



**GREATER  
DANDENONG**  
*City of Opportunity*

# **MINUTES**

**ORDINARY COUNCIL MEETING**

**MONDAY, 23 JANUARY 2017**

Commencing at 7:00 PM

**COUNCIL CHAMBERS**

225 Lonsdale Street, Dandenong VIC 3175

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## **1 MEETING OPENING**

### **1.1 ATTENDANCE**

#### **Apologies**

Nil.

#### **Councillors Present**

Cr Jim Memeti (Chairperson)

Cr Roz Blades AM, Cr Youhorn Chea, Cr Tim Dark, Cr Matthew Kirwan, Cr Angela Long, Cr Zaynoun Melhem, Cr Sean O'Reilly, Cr Maria Sampey, Cr Heang Tak, Cr Loi Truong

#### **Officers Present**

John Bennie PSM, Chief Executive Officer; Peter Shelton, Acting Director City Planning, Design and Amenity; Mark Doubleday, Director Community Services; Mick Jaensch, Director Corporate Services; Paul Kearsley, Group Manager Greater Dandenong Business; Julie Reid, Director Engineering Services

### **1.2 OFFERING OF PRAYER**

All present remained standing as Cr Roz Blades AM from the Jewish Community, a member of the Greater Dandenong Interfaith Network read the opening prayer:

*" Accept with our mercy our prayer for our land and our Council. Pour out your blessing on this land, on its Mayors, Councillors, and Council Officials who work faithfully for the public good. Teach them from the laws of Your Torah, enlighten them with the rules of Your justice, so that peace, tranquillity, happiness and freedom will never depart from our city. God of all that lives, please bestow Your spirit on all the inhabitants of the City of Greater Dandenong, and plant love, fellowship, peace and friendship between the different communities that dwell within our boundaries. Uproot from their hearts all dislike, animosity and strife, in order to fulfil the longings of its people, who aspire for its dignity, and desire to see it as a light for all nations".*

**SPEECH BY CR JIM MEMETI, MAYOR**

**ONE MINUTE'S SILENCE - BOURKE STREET, MELBOURNE TRAGEDY**

Last Friday began like any other day but by days-end innocent people had lost their lives, others were left injured and Melbourne was in mourning.

On behalf of my fellow Councillors, Council staff and the City of Greater Dandenong community, I would like to extend my deepest condolences to all of the families affected by the Bourke Street tragedy.

I would also like to take a moment to acknowledge the people who were in the city at the time and who stopped to offer assistance. Your care and support