating capacity. This will be a hybrid meeting consisting of Councillors attending in person and remotely.

If we are unable to accommodate you indoors, you will still be able to watch the webcast live on the Urban Screen in Harmony Square. To view the webcast and stay informed about the status of Council Meetings please visit Council's [website](#).

The Civic Centre basement carpark will be opened to all members of the public during library opening hours. Any parking in this area will be subject to availability and time limits as notified by any signage posted.

Your Councillors

[Mayor Lana Formoso](#)

[Cr Bob Milkovic](#)

[Deputy Mayor Richard Lim OAM](#)

[Cr Sean O'Reilly](#)

[Cr Phillip Danh](#)

[Cr Sophaneth \(Sophie\) Tan](#)

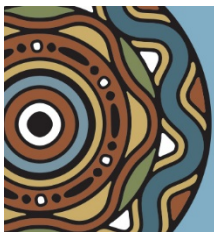
[Cr Tim Dark](#)

[Cr Loi Truong](#)

[Cr Rhonda Garad](#)

[Cr Angela Long](#)

[Cr Jim Memeti](#)



We acknowledge the Traditional Owners and Custodians of this land, the Bunurong People, and pay respect to their Elders past and present.

We recognise and respect their continuing connections to climate, Culture, Country and waters.

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 council@cgd.vic.gov.au

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COUNCIL OBLIGATIONS AND AGENDA REPORTS

Council has several obligations in relation to its Community Vision, Council Plan, Instruments of Legislation and Council policy. These are summarily considered in each Agenda report and further details are added as required. The obligations are as follows:

Community Vision 2040 (Community Vision | Greater Dandenong Council)

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

Reports in this Agenda will identify when any of the above principles are relevant.

The Council Plan 2021-25 (Council Plan 2021-25 | Greater Dandenong Council)

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. The Council Plan has the following key strategic objectives:

- *A socially connected, safe and healthy city*
- *A city that respects and celebrates diversity, our history and the arts*
- *A city of accessible, vibrant centres and neighbourhoods*
- *A green city committed to a sustainable future*
- *A city that supports entrepreneurship, quality education and employment outcomes*
- *A Council that demonstrates leadership and a commitment to investing in the community.*

Reports in this Agenda will identify when any of the above principles are relevant.

The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. These are:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- d) the municipal community is to be engaged in strategic planning and strategic decision making;
- e) innovation and continuous improvement are to be pursued;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- g) the ongoing financial viability of the Council is to be ensured;
- h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- i) the transparency of Council decisions, actions and information is to be ensured.

Also, in giving effect to the overarching governance principles above, a Council must take into account the following supporting principles:

- a) the community engagement principles (section 56);
- b) the public transparency principles (section 58);
- c) the strategic planning principles (section 89);
- d) the financial management principles (section 101);
- e) the service performance principles (section 106).

Reports in this Agenda will identify when any of the above principles are relevant.



The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services. The objects of the Act are as follows:

- a) to promote, encourage and facilitate the achievement of gender equality and improvement in the status of women; and
- b) to support the identification and elimination of systemic causes of gender inequality in policy, programs and delivery of services in workplaces and communities; and
- c) to recognise that gender inequality may be compounded by other forms of disadvantage or discrimination that a person may experience on the basis of Aboriginality, age, disability, ethnicity, gender identity, race, religion, sexual orientation and other attributes; and
- d) to redress disadvantage, address stigma, stereotyping, prejudice and violence, and accommodate persons of different genders by way of structural change; and
- e) to enhance economic and social participation by persons of different genders; and
- f) to further promote the right to equality set out in the Victorian Charter of Human Rights and Responsibilities and the Convention on the Elimination of All Forms of Discrimination against Women.

Council is obligated to think about how its programs and services affect different people and different communities and how we can avoid reinforcing unintentional inequalities. Reports authors must consider the requirements of the *Gender Equality Act 2020* and Council's Diversity, Access and Equity Policy when asking Council to consider or review any issues which have a direct or significant impact on members of the Greater Dandenong community.

Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter). The Charter is founded on the following principles:

- human rights are essential in a democratic and inclusive society that respects the rule of law, human dignity, equality and freedom;
- human rights belong to all people without discrimination, and the diversity of the people of Victoria enhances our community;
- human rights come with responsibilities and must be exercised in a way that respects the human rights of others;
- human rights have a special importance for the Aboriginal people of Victoria, as descendants of Australia's first people, with their diverse spiritual, social, cultural and economic relationship with their traditional lands and waters.

Given this municipality's diversity and inclusiveness, when developing or preparing a report for Council consideration, report authors are required to ensure their report is consistent with the standards set by the Charter.



Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

When developing or preparing a report for Council consideration, report authors are required to consider what impacts their issue has on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy and the requirements of the *Local Government Act 2020* in relation to the overarching principle on climate change and sustainability.

Related Council Policies, Strategies or Frameworks

Report authors will consider how their report aligns with existing Council policies, strategies, frameworks or other documents, how they may affect the decision of this report or are relevant to this process.



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1 MEETING OPENING

1.1 OPENING OF MEETING BY MAYOR

1.2 ATTENDANCE



1.3 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS OF LAND

We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respect to their Elders past and present.

We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respect and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.

1.4 OFFERING OF PRAYER, REFLECTION OR AFFIRMATION

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer, reflection or affirmation this evening will be offered by Mrs Ursula Aruma, a member of the Greater Dandenong Interfaith Network.



1.5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Meeting of Council held 12 August 2024.

Recommendation

That the Minutes of the Meeting of Council held 12 August 2024 be confirmed.

1.6 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a material or general interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in Division 2 – Conflicts of Interest: sections 126, 127, 128, 129 & 130 of the *Local Government Act 2020*. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

1. complete a disclosure of interest form prior to the meeting;
2. advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting); and
3. leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.



2 OFFICERS REPORTS - PART 1

2.1 DOCUMENTS FOR SEALING

2.1.1 Documents for Sealing

Responsible Officer: Manager Governance, Legal & Risk

Attachments: Nil

Executive Summary

1. Under the *Local Government Act 2020*, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council. Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.
2. This report recommends that the listed documents be signed and sealed.



Item Summary

3. There are four (4) items being presented to Council's meeting of 26 August 2024 for signing and sealing as follows:
- a) A letter of recognition to Thi Ngoc Thuy Nguyen, Community Strengthening for 10 years of service to the Greater Dandenong City Council;
 - b) A letter of recognition to Thuy Pham, Community Strengthening for 10 years of service to the Greater Dandenong City Council;
 - c) A letter of recognition to Councillor Angela Long for 25 years of service to the Greater Dandenong City Council; and
 - d) Prosecutions Support Officer
under s 224 of *the Local Government Act 1989* – appoints the officer an authorised officer for the administration and enforcement of; the *Building Act 1993*, the *Country Fire Authority Act 1958*, the *Domestic Animals Act 1994*, the *Environment Protection Act 2017*, the *Fire Rescue Victoria Act 1958* formerly known as the *Metropolitan Fire Brigades Act 1958*, the *Impounding of Livestock Act 1994*, the *Local Government Act 1989*, the *Local Government Act 2020*, the *Planning and Environment Act 1987*, the *Public Health and Wellbeing Act 2008*, Part 14 of the *Residential Tenancies Act 1997*, the *Road Management Act 2004*, the *Road Safety Act 1986*, the *Sex Work Act 1994*, Parts 2 and 3 of the *Subdivisions Act 1988*, the *Summary Offences Act 1966* and the *Victorian Civil and Administrative Tribunal Act 1998*, the Regulations made under each of those Acts, the local laws made under the *Local Government Act 1989* or the *Local Government Act 2020*, and any other Act, Regulation, local law or delegated legislation which relates to the functions and powers of the Council;
 - Monique Towan

Officer Recommendation

That the listed documents be signed and sealed.



2.2 STATUTORY PLANNING APPLICATIONS

2.2.1 Town Planning Application – No. D 5/2A Westall Road SPRINGVALE (Planning Application No. PLN24/0022)

Responsible Officer: Executive Director City Futures
Attachments: 1. Assessed Redline Plan [2.2.1.1 - 1 page]

Application Summary

Applicant: JC Fine Wines
Proposal: Use of the land to sell liquor (remote seller's packaged liquor licence)
Zone: Industrial 1 Zone (I1Z)
Overlay: Nil
Ward: Springvale North

1. The application has been brought before Council because Council's Instrument of Delegation requires all applications for a liquor licence (where not associated with a food and drink premise) to be determined by Council at a Council meeting.
2. A remote seller's packaged liquor licence is defined by the Liquor Control Victoria (LCV), as a licence which allows:
3. *People or businesses to sell alcohol to people not currently on the licenced premise. This includes sales over the phone, via the internet or through an app, and delivered to customers to consume off-premises.*
4. *The remote seller's licenced premise is where the liquor is supplied from, such as the warehouse where alcohol products are shipped from.*
5. A planning permit is required under the Greater Dandenong Planning Scheme, pursuant to:
 - Clause 52.27 (Licensed premises) to use the land to sell or consume liquor, if a license is required under the *Liquor Control Reform Act 1998*. A remote seller's packaged liquor license is a license required under the *Liquor Control Reform Act 1998*.

Objectors Summary

6. In accordance with Council Policy, notification of the application was undertaken by way of letters sent to the owners and occupiers of surrounding land and placing a sign in front of the subject site. This allowed people to make submissions if there were any concerns relating to the proposal.
7. No objections to the proposal were received by Council to date.



Recommendation Summary

8. As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal is a suitable outcome noting the strategic policy for Clause 52.27 Licensed Premises, by responding to the purposes of the particular provision, as well as the policy objectives within the Municipal Strategic Statement and Planning Policy Framework. Therefore, this report is recommending that the application be supported, and that a Permit be granted subject to conditions as set out in the recommendation.
9. If the application were to be appealed to the Victorian Civil and Administrative Tribunal (VCAT), it is the officer's view that it is highly likely that VCAT would also issue a planning permit for this proposal.

Subject Site and Surrounds

Subject Site

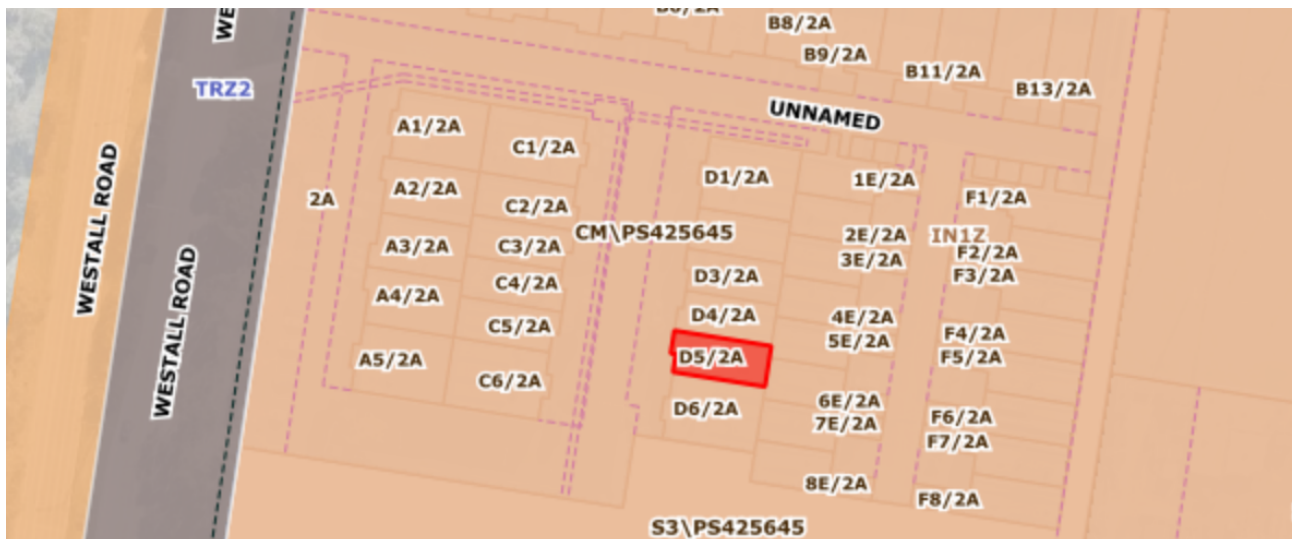
10. The subject site is legally known as Lot D5 on Plan of Subdivision 425645G Vol 10463 Fol 683, located along the eastern side of Westall Road in Springvale. The site is currently occupied by a warehouse.
11. The subject site is irregular in shape and located within a group of twenty-five (25) small-medium sized warehouses provided with a shared accessway within the front setback, as shown on the Plan of Subdivision and endorsed plans for Planning Permit 2000/0597 and PLN5/0850.
12. The overall site area is 184.01 sqm.
13. Access to the subject site is provided via common property, which connects to Westall Road to the west and Centre Road to the south. Both Westall Road and Centre Road is arterial road in a Transport Road Zone 2.
14. There is no existing vegetation on the land.

Surrounding Area

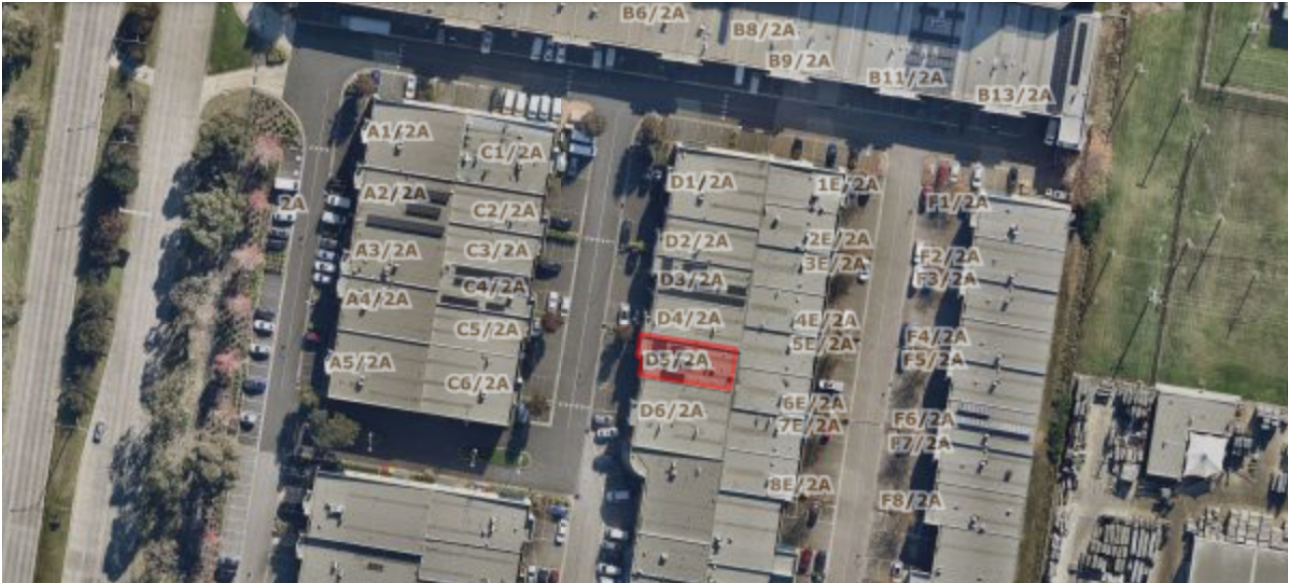
15. The surrounding sites are also zoned Industrial 1 Zone.
16. The closest residential zone (General Residential Zone, Schedule 2) is approximately 553 metres to the north-east of the subject site, which is in Monash City Council.
17. The existing development within the immediate area consists of similar industrial/warehouse style buildings, used for a variety of commercial and industrial uses.
18. The Springvale Major Activity Centre is located approximately 2 kilometres south-east of the subject site.

Locality Plan

19. A zoning map of the subject site and the surrounding area is provided below.



20. An aerial photograph of the subject site and the surrounding area, highlighted in red below (Nearmaps, May 2024).



Background

Previous Applications

21. A search of Council records revealed that Council has previously considered the following planning applications for the site:
- Planning Permit PLN23/0327 for 'Building and Works (Mezzanine)' was issued on 9 August 2023.

Subject Application

Proposal

22. The application proposes to use the land to sell liquor (remote sellers packaged liquor licence).
23. The use of the land for a licensed premises will be utilised in conjunction with the existing use of the land for a warehouse.
24. No buildings and works are proposed within the application, with the use of the land for a licensed premise utilising the existing warehouse on the subject site. Any internal rearrangement of the warehouse for the use of the land for a licensed premises will be an internal fit out and not increase the floor area.
25. The operation of the site for a licensed premises will consist of the selling of packaged liquor to customers via online retail stores. The product will be delivered to customers off-premises. The packaged liquor will be stored within the existing warehouse and distributed to customers via third-party couriers. Collection will not be available on-site. The premises will have standard delivery times that do not include rapid delivery.



26. The proposed trading hours for orders to be packed for delivery and collected are the following:
- Monday – Friday: 10am - 5pm.
 - ANZAC DAY: 12pm - 5pm.
 - Saturday and Sunday: closed.
 - Good Friday or Christmas Day: closed.
27. No signage is proposed within this application and no additional car parking is required.
28. A copy of the submitted plans is provided in Attachment 1 to this report.

Financial Implications

29. There are no financial implications associated with this report.

Planning Scheme and Policy Frameworks

30. A planning permit is required, under the Greater Dandenong Planning Scheme, pursuant to:
- Clause 52.27 Licensed Premises, to use the land sell or consume liquor if a license is required under the *Liquor Control Reform Act 1998*.
31. Pursuant to the *Liquor Control Reform Act 1998*, a remote sellers packaged liquor licence is a licence included under *the Liquor Control Reform Act 1998*.

Zoning Controls

32. The subject site is located in an Industrial 1 Zone (I1Z), as is the surrounding area.
33. The purpose of the Industrial 1 Zone, outlined at Clause 33.01, is:
- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
 - *To provide for manufacturing industry, the storage and distribution of goods and associated uses in a manner which does not affect the safety and amenity of local communities.*
34. It is noted that a planning permit is not required for the use of the land for a licensed premises under the Industrial 1 Zone. Furthermore, the existing use of the land for a warehouse is not proposed to be changed.

Overlay Controls

35. No overlays affect the subject site or surrounding area.



State Planning Policy Framework

36. The Operation of the State Planning Policy Framework outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:
- a) *To provide for the fair, orderly, economic and sustainable use, and development of land.*
 - b) *To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.*
 - c) *To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.*
 - d) *To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.*
 - e) *To protect public utilities and other facilities for the benefit of the community.*
 - f) *To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).*
 - g) *To balance the present and future interests of all Victorians.*
37. In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.
38. **Clause 17 (Economic Development)** contains two (2) key objectives and can be summarised in emphasising the need for planning to provide for a strong and innovative economy, and to contribute to the economic wellbeing of the state to allow for municipalities to build upon regional strengths and economic potential.
39. These objectives are further explored within the following subclauses under Clause 17 Economic Development. **Clause 17.01-1S Diversified Economy** seeks to strengthen and diversity the economy, by facilitating growth in a range of employment sectors and to improve access to jobs closer to where people live.

Local Planning Policy Framework

40. The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.
41. The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the Municipal Profile, within which the following is noted:
- *Greater Dandenong is a net provider of jobs, with a resident workforce of 53,000, and local businesses providing approximately 74,000 jobs. Greater Dandenong businesses provide the third highest number of jobs in metropolitan Melbourne, with the employment sector largely orientated towards manufacturing occupations. Within the metropolitan Melbourne area, Greater Dandenong is ranked – in terms of job stock – first in manufacturing, second in storage, third in road transport and fourth in wholesale trade. The extension of the Urban Growth Boundary by the State Government will facilitate further industrial development in Dandenong and some 25,000 new jobs, to maintain Greater Dandenong's pivotal role in the State economy.*



42. A Vision for Greater Dandenong is outlined at **Clause 21.03**, within which the following is noted:

- *A nationally and internationally competitive city; a pre-eminent industrial centre for Melbourne's south-east with a significant high-tech/knowledge industrial component; a centre for government, multi-national investment and employment; vibrant commercial and retail sector and a state of the art inter-modal transport interchange for south eastern Victoria.*

Particular Provisions

43. The purpose of **Clause 52.27 Licensed Premises** needs to be considered to determine the appropriateness of the proposal to use the land for a licensed premises.

44. The purpose of Clause 52.27 Licensed Premises is as follows:

- *To ensure that licensed premises are situated in appropriate locations.*
- *To ensure that the impact of the licensed premises on the amenity of the surrounding area is considered.*

45. Pursuant to Clause 52.27 Licensed Premises, the responsible authority must consider before deciding on an application (in addition to the decision guidelines in Clause 65), the following decision guidelines:

- *The Municipal Planning Strategy and the Planning Policy Framework.*
- *The impact of the sale or consumption of liquor permitted by the liquor licence on the amenity of the surrounding area.*
- *The impact of the hours of operation on the amenity of the surrounding area.*
- *The impact of the number of patrons on the amenity of the surrounding area.*
- *The cumulative impact of any existing licensed premises and the proposed licensed premises on the amenity of the surrounding area.*

General Provisions

46. Clause 65 – Decision Guidelines need to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan are of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Restrictive Covenants

47. No covenants or any restrictive measures are registered on the Certificate of Title for the subject site.

Diversity, Access and Equity

48. It is not considered that the planning assessment of this application raises any diversity issues. The application itself does not have a direct and significant impact on the wider Greater Dandenong community.



Community Safety

49. It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

Safe Design Guidelines

50. Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

51. The application was not required to be referred to any external referral authorities pursuant to section 55 of the *Planning and Environment Act 1987*, however Council referred the application for comment only (under Section 52 of the *Planning and Environment Act 1987*) to both Victoria Police and the Liquor Control Victoria (LCV).

52. The application was externally referred to the following for their consideration (summarised):

External Authority	Response
Victoria Police	No comment
Liquor Control Victoria	No comment

53. The application was internally referred the following Council departments:

Council Referrals	Response
Transport	No objection
Community Services	No objection.

Advertising

54. The application has been advertised pursuant to section 52 of the *Planning and Environment Act 1987*, by:

- sending notices to the owners and occupiers of surrounding land; and
- placing a sign on site in front of the warehouse on the subject site.

55. The notification has been carried out correctly. Council has received zero (0) objections to date.



Assessment

Use

56. The proposal has been assessed against the relevant provisions of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Planning Policy Framework, the Particular Provision for Liquor Licencing at Clause 52.27 and Clause 65 – Decision Guidelines.
57. The subject site is located within an established Industrial 1 Zone with the immediately adjoining lots used for a variety of industrial and warehouse uses, with no adverse impacts to the surrounding area anticipated as a result of the proposal.
58. The subject site is considered an appropriate location for the use of the land for a licensed premises given the subject site contains an existing warehouse building. No changes to the existing use of the land for a warehouse are proposed, nor any changes to the existing structure of the built form.
59. The nearest General Residential Zone (General Residential Zone, Schedule 2) is located to the north-east of the subject site in Monash City Council, at a distance of 553 metres. Therefore, it is considered that the use of the land for a licensed premises will not adversely impact the existing amenity of the closest established residential area.
60. The current proposal to use the land for a licensed premises will have little impact on the existing traffic of the surrounding area and Westall Road and Centre Road (roads in a Transport Zone 2), which is connected to the site via an internal road.
61. The packaged liquor for sale will be stored internally within the existing warehouse in an orderly manner (on pallets within the warehouse). The liquor will be loaded onto the third-party courier delivery vehicle collecting the orders on-site, with little impact to the functionality of the existing car parking area or the common property. Conditions can be imposed on any permit issued to ensure vehicles related to this use do not impede the accessway.
62. The warehouse will maintain the following hours for the packing and delivering of liquor:
 - Monday – Friday: 10am to 5pm.
 - Saturday and Sunday: closed.
 - ANZAC DAY: 12pm to 5pm.
 - Good Friday or Christmas Day: closed.
63. It is noted that the hours proposed are within the hours that Liquor Control Victoria, detail that they allow under any remote sellers packaged liquor licences issued by them.
64. No sale of the packaged liquor will occur on-site, with all sales to be conducted and received online website. No collection of the packaged liquor by the customer will occur, with all sales of the packaged liquor to be delivered via a third-party courier service to other locations.
65. For orders from customers who are unable to complete age verification, the operator will reach out and require the customer to upload a photo of a government issued ID (like a driver's license or passport) for verification before completing the purchase.
66. For orders from customers who are unable to verify their age and unable to provide age proof, the order will be cancelled, and a refund will be issued.



67. The proposal complies with the relevant objectives within the Municipal Planning Strategy and Planning Policy Framework within the Greater Dandenong Planning Scheme. It is considered that the proposal would improve services on the site and provide a benefit to the community by way of employment, without compromising the local amenity of the surrounding land uses. The proposal meets the objectives of Clause 17 (Economic Development) and Clause 17.01-1S (Diversified Economy) of the Planning Policy Framework in that it is considered to meet the community’s needs for accessible facilities located within the municipality.

68. The cumulative impact of the proposal was assessed, to demonstrate both positive and negative impacts that can result from any cluster of existing licensed premises within the surrounding area. A search of existing licensed premises within a 100 metre and 500 metre radius of the subject site was conducted.

- Within a 100 metre radius is the following existing licensed premises:

License No.	Category	Property Address	Premises	Permit No
36304850	Remote seller’s liquor licence	D11/2A Westall Road SPRINGVALE	FU JA	N/A OTH19/0054 (Liquor application 67019A01 - Renewable Limited Licence)
36307044	Remote seller’s liquor licence	D3/2A Westall Road SPRINGVALE	Meat & Me	N/A

- Within a 500 metre radius is the following existed licensed premises:

License No.	Category	Property Address	Premises
36312633	Remote seller’s liquor licence	4/2-6 Yiannis Court SPRINGVALE	HELLO SHOP AUSTRALIA
36134792	Limited Licence	1/2A Westall Road SPRINGVALE	Going gourmet
36108767	Limited Licence	1667 Centre Road SPRINGVALE	INTERHAMPERS

69. As demonstrated above, a total of two (2) existing licensed premises are located within a 100 metre radius of the subject site. There are three (3) licensed premises within a 100 metre radius of the subject land, including the proposed premises.

70. It is considered that the clustering of licensed premises will not increase or create a cumulative impact as the type of licensed premises of all three premises are all ‘remote seller’s liquor licences.



71. All three premises are using the existing warehouse buildings for storing, picking and packing packaged liquor to sell alcohol online for consumption off the premises via third party delivery. The premises cannot be accessed by the public/customer. This is consistent with the planning definition of 'warehouse'.
72. A total of three (3) existing licensed premises are located within a 500 metre radius of the subject site. Therefore, this does not result in a cluster of licensed premises within proximity to the site, as defined in Clause 52.27 - Licenced Premises and PPN61 Licensed premises: assessing cumulative impact.
73. The proposed Redline Plan and Alcohol Management Plan (AMP) has been assessed against requirements in the *Planning and Environment Act 1987*, *Liquor Control Reform Act 1998*, and Council's Alcohol Management Policy and Information Guidelines.
74. The Redline Plan is compliant with Liquor Control Victoria guidelines and only includes shelving, pallet storage, the porch and loading dock.
75. The Alcohol Management Plan shows a comprehensive commitment to mitigating alcohol-related harm that can arise from remote online/phone sales and delivery.
76. This includes detailed processes for:
 - Responsible Service of Alcohol training and understanding of intoxication issues.
 - Onsite managerial presence at all times, and procedures for addressing issues arising.
 - Standard delivery times that do not include rapid delivery.
 - Proof of Age verification procedures when taking and delivering orders, and refusal of service as necessary.
 - Discounting and promotion strategies that will proactively adhere to legislative requirements and responsible advertising standards.
77. As per the Liquor Control Victoria, licensees who sell and deliver packaged liquor bought off-premises via phone or online sales (operating under a remote sellers packaged liquor licence) must keep and supply records regarding their failed deliveries of purchased packaged liquor. This is in the instance that the following scenarios occur which are relevant to this application:
 - The recipient was a minor and/or could not produce photo identification; or
 - The recipient was intoxicated or there was a substantial risk they were intoxicated.
78. The record must be maintained to detail the date and time of each failed delivery, the postcode of the location where the refusal occurred and/or the total number of successful deliveries made during the relevant period.
79. It is worth noting that the remote sellers packaged liquor license sought within this application will be subject to standard practices by the relevant bodies to ensure the ongoing safety and wellbeing of the community.
80. Based on the above, it is considered that the proposal is appropriately located and would be managed to avoid any impact on the amenity of the surrounding area and community.



Conclusion

81. The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Planning Policy Framework, Municipal Strategic Statement, Clause 52.27 and Clause 65.
82. Overall, it is considered that the proposal is appropriate having regard to the site's location within an Industrial 1 Zone.

Officer Recommendation

That Council resolves to grant a planning permit in respect of the land known and described as No. D5/2A Westall Road SPRINGVALE VIC 3171 (Lot D5 PS 425645G Vol 10463 Fol 683) for the purpose of the use of the land to sell liquor (remote seller's packaged liquor licence), in accordance with the plans submitted with the application subject to the following conditions:

1. **The licensed area shown on the endorsed Redline plan must not be altered without the prior written consent of the Responsible Authority and Liquor Control Victoria.**
2. **The licensee must ensure that no delivery of packaged liquor within two (2) hours of the sale will occur without the prior written consent of the Responsible Authority and Liquor Control Victoria.**
3. **Customers must not directly collect purchased liquor from the site at any time.**
4. **The licensee must ensure that no liquor promotions will be carried out as part of the remote sellers packaged liquor license, without the prior written consent of the Responsible Authority and Liquor Control Victoria.**
5. **Rubbish, including bottles and packaging material, must at all times be stored within the building and screened from external view (except when collection is to occur the following morning).**
6. **The applicant must maintain and supply a delivery record, as per the requirements Of the *Liquor Control Reform Act 1998*, for each instance of refusal to deliver packaged liquor.**
7. **The amenity of the area must not be detrimentally affected by the use of land, including through the:**
 - 7.1 **transportation of materials, goods or commodities to or from the land;**
 - 7.2 **appearance of any building, works or materials;**
 - 7.3 **emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, girt or oil;**
 - 7.4 **presence of vermin; or**
 - 7.5 **in any other way.****to the satisfaction of the Responsible Authority.**
8. **Liquor is to be picked and packed during the following hours only:**
 - 8.1 **10am to 5pm Monday to Friday.**
 - 8.2 **12pm to 5pm on ANZAC Day.**
 - 8.3 **Closed on Saturday and Sunday.**
 - 8.4 **Closed on Good Friday and Christmas Day.**



- 9. Orders for packaged liquor is to be delivered during the following hours only:**
 - 9.1 10am to 5pm Monday to Friday.**
 - 9.2 12pm to 5pm on ANZAC Day.**
 - 9.3 Closed on Saturday and Sunday.**
 - 9.4 Closed on Good Friday and Christmas Day.**
- 10. The trading hours within Conditions 8 and 9 of the planning permit must not be altered without the prior written consent of the Responsible Authority and Liquor Control Victoria.**
- 11. Delivery vehicles must not obstruct the common accessway during deliveries and/or collections, or any other time, to the satisfaction of the Responsible Authority.**
- 12. This permit will expire if one of the following circumstances applies:**
 - 12.1 the use does not start within two (2) years of the date of this permit; or**
 - 12.2 the use is discontinued for a period of two (2) years.**

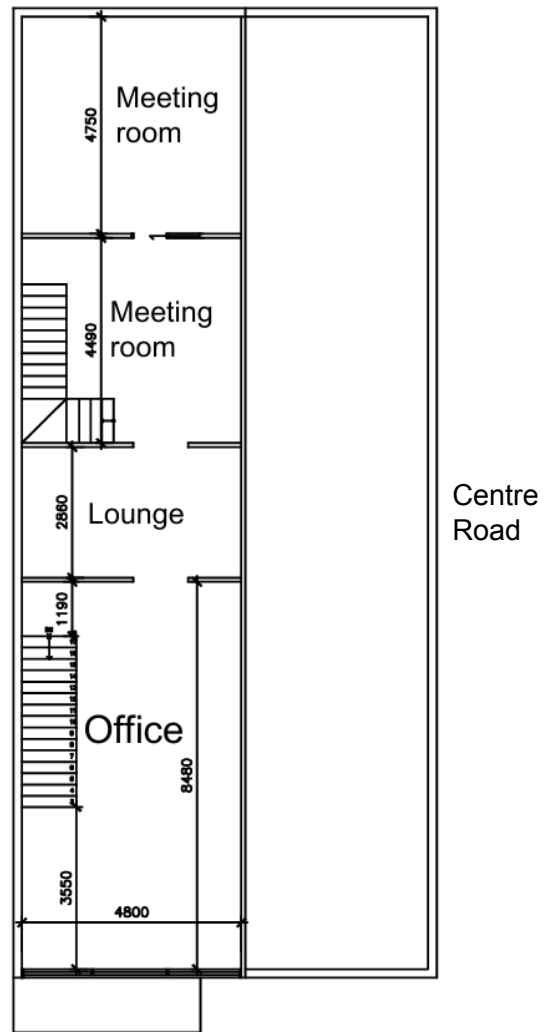
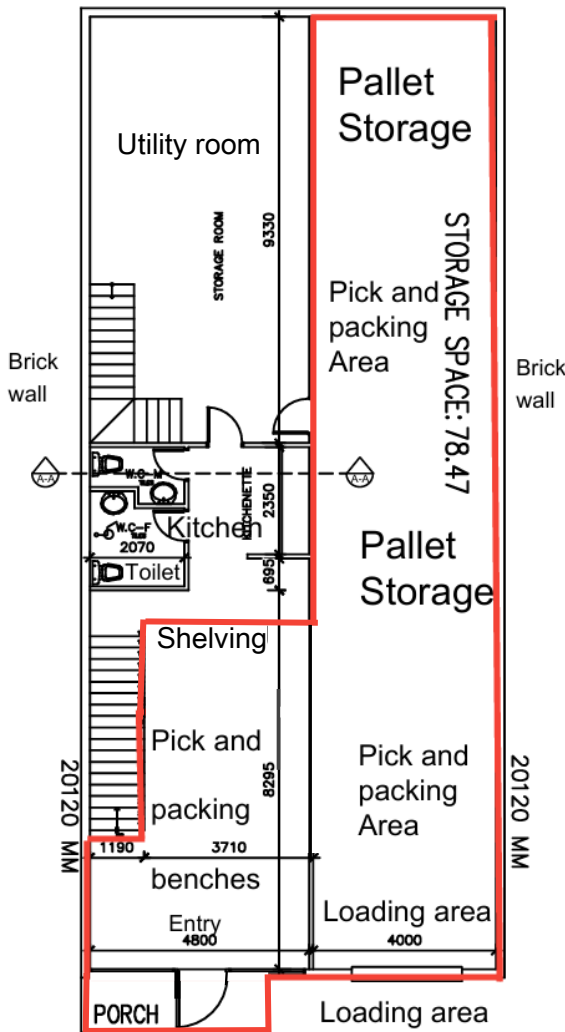
The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within six (6) months afterwards.

Red-line Plan

Address: D5/2A Westall Road, Springvale VIC 3171

AREA ANALYSIS

STORAGE SPACE	78.47 M ²
OFFICE SPACE TO GROUND FLOOR	95.59 M ²
OFFICE SPACE TO FIRST FLOOR	103.50 M ²
TOTAL OFFICE SPACE	202.00 M²



GROUND FLOOR PLAN SCALE 1:100

FIRST FLOOR PLAN SCALE 1:100



2.2.2 Town Planning Application – No. 466 Cheltenham Road KEYSBOROUGH VIC 3173 (Planning Application No. PLA24/0029)

Responsible Officer: Executive Director City Futures
Attachments: 1. Assessed Plans [2.2.2.1 - 13 pages]

Application Summary

Applicant: ALDI Foods Pty Ltd
Proposal: Amendment to Planning Permit PLN19/0350 issued for the use of the land for the sale of liquor (Packaged liquor licence associated with a supermarket), to now allow an increase to the area that liquor is allowed to be supplied under a licence
Zone: Mixed Use Zone (MUZ)
Overlay: Environment Audit Overlay (EAO)
Development Plan Overlay – Schedule 8 (DPO8)
Ward: Keysborough South

1. The application is brought before the Council because Council's Instrument of Delegation requires all applications for a liquor licence (where not associated with a food and drink premise) to be determined by Council at a Council meeting.
2. This application proposes to amend Planning Permit PLN19/0350 to increase the area where liquor is allowed to be sold. The increase will allow for the reconfiguration of the existing licensed area to align with the standard layout of all Aldi Supermarkets.
3. The original Planning Permit PLN19/0350 was issued for 'use of the land for the sale of liquor (Packaged liquor licence associated with a supermarket)' on 24 September 2019 at the subject site. The original Planning Permit was approved at a Council meeting on 23 September 2019. The endorsed plans show the extent of the licensed area (also called the "red line").
4. A planning permit is required under the Greater Dandenong Planning Scheme, pursuant to:
 - Clause 52.27 (Licenced Premises) to use the land to sell or consume liquor, if the area that liquor is allowed to be consumed or supplied under a licence is to be increased.
5. This report recommends to grant an amended planning permit for the purpose of 'Amendment to Planning Permit PLN19/0350 issued for the use of the land for the sale of liquor (Packaged liquor licence associated with a supermarket), to now allow an increase the area that liquor is allowed to be supplied under a licence'. The proposed extension to the red line plan is considered unlikely to result in adverse amenity effects on neighbouring surroundings.



Recommendation Summary

6. As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to policy in Clause 52.27 Licensed Premises, by responding to the purposes of the particular provision, as well as the policy objectives within the Municipal Strategic Statement and Planning Policy Framework. Therefore, this report is recommending that the application be supported, and that an amended Permit be granted subject to conditions as set out in the recommendation.
7. If the application was to be appealed to the Victorian Civil and Administrative Tribunal (VCAT) is it the officer's view that it is highly likely that VCAT would also issue an amended planning permit for this proposal.



Subject Site and Surrounds

Subject Site

8. The proposal is associated with the Aldi supermarket, located in the former Master's site on the corner of Springvale and Cheltenham Roads in Keysborough. The subject site is legally known as Lot 1 on PS729571 Vol 11534 Fol 590.
9. The site is about 35,610 square metres and it is mostly rectangular in shape, with the exception of a splay in the north-west corner to accommodate the left-turn-lane from Cheltenham Road into Springvale Road.
10. The site has a 'principal' frontage to Cheltenham Road of approximately 170 metres, a 'secondary' frontage to Springvale Road of approximately 170 metres. Vehicular access to the site is provided via a 'main' access point from Cheltenham Road and from Springvale Road.
11. The site is currently occupied by a large commercial building that is used for two supermarkets, restricted retail and shop with an associated car parking reduction approved by the Planning Permit PLN19/0154. A total of 396 car spaces are provided on the site for the approved premises.
12. The site also contains an approximate 280 square metre convenience restaurant towards the north-east corner, which includes associated drive-through facilities, car parking and landscaping (approved under Planning Permit PLN15/0197).
13. More specifically, the site is currently being used as a supermarket and the current packaged liquor licensed area covers 27.4 square metres approved under Planning Permit PLN19/0350.

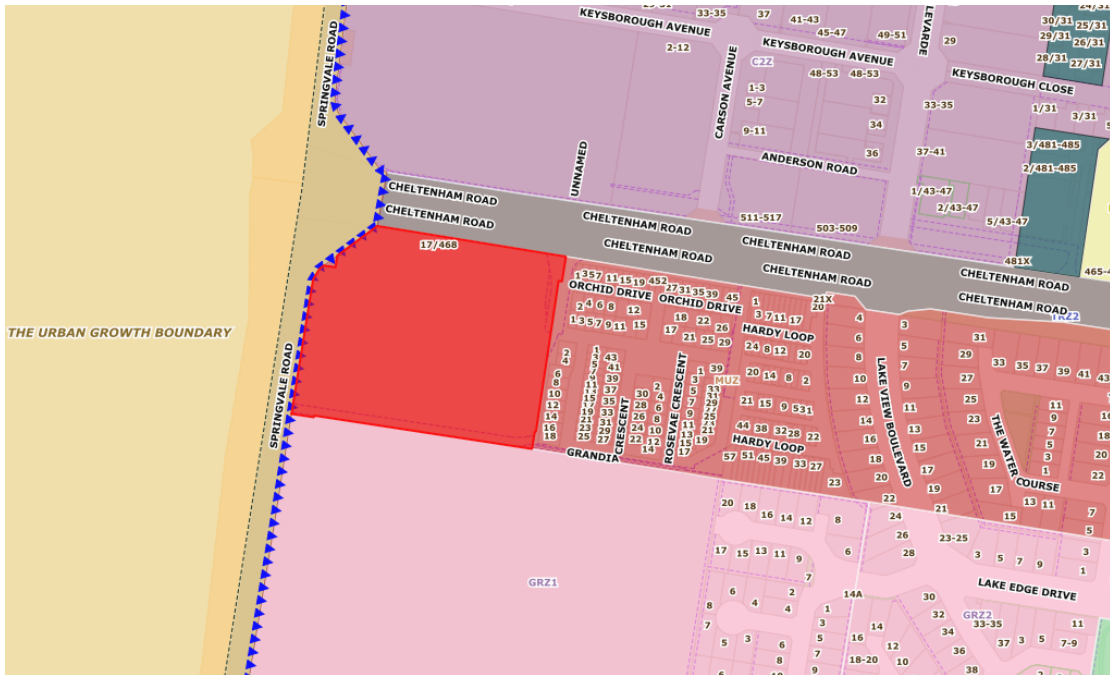
Surrounding Area

14. The surrounding area consists of a variety of uses and development, which are generally separated by major arterial roads and other areas of open space.
15. The surrounding area abuts the east of the site is also located within Mixed Use Zone and Development Plan Overlay – Schedule 8, which has developed into residential housing area for one to three storeys townhouses.
16. To the north of the subject site is Cheltenham Road, which is within Transport Zone 2. Further north of the surrounding area is land within a Commercial 2 Zone, which has large warehouse buildings, and used for trade supplies and restricted retail. Bunnings is located opposite the site on Cheltenham Road, Haileybury College is to the south and Kingston City Council borders the site to the west.
17. The nearest residential zone (General Residential Zone, Schedule 1) is abutted to the south of the subject site and contains single to double storey detached houses. A combined Primary and Secondary School is within the GRZ1.
18. Other land in the surrounding area includes residential, commercial, recreational and educational uses and development.
19. The Parkmore Activity Centre is located approximately 2.2 kilometres to the east of the subject site.

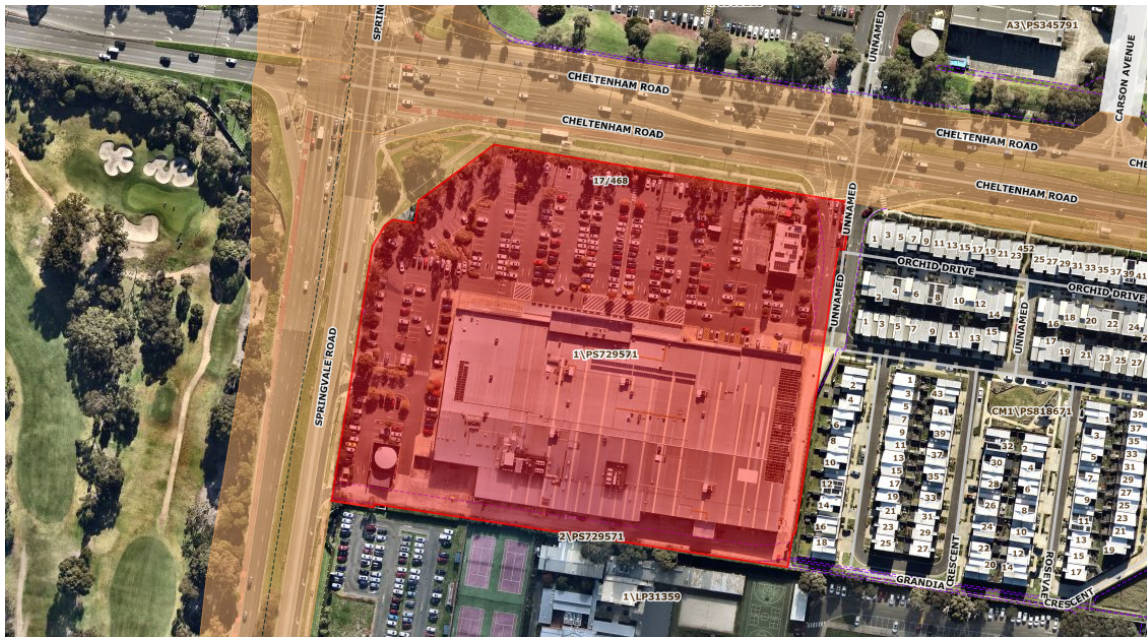


Locality Plan

20. A zoning map of the subject site and the surrounding area is provided below.



21. An aerial photograph of the subject site and the surrounding area, highlighted in red below (Nearmaps, May 2024).





Background

Previous Applications

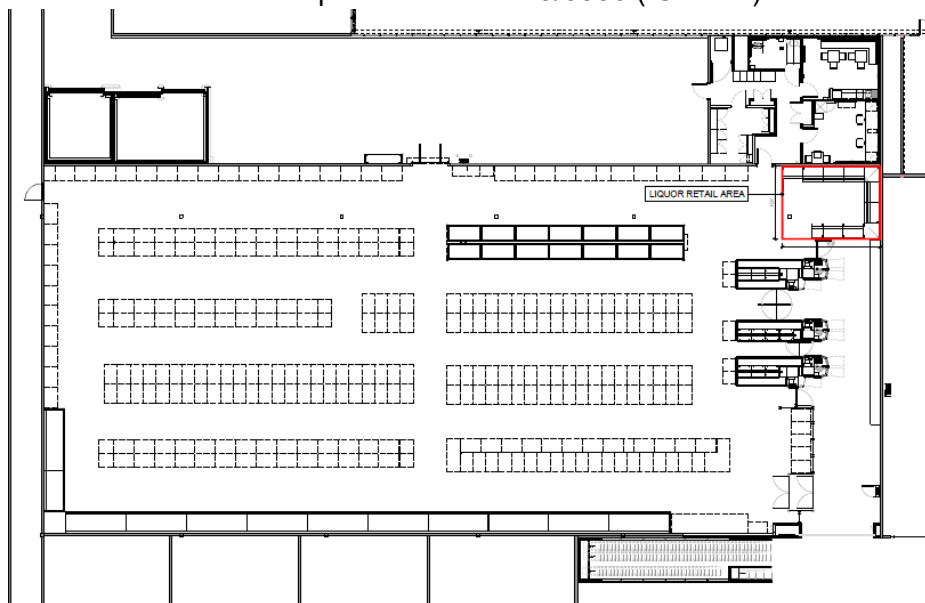
22. A search of Council records revealed that Council has previously considered the following relevant planning applications for the site:

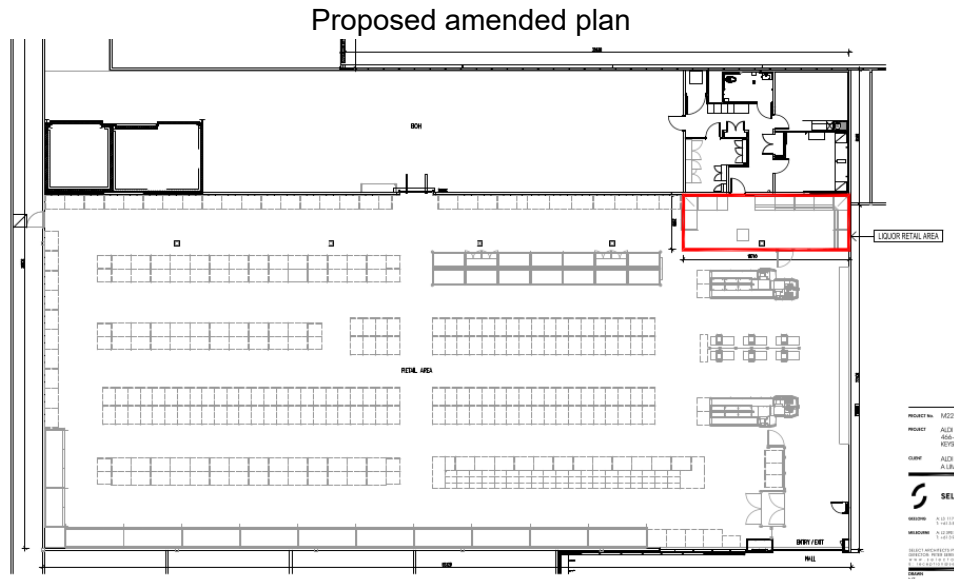
Planning permit ref. no.	For:	Outcome:
PLN19/0350	Use of the land for the sale of liquor (Packaged liquor licence associated with a supermarket)	Permit issued on 24 th September 2019, and approved at the 23 rd September 2019 Council meeting. This application is to amend this original permit.
PLN19/0161	Buildings and Works (Signage)	Permit issued on 20 September 2019. Amendment has been approved under PLN19/0161.01.
PLN19/0154	Use and development of the land for two (2) supermarkets, restricted retail premises and shops, and a reduction to the car parking requirements	Permit issued on 26/07/2004, which under the parent land at 468 Cheltenham Road.

Proposal

23. The application proposes a slight increase and reconfiguration to the area that alcohol is currently sold from within the Aldi Store.

Endorsed plan under PLN19/0350 (Current)





24. The table below provides a summary of the difference between the size of the original licensed area and the proposed licensed area.

Original licensed area	Proposed amended licensed area	Net increase
27.4 square metres	37.49 square metres	10.09 square metres

25. There is no change to the operating hours for the packaged liquor licence, which will be consistent with the approved use under Planning Permit PLN19/0350.

26. There are no changes to signage or car parking proposed as part of this application.

27. A copy of the submitted plans is provided in Attachment 1 to this report.

Financial Implications

28. There are no financial implications associated with this report.

Planning Scheme and Policy Frameworks

29. A planning permit is required, under the Greater Dandenong Planning Scheme, pursuant to:

- *Clause 52.27 Licensed Premises, to use the land to sell or consume liquor if the area that liquor is allowed to be consumed or supplied under a licence is to be increased.*

30. Pursuant to the *Liquor Control Reform Act 1998*, a packaged liquor licence is a licence included under *the Act 1998*.



Zoning Controls

31. The subject site is located in a Mixed Use Zone, as is the surrounding area.

32. The purpose of the Mixed Use Zone outlined at Clause 32.04 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To provide for a range of residential, commercial, industrial and other uses which complement the mixed-use function of the locality.*
- *To provide for housing at higher densities.*
- *To encourage development that responds to the existing or preferred neighbourhood character of the area.*
- *To facilitate the use, development and redevelopment of land in accordance with the objectives specified in a schedule to this zone.*

33. It is noted that no permit trigger for the proposed amendment under the Mixed Use Zone. Furthermore, the existing use of the land for a supermarket is not proposed to be changed.

Overlay Controls

34. The subject site is located in a Development Plan Overlay – Schedule 8, as is the surrounding area.

35. The purpose of the Development Plan Overlay outlined at Clause 43.04 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To identify areas which require the form and conditions of future use and development to be shown on a development plan before a permit can be granted to use or develop the land.*
- *To exempt an application from notice and review if a development plan has been prepared to the satisfaction of the responsible authority.*

36. It is noted that a development plan has been prepared for the subject site and the proposal for the increase of licensed area is considered generally in accordance with the development plan.

37. The subject site is also located in an Environmental Audit Overlay, as is the surrounding area.

38. The purpose of the Environmental Audit Overlay outlined at Clause 45.03 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure that potentially contaminated land is suitable for a use which could be significantly adversely affected by any contamination.*

39. The proposal does not involve a sensitive use.



Planning Policy Framework

40. The Operation of the Planning Policy Framework outlined at Clause 71.02 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:
- a) to provide for the fair, orderly, economic and sustainable use, and development of land;
 - b) to provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity;
 - c) to secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria;
 - d) to conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value;
 - e) to protect public utilities and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community;
 - f) to facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e);
 - g) to balance the present and future interests of all Victorians.
41. In order to achieve those objectives, there are a number of more specific objectives contained within the Planning Policy Framework that need to be considered under this application.
42. Clause 11 (Settlement) states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, employment, recreation and open space, commercial and community facilities and infrastructure.
43. Clause 17 (Economic Development) contains two (2) key objectives and can be summarised in emphasising the need for planning to provide for a strong and innovative economy, and to contribute to the economic wellbeing of the state to allow for municipalities to build upon regional strengths and economic potential.
44. These objectives are further explored within the following subclauses under Clause 17 Economic Development. Clause 17.02-1S (Business) seeks to encourage development that meets the community's needs for retail, entertainment, office and other commercial services.

Local Planning Policy Framework

45. The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.
46. The MSS is contained within Clause 21 of the Scheme. The MSS at Clause 21.04 focuses on the Land Use, within which the following subclause is noted:
- *To encourage a mix of complimentary land uses that increase an activity centre's commercial variety without compromising its core commercial strengths.*
 - *To create positive social, cultural and economic perceptions of all activity centres. transport.*



47. A Vision for Greater Dandenong is outlined at Clause 21.03, within which the following is noted:

- *A nationally and internationally competitive city; a pre-eminent industrial centre for Melbourne's south-east with a significant high-tech/knowledge industrial component; a centre for government, multi-national investment and employment; vibrant commercial and retail sector and a state of the art inter-modal transport interchange for south eastern Victoria.*

Particular Provisions

48. The purpose of Clause 52.27 Licensed Premises needs to be considered to determine the appropriateness of the proposal to use the land for a licensed premises.

49. The purpose of Clause 52.27 Licensed Premises is as follows:

- *To ensure that licensed premises are situated in appropriate locations.*
- *To ensure that the impact of the licensed premises on the amenity of the surrounding area is considered.*

50. Pursuant to Clause 52.27 Licensed Premises, a permit is required to use land to sell or consume liquor if the area that liquor is allowed to be consumed or supplied under a licence is to be increased.

51. Pursuant to Clause 52.27 Licensed Premises, the responsible authority must consider before deciding on an application (in addition to the decision guidelines in Clause 65), the following decision guidelines:

- *The Municipal Planning Strategy and the Planning Policy Framework.*
- *The impact of the sale or consumption of liquor permitted by the liquor licence on the amenity of the surrounding area.*
- *The impact of the hours of operation on the amenity of the surrounding area.*
- *The impact of the number of patrons on the amenity of the surrounding area.*
- *The cumulative impact of any existing licensed premises and the proposed licensed premises on the amenity of the surrounding area.*

General Provisions

52. Clause 65 Decision Guidelines need to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan are of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Proposed Planning Scheme Amendments

53. No planning scheme amendments will be affected to the proposal.

Restrictive Covenants

54. There are two Section 173 Agreements that apply to the site:

- Section 173 Agreement AJ951094H, dated 24 September 2012; and
- Section 173 Agreement AK875519Q, dated 28 October 2013.

55. The proposal will not breach either of these agreements.



Diversity, Access and Equity

56. It is not considered that the planning assessment of this application raises any diversity issues. The application itself does not have a direct and significant impact on the wider Greater Dandenong community.

Community Safety

57. It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

Safe Design Guidelines

58. Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

59. The application was not required to be referred to any external referral authorities pursuant to Section 55 of the *Planning and Environment Act 1987*, however Council referred the application for comment only (under Section 52 of the *Planning and Environment Act 1987*) to the Victorian Commission for Gambling and Liquor Regulation (VCGLR).

60. The application was externally referred to the following for their consideration (summarised):

External Authority	Response
Victorian Gambling and Casino Control Commission/ Victorian Liquor Commission	No comment.
Victoria Police	No objection.

61. The application was internally referred to the following Council Units for their consideration (summarised):

Council Referrals	Response
Community Services	No objection.

Advertising

62. It is noted that the subject site and surrounding area is zoned Mixed Use Zone and Development Plan Overlay – Schedule 8. It is therefore exempt from advertising and third-party appeal rights under the *Planning and Environment Act 1987*. While Council policy allows submissions to be received and considered, the submitters do not have a right to be party to an appeal against any decision of Council to the Victorian Civil and Administrative Tribunal (VCAT).

Assessment

63. The proposed amendment has been assessed against the relevant provisions of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Planning Policy Framework and the Particular Provision for Liquor Licencing at Clause 52.27 and Clause 65 – Decision Guidelines.



Use

64. The proposed amendment has been assessed against the relevant provisions of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Planning Policy Framework and the Particular Provision for Liquor Licencing at Clause 52.27.
65. The proposed amendment is only seeking a minor increase to the red line area of the existing licensed area of the existing supermarket from 27.4 square metres to 37.49 square metres. The increase will allow for the reconfiguration of the existing licensed area to align with the standard layout of all Aldi Supermarket.
66. The licensed premise will continue to operate under the approved Alcohol Management Plan under the original permit.
67. There are no changes proposed to the operating hours, and the sale of liquor will be only occurring within the red line area. The Alcohol Management Plan has been amended to improve the management practices for the sale of liquor.

Clause 52.27 License Premises

68. Clause 52.27 seeks to ensure that licensed premises are situated in appropriate locations and that the impact of the licensed premises on the amenity of the surrounding area is considered.
69. Before deciding on an application, the responsible authority must consider, as appropriate the decision guidelines to Clause 52.27 (Licensed Premise). These are detailed as follows:
70. The proposal complies with the relevant objectives within the Municipal Planning Strategy and Planning Policy Framework within the Greater Dandenong Planning Scheme. The proposal reinforces the site's function of providing retail convenience and choice to the surrounding area. Overall, the proposal meets the objectives of Clause 17 (Economic Development) and Clause 17.02-1S (Business) of the Planning Policy Framework in that it is considered to meet the community's needs for accessible facilities located within the municipality.
71. The proposal represents an extension to an existing ancillary component of the supermarket and will occupy 2.29 per cent of the supermarket's overall floorspace of 1,632.4 square metres. In addition, the licensed area remains to be only accessible from within the supermarket, and all alcohol transactions will be conducted via the in-person cash registers.
72. There is no change to the process of liquor transactions which will take place at the in-person checkouts. Management practices regarding the sale of alcohol have been added to the submitted Alcohol Management Plan to reinforce the management of the sale of liquor.
73. According to the Victorian Liquor Commission's Licensed Venues Map, the proposed extension of the liquor licensed area will not result in any cumulative impact as the existing licensed premises in 100 metre radius of the site are associated with restaurant and club licences.
74. Since the original permit was issued, a similar packaged liquor licence associated with a second supermarket has been approved for the subject site. The licence is proposed to operate in a similar manner with strict management practices and the same operating hours.
75. The proposed increase to the licensed area will not have adverse effects on the amenity of the immediate surrounding area which is generally used for retail and shops. It is also considered that the proposed increase in the licensed area will not attract any additional customers.
76. The operating hours and number of patrons approved on the existing planning permit and liquor licence is not proposed to increase or change.



77. The licensed premise will comply with the amenity conditions endorsed on its Liquor Licence under Planning Application No. PLN19/0350, with appropriate management strategies in place to ensure minimum disturbance or nuisance is caused to the neighbouring commercial and residential premises.
78. Overall, the cumulative impact of the existing licensed premises and the proposed increase to the licensed area on the amenity of the surrounding area is considered to be consistent with the existing operations on site, a minor increase and acceptable for the site.

Conclusion

79. The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Planning Policy Framework, Municipal Strategic Statement, zones, overlays, Clause 52.27, and Clause 65.
80. Overall, it is considered that the minor amendment is appropriate having regard to the site's location within a Mixed Use Zone and the amendment to the packaged liquor license approved under Planning Permit PLN19/0350 will not impact to the amenity of the surrounding area.
81. The following amendments to the permit are recommended:
82. Amend the endorsed red line plan and Alcohol Management Plan to include the increased licensed area.

Officer Recommendation

That Council resolves to grant an amended planning permit PLA24/0059 in respect of the land known and described as 466 Cheltenham Road KEYSBOROUGH VIC 3173 (Lot 1 PS 729571 Vol 11534 Fol 590 & Lot 1 PS 729571 Vol 11534 Fol 590) for the purpose of 'Amendment to PLN19/0350 issued for the Use of the land for the sale of liquor (Packaged liquor licence associated with a supermarket), to allow an increase the area that liquor is allowed to be supplied under a licence', in accordance with the plans submitted with the application subject to the following conditions:

- 1. The layout of the red line plan must not be altered without the written consent of the Responsible Authority.**
- 2. The Alcohol Management Plan must not be altered without the written consent of the Responsible Authority.**
- 3. The sale and display of liquor must only be undertaken within the red line area identified on the endorsed plans.**
- 4. The use of the site must at all times comply with the approved Alcohol Management Plan, to the satisfaction of the Responsible Authority.**
- 5. Except with the prior written consent of the Responsible Authority, any application made to the Victorian Commission for Gambling and Liquor Regulation (VCGLR) must be for the on-site sale of packaged liquor only.**



6. **The amenity of the area must not be detrimentally affected by the licensed premises, through the:**
 - 6.1. **Transport of materials, goods or commodities to or from the land;**
 - 6.2. **Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;**
 - 6.3. **Adverse behaviour of patrons on, to or from the premises; and**
 - 6.4. **Presence of vermin.**
7. **No alcohol may be consumed on the premises at any time.**
8. **The owner, occupier and the manager must at all time make reasonable endeavours that persons resorting to the premises do not create a nuisance or annoyance to neighbours or otherwise disturb the amenity of the area.**
9. **The use may operate only between the hours of:**

9.1 On any other day other than Sundays, ANZAC Day, Good Friday and Christmas Day	9:00am to 11:00pm
9.2 Sunday	10.00am to 11:00pm
9.3 ANZAC Day	12:00pm to 9:00pm
9.4 Good Friday and Christmas Day	No Trading
10. **This permit will expire if:**
 - 10.1. **The use does not start within two (2) years from the date of this permit, or**
 - 10.2. **The use is discontinued for a period of two (2) years.**

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

ratio:

**Report
Prepared for**
Home Investment Consortium Trust

July 2024

Alcohol Management Plan

**466-468 Cheltenham Road,
Keysborough**

alcohol:management

r:

Prepared for:

Home Investment Consortium Trust'
Our reference 14623 - AMP

ratio:consultants pty ltd

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Appendices:

Appendix A Red Line Plan



1 Introduction:

This Alcohol Management Plan (AMP) has been prepared to accompany a planning permit application for a bottle shop / packaged liquor tenancy included in a supermarket as part of a new retail centre at 466-468 Cheltenham Road, Keysborough.

Pursuant to Clause 52.27 of the Greater Dandenong Planning Scheme, a permit is being sought for a liquor licence (packaged liquor licence) in accordance with a supermarket use (ALDI) in 'T4'.

This AMP details how the licensee will manage risks associated with the sale of alcohol, noting that no on-premises consumption is proposed by way of this application. The AMP has been prepared to respond appropriately to the Information Guidelines for Liquor-Related Planning Permit Applications prepared by the City of Greater Dandenong.

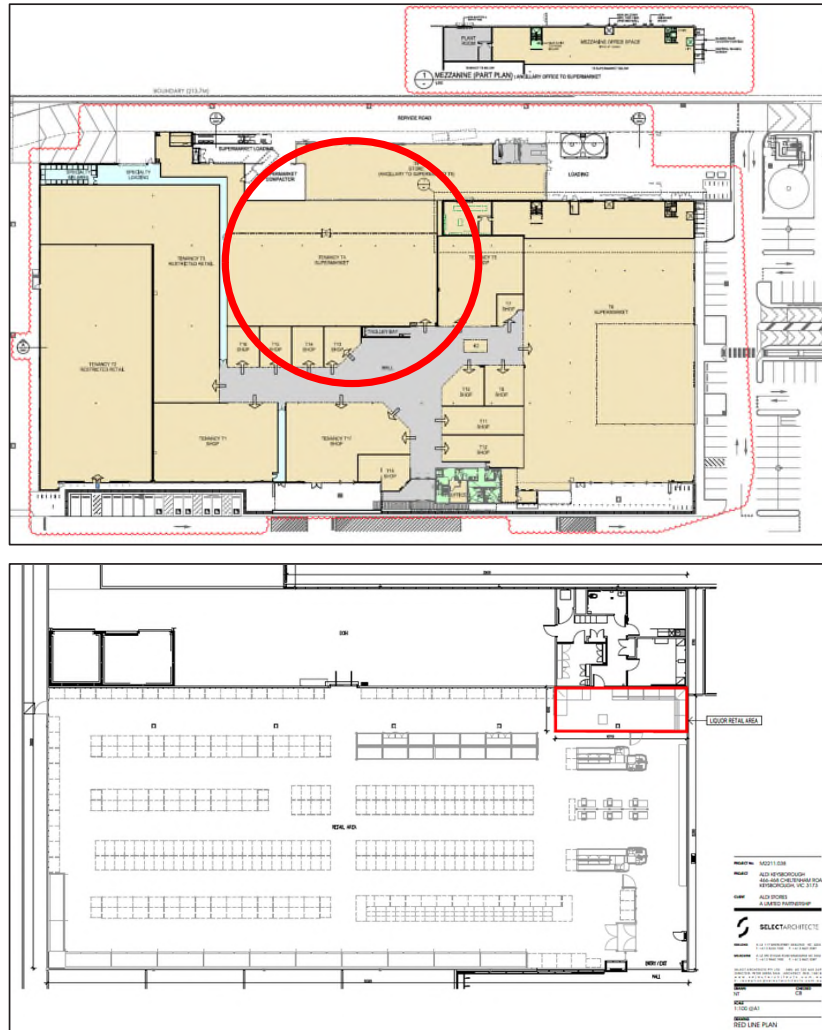


2 The Proposal:

The application seeks to establish a bottle shop component within the identified supermarket tenancy circled below. The sale of packaged liquor in this location requires a liquor licence under Clause 52.27 of the Greater Dandenong Planning Scheme.

Figure 1 and 2

Tenancy (and specific location of liquor sales)



The proposed bottle shop component of the supermarket will require a packaged liquor licence, which will operate as follows (less than the ordinary hours set by the Liquor Control Victoria (LCV), previously Victorian Commission for Gambling and Liquor Regulation (VCGLR). These are:

- 9am -11pm – Monday to Saturday
- 10am-11pm – Sunday
- 12noon -11pm on ANZAC day
- No trading on Good Friday and Christmas Day



Due to the nature of the use, there is:

- No maximum number of patrons;
- No security arrangements; and
- No music to be played on site.



3 Cumulative Impact Assessment:

Practice Note 61 has been prepared by the State Government to provide guidance on preparing and assessing an application under Clause 52.27 and, in particular, whether a cumulative impact assessment is required. The guidelines suggest that a cumulative impact assessment should be undertaken when new or expanded licensed premises will open after 11pm and there is a cluster of existing licensed premises.

The Practice Note was informed by *Swancom Pty Ltd v Yarra City Council*¹, whereby the Tribunal established that the cumulative impact of licensed premises in an area or precinct is informed by:

- The density of licensed premises in an area;
- The mix and type of the licensed premises; and
- Existing amenity levels.

Importantly, the Tribunal also found that the level of detail of a cumulative impact assessment on amenity should be proportionate to the level of concern raised by these considerations. The Tribunal went on to say that for many applications, an initial review of the three main considerations will lead to a determination that cumulative impact is not of significant concern for that application.

Cumulative impact assessments are prepared to enable an understanding of the cumulative effect of having a series of licensed premises on the amenity of the broader community. This is typically warranted in areas with high levels of late night entertainment uses, such as the Chapel Street precinct, the CBD and other areas where there is a cluster of night clubs, bars and other late night trading venues.

In reviewing the impact of liquor licences on residential amenity, and given the body of research and anecdotal evidence gathered by a wide range of sources, we exclude certain types of liquor licences from our cumulative impact assessment. Examples include limited licences, restricted club and full club licences and BYO licences. When reviewing cumulative impact, it is our experience that the relevant liquor licence types are on premises, late night (on premises), general, late night (general) and packaged liquor, as these types of venues are most likely to create unreasonable amenity impacts.

In this instance, as there are:

- only two licensed premises (one restaurant and café licence and a restricted club licence) within a 500 metre radius
 - no licensed premises within a 100 metre radius of the site; and
 - the proposed bottle shop will not operate beyond 11pm,
- there is no requirement to prepare a cumulative impact assessment.

¹ *Swancom Pty Ltd v Yarra CC (includes Summary) (Red Dot) [2009] VCAT 923*

4 Management Plan:

4.1 Compliance Risks

- *How will you ensure that you do not supply alcohol to someone who is intoxicated (drunk)?*
Staff will be trained with the Responsible Service of Alcohol (RSA) and will be able to identify and refuse service to customers who are intoxicated.
- *What procedures will you put in place to ensure that staff can verify proof-of-age?*
With the RSA training, staff will be taught to identify and accept legal forms of identification. Staff will also be taught to either query or refuse any questionable or fraudulent forms of identification. Liquor cannot be purchased through Self Check Outs and is required to go through regular registers.
- *What system will you put in place to identify people that may be underage (under 18 years) as they enter the premises?*
Staff will be encouraged to request identification for customers who could be underage, unless they are accompanied by a responsible adult.
- *How will you prevent alcohol from being supplied to someone under 18 years of age?*
Staff will request identification from customers who appear underage to ensure alcohol is not being sold to underage persons. Where there are reasonable grounds for suspecting alcohol being purchased will be supplied to underage persons, sale of alcohol will be refused.
- *What relevant training will you require staff to take to ensure the Responsible Service of Alcohol (RSA)?*
Staff will be required to undertake RSA training successfully in order to gain employment at the bottle shop. No volunteers will be associated with the operation of the bottle shop.
- *How will you document the start and finish dates for RSA induction, refresher training and employment details for each member of staff, including managers and security staff?*
A RSA Program Register in accordance with the template provided by the VCGLR will be maintained. It confirms:
 - Staff name
 - Date first supplied / sold liquor
 - Date of most recent RSA certificate (actual RSA, or RSA refresher)
 - Actual copy of RSA
 - Confirmation of RSA refresher date (3 years from previous certificate)
- *How will you ensure that any RSA training remains up to date and does not expire after three years?*
The RSA Program Register will be reviewed regularly, with staff to be booked in for the RSA refresher prior to the expiry of the RSA.
- *How will you ensure that staff stay up to date with any changes to liquor licensing?*
Any changes with liquor licencing can be discussed at staff meetings, or details of same displayed in tea room so that staff can review at their own leisure. Staff will be required to sign off on any changes to make it clear they have reviewed such documentation.



- *Where will you display the required posters and signage to reduce potential risks and raise awareness about the responsible service of alcohol? (see VCGLR website for details)*

Signage will be placed on Front Counter and on Wall behind service counter where space available and within the Redline area. Clear signage is displayed that no liquor purchases are permitted via Self Check Outs.

- *What will you do to comply with the standards of Department of Justice, Design Guidelines for Licensed Premises? (available at www.justice.vic.gov.au/) Given the nature of the venue, many of the design guidelines are not applicable. However, we note:*

- Element 1: The entry / exit is clearly identifiable externally and the location of the counter inside the premises away from this point ensures that there will not be crowding around this doorway. Patrons are not expected to queue with this premises. However, CCTV will be installed.
- Element 2: the area designated for the service of liquor includes a small access point that will be monitored by staff.
- Element 3: appropriate layouts provide for clear pathways to ensure the premises will not become overcrowded.
- Element 4: communal toilets are located within the building, accessible via a corridor between a restricted retail tenancy and the gym tenancy. Adequate lighting will be provided to this corridor and toilets given it is publically accessible. This is appropriate given the nature of the use.
- Element 5: N/A
- Element 6: N/A

- *How will you comply with VCGLR's Code of Conduct for Packaged Liquor Licences? (available online at the VCGLR website)*

The operator of the premises will be cognisant of the Liquor Licensing Code of Conduct for Packaged Liquor Licensees. This includes displaying appropriate signage, ensuring no inappropriate promotion or advertising of alcohol, ensuring minors on premises are appropriately addressed (as outlined previously) and that all staff have appropriate RSA training. These will be achieved by various means as outlined previously.

4.2 Behavioural Risks

- *What House Policies will you develop and where will you display these?*

House Rules will be prepared in accordance with the template available on the VCGLR website. Staff will be required to review the rules upon commencing employment and they will otherwise be displayed within the tea room. The House Rules can be updated from time to time as relevant.

[Sample House Rules Packaged Liquor Licence.pdf \(vgccc.vic.gov.au\)](#)

Signage in addition to the standard signage required by the House Rules is as follows:

- Alcohol is not to be consumed in any public places in the municipality, such as in the car park and related areas, and that up to a \$1,000 Local Laws fine applies.
- That the safety and amenity of people and property in surrounding areas is to be respected upon leaving the premises.

- *What strategies will you apply to address the cumulative impact of your premises, if required?*



As noted previously, the proposed packaged liquor licence will not result in an adverse cumulative impact.

4.3 Amenity Risks

- *What strategies will you use to control amenity and noise impacts from indoor and outdoor areas of the premises?*

Given the nature of the venue, it is not expected to cause any unreasonable amenity and noise impacts.

CCTV will be set up to record inside and outside the proposed shop, with recordings retained for one (1) month after the date of recording.

- *How will you ensure that deliveries and waste management do not negatively affect the area? (e.g. truck engines, glass bottles tipped into dumpsters, rubbish removal)*

The Liquor side will not differ to what is in line to the rest of the stores hours and there is only 1 delivery per week of Liquor which is used for replenishing the main liquor department. The service of liquor should not be compared in any way to a Night Club or bar but a Café where you can have a light meal / snack and Alcoholic Beverage. The items that we will use to serve in the “open” side of things is the same stock that is on the shelves. In regards to Liquor waste, we do not foresee any more Bottles and cans for recycling than what a domestic Recycling bin would have so again will be in line with the standard waste pick up we will have with the store and will not be outside of the store overall operating hours.

- *How will you work with all authorities to reduce alcohol-related impacts in public spaces and the broader community?*

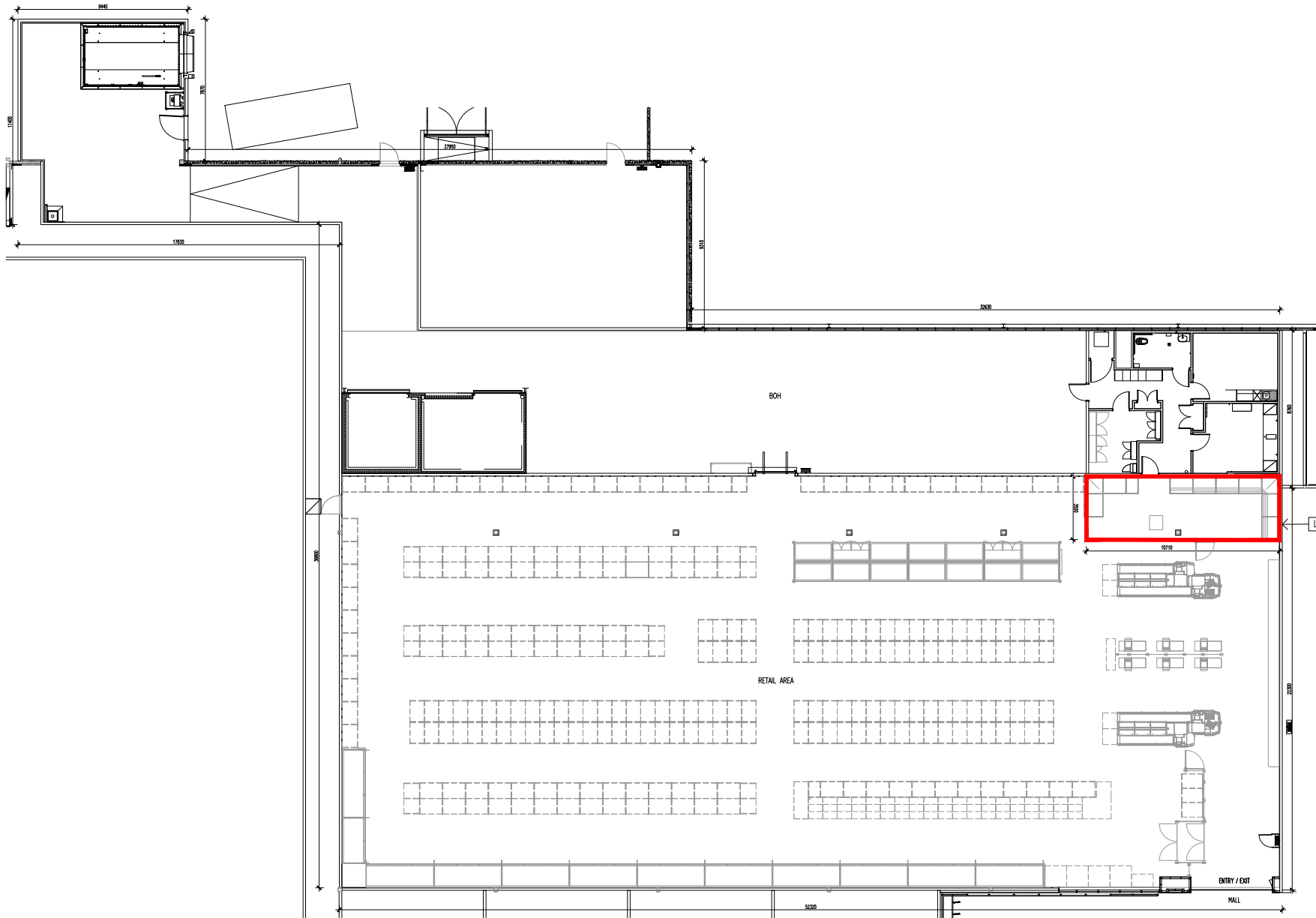
The operator / licensee could consider joining the Greater Dandenong liquor forum to assist in reducing alcohol-related impacts in public spaces and the broader community.



Appendix A Red Line Plan



ATT 2.2.2.1 Assessed Plans



NOTES ORIGINAL A1

SELECT ARCHITECTS ACCEPT NO RESPONSIBILITY FOR ANY COSTS, LOSSES, CLAIMS OR DAMAGES ARISING FROM THESE DRAWINGS, SPECIFICATIONS AND RELATED DOCUMENTS UNLESS THERE IS FULL COMPLIANCE WITH THE CLIENT AND ANY AUTHORIZED USER OF THE FOLLOWING:

1. ALL DIMENSIONS, DIMENSIONS AND DETAILS ARE TO BE CHECKED ON SITE BEFORE CONSTRUCTION AND ANY DISCREPANCIES ARE TO BE REPORTED TO THE ARCHITECT / DESIGNER.
2. INITIAL REVIEW: ANY DISCREPANCIES WITH SITE OR OTHER INFORMATION IS TO BE ADVISED TO THE ARCHITECT / DESIGNER AND DIRECTION OF APPROVAL IS TO BE SOUGHT BEFORE THE IMPLEMENTATION OF THE DETAILS.
3. BLOCK AND SET FRAMES SHOULD BE VERIFIED BY A CHECK BOUNDARY SURVEY PRIOR TO COMMENCEMENT ON SITE.
4. DO NOT SCALE THE DRAWING.
5. FOR THE PURPOSE OF COORDINATION, ALL RELEVANT PARTIES MUST CHECK THE INFORMATION PRIOR TO IMPLEMENTATION AND REPORT ANY DISCREPANCIES TO THE ARCHITECT / DESIGNER.

REV.	DATE	DESCRIPTION	DRN.	CHKD.
P1	09/06/22	FOR INFORMATION	NT	CB
P2	17/06/22	FOR INFORMATION	UT	NT

01 RED LINE PLAN
SCALE: 1:100

PROJECT No. M2211.038
PROJECT ALDI KEYSBOROUGH
466-468 CHELTENHAM ROAD
KEYSBOROUGH, VIC 3173
CLIENT ALDI STORES
A LIMITED PARTNERSHIP

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MELBOURNE M: +61 3 9603 0600 VIC 3004
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SELECT ARCHITECTS PTY LTD. ABN: 60 120 440 349
DIRECTOR: PETER SEBASTIAN - ARCHITECT REG: 15418
* * * * *
T: +61 3 9660 1900 F: +61 3 8621 0067

DRAWN: NT CHECKED: CB

SCALE: 1:100 @A1

DRAWING: RED LINE PLAN

DRAWING no. REV
A1-062 P2



2.2.3 Planning Decisions Issued by Planning Minister's Delegate – July 2024

Responsible Officer: Executive Director City Futures
Attachments: Nil

Executive Summary

1. This report provides Council with an update on the exercise of delegation by Planning Minister's delegate.
2. No decisions were reported for the month of July 2024.

Officer Recommendation

That the report be noted.



2.2.4 Planning Delegated Decisions Issued – July 2024

Responsible Officer: Executive Director City Futures

Attachments: 1. Planning Delegated Decisions Issued – July 2024 [2.2.4.1 - 9 pages]

Executive Summary

1. This report provides Council with an update on the exercise of delegation by Council officers.
2. It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in July 2024.
3. It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Greater Dandenong Planning Scheme and Council's policies.
4. Application numbers with a PLA#, PLN#.01 or similar, are applications making amendments to previously approved planning permits.
5. The annotation 'SPEAR' (Streamlined Planning through Electronic Applications and Referrals) identifies where an application has been submitted electronically. SPEAR allows users to process planning permits and subdivision applications online.

Officer Recommendation

That the items listed in Attachment 1 to this report be received and noted.

Planning Delegated Decisions Issued from 1/07/2024 to 31/07/2024

City of Greater Dandenong

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA23/0075	PlnAppAmd	No	121 Kelvinside Road NOBLE PARK VIC 3174	Abacus Design & Planning	AMENDMENT TO: Development of the land for three (3) dwellings comprising two (2) double storey dwellings to the rear of an existing dwelling with alterations and additions to the existing dwelling (PLN22/0016)	Amend permit to allow the construction of 2 new double storey dwellings at the rear	Delegate	AmendPerm	15/07/2024	Springvale North
PLA23/0088	PlnAppAmd	No	3/52 Smith Road SPRINGVALE VIC 3171	Blur Architecture	AMENDMENT TO: Use and development of the land for an Indoor Recreation Facility (Martial Arts) (PLN19/0193)	Proposal is inconsistent with decision guidelines of the Commercial 2 Zone in Clause 34.02, car parking in accordance with Clause 52.06 and decision guidelines of Clause 56	Delegate	Refusal	16/07/2024	Springvale North
PLA24/0005	PlnAppAmd	No	342-368 Hammond Road DANDENONG SOUTH VIC 3175	Metropol Planning Solutions	AMENDMENT RECEIVED: Use and development of the land for an abattoir and a reduction in the car parking requirements (PLN14/0358)	Amend endorsed plans to demolish an existing building, removal of 12 car parks, widening of existing crossover	Delegate	AmendPerm	30/07/2024	Dandenong
PLA24/0023	PlnAppAmd	No	60-62 Ordish Road DANDENONG SOUTH VIC 3175	Angus Waste Recycling Pty Ltd	AMENDMENT TO: Use and development of the land for materials recycling (PLN21/0623)	Amend various permit conditions and endorsed plans	Delegate	AmendPerm	29/07/2024	Dandenong
PLA24/0030	PlnAppAmd	No	18 Purdy Avenue DANDENONG VIC 3175	Southern Planning Consultants	AMENDMENT TO: Development of the land for a double storey dwelling to the rear of an existing single storey dwelling (PLN21/0691)	Amend endorsed plans	Delegate	AmendPerm	17/07/2024	Yarraman

ATT 2.2.4.1 Planning Delegated Decisions Issued – July 2024

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA24/0034	PlnAppAmd	No	156 Princes Highway DANDENONG VIC 3175	Ampol Australia Petroleum Pty Ltd	Application to Amend Planning Permit no. 90/082	No response to further information request	Delegate	Lapsed	15/07/2024	Cleeland
PLA24/0043	PlnAppAmd	No	42 Futura Road KEYSBOROUGH VIC 3173	Poplar Constructions Pty Ltd	AMENDMENT TO: The use and development of the land for forty (40) warehouse buildings, the reduction of car parking, the removal of an easement and the creation of a reserve (PLN17/0886)	Amend endorsed plan to show retention of existing electrical kiosk, addition of mezzanines to warehouses and associated works	Delegate	AmendPerm	29/07/2024	Noble Park
PLA24/0047	PlnAppAmd	No	97 Assembly Drive DANDENONG SOUTH VIC 3175	Vaughans Construction	AMENDMENT TO: Development of the land for two (2) warehouse buildings and a reduction in the car parking requirements (PLN22/0403)	Amend permit preamble, conditions and endorsed plans to facilitate staged works	Delegate	AmendPerm	12/07/2024	Dandenong
PLA24/0051	PlnAppAmd	No	2/63 Jellicoe Street NOBLE PARK VIC 3174	Bay Vista Building Design and Drafting	AMENDMENT TO: Development of the land for an extension to an existing dwelling on a lot less than 300 square metres (PLN23/0267)	Delete permit Condition 1.2 relating to the dimension of bedroom 2	Delegate	AmendPerm	05/07/2024	Yarraman
PLA24/0052	PlnAppAmd	No	875 Taylors Road DANDENONG SOUTH VIC 3175	FPI Developments Vic Pty Ltd	AMENDMENT TO: Development of the land for warehouses, reduction in the car parking requirements and to display signage (PLN21/0582)	Amend permit preamble and endorsed plans to develop one combined warehouse	Delegate	AmendPerm	31/07/2024	Dandenong
PLA24/0057	PlnAppAmd	No	264-266 Springvale Road SPRINGVALE VIC 3171	SLR Consulting Australia Pty Ltd	AMENDMENT TO: To display one (1) electronic-promotional sign, in accordance with the plans submitted (PLN19/0441.01)	Amend endorsed plans to install new electronic sign	Delegate	AmendPerm	26/07/2024	Springvale Central

ATT 2.2.4.1 Planning Delegated Decisions Issued – July 2024

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA24/0062	PlnAppAmd	No	41 Calibre Retreat KEYSBOROUGH VIC 3173	Install a Veranda Pty Ltd	AMENDMENT TO: Subdivision and development of the land for 106 dwellings, removal of easements, removal of native vegetation and to display internally illuminated promotion sign (PLN19/0631) (Past address: 209 Chapel Road, Keysborough)	Amend endorsed plans to allow construction of veranda	Delegate	AmendPerm	26/07/2024	Keysborough South
PLN22/0503	PlnApp	No	2 Cleary Street SPRINGVALE SOUTH VIC 3172	Frasers Building Services Pty Ltd	Development of the land for two (2) double storey dwellings	General Residential 1 Zone, 635sqm	Delegate	PlanPermit	30/07/2024	Springvale South
PLN23/0130	PlnApp	No	382-384 Hammond Road DANDENONG SOUTH VIC 3175	Change Of Plan	Use and Development of the land for a Warehouse	Industrial 2 Zone, 2180sqm, construction of a new warehouse	Delegate	PlanPermit	23/07/2024	Dandenong
PLN23/0298	PlnApp	No	36 Princess Avenue SPRINGVALE VIC 3171	K X Architecture Pty Ltd	Development of the land for two (2) dwellings comprising one single storey dwelling and one double storey dwelling to the rear	General Residential 1 Zone, 674sqm	Delegate	PlanPermit	22/07/2024	Springvale Central
PLN23/0348	PlnApp	No	28 Flynn Street SPRINGVALE VIC 3171	C Dao	Use and development of the land for a child care centre, to reduce the car parking requirement and to display business identification signage	No response to further information request	Delegate	Lapsed	17/07/2024	Springvale North

ATT 2.2.4.1 Planning Delegated Decisions Issued – July 2024

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN23/0360	PlnApp	No	112-118 Thomas Murrell Crescent DANDENONG SOUTH VIC 3175	Polytrade Operations Pty Ltd	Use and development of the land for materials recycling	Industrial 2 Zone, 15920sqm	Delegate	PlanPermit	30/07/2024	Dandenong
PLN23/0392	PlnApp	No	35 Hope Street SPRINGVALE VIC 3171	Ikonomidis Design Studio	Development of the land for three (3) double storey dwellings	General Residential 1 Zone, 754sqm	Delegate	NOD	23/07/2024	Springvale North
PLN23/0396	PlnApp	No	61 Grace Street SPRINGVALE VIC 3171	Plan Urban Pty Ltd	Development of the land for two (2) double storey dwellings	General Residential 1 Zone, 650sqm	Delegate	PlanPermit	29/07/2024	Springvale North
PLN23/0425	PlnApp	No	12 Treesbank Avenue SPRINGVALE VIC 3171	Abacus Designs and Planning	Development of the land for eight (8) double storey dwellings	No response to further information request	Delegate	Lapsed	31/07/2024	Springvale Central
PLN23/0426	PlnApp	No	Rear 263-267 Princes Highway DANDENONG VIC 3175	Abacus Storage Funds Management Limited	Development of the land for a self-storage facility, the display of internally illuminated business identification signage, a reduction to the car parking rate under Clause 52.06-5 and alteration to access a road in a Transport 2 Zone	Commercial 2 Zone, construction of self storage facility	Delegate	PlanPermit	25/07/2024	Yarraman
PLN23/0434	PlnApp	No	2/41 Dingley Avenue DANDENONG VIC 3175	AnC Planning Consultants	Use of the land for car sales	Industrial 1 Zone, motor vehicle sales	Delegate	PlanPermit	31/07/2024	Dandenong

ATT 2.2.4.1 Planning Delegated Decisions Issued – July 2024

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN23/0542	PlnApp	No	1/14 Clive Street SPRINGVALE VIC 3171	S Poo	Use of the land for Industry (Food Production)	Industrial 1 Zone, proposed food production	Delegate	PlanPermit	26/07/2024	Springvale North
PLN23/0545	PlnApp	No	3/290B Springvale Road SPRINGVALE VIC 3171	Vanthao Pty Ltd	Use of the land for sale and consumption of liquor (restaurant and cafe) and a reduction in the bicycle parking requirements	Commercial 1 Zone	Delegate	PlanPermit	19/07/2024	Springvale Central
PLN23/0566	PlnApp	No	B5 291-303 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	Karuma Autohaus Pty Ltd	Use of the land for car sales	Industrial 1 Zone	Delegate	NOD	31/07/2024	Dandenong
PLN24/0013	PlnApp	No	1/23-25 Pickett Street DANDENONG VIC 3175	M & D Town Planning Pty Ltd	Use of the land for a Restricted Recreation Facility (Fitness Centre) and to display five (5) business identification signs DECLARED AREA	Mixed Use Zone	Delegate	PlanPermit	30/07/2024	Dandenong
PLN24/0062	PlnApp	No	58 Drummond Circuit SPRINGVALE SOUTH VIC 3172	Z&ME Homes Pty Ltd	Buildings and works in Special Building Overlay	Neighbourhood Residential 1 Zone, 302sqm	Applicant	Withdrawn	23/07/2024	Keysborough
PLN24/0072	PlnApp	No	75 South Gippsland Highway DANDENONG SOUTH VIC 3175	Gippsland Highway Industrial Park Pty Ltd	Removal of Easement E-1 on LP95622 SPEAR	Proposal fails to comply with Clause 52.02 Easements, Restrictions and Reserves. The proposal does not satisfy the decision guidelines of Clause 65.	Delegate	Refusal	11/07/2024	Dandenong

KSLIFK

5

1/08/2024

ATT 2.2.4.1 Planning Delegated Decisions Issued – July 2024

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN24/0073	PlnApp	No	367A Springvale Road SPRINGVALE VIC 3171	A Mohamed	Use of the land for a Shisha Lounge, buildings and works (façade alteration), to display business identification signage, a reduction in the car parking requirements, and a waiver of the bicycle facilities pursuant to Clause 52.34	No response to further information request	Delegate	Lapsed	02/07/2024	Springvale Central
PLN24/0087	PlnApp	No	6 Gloria Avenue DANDENONG NORTH VIC 3175	Arkham Design	Development of land for a double storey dwelling to the rear of an existing single storey dwelling and alterations to the existing dwelling	General Residential 1 Zone, 657sqm	Delegate	PlanPermit	03/07/2024	Cleeland
PLN24/0094	PlnApp	No	19 Royal Avenue SPRINGVALE VIC 3171	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into six (6) lots SPEAR	Residential	Delegate	PlanPermit	17/07/2024	Springvale Central
PLN24/0100	PlnApp	No	14 Victoria Avenue SPRINGVALE VIC 3171	MHT Investments Pty Ltd	Subdivision of the land into four (4) lots SPEAR	Residential	Delegate	PlanPermit	12/07/2024	Springvale Central
PLN24/0107	PlnApp	No	10 Monterey Road DANDENONG SOUTH VIC 3175	MG Land Surveyors	Removal of Covenant N218223F and N218221M on Plan of Subdivision 208302 SPEAR	Industrial	Delegate	PlanPermit	03/07/2024	Dandenong
PLN24/0108	PlnApp	No	556-576 Princes Highway NOBLE PARK NORTH VIC 3174	Hellier McFarland Pty Ltd	Subdivision of the land SPEAR	No response to further information request	Delegate	Lapsed	05/07/2024	Noble Park North

ATT 2.2.4.1 Planning Delegated Decisions Issued – July 2024

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN24/0112	PlnApp	No	19 Power Street DANDENONG VIC 3175	H Deshpande	Use and development of the land for community care accommodation	Planning Permit not required Clause 52.22 (Community Care Accommodation)	Delegate	NotRequire	30/07/2024	Dandenong
PLN24/0113	PlnApp	No	14 George Street DANDENONG VIC 3175	Linear Land Surveying Pty Ltd	Subdivision of the land into two (2) lots (DECLARED AREA) SPEAR	Commercial	Delegate	PlanPermit	26/07/2024	Dandenong
PLN24/0149	PlnApp	No	40 Narellan Drive KEYSBOROUGH VIC 3173	Y Chand	Development of the land for two (2) double storey dwellings and subdivision of the land into two (2) lots	No response to further information request	Delegate	Lapsed	08/07/2024	Keysborough
PLN24/0150	PlnApp	No	48-52 Cheltenham Road DANDENONG VIC 3175	Bayside Town Planning Pty Ltd	Display business identification signage DECLARED AREA	Comprehensive Development Zone, Business Identification signage	Delegate	PlanPermit	30/07/2024	Dandenong
PLN24/0161	PlnAppVic	Yes	37-38 Douglas Street NOBLE PARK VIC 3174	RD Design and Drafting Pty Ltd	To construct and carry out buildings and works comprising an extension to the rear of an existing building, and reduction in the car parking requirement VICSMART	Commercial 1 Zone, warehouse extension and reduction in car parking requirement	Delegate	PlanPermit	24/07/2024	Noble Park
PLN24/0164	PlnApp	No	1/74-76 Princes Highway DANDENONG VIC 3175	M Tancredi, R Tancredi, G Tancredi	Subdivision of the land into six (6) lots SPEAR (DECLARED AREA)	Residential	Delegate	PlanPermit	29/07/2024	Cleeland

ATT 2.2.4.1 Planning Delegated Decisions Issued – July 2024

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN24/0170	PlnApp	No	3 Snowgum Court KEYSBOROUGH VIC 3173	S Nicolazzo	Building and works (Extension) of the land to an existing dwelling on a lot within a Special Building Overlay	No response to further information request	Delegate	Lapsed	15/07/2024	Keysborough
PLN24/0180	PlnApp	No	4 Bakers Road DANDENONG NORTH VIC 3175	Z L M Investments Pty Ltd	Subdivision of the land into three (3) lots SPEAR	Residential	Delegate	PlanPermit	09/07/2024	Noble Park North
PLN24/0181	PlnApp	No	41 Bowmore Road NOBLE PARK VIC 3174	Carwood Properties Pty Ltd	Subdivision of the land into four (4) lots SPEAR	Residential	Delegate	PlanPermit	17/07/2024	Yarraman
PLN24/0182	PlnAppVic	Yes	1/102-128 Bridge Road KEYSBOROUGH VIC 3173	IA Design	Buildings and Works (Internal and external alterations to the existing warehouse) VICSMART	Industrial 1 Zone, office and warehouse refurbishment	Delegate	PlanPermit	30/07/2024	Noble Park
PLN24/0194	PlnApp	No	1 Wilcox Court NOBLE PARK VIC 3174	Harnest Constructions Pty Ltd	Development of the land for three (3) single storey dwellings	General Residential 1 Zone, 756sqm	Delegate	PlanPermit	30/07/2024	Springvale Central
PLN24/0195	PlnApp	No	3 Deakin Crescent DANDENONG NORTH VIC 3175	Harnest Constructions Pty Ltd	Development of the land for two (2) single storey dwellings	General Residential 1 Zone, 552sqm	Delegate	PlanPermit	17/07/2024	Cleeland

ATT 2.2.4.1 Planning Delegated Decisions Issued – July 2024

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN24/0198	PlnApp	No	20 Peace Street SPRINGVALE VIC 3171	T Quach, TS Liu	Subdivision of the land into three (3) lots SPEAR	Residential	Delegate	PlanPermit	17/07/2024	Springvale North
PLN24/0222	PlnAppVic	Yes	1/107 Herbert Street DANDENONG VIC 3175	H Muminovic	To construct a 1.5m high front fence VICSMART	General Residential 1 Zone, construction of front fence	Delegate	PlanPermit	09/07/2024	Cleeland
PLN24/0235	PlnAppVic	Yes	2 Beatrice Street NOBLE PARK VIC 3174	Jaffari Investments Pty Ltd	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	05/07/2024	Noble Park
PLN24/0238	PlnAppVic	Yes	237 Gladstone Road DANDENONG NORTH VIC 3175	D Karta, J Dinesh	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	11/07/2024	Dandenong North
PLN24/0271	PlnAppVic	Yes	33 Chi Avenue KEYSBOROUGH VIC 3173	T Jiang	Buildings and Works (Extension) VICSMART	General Residential 2 Zone, 341sqm, extension to dwelling including verandah	Applicant	Withdrawn	18/07/2024	Keysborough South

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3 PUBLIC QUESTION TIME

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the Councillors, Delegates and/or officers of the Greater Dandenong City Council. Questions must comply with s. 4.5.8 of Council's Governance Rules.

QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented.

Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

- a) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.
- b) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:
 - i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
 - ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.
- c) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:
 - i) does not relate to a matter of the type described in section 3(1) of the *Local Government Act 2020* (confidential information);
 - ii) does not relate to a matter in respect of which Council or a Delegated Committee has no power to act;
 - iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor, Delegated Member or Council officer; and
 - iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).
- d) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Council Meeting or Delegated Committee, then the Chairperson and/or Chief Executive Officer:
 - i) must advise the Meeting accordingly; and
 - ii) will make the question available to Councillors or Members upon request.
 - iii) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- e) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.



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- f) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
 - g) A Councillor, Delegated Committee Member or member of Council staff nominated to answer a question may:
 - i) seek clarification of the question from the person who submitted it;
 - ii) seek the assistance of another person in answering the question; and
 - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
 - h) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
 - i) The text of each question asked and the response will be recorded in the minutes of the Meeting.



4 OFFICERS REPORTS - PART 2

4.1 CONTRACTS

4.1.1 2324-27 Programmed Tree Pruning Services

Responsible Officer: Executive Director City Futures

Attachments: 1. CONFIDENTIAL REDACTED - Active Tree Services
Business Profile Programmed Tree Maintenance Contract
2324 27 (2) [4.1.1.1 - 2 pages]

Executive Summary

1. This report outlines the tender process undertaken to select a suitably qualified and experienced contractor for the provision of **Programmed Tree Pruning Services** for the City of Greater Dandenong (CGD). This is a Lump Sum and a Schedule of Rates based contract.
2. The contract term is for 18 months from the date of commencement, this will enable Council to ensure compliance with the Electricity Safety (Electric Line Clearance Regulations) 2020 and Council Electric Line Clearance Management Plan 2024/25.
3. The 18-month contract period is based on amended and updated specifications to allow the continuation of essential Council tree pruning services. A full review will be undertaken and new specifications developed for any future contracts.
4. This report recommends that Council awards **Contract 2324-27 for Programmed Tree Pruning Services to Active Tree Services Pty Ltd – ABN 56 002 919 299**
5. The budget expenditure for this contract over the 18-month term, is Two Million, Nine Hundred and Sixty-One Thousand, One Hundred and Eighty-Three Dollars (\$2,961,183.32) including GST.
6. Please note that confidential information is contained in the attachments, as circulated in the confidential section of the agenda attachments, in accordance with Section 66(2) (a) of the Local Government Act 2022, as the information relates to contractual matters and premature disclosure may be prejudicial to the interests of Council or other persons. This item has been included in the public agenda to facilitate transparency and accountability in Council's decision making. If discussion of the confidential information in the attachments to this report is required in order for the Council to make a decision, this item will be deferred to the confidential section of the agenda.



Background

7. Council is required to deliver Programmed Tree Maintenance Services across the municipality to mitigate risk, to maintain healthy and resilient urban forest and to comply with regulations. Programmed Tree Maintenance Services provide for the inspection and pruning of street trees throughout the municipal district on a specified frequency.
8. The existing contract for this service, contract No. EF18/27082A and 1819-52ACOL Part A - Tree Pruning Cyclic Block Pruning and Part B -Tree Pruning - Electric Live Line Clearance was awarded in 2019 as a collaborative tender between multiple Councils. This contract is due to expire on 30 October 2024. A tender process has been undertaken to ensure continuity of service delivery across the municipality.
9. Council is required to maintain municipal street trees to fulfil its legislative and management obligations. Maintenance performed on the trees aims to manage tree health and reduce the inherent risks associated with trees in urban areas. Council inspects and prunes these trees to reduce the risk to public safety, meet Council's statutory obligations and requirements in accordance with Electricity Safety (Electric Line Clearance Regulations) 2020, to provide specified clearances around service lines, to decrease liability and potential property damage and to shape and prune trees to promote structurally sound trees.
10. Specifically, the services include:
 - 1) Tree inspections and the assessment of required works.
 - 2) Tree clearance pruning around high voltage power lines.
 - 3) Tree clearance pruning around low voltage power lines, service lines, power poles, transformers, telephone lines, pay TV service lines, streetlights, road signs and traffic control devices.
 - 4) Tree clearance pruning to provide clearance over footpaths, nature strips, driveways and roadways.
 - 5) Formative pruning of young trees to improve their structure.
 - 6) The removal, if directed, of dead and hazardous trees that pose a risk to the community.
 - 7) The services have also been supplemented with schedule of rates to provide Council with the ability to flex and redeploy services to address seasonal variations and respond to the increase in extreme weather events associated with climate change.

Tender Process

11. This tender was advertised in The Age Newspaper and on Council's website on Saturday 25 May 2024 and at the close of tenders at 2.00PM, Tuesday 25 June 2024 four (4) tender submissions were received as follows:

Active Tree Services Pty Ltd – ABN 56 002 919 299

Arborcraft Trees Pty Ltd - ABN 99 669 142 410

The Trustee for the Zentia Integrated Services Unit Trust trading as DNA Tree Services Australia– ABN 54 452 075 070

Treeserve Pty Ltd – ABN 87 169 334 712



12. Tenderers were requested to provide lump sum pricing per block (defined sections within the municipal boundary) and a separate schedule of rates for reactionary tree works and a schedule of rates for other works as specified in the tender documents.
13. Tenderers were also required to be registered with Rapid Global (Council's Workforce Management Software – Health and Safety Compliance) prior to the tender closing date at risk level two (2).

Tender Evaluation

14. The evaluation panel consisted of Council's Service Unit Leader – Parks, Team Leader – Conservation & Horticultural Services, Services Unit Leader – Waste & Cleansing and Procurement Officer with Occupational Health & Safety and Environmental Management consultants providing specialist advice via Rapid Global.
15. The Tenders were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	Evaluation Criteria	Weighting
1	Price	40%
2	Relevant Experience	15%
3	Resourcing	15%
4	Methodology	15%
5	Social Procurement	5%
6	Local Industry	5%
7	Environmental	5%
8	OH&S Systems (Pass / Fail)	Pass / Fail
9	Environmental System (Pass / Fail)	Pass / Fail

16. The Evaluation Criteria 1- 7 are given a point score between 0 (Not Acceptable) and 5 (Excellent) as detailed in the following table:
17. Evaluation Criteria 8 and 9 are given a Pass or Fail via the Rapid Global (Council's Workforce Management Software – Health and Safety Compliance).
18. Tenders were ranked by panel members against each criteria. Points were awarded on a scale 0 to 5 based on the score parameters listed below.

Score	Description
5	Excellent
4	Very Good
3	Good, better than average
2	Acceptable
1	Marginally acceptable (Success not assured)
0	Not Acceptable

19. Each submission was assessed against all evaluation criteria, to ensure that the tenderers met the standards required for Council contractors. A fail in any criterion would automatically exclude tenderers from further consideration for this contract.
20. Tender submissions were assessed against all evaluation criteria to ensure that the tenderers met the standards required for Council contractors. The weighted attribute points scores resulting from the assessment are shown in the following table:



Tender Name	Price Points	Non-Price Points	Total Score	OH&S	EMS	Rapid Global
Active Tree Services Pty Ltd	1.37	2.06	3.43	PASS	PASS	Registered & Compliant in Rapid Global
Arborcraft Trees Pty Ltd	1.45	1.33	2.78	Not Assessed	Not Assessed	Not compliant
TreeServe Pty Ltd	0.49	2.24	2.73	PASS	PASS	Registered & Compliant in Rapid Global
DNA Tree Services Australia	0.63	1.28	1.91	Not Assessed	Not Assessed	Non complaint

Note:

The higher the price score – lower the tendered price.

The higher the non-price score – represents better capability and capacity to undertake the service.

21. At the completion of the tender evaluation process described above, the Evaluation Panel agreed that the tender submission from Active Tree Services Pty Ltd – ABN 56 002 919 299 would provide the best value for money outcome to Council for the works.

Active Tree Services Pty Ltd

22. Provide quality tree maintenance services, with 28 years' experience, they are one of the largest providers of arboriculture and vegetation management services to Councils in Australia.
23. Have the depth and flexibility to service peak works loads associated with seasonal variations and severe weather events to ensure overall continuity of service delivery.
24. Service delivery is underpinned by advanced tracking and reporting, consisting of a complete works management system to accurately monitor program delivery backed by ISO certified quality management systems.

Relevant Experience/Track Record

25. Have proven and demonstrated experience in delivering programmed and cyclic tree pruning services to the scale and scope of this contract. They currently service large vegetation management contracts for multiple Councils across Melbourne.
26. Have been providing all the services required under this contract for the City of Greater Dandenong over the past four years to a high standard.
27. The evaluation matrix and other supporting documents have been placed on the relevant tender file.

Financial Implications

28. The financial resource requirements associated with this report are \$2,961,183 including GST, which is accommodated within existing Council operating budgets for tree pruning and tree maintenance.



Social Procurement

29. Active Tree Services Pty Ltd ABN 56 002 919 299 provides job readiness activities and employment to disadvantaged people and have supplied supporting company policy. Active Tree Services have a workforce strategic plan *'the twin goals of the program are to; increase the representation of people from different backgrounds at all levels across our sector (workforce diversification) and ensure all staff in the sector experience a sense of belonging and inclusion in the work environment (workforce inclusion)'*. Active Tree Services has implemented an Aboriginal Participation Plan 2023-2025. *'This plan supports the Governments position and specific aims of increasing the number of Aboriginal people employed within the industry.'* Active Tree Services also *'contributes 10% of its' net profit to charitable organisations for the benefit of a wide range of community initiatives'*

Local Industry

30. Active Tree Services Pty Ltd ABN 56 002 919 299 are a business based in Bayswater; they have 28 years' experience in the industry. Currently they do not have an office branch in the City of Greater Dandenong nor do any staff reside within the Greater Dandenong boundary. In their submission Active Tree Services have provided a value estimate of \$25,000 of materials required to service this contract, shall be purchased from within Greater Dandenong Council boundary.

Community and Stakeholder Consultation

31. During the tender evaluation process and in preparation of this report the Director of Corporate Development, Chief Financial Officer and relevant Officers from Council's Operations Centre, Occupational Health & Safety and Environmental Planning teams were consulted.
32. Councils Community Engagement policy has been reviewed. Under exemptions, community engagement will not occur in circumstances which relate to operational matters, confidential or commercial in confidence information, or when Council must make emergency or safety related decisions. Given the operational nature of Contract 2324-27, community consultation was not sought.

Legislative and Policy Obligations

33. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
- The Overarching Governance Principles of the *Local Government Act 2020*.
 - The *Gender Equality Act 2020*.
 - *Victorian Charter of Human Rights and Responsibilities 2006*.
 - Climate Change and Sustainability.
34. Council has an obligation to ensure vegetation is maintained in accordance with the Electricity Safety (Electric Line Clearance Regulations) 2020 as defined within section 84 of the Electricity Safety Act 1998. Regarding public lands, Section 84C of the Act specifies, a Council responsible for the management of public land in an area declared under section 81, is responsible for the keeping of the whole or any part of a tree situated on the land clear of an electric line.



35. Energy Safe Victoria (ESV) are the regulating body, from 27 June 2022, ESV can issue infringement notices to persons who fail to comply with their responsibilities for ensuring trees are kept clear from electric lines as required by clause 3(1) of the Code of Practice for Electric Line Clearance. The provision of these services assists in mitigating organisational risk and ensuring compliance with the regulations.
36. If these services were not provided, Council's street trees would not be maintained in accordance with the Electricity Safety (Electric Line Clearance Regulations) 2020 as defined within the Electricity Safety Act and Councils Electric Line Clearance Management Plan 2024/25. This would expose Council to a high level of risk including ongoing liability, community dissatisfaction and non-compliant vegetation resulting in infringements issued by regulating bodies.

Conclusion

37. At the conclusion of the tender evaluation process, the evaluation panel agreed that the tender submission from Active Tree Services Pty Ltd represented the best value outcome for Council and should be accepted due to:
 - 1) It received the highest scoring tender submission. This scoring has been determined after considering and assessing financial factors, resourcing, methodology, experience, local, social and environmental benefits.
 - 2) Their level of experience, staff and resources dedicated to delivering the services. Active Tree Services are a large, experienced well established company with depth and the ability to respond to seasonal variations and severe weather events.
 - 3) They received a satisfactory result for the Standard Financial & Performance Assessment (Procurement) Company Check undertaken by Corporate Scorecard;
 - 4) They are registered and compliant with Rapid Global (Council's Contractor Risk Management Compliance database);
 - 5) They received a Pass for their Occupational Health and Safety (OH&S) and Environmental Management Systems;

Officer Recommendation

That Council:

1. **AWARDS Contract No. 2324-27 for Programmed Tree Pruning Services to Active Tree Services Pty Ltd (ABN 56 002 919 299) for an 18-month term for a fixed lump sum price of Two Million, Nine Hundred and Sixty-One Thousand, One Hundred & Eighty-Three Dollars and Thirty-Two Cents. (\$2,961,183.23), including GST plus a schedule of rates;**
2. **AUTHORISES the Chief Executive Officer to execute the contract agreements, and any associated documentation with the above contractor;**
3. **NOTES that a review will be undertaken by the CEO prior to any future Programmed Tree Pruning Services contracts; and**
4. **NOTES that the CEO will provide a tender recommendation report to Council for consideration for any future new Programmed Tree Pruning Services contracts.**



4.1.2 Natural Resource Management (Parks) Contract Extension

- Responsible Officer:** Executive Director City Futures
Deputy Director Chief Engineer & Major Projects
- Attachments:**
1. CONFIDENTIAL REDACTED - Australian Ecosystems Business Profile Natural Resource Management 1920 01C [4.1.2.1 - 2 pages]
 2. CONFIDENTIAL REDACTED - SEEDS Bushland Restorations Business Profile Natural Resource Management 1920 01C [4.1.2.2 - 2 pages]
 3. CONFIDENTIAL REDACTED - Envirotechniques Business Profile Natural Resource Management 1920 01C [4.1.2.3 - 1 page]

This report contains an attachment which is deemed confidential under s 3(1)(g) of the *Local Government Act* 2020. It contains private commercial information, being information provided by a business, commercial or financial undertaking that relates to trade secrets; or, if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

Executive Summary

1. This report outlines the process and evaluation for the contract extension for the experienced contractors for the provision of **Contract 1920-01C Natural Resource Management** for the City of Greater Dandenong (CGD).
2. Council awarded Contract 1920-01C Natural Resource Manage Services in 2020 as a panel of four contractors to SEEDS Bushland Restoration, Australian Ecosystems, Envirotechniques and Eco-Repair for the provision of core bushland management works as a Schedule of Rates contract on an initial contract period of four (4) years with two (2) contract extension options of twenty-four (24) months.
3. This report recommends that Council approves and provides delegated authority to the CEO to execute Natural Resource Manage Services contract extension with **SEEDS Bushland Restoration, Australian Ecosystems and Envirotechniques** from 1 August 2024 to 31 July 2026 for a period of twenty-four (24) months.



Background

4. The services provided by the panel of contractors encompass specialised natural resource management including, revegetation, weed control, pruning and mulching and seed collection. Services are delivered via packages of programmed and reactive works orders to the combined value of \$900,000 per year to assist with the ongoing maintenance of bushland reserves and the delivery and acquittal of grant funded projects throughout Greater Dandenong.
5. Three (3) of the existing panel members were deemed to be satisfying Councils service standards for natural resource management, and are recommended for contract extension
6. Throughout the duration of this partnership, SEEDS Bushland Restoration, Australia Ecosystems and Envirotechniques have consistently fulfilled all contractual obligations, met performance requirements, upheld superior customer service standards, and delivered optimal value for the Council.

Key Points / Issues / Discussion

7. SEEDS Bushland Restoration, Australian Ecosystems and Envirotechniques prioritises ensuring Council receives optimal value for its investment while maintaining a high standard of service delivery at all sites. Collaborating with Council Officers on program delivery enables the panel to meet performance requirements while also generating additional cost savings through the delivery of grant funded projects.
8. Performance - Work Planning & Control & Service Quality.
9. Planned Maintenance Programs - Annual Planned Maintenance Programs up to \$300,000 are implemented successfully for each contractor within set budgets and timelines.
10. The panel have consistently demonstrated satisfactory performance in Work Planning and Control Systems, showcasing a structured and proactive approach to service delivery. Works planning and control is measured by the accurate and timely reporting of contract requirements.
11. Over the Contract term the panel have submitted all required reports within the required time frames, including accurate and timely reporting on program compliance, allocation of staff hours and activities, any corrective action responses and the delivery of works orders and reactive service undertaken in accordance with schedule of rates.
12. The panel have demonstrated consistent, satisfactory performance in both quality management and resource management. Resources have been effectively allocated to respond to variations in seasonal workload ensuring natural resource assets are maintained within contract specifications.
13. Over the Contract term, random monthly audits and inspections have been undertaken. The panel have consistently met service quality specification requirements over the initial term of the contract to the overall satisfaction of the Contract Manager. Any areas identified requiring corrective actions have been addressed in a timely manner and discussed in monthly contract meetings with each contractor.

Financial Implications

14. This contract had an anticipated spend in the order of \$900,000 per year across the panel of providers which is accommodated within Councils existing operating budgets for Parks Services.



Community and Stakeholder Consultation

15. There was no requirement for community consultation.

Links to the Community Vision and Council Plan

16. This report is consistent with the following principles in the Community Vision 2040:

- Sustainable environment.

17. This report is consistent with the following strategic objectives from the Council Plan 2021-25:

- A green city committed to a sustainable future.

Legislative and Policy Obligations

18. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- Not Applicable

Business Profile - Financial and Performance Assessment

19. Council conducted an independent standard financial and performance assessment on SEEDS Bushland Restoration, Australian Ecosystems and Envirotechniques. This assessment provides information on the business profile, directors, financial position, ability to service the contract, recently completed projects, and occupational health and safety and quality assurance. SEEDS Bushland Restoration appear to be a well-established and capable natural resource management contractor with positive financial history and relevant project experience. The report emphasised on security bonds and adherence to payment terms. The summary for the report is provided as confidential attachment to this report. Australian Ecosystems appear to be a well-established and capable natural resource management contractor with positive financial history and relevant project experience. The report emphasised on security bonds and adherence to payment terms. The summary for the report is provided as confidential attachment to this report. Envirotechniques appear to be a well-established and capable natural resource management contractor with positive financial history and relevant project experience. The report emphasised on security bonds and adherence to payment terms. The summary for the report is provided as confidential attachment to this report.

Conclusion

20. SEEDS Bushland Restoration, Australian Ecosystems and Envirotechniques deliver a high standard of quality workmanship, ensuring Council receives optimal value for the maintenance of Councils natural resource assets.

21. This contract has a high volume of programmed maintenance activities. SEEDS Bushland Restoration, Australian Ecosystems and Envirotechniques have consistently met KPI's on completion of tasks within set time frames. KPI's are achieved in ensuring compliance on with planned maintenance programs.

22. The level and standard of services provided by the Natural Resource contract panel has been satisfactory. The current structure of the contract as a panel of providers continues to meet the requirements of Council and represents value for money to service and maintain Greater Dandenong's natural resource areas.



Officer Recommendation

That Council:

- 1. APPROVES Contract 1920-01C Natural Resource Management extension with SEEDS Bushland Restoration and Australian Ecosystems, Envirotechniques from 1 August 2024 to 31 July 2026 (twenty-four (24) months); and**
- 2. AUTHORISES the Chief Executive Officer to execute the contract agreements, and any associated documentation with the above contractors.**



4.1.3 Hard Waste Kerbside Collection Services Contract Extension

Responsible Officer: Executive Director City Futures
Deputy Director Chief Engineer & Major Projects

Attachments: 1. CONFIDENTIAL REDACTED - Confidential Attachment
WM Waste Management Pty Ltd Business Profile 1
A11221180 [4.1.3.1 - 1 page]

This report contains an attachment which is deemed confidential under s 3(1)(g) of the *Local Government Act* 2020. It contains private commercial information, being information provided by a business, commercial or financial undertaking that relates to trade secrets; or, if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

Executive Summary

1. This report outlines the process and evaluation for the contract extension for the experienced contractor for the provision of **Hard Waste Kerbside Collection Services** for City of Greater Dandenong.
2. WM Waste Management Pty Ltd was awarded Contract 2324-05 for Hard Waste Kerbside Collection Services in 2018. The initial contract period was five (5) years and two (2), twelve (12) month extension options. Council are currently in the first twelve (12) month extension period and this report seeks the approval to extend for the final twelve (12) month extension period through to 30 November 2025.
3. This report recommends that Council approves and provides delegated authority to the CEO to execute the Hard Waste Kerbside Collection Services final contract extension with **WM Waste Management Pty Ltd** from 1 December 2024 through to 30 November 2025.



Background

4. The service provided by the contractor encompasses an 'at call' kerbside hard waste collection service. The service provided offers residents with one (1) free 'at call' hard waste collection of up to four (4) cubic metres plus an additional 'at call user pays' service. Materials collected include household furniture, clothing, up to two (2) mattresses, e-waste and white goods. This material is then taken to Knox Transfer Station where it is separated to maximise resource recovery. In the 2024/2025 budget year an annual budget figure of \$2,868,628 including GST has been approved for this service.
5. In the 2023/2024 financial year period a total of 21,053 collections occurred throughout the municipality resulting in 4071.84 tonnes of hard waste being collected this also included 8,279 mattresses, 795 degassed fridges, and 41.69 tonnes of e-waste.

	No. of Collections	Total Waste Collected	Mattresses (No.)	Fridges Degassed (No.)	E-Waste (Tonne)
2023/2024	21,053	4,071.84	8,279	795	41.69
2022/2023	21,012	4,503.80	11,658	621	61.89
2021/2022	19,340	4,794.02	13,505	531	56.17
2020/2021	19,645	4,762.83	13,673	591	85.67
2019/2020	17,791	4,086.11	9,850	499	95.17
2018/2019	16,660	3,244.90	8,568	520	15.37

Key Points / Issues / Discussion

6. WM Waste Management Pty Ltd prioritises ensuring that Council receives optimal value for money whilst maintaining a high standard of service across the municipality. WM Waste Management Pty Ltd works closely with operational staff to ensure KPI targets are consistently met.
7. Over the current contract period WM Waste Management Pty Ltd average approx 370 hard waste collections per week across the municipality average tonnes collected per property is approximately 220 kilograms.
8. Waste collected by WM Waste Management Pty Ltd is taken to the Knox Transfer station where it goes through a sorting process. In the 23/24 financial year 26% of the material collected was recycled.
9. Council Officers benchmarked several other Councils for current hard waste collection rates. This exercise identified the rates provided to the City of Greater Dandenong by WM Waste Management are in the order of 15-30% more competitive than those offered by other operators to other Councils.
10. WM Waste Management Pty Ltd have consistently demonstrated satisfactory performance throughout the course of the contract period. All specification requirements have been followed to a high degree ensuring effective and efficient delivery of the service. Of the approximately 21,000 collections per year, Council only received 109 customer requests for 2023/2024 and 118 for 2022/2023. This represents approximately 0.5% of all collections completed by the contractor and in most instances these related to either hard waste not being put out on time or for non-collectable items.



11. Over the term of the contract, quality and safety audits and inspections have been conducted on a regular basis to ensure works are being completed to satisfactory standard and in a safe manner. To date there have not been any unsatisfactory audit or inspection results and no contract non-conformance or direction notices have been issued.

Financial Implications

12. This contract has an anticipated spend of up to \$2,868,628 including GST which is accommodated within existing 2024/25 Council operating budgets for Waste Services.

Community and Stakeholder Consultation

13. There was no requirement for community consultation.

Links to the Community Vision and Council Plan

14. This report is consistent with the following principles in the Community Vision 2040:
 - Sustainable environment.
15. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
 - A city of accessible, vibrant centres and neighbourhoods
 - A green city committed to a sustainable future
16. Legislative and Policy Obligation: This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - Not Applicable

Business Profile - Financial and Performance Assessment

17. Council conducted an independent standard financial and performance assessment on WM Waste Management Pty Ltd. This assessment provides information on the business profile, directors, financial position, ability to service the contract, recently completed projects, and occupational health and safety and quality assurance.
18. They appear to be a well-established and capable contractor with a positive financial history and relevant project experience. The summary for the report is provided as a confidential attachment to this report.

Conclusion

19. WM Waste Management Pty Ltd consistently deliver a high standard of work across the municipality ensuring all works requested are programmed and collected in an efficient and effective manner.
20. This contract has a high volume of work scheduled in on a weekly basis all of which are carried out to a high standard whilst meeting KPI's set out in the contract ensuring completion rates occur during the set time frames allocated.



21. The current market rates provided to Council for this contract reflect value for money and are in line with industry standards which delivers inherent value for money to Council under the current market conditions.
22. WM Waste Management Pty Ltd provide a pivotal service to council for the collection of hard waste materials. Since the 2018/2019 financial year a total of 115,501 collections have occurred culminating in 25,463.50 tonnes of hard waste being collected.

Officer Recommendation

That Council:

1. **APPROVES the Hard Waste Collection Services final contract extension with WM Waste Management Pty Ltd from 1 December 2024 through to 30 November 2025 (12 Months);**
2. **AUTHORISES the Chief Executive Officer to execute the contract agreements, and any associated documentation with the above contractor;**
3. **NOTES that a review will be undertaken by the CEO prior to any future Hard Waste Kerbside Collection Services contracts; and**
4. **NOTES that the CEO will provide a tender recommendation report to Council for consideration for any future new Hard Waste Kerbside Collection Services contracts.**



4.1.4 Building Maintenance Service Contract Extension

Responsible Officer: Chief Engineer Major Projects

- Attachments:**
1. CONFIDENTIAL REDACTED - Report BMS Contract July24 [4.1.4.1 - 1 page]
 2. Building Maintenance Merit and Inspection Monthly Report May 2024 [4.1.4.2 - 2 pages]
 3. CONFIDENTIAL REDACTED - Business Profile CampeynAug24 [4.1.4.3 - 1 page]
 4. CONFIDENTIAL REDACTED - KnightFM Business ProfileAug24 [4.1.4.4 - 1 page]

This report contains an attachment which is deemed confidential under s 3(1)(g) of the *Local Government Act* 2020. It contains private commercial information, being information provided by a business, commercial or financial undertaking that relates to trade secrets; or, if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

Executive Summary

1. This report outlines the process and evaluation for the contract extension for the experienced contractor for the provision of the **Facilities Maintenance and Management Services** for the City of Greater Dandenong (CGD).
2. The Campeyn Group was awarded Contract 1718-01COL Facilities Maintenance and Management Services in 2018 in collaboration with Yarra Ranges and Cardinia Councils on an initial contract period of three (3) years with three (3) contract extension options of twenty-four (24) months. A Deed of Variation was executed in 2021 by the collaborative partners that the initial extension option term of twenty-one (21) months, second extension option term of thirty (30) months and the final extension option term of twenty-seven (27) months. The current contract expires on 31 December 2024. This contract was setup as a long-term contract (9 years including full options) as the supplier (Campeyn) has committed a large investment on resources and equipment to manage this major contract including setting up their offices in the municipality.
3. Given the overall duration of this contract to date this report recommends that Council approves and provides delegated authority to the CEO to execute the Facilities Maintenance and Management Services final contract extension with the **Campeyn Group** for a shortened period from 1 January 2025 to 31 March 2026 (fifteen months).



Background

4. The services provided encompass plumbing, electrical, HVAC, carpentry, and general maintenance including annual planned maintenance program (around \$1million); annual cyclical maintenance program including compliant Essential Safety Measures (ESM) and fire safety (about \$600K); and reactive maintenance activities over a large asset base of over 150 habitable buildings.
5. Throughout the duration of this partnership, Campeyn has consistently fulfilled all contractual obligations, met key performance indicators (KPIs), upheld superior customer service standards, and delivered optimal value for the Council. Furthermore, notable strides in continuous improvement (Asset Management & Emergency Evacuation Plans - further detailed below) have been recognised and effectively implemented in recent years.
6. Campeyn Group is now an entity of Knight Facilities Management (Australia) as of March 2024.
7. Campeyn Group continues to function under its existing ABN, with operations continuing the same way with Council under its existing contractual arrangement.

Key Points / Issues / Discussion

8. Please refer to the confidential attachment to this report for details of contractual / commercial rates, and benchmarking / cost comparisons to the industry rates offered to selected Councils within Victoria.
9. Campeyn consistently prioritises, ensuring that the Council receives optimal value for its investment while maintaining a high standard of quality workmanship at all sites. Collaborating with various contractors and vendors enables Campeyn to not only meet KPIs but also generate additional cost savings and other benefits for Council.
10. KPI Performance
11. Refer to Building Maintenance Merit and Inspection Monthly Report – May 2024 (Attachment 1) - Campeyn has consistently exceeded set KPI of 90% - On time completion of reactive maintenance requests.
 - Annual Planned Maintenance Program - An Annual Planned Maintenance Program of around \$1million is implemented successfully within set budgets and timelines.
 - Essential Safety Measures (ESM) Compliance - Council is 100% compliant on ESM servicing and a regime of maintenance programs is implemented by Campeyn to ensure compliance is maintained.
 - Annual Asbestos Removal Program - Campeyn has successfully completed the annual planned asbestos removal projects at various sites.
12. Since Campeyn has been performing the contract, there has been a noticeable reduction in reactive facility maintenance services, indicative of a more proactive approach to asset management. This trend is evident in the year-to-date data, where the average spend has declined.
13. The contract has mainly revolved around facility maintenance, emphasising the completion of daily tasks as the top priority. However, to assist with the strategic oversight of Councils assets and future planning, Campeyn has invested \$250,000 in Asset Future, with no expense incurred by Council, to establish evacuation plans and asset data crucial for supporting the Council's Asset Management Plan (AMP). In addition, they conducted a pilot project for the Council, introducing 3D modelling via Skand at the Castle facility, all at no cost to Council.



Financial Implications

14. This contract had an anticipated spend in the order of \$3.3 million per year, which is accommodated within existing Council operating budgets for building maintenance.

Community and Stakeholder Consultation

15. There was no requirement for community consultation.

Links to the Community Vision and Council Plan

16. Links to strategic objectives from the Council Plan 2021-25:
 - A city of accessible, vibrant centres and neighbourhoods.
 - A Council that demonstrates leadership and a commitment to investing in the community.

Business Profile - Financial and Performance Assessment

17. Council has conducted an independent standard financial and performance assessment on Campeyn Group and Knight FM. Please refer attached confidential Business Profiles.
18. Given the overall duration of the contract to date, it is recommended that Council considers to go back out for market testing of these services as soon as practicable. On that basis, it is recommended that Campeyn Group be offered a shorter extension period of fifteen (15) months so as to allow sufficient time for Council to consider its delivery and service models, and prepare new contract specifications for future market engagement of any new contracts.

Conclusion

19. The Campeyn Group consistently delivers a high standard of quality workmanship, ensuring Council receives optimal value for its building assets and their significant investment in Asset Future would complement and support Council's Asset Management Plan (AMP) and strategic oversight regarding Council's building assets and future planning.
20. This contract has a high volume of reactive maintenance activities and Campeyn has consistently met KPI's on completion of tasks within set time frames. KPI's are achieved in ensuring 100% compliance on ESM (Essential Safety Measures) and satisfactory completion of annual Planned Maintenance and Asbestos Maintenance Programs.
21. The market rates provided to the Council for this contract reflect exceptional value and are notably lower than prevailing industry standards and sets a benchmark for cost-effectiveness within the municipal landscape and delivers inherent value for the Council under the current market condition.



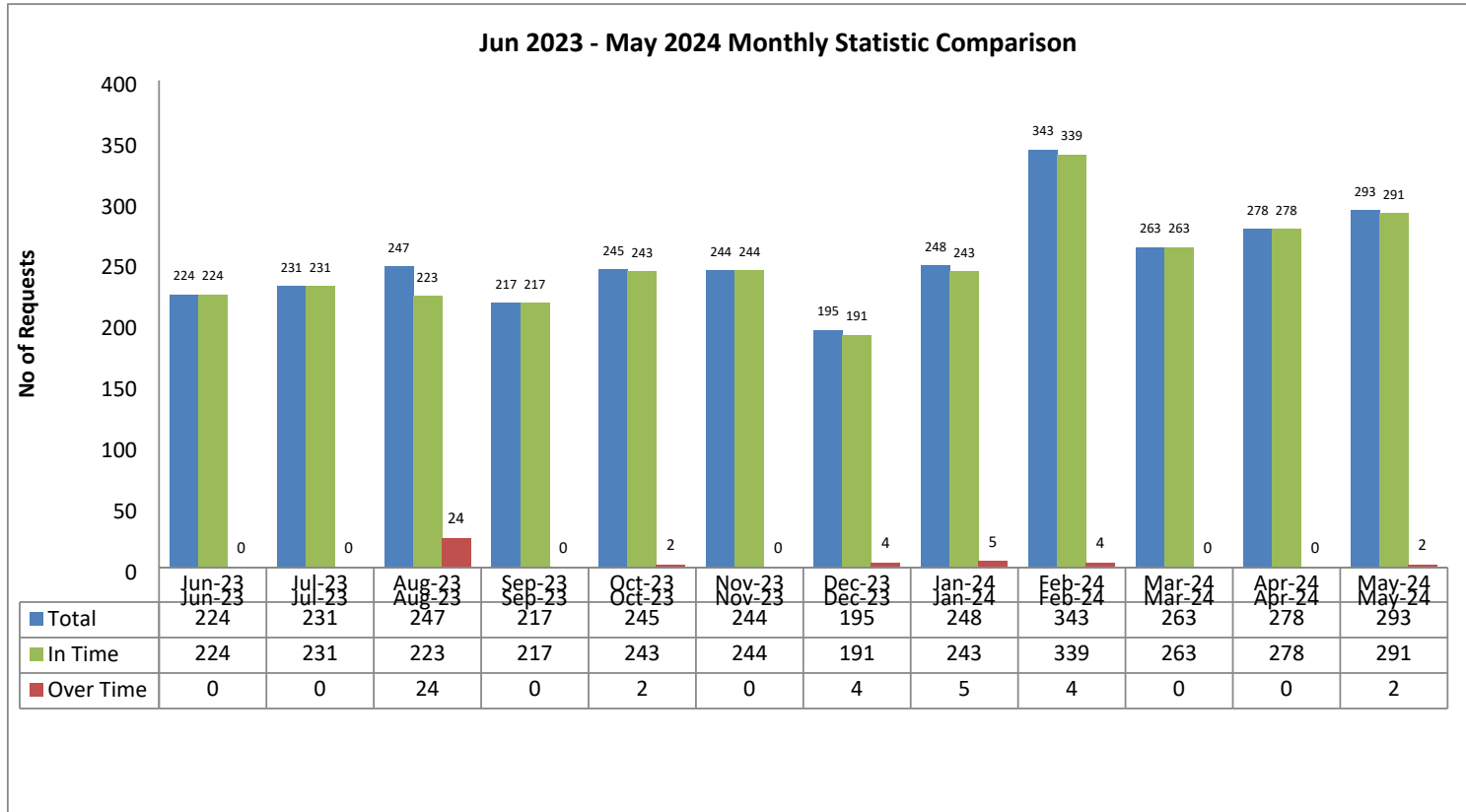
Officer Recommendation

That Council:

- 1. APPROVES the Facilities Maintenance and Management Services final contract extension with the Campeyn Group from 1 January 2025 to 31 March 2026 (fifteen months);**
- 2. AUTHORISES the Chief Executive Officer to execute the contract agreements, and any associated documentation with the above contractor;**
- 3. NOTES that a review will be undertaken by the CEO prior to any future new building and facility maintenance services contracts; and**
- 4. NOTES that the CEO will provide a tender recommendation report to Council for consideration for any future new building and facility maintenance services contracts.**

Building Maintenance Merit & Inspections Monthly Report May 2024

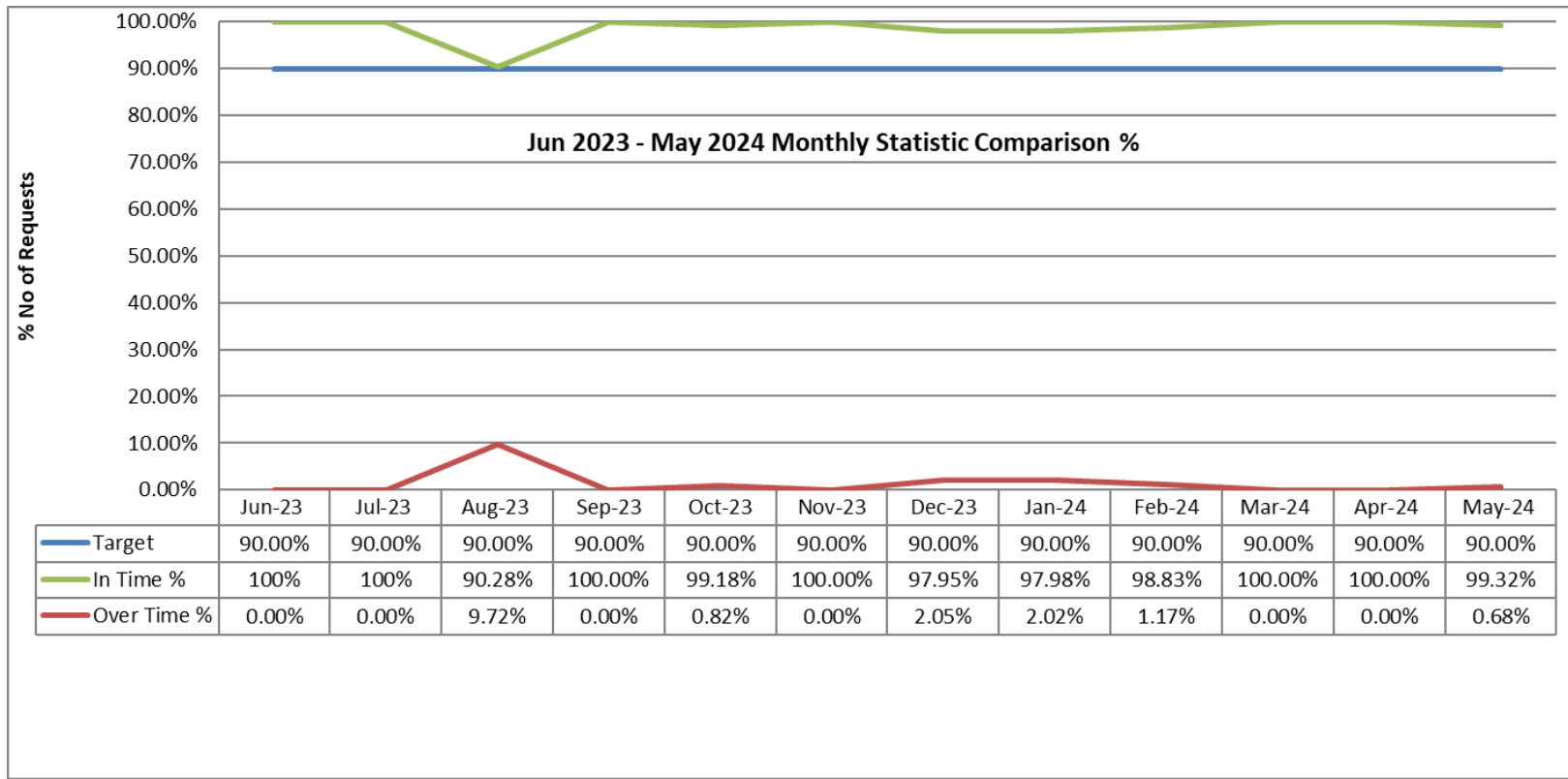
Building Maintenance Merit Monthly YTD Results (No of Requests)



Comments

The May 2024 Merit total of (293) is (8) less than May 2023 monthly total of (301); and (41) more than the 12-month average of (252).

Building Maintenance Merit Monthly YTD Statistical Results (Percentage %)



Comments

The “in time” result for May 2024 was 99.32%. Campeyn’s in-time result exceeds Council’s standard of 90.00%.

This is another excellent result considering the much higher than normal merit request totals for the month of May. The higher-than-normal requests can be attributed to a combination of vandalism and a higher number of maintenance reports received from Council’s Sports & Recreation area.



4.1.5 Electronic Surveillance and Security Services Contract Extension

This report was deferred at the Council Meeting of 12 August 2024 so that officers could consider additional feedback. That information has been considered and it is again tabled for Council's consideration.

Responsible Officer:

Chief Engineer Major Projects

Attachments:

1. CONFIDENTIAL REDACTED - Report Security Contract July 24 [4.1.5.1 - 1 page]
2. CONFIDENTIAL REDACTED - Confidential - EBN Business Profile Aug 24 [4.1.5.2 - 1 page]
3. CONFIDENTIAL REDACTED - EBN Service13Aug [4.1.5.3 - 1 page]
4. CONFIDENTIAL REDACTED - Lockup Report14Aug [4.1.5.4 - 2 pages]
5. CONFIDENTIAL REDACTED - Incident reporting last 12 months CGD [4.1.5.5 - 3 pages]

This report contains an attachment which is deemed confidential under s 3(1)(g) of the *Local Government Act* 2020. It contains private commercial information, being information provided by a business, commercial or financial undertaking that relates to trade secrets; or, if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

Executive Summary

1. This report outlines the process and evaluation for the contract extension for the experienced contractor for the provision of **Electronic Surveillance and Security Services Contract 2021-49** for the City of Greater Dandenong (CGD).
2. EBN Protective Services Pty Ltd trading as Protection Pacific Security is an Australian owned company established in 1992, was awarded the Electronic Monitoring and Mobile Security Services contract in October 2021 on an initial contract period of 2 years with 3 contract extension options of 12 months at the sole and absolute discretion of Council. The current contract extension is due to expire on 30 September 2024.
3. This report recommends that Council approves the Electronic Surveillance and Security Services contract extension to **EBN Protective Services Pty Ltd trading as Protection Pacific Security** for a further 12 months from 1 October 2024 to 30 September 2025.



Background

4. City of Greater Dandenong has installed Access Control, CCTV and Electronic Alarm Systems at most facilities which require monitoring and maintenance on a continuous basis. For the purposes of monitoring this equipment, Council requires a company to maintain an in-house Control Room with current ASIAL grading or that complies with AS 2201.2-2004.
5. EBN Protective Services Pty Ltd full-service encompasses technical support, security patrol services, lock and unlock services, ad hoc guard services, CCTV, security system, access control installation and ongoing maintenance across all Councils' assets.
6. Security patrol services cover up to 100 sites across 15 reserves, 3 multistorey carparks, 7 exelooos (auto toilet) sites, and 35 public toilet venues.
7. EBN Protective Services Pty Ltd places strong emphasis particularly on OH&S and risk management and has the management system and tools in place to ensure safety of their staff and compliance with OHS / Risk Management / Environmental Management requirements.
8. EBN Protective Services Pty Ltd has a team of patrolmen and technical specialists with a registered monitoring control room (monitoring of alarm systems of buildings) which enable measurable and reliable outcomes in their performance under the contract.
9. Work requests and maintenance of hardware and software are performed satisfactorily in accordance with our service levels and requirements. Reporting of adverse events and patrol runs (electronic tagged) are timely and reliable and prompt responses provided when required.
10. Please refer to the confidential attachment to this report of details of contractual / commercial rates, and benchmarking / cost comparisons to industry rates offered within the current market.
11. KPI Performance
 - Locking/unlocking of reserves gates, public toilets and multi-storey car parks are performed reliably and timely (time electronically tagged)
 - Satisfactory annual maintenance servicing of hardware equipment.
 - Provision of daily and weekly reports
 - Reactionary responses are carried out within acceptable timeframes.

Contractor Incident Reporting

12. A confidential annual incident report is attached to this report which provides detail on the vast extent of tasks that are serviced and provided by the afterhours patrol officers nightly. Over the course of the last 12 months, this has included up to 18,317 incidents, which have been actioned and pro-actively reported by the contractor.
13. These incidents include (but are not limited to) the annual removal of 5,744 unauthorised persons from patrolled sites, 6,218 graffiti damage incidents and 1,701 property damage incidents, as well as the reporting of 1627 doors / gates unable to be secured.
14. It is noted that interactions with unauthorised persons at patrol sites can take time, particularly if the person is homeless, drug affected or mentally unstable, and where there is the potential for any removal from site to escalate. The time taken dealing with these interactions can also on occasion affect both lock up and unlock times.



Financial Implications

15. The contract has an anticipated annual spend in the order of \$1.8 million (excluding GST) which is accommodated within existing Council operating budgets for building maintenance.

Community and Stakeholder Consultation

16. There was no requirement for community consultation.

Links to the Community Vision and Council Plan

17. Links to strategic objectives from the Council Plan 2021-25:
 - Improve access to quality infrastructure and spaces that enhance community participation, encourage visitors and deliver positive health outcomes for current and future generations.
 - Maintain Council's resources effectively and efficiently to ensure financial sustainability.

Legislative and Policy Obligations

18. The CCTV internal building cameras are monitored directly by the building maintenance team. Council has an "Public Space CCTV Policy & Protocols" for managing CCTV access requests and CCTV footage.
19. The CCTV Code of Practice and Protocols, set out strict guidelines for the maintenance, management and security of applicable CCTV systems, including access to recorded material, management of control rooms, control and operation of cameras.

Business Profile - Financial and Performance Assessment

20. Council conducted an independent standard financial and performance assessment on EBN Protective Services Pty Ltd. This assessment provides information on the business profile, directors, financial position, ability to service the contract, recently completed projects, and occupational health and safety and quality assurance.
21. A summary of this assessment is provided as a confidential attachment to this report.

Risk Implications – Non-Renewal of Contract

22. Council will face higher costs for procuring new service provider and will likely expose to significant risks and challenges.
23. Loss of in-depth knowledge of the incumbent on Council's assets and software systems may increase risk of equipment/service delivery failure, leading to operation disruptions and inconvenience for staff and the public.
24. Security services disruption during transition period may lead to OHS risks and legal liabilities under the current conditions where homelessness, anti-social behaviours, and substance abuse are prevalent. These adverse events are responded and attended at various sites by the contractor daily.



Conclusion

25. EBN Protective Services Pty Ltd places strong emphasis particularly on OH&S and risk management and has the management system and tools in place to ensure safety of their staff and compliance with OHS/Risk Management/Environmental Management requirements. It has a good reliable team of patrolmen and technical specialists with registered monitoring control room which enable measurable and reliable outcomes in their performance under the contract.
26. Work requests and maintenance of hardware and software are performed satisfactorily in accordance with our service levels and requirements. Reporting of adverse events and patrol runs (electronic tagged) are timely and reliable and prompt responses provided when required. It has continued to provide service based on integrity and understand the significance of providing a quality and reliable service at a fair and competitive price.

Officer Recommendation

That Council:

1. **APPROVES** the Electronic Surveillance and Security Services contract extension to EBN Protective Services Pty Ltd trading as Protection Pacific Security for another 12 months from 1 October 2024 to 30 September 2025;
2. **AUTHORISES** the Chief Executive Officer to execute the contract agreements, and any associated documentation with the above contractor;
3. **NOTES** that a review will be undertaken by the CEO prior to any future new electronic surveillance and security services contracts; and
4. **NOTES** that the CEO will provide a tender recommendation report to Council for consideration for any future new electronic surveillance and security services contracts.



4.2 POLICY AND STRATEGY

4.2.1 Climate Change Community Engagement and Mobilisation Plan 2024-2029

Responsible Officer: Executive Director City Futures

Attachments: 1. Draft Climate Change Community Engagement and Mobilisation Plan 2024 2029 02 July 2024 (2) [4.2.1.1 - 36 pages]

Executive Summary

1. This report presents the Climate Change Community Engagement and Mobilisation Plan 2024-2029 (CEMP) for Council adoption.
2. The CEMP was developed following extensive initial public consultation in 2023, with 537 responses received. The Draft CEMP was presented for public exhibition for four (4) weeks from 30 May to 27 June 2024 with 16 submissions received.
3. This report recommends that Council:
 - Notes the extensive community consultation that informed development of the CEMP.
 - Approves the CEMP.



Background

4. Greater Dandenong City Council declared a Climate and Ecology Emergency in January 2020, committing itself to urgent climate action. Council also adopted the Climate Emergency Strategy and Action Plan 2020-2030 in August 2020. One of the key actions in this Strategy is the development of a CEMP.
5. While the Climate Emergency Strategy is the parent document that sets out Council's overarching response to climate change, the CEMP focuses specifically on our community and increasing their ability to minimise and manage their personal risk as the impacts of climate change become more frequent and severe.
6. Climate change will create material and foreseeable risks for our community.
7. Community Satisfaction Survey results in recent years underscore the community's climate change concerns and expectations for Council to act.
8. Council has a heightened responsibility given the vulnerability of various segments of our community, including socio-economic factors, housing quality, communication challenges (Culturally and Linguistically Diverse status), people seeking asylum, people with disabilities, and others.
9. Council cannot tackle climate change alone; the whole community needs to play their part to contribute to a more resilient Greater Dandenong. The CEMP will enable the community to increase their knowledge and understanding of how they can take meaningful climate action.
10. There is a need to formalise our approach to community climate change engagement, replacing ad hoc activities with holistic, targeted and evidence-based strategies. The CEMP will provide the framework for this.

Key Points / Issues / Discussion

11. The CEMP is an evidence-based plan designed to:
 - Assess the community's current climate literacy and risk awareness.
 - Understand the community's needs to enhance climate risk awareness and self-management.
 - Identify and prioritise vulnerable cohorts at risk from climate impacts.
 - Establish a ground-up framework to support the community on their climate journey.
 - Facilitate increased collaboration with partners and stakeholders and leverage existing networks and connections to use resources wisely and minimise duplication of effort.
12. Initial public feedback emphasised that while respondents had some understanding of climate change and were already acting, barriers such as limited knowledge, confidence, time, support, and resources hindered further engagement. In response, the CEMP strategically focuses on:
 - Increasing knowledge.
 - Providing simple, time-efficient solutions by leveraging existing connections and networks (e.g., schools, community service organisations, and cultural groups).
 - Amplifying awareness and building capacity to access alternative funding streams, including Council's Community Grants program and the State Government's Victorian Energy Upgrade scheme.



13. Adopting the CEMP now lays the foundation for substantial future savings in both financial and staff resources. Empowering our community to undertake direct climate action fosters organic, community-led initiatives. As individuals become more proactive in managing climate risks, the need for extensive Council interventions diminishes.
14. Additionally, the CEMP deliberately targets community leaders who possess the ability to influence large segments of the community. This approach ensures maximum impact, leveraging the influence of key figures to amplify the reach of climate initiatives. By engaging influential voices within various community sectors, we aim to create a 'ripple effect', inspiring broader participation and fostering a shared commitment to climate resilience. This targeted strategy optimises our limited resources for greater community-wide influence.
15. The Draft CEMP was placed on public exhibition from 30 May to 27 June 2024. During this time, 16 submissions were received, and have been considered in the finalisation of the CEMP. Further details regarding the submissions, and response to these is contained in the 'Community and Stakeholder Consultation' section below.
16. Following adoption of the CEMP, the document will be graphically designed.

Financial Implications

17. The implementation of the CEMP will require additional funding and resources. A mid-year budget bid will be submitted for this.
18. Balancing financial and staff constraints has been a key challenge, but internal feedback indicates that the right balance has been achieved.
19. Community and Stakeholder Consultation
20. Community consultation was undertaken in two rounds: an initial consultation process in 2023 to inform development of the Draft CEMP, and a four-week public exhibition of the Draft CEMP from 30 May to 27 June 2024.
21. The initial consultation process was extensive, and occurred during mid-2023, with 537 responses received. This process spanned a 10-week period and utilised diverse communication channels, including in-person sessions, events, hard-copy distribution at customer service centres, articles in Council news editions, and online platforms.
22. Key findings from the initial round of consultation included:
 - 49% of respondents were already taking some action in response to climate change.
 - 42% cited financial constraints, lack of time, and lack of knowledge as key barriers.
 - 65% identified a sense of responsibility and doing 'the right thing' as the main motivator for climate action.
23. Based on our community's feedback, a Draft CEMP was developed and exhibited publicly for four weeks from 30 May to 27 June 2024. Methods of exhibition included Council's 'Have Your Say' website, display of posters and flyers at our three customer service centres, and direct contact with those who participated in the first round of consultation and opted in to future communications (approximately 169 individuals or organisations).
24. 16 submissions were received during this public exhibition period. These fell into two categories: one submission not supportive of the CEMP due to a lack of belief in the scientific basis of climate change, with the remainder supportive of the CEMP with suggestions for additions or changes.



25. The submission expressing disbelief in climate change will not be addressed in detail. Climate change has a strong basis in scientific evidence, and the overwhelming consensus among scientists supports its reality and urgency. It is also noted that climate change denial is a minority view within the population, and the CEMP focuses on addressing the needs and concerns of the broader community.
26. Further comments and suggestions are summarised as follows:
- Emphasis on community mobilisation and empowerment, not just information sharing.
 - High priority for training climate leaders and joint advocacy efforts.
 - Specific approaches needed for older people and low-income individuals, identified as particularly vulnerable.
 - Importance of engaging and mobilising community groups.
 - The need for a monitoring and evaluation process.
 - Ensuring resources allocated to delivery of the CEMP match the scale and importance of the climate emergency.
27. In response to the above points:
- The CEMP focuses on building knowledge and skills within the community to empower mobilisation around climate change, extending far beyond mere information sharing.
 - A key priority of the CEMP is to enhance the knowledge and skills of community leaders, enabling them to effectively advocate and educate within their communities.
 - There are many vulnerable community sectors, including older people and low income earners, and as such it is not feasible to have a specific group for every vulnerable community sector. Rather, there is significant crossover between vulnerable groups identified in the CEMP, ensuring that these groups will be captured in the implementation of the CEMP. The CEMP also includes a 'residential sector' to ensure all members of our community are supported to take climate action.
 - The CEMP emphasises the importance of community leaders, including those within community groups, to foster engagement and mobilisation around climate change. Several community groups have been explicitly recognised as key stakeholders and partners.
 - A monitoring and evaluation section has been added to the CEMP, with a desktop review suggested to occur every two years.
 - The need for adequate resourcing is recognised and is highlighted in this report. Successful implementation of the CEMP is contingent upon the allocation of greater resources.
28. Overall, it is considered that the CEMP achieves its intended purpose, and with the minor updates resulting from the public exhibition submissions, will assist in engaging and mobilising our community.



Links to the Community Vision and Council Plan

29. This report is consistent with the following principles in the Community Vision 2040:

- Sustainable environment.

30. This report is consistent with the following strategic objectives from the Council Plan 2021-2025:

- A green city committed to a sustainable future.
- A Council that demonstrates leadership and a commitment to investing in the community.

Legislative and Policy Obligations

31. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda.

32. The applicable obligations considered and applied are:

- Climate Change and Sustainability.

Conclusion

33. This report provides an overview of the development of the Climate Change Community Engagement and Mobilisation Plan 2024-2029 (CEMP) and the detailed consultation that informed its direction.

34. The Plan is now presented to Council for final approval.

Officer Recommendation

That Council:

- 1. NOTES the extensive community consultation that informed development of the Climate Change Community Engagement and Mobilisation Plan 2024-2029 (CEMP); and**
- 2. APPROVES the Climate Change Community Engagement and Mobilisation Plan 2024-2029 (CEMP) as provided in Attachment 1.**

Greater Dandenong Climate Change Community Engagement and Mobilisation Plan 2024-2029

Achieving a resilient and active community prepared for the challenges of a changing climate

DRAFT for Council adoption July 2024

DRAFT

Comments from Mayor and CEO

Mayor

Greater Dandenong City Council is pleased to present our Community Engagement and Mobilisation Plan (CEMP). Now more than ever before, cities across the world have a responsibility and moral obligation to take action and prioritise protecting the community from climate impacts. Our community has told us they think it is important for Greater Dandenong City Council to take action on climate change, and that they require our support to do so. Council recognises the local needs, priorities and different communication styles of our culturally diverse community which can influence climate action. We are all working towards the same goal to protect our planet, and the CEMP will help to streamline processes and improve environmental outcomes for all.

CEO

Greater Dandenong City Council is pleased to present our Climate Change Community Engagement and Mobilisation Plan 2024-2029 (CEMP). Climate Change is the biggest threat modern society has faced, and we are already seeing its impacts. Equipping the Greater Dandenong community, including our most vulnerable, with the knowledge, confidence, and support to build their own capacity to respond to these impacts is a priority of Council. To achieve a climate resilient community, urgent and transformative action is crucial. Council is actively moving past 'business-as-usual' in order to achieve impactful community action on climate change, and the CEMP provides the framework to do so.

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Executive Summary

The Climate Change Community Engagement and Mobilisation Plan (CEMP) has been developed to help Council drive change across the municipality and increase our community's understanding and ability to respond to the impacts of climate change. The plan frames how we will increase efforts to engage the community and help mobilise them to act, creating an environment that breaks down barriers and improves their ability to respond to increasing risks as the climate changes.

The CEMP aims to build community resilience to the climate emergency through increased awareness, empowerment, local ownership, and collaboration.

Bringing together all of Greater Dandenong is crucial in achieving our goals in response to climate change, and Council continues to undertake initiatives that bring everyone along on the journey. This plan is particularly focused on targeted work with specific sectors of the community based on the following parameters:

- Vulnerability to the impacts of climate change, and/or
- Potential to make a significant impact in climate change mitigation, and
- Influence many in the community.

The sectors specifically included in the CEMP are: Aboriginal and Torres Strait Islander Peoples, businesses, Community Service Organisations, the multicultural community, people with a disability, residents, students and their education providers, and young people. Targeted work enables targeted responses that are effective in meeting the needs of our diverse community.

This plan reinforces Council's commitment to its community and to environmental sustainability. The CEMP is one piece of the puzzle in achieving the goals and objectives of Council's Climate Emergency Strategy 2020-2030.

Introduction

What is the Community Engagement and Mobilisation Plan?

Climate change is here, and its impacts are already affecting our environment, our society, and our economy.

While global efforts to tackle climate change are increasing, the science is clear that these efforts have not been enough to keep climate change from affecting life on earth in increasingly severe ways. With climate change already impacting our day to day lives, we need stronger, more urgent, and effective action in response to the climate emergency we are facing.

Greater Dandenong City Council joined a growing list of local governments around Australia and the world and declared a Climate and Ecological Emergency in February 2020. To guide Council's response, the 2020-2030 Greater Dandenong Climate Emergency Strategy and separate Action Plan were adopted in August 2020. A key action was the development of the CEMP.

The CEMP is a plan to achieve community mobilisation and action on climate change. It will help create an environment that breaks down barriers to action and improves the ability of the community to respond to the increasing risks of the changing climate. This plan forms part of the **transformational change** the City of Greater Dandenong requires to achieve community resilience in the face of climate change.

Why has the CEMP been developed?

The development of the CEMP is a direct action of the Climate Emergency Strategy 2020-2030. The CEMP is one component in achieving our Climate Emergency Strategy vision that *The City of Greater Dandenong is a resilient, net zero carbon emissions city*. The actions illustrate a proactive, planned response that aims to effectively and efficiently increase the municipality's long-term resilience to climate change. This plan will:

- Guide Council's approach to increasing community awareness and action on climate change.
- Enhance existing activities and support new opportunities to partner with the community to increase awareness through education and solution-based activities to trigger community mobilisation and action.

It will also support the efforts of Federal and State government agencies, as well as other not-for-profit community service organisations that are currently engaging and supporting our community, by:

- Advocating to and at times, on behalf of these organisations in supporting the needs of our community, particularly the more vulnerable members.
- Increasing the effectiveness of their initiatives by leveraging Council's strengths, such as our strong connections with the local community.
- Working with these organisations directly in a collaborative approach.

- Demonstrating leadership that can help inform the actions of others – either in the municipality, Victoria, or Australia, to accelerate actions to reduce the impacts of climate change.

How does the community view Council’s climate response?

Consultation in 2019 told us that:

92%	Are worried about climate change	94%	Think it is important that Greater Dandenong act	92%	Want targets of zero carbon emissions by 2050
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Recognising that a lot more work is needed to be undertaken and that our community has clearly shown a desire to act on climate change, Greater Dandenong City Council joined a growing number of cities around Australia in February 2020 by declaring a climate and ecological emergency.

Greater Dandenong is uniquely positioned when it comes to responding to climate change. With factors such as cultural diversity, financial hardship, social disadvantage, low tree canopy cover and a large industrial and commercial business sector, Council recognises that there needs to be targeted approaches to bring everyone along on the journey to becoming a thriving, sustainable and green city.

What support does the community seek for climate action?

To enable Council to meet the needs of its community, we undertook further consultation, this time asking our community about the barriers limiting them from taking action, reasons motivating them to act and how Council can best support this.

Consultation in 2023 revealed:

49%	Are already undertaking some action in response to climate change	42%	Told us financial constraints, lack of time and lack of knowledge are the main factors limiting them from taking climate action	65%	Told us their main motivator for taking climate action is that they have a responsibility, it's the right thing to do
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	Main barriers hindering climate action				Main motivators for taking climate action				
	Limited time	Financial constraints	Lack of knowledge	Lack of confidence	Having a sense of responsibility	Reducing their carbon emissions	Protecting the environment for future generations	Reducing the risks of climate change to themselves, their friends and family	Making their home more comfortable to live in
People born overseas									
Young people (aged 5-24)									
Adults (aged 25-64)									
Older people (aged 65+)									

Table 1. Response to the 2023 CEMP consultation. Green boxes indicate the top answers (multiple choice) for respondents

The consultation also told us that:

- The majority of respondents have a strong understanding of how climate change will impact them.
- Many respondents are taking some sort of climate action.
- School students are lacking time to take climate action and helping protect the environment was their main motivator for taking climate action.
- For older people having a sense of responsibility, making the home more comfortable to live in and helping protect the environment for future generations were the main motivators for taking climate action.

The majority of the wider community cite financial constraints/affordability as the main reason limiting them from taking climate action. Limited time and lack of knowledge were also prominent factors in limiting climate action, as well as a lack of support.

The full 2023 CEMP consultation report can be found at yoursay.greaterdandenong.vic.gov.au.

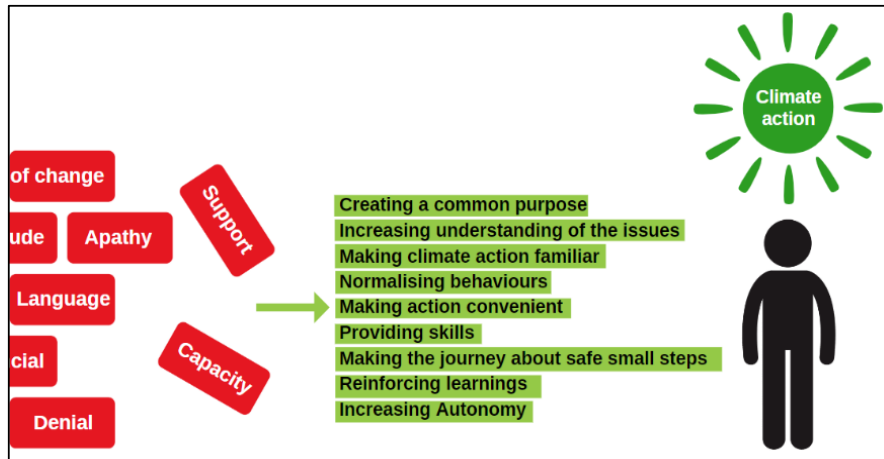
Breaking the barriers to empower our community

Any barriers the community face, *either real or perceived*, can slow or halt progress on climate action. To help drive the transformational change we are seeking to be a resilient, net zero carbon emissions city, Council aims to create an environment through development of this plan that helps to break down these barriers and empower our community to expand their 'comfort zones', making action on climate change more accessible.

Now: The community face barriers that prevent them from taking action on climate change, some are shown below



The plan: Breaking down the barriers, using a number of techniques, to achieve climate action



Who are we working with to implement this plan?

Whilst Greater Dandenong City Council can influence a range of climate related outcomes, we cannot tackle it alone. We are one piece of the puzzle when it comes to reducing the effects of climate change. The CEMP aims to facilitate this by enabling collaboration that helps to guide and support the actions of the Federal and State governments, their agencies, our partners, stakeholders, community, and businesses, to raise everyone’s capacity to reduce the risks of climate change and increase resilience.



Upwards

Who:

Victorian State Government:

They are responsible for managing the state's environmental, social, and economic wellbeing in the context of a changing climate. They have a responsibility to respond to climate change under the Public Service Act.

Australian Federal Government:

They are responsible for representing Australia's national interests and response to climate change. They lead national climate change mitigation and adaptation response.

What Council can do: Advocate to State and Federal Governments to adopt and resource a climate emergency response based on the needs of its community, as well as the sector.

Sideways

Who:

Other Local Governments:

They have strong local connections and knowledge meaning they are often best placed to respond at the local level. They are already widely recognised for their efforts in leading climate action, and this is underpinned by the requirement to respond to climate change under the Victorian Local Government Act.

What Council can do: Collaborate with other councils to implement a climate emergency response, to increase their capacity and minimise inefficient use of resources from duplication of effort.

Inwards

Who:

Councillors:

Local elected officials play a pivotal role in climate action. Engaged mayors and Councillors are key to ensuring a supportive policy environment and championing the vision of a more resilient community in the face of climate change.

Council Executives and Management:

The CEO is responsible for the overall management and performance of all Council operations. The CEO and Executive Team can use their influence to advocate for policies that promote sustainability and climate change.

Council Departments and Business Units:

Council Departments and Business Units are responsible for portfolios of work across Council. They are responsible for considering how climate change impacts their services and embedding consideration of this into their decision-making and operational processes.

Council Officers:

Climate change affects every aspect of Council and therefore all staff are impacted and have a role to play in responding to climate change.

Outwards

Who:

Greater Dandenong community:

Everyone is responsible for doing their fair share to reduce carbon emissions as well as manage the risks of climate change impacts. The existing networks and skills of the community are an asset in our fight against climate change.

Partners and Stakeholders:

Key groups include community service organisations, not-for-profits, and education providers. They have considerable knowledge of the communities they serve and are able to help spread the messages and resources available to strengthen our community's response to the climate emergency.

What Council can do: Work with partners and stakeholder groups to disseminate climate change information on a larger scale than Council could reach on its own. We can also support the community to advocate on behalf of themselves.

What Council can do: Ensure Councillors, Executive Management and Council staff understand and have the training and capacity to act through their roles as part of the whole-of-Council response to the climate emergency.

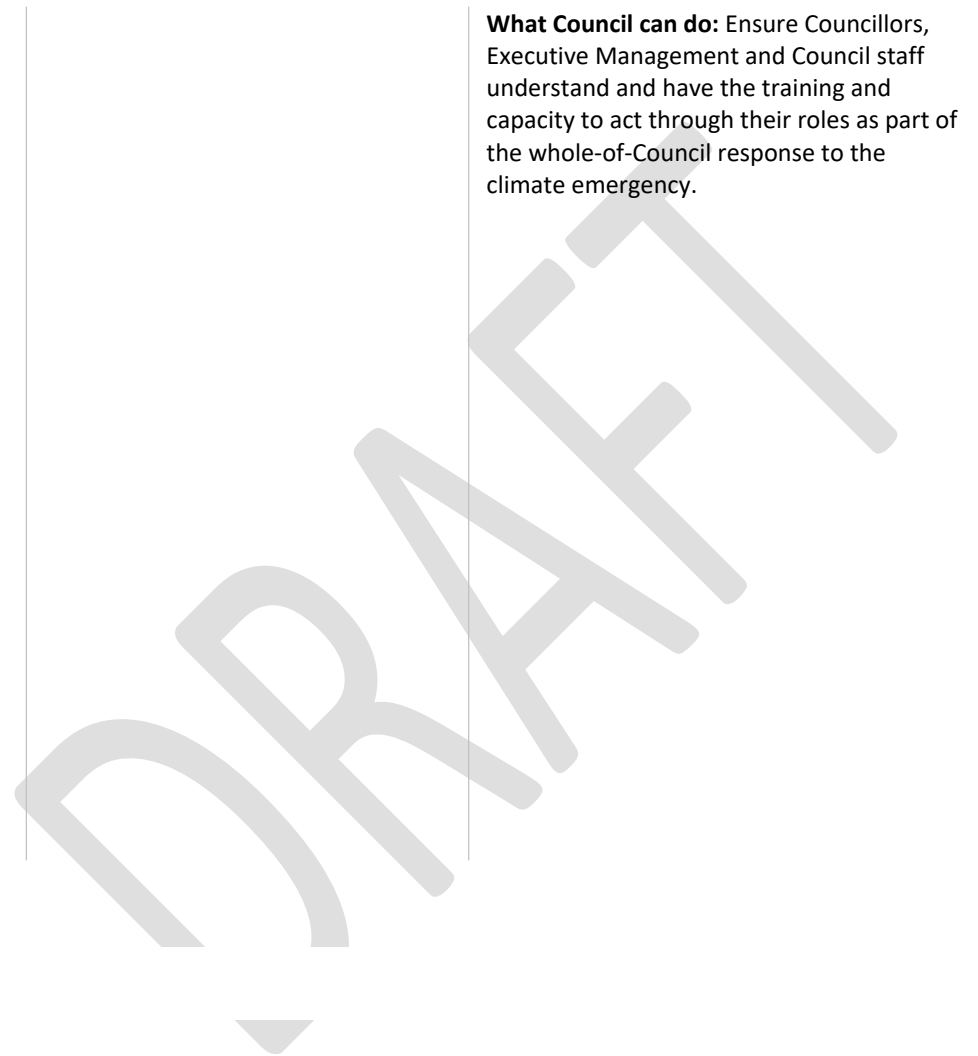


Table 2: Council's level of influence

We recognise the community's varied views on climate change

The way people feel about climate change can dictate if and how they respond. Research undertaken by The Sunrise Project has resulted in the *Climate Compass* initiative. This research has divided Australians into one of seven audiences based on their climate change attitudes and beliefs. The Climate Compass tells us how people in each of the audiences tend to feel, think, and act when it comes to climate change. This information supports those working to change the community's response to climate change, by advising on the appropriate messaging ('the why') and unlock the desired behaviours (the 'what') depending on the audience being engaged (the 'who').

We can apply these learnings to our work in Greater Dandenong community to identify the different 'audiences' within our community that we aim to target with our work, and the messages and initiatives likely to be most influential.

The Climate Compass audiences explained and the 2022 results



ALARMED

26% of the Australian Population

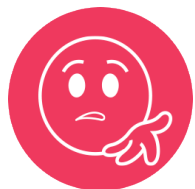
The Alarmed have the highest levels of concern about climate change. They believe humans are fully responsible for climate change and believe that climate change impacts will affect current and future generations



CONCERNED

23% of the Australian Population

The Concerned have slightly lower levels of worry about climate change but still see it as an important issue. They agree with the science of climate change but think it will be more of a problem for future generation, so they have less urgency for action.



ALERT

5% of the Australian Population

The Alert are highly concerned about climate change but think that other issues are more important. They also struggle to believe that any action they take will have an impact and some even believe that it is too late to take action on climate change at all.



CAUTIOUS

17% of Australian Population

The Cautious express some worry about climate change but overall feel it's an issue for the future and that other things are more important right now. Some of them don't fully believe that humans are responsible for climate change, and they are concerned about the risks of phasing out fossil fuels.



DISENGAGED

5% of the Australian Population

The Disengaged are not engaged in climate change or any political issues. They are uncertain on the science of climate change and think if it is real that it is a problem for future generations and won't affect them.



DOUBTFUL

14% of the Australian Population

The Doubtful are not convinced on the science of climate change and don't believe that humans are the cause so they don't agree that it will affect them or future generations or see any need for urgent action. They believe that moving away from fossil fuels will damage the economy or have other negative impacts.



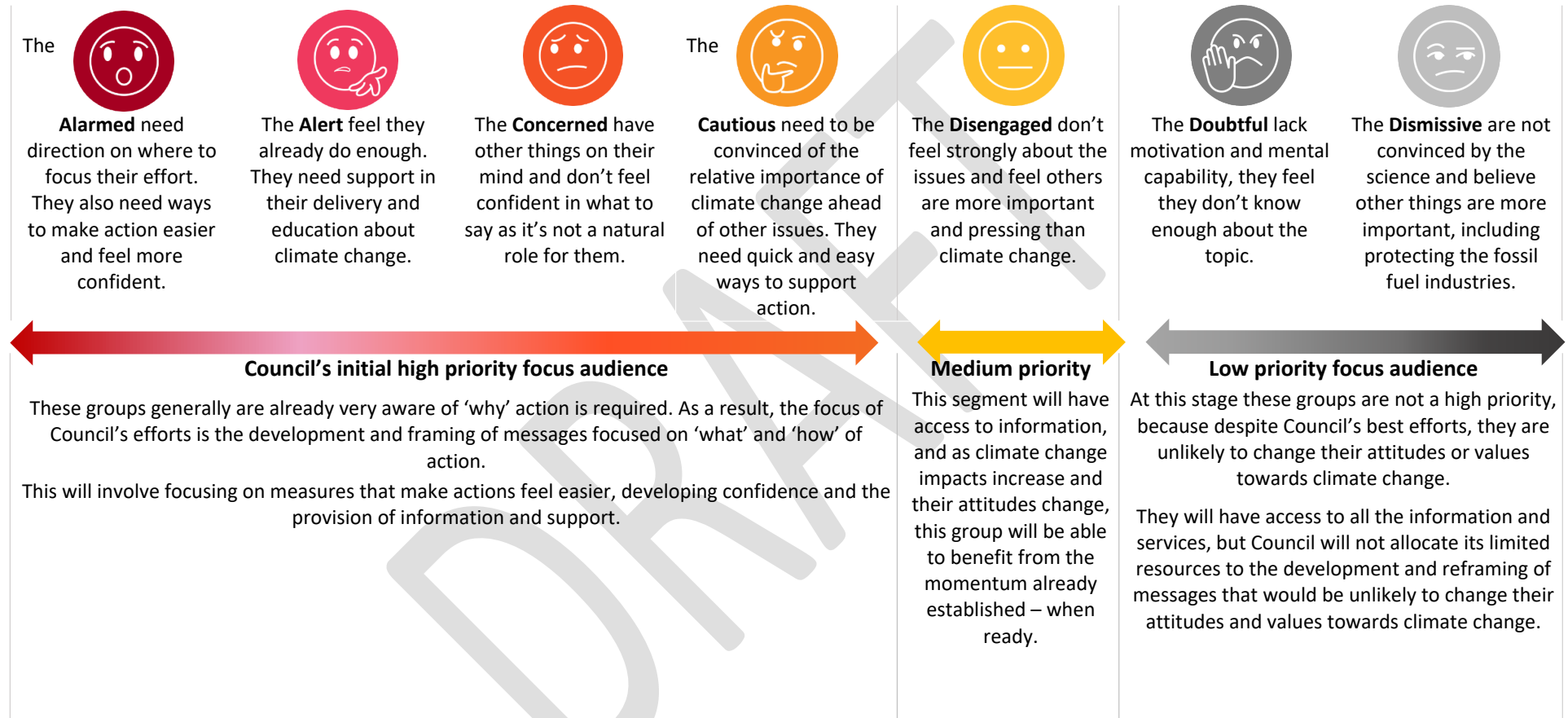
DISMISSIVE

10% of the Australian Population

The Dismissive are climate deniers, they either don't believe climate change is happening at all or think it is a natural process not influenced by humans. They may be actively taking action to try and delay or stop action on climate change.

DRAFT

Climate Compass audiences of focus for Council



We will utilise community connections and networks to reach a wider audience

Council cannot work directly with all of Greater Dandenong's approximately 170,000 residents, 60,000 households and 12,500 businesses. What we can do is support those segments of the community that align with *Alarmed*, *Alert*, *Concerned* and *Cautious* audiences, by working with key stakeholders who help us to disseminate information through their networks and programs.

The theory of diffusion

As we can't work directly with every individual in the municipality, Council is striving to create an environment that supports the diffusion of knowledge through community connections and networks. Diffusion involves innovations or learnings that are communicated through certain channels over time among the members of a social system. For example, by schools participating in environmental programs, learnings from students in the classroom are taken back home, shared with students' families and then throughout social networks into the community.

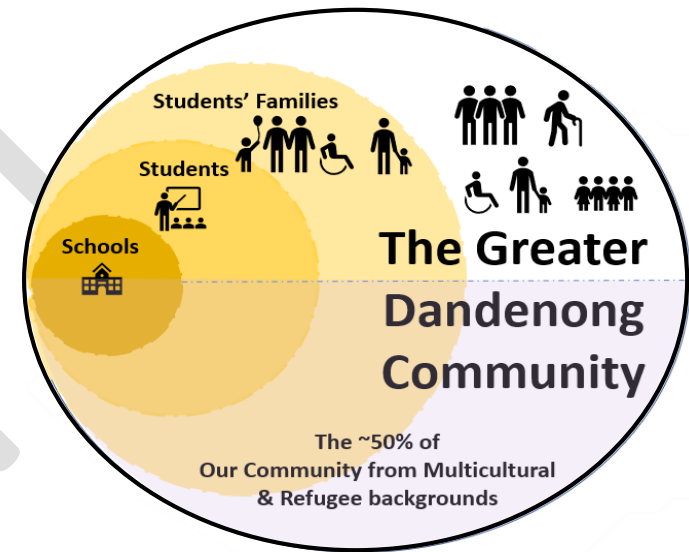


Figure 1. Theory of diffusion, with learnings diffusing from schools to the wider Greater Dandenong Community

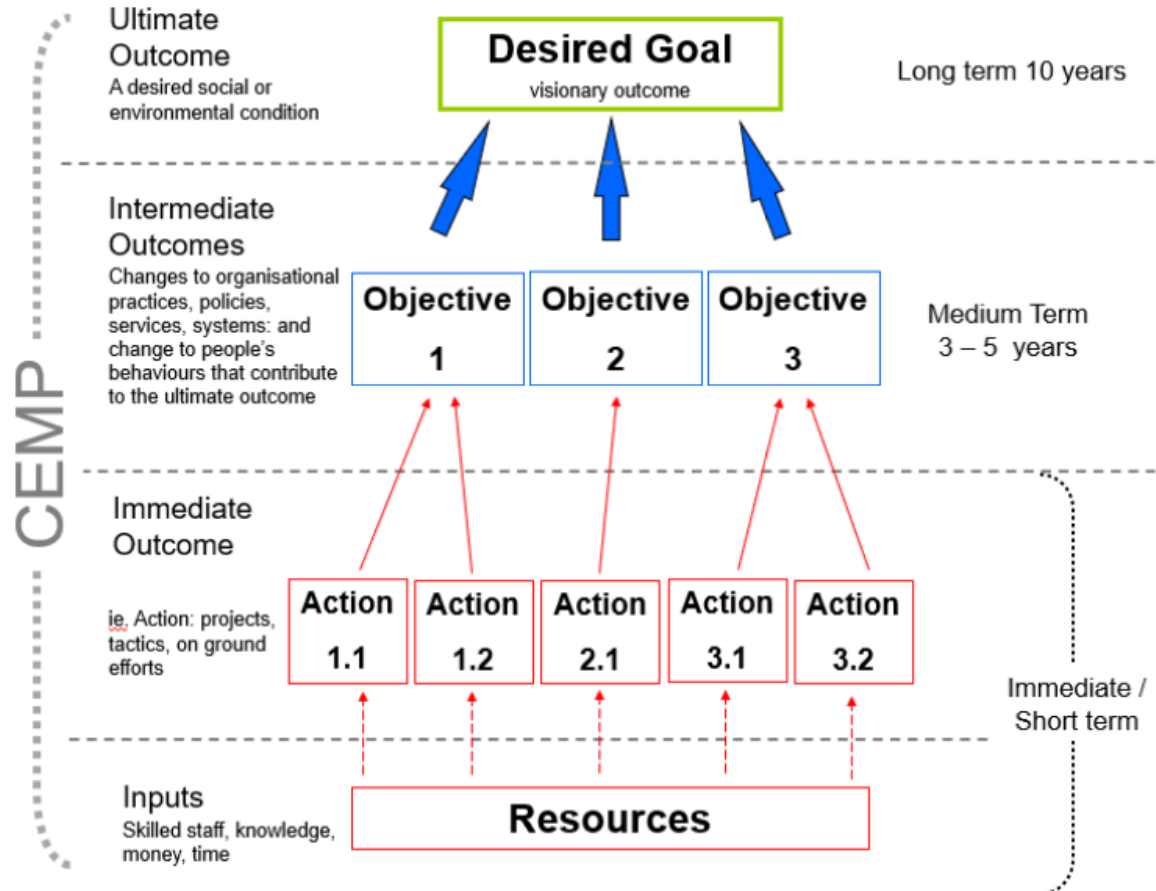
Monitoring and evaluation

A desktop review of this Plan will be completed every two years, to ensure continuous improvement and effective implementation.

To enable targeted responses that are effective in meeting the needs of our community, we are focusing on the following sectors

Sectors			
<p>Business</p> <p><i>All businesses who operate in Greater Dandenong, including small-to-medium enterprises, sole traders and home-based businesses.</i></p>	<p>Aboriginal and Torres Strait Islander People</p> <p><i>Australia's First People, including the Traditional Custodians of the Land on which Greater Dandenong is based, the Bunurong People.</i></p>	<p>Culturally and Linguistically Diverse (CALD)</p> <p><i>Greater Dandenong is the most multicultural community in Australia, with 61% of residents born overseas and 69% speaking a language other than English at home.</i></p>	<p>Students and their education providers</p> <p><i>Students across all educational institutions in Greater Dandenong, including Early Childhood Learning Centres, primary schools, high schools, and tertiary institutions.</i></p>
<p>Residents</p> <p><i>The general population, living in Greater Dandenong.</i></p>	<p>Youth</p> <p><i>Young people aged 25 and below.</i></p>	<p>People with a Disability</p> <p><i>People living with a physical or mental impairment that may restrict their participation in day-to-day activities.</i></p>	<p>Community Service Organisations</p> <p><i>Agencies that carry out care or welfare-based activities for particular groups within the community.</i></p>

The framework for each of the sectors is based on this approach:



Disclaimer: The monetary values and staff resourcing included in the following pages are estimations. The implementation of the CEMP will be subject to both funding being made available through Council’s budgetary procedures, and staffing resources being available to undertake the actions.

Targeted Sector: Students and their education providers

Our long-term Goal: by 2034

Greater Dandenong Council’s supportive and collaborative approach with the education providers in the municipality enables effective learning environments that empowers our students and community to develop the knowledge, skills, and values necessary to act in ways that contribute to more climate resilient ways of living.

Why are we targeting this sector?

Students make up a large part of our community; 20% of our community study full timeⁱ. As they all need somewhere to live – this can help us also reach the majority of the ~60,000 households in Greater Dandenong. During consultation to inform this plan, members of our multicultural community (who do not speak English) stated that the best way to reach them is to educate their children, who can then carry these messages home.

There are more than 50 Primary and Secondary Schools in Greater Dandenong, as well as English language schools and centres for adult education.

Environmental issues, including climate change, was found to be the top concern held by young people in 2023.¹

A 2023 report found that two-thirds of young Australians said climate concerns are having a negative impact on youth mental health.²

It’s their future – students deserve a say, as well as the knowledge and skills that will be required to respond to the impacts and opportunities that a changing climate will create.

What are some of the barriers to action this sector face?

Schools and their teachers are already feeling overwhelmed in the face of ever-increasing demandsⁱⁱ, which is limiting the incorporation of climate change, sustainability and health and wellbeing into the curriculum.

This creates a significant barrierⁱⁱⁱ that limits the willingness of teachers and schools to take on many of the broad range of initiatives and programs already developed and promoted by Council and other government agencies (such as Sustainability Victoria and Monash Health), targeted in response to our community’s current performance against key health and wellbeing and socio-economic indicators.

As a result, Council and the other government agencies spend much of their time and resources trying to connect with the schools, with uptake of these programs across the municipality generally limited, and in an ad-hoc manner, often based on previously established relationships.

What are the benefits for key stakeholders?

Schools	Teachers	Students	Council	State Government	Partners
Additional support will help to reduce the pressure on schools to deliver initiatives and programs through the curriculum.	A supportive community of practice for teachers to build capacity to better enable efficient delivery of sustainability learning outcomes across the Australian Curriculum.	Education about sustainability and climate change develops the knowledge, skills, and values necessary for people to act in ways that contribute to more sustainable patterns of living ^{iv} .	Will streamline the efforts of various Council teams, allowing them to spend more time working directly with schools on programs instead of advertising and recruiting participants.	With adequate resourcing, schools can be a key way to increase community awareness and responses to climate change – supporting the State’s efforts to achieve its mitigation and adaptation targets.	Greater access to and engagement with schools through a streamlined approach.

¹ Mission Australia, Youth Survey 2023 <https://www.missionaustralia.com.au/publications/youth-survey>

² Orygen, Climate of Distress 2023 <https://www.orygen.org.au/Orygen-Institute/Policy-Areas/Social-and-environmental-factors/Climate-of-distress-policy-paper>

Objective 1: <i>Direct Programs and Services</i>	Objective 2: <i>Leadership, Information and Communication</i>	Objective 3: <i>Strategic Partnerships</i>
Provide inclusive and equitable access to Council programs, services, and resources to strengthen the awareness and resilience of our community	Facilitate equitable access to information on climate change and its effective dissemination through communication channels	Enhance partnerships with external organisations that strengthen our community's adaptive capacity
<i>Schools are critical to Greater Dandenong's efforts to engage and mobilise its community in response to climate change. The teaching of children, young people and adults about climate change will build their capacity to adapt to climate change impacts and risks. Evidence demonstrates that these learnings will also be taken home and help inform the broader community.</i>	<i>It is essential Council gains the support of local school principals and key staff if we are going to achieve the goal of our students and community developing the knowledge, skills, and values necessary to act in ways that contribute to healthier, more sustainable and climate resilient patterns of living.</i>	<i>Various government agencies provide programs and initiatives targeted at schools that aim to support the broader community. Awareness of such programs is often limited, resulting in less uptake. By increasing the reach of these key government agencies within our local schools, the programs can be better targeted and designed to meet their needs.</i>
Actions	Actions	Actions
<p>1.1. Ongoing provision of funds through Council's Community Grants Program specifically targeted to support schools' efforts that contribute to healthier, sustainable and climate resilient patterns of living for our community.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p>	<p>2.1. Council establishes an annual 'Climate Change Mayoral Roundtable for School Principals'</p> <p>Approximate cost: \$10,000/annum.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2026</p> <p>Action type: Ongoing.</p> <p>2.2. Continue to recognise and promote the achievement of schools through initiatives such as the annual Australia Day Awards (Sustainability category) and use of Council's publications and social media.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p>	<p>3.1. Council continues to facilitate collaboration between local schools and external stakeholders to provide education programs such as the CERES Student Environmental Leadership Summit.</p> <p>Approximate cost: \$15,000/annum.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p>

Targeted Sector: Aboriginal and Torres Strait Islander People

Our long-term Goal: by 2034

Foster collaboration with Aboriginal and Torres Strait Islander People to uplift Traditional Custodians, emphasising their deep connection to and care for Country, while facilitating knowledge exchange to enhance climate resilience for the broader community.

Why are we targeting this sector?

Australia hosts the world's oldest living culture, spanning over 65,000 years. Aboriginal and Torres Strait Islander People's profound connection to Country is central to their spiritual identity, health, relationships, culture, and identity.

The Bunurong People, Traditional Custodians of Greater Dandenong for over 1,000 generations, possess deep insights into the land, impacted by European colonisation that disrupted traditional knowledge.

Aboriginal and Torres Strait Islander People are disproportionately affected by climate change - 6.2% of those affected by severe flooding in New South Wales in 2022 were Aboriginal and Torres Strait Islander People, despite comprising only 3.3% of the general population.³

What are some of the barriers to action this sector face?

Aboriginal and Torres Strait Islander People have historically faced challenges in having their voices heard at a policy-making level. This means their unique perspectives and knowledge regarding the land and environment might not be included in broader climate change discussions.

Western climate change solutions might not always align with the traditional knowledge and practices of Aboriginal and Torres Strait Islander communities. This can create challenges in integrating traditional knowledge with modern climate action strategies. For example, the incorporation of more heat or drought resistance species of vegetation from northern NSW is of concern to Bunurong Elders due to potential impacts on Traditional Songlines.⁴

Many Aboriginal and Torres Strait Islander People communities lack the resources, infrastructure, and funding to implement climate action strategies or to adapt to changing environmental conditions due to ongoing marginalisation.

Due to the treatment of Aboriginal and Torres Strait Islander People by government bodies in the past, there may be significant distrust or unwillingness to engage with government initiatives.

What are the benefits for key stakeholders?

Aboriginal and Torres Strait Islander People	Bunurong Land Council	Council	State Government	The Broader Community	Partner Organisations
<p>A platform to share ancient wisdom and traditional ecological knowledge.</p> <p>Strengthened cultural preservation and continuity as the community's connection to the Land is recognised and integrated into broader climate action efforts.</p> <p>Measures targeting inclusive and equitable outcomes as part of</p>	<p>Formalising existing partnerships and projects between the Bunurong Land Council and Greater Dandenong City Council, including greater certainty around continuity of important projects such as the Connecting to Country project and Dandenong Creek Art and Cultural Trail.</p>	<p>Facilitating collaboration between Aboriginal and Torres Strait Islander People and Greater Dandenong City Council can lead to more efficient and culturally sensitive climate initiatives.</p> <p>Fosters stronger community bonds and integration as both groups work together for a common goal. This work will also assist Council in meeting</p>	<p>Engaging with Aboriginal and Torres Strait Islander communities supports state-wide efforts to reconnect communities to our natural environment for cultural, economic, customary, and spiritual purposes.</p> <p>Promotes unity and inclusivity in the face of global challenges.</p>	<p>Enhances societal understanding of the culture and values of Aboriginal and Torres Strait Islander People, fostering respect and cohesion.</p> <p>Collaborative climate action that takes into account traditional practices may lead to more effective local environmental outcomes.</p>	<p>Acknowledgment of inclusive and culturally sensitive organisations, leading to a stronger sense of community.</p> <p>A holistic approach, incorporating the perspectives of Aboriginal and Torres Strait Islander People, can lead to more comprehensive climate initiatives and a higher 'return on investment'.</p>

³ [Caring for Country means tackling the climate crisis with Indigenous leadership: 3 things the new government must do \(theconversation.com\)](https://theconversation.com/caring-for-country-means-tackling-the-climate-crisis-with-indigenous-leadership-3-things-the-new-government-must-do)

⁴ Direct communication, meeting with Bunurong Land Council, 19 October 2023

Council's response to the climate emergency.	some of the objectives laid out in the Reconciliation Action Plan.		
Objective 1: <i>Direct Programs and Services</i>	Objective 2: <i>Leadership, Information and Communication</i>	Objective 3: <i>Strategic Partnerships</i>	Objective 4: <i>Preparedness for Emergencies</i>
<p>Provide inclusive and equitable access to Council programs, services, and resources to strengthen the awareness and resilience of the Aboriginal and Torres Strait Islander community</p>	<p>Facilitate equitable access to information on climate change and its effective dissemination through communication channels, and provide the Aboriginal and Torres Strait Islander community with a voice in climate change conversations</p>	<p>Enhance partnerships with external organisations that strengthen our community's adaptive capacity</p>	<p>Facilitate equitable access to emergency services information and programs to support preparedness and recovery to climatic extreme events.</p>
<p><i>To foster a collaborative environment that integrates the traditional knowledge and practices of the Bunurong People with contemporary climate solutions. This will ensure both respect for traditional means of Caring for Country, and the effective implementation of localised strategies for Greater Dandenong that meet the needs of this community.</i></p>	<p><i>To facilitate the active participation of Aboriginal and Torres Strait Islander communities in climate action responses that meets the needs of this marginalised community, including by helping to amplify the voices of the Bunurong People.</i></p>	<p><i>Enhancing social connectedness within the Aboriginal and Torres Strait Islander community and with external agencies will facilitate a more inclusive approach to climate change adaptation.</i></p>	<p><i>To collaborate closely with Aboriginal and Torres Strait Islander People from the Greater Dandenong region in designing and implementing person centred emergency preparedness strategies that take into account their unique vulnerabilities and strengths.</i></p>
Actions	Actions	Actions	Actions
<p>1.1. Continue to support the Connecting to Country program through financial contributions and Council staff in kind time</p> <p>Approximate cost: \$80,000/annum.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p> <p>1.2. Continue to support the progression of the Dandenong Creek Art and Cultural Trail.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2028</p> <p>Action type: Ongoing.</p>	<p>2.1. Establish an ongoing, quarterly environmental consultation session with the Bunurong Land Council, open to any Council staff who wish to engage and seek feedback on environmental issues. This would provide a two-way dialogue, enabling Traditional Wisdom to be shared with the community to improve climate resilience for all.</p> <p>Approximate cost: \$5,000/annum.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2025</p> <p>Action type: Ongoing.</p> <p>2.2. Enable opportunities for consultation and engagement on climate change with the Aboriginal and Torres Strait Islander organisations to increase Council's awareness of their needs and prioritises.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2025</p> <p>Action type: Ongoing.</p>	<p>3.1. Council to work with relevant Aboriginal and Torres Strait Islander organisations, including Community Advisory Groups, to better understand and facilitate collaborative community orientated climate response actions that respond to the needs of the Aboriginal and Torres Strait Islander community.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2028</p> <p>Action type: Ongoing.</p>	<p>4.1. Council to work with emergency response partners and stakeholders on ways to ensure emergency preparation, response and recovery efforts are inclusive and equitable for Aboriginal and Torres Strait Islander community members.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2026</p> <p>Action type: Ongoing.</p> <p>4.2. Work with the Aboriginal and Torres Strait Islander organisations and other partners to distribute the Emergency Preparedness Booklet to Aboriginal and Torres Strait Islander communities.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p>

Targeted Sector: Greater Dandenong’s Business Community

Our long-term Goal: by 2034

Greater Dandenong’s regional status as an economic powerhouse is maintained by a business sector resilient to both the direct physical impacts of climate change, as well as the indirect impacts of the global transition to a de-carbonised economy disclosing climate-related financial risks

Why are we targeting this sector?

Melbourne's economic landscape has shifted from manufacturing to knowledge-intensive services, with ongoing changes anticipated due to automation and climate change impacts.

Recognising climate change impacts on a business is crucial, emphasising the need for businesses to understand both the physical effects and the risks and opportunities associated with transitioning to a decarbonised economy.

Local councils, as outlined in the Local Government Act 2020, play a role in supporting local economies with a focus on achieving the best outcomes and promoting sustainability.

Greater Dandenong is the home of business/ industry in south-east Melbourne and is crucial in supporting the economy and community in the wider region. Given the significance of this sector and the growing emphasis on climate risk exposure, there is a need for a strong focus on this group, and tailored responses across various industries.

What are some of the barriers to action this sector face?

Businesses, particularly small to medium enterprises, often have limited financial, technical, and human resources to plan for a complex and contested issue such as adapting to climate change. Competing issues that may take more immediate priority.

While there might be recognition by key decision makers that the climate is changing, there is uncertainty around the scale of these changes and what risks these mean for the business.

A lack of locally relevant and practical information about potential climate impacts may be compounded by a lack of technical expertise to interpret climate change projections for the local area, the business and supply chains.

SMEs often have limited funds to spend, and these are often prioritised to more immediate issues.

Leadership shapes the decision-making culture of the organisation. Applying good leadership can inspire creativity and action, while poor leadership makes meaningful action difficult.

The culture of an organisation may limit effective planning for climate change: for example, management’s attitudes and values will strongly influence the organisation’s response.

What are the benefits for key stakeholders?

Business Sector	Business Groups	Government Agencies	Council	Broader Community
Increased awareness and support will enable more members of our local business community to be part of the response to climate change, helping to create a broader movement demonstrating the capacity to prepare and respond.	Increased support and appreciation for the direct benefit their business members can obtain through the provision of relevant information, resources and programs that support their audience’s needs.	Increased collaboration will help empower and enable more members of our business community to be part of the response to climate change, supporting broader efforts of government agencies to support our diverse but disadvantaged community.	Supporting the ongoing viability of the driver of our region’s economy and employment.	It is by working together that we can respond to the challenges of climate change for the benefit of all Australians. Responding to climate change is a shared responsibility that requires sustained and ongoing action.

<p align="center">Objective 1: <i>Direct Programs and Services</i></p>	<p align="center">Objective 2: <i>Leadership, Information and Communication</i></p>	<p align="center">Objective 3: <i>Strategic Partnerships</i></p>
<p>Provide inclusive and equitable access to Council programs, services, and resources to strengthen the awareness and resilience of our business community and local economy.</p>	<p>Facilitate equitable access to information on climate change as well effective dissemination of information through appropriate communication channels</p>	<p>Enhance partnerships with external organisations that strengthen our business community’s adaptive capacity and resilience to climate related impacts</p>
<p><i>To establish programs that facilitate climate-resilient businesses less exposed to climate change impacts and better placed to respond to the risks and opportunities as global and local markets transition to an increasingly climate related regulated and low carbon economy.</i></p>	<p><i>While there is an overwhelming abundance of information, policies, and guidance materials available on climate change, there are a range of barriers limiting local businesses access and effective use of this information. This includes limited resources and capacity to access, analyse or utilise what is available.</i></p>	<p><i>To foster collaborations between the local business community and other key groups, with the goal of pooling resources and efforts. Through these strategic partnerships, the collective impact of addressing climate challenges can be scaled up.</i></p>
<p align="center">Actions</p>	<p align="center">Actions</p>	<p align="center">Actions</p>
<p>1.1. Participation in the Business Renewables Buying Group to facilitate 100% renewable energy Power Purchasing Agreements for local businesses.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: One-off pilot project, with possibility to extend.</p>	<p>2.1. Council to use its communication channels to amplify local businesses stories of impacts of climate change and stories of community resilience, to increase peer to peer learning and information sharing at the local level.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2026</p> <p>Action type: Ongoing.</p> <p>2.2. Council to increase its understanding of our business community’s needs and barriers in response to climate change.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2025</p> <p>Action type: Ongoing.</p>	<p>3.1. Continue to support local businesses to transition to the zero-carbon economy through promotion of funding opportunities such as the Victorian Energy Upgrade scheme.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p> <p>3.2. Council, through the South East Business Network (SEBN) and Economic Development Unit, will proactively identify and implement measures within existing forums to enhance local business awareness of climate change impacts.</p> <p>This includes:</p> <ul style="list-style-type: none"> Targeted programs informing businesses about climate change risks and opportunities Enhancing business resilience by building capacity to adapt Collaborating with local business groups like the South East Melbourne Manufacturers Alliance (SEMMA) for replicable resilience strategies at local and state levels. <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2025</p> <p>Action type: Ongoing.</p> <p>3.3. Work with key partners to:</p> <p>Implement the 'Clean Energy For All' project in Greater Dandenong, a collaborative effort with Environment Victoria targeting the multicultural community, including local businesses.</p>

		<p>Enhance existing collaboration with Sustainability Victoria to raise businesses' awareness and utilisation of programs focused on "Supporting Victoria's transition to a circular, climate-resilient community".</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: One-off.</p>
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Targeted Sector: Greater Dandenong’s Multicultural Communities

Our long-term Goal: by 2034

Greater Dandenong’s culturally diverse community is leveraging their developed connections and strengths to share knowledge and skills, to act in ways that contribute to healthier, sustainable and climate resilient patterns of living.

Why are we targeting this sector?

Greater Dandenong is Australia's most culturally diverse municipality, with 64% of the population born overseas from 154 different birthplaces.

The 2021 Census highlights that over 69% of residents speak a language other than English at home and nearly 23,000 people, or nearly a fifth of the population, have limited fluency in the use of spoken English, which is four times the metropolitan average.

The multicultural community, accounting for about half of Victoria and Australia's population, faces disparities, with vulnerable members, such as recent arrivals, refugees and those with low English proficiency, at heightened risk of climate impacts. Ensuring equity in access to resources is crucial for building resilience, particularly in preparing for emergencies and disasters amid a changing climate.

What are some of the barriers to action this sector face?

While climate change will affect everyone, our multicultural communities face additional barriers – for instance, low English proficiency restricts their ability to access information which limits their ability to be informed, prepare for, or respond to climate impacts. Other factors include unfamiliarity with Australia’s physical and social environment, limited awareness of local hazards, undeveloped support networks and the impacts of previous traumatic experience.

Government departments and services often assume that people will access the internet or rely on television or radio for emergency alerts, but many people in multicultural communities cannot access or understand these mediums or are used to relying on other forms of communication.

What are the benefits for key stakeholders?

Multicultural community <i>(incl. Refugees and People Seeking Asylum)</i>	State Government	Council	Our community as a whole	Partners	Emergency Services
Increased awareness will help empower and enable more members of our multicultural community to be part of the response to climate change, building social capital. Equitable access to information about sustainability and climate change to facilitate improved knowledge, skills and values which enable them to better prepare for, respond to and recover from climate change impacts.	Greater Dandenong Council’s equitable response to climate change approach to support our Multicultural and Refugee community will have broader benefits, due to the strong connections within cultural groups across Victoria and Australia.	Responding to the needs of our community who may have limited awareness and ability to respond. Demonstrating leadership to diffuse knowledge through a sector of the community with greater level of needs but also barriers.	An inclusive and equitable approach to climate justice will benefit the whole of Greater Dandenong.	Greater Dandenong being a partner of choice by being recognised as a supportive community, facilitating a high ‘return on their investment’ of resources and support that help achieve their key project deliverables.	Responding to the recognised needs of Victoria’s multicultural and refugee communities to reduce their vulnerabilities. Ability to leverage increased connection with members of multicultural and refugee communities across the state.

<p>Objective 1: <i>Direct Programs and Services</i></p>	<p>Objective 2: <i>Leadership, Information and Communication</i></p>	<p>Objective 3: <i>Strategic Partnerships</i></p>	<p>Objective 4: <i>Preparedness for Emergencies</i></p>
<p>Provide inclusive and equitable access to Council programs, services, and resources to strengthen the awareness and resilience of our multicultural community.</p>	<p>Facilitate equitable access to information on climate change and its effective dissemination through communication channels and provide the multicultural and refugee community a voice in climate change conversations.</p>	<p>Enhance partnerships with external organisations that strengthen our community’s adaptive capacity.</p>	<p>Facilitate equitable access to emergency services information and programs to support preparedness and recovery to climatic extreme events.</p>
<p><i>Environment and climate change is not a priority for most first-generation immigrants, for whom time is scarce and personal financial security and settling down in a new country often takes priority. CALD community members don’t see their role in averting climate change and feel they have limited capacity to make a change^v.</i></p>	<p><i>To facilitate our community’s response to climate change, there needs to be equity in access to resources, and their voices heard.</i></p>	<p><i>Enhancing social connectedness within our multicultural communities and with external agencies will facilitate a more inclusive approach to climate change adaptation^{vi}.</i></p>	<p><i>Emergency preparedness starts with shared responsibility. Victorian communities – in all their diversity – need support to prepare for, respond to and recover from emergencies. For this support to be effective, it needs to be culturally responsive, context specific, community-led, and strengths-based^{vii}.</i></p>
<p>Actions</p>	<p>Actions</p>	<p>Actions</p>	<p>Actions</p>
<p>1.1. Council’s Community Grants Program to support climate adaptation initiatives which empower our multicultural community’s response to climate change.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p>	<p>2.1. Continue to explore opportunities for collaboration with local organisations on the development and dissemination of translated information and plain language resources.</p> <p>Approximate cost: \$40,000/annum.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2026</p> <p>Action type: Ongoing.</p> <p>2.2. Council to increase its understanding of our multicultural community’s needs and barriers in response to climate change.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2025</p> <p>Action type: Ongoing.</p>	<p>3.1. Partner with multicultural community leaders to develop community-led climate programs. This includes:</p> <ul style="list-style-type: none"> Ongoing collaboration with key partners on existing projects including with the Ethnic Communities Council of Victoria, Each (formerly ENLIVEN) and Environment Victoria. <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p>	<p>4.1. Facilitate representation from the Multicultural and Refugee community on the Greater Dandenong Municipal Emergency Management Planning Committee.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2026</p> <p>Action type: Ongoing.</p> <p>4.2. Participate in the ‘Strengthening Emergency Engagement and Communication for Multicultural Communities’ (SEEC) collaborative research project.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2025</p> <p>Action type: One-off.</p>

Targeted Sector: Community Service Organisations

Our long-term Goal: by 2034

Resilient Community Service Organisations delivering their critical roles supporting our community as well as playing their part in building our community's climate resilience

Why are we targeting this sector?

There is a significant number of service organizations supporting Greater Dandenong, with over 400 'not-for-profit' organisations, including 234 Registered Charities. These community service organisations offer a variety of support services to specific groups, such as children, teenagers, women, men, families, senior citizens, people with disabilities, and more.

CSOs play a crucial role in Victoria's social infrastructure, responding to poverty and inequality, but they are already impacted by climate change, with a 2019 study revealing disruptions to services due to extreme weather or disasters. As climate change effects increase, CSO's ability to maintain services may be influenced by impacts on the community, existing clients, and operational challenges.

What are some of the barriers to action this sector face?

There is limited understanding of the vulnerabilities CSOs face regarding climate change, as well as their role in managing and mitigating risks for their clients and the broader community.

The implications of recent climate change policy conditions for Victorian CSOs are not well understood.

Many CSOs operate with constrained budgets and may lack the funds, staff resourcing, or equipment necessary to initiate or sustain required climate interventions.

While CSOs are deeply rooted in their communities and understand local needs, they might not always possess the technical expertise or access to updated information regarding best practice climate action.

Navigating regulations or coordinating with multiple agencies can be complex and time-consuming for CSOs aiming to implement climate projects.

While CSOs have deep community connections, they may still encounter resistance or indifference from segments of the community who are sceptical of or uninterested in climate change initiatives.

What are the benefits for key stakeholders?

Community Service Organisations	Clients of CSOs	Council	State Government	Grant Providers	The Broader Community
<p>A CSO that is prepared for climate change will be better placed to respond to both the acute and chronic impacts on its operations into the future.</p> <p>Partnering on climate action enhances the access of CSOs to resources, increases community resilience, and builds lasting networks for meaningful change.</p>	<p>Our local community will continue to access services that are best able to respond to their needs into the future and support for individuals, families and communities experiencing poverty and inequality during adverse changes in circumstances.</p>	<p>CSOs can provide direct channels to the community, facilitating faster and more successful implementation of programs, as well as increased trust between the community and local authorities.</p> <p>Climate impacts reducing CSOs ability to meet individuals and community needs will place increased pressure on other agencies, including Council.</p>	<p>CSOs are a critical part of the social infrastructure in Victoria. A reduction in the ability of CSOs to meet the needs of individuals and the community will place increased pressure on the State Government and other agencies.</p> <p>CSOs can play a role in supporting the State Government's climate change mitigation and adaptation goals and programs.</p>	<p>By funding CSOs that have existing strong links to the community, grant providers' risks are reduced, increasing confidence that their funds will have a tangible, grassroots impact.</p> <p>Initiatives developed with the community will have greater buy-in, increasing the likelihood of successful outcomes.</p>	<p>A communication channel enabling community access to resources and to become informed about climate action, voice concerns, and take part in solutions within a familiar, trusted framework.</p> <p>CSOs provide another source for the dissemination of knowledge by participants through social connections with the broader community.</p>

Objective 1: <i>Direct Programs and Services</i>	Objective 2: <i>Leadership, Information and Communication</i>	Objective 3: <i>Strategic Partnerships</i>	Objective 4: <i>Preparedness for Emergencies</i>
Facilitate climate resilient Community Service Organisations and support their efforts to empower our community in response to climate change.	Reducing barriers that climate change information overload places on Community Services Organisations efforts to create climate resilient organisations and communities.	Facilitate partnerships between Community Service Organisations, government bodies, universities, private industry, and other stakeholders to tackle climate change at a community level.	Support Community Service Organisations to assess their ability to prepare for and adapt to a rapidly changing climate.
<i>To establish programs that enable CSOs to respond to climatic challenges, including business continuity, services capable of meeting community needs, and increasing community awareness and resilience.</i>	<i>There is an overwhelming abundance of information, policies, and guidance materials available on climate change. CSOs have limited resources and capacity to access, analyse or utilise what is available. Improved channels of communication would assist peer to peer learning and capacity building.</i>	<i>To foster collaborations between CSOs and other key groups, with the goal of pooling resources and efforts. Through these strategic partnerships, the collective impact of addressing climate challenges can be scaled up.</i>	<i>To ensure CSOs are proactively prepared for a rapidly changing climate and increased frequency of severe weather events, with clear plans and procedures in place. These plans aim to keep CSOs and the community safe, informed, and equipped to handle climate challenges.</i>
Actions	Actions	Actions	Actions
<p>1.1. Assist the South-East Monash Legal Service (SEMLS) to develop and implement the ‘South Eastern Climate Justice’ project.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: One-off.</p>	<p>2.1. Continue to recognise and promote the achievement of CSOs through initiatives such as the annual Australia Day Awards (Sustainability category) and use of Council’s publications and social media.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p>	<p>3.1. Continue to build partnerships and encourage and support CSOs to apply for grant funding through Council’s Community Grants program, as well as external grant providers.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2025</p> <p>Action type: Ongoing.</p> <p>3.2. Participate in and support the Victorian Council of Social Services (VCOSS) in establishing a climate network for community organisations to connect and share knowledge on climate change and related projects.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2024</p> <p>Action type: One-off.</p>	<p>4.1. Facilitate and help support efforts of local CSOs to seek opportunities through state and federal government funding to pilot renewable energy networks aimed at supporting continuity of services during power blackouts, particularly in emergency situations.</p> <p>Approximate cost: \$20,000/annum.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2027</p> <p>Action type: One-off.</p> <p>4.2. Continue Council’s collaboration with emergency preparedness organisations such as ‘Sweltering Cities’ and the ‘Melbourne Heatwave Alliance’ to support heatwave preparedness by our community.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p>

Targeted Sector: People with a disability

Our long-term Goal: by 2034

Greater Dandenong Council’s approach to ensuring an inclusive and equitable climate change response has increased the capacity of our community members with a disability to be aware and prepared for our changing climate.

Why are we targeting this sector?

The 2021 census reported that 7.7% of Greater Dandenong residents have a disability requiring them to seek daily assistance with communication, mobility and/or self-care. Among Aboriginal and Torres Strait Islander residents, this figure rises to 13.5%, nearly double the municipal rate.

Among 25–64-year-old residents, 13% hold paid employment compared to 72% without disabilities, and those living with disabilities often receive lower incomes.

People with disabilities are almost five times more likely to live in state-supported rental accommodation. Social disadvantages and climate change impacts exacerbate vulnerabilities, and disability intersects with multiple social vulnerabilities, increasing risks.

People with disabilities are 2 to 4 times more likely to die in disasters, experience higher injury and property loss risks, face evacuation challenges, and need more intensive health and social services during and after disasters.

What are some of the barriers to action this sector face?

In emergency situations, as well as response and recovery efforts, the needs of people with a disability are often overlooked. When disability is an afterthought, or something squeezed into an existing response plan, risk is created that could have been planned for and perhaps avoided.

The environmental movement has in many ways failed to take people with a disability into account leading to ‘eco-ableism’ with solutions that do not consider the needs of people with a disability and further excludes them.

What are the benefits for key stakeholders?

People with a Disability	Disability Service and Care Organisations	Council	State Government	The Community	Partners
People-centred approaches place people living with a disability and their needs at the centre of responsive climate change capacity building and disaster management and also position them as the main agents of development and change.	Collaborating on inclusive climate change planning enhances Disability Service and Care Organisations’ capacity to provide tailored support, ensuring the well-being and resilience of individuals with disabilities in the face of climate challenges, as well improved resilience and service continuity during extreme weather events.	Incorporating people with disabilities into climate change planning empowers Council to create more inclusive, resilient, and responsive strategies, aligning with its commitment to community well-being and equitable climate action.	Ensuring the meaningful inclusion of people with disabilities in climate change planning enhances the State Government’s commitment to equity, resilience, and sustainable development, fostering a more comprehensive and just response to the impacts of climate change.	Disability movements have unique insights into access, flexible use, and interdependence that can benefit climate justice movements. As well as being a human right and a legal obligation, climate justice is an approach that will benefit everyone in society.	There is strength in unity. Working with partners to increase and enhance collaboration will help normalise and accelerate efforts that aim to support the awareness, resilience and adaptive capacity of people living with a disability respond to climate change.

<p>Objective 1: <i>Direct Programs and Services</i></p>	<p>Objective 2: <i>Leadership, Information and Communication</i></p>	<p>Objective 3: <i>Strategic Partnerships</i></p>	<p>Objective 4: <i>Preparedness for Emergencies</i></p>
<p>Provide inclusive and equitable access to Council programs, services, and resources to strengthen the awareness and resilience of our diverse community</p>	<p>Facilitate equitable access to information on climate change and its effective dissemination through communication channels, provide people with a disability a voice in climate change conversations</p>	<p>Enhance partnerships with external organisations that strengthen our community’s adaptive capacity</p>	<p>Facilitate equitable access to emergency services information and programs to support preparedness and recovery to climatic extreme events.</p>
<p><i>People with disabilities need clear and tailored information to make their own emergency plans and share them with their support networks.</i></p>	<p><i>To facilitate our community’s response to climate change, there needs to be equity in access to resources, and their voices heard.</i></p>	<p><i>Enhancing social connectedness within the community of people with a disability and carers with external agencies will facilitate a more inclusive approach to climate change adaptation.</i></p>	<p><i>With more unpredictable and extreme climatic events, people with a disability must be included in emergency planning and need to be considered before disaster strikes and consulted in the aftermath of disasters. When thinking about how Greater Dandenong adapts to a changing world, how can people with a disability be included in response efforts?</i></p>
<p>Actions</p>	<p>Actions</p>	<p>Actions</p>	<p>Actions</p>
<p>1.1. Council to continue to seek opportunities to both enhance existing and develop new programs to ensure people with a disability are supported to improve their capacity to prepare for climate change related impacts and risks.</p> <p>Approximate cost: \$20,000/annum.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2026</p> <p>Action type: Ongoing.</p>	<p>2.1. Develop information as well as communication strategies that meet the needs of the members of our community with a disability, and support providers. This includes members of our multicultural community.</p> <p>Approximate cost: \$20,000/annum.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2026</p> <p>Action type: Ongoing.</p> <p>2.2. Facilitate more inclusive consultation and engagement about climate change with members of our community with a disability, and those that provide support, to increase awareness of their needs and prioritises that inform Council’s actions.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2025</p> <p>Action type: Ongoing.</p>	<p>3.1. Council to work with disability support organisations to better understand and facilitate collaborative community orientated actions to support people with a disability.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2026</p> <p>Action type: Ongoing.</p>	<p>4.1. Council to continue to work with a range of partners and stakeholders on ways to ensure emergency preparation, response and recovery efforts are inclusive and equitable for people with a disability.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2025</p> <p>Action type: Ongoing.</p>

Targeted Sector: Residential Community

Our long-term Goal: by 2034

An engaged and mobilised community that recognises we have a shared responsibility to act in response to a changing climate, and only our collective actions can increase our resilience.

Why are we targeting this sector?

Community consultation for our Climate Emergency Strategy in 2019 told us that 92% of residents are worried about climate change.

Greater Dandenong’s population is estimated to be 173,000 people. Climate change will impact everyone in Greater Dandenong, and our residents are particularly vulnerable to the health impacts from climatic extreme events.

There are approximately 51,000 residential dwellings in Greater Dandenong, with an assessed capital improved value of \$30.9 Billion in 2021. Research clearly shows that parts of Greater Dandenong are considered to be more vulnerable to the impacts of climate change than other areas of Melbourne. Areas with high risks and therefore higher insurance premiums would be expected to see greater falls in property values.

We all have an individual responsibility to understand and reduce our exposure to the risks of climate change. Given that most of the assets and activities at risk from climate change are owned or managed by businesses or the community, it is reasonable to expect businesses and the community to manage their exposures. Individuals and groups are usually best placed to manage risks to their own assets and activities from climate change impacts.

What are some of the barriers to action this sector face?

Community Consultation undertaken in 2023 identified that the key barriers limiting action included:

1. Can’t afford to take action (41%)
2. Lack of knowledge (35%)
3. Limited time (35%)
4. Don’t have access to enough support (25%)
5. Lack of confidence (17%)

“I’m renting – so I can’t use solar panels” - Renters are particularly vulnerable to climate change. A third of Greater Dandenong residents are renting their homes, and 27% of rental households are in the bottom 40% of incomes spending more than 30% of income on housing costs. Many of these rental properties, particularly for low-income tenants, live in older buildings that would be unlikely to meet current energy efficiency standards.

What are the benefits for key stakeholders?

Residential Community	State Government	Government Agencies	Council	Partners	Emergency Services
Breaking down of barriers in our community such as language, and limited ability to prepare for, respond to, or recover from the impacts of climatic extreme events. Ability to tap into the many strengths of our local community.	Community climate action is one piece of the puzzle that will contribute to Victoria’s ambitious targets of net-zero emissions by 2045.	Increased community awareness and uptake of government programs and initiatives. Increased engagement with our community, which is often targeted due to its cultural diversity and levels of socio-economic disadvantage.	Action by residents on climate change has many co-benefits to the wider municipal community and helps address the health and wellbeing priorities of Council; a cleaner more pleasant local environment, improved physical and mental health, and reduced isolation and loneliness.	Greater Dandenong being a partner of choice by being recognised as a supportive community, facilitating a high ‘return on their investment’ of resources and support that help achieve their key project deliverables.	A more prepared and resilient community is less reliant on Emergency Services for assistance, reducing demand on resources during peak periods.

<p>Objective 1: <i>Direct Programs and Services</i></p>	<p>Objective 2: <i>Leadership, Information and Communication</i></p>	<p>Objective 3: <i>Strategic Partnerships</i></p>	<p>Objective 4: <i>Preparedness for Emergencies</i></p>
<p>Provide targeted and effective Council programs, services and resources that create a safe environment that empowers our community to increase their awareness and resilience</p>	<p>Facilitate equitable access to information on climate change as well effective dissemination of information through appropriate communication channels, and provide the community with a voice in climate change conversations</p>	<p>Enhance partnerships with external organisations that strengthen our community’s adaptive capacity</p>	<p>Working with our partners to facilitate effective and efficient co-ordination of our municipal emergency management planning processes that support preparedness and recovery in response to climate change.</p>
<p><i>In recognition that we all have a shared accountability and our own responsibilities to manage the risks and impacts associated with climate change, Council’s programs and services must play a role in facilitating the municipality’s climate responses and resilience.</i></p>	<p><i>Residents of Greater Dandenong can only take effective action to adapt to climate change if they are well informed about its potential impacts and risks.</i></p>	<p><i>Organisations with greater adaptive capacity will be better placed to manage the risks and uncertainties posed by climate change to the communities they serve, and successfully adapt to future challenges.</i></p>	<p><i>The management of emergencies is a shared responsibility involving many organisations and people in the community.</i></p>
<p>Actions</p>	<p>Actions</p>	<p>Actions</p>	<p>Actions</p>
<p>1.1. Increase community awareness of Council’s ‘Community Grants Program’ and other organisational grant opportunities for funding for environmental and capacity building projects.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p> <p>1.2. Council to continue efforts to deliver targeted programs that aim to:</p> <p>a. Inform the community of the potential impacts and risks of climate change to themselves and others</p> <p>b. Increase their capacity to increase resilience and health and wellbeing outcomes.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2025</p> <p>Action type: Ongoing.</p>	<p>2.1. Council to use its communication channels to amplify community member stories of local impacts of climate change, and stories of community resilience and adaptation, to increase community-building and information sharing at the local level.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2025</p> <p>Action type: Ongoing.</p>	<p>3.1. Council to enhance collaboration with key stakeholders, including Sustainability Victoria, Solar Victoria, Monash Health, and other relevant partners, to promote community awareness and engagement in programs supporting Victoria’s climate-resilient transition. This initiative will involve strengthening existing partnerships within the local government sector through initiatives such as the Victorian Greenhouse Alliances and Climate Emergency Australia, ensuring a coordinated approach to addressing climate change and integrating climate considerations into community health initiatives.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2026</p> <p>Action type: Ongoing.</p> <p>3.2. Council to continue to support the Council Alliance for a Sustainable Built Environment (CASBE) in pursuing the Elevating Environmentally Sustainable Design Targets Planning Scheme Amendment, which would increase the environmental performance planning scheme requirements of private development.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2025</p> <p>Action type: One-off (project completion pending decision by Minister for Planning).</p>	<p>4.1. Council to drive the Greater Dandenong Municipal Emergency Management Planning Committee’s efforts to increase consideration of climate change as part of the planning, preparation, and implementation of the Municipal Emergency Management Plan.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2026</p> <p>Action type: Ongoing.</p> <p>4.2. Council to participate in collaborative efforts to embed consideration of the climate change into the community risk assessment process as part of the Victorian Climate Resilient Councils project, funded by Emergency Management Victoria, in with the Western Alliance for Greenhouse Action (WAGA) and other partners.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p>

Targeted Sector: Young People (25 years and under)

Our long-term Goal: by 2034

Young people of Greater Dandenong are valued in the climate movement and supported to take climate action.

Why are we targeting this sector?

Children and young people are estimated to suffer more than 80 percent of the illnesses, injuries, and deaths attributable to climate change. Compared to their grandparents, it is projected that a child born in 2021 will live through seven times as many heatwaves.

Young people have demonstrable strengths, for instance social media savviness, the ability to connect across generations and countries, and a strong willingness to step up and act when facing extreme weather events.

Young people have a reasonable understanding of key climate change impacts to be informed actors in resilience building and are already engaged in various climate change and adaptation activities.

Youth participation is a human right, that is, youth are rights-bearing citizens and as such have the right to participate in decision-making that affects them.

Victoria has Australia's second highest youth population – over 1 million people aged between 12 and 25 live in our state.

What are some of the barriers to action this sector face?

Climate change has important implications for the health and futures of young people, yet they have little power to limit its harm, making them vulnerable to climate anxiety.

Young people often have limited opportunities to be involved in and influence policy decisions.

During public consultation for preparation of the CEMP, young people in Greater Dandenong told us lack of time was the main reason limiting them from taking climate action.

Many people of older generations underestimate the knowledge of young people and thus perceive them as not being informed and knowledgeable.

Young people want to volunteer and make a difference, but many can't easily find suitable opportunities.

What are the benefits for key stakeholders?

Young People	Youth Services	Schools and Education Institutions	State Government	Council	The Broader Community
Being involved in climate action empowers youth, giving them a platform to influence their future actively which can assist in combating climate anxiety. It also offers valuable skills and experiences, fostering a sense of purpose and responsibility.	Working with young people on climate action reinforces the mission of Community Services Organisations, directly aligning with youth empowerment and development goals.	Engagement in climate action enriches the education of students, making learning more relevant and hands-on. It also prepares students to be proactive by equipping them with knowledge and a sense of responsibility.	Incorporation of young people's views will strengthen the Victorian Government's climate initiatives by ensuring they are forward-thinking and planned for the next generation.	Engaging youth ensures Council is tuned into the fresh perspectives and innovative ideas of the next generation. It also ensures we are meeting our commitment to being a Child Friendly City.	Young people who feel valued in their views and opinions have improved mental health, in adolescence and as adults. Connecting young people with their communities helps them build a sense of generosity and social responsibility to issues beyond climate change.

<p>Objective 1: <i>Direct Programs and Services</i></p>	<p>Objective 2: <i>Leadership, Information and Communication</i></p>	<p>Objective 3: <i>Strategic Partnerships</i></p>	<p>Objective 4: <i>Preparedness for Emergencies</i></p>
<p>Support youth-led and youth-inclusive activities that help young people mitigate and adapt to climate change and eco-anxiety.</p>	<p>Elevate the voices of young people and support them to connect with other youth on climate issues.</p>	<p>Enhance partnerships with external organisations that strengthen young people’s adaptive capacity.</p>	<p>Provide young people with opportunities to contribute to Council’s emergency management planning process.</p>
<p><i>It is crucial to include the youth as partners and leaders within projects, rather than regarding them only as beneficiaries. Co-design recognises that young people are experts in their own lives with valuable insights into what they need to thrive.</i></p>	<p><i>Young people can play an important role in raising awareness and building capacity by influencing their peers and communities.</i></p>	<p><i>Working with external groups leverages knowledge and resources, helping young people handle the challenges of a changing climate.</i></p>	<p><i>Young people who are prepared through youth-focused programs are more confident and feel empowered during an actual emergency.</i></p>
<p>Actions</p>	<p>Actions</p>	<p>Actions</p>	<p>Actions</p>
<p>1.1. Provide opportunity for young people to have input into Council climate change and sustainability programs and activities e.g. The FReeZA stall at Sustainability Festival.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2024</p> <p>Action type: Ongoing.</p> <p>1.2. Council to support Greater Dandenong Youth and Family Services to develop a youth environmental program with opportunities for young people to engage in projects that support the environment and sustainability, including addressing the impacts of climate change.</p> <p>Approximate cost: \$10,000/annum.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2025</p> <p>Action type: Ongoing.</p>	<p>2.1. Council to effectively promote climate change activities and opportunities to young people through various channels such as social media, the Youth Services website, and radio, and regularly share the achievements, views, and advice of young people in response to climate change through primary communication channels.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2026</p> <p>Action type: Ongoing.</p> <p>2.2. Council to create targeted engagement strategies for young people, extending beyond information and consultation activities. Collaborating with other Council departments, efforts will highlight the interconnectedness of climate change and youth-related issues. This includes actively listening to young people, understanding their needs, and advocating to amplify their voices in the climate action space.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2028</p> <p>Action type: Ongoing.</p>	<p>3.1. Seek additional partnerships that provide young people with more opportunities to translate their ideas into action, and provide them with the necessary tools, knowledge, and financial support - empowering them to boost their impact.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Additional resources required.</p> <p>Targeted start date: 2028</p> <p>Action type: Ongoing.</p>	<p>4.1. Develop youth-focused preparedness programs that enable first responders to work with youth and cultivate positive relationships.</p> <p>Approximate cost: Within anticipated operational budget.</p> <p>Staff resources: Within anticipated existing resources.</p> <p>Targeted start date: 2028</p> <p>Action type: Ongoing.</p>

As detailed above, Council can undertake various actions to support the community meet the increasing challenges of climate change. However, it is vital that Council and the community are supported at other levels of government who have significant powers to influence climate change outcomes. As such, Council will also continue to advocate to the State and Federal governments the needs and priorities of our various communities regarding climate change.

ⁱ Remplan

ⁱⁱ Teacher and Staff Wellbeing: Understanding the Experiences of School Staff [Faye McCallum June 2021](#) [Teacher and Staff Wellbeing: Understanding the Experiences of School Staff | SpringerLink](#)

ⁱⁱⁱ [Teachers don't have enough time to prepare well for class. We have a solution \(theconversation.com\)](#)

^{iv} Australian Education for Sustainability Alliance, *Education for Sustainability and the Australian Curriculum Project: Final Report for Research Phases 1 to 3*, AESA, Melbourne, 2014

^v *Victorian Multicultural Honour Roll Inductee Dr Harpreet Singh Kandra*. 2022 article: *Source: Climate change is a collective responsibility in a Multicultural Australia | Think HQ (think-hq.com.au)*

^{vi} 2013 National Climate Change Adaptation Research Facility (NCCARF) article: [Extreme heat and climate change: Adaptation in culturally and linguistically diverse \(CALD\) communities](#)

^{vii} P.9, Valuing strengths, building resilience Improving emergency management outcomes for multicultural communities in Victoria August 2022. ECCV & VCOSS

DRAFT



4.2.2 Continued Funding Contribution for the Alliance for Gambling Reform

Responsible Officer: Executive Manager Strategy Growth & Advocacy
Attachments: Nil

Executive Summary

1. Formed in 2015, the Alliance for Gambling Reform is an independent partnership of local governments, academics, activists, community organisations and residents. Among the reforms sought by this organisation are reductions in electronic gambling machine (EGMs or 'pokies') numbers, design of EGMs to remove deceptive features of their operation, reduced gambling venue opening hours, further restrictions on gambling advertising, prohibition of gambling industry funding of parliamentarians and political candidates, and measures to reduce the harm associated with online gambling.
2. The Alliance's advocacy for such reforms aims to reduce the destructive impact of gambling upon residents of Greater Dandenong and elsewhere throughout the state.
3. Council has been an active member of the Alliance for Gambling Reform since its foundation in 2015, participating in its advocacy campaigns, providing financial support, and supplying information about gambling trends to inform its efforts. Since mid-2016, Council has provided \$25,000 per annum to support the Alliance, joining the 'leadership group' of 21 Victorian councils engaged in active collaboration in the Alliance campaigns.
4. This report recommends that Council grant \$25,000 per annum to the Alliance for Gambling Reform throughout the period covering the financial years 2024/25 - 2026/27, to support its advocacy for reform at the State and Federal levels.



Background

5. The harm caused by gambling is an issue of acute and enduring concern for Council, and one widely shared by other communities throughout Australia.
6. Currently, 928 EGMs operate at 14 clubs and hotels within Greater Dandenong – the fourth highest number in any Victorian municipality.
7. In 2022/23, \$137 million was lost to EGMs in Greater Dandenong - an average of \$376,000 each day, equivalent to \$1,089 per adult – the second highest rate of losses per adult in the State.
8. Such gambling losses inflict enormous hardship upon residents and their families, with consequences that include personal distress, family conflict and violence, marital breakdown, and homelessness.
9. At the same time, the gambling industry provides little support to the community. In 2022/23, club EGM venues in Greater Dandenong returned just 1.5 per cent of their gambling revenue to the community as gifts, donations, sponsorships, and support for veterans. Moreover, investigations of the spending patterns of gambling by the Victorian Competition and Efficiency Commission, show that expenditure on EGM gambling creates fewer jobs in gambling venues than those lost from other sectors of the economy.
10. In addition to EGM losses, a further \$181 million is lost each year by residents to other legal forms of gambling, bringing total annual gambling losses to \$318 million in this municipality. This represents an average of \$2,524 per adult, and approximately 7.2 per cent of total personal incomes in Greater Dandenong.
11. Sports and online gambling represent a growing risk, particularly for younger, local residents. In the three years to 2022, Australian sports and online gambling expenditure rose by 72 per cent, from \$5.5 billion to \$9.6 billion. This burgeoning of sports gambling has been fuelled by increased access to electronic devices, a proliferation of gambling operators, growing sophistication of online options, and aggressive gambling promotion.

Key Points / Issues / Discussion

12. Staffed by a dedicated and professional team, the Alliance carries the concerns of local government to State and Federal Governments, supplementing its efforts with social media, public demonstrations, petitions, website content, radio interviews and print media to reach the public, governments, and political parties.
13. The Alliance has established the 'Voices for Gambling Reform' program to provide people affected by gambling harm with the means to recount their personal accounts of gambling's harmful impacts at public forums and to the media.
14. The Alliance also conducts free webinars for local governments, community organisations and interested individuals about gambling harm and reform.
15. Its emphasis upon reform matches key priorities of Council's 2022 Gambling Policy, which recognises the essential importance of reforms to achieve enduring relief for our community from the burden of gambling losses. Accordingly, Council works closely with the Alliance, providing information about gambling trends and support to its advocacy campaigns.
16. The Alliance has achieved notable success through its advocacy to the State Government, being instrumental in recent Victorian Government reforms, including its pledges to introduce mandatory precommitment, close venues for a minimum of four hours (commencing in August 2024) and slow rate of play on EGMs. Notably, the Alliance's successful 'End Gambling Harm After Dark' campaign, urging a ban on late opening hours for gambling venues, capped off years of advocacy by the Alliance and its local government partners.



17. In addition, the Alliance has maintained unrelenting pressure upon football clubs and the AFL to induce clubs to relinquish their gambling machines, and advocacy to State parliamentarians for reforms to the operation of Crown Casino.
18. In the federal sphere, the Alliance has advocated strongly for reforms to the regulation of online gambling, including consumer protections such as removal of access to credit for online gambling, prohibition of broadcast advertising for online gambling, further restrictions on other gambling advertising, and a ban on gambling industry donations to parliamentarians and political candidates.
19. The Alliance played an important role in the Federal Government ban on credit for online gambling, having provided a submission and reviewed draft legislation to enact this much-needed reform. The introduction of the national self-exclusion scheme, 'Bet Stop', in August 2023, followed years of Alliance advocacy, enabling consumers to self-exclude from all licensed online and phone gambling operators.
20. To supplement these efforts, the Alliance has conducted meetings with federal members of parliament to promote federal gambling regulatory reform, in the process founding the Federal Parliamentary Friends of Gambling Harm Reduction group.
21. These State and Federal activities have been coupled with extensive media interviews and publicity to advance its advocacy goals and include submissions to governments and inquiries. Among them were submissions to the Victorian Reforms Consultation, Victorian Codes of Conduct Review, Victorian Public Accounts and Estimates Inquiry, Commonwealth Consultation into the Minimum Classification for Video Games with Gambling-like Features, the Victorian Suicide Prevention and Response Strategy, and the Federal Inquiry into Online Gambling and its Impacts on those Experiencing Harm.
22. Continuing advocacy by the Alliance for Gambling Reform for reform to gambling laws and regulations holds the prospect of further easing the harmful effects of gambling losses upon our community, including poverty and family conflict.

Financial Implications

23. The financial implications associated with this report involve a cost in the current financial year of \$25,000 and anticipated ongoing costs in future years of \$25,000 per annum for the 25-26 and 26-27 financial years. The current year financial cost compares to the amount included in the Annual Budget of \$25,000 and future year costs are included in Council's Long Term Financial Plan.

Community and Stakeholder Consultation

24. The proposal advanced in this report matches relevant provisions of Council's Gambling Policy 2022, which was developed through consultation with the community, local agencies and community organisations.

Links to the Community Vision and Council Plan

25. This report is consistent with the following principles in the Community Vision 2040:
 - Safe and peaceful community.
 - Education, training, entrepreneurship and employment opportunities.



26. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
- A socially connected, safe and healthy city.
 - A Council that demonstrates leadership and a commitment to investing in the community.

Legislative and Policy Obligations

27. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
- The Overarching Governance Principles of the Local Government Act 2020.
 - Related Council Policies, Strategies or Frameworks.

Conclusion

28. Levels of gambling losses among the residents of Greater Dandenong are among the highest in Victoria, contributing to financial hardship, personal distress, and family violence. Continued funding for the Alliance for Gambling Reform, a collaboration of councils and community groups, will support its advocacy for reform, to ease the impact of gambling upon Greater Dandenong and other Victorian communities.

Officer Recommendation

That Council APPROVES a contribution of \$25,000 per annum over the next three (3) financial years (FY2024-25, FY2025-26, and FY2026-27) to the Alliance for Gambling Reform, to support its advocacy efforts to secure reforms to the regulation of gambling.



4.2.3 Plan for Victoria submission

Responsible Officer: Executive Director City Futures
Executive Manager Strategy Growth & Advocacy

Attachments: 1. City of Greater Dandenong Plan for Victoria FINAL
[4.2.3.1 - 32 pages]

Executive Summary

1. This report presents Council's submission to the State Government's Plan for Victoria consultation.
2. This report recommends that Council endorses the Greater Dandenong City Council Plan for Victoria submission as found at Attachment 1.



Background

3. The Department of Transport and Planning (DTP) are currently seeking feedback from the community, industry, and local government stakeholders regarding a new Plan for Victoria.
4. In 2023 the Victorian Government announced its intention to transition from Plan Melbourne to a new Plan for Victoria – which will be a statewide planning framework to guide Victoria's growth and development to 2050, a 25-year time horizon.
5. DTP have not developed a draft Plan for Victoria at this stage, and rather have developed four pillars on which the plan will be based. The four pillars are as follows:
 - Affordable housing and choice
 - Equity and jobs
 - Thriving and liveable suburbs and towns
 - Sustainable environments and climate action.
6. Feedback for the new plan, and specifically the four pillars, is open with submissions closing on 30 August 2024.
7. Council's submission is framed around the four pillars. Officers have added a '5th pillar' which responds to housing targets recently set for Greater Dandenong by the State Government.
8. The Council has also provided additional details, highlighting opportunities to leverage the potential of the City of Greater Dandenong. This vision aims to integrate the city's planning around its key roles in services, job creation, skills development for the outer southeast, development investment, events, and the promotion of diverse and affordable housing.
9. A summary of the submission is provided below, with the complete submission found at Attachment 1.

Key Points / Issues / Discussion

10. Council's submission begins with several general comments and is then framed around the four pillars as listed on the Plan for Victoria engagement website. Council has also added a '5th pillar' relating to the proposed statewide housing targets that have recently been set.
11. Under each of these pillars Council has identified its top priorities for consideration. A summary of each section of the submission is provided below.
12. General comments:
 - Plan for Victoria should be clear and specific about the current and future challenges for Victoria and contain well defined and measurable actions to address these matters.
 - Reducing commute times and distances between the workplace and home is vital. Improvements to make it easier for Victorians to get to work include better transport options, less road congestion, better bike and walking paths and affordable housing closer to work.
 - Planning directions should be aligned with financial investment plans and commitments from the State Government. There needs to be a direct correlation between infrastructure and service investment, with policy and planning.
 - Climate change is happening at a much faster rate than climate models have forecast. Plan for Victoria has a critical role to play in our transition to a climate resilient future.



13. Affordable housing and choice:

- Mandatory social and affordable housing planning provisions are required. This is currently voluntary and is not producing the outcomes needed to address the shortfall of social and affordable housing across the state.
- Greater Dandenong is the second most socially disadvantaged municipality in Victoria, and should be a priority area for affordable and social housing. The state government should take the lead on this by utilising its own land for this purpose.
- The term 'affordable housing' needs more nuanced definition/s as it is a term used interchangeably and covers an array of housing types and situations.
- Plan for Victoria should clearly outline how large urban renewal projects such as the Sandown Racecourse development will respond to community needs and aspirations and provide an adequate number of affordable housing dwellings. It should also identify other potentially underutilised land to support the required housing across the state, while also ensuring an appropriate mix of dwelling typologies.

14. Equity and jobs:

- Plan for Victoria needs to highlight the importance of the Dandenong South National Employment and Innovation Cluster (NEIC) and identify opportunities for new and existing businesses to expand within this area.
- The construction of Glasscocks Road from Dandenong-Hastings Road to Frankston-Dandenong Road is a crucial piece of infrastructure required to facilitate development and access in the Dandenong South NEIC. Plan for Victoria should include this critical infrastructure item and commit to an implementation plan, which should include initial State Government funding.
- Plan for Victoria should also identify the Dandenong Activity Centre as a key employment hub for the south-east region and identify ways to facilitate investment in the activity centres, above just the implementation of planning controls.
- Current public transport options into industrial and other employment precincts are limited. Plan for Victoria should identify ways to improve public transport options into these critical areas to ensure fair and equitable access to job opportunities for all.
- Plan for Victoria should also investigate opportunities for improving training and education to support residents in obtaining employment.

15. Thriving and liveable suburbs and towns:

- Renewed state government focus is required for the Revitalising Central Dandenong project. There are opportunities for Central Dandenong to be home to educational (University) and health (Hospital) facilities. Vertical Aged Care in Central Dandenong is also an opportunity to consider.
- The 20-minute neighbourhoods framework requires further refinement in Plan for Victoria. For example, what services and amenities are needed to be located within these neighbourhoods, which services can be accessed outside of these neighbourhoods, and what mode of transport would be the best option?
- Thriving neighbourhoods require placemaking principles to be embedded in the planning process and require developers to respond to these, enabling the protection and enhancement of our neighbourhoods.
- Public transport reform is needed – prioritising the provision of public transport of a needs basis – particularly for those without access to cars – the youth, elderly, culturally and linguistically diverse (CALD) communities, and those with disabilities.



16. Sustainable environments and climate action:

- Aggressive state wide measures are required to be implemented to meet our emissions reductions targets.
- Stronger climate change and sustainable development standards are required in the planning scheme and the State Government must take a leading role. The Council Alliance for Sustainable Built Environment (CASBE), along with 24 other Victorian Councils lodged a request for an amendment to the Victorian Planning Scheme to elevate sustainability requirements for new buildings. This amendment has been on hold with the State Government for several years.
- The previous figure of 30% canopy coverage for the southern region is not aspirational and a target date of 2050 is too late. Development should also be required to provide a certain percentage of established tree canopy, as currently it is taking too long to grow and/or struggles to establish.
- New and existing precincts should be required to implement more green infrastructure, innovative street and pavement systems and a variety of coating materials to reduce heat absorption.

17. Statewide housing targets:

- Council has reviewed the draft target of 57,000 additional dwellings stated for Greater Dandenong by 2051. Prior to establishing a position on these targets, further detail is required regarding the location and form that this development growth is anticipated to take.
- In addition, information regarding how the required infrastructure upgrades are going to be provided, and by who, is needed. The proposed increase in housing across the municipality will require a significant increase in all forms of infrastructure, including but not limited to social and affordable housing, schools, hospitals, open space, drainage, roads and public transport.
- Constructing the housing required needs much more action than just setting housing targets for Councils. It requires action from all levels of government as well as the private sector. How is the state government going to ensure all stakeholders are held accountable to meet these targets?
- Higher density housing creates a greater need to provide supporting public spaces, community services and infrastructure and placemaking. It is not generally in a developer's interests to consider these needs beyond the most basic needs for their proposal. State Government needs to take the lead here in setting the standards.

18. Overall, Council officers are supportive of the principle of the four pillars established for Plan for Victoria, however note that more information is required to ensure the plan is a clear and unambiguous document that establishes a well-defined direction for Victoria, and contains measurable actions to achieve this direction. Council officers are also of the view that Council should utilise this submission to highlight the key needs of Council and its community in relation to each of these pillars, and to advocate for key planning outcomes.

19. In terms of the housing targets, Council officers are of the view that further information is required prior to Council establishing a final position on this.

20. Additionally, the Council believes that any updates made as part of the Plan for Victoria should include a review of Dandenong's role as a National Employment and Innovation Cluster (NEIC) and ensure that the ambitions outlined in Plan Melbourne, the guiding document, are further advanced.



21. Council urges the State Government to work with the City of Greater Dandenong to develop:
- a shared vision and desired outcomes statement for the Dandenong NEIC
 - define its specialised activities and strategies and investment required to grow its capability and capacity to expand over time
 - identify constraints on employment and business growth, and the preconditions necessary to facilitate investment.
 - clearly map the boundary of the NEIC as a framework for focussed investment, funding and advocacy for the NEIC and the region
 - define the necessary changes to existing planning controls to facilitate the shared vision.
 - and reshape the Central Dandenong Activity Centre as a focus for the growth and delivery of major health and education services, and supply of higher density housing near the hub of public transport service at Dandenong Station.
 - whole of life opportunities for Education and Skills development for those living and working in the Dandenong NEIC to address evidenced educational and skills needs of the City of Greater Dandenong community, growing enterprise workforce demands arising from the revolution in technology and global competition and need for growth of local talent and capacity.
 - housing choices for residents in higher-density downtown areas to meet the housing needs of the City and demand for well-located housing for key workers, specialist and affordable housing through direct investment, and partnership programs and initiatives to attract private and NFP investment.
 - better Health Futures for residents of City of Greater Dandenong through walkable access to Tertiary Health services and development of a vibrant and diverse downtown resident community.

Financial Implications

22. There are no financial implications associated with this report.

Community and Stakeholder Consultation

23. The Department of Transport and Planning (DTP) are currently seeking feedback from the community, industry, and local government stakeholders regarding a new plan for Victoria.
24. Feedback for the new plan is now open, with submissions closing on 30 August 2024.
25. Council's submission has incorporated comments from teams across the organisation.

Links to the Community Vision and Council Plan

26. This report is consistent with the following principles in the Community Vision 2040:
- Safe and peaceful community.
 - Education, training, entrepreneurship and employment opportunities.
 - Sustainable environment.



27. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
- A socially connected, safe and healthy city.
 - A city of accessible, vibrant centres and neighbourhoods.
 - A green city committed to a sustainable future.
 - A Council that demonstrates leadership and a commitment to investing in the community.

Legislative and Policy Obligations

28. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
- Not Applicable

Conclusion

29. The Department of Transport and Planning (DTP) are currently seeking feedback from the community, industry, and local government stakeholders regarding a new Plan for Victoria.
30. Council's submission is framed around the following four pillars, as identified by DTP:
- Affordable housing and choice
 - Equity and jobs
 - Thriving and livable suburbs and towns
 - Sustainable environments and climate action.
31. A '5th pillar' which responds to housing targets recently set for Greater Dandenong by the State Government has also been included in the submission.

Officer Recommendation

That Council:

- 1. ENDORSES the Greater Dandenong City Council submission (per Attachment 1) to Plan for Victoria; and**
- 2. SUBMITS the submission (per Attachment 1) to the Victorian Government Department of Transport and Planning by 30 August 2024.**

Developing A New Plan for Victoria



Submission on behalf of the
City of Greater Dandenong (CoGD)

Prepared by MGS Architects in
partnership with CoGD
20 August 2024

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City of Greater Dandenong

Document

Developing A New Plan for Victoria

Date	Version	Authorised by
14.08.2024	DRAFTv1	RM
19.08.2024	DRAFTv2	RM

We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respect to their Elders past and present. We recognise and respect their continuing connections to the climate, Culture, Country and waters.

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PART 1: General Comments

Document purpose and overview

The City of Greater Dandenong welcomes the opportunity to provide a submission in response to the Department of Transport and Planning (DTP) Plan for Victoria engagement process.

Council Officers from the Strategic & Environmental Planning, Strategic Growth & Advocacy, Business Development & Investment and Transport & Civil Developments all had input into this submission.

Part 1: General Comments begins with some general comments and is then framed around the four pillars as listed on the Plan for Victoria engagement website:

- Affordable housing and choice
- Equity and jobs
- Thriving and liveable suburbs and towns
- Sustainable environments and climate action
- Council's submission has also added a '5th pillar' for the Statewide housing targets.

Council's submission has also added a '5th pillar' for the Statewide housing targets.

Part 2: Recommendations includes a series of key recommendations to ensure the strategic development of the City of Greater Dandenong aligns with its intended role as a pivotal NEIC in Victoria's economic landscape. The recommendations are categorised in four areas:

1. A Connected NEIC with a reinvigorated industrial Precinct
2. Central Dandenong as an education destination and incubator
3. Central Dandenong as a free and safe travel zone
4. Supporting Housing Diversity in Central Dandenong

General comments

- Plan for Victoria must be clear, specific and unambiguous. It needs to detail what the real challenges are for the State and regions and how they will be addressed.
- Climate change is occurring much faster than climate models have forecast. Urgent action is required to support a transition back to a safe climate. Whilst the state government is commended for setting interim emissions reduction targets including exceeding the 2020 reduction target, these targets remain insufficient considering the climate emergency.
- Greater Dandenong declared a climate emergency in January 2020 and set an ambitious target for net zero community emissions by 2040. This target is 5 years ahead of the State Government's net zero target of 2045.
- Plan for Victoria has a critical role to play in our transition to a climate resilient future. Climate change must be integrated into our planning system, and this is the key opportunity to articulate how this will be done.
- Greater Dandenong has a 33% job containment rate, meaning that most of the community leave Greater Dandenong to work, while many others come to Greater Dandenong from surrounding areas for employment. Reducing commute times and distances between the workplace and home is vital. Improvements that would make it easier for Victorians to get to work include:
 - Better public transport options
 - Less road congestion
 - Better bike and walking paths
 - Affordable housing closer to work
 - Better road network
- Planning directions must be aligned with financial investment plans and commitments from the State Government. There needs to be a direct correlation between infrastructure and service investment, with policy and planning. For example, we continue to see policy statements seeking better public transport services and infrastructure, but it rarely translates to 'on the ground' improvements.

Affordable housing and choice

- Mandatory social and affordable housing planning provisions are required. The facilitation of social and affordable housing is currently voluntary and is not producing the outcomes needed to address the shortfall across the state. Plan for Victoria should include social and affordable housing as essential infrastructure – in the same way schools, hospitals, open space and roads are planned.
- Greater Dandenong continues to be ranked as the second most socio-economically disadvantaged municipality in Victoria (the same as its ranking nearly 30 years ago in 1996). Over the years, the cost of renting in Greater Dandenong has surged dramatically. The proportion of affordable rental properties for Centrelink recipients has declined from 83% in 2001 to just 6% in 2023. Therefore, we believe Greater Dandenong must be prioritised for high quality social and affordable housing.
- Plan for Victoria provides an opportunity for the State Government to take the lead in utilising their own land to demonstrate the implementation of mandatory inclusionary zoning on Government owned lands. This approach can be then adopted by local councils and other entities.
- The term ‘affordable housing’ is used interchangeably and covers an array of housing types and situations. More nuanced definitions should be included in Plan for Victoria. For example, the term encompasses:
 - Social housing
 - Lower cost family housing
 - Lower cost key worker housing
 - Lower cost first homes / apartments
 - Broader options for elderly / retirement living
- The term also stretches to housing that is ‘affordable’ to live in – i.e. designed to lower household cooling and heating bills but can also have the stigma of being housing that is cheap to build and/or is poorly constructed.
- Plan for Victoria should clearly outline how large urban renewal projects such as the Sandown Racecourse redevelopment will respond to the community needs and aspirations and provide an adequate number of affordable housing units. This development opportunity should ensure a mix of housing typologies to support the diverse needs of this new community is available.
- Plan for Victoria should identify land that is potentially underutilised, and outline how this land should be better utilised to support the required housing growth.
- Future planning for housing, including meeting the ‘housing targets’, must ensure that there remains a mix of housing typologies and choice available to accommodate the wide range of family and group needs that occupy housing throughout Victoria.

Equity and jobs

- The Dandenong South National Employment and Innovation Cluster (NEIC) is a state significant employment precinct. Available land within this NEIC is very limited and is expected to be fully exhausted in the very short term. Plan for Victoria needs to highlight the importance of this area and identify opportunities for new businesses and existing businesses to expand within this area.
- The construction of Glasscocks Road from Dandenong-Hastings Road to Frankston-Dandenong Road is a critical piece of infrastructure required to facilitate development and access in the Dandenong South NEIC. Plan for Victoria must include this critical infrastructure item and commit to an implementation plan, which should include initial State Government funding. The State Government could then be reimbursed as development contribution funds are received as a result of the developments able to occur once the road is constructed.
- Plan for Victoria must also identify the Dandenong Activity Centre as a key employment hub for the south-east region. The Plan should then identify ways to facilitate investment in the activity centre, above just the implementation of planning controls. Further recommendations on the role of Dandenong NEIC have been included in Part 2 of the submission.
- The current public transport options into industrial and other employment precincts are limited and require substantial improvement to better serve the commuting workforce. Consideration should be given to the implementation of on-demand bus services from major train stations directly into employment precincts. Such services would significantly reduce commute times and enhance connectivity.
- Integrating real-time tracking and scheduling technologies will ensure efficiency and reliability. This initiative could be complemented by increasing the frequency of existing bus and train services during peak hours to accommodate the high volume of commuters. Furthermore, establishing dedicated shuttle services for industrial workers could alleviate the last-mile connectivity issues that often discourage the use of public transport.
- To foster a culture of cycling and walking to work, public transport systems should be equipped to carry bicycles, facilitating combined travel methods. This could involve retrofitting trains and buses with bike racks and secure storage areas.
- Industrial parks and other employment areas should be designed with dedicated cycling and walking paths that are safe, well-lit, and well-maintained. These paths should be seamlessly integrated with public transport hubs to provide comprehensive connectivity. Promoting initiatives like bike-sharing programs and organised walking groups can further enhance the adoption of these eco-friendly modes of transport.
- Inequity is growing across the region. Many of our residents are not able to access the training, education, jobs or housing that they need. A focus on actions that will address skills and access to employment are needed. This could include reducing barriers (through cost and access) of training and upskilling people in areas with low skill and employment rates both now and forecast into the future.
- The approval of a private sector proposal for an inland port serviced by rail in Dandenong South is a strategic initiative that warrants strong advocacy and support by the State Government. This project is poised to significantly reduce road congestion caused by trucks transporting freight from the Port of Melbourne to the Southeast Region. This is a long-held State Government promise that needs to be delivered.
- Additionally, implementing synchronised scheduling between the port and rail services will optimise freight movement efficiency. Complementary measures such as enhancing rail infrastructure, expanding intermodal terminals, and promoting the use of rail over road for freight transport will collectively contribute to reducing traffic congestion, lowering emissions, and improving overall road safety.

Thriving and liveable suburbs and towns

- Renewed focus is required for the Revitalising Central Dandenong project. There are opportunities for Central Dandenong to be home to educational (University) and health (Hospital) facilities. Vertical Aged Care in Central Dandenong is also an opportunity that should be considered. Further information has been provided in part 2 of the submission.
- The 20-minute neighbourhoods framework requires further refinement.
 - What services and amenities are needed to be located within these neighbourhoods, which services can be accessed outside of these neighbourhoods, and what mode of transport would be the best options?
 - Which transport modes are anticipated to be used to access services and amenities within the neighbourhoods in various contexts?
 - Consideration of how service and amenity types (and capacity requirements) will change as housing density increases.
- Plan for Victoria should provide examples of thriving and liveable suburbs responding to a range of population densities.
- Identification of suitably zoned land and policy are not enough to drive change and translate into investment. For instance, we need to understand why investment is not occurring in areas such as Central Dandenong and how can this be addressed? How will the relevant stakeholders be required to do their bit? What are the potential financial models that could fund investment?
- Thriving neighbourhoods require placemaking principles to be embedded in the planning process and require developers to respond to these, enabling the protection and enhancement of our neighbourhoods. These principles should include designs that provide a welcoming public realm and allow for gatherings in accessible and affordable community spaces.
- Plan for Victoria must provide for increased (and improved) access to public open spaces to support the growing population.
- Public transport reform is needed – prioritising the provision of public transport on a needs basis – particularly for those without access to cars – the youth, elderly, culturally and linguistically diverse (CALD) communities, and those with disabilities. Current public transport provision is heavily focused on equality, not equity. Examples of changes could include a greater range of flexible fares and integrated payment/ticketing options and/or replacing route buses with on demand buses. Public transport plays an important role in building strong communities.

Sustainable environments and climate action

- Aggressive measures are required to reach our emissions reduction targets. This involves:
 - The immediate cessation of greenhouse gas emissions facilitated through a firmer emissions reduction target. For the built environment this involves a zero emissions approach for both embodied carbon (materials) and operating emissions.
 - Immediate efforts to draw down carbon. For the built environment this involves funding and research with a focus on immediate implementation to support the use of materials that support draw down efforts.
 - There is a disconnect between high level policy positions on climate change both by state and local government and day-to-day planning decisions. To achieve sustainable development objectives and climate action, the introduction of stronger climate change and sustainable development standards is required in the planning scheme.
 - Greater Dandenong is a member of the Council Alliance for Sustainable Built Environment (CASBE), who along with 24 other Victorian Councils lodged a request for an amendment to the Victorian Planning Scheme to elevate sustainability requirements for new buildings. The amendment aims to produce net-zero carbon emissions, improve energy and water efficiency, improve occupant comfort, be more resilient to climate impacts and protect and enhance biodiversity.
 - This amendment has been on hold with the State Government for several years.
 - Plan for Victoria must ensure the protection of the green wedges with a focus on their agricultural, biodiversity and environmental benefits, which includes a focus on increasing canopy coverage within our south-east green wedge.
- The previous figure of 30% canopy coverage for the southern region is not aspirational and a target date of 2050 is too late. Development should also be required to provide a certain percentage of established tree canopy, as currently it is taking too long to grow and/or struggles to establish.
- New and existing precincts should incorporate into design more green and blue infrastructure, innovative street and pavement systems and a variety of coating materials to reduce heat absorption - all making the city greener, cooler, more sustainable to live in.
- Climate change considerations within the planning policy framework should explicitly include a relevant strategy point relating to the impacts of materials for future development. Currently there is no mention of material consideration in relation to climate change risks - when it is becoming increasingly evident that the long-term impacts of material choices directly relate to the effects of greenhouse gas emissions. For example, it is estimated that by 2050, approximately 80% of development emissions will be based on the materials used.

Statewide housing targets

On 16 June 2024, the Premier announced housing targets for each municipality.

Greater Dandenong’s figures are as below:

2023 existing homes	2051 draft target	Total	+% change
59,400	57,000	116,400	96

Council has reviewed the draft target of 57,000 additional dwellings stated for Greater Dandenong to 2051. Further details are needed regarding the location and form that this development growth is anticipated to take, and how this will be supported by the required infrastructure upgrades and increases. We welcome further input as the plan is developed.

The draft figure does, however, raise several questions:

- Is this a capacity target or a development target? If a capacity target, further detail needs to be provided as to where these dwellings are to be located throughout the municipality. If these are a development target, this anticipates over 2000 dwellings being constructed per year for the next 28 years – which is over double what is currently being constructed.
- There are a lot of other much more significant factors that need to be addressed outside of the role of local government if this figure is going to be met. How is the State Government addressing these other issues?
- How is the State Government factoring in housing diversity? The growing population needs different types and sizes of housing. Affordability of housing is also a vital consideration.
- Council is unable to deliver housing – achieving housing targets requires action from all levels of government as well as the private sector. How is the State Government going to ensure a collaborative approach that requires all stakeholders to play their role in meeting these targets, and that all stakeholders are held accountable, not just local government?
- How are the required infrastructure upgrades going to be provided, and by who? The proposed increase in housing across the municipality will require a significant increase in all forms of infrastructure, including but not limited to social and affordable housing, schools, hospitals, open space, drainage, roads and public transport.

Higher density housing creates a greater need to provide supporting public spaces, services and placemaking. It is not generally in a developer’s interests to consider these needs beyond the most basic needs for their proposal. State Government needs to take the lead here in setting the standards.

PART 2: Recommendations

Purpose and overview

Part 2: Recommendations forms the second half of City of Greater Dandenong’s submission to the Panel as part of consultation for ‘A New Plan for Victoria’.

The State is tasked with formulating business investment strategies tailored to each NEIC as part of the land-use and infrastructure planning process. These strategies should outline specific outcomes and the preconditions necessary for attracting and securing investment. The critical implementation actions highlighted in Plan Melbourne have yet to be undertaken for the Dandenong NEIC.

To expedite this process, this submission puts forward a series of key recommendations that the City of Greater Dandenong believes are essential to the success of this initiative.

These **recommendations** should be strongly advocated by the Panel to ensure the strategic development of the Dandenong cluster aligns with its intended role as a pivotal NEIC in Victoria’s economic landscape:

How to read this document:

Section 2.1 details the context and ambitions for the Dandenong NEIC and MAC, including redefining boundaries and steps required to boost the NEICs performance.

Section 2.2 covers Recommendations 1 - 4 (right) and accompanying strategies.

1. A Connected NEIC with a reinvigorated industrial Precinct

Dandenong NEIC is a crucial employment hub but suffers from poor connectivity, limiting its potential. With significant state and local government investment, Dandenong’s industrial precinct is poised for growth. Addressing transport gaps and enhancing infrastructure can unlock new opportunities and advance its status as a connected, thriving NEIC.

2. Central Dandenong as an education destination and incubator

Dandenong is home to several educational institutions, yet it remains a low socio-economic area with significant challenges. Strengthening its education infrastructure, particularly in the city centre, can create new opportunities for students and residents, driving social mobility and attracting further investment into the area.

3. Central Dandenong as a free and safe travel zone

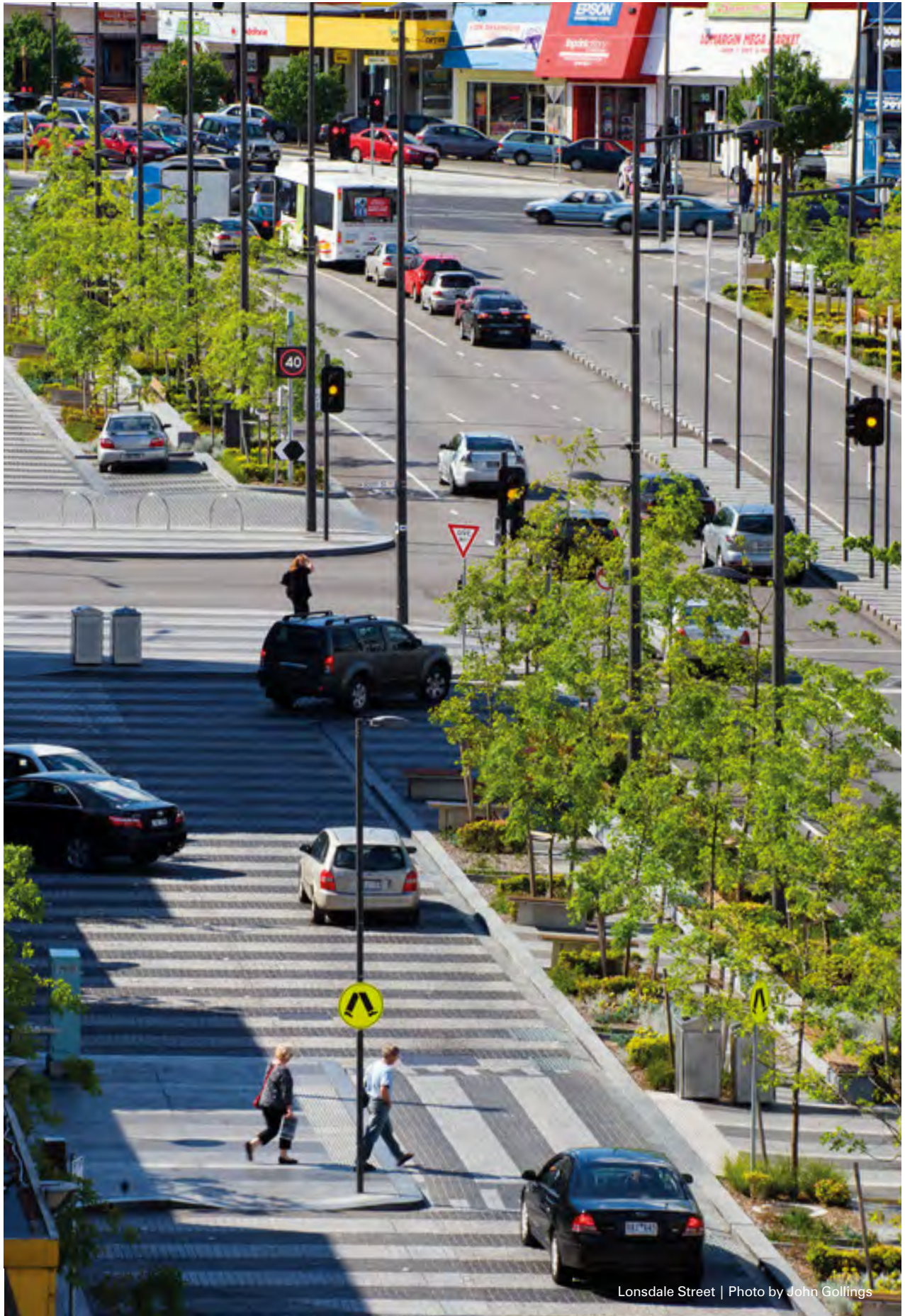
Central Dandenong faces transport challenges, with low-income residents relying heavily on carpooling and infrequent buses. Improving public transport, particularly making it free within the central area, can enhance access to education, health services, and employment, making the city more connected and accessible for all.

4. Supporting Housing Diversity in Central Dandenong

Dandenong’s housing market is predominantly non-profit, focusing on high-needs populations. There is an urgent need for more diverse housing options to attract a broader demographic, including students and key workers. Strategic interventions are required to create a more balanced, inclusive housing market in the area.

2.1 The Future of Dandenong NEIC

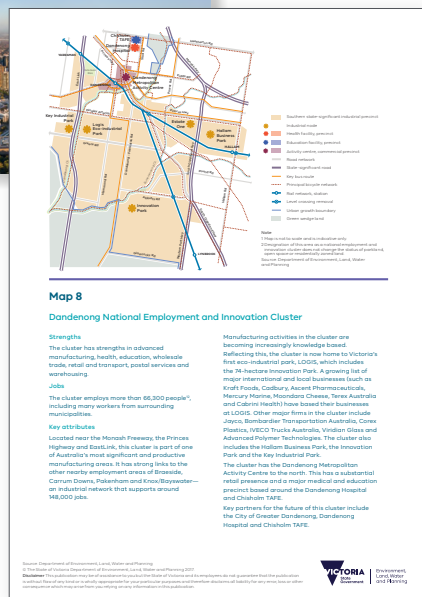




Lonsdale Street | Photo by John Gollings

Existing NEIC and MAC context

Dandenong is one of only two MACs that is also a NEIC within Plan Melbourne 2017-2050. In any update undertaken as part of Plan for Victoria, it important to review the role of Dandenong as a MAC and ensure the ambitions outlined are further developed.



The following observations have informed recommended boundaries for the Dandenong NEIC and MAC (as illustrated on the following page):

- There are no primary TAFE or University campuses, Public Hospitals or public secondary schools within the MAC or within 1km of Fixed Rail Public Transport

Poor historic planning in Dandenong has positioned the:

- Dandenong Hospital some 1.8km from Dandenong Station
- Dandenong TAFE more than 2 km from Dandenong Station
- The Dandenong High School more than 1.4km from Dandenong Station

As a result, and contrary to the ambition sought through its designated role as a MAC and the characteristics of other MACs and NEICs where health and education hubs are within the NEICs, Dandenong and the community it serves is disadvantaged by the poor interconnectivity of the health hub and the City core and the absence of an embedded presence of Education and Health as key anchors and drivers of future success within the central City area near the station and services.

These decisions have contributed, over generations, to lower educational progression rates, poorer health outcomes, reduced attractiveness of the city centre as a place to live and invest, and negative perceptions of safety.

A strategy for Dandenong NEIC

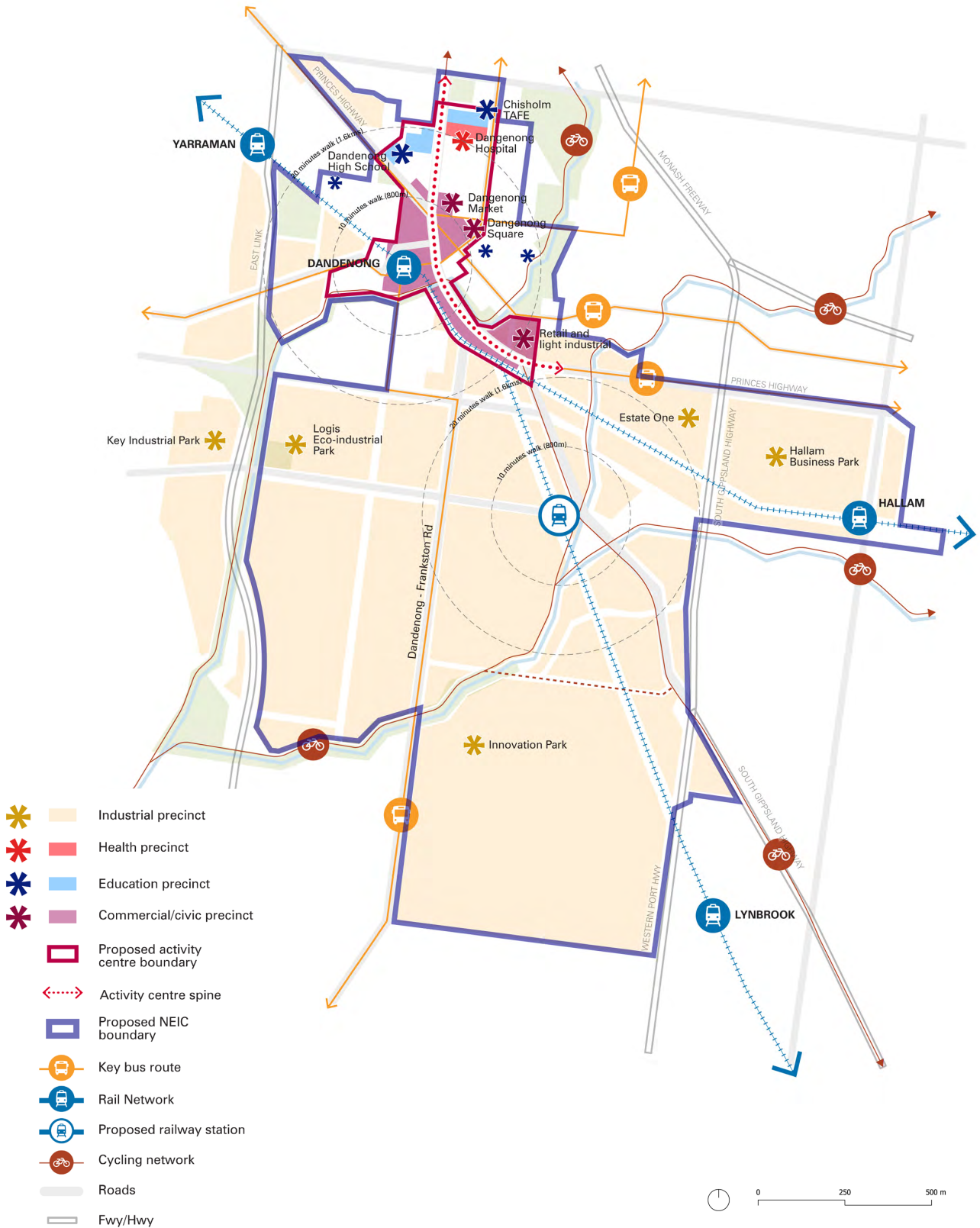
The Dandenong cluster holds a critical position as one of only seven National Employment and Innovation Clusters (NEICs) outlined within Plan Melbourne 2017-2050. Given its significance, any updates under the Plan for Victoria must rigorously reassess Dandenong’s role as a NEIC, ensuring that the ambitions set forth are not only maintained but also expanded upon. This cluster’s development is crucial to achieving the broader goals of Plan Melbourne.

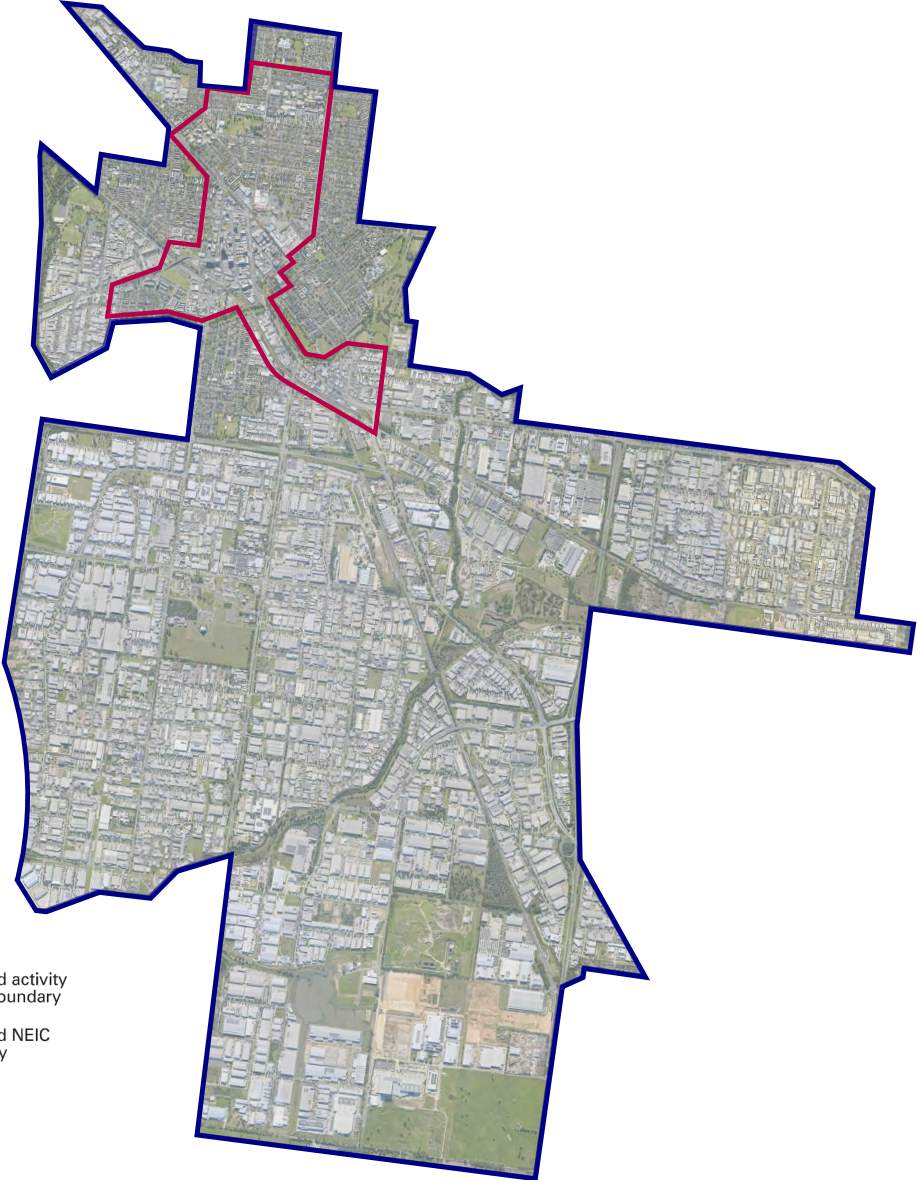
The fundamental objective of NEICs, as articulated in Plan Melbourne, is to bolster the growth and clustering of business activities of national significance, especially within knowledge-based industries. These clusters are envisioned as hubs of interconnected businesses and institutions, making substantial contributions to the Victorian economy. They are also expected to feature excellent transport connectivity and the capacity for significant future expansion in both jobs and, in some cases, housing.

The State should urgently collaborate with the City of Greater Dandenong to develop the following for the development of the Dandenong NEIC:

- A. A shared vision and desired outcomes statement.
- B. A clear definition of its specialised activities, along with strategies and required investments to enhance its capability and capacity for future expansion.
- C. Identification of constraints on employment and business growth, as well as the preconditions necessary to facilitate investment.
- D. A clearly mapped boundary of the NEIC to serve as a framework for targeted investment, funding, and advocacy for both the NEIC and the surrounding region.
- E. Necessary changes to existing planning controls to support the shared vision.

Proposed NEIC and MAC boundaries





- Proposed activity centre boundary
- Proposed NEIC boundary



2.2 Recommendations





Lonsdale Street | Photo by John Gollings

Recommendation 1

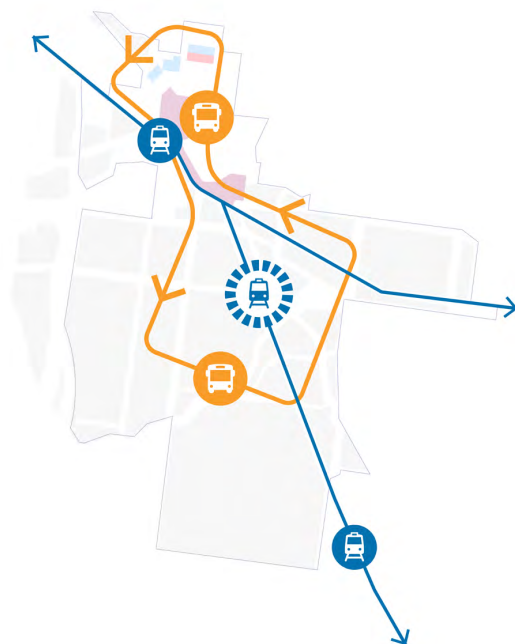
**A Connected NEIC with a
reinvigorated industrial precinct**

A connected NEIC with a reinvigorated industrial precinct

Dandenong NEIC is a crucial employment hub but suffers from poor connectivity, limiting its potential. With significant state and local government investment, Dandenong’s industrial precinct is poised for growth. Addressing transport gaps and enhancing infrastructure can unlock new opportunities and advance its status as a connected, thriving NEIC.

VISION

The vision for Dandenong’s industrial precinct is to evolve it into a mature, high-performing hub, fostering social mobility and economic diversity. This includes establishing a new train station and high-frequency bus services, which will drive investment, enhance connectivity, and support the next stage of growth for this critical area.



STRATEGIES

Strategy 1 Add a new train station between Dandenong and Lynbrook, reducing the 8.5km gap and supercharging investment around the station. This will be a catalyst for the next phase of the industrial precinct’s maturity, enhancing accessibility and drawing new businesses and employment opportunities to the area.

Strategy 2 Introduce a high-frequency, free bus service modelled on the Gong Shuttle, linking key employment, education, and town centre areas. This shuttle will bridge critical gaps in public transport, improve connectivity, and support the growth of Dandenong’s NEIC by making it easier for people to move within the precinct.



The Gong Shuttle | Wollongong, NSW

Recommendation 2

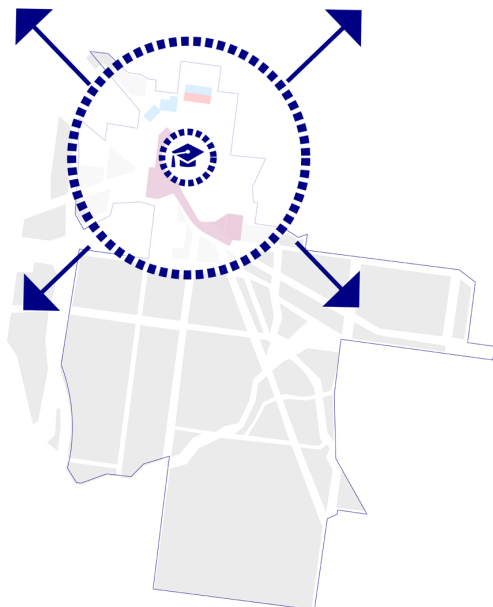
Central Dandenong as an education destination and incubator

Central Dandenong as an education destination and incubator

Dandenong is home to several educational institutions, yet it remains a low socio-economic area with significant challenges. Strengthening its education infrastructure, particularly in the city centre, can create new opportunities for students and residents, driving social mobility and attracting further investment into the area.

VISION

Central Dandenong will become a renowned education destination, attracting students from across the region and beyond. By integrating state-of-the-art educational facilities within the urban core, Dandenong can cultivate a vibrant learning environment that also serves as a catalyst for downtown revitalization and community growth.



STRATEGIES

Strategy 3 Establish a downtown select entry high school focused on STEM and languages. Investment in McKinnon Secondary College has significantly driven property values and economic activity, making the area more attractive for development.

Strategy 4 Invest in downtown vocational or higher education facility as a means to boost the activity centre economy as well as draw students, families, and businesses to the area.

Strategy 5 Pilot a free public transport pass for students who live in the NEIC and attend educational institutions within 30 minutes, in order to attract investment in student housing and promote further education in the community. This includes Federation University, Monash University’s Clayton and Caulfield campuses, and Chisholm TAFE.



McKinnon Secondary College | McKinnon, VIC

Recommendation 3

**Central Dandenong as a safe
and free travel zone**

Central Dandenong as a safe and free travel zone

Central Dandenong faces transport challenges, with low-income residents relying heavily on carpooling and infrequent buses. Improving public transport, particularly making it free within the central area, can enhance access to education, health services, and employment, making the city more connected and accessible for all.

VISION

Create a highly accessible urban core where residents and visitors can move freely. By establishing a free travel zone, Dandenong will enhance connectivity, reduce reliance on private vehicles, and make the city a more attractive and inclusive place to live and work.



STRATEGIES

Strategy 6 Implement a free travel zone in Central Dandenong, similar to Melbourne’s central tram zone. This initiative will make public transport free for all within the zone, improving access to key institutions like Chisholm TAFE, Dandenong High School and local hospitals, thereby fostering greater economic activity and social inclusion.

Strategy 7 Upgrade the Dandenong Station precinct, with an emphasis on CPTED principles, to ensure a walkable, safe, efficient and active urban core.

Strategy 8 Locate key healthcare facilities within 1km of Dandenong Station, such as at Monash Medical Centre, to ensure ease of access to members of the community who are less mobile.



Free Tram Zone | Melbourne CBD

Recommendation 4

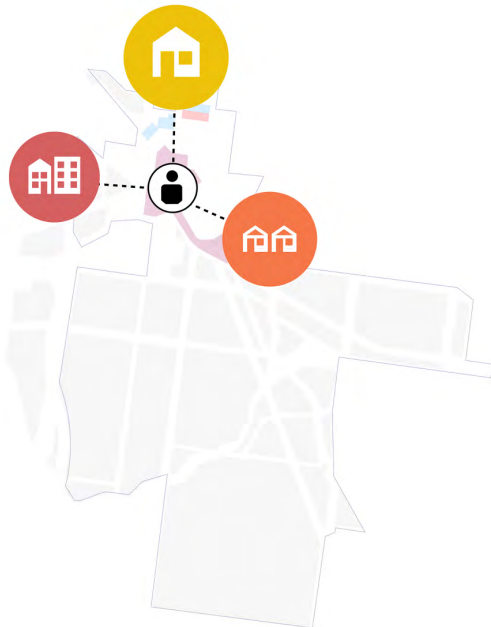
Support housing diversity in Central Dandenong

Support housing diversity in Central Dandenong

Recent housing development in Dandenong has focused on non-profit housing for high-needs populations. The NEIC has not been able to attract substantive investment in private housing, build-to-rent, and student and key worker housing. Strategic interventions are required to create a more balanced, inclusive housing market in the area.

VISION

Central Dandenong will evolve into a vibrant, diverse community with a wide range of housing options to meet the needs of all residents. By fostering an inclusive housing market, Dandenong can attract a diverse population, support economic growth, and create a more dynamic and sustainable urban environment.



STRATEGIES

Strategy 9 Launch a pilot program requiring 10% affordable housing in all new developments, modelled after successful initiatives like the West Melbourne Structure Plan. This will ensure a mix of housing options, making Dandenong more inclusive and appealing to a diverse range of residents, including students and key workers.

Strategy 10 Utilise state and local government-owned land to drive housing diversity in Central Dandenong. This approach will allow for the development of a range of housing types, including affordable and student housing, and support broader urban renewal efforts in the area.

Strategy 11 Examine opportunities for uplift in the Residential Growth Zone for affordable housing.



Fitzroy Gasworks inclusionary zoning | MGS Architects

Examples of medium density housing (6–8 storeys)



Above left to right: Creating variety within a single development, 342 Victoria Street, Brunswick. By Fieldwork

A large building reduces its visual mass by appearing as two buildings. Oxford and Peel Building, Collingwood. By JCBA

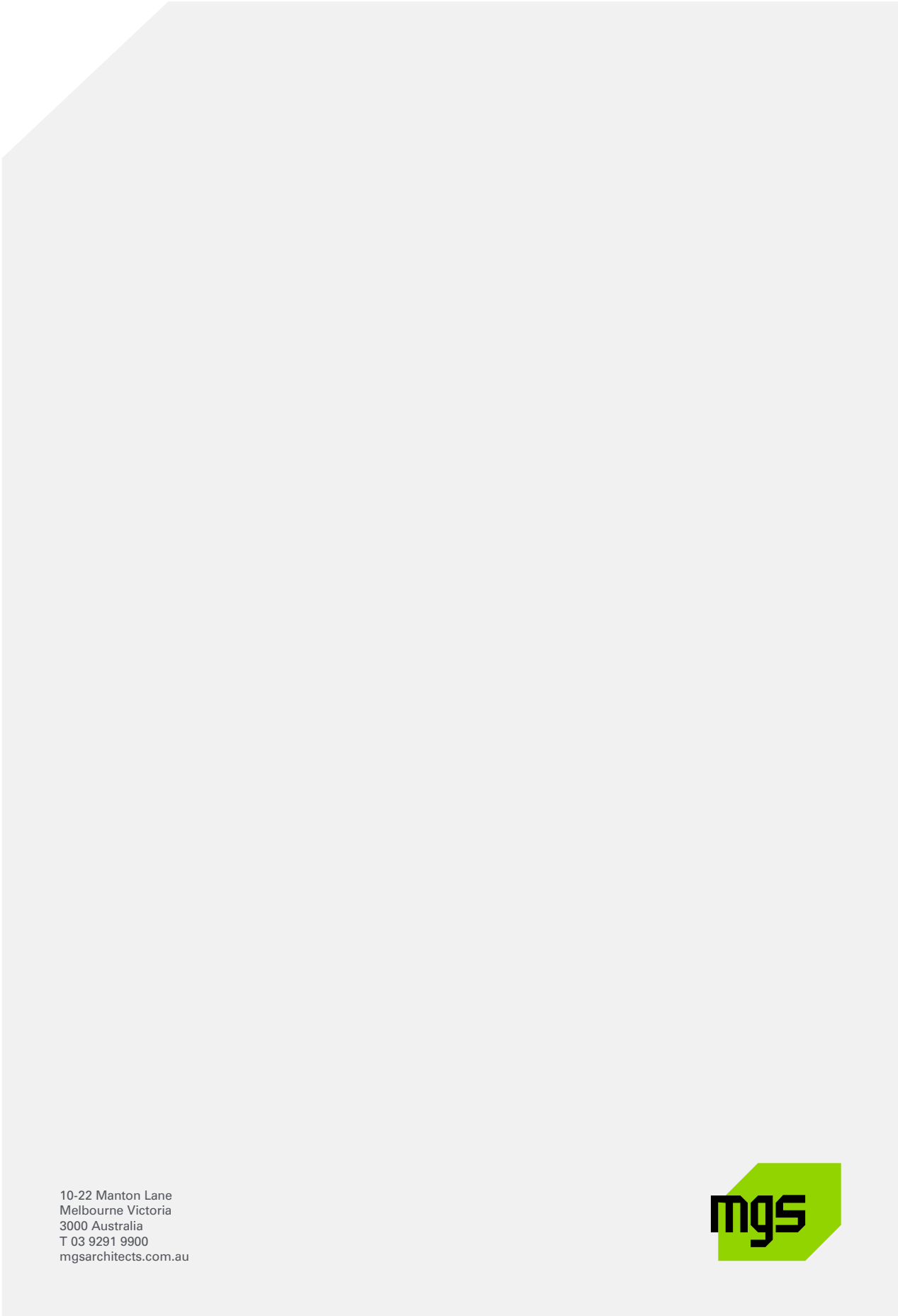
Distinguishing between podium and tower
Residence DY 25 Rive Gauche, Nantes FR.
By Hervé Beaudouin



Diverse uses and open spaces on rooftops
Arkadia apartments, Sydney. By Oculus, DKO
and Breathe Architects



Roofscape referencing industrial heritage, Brentford Lock
West, London. By Mae Architects



10-22 Manton Lane
Melbourne Victoria
3000 Australia
T 03 9291 9900
mgsarchitects.com.au





4.2.4 LGBTIQ+ Advisory Committee Terms of Reference

Responsible Officer:	Executive Manager Strategy Growth & Advocacy
Attachments:	1. Attachment 1 LGBTIQ+ Advisory Committee Terms of Reference [4.2.4.1 - 15 pages]

Executive Summary

1. This report outlines the consultation activities that were undertaken to gather community feedback, as well as the findings in relation to the draft Terms of Reference for the LGBTIQ+ Advisory Committee.
2. This report recommends that Council endorse the attached Terms of Reference as they are presented.



Background

3. At the Council Meeting on Monday 22 July 2024, Council endorsed the draft LGBTIQ+ Advisory Committee Terms of Reference to be made available for community consultation and feedback.
4. Over the course of four weeks, community feedback on the Terms of Reference was gathered by Council Officers through a number of methods, including an online survey, email and phone calls, and two community focus group sessions held at Dandenong and Springvale Libraries.
5. The following report discusses the findings from the consultation.

Findings and Discussion

6. Overall, the consultation period received an overwhelming number of positive responses regarding the proposed Terms of Reference for the LGBTIQ+ Advisory Committee.
7. In relation to the online survey, 100 per cent of respondents indicated that they found the Terms of Reference to either be very positive or positive (56 per cent very positive, 44 per cent positive). Furthermore, 80 per cent of respondents also indicated they found the purpose and objectives of the Advisory Committee to be clearly stated and appropriate.
8. When asked whether the committee member responsibilities were clearly defined, 100 per cent of respondents indicated the responsibilities were in fact clearly defined.
9. Respondents did not however provide any additional information on how the Terms of Reference could be improved.
10. The community focus group sessions provided a further opportunity to discuss areas in which improvements could be made with the proposed Terms of Reference. However, minimal suggestions were raised, and most participants were satisfied with the proposed terms of reference, including the frequency of meetings, duration of meetings, the term of appointment and member responsibilities.
11. Community members participating in the focus groups did go on to discuss the areas in which the new Advisory Committee could focus its attention on. Although these comments were not included in this report due to being out of scope, they were nonetheless recorded by Council Officers and may be reflected upon once the LGBTIQ+ Advisory Committee has been established.
12. Rainbow Local Government provided an emailed response to the consultation with a list of helpful suggestions, with majority of them being incorporated in the attached Terms of Reference.
13. These amendments included:
 - At item 2, replacing “corporate policies” with “policies”
 - At item 6, replacing “The role of the Chairperson is to ensure:” with “The role of the Chairperson is to:” and replacing “all meetings are conducted in accordance with Council’s Governance Rule” with “ensure all meetings are conducted in accordance with Council’s Governance Rules”
 - At item 9, replacing “Co-opt members” with “Co-opted members”
 - At item 10, replacing “A member’ with “Being a member”
 - At item 10, replacing “An interest” with “Interest”
 - At item 10, replacing “Be aware” with “Awareness of”
 - At item 10, replacing “An ability” with “Ability”
 - At item 10, replacing “An understanding” with “Understanding”



- At item 11, replacing “Criteria for Community Members” with “Selection Criteria for Community Members”
- At item 11, replacing “for the consideration” with “for consideration”
- At item 12, replacing “Once the LGBTIQ+ Advisory Committee has been appointed” with “Once any nominations have been considered and a recommendation provided”
- At item 13, replacing “If a quorum is not present within 30 minutes of the schedule start of the meeting the meeting must reconvene at a suitable time” with “If a quorum is not present within 30 minutes of the schedule start of the meeting the meeting may reconvene at a suitable time or proceed but without any votes being conducted”
- At item 15, replacing “no less than ten (10) days prior to the finalisation and distribution of the agenda” with “no less than fifteen (15) days prior to a scheduled meeting”
- In Terms and Conditions, after “Represent the views of my organisation, interest group or community and not individual views at odds with my organisation or group” insert the words “community”

14. The following suggestions provided by Rainbow Local Government were not incorporated into the Terms of Reference. Detailed explanations as to why they were not incorporated have also been included below:

- At item 2, insert an additional point: “draft a Rainbow Action Plan for adoption by Council”
 - Reason for not enacting: The Advisory Committee’s focus on projects should not be presumed. The Advisory Committee should decide whether it will progress with a Rainbow Action Plan.
- At item 7 and 15, remove the words “with voting rights” as this is inconsistent with item 13
 - Reason for not enacting: The wording does not need to be removed as it remains consistent with the Terms of Reference. A further statement was added for clarification: “Each member is entitled to one (1) vote, including Councillor (s) and Council Officer (s) who are members of the Advisory Committee.”
- At item 9, remove the words “, and all members must be over 18 years of age”
 - Reason for not enacting: Compliance and administrative requirements would increase for members due to having to complete a police check and working with children check due to minors participating in the Advisory Committee.

15. Youth & Family Services have close connections with young adults and can consult with them on issues relevant to the Advisory Committee.

16. A copy of the Terms of Reference detailing all edits with track changes is available upon request.

Financial Implications

17. There are no financial implications associated with this report.

Links to the Community Vision and Council Plan

18. This report is consistent with the following principles in the Community Vision 2040:

- Safe and peaceful community.
- Embrace diversity and multiculturalism.



19. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
- A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A city of accessible, vibrant centres and neighbourhoods.
 - A Council that demonstrates leadership and a commitment to investing in the community.

Legislative and Policy Obligations

20. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
- The Overarching Governance Principles of the *Local Government Act 2020*.
 - Related Council Policies, Strategies or Frameworks.

Conclusion

21. Community members were provided with a number of different options to respond to the draft Terms of reference for the LGBTIQA+ Advisory Committee, including an online survey, phone and email contact, and two community focus group sessions held at Dandenong and Springvale Libraries.
22. Feedback on LGBTIQA+ Advisory Committee Terms of Reference was very positive, and a number of suggestions were incorporated into LGBTIQA+ Advisory Committee Terms of Reference.

Officer Recommendation

That Council APPROVES the LGBTIQA+ Advisory Committee Terms of Reference, per Attachment 1.

(DRAFT) LGBTIQA+ Advisory Committee Terms of Reference

Date Adopted:

Review Date:

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1. Purpose

Establishment of the LGBTIQA+ Advisory Committee aligns with the Greater Dandenong Council Plan and the objectives of Council's Community Engagement Policy and Framework and contributes to Council's strong commitment to engaging LGBTIQA+ communities in a genuine and meaningful way by bringing together local knowledge, expertise, and stakeholders to support Council's decision-making process.

2. Objectives

The objectives of the LGBTIQA+ Advisory Committee are to:

- bring Lesbian, Gay, Bisexual, Transgender and Gender Diverse, Intersex, Queer, Asexual and Aromantic perspectives to Council's decision-making process.
- promote and support Council's roles through engagement and advocacy.
- assist Council to identify, articulate and respond appropriately to the needs, challenges, and aspirations of LGBTIQA+ communities. This may include identifying opportunities for advocacy, projects and partnerships that respond to these needs and aspirations.
- assist in the development and implementation of policies, plans and programs that benefit the community.
- provide input, advice, expertise, lived experience and specialised knowledge to support Council decision making process in timely and effective manner on issues relating to LGBTIQA+ communities.
- give greater prominence and visibility to intersectional LGBTIQA+ community members.
- Inform, consult, and collaborate with relevant Advisory Committees on issues affecting and relating to LGBTIQA+ communities.

3. Term of Appointment

The nominal Term of the Advisory Committee is two years and at the conclusion of their term members may re-apply for membership but may only be appointed for 3 consecutive terms before retiring, unless otherwise resolved by Council.

An individual who has held membership for 3 consecutive terms must take a 12 month break before being eligible for re-appointment.

Requirements for re-appointment of Advisory Committee Members will follow the same selection process as set out in this Terms of Reference.

Members terms of appointment are to be endorsed at an Ordinary Meeting of Council.

4. Role of Advisory Committee

The role of the LGBTIQA+ Advisory Committee is to engage with LGBTIQA+ communities and report to Council by providing appropriate advice and recommendations on matters relevant to the Terms of Reference in order to assist in the facilitation of informed and effective decision-making.

All recommendations made by the Advisory Committee require consideration and endorsement at an Ordinary Meeting of Council before being acted on.

5. Councillor Representatives

The nominated Councillor Representative/s to the LGBTIQA+ Advisory Committee will:

- be appointed by Council at the Annual Statutory Meeting of Council.
- actively participate in Advisory Committee Meetings.
- facilitate communication between the Committee and Council.
- act in accordance with Council's Code of Conduct – Councillors.
- champion the rights of LGBTIQA+ communities.

6. Chairperson

The Chairperson shall be an external non-council member elected by the Committee. The term of the Chair is aligned with the term of the Advisory Committee.

The role of the Chairperson is to :

- all meetings are conducted in accordance with Council's Governance Rules.
- liaise with Council's Executive Manager for Strategic Growth & Advocacy and administrative support officer for the purpose of Agenda and Minute preparation.
- obtain consensus from all advisory committee members when developing recommendations to Council.
- foster a positive working relationship amongst all Advisory Committee members.
- ensure all members are given equal opportunity to participate in Committee discussions.
- keep members informed of developments and activities between meetings.
- present recommendations and feedback to Council as required.
- act in accordance with Council's Code of Conduct – Staff.

7. Council Officer Representative

The Role of the Council Officer (s) representative with voting rights is to:

- liaise with the Chairperson and Council's administrative support officer for the purpose of Agenda and Minute preparation.
- foster a positive working relationship amongst Advisory Committee members and Council.
- keep members informed of developments and activities between meetings.
- present recommendations and feedback to Council as required.
- advise the committee on the progress or outcomes of matters before Council.
- actively participate in Advisory Committee Meetings.
- act in accordance with Council's Code of Conduct – Staff.

8. Committee Member Responsibilities

Specific responsibilities of the LGBTIQA+ Advisory Committee members are to:

- Prepare for, attend, actively participate and be punctual to meetings.
- Provide advice and feedback on issues relevant to their communities.
- Contribute expertise, lived experience and knowledge to Council plans, strategies, policies and frameworks.
- Identify opportunities for advocacy, projects and partnerships that respond to the needs and aspirations of LGBTIQA+ communities.
- Assist in the development and codesign of events, programs, and initiatives for LGBTIQA+ communities.
- Annually evaluate the performance and review the Committee's priorities for the following year.

Conflicts of Interest

Any matter deemed by a member to represent a Conflict of Interest shall be reported to the Chairperson either prior to a meeting or before the specific item is discussed. Disclosure must include the nature of the relevant interest.

A member who has a direct or indirect conflict of interest (i.e. Interest by close association, financial interest, conflicting duty, personal gain or loss) regarding an item to be considered or discussed by the Committee, must leave the meeting and remain absent until the conclusion of the discussion.

The conflict of interest, including the nature of the interest will be recorded in the meeting minutes including the time the member left the meeting and the time they re-joined the meeting.

If a community member nominates for Local State or Federal elections, they must stand down from their position from the time they declare they have nominated until the results of the election are announced. If a member is elected, they will be required to resign from their current position on the Committee.

Media Protocols

All Advisory Committee members must act in accordance with Council's Media Policy and refer all media enquiries to Council's Media and Communication Department for a response.

The Mayor of the day remains the spokesperson for all Council activities, Advisory Committee members are not to represent the Committee or Council to the media or on social media, unless approved by the Manager Media and Communications.

Terms and Conditions

All members of the LGBTIQA+ Advisory Committee will be required to accept and sign the agreed Terms and Conditions as part of their membership.

Disclosure of Personal Details

In accordance with Council's Transparency Policy, member's name, qualifications, and current committee position will be listed on Council's website.

Code of conduct

All members of the LGBTIQA+ Advisory Committee will be required to abide by Council's Code of Conduct - Staff (which includes volunteers).

Authority Constraints

The LGBTIQA+ Advisory Committee has no authority to:

- Expend money on behalf of Council.
- Commit Council to any arrangements.
- Consider any matter outside its area of reference.
- Direct Council Officer in the performance of their duties.

9. Membership and appointment of Community Representatives

Membership

Membership of the Advisory Committee is voluntary, and all members must be over 18 years of age.

The Membership will comprise of:

- Up to 2 Councillor Representatives – appointed at Councils Annual Statutory Meeting.
- Up to 2 Council Officers – from the Strategic Growth & Advocacy Department appointed by the Executive Manager Strategic Growth & Advocacy.
- Up to 9 Community Representatives – appointed by resolution of Council.

Appointment of Community Representatives

Community Representatives will be appointed by Resolution of Council following recommendation by a Selection Panel.

Community Members will be representative of Council's diverse and multicultural community including local groups, agencies, businesses, schools, and local residents.

Appointment of Community Organisation/Group Representatives

Where Council seeks membership from a specific community organisation or group, the organisation or group may nominate their preferred representative by providing written advice to Council.

Resignation, Removal and Vacancies

Members of the LGBTIQA+ Advisory Committee may resign from their position on the committee at any time by providing written notice to the Chairperson of their intention to resign.

Council reserves the right to remove members from their Advisory Committee positions when there is a demonstrated failure to meet the obligations outlined in the Terms of Reference.

Vacancies which arise due to resignation or inability to attend the minimum number of meetings shall be advertised through an ongoing Expression of Interest process on Council's website.

A request received by Council for membership in addition to the appointed members will only be considered if a vacancy exists. Received Expression of Interests for membership will be considered according to the selection criteria set out in this Terms of Reference. Provisional endorsement for membership will be considered for approval at the next Committee meeting and formally submitted for endorsement by Council when the meeting minutes are noted at the scheduled public Council meeting.

Vacancies of organisational or group representatives will be filled by direct nomination of the relevant organisation or group.

If a vacancy arises less than six months before the end of the term, the Committee may resolve to leave the vacancy unfilled for the interim.

Induction

New members will be required to undergo an induction process as soon as possible after their appointment to the Committee to ensure they are familiar with relevant Council documents, process and operating requirements, including but not limited to:

- Overview of Council
- Current Council Plan
- Community Plan 2030
- Budget Process
- Reporting Requirements
- Community Engagement Policy and Framework
- Transparency Policy
- Conflicts of Interest
- Privacy and Personal Data Policy
- Victoria Charter of Human Rights and Responsibilities
- Media Policy
- Appropriate Workplace Behaviours Policy
- Diversity, Access, and Equity Policy
- Code of Conduct – Staff
- Governance Rules

Co-opted Members and Non-Member Attendance

The Advisory Group may invite suitably skilled persons (either professional or community based) to join the group in an advisory capacity for a specific purpose and period of time.

Relevant senior officers across Council Departments may be invited to attend the Advisory Committee to provide advice and input as needed to assist the Committee in their deliberations.

Co-opted members, invited community members and invited council officers do not have any voting rights.

10. Selection Criteria for Community Members

Community representatives of the LGBTIQA+ Advisory Committee must be able to demonstrate the following skills, competencies, interests and experience relevant to the purpose of the Advisory Committee:

- Being a member of the LGBTIQA+ community or a committed supporter and ally.
- Interest in local community development, including an understanding of social, wellbeing, cultural, linguistic, environmental and economic influences affecting LGBTIQA+ communities.

- Awareness of the activities, interests, and concerns of LGBTIQA+ communities.
- Broad networks and linkages with LGBTIQA+ communities.
- Ability to cooperate with others and work as a team.
- Capacity to embrace diversity and equal opportunity.
- Willingness to provide advice and guidance to Council regarding trends and opportunities amongst LGBTIQA+ communities in community engagement, community development or programs and services within the municipality.
- Understanding of the priorities as identified in the current Council Plan.
- Ability to prepare for and actively participate in scheduled meetings in a positive, fair, and unbiased manner.
- Capacity to act in the best interest of the community at all times and look beyond personal concerns and individual interests.
- Capacity to commit to the Advisory Committee for the required duration and attend the majority of scheduled meetings.
- Willingness to celebrate the success and achievements of the Committee.

11. Community Representation Selection Process

Community representatives of the LGBTIQA+ Advisory Committee will be achieved by calling for nominations. For the initial intake an advertisement will be placed in the local media, on Council's website and other suitable forums.

Suitably qualified and experienced community representatives may be invited to nominate.

A nomination form must be completed by interested representatives and all nominations must be submitted by the published due date prior to being assessed against the Selection Criteria for Community Members.

Officers may seek further information from nominees or their referees as part of the selection process.

A recommendation regarding preferred nominees for the LGBTIQA+ Advisory Committee will be prepared for consideration and endorsement at an Ordinary Meeting of Council.

Successful Nominees will be formally notified by Council in writing as soon as practical after Council endorsement.

Membership of the LGBTIQA+ Advisory Committee is a voluntary position.

12. Community Member Selection Panel

The selection panel will comprise:

- Executive Manager Strategic Growth & Advocacy or delegate.

- Coordinator Community Advocacy.
- Community Advocacy Officer responsible for administrative support.

Once any nominations have been considered and a recommendation provided, the selection panel will be disbanded.

13. Voting Rights and Decision Making

It is preferable that recommendations of the LGBTIQA+ Advisory Committee are made by consensus however there may be circumstances where a matter is decided by a vote.

Quorum

The quorum for the Advisory Committee must be half plus one, which is the majority of the number of Committee Members with voting rights.

If a quorum is not present within 30 minutes of the schedule start of the meeting the meeting may reconvene at a suitable time or proceed but without any votes being conducted.

A quorum must be maintained for voting purposes.

Voting

Each member is entitled to one (1) vote. The Chairperson may exercise a casting vote should this be necessary.

Votes shall be taken by a show of hands and recorded in the minutes of the meeting.

Councillors, Council Officers, and guest who are not members of the committee are not entitled to vote.

14. Scheduled Meetings and Participation

The LGBTIQA+ Advisory Committee will be scheduled quarterly. Additional meetings may be scheduled as agreed by the Committee.

It is intended that each meeting shall not exceed two (2) hours in duration. If a meeting is to extend beyond this time a vote shall be taken by show of hands to decide if the meeting shall continue or be reconvened at another time.

Under special circumstances a meeting may be cancelled, re-scheduled or extended.

All meetings shall be held at a pre-advised location or in a virtual environment as required.

It is anticipated that members will be required to commit a minimum of two hours per month to the activities of the advisory committee.

It is expected that each member of the LGBTIQA+ Advisory Committee will attend at least three of the four scheduled meetings each year.

15. Administration and Reporting of Minutes and Recommendations to Council

Administration Support and Distribution of Agendas and Minutes

The management of the Advisory Committee will be overseen by the Manager, Strategic Growth & Advocacy.

Administration support will be provided by Council's Advocacy Unit to assist the Advisory Committee to function efficiently and effectively, including but not limited to servicing all scheduled Advisory Committee meetings and the timely preparation and distribution Agendas and Minutes.

All Committee Members are able to submit an Agenda item in accordance with the Terms of Reference.

Agenda items must be submitted to Council's (either the Chairperson or Council Officer Representative with Voting Rights) no less than ten (15) days prior to a scheduled meeting.

The Chairperson in consultation with the Council Officer Representative with voting rights will be responsible for coordinating the preparation and distribution of Agendas.

Agendas will be made available to Committee Members no less than five (5) working days prior to a scheduled committee meeting.

Draft minutes will be distributed in a timely manner to all members to ensure accuracy prior to formal endorsement by the Committee at a subsequent meeting.

Minutes will be routinely reported to an Ordinary Meeting of Council for noting.

Attendance and Record of Meetings

All attendance, apologies, conflicts of interests, recommendations and outcomes will be recorded in the Minutes of all meetings held where a quorum is present.

In the event that a member cannot attend, an apology must be received. Future participation of a member may be reviewed for non-attendance of two consecutive meetings without an apology.

Advisory Committee members will be expected to demonstrate their commitment and due diligence by the preparation for, attendance at and active participation in Advisory Committee meetings.

16. Working Groups

Working Groups of the Advisory Committee may be established at the discretion of the LGBTIQA+ Advisory Committee.

Working Groups may be developed to implement particular actions or roles of the Advisory Committee. The establishment of a working group will be conducted under specific objectives and/or expected outcomes and timelines, which will be determined by the Advisory Committee.

The Advisory Committee will determine the role, responsibility, and resourcing of working groups. It will retain the ability to conclude a working group or the group's formal relationship with the Advisory Committee at its discretion and/or at the achievement of its objectives.

17. Reporting and Requirements

The minutes of meetings where a quorum is present must be routinely reported to an Ordinary Meeting of Council for noting.

Periodic progress reports on the activities and outcomes of the Advisory Committee will be reported to a Councillor Briefing Meeting or via the Councillor's weekly newsletter (Infosum).

Additional advice and/or recommendations by the committee may also be provided to Council through Infosum or a scheduled Councillor Briefing Session where appropriate.

18. Confidentiality

Information discussed, received, used or created by the LGBTIQA+ Advisory Committee deemed confidential, must not be disclosed to any person who is not a member of the committee.

Any member who discloses information that they know or should reasonably know to be confidential will be found in breach of the Terms of Reference.

The LGBTIQA+ Advisory Committee must act in accordance with Council's Transparency Policy and the Public Transparency Principles as outlined in the Local Government Act 2020.

19. Freedom of Information

All documents produced by or relating to the Advisory Committee that are not publicly available or deemed confidential are subject to the *Freedom of Information Act 1982*.

20. Breaches

The City of Greater Dandenong by resolution of Council may terminate a Committee member's appointment for breaching the Terms of Reference set out in this document and/or Council's Code of Conduct – Staff/Councillor.

All members of the LGBTIQA+ Advisory Committee will be required to accept and sign the Terms and Conditions statement.

21. Evaluation and Review

A review of the Advisory Committee will be undertaken prior to the end of the Committee's two-year term to ensure the purpose, membership and operations of the committee remain effective and in line with Council objectives.

Appropriate changes to the purpose and outcomes of the LGBTIQA+ Advisory Committee, as well as amendments to the Terms of Reference, may be made as part of the review process for all Council Advisory Committees.

The LGBTIQA+ Advisory Committee Terms of Reference will be reviewed prior to the appointment of a new committee by the Strategic Growth & Advocacy Department and re-endorsed at an Ordinary Meeting of Council, unless otherwise advised by Council.

Council has the right to conclude the Advisory Committee by resolution of Council at any time if it is found that the Committee is no longer beneficial to the needs of the Community.

22. Contact

(Marek Krol – Community Advocacy Officer)
(Strategic Growth & Advocacy)
City of Greater Dandenong
225 Lonsdale Street, Dandenong
PO Box 200
Dandenong 3175
Tel: 8571 1000
council@cgd.vic.gov.au

Terms and Conditions

I agree to:

- ✓ Attend the LGBTIQA+ Advisory Committee meetings and provide apologies in advance where attendance is not possible.
- ✓ Act in an advisory capacity by disseminating authorised information within the community and to provide insight and advice to inform Council.
- ✓ Respect the ideas and beliefs of all members and provide an atmosphere where all members feel comfortable to participate.
- ✓ Contribute in a positive way to finding solutions to issues or concerns.
- ✓ At all times act in good faith, with honesty and integrity and apply the skills and expertise I possess with diligence and care.
- ✓ Represent the views of my organisation, interest group or community and not individual views at odds with my organisation, group or community.
- ✓ Notify Council of any potential conflict of interest that may arise with respect to my participation on the LGBTIQA+ Advisory Committee.
- ✓ Allow my comments from the meetings to be noted in the written and recorded minutes.
- ✓ Allow Council to promote my participation in the LGBTIQA+ Advisory Committee in order to facilitate community feedback and participation.
- ✓ Not disseminate confidential or personal information that is discussed at the LGBTIQA+ Advisory Committee meetings as advised by the LGBTIQA+ Advisory Committee Chair.
- ✓ Act in accordance with Council's Media Policy and not make any media comment on behalf of Council or the LGBTIQA+ Advisory Committee unless approved by the Media and Communications Department
- ✓ Adhere to the relevant Council Policies and Guidelines.

Signed: _____

Name: _____ Date: _____



4.3 OTHER

4.3.1 Dandenong Community Hub Project Update

This report was deferred at the Council Meeting of 8 July 2024 so that officers could consider additional feedback. That information has been considered and it is again tabled for Council's consideration.

Responsible Officer: Executive Director City Futures
Deputy Director Chief Engineer & Major Projects

Attachments: Nil

Executive Summary

1. This report provides a project status update on the Dandenong Community Hub (DCH) project.



Background

2. At the Ordinary Council Meeting on Tuesday 11 April 2023 Council endorsed proposed layout Option Two (2) as the preferred base option for the development of the Dandenong Community Hub (DCH).
3. The endorsement committed to further revisions to Option Two (2) utilising a co-design approach to finalise the concept design prior to 30 October 2023, utilising feedback obtained during the November 2022 consultation.
4. The endorsement further noted that, following finalisation of the concept design, Council would then intend to proceed to detailed design in the 2023-24 financial year.
5. In parallel, Council was to continue to participate in the State Government of Victoria's Four-Year-Old Kindergarten/Pre-prep initiative to determine future early years requirements for the City of Greater Dandenong.
6. The Project Architect (Croxon Ramsay Pty. Ltd.) engagement was continued to progress the proposed revisions of Option Two (2).
7. Consultation workshops were undertaken in January and February 2024 with the community, the project Architect and facilitated by an external provider. Across the four (4) community workshops - 33 attendees participated.
8. Round 1 workshops (18 January and 23 January 2024) - provided an opportunity to review the concept design; share the Architect overview of amendments that have been made to the draft concept plans (based on feedback received in 2022); discuss any requested amendments that have statutory implications; and collaboratively develop proposed solutions for incorporation into the draft concept plan.
9. Round 2 workshops (20 February and 22 February 2024) - based on the feedback received from the Round 1 workshops, a revised concept design for the Hub was produced. In the second round of workshops, the community were invited to review and comment on the revised concept design.

Key Points / Issues / Discussion

10. A project progress report prepared by Croxon Ramsay was issued in May 2024. This report outlined the progress to date on the concept design stage of the Dandenong Community Hub (DCH) project.
11. The report contained recommendations from the Architect in order to progress the concept design requesting:
 - Confirmation that Council's traffic engineer will accept a 132 space on grade carpark to the north end of the site - Current engineering advice is that a reduction in parking may be suitable in providing a minimum of 150 spaces, however an exemption would need to be sought under the planning scheme and with ministerial approval, given the full compliance with the planning scheme would require 300 carparking bays.
 - Confirmation that Council will accept the above reduction in carparking.
 - Confirmation that Council accepts the larger external play space in the courtyard off Stuart Street.
 - Confirmation that Councils accepts the spatial allocations and arrangement shown in the current concept plan.



- Confirmation of the urban design and landscape works outside the site boundary are to be included in the contract. It was noted that Council is undertaking a Precinct Plan including the subject site, the Dandenong Market, carparking on multiple sites and surrounding streets. This will need to be undertaken before we can consider any urban design options.
 - Confirmation of the extent of further community engagement workshops to be held by CGD, noting that the above items would need to be resolved prior to further workshops.
12. Within Councils 2024-25 Council endorsed budget document, it is noted that the commencement of a Dandenong Market Precinct Master Plan is also being undertaken in 2024-25 financial year, which will include consideration for the Dandenong Community Hub (DCH) as part of a wider Precinct.
13. The intention of the Dandenong Market Precinct Master Plan is to facilitate Council-led and private sector investments and activate public spaces and places.
14. It is anticipated that the Dandenong Community Hub current design process will continue alongside the commencement of the Dandenong Market Precinct Masterplan.
15. An independent quantity surveyor estimate has also been undertaken on the current revision of the concept design, which currently estimates the project cost in the order of \$55M - \$63M, subject to confirmation on the of parking requirements and the level of parking required for the proposed facility.
16. Based on the above, the next steps required to finalise the concept design involve –
- Understanding the broad parking implications for the wider Dandenong Precinct, and if there is an option to utilise existing parking within the Precinct for the Dandenong Community Hub (DCH).
 - Consideration for how the Dandenong Community Hub (DCH) fits within the overall Dandenong Market Precinct Masterplan.
 - The above information to be provided to the project architect and completed by December 2024.
 - Finalising the concept design based on the above, with the co-design process to recommence in February / March 2025 to finalise the concept design.
 - Then seeking Council endorsement mid-2025 on the final layout to then proceed to detailed design.
17. Council Officers will undertake the above and provide a status update report to Council in the first half of 2025 with further project updates.

Financial Implications

18. Council currently has an allocation of \$30M in its Long-Term Financial Plan (LTFP) for the Dandenong Community Hub (DCH), contingent on a funding strategy inclusive of future asset sales.
19. Current independent quantity surveyor estimates on the concept design estimate the project cost in the order of \$55M - \$63M, subject to confirmation of parking requirements and the level of parking required for the proposed facility. Council will explore further funding opportunity from State and Federal governments.



Community and Stakeholder Consultation

20. Extensive community consultation has been undertaken for the Dandenong Community Hub project:

Date	Consultation
Dandenong Community Hub Needs Analysis 2020	Undertaken by Planning for Communities:
	Consultation and Engagement Report (1 June 2020)
	Key Findings Report (21 July 2020)
	Background Report (24 July 2020) <ul style="list-style-type: none"> • Demand Analysis- across service categories and functions • Community Facilities in Central Dandenong – current building and service offerings.
13, 25 and 27 May 2021	First round community workshops hosted.
September - October 2021	Community engagement and consultation for the site and draft concept design was undertaken.
January – March 2022	From the community engagement and consultation, Croxon Ramsay further developed the concept design for the Dandenong Community Hub.
17 October – 14 November 2022	Additional community engagement and consultation for preferred concept design was undertaken.
January – February 2024	Consultation workshops (4) undertaken. <ul style="list-style-type: none"> • Workshop 1: 18 January and 23 January 2024 • Workshop 2: 20 February and 22 February 2024.

Links to the Community Vision and Council Plan

21. This report is consistent with the following principles in the Community Vision 2040:

Principle 5: Mind Body and Spirit.

- To value physical, mental and spiritual health by providing safe spaces through programs and events easily accessible and promoted by the community.

22. This report is consistent with the following strategic objectives from the Council Plan 2021-25:

- A city that respects and celebrates diversity, our history and the arts.
- Provide cultural facilities and infrastructure to meet the communities needs now and into the future.
- A city of accessible, vibrant centres and neighbourhoods.
- Improve access to quality infrastructure and spaces that enhance community participation, encourage visitors and deliver positive health outcomes for current and future generations.
- Create safe, inclusive and well-designed public spaces which encourage community participation.
- Encourage investment and infrastructure improvements through a collaborative approach to creating, enhancing and managing great focused places.



- A Council that demonstrates leadership and a commitment to investing in the community.
- Develop long term plans to effectively manage Council assets.
- Deliver Council's capital works program.
- Maintain Council's resources effectively and efficiently to ensure financial sustainability.

Legislative and Policy Obligations

23. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda.
24. This includes the Overarching Principles of the Local Government Act 2020, where Section 9 of the Local Government Act 2020 states that a Council must in the performance of its role give effect to the overarching governance principles.
25. The planning and design of the Dandenong Community Hub (DCH) considered the requirements of the Local Government Act 2020 and the overarching governance principles.

Conclusion

26. This report provides an update on the current status of the Dandenong Community Hub (DCH) project.
27. This report notes the recent community consultation and co-design process undertaken to assist in progressing the concept design for the facility.
28. This report notes that further recommendations have been provided in an Architect report completed in May 2024, highlighting further items that need to be actioned to further progress the concept design.
29. This report notes that the commencement of a Dandenong Market Precinct Master Plan is being undertaken in 2024-25 financial year, which will include consideration for the Dandenong Community Hub (DCH) as part of a wider Precinct.
30. The intention of the Dandenong Market Precinct Master Plan is to facilitate Council-led and private sector investments and activate public spaces and places, as specified in Council's 2024-25 endorsed budget (Section 2.3).
31. This Precinct Masterplan, together with outcomes from the co-design process, Architect recommendations, and project costs will assist in guiding and working through the remaining items to finalise the concept design.
32. It is anticipated that the Dandenong Community Hub current design process will continue alongside the commencement of the Dandenong Market Precinct Masterplan.
33. A further report and update will be presented to Council in the first half of 2025, as the above items are actioned, as well as outlining the continued process for community engagement.



Officer Recommendation

That Council:

- 1. NOTES this update provided on the Dandenong Community Hub (DCH) project;**
- 2. NOTES the outcomes and recommendations of the consultant Architect report prepared in May 2024;**
- 3. NOTES that the allocated concept and detailed design budget of \$1.7 million remains secured for the 2024/25 financial year;**
- 4. ENDORSES that the planning of the Dandenong Community Hub (DCH) and the development of the new Dandenong Market Precinct Master Plan proceed concurrently during the 2024-25 financial year;**
- 5. COMMITS to continuing planning of the Dandenong Community Hub (DCH) with the project architect up to and including December 2024; and**
- 6. COMMITS to continuing the co-design process for the finalisation of the concept plan for the Dandenong Community Hub (DCH), with a scheduled recommencement of co-design workshops in February 2025.**



4.3.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings

Responsible Officer: Executive Director Corporate Development
Attachments: Nil

Executive Summary

1. As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at Council meetings.
2. The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings during the period 15 July 2024 – 19 August 2024.
3. This report recommends that the information contained within it be received and noted.



Background

4. The Executive Team and associated staff at Greater Dandenong City Council host Councillor Briefing Sessions and Pre-Council Meeting on a regular basis (weekly) to inform Councillors about the work officers are undertaking, share information, obtain feedback and discuss strategies and options for current and future work.
5. To ensure transparency in this process matters discussed at Councillor Briefing Sessions and Pre-Council Meetings (other than those matters designated to be confidential under the *Local Government Act 2020*) are reported on at Council meetings. This report represents matters discussed at the Councillor Briefing Sessions & Pre-Council Meetings during the period 15 July 2024 – 19 August 2024.

Matters Presented for Discussion

Item		Councillor Briefing Session/Pre-Council Meeting
1	Local Government Amendment (Governance & Integrity) Bill 2024 - Impacts on Councillors Councillors were briefed on recent reforms to pertinent legislation relating to their role.	<i>Councillor Briefing Session (CBS) - 15 July 2024</i>
2	Advanced Waste Processing Update <i>(CONFIDENTIAL under section 3(1)(g) of the Local Government Act 2020)</i>	<i>CBS - 15 July 2024</i>
3	Response to Notice of Motion #22, Establishment of a South East Councils' Biodiversity Network Councillors were provided an outline of the discussions and progress relating to the establishment of a South Eastern Council Biodiversity Network (SECBN) in response to Notice of Motion No. 22.	<i>CBS - 15 July 2024</i>
4	Building Maintenance Service Contract Extension <i>(CONFIDENTIAL under section 3(1)(a) of the Local Government Act 2020)</i>	<i>CBS - 15 July 2024</i>
5	Electronic Surveillance & Security Services <i>(CONFIDENTIAL under section 3(1)(a) of the Local Government Act 2020)</i>	<i>CBS - 15 July 2024</i>
6	Response to Notice of Motion #37 - Re-evaluation of Meeting Space Allocation for Springvale District Football Netball Club Councillors were provided details of a range of options available for Council consideration. A report on this matter will be presented at the 22 July 2024 Council Meeting.	<i>CBS - 15 July 2024</i>
7	General Discussion Councillors and council officers briefly discussed the following items: a) Approval of Capital Alliance project; b) Upcoming Council Meeting reports; and c) Agenda items for the Council Meeting of 22 July 2024.	<i>CBS - 15 July 2024</i>



8	General Discussion Councillors and council officers briefly discussed the following items: a) Recent weather event impact on Municipality; b) Permits required for tree removals; and Agenda items for the Council Meeting of 22 July 2024.	Pre-Council Meeting (PCM) – 22 July 2024
9	Homelessness and Dandenong Zero Update Councillors were provided an overview on the issue of homelessness as one of the critical housing matters in the City of Greater Dandenong. Topics included opportunities to effectively reduce the number of people living without a home through initiatives and partnerships with specialist homelessness agencies, community organisations and various Victorian Government departments.	Councillor Briefing Session (CBS) - 5 August 2024
10	Election Period Policy - Community Consultation Feedback Councillors were provided with an overview of the revised Election Period Policy and the results of recent community consultation.	CBS - 5 August 2024
11	Planning Scheme Amendment C239 - 250 Fernside Drive, Bangholme Councillors were briefed on Planning Scheme Amendment C239gdan – 250 Fernside Drive, Bangholme to the Greater Dandenong Planning Scheme, and provided further information in response to the alternative motion tabled at the 8 July 2024 Council meeting.	CBS - 5 August 2024
12	General Discussion Councillors and council officers briefly discussed the following items: a) Recent events at Springvale Community Hub; b) Upcoming Council Meeting reports; and Agenda items for the Council Meeting of 12 August 2024	CBS - 5 August 2024
13	General Discussion Councillors and council officers briefly discussed the following items: a) Distribution of Rate notices; b) Upcoming road safety forum; and Agenda items for the Council Meeting of 12 August 2024	Pre-Council Meeting (PCM) – 12 August 2024
14	Suburban University Study Hub Grant Opportunity Councillors were provided an overview of the Suburban University Study Hub program, key matters considered as part of preparing the grant application and potential risks should Council be successful in securing funding from the Australian Government.	Councillor Briefing Session (CBS) - 19 August 2024
15	Greater Dandenong City Council Plan for Victoria submission Councillors were briefed on Council's draft submission to the State Government's Plan for Victoria consultation, which is currently open.	CBS - 19 August 2024
16	Response to Notice of Motion 36 - Enhancing Disability Access	CBS - 19 August 2024



	Councillors were updated on the progress of the response to Notice of Motion 36 Enhancing Disability Access.	
17	2324-27 Programmed Tree Pruning Services (CONFIDENTIAL under section 3(1)(a) of the <i>Local Government Act 2020</i>)	CBS - 19 August 2024
18	Natural Resource Management (Parks) Contract Extension (CONFIDENTIAL under section 3(1)(g) of the <i>Local Government Act 2020</i>)	CBS - 19 August 2024
19	Hard Waste Kerbside Collection Services Contract Extension (CONFIDENTIAL under section 3(1)(g) of the <i>Local Government Act 2020</i>)	CBS - 19 August 2024
20	General Discussion Councillors and council officers briefly discussed the following items: a) Various Community Amenity matters; b) Upcoming Burden Park celebration; and Agenda items for the Council Meeting of 26 August 2024	CBS - 19 August 2024

Apologies

- Councillors Jim Memeti and Sophie Tan submitted apologies for the Councillor Briefing Session held on 15 July 2024.
- Councillors Tim Dark, Jim Memeti and Bob Milkovic submitted apologies for the Councillor Briefing Session held on 5 August 2024.
- Councillors Jim Memeti submitted an apology for the Pre-Council Meeting held on 12 August 2024.

Legislative and Policy Obligations

- Section 9 of the Local Government Act 2020 (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.
- Reporting on matters discussed at Councillor Briefing Sessions and Pre-Council Meetings gives effect to the overarching governance principles (in particular, section 9(i) of the Local Government Act 2020) in that the transparency of Council actions and information is ensured.

Officer Recommendation

That:

- the information contained in this report be received and noted; and
- the information discussed at the above listed Councillor Briefing Session that was declared confidential under section 3(1) of the *Local Government Act 2020* in Items 2, 4, 5, 17, 18 & 19 above remains confidential until further advisement unless that information forms the subject of a subsequent Council report.



4.3.3 List of Registered Correspondence to Mayor Councillors

Responsible Officer: Executive Director Corporate Development

Attachments: 1. Correspondence Received 5 - 16 August 2024 [4.3.3.1 - 2 pages]

Executive Summary

1. Subsequent to past Council resolutions in relation to the listing of registered incoming correspondence addressed to the Mayor and Councillors, Attachment 1 to this report provides a list of this correspondence for the period 5 - 16 August 2024.

Officer Recommendation

That the listed items for the period 5 - 16 August 2024 provided in Attachment 1 to this report be received and noted.

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 05/08/24 & 16/08/24 - for officer action - total = 0

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
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NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 05/08/24 & 16/08/24 - for information only - total = 3

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
An email to the Mayor from the Syro Malabar Catholic Church, Dandenong requesting a meeting to discuss possibility for further development.	06-Aug-24	06-Aug-24	A11221241	Mayor & Councillors Office
An invitation to the Mayor from the ARVN Ranger Association of Victoria and The Vietnamese Veterans Association to the event: Thank you Vietnam Veterans.	09-Aug-24	09-Aug-24	A11231604	Mayor & Councillors Office
An invitation to the Mayor from the Melbourne Malayalee Federation to the event: Onam festival celebration.	15-Aug-24	15-Aug-24	A11247534	Mayor & Councillors Office

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.



4.3.4 Draft Minutes of Disability Advisory Committee Meeting - 17 June 2024

Responsible Officer: Executive Director Community Strengthening

Attachments: 1. Draft Minutes of Disability Advisory Committee Meeting 17 June 2024 [4.3.4.1 - 4 pages]

Executive Summary

1. At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.
2. This report recommends that the Draft Minutes of the Disability Advisory Committee meeting held on 17 June 2024 as provided in Attachment 1 to this report be noted by Council.



Background

3. Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Meeting to elect the Mayor and Deputy Mayor and is available via Council's website.
4. The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees or Reference Groups to be submitted to Council for information purposes and for noting. To ensure they are provided to Council in a timely manner, Minutes of these Advisory Committees or Reference Groups are submitted to Council typically in a draft form (in that they have not yet been adopted by the relevant Committee). If significant material changes occur when they are adopted by the Advisory Committee or Reference Group, then those particular Minutes would then be resubmitted to Council for noting.
5. As such, Draft Minutes are provided as Attachment 1 to this report.
6. There are no financial implications associated with the development and submission of this report.

Links to the Community Vision and Council Plan

7. This report is consistent with the following principles in the Community Vision 2040:
 - Education, training, entrepreneurship and employment opportunities.
 - Embrace diversity and multiculturalism.
 - Mind, body and spirit.
8. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
 - A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A city of accessible, vibrant centres and neighbourhoods.
 - A city that supports entrepreneurship, quality education and employment outcomes.

Legislative and Policy Obligations

9. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the *Local Government Act 2020*.
 - *Victorian Charter of Human Rights and Responsibilities 2006*.
 - Related Council Policies, Strategies or Frameworks.



Officer Recommendation

That Council NOTES the Draft Minutes of the meeting for the Disability Advisory Committee as provided in Attachment 1 to this report.

Advisory Committee or Reference Group Name: Disability Advisory Committee (DAC) Meeting

Date of Meeting: Monday 17 June 2024

Time of Meeting: 4pm–5.30pm

Meeting Location: Dandenong Civic Centre - 225 Lonsdale St, Dandenong
Meeting Rooms 2NW/2NE
Microsoft Teams

Attendees: Frank Cutuli (Chair), Catherine Rampant, Sharon Harris, Lyn Bates, Deborah Lee, Norma Seip, Pradeep Hewavitharana, Lionel Gee, Manager Community Care (City of Greater Dandenong [CGD]), Coordinator Community Access (CGD), Disability Planning Officer (CGD), Community Inclusion Officer (CGD)

Apologies: Kristina Drmic, Lisa Ashton, Ali Al Lawati

Minutes: Business Support Officer (CGD)

Item No.	Item	Action	Action By
1.	<p>Welcome and Apologies <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.</i></p> <p>The Chair welcomed all present and apologies noted.</p>		
2.	<p>Previous Minutes and Business Arising Dandenong Station Update The Disability Planning Officer advised the Department of Transport and Planning are awaiting funding to upgrade the Dandenong Station with accessibility and safety improvements from the Better Stations Program in 2020. Essendon Station was the only station funded for a station upgrade in the 2024/25 State Budget due to the significant safety issues identified at this station.</p> <p>Noble Park Community Centre (NPCC) Accessible Toilets The Manager Community Care provided an update. Council has completed a resurfacing treatment in the disabled toilet in Building 1 ensuring this still meets Disability Discrimination Act 1992 (DDA) requirements. A new slimline DDA compliant toilet roll holder has also been installed.</p> <p>Relevant Council staff recently met with a Specialist DDA consultant onsite at the NPCC to check that the Accessible Toilet in Building 1, the Changing Places</p>	<p>Provide updates on the accessible and safety issues at Dandenong Station.</p> <p>Provide further updates on the progress at next meeting.</p>	<p>Disability Planning Officer</p> <p>Manager Community Care</p>

If the details of the attachment are unclear please contact Governance on 8571 5235.

	<p>Toilet and Accessible Toilet in the separate building close to the All-Abilities Playground are all DDA compliant which was confirmed by the consultant. There were also some general discussions about how to make spaces and facilities more accessible going forward.</p>		
3.	<p>Council's Annual Plan Consultation The Manager Community Care advised every four years when a new Council is elected Council must develop a Council Plan which outlines the key activities, projects and services which Council will deliver to our community.</p> <p>The first step in developing the new plan for 2025-2029 is understanding the needs of our community. Over the next six to eight months, Council will be engaging with the community on what is important to you and how we can help make Greater Dandenong a city that is healthy, vibrant, innovative, and creative. As part of this city-wide consultation, a consultation was undertaken with DAC members.</p> <p>Information packs were handed out to the Committee and discussion was held with the following feedback being provided.</p> <ol style="list-style-type: none"> 1. What do you love most about Greater Dandenong? <ul style="list-style-type: none"> • Cultural diversity of this municipality and the food • Dandenong Market • Oasis pool • The libraries and parks • Drum Theatre • Maintenance of the parks and gardens • Walker Street Gallery • Gardens for Wildlife Program. 2. What changes are needed to improve the health and wellbeing of our community? <ul style="list-style-type: none"> • Paths – accessibility for both pedestrians and riders, uneven surfaces and maintenance of potholes. • Homelessness. • Drugs. 3. What should Council focus on for the next four years? <ul style="list-style-type: none"> • Upgrading paths and accessibility for all. • Driving universal design concepts in planning of projects and open spaces. 	<p>Provide further feedback and distribute the project to their networks.</p>	<p>Committee Members</p>
4.	<p>International Day of People with a Disability (IDPwD) Planning Update The Community Inclusion Officer provided an update on the planning of the IDPwD event scheduled to be held on Tuesday 3 December including:</p> <ul style="list-style-type: none"> • Meeting with South East Leisure who are keen to support the event with an open day at the Noble Park Aquatic Centre (NPAC). 	<p>Provide updates on event planning.</p>	<p>Community Inclusion Officer</p>

If the details of the attachment are unclear please contact Governance on 8571 5235.

	<ul style="list-style-type: none"> Activities at the all-abilities playground and Noble Park Community Centre. 		
5.	<p>Dandenong Police Disability Planning Update The Disability Planning Officer and the Community Inclusion Officer met with Dandenong Police Station's Disability Liaison Officer (DLO).</p> <p>Victoria Police have DLOs across every police service area that work with people with a disability who encounter barriers to accessing police services. Working with the broader community and their colleagues to better engage with the disability community.</p> <p>Dandenong Police Station are developing their Disability Action Plan and developing a survey on how to improve support and community safety.</p>	Organise the DLO to come to a DAC meeting.	Disability Planning Officer
6.	<p>Disability Matters/ Issues Identified by the Community The All-Abilities Playground in Noble Park does not have access latch for short stature and those in a wheelchair to open the gate due to the height of the childproof lock.</p> <p>A Committee member brought up an issue with a local community-based service provider in Dandenong that does not have a disability toilet in their facility which impacts accessibility of their services and programs. It was identified that his service is not in a building owned by Council.</p> <p>Committee member advised she has been refused to be transported in a taxi due to her assistance dog on a number of occasions. The Disability Planning Officer has also shared his frustration on taxi drivers refusing to take his guide dog.</p> <p>Discussion was held that it is illegal for drivers to refuse service to a passenger with their assistance animal and may face enforcement actions including suspension or cancellation of their accreditation.</p> <p>The incident should be reported to the booking service provider and a complaint can be filed to the Victorian Equal Opportunity & Human Rights Commission.</p> <p>Discussed the possibility of drafting a letter to the local politicians outlining some of the members issues and stories such as Dandenong Station toilet problems and refusal of transportation in a taxi due to assistance animal to highlight accessibility issues for some members of our community.</p>	<p>Investigate an access latch for the childproof gate to provide equal access to people of all abilities.</p> <p>Investigate the legislative requirements for this service to have an accessible toilet and report back to next meeting.</p> <p>Relevant Committee member to consider their options for further action.</p> <p>Discuss with Council's Executive Manager Strategic Growth and Advocacy the options for highlighting our DAC members concerns to relevant service providers and responsible Government</p>	<p>Disability Planning Officer</p> <p>Disability Planning Officer</p> <p>Committee Members</p> <p>Manager Community Care</p>

If the details of the attachment are unclear please contact Governance on 8571 5235.

		Departments and report back to next meeting.	
7.	Other Business Discussed having a tutorial on the Snap Send Solve app which residents can use to report incidents to Council instantly with the option of uploading a photo of the issue.	Add to the next meeting agenda.	Coordinator Community Access
Meeting Closed at 5:26pm			

If the details of the attachment are unclear please contact Governance on 8571 5235.



4.3.5 Draft Minutes of Positive Ageing Advisory Committee Meeting - 20 June 2024

Responsible Officer: Executive Director Community Strengthening
Attachments: 1. Draft Minutes of Positive Ageing Advisory Committee Meeting 20 June 2024 [4.3.5.1 - 3 pages]

Executive Summary

1. At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.
2. This report recommends that the Draft Minutes of the Positive Ageing Advisory Committee meeting held on 20 June 2024 as provided in Attachment 1 to this report be noted by Council.



Background

3. Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Meeting to elect the Mayor and Deputy Mayor and is available via Council's website.
4. The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees or Reference Groups to be submitted to Council for information purposes and for noting. To ensure they are provided to Council in a timely manner, Minutes of these Advisory Committees or Reference Groups are submitted to Council typically in a draft form (in that they have not yet been adopted by the relevant Committee). If significant material changes occur when they are adopted by the Advisory Committee or Reference Group, then those particular Minutes would then be resubmitted to Council for noting.
5. As such, Draft Minutes are provided as Attachment 1 to this report.
6. There are no financial implications associated with the development and submission of this report.

Links to the Community Vision and Council Plan

7. This report is consistent with the following principles in the Community Vision 2040:
 - Education, training, entrepreneurship and employment opportunities.
 - Embrace diversity and multiculturalism.
 - Mind, body and spirit.
8. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
 - A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A city of accessible, vibrant centres and neighbourhoods.
 - A city that supports entrepreneurship, quality education and employment outcomes.

Legislative and Policy Obligations

9. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the *Local Government Act 2020*.
 - *Victorian Charter of Human Rights and Responsibilities 2006*.
 - Related Council Policies, Strategies or Frameworks.

Officer Recommendation

That Council NOTES the Draft Minutes of the meeting for the Disability Advisory Committee as provided in Attachment 1 to this report.

Advisory Committee or Reference Group Name: Positive Ageing Advisory Committee (PAAC)

Date of Meeting: 20 June 2024

Time of Meeting: 4pm–5.30pm

Meeting Location: Springvale Community Hub
5 Hillcrest Grove, Springvale
Community Room 1

Also via Microsoft Teams

Attendees: Lauris Attard, Carol Drummond, Maria Erdeg, Christine Green, Jeanette Keane, Julie Klok (Chair), Erica Moulang, Manager Community Care (City of Greater Dandenong [CGD]), Coordinator Community Access (CGD), Cr Richard Lim (CGD), Positive Ageing Team Leader (CGD) Community Engagement Lead (CGD)

Apologies:

Minutes: Positive Ageing Support Officer (CGD)

Item No.	Item	Action	Action By
1.	<p>Welcome & Apologies <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i></p> <p><i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.</i></p> <p>The chair welcomed all present and apologies noted.</p>		
2.	<p>Previous Minutes and Business Arising April 2024 minutes were accepted – moved Erica Moulang and seconded Christine Green.</p>		
3.	<p>New Council Plan Consultation Council’s Community Engagement Lead outlined to PAAC members the process for developing the new Council Plan. The first part of the process is to undertake significant community consultation with feedback being sought online, through pop-ups, meetings with community group members and written surveys.</p> <p>The Community Engagement Lead then led a discussion with PAAC members asking them for feedback on what they loved about our city, the changes needed to improve the health and wellbeing of the community and what Council should focus on over the next four years.</p>	<p>Include PAAC member’s feedback in Council Plan Community Consultation Report.</p>	<p>Community Engagement Lead</p>

If the details of the attachment are unclear please contact Governance on 8571 5235.

	<p>PAAC members provided a range of valuable verbal feedback to the Community Engagement Lead.</p> <p>PAAC members were also encouraged to provide further written feedback through written surveys or online.</p>		
4.	<p>The Single Assessment System Update Council's Coordinator Community Access updated PACC members on changes to Aged Care Assessment System.</p> <p>From 1 July 2024, the City of Greater Dandenong will no longer be contracted by the Commonwealth Government to provide Regional Assessment Services on behalf of My Aged Care. Assessments will be undertaken by new providers and residents can contact My Aged Care for further information.</p> <p>Further changes are planned for later 2024 with a new tool to be introduced for assessing clients for aged care services. In January 2025 the two current assessment services will combine to form a single assessment system.</p> <p>The introduction of a single assessment service was a key recommendation of the Royal Commission into Aged Care Quality and Safety.</p> <p>The two current assessment services are:</p> <ol style="list-style-type: none"> 1. The Aged Care Assessment Service (ACAS) that undertakes assessment for Home Care Packages and Residential Care 2. Regional Assessment Services (RAS) that undertakes assessments for Commonwealth Home Support programme (CHSP). <p>Council continues to undertake assessments for residents under 65 for the Home and Community Care Program for Younger People (HACC-PYP). This program is funded by the Victorian State Government.</p>	Provide updates.	Coordinator Community Access
5.	<p>Seniors Clubs and Groups Two workshops were held in April and May with 69 members from 28 seniors' clubs in attendance. The focus of the workshops was on governance responsibilities of incorporated committees, the support available in ensuring clubs meet the Department of Consumer Affairs obligations, together with suggestions on how to attract and retain club members.</p> <p>Council's Community Grants team presented on the types of community grants available. The library team presented on the tech support and language support they provide to all community members.</p>	Provide updates.	Positive Ageing Team Leader

If the details of the attachment are unclear please contact Governance on 8571 5235.

	<p>The club members in attendance discussed opportunities and options for receiving and sharing information between clubs and the support available through Council's Positive Ageing Team.</p> <p>The Positive Ageing Team discussed some initiatives including the Welcoming and Age Friendly program.</p>		
6.	<p>2024 Seniors Festival Council have received top up Seniors Festival funding of \$10,000 from Department of Family Fairness and Housing (DFFH) to increase the number of events or the number of participants participation from six priority groups. There will be a requirement to deliver at least three small events inclusive of a priority group with a minimum attendance of 20 participants and one large event with 100 or more people attending.</p> <p>Planning is progressing well for the annual CGD Seniors Festival that will include a Seniors Information Expo. The Positive Ageing Team and CGD Libraries Team have commenced meeting to develop events together focused on older people for the Seniors Festival.</p>	Provide updates.	Positive Ageing Team Leader
7.	<p>Committee Membership Update Two applicants have been interviewed and a report is going to next Council meeting. This will leave three committee vacancies which will be advertised soon.</p>	Provide updates.	Coordinator Community Access
8.	<p>Committee Meeting Times Review The Committee discussed options for meeting times and decided to return to their earlier meeting time of 1.30pm-3pm. This will be preceded by a light lunch at 1pm.</p>	Contact facilities	Positive Ageing Support Officer
9.	<p>Other Business A Committee member raised questions about the wetlands at Stud Rd/Heatherton Rd and about the Heritage Tennis Pavilion.</p>	Provide update.	Manager Community Care
<p>Meeting Closed 5.35pm Next Meeting Thursday 8 August</p>			

If the details of the attachment are unclear please contact Governance on 8571 5235.



4.3.6 Draft Minutes of Cultural Heritage Advisory Committee Meeting- 27 June 2024

Responsible Officer: Executive Director Community Strengthening
Attachments: 1. Cultural Heritage Advisory Committee Meeting Minutes 20240627 (5) [4.3.6.1 - 4 pages]

Executive Summary

1. At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.
2. This report recommends that the Draft Minutes of the Cultural Heritage Advisory Committee Meeting held on 27 June 2024 as provided in Attachment 1 to this report be noted by Council.



Background

3. Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Meeting to elect the Mayor and Deputy Mayor and is available via Council's website.
4. The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees or Reference Groups to be submitted to Council for information purposes and for noting. To ensure they are provided to Council in a timely manner, Minutes of these Advisory Committees or Reference Groups are submitted to Council typically in a draft form (in that they have not yet been adopted by the relevant Committee). If significant material changes occur when they are adopted by the Advisory Committee or Reference Group, then those particular Minutes would then be resubmitted to Council for noting.
5. As such, Draft Minutes are provided as Attachment 1 to this report.
6. There are no financial implications associated with the development and submission of this report.

Links to the Community Vision and Council Plan

7. This report is consistent with the following principles in the Community Vision 2040:
 - Safe and peaceful community.
 - Embrace diversity and multiculturalism.
 - Sustainable environment.
 - Art and culture.
8. This report is consistent with the following strategic objectives from the Council Plan 2021-25:
 - A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A city of accessible, vibrant centres and neighbourhoods.
 - A Council that demonstrates leadership and a commitment to investing in the community.

Legislative and Policy Obligations

9. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the *Local Government Act 2020*.
 - The *Gender Equality Act 2020*.
 - *Victorian Charter of Human Rights and Responsibilities 2006*.
 - Climate Change and Sustainability.



Officer Recommendation

That Council NOTES the Draft Minutes of the meeting for the Disability Advisory Committee as provided in Attachment 1 to this report.

Advisory Committee or Reference Group Name: Cultural Heritage Advisory Committee

Date of Meeting: Thursday 27 June 2024

Time of Meeting: 5:00pm – 6.30pm

Meeting Location: Dandenong and District Historical Society, Microsoft TEAMS

Chair Chris Keys

Attendees: Cr Angela Long (CGD), Chris Keys (CK), Gaye Guest (GG), Robyn Robie (RR), Hesara Welivitiya (HW), Manager Community Arts, Culture and Library Services (MCACLS) [City of Greater Dandenong (CGD)], Manager Strategic and Environmental Planning (MSEP)(CGD), Library Services Senior Coordinator (CGD), Library Technology and Heritage Coordinator (CGD), Cultural Heritage Program Lead (CGD).

Apologies: Samuel Sofos (SS), Maryanne McCubbin (MM)

Minutes: Library Technology and Heritage Coordinator (CGD)

Item No.	Item	Action	Action By
1.	<p>Acknowledgement of Country</p> <p><i>“We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i></p> <p><i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.”</i></p>		Chair
2.	<p>Items for Council Planning Department:</p> <p>The Chair asked for further information regarding the item Council meeting agenda on Monday 24 June– Minor Amendments to the Heritage Overlay.</p> <p>Background:</p> <p>Council advised the four-year Council Plan identified that Council needed to review the existing heritage overlays as it was last done in 2003. Last year’s Council annual plan, which sets out the key strategic items that Council will undertake each year, had listed to undertake a review of the existing sites of the heritage overlay.</p> <p>To do this, Council engaged a heritage consultant to review the existing 69 sites to investigate if the existing controls were still relevant or appropriate, and if any changes were required. This work was completed at the end of last year. The report identified 18 sites needing some changes in different ways. The Council meeting agenda for 24 June 2024, does provide a listing of the 18 sites tabled.</p> <p>Council clarified the public/private ownership of the 18 sites. The intention was to review the existing sites as a lot of time has passed since the earlier study. The aim of the work so far is to make sure the heritage controls are still relevant to what the situation is on the particular site. The next stage is to make planning scheme amendments, once Council decides on the</p>		

	<p>recommendations for community members to make a submission and provide further comment. This process may take 12 months. Following this work, it would be a decision for Council if it wishes to look at additional sites which would take considerable funds.</p> <p>HW – asked if the review would be released.</p> <p>As Council gets the through the planning scheme amendments we will come back to the Committee and ask for the comments.</p>	Check if the review is possible to release.	Council officer
3.	<p>Dandenong and District Historical Society Tour (DDHS)</p> <p>CK provided a tour of the Dandenong and District Historical Society, highlighting the various roles and important tasks undertaken by volunteers. Some of the areas include:</p> <ul style="list-style-type: none"> • Scanning • Information Technology, Scanning and indexing • Acquisitions and Photo scanning • Looking Back Content for Star News Articles • Secretary <p>DDHS have stored hardcopies of the Dandenong Journal. In relation to volunteers, DDHS have regular contact with the volunteer resource centre. One of the other main areas in the future is to look at collections management software. The use of heritage local studies students through Deakin University may be useful resource to gain assistance in key projects.</p>	CGD to meet with CK to discuss local university student placement support options.	Council officer
4.	<p>Conflicts of Interest N/A</p>		
5.	<p>Previous Meeting Minutes</p> <ul style="list-style-type: none"> • CK asked if there were any further updates to the following note under Heritage Hill updates: “Operations - Council is currently in the process of reviewing its civic facilities area which incorporates the booking of venues such as Heritage Hill. Further information to be shared soon.” <p>CGD advised that we are still going through the final stages of the review, we do not have any further information to share at this stage.</p> <ul style="list-style-type: none"> • Item 7. GG mentioned Heritage Study 1999. CK noted that she was unaware of the Heritage Study review. • CGD advised that this question was replied to via email to members as to the questions which came in this agenda item at the last Committee meeting, this was sent to the Committee on Tuesday 28 May via email. • Further discussion ensued on the nature of the Council Plan and the importance of Heritage to be factored into future planning. <p>Cr Angela Long left meeting at 5:37pm. Minutes Moved: GG Seconded: HW</p>		
6.	<p>Grant Programs</p> <p>Community Heritage Grants 2024 As part of 2024 National Library of Australia Community Heritage Grants program, a grant application has been submitted for</p>		

If the details of the attachment are unclear please contact Governance on 8571 5235.

	<p>'Community Heritage Training Sessions for Local Collecting Groups'.</p> <p>The grant proposal content was developed in consultation with the Historical Societies. It proposed to undertake two training workshops for relevant staff and representatives from each of the major collecting organisations in the municipality, including local historical societies and Interfaith Network amongst others. The proposed training sessions include:</p> <ul style="list-style-type: none"> • Grant writing (introduction) • Care of photographs and negatives <p>The sessions would be designed, written and delivered by museum professionals with knowledge of the subject area according to best practice standards.</p> <p>If the grant application is successful, Council staff will manage the training sessions, including overseeing the communication, promotion, registration, facility bookings, acquittal and reporting of grant funds.</p> <p>Further update will be provided once the grant outcome becomes available in September or October.</p> <p>PROV Grant 'We Built This City' project update.</p> <p>The project has reached a major milestone and nearing completion. CGD provided a summary of the progress of the project, in the research and development of the heritage interpretation of the 11 sites nominated by the community.</p> <p>The materials including postcards, decal posters and short videos will be in place for 12 months. The decal stickers will be installed at or nearby the sites on footpaths / street furniture, with postcards made available at Council's civic centres, Libraries, Heritage Hill, and both historical societies.</p> <p>The roll out of the interpretation materials will begin shortly at the identified sites, along with Council's social media, website and big screens. The posters and postcards will allow users to scan a QR code to display the video related to the site.</p> <p>Later this year, there will be an exhibition of the materials held at Heritage Hill Museum and Historic Gardens. Stage two (subject to funding) may include the creation of a trail map for use as a self-guided tour.</p> <p>CGD acknowledges that the project would not have been possible without the assistance of the historical societies, as well as funding from Public Records Office Victoria's Local History Grant Program.</p> <p>GG advised that on Sunday 30 June there will be 30-minute interactive walking tours from Noble Park Station sharing stories of Noble Park Station.</p>	<p>CGD to advise of the grant outcome once known.</p> <p>CGD to provide further updates on the project.</p>	<p>Council officer</p> <p>Council officer</p>
<p>7.</p>	<p>Heritage Hill Updates</p> <p>'Trees a Canopy Extraordinaire' - exhibition update The exhibition opened on Thursday 8 April till Friday 19 July, Wednesday to Friday 10am -2pm and recorded 322 visitors to date.</p>		

If the details of the attachment are unclear please contact Governance on 8571 5235.

	<p>The exhibition celebrates, reflects and recognises the significance of trees in the local landscape over time and the essential timber industry that grew the local community.</p> <p>This exhibition recognises the cultural significance of trees to the traditional owners of this land the Bunurong people, the impact of European settlement on trees and the emergence of the local timber industry as a commercial enterprise in the Dandenong region.</p> <p>The exhibition recognises that 2024 marks eighty years since Community Forest planting began at Greaves Reserve in Dandenong in 1944. It explores the early growth and work of the Natural Resources Conservation League in Springvale</p> <p>The exhibition has presented four public programs including:</p> <ul style="list-style-type: none"> • Make your own Tree Brooch workshop held at Dandenong Library • Walk and Talk (Dandenong Park and Heritage Hill) program partnering with Council parks and gardens team • ‘Trees - Sustaining their cultural significance’. Les McClean of the Natural Resources Conservation League (NCRL) talked about the league’s Springvale beginnings and conservation work. The speaker from Bunurong Land Council discussing the significance of trees to the Bunurong culture was unable to attend due to unforeseen events. • “Valuing the Significance of Trees”- presentations from Dr. Greg Moore and Chris Keys about local significant trees in their history. <p>The NCRL has kindly donated a supply of native tube plant stock which have been available for exhibition visitors to take home.</p>		
<p>8.</p>	<p>Next Tour in Conjunction with meeting The next meeting and tour will be held at the Heritage Shared Archive.</p>	<p>CGD is to provide further information close to the date.</p>	<p>Council Officer</p>
<p>9.</p>	<p>Other Business Keysborough Church – CK advised that the friends of the Keysborough church are disappointed that Council turned down the offer to purchase the site.</p>	<p>CK</p>	
<p>10.</p>	<p>Next Meeting Scheduled: Thursday 12 Sep</p>		
<p>Meeting closed at 6:31 pm</p>			

If the details of the attachment are unclear please contact Governance on 8571 5235.



5 NOTICES OF MOTION

5.1 NOTICE OF MOTION NO. 41 CLARIFICATION OF COUNCIL'S POSITION ON THE SOUTH-EAST SPORTS HUB (SESH)

Responsible Officer: Executive Director City Futures

Author: Cr Rhonda Garad

Preamble

1. The South-East Sports Hub (SESH) is a proposal from a private developer for a new sport and recreation precinct in the Green Wedge area of Greater Dandenong being promoted by Intrapac and Keysborough Golf Club.
2. Part of the promotion by Intrapac and Keysborough Golf Club is that the precinct is proposed to be owned and managed by the Greater Dandenong City Council. This has created an expectation in the community that the Greater Dandenong City Council have committed to being a partner in this proposal, whereas this is speculative proposal that may involve considerable capital and operational expenditure for ratepayers that has not yet been presented to Council or more particularly as been voted on.

Motion

That Council:

1. **CONFIRMS** that it currently does not have an official stance on the South East Sports Hub (SESH), as no formal proposal was submitted to the Council for review, and to date no report submitted to Council for consideration;
2. **CONFIRMS** that it has not agreed to assume responsibility for the assets associated with the proposed SESH project, as it has never formally considered the proposed SESH Project;
3. **CLARIFIES** that a letter provided by a previous Mayor in support of the SESH reflects the personal opinion of that Mayor and does not represent any official position of the Council;
4. **REQUESTS** the removal of the former Mayor's letter from all promotional materials, including websites, social media, and printed materials given its implied official support of the proposal by Council;
5. **REQUESTS** that it does not authorise the use of the Greater Dandenong City Council logo by the promoters of the SESH, and seeks that it be removed immediately from all SESH promotional materials, including pamphlets, websites, and social media; and
6. **REQUESTS** that statements that the precinct is 'to be owned and managed by the City of Greater Dandenong' be removed from all SESH promotional material.



6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS

The principal purpose of this item in the Council Meeting Agenda is for Councillors to report on their attendance, observations or important matters arising from their liaison or representation with groups for which the Councillor has been formally appointed by Council. In accordance with the documented 'protocol' that applies to either liaisons or representatives, Councillors should raise matters of importance during this item. Other matters may also be reported.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Governance staff member by 12.00pm the day following this Council Meeting.

Question time is provided to enable Councillors to address questions to members of Council staff. The guidelines for asking questions at a Council meeting are included in the current Governance Rules.

Councillors have a total of 15 minutes each to report on their attendances at meetings, conferences or events and to ask questions of Council staff.



7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a) relates to or arises out of a matter which has arisen since distribution of the Agenda; and
- b) cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.



8 CLOSE OF BUSINESS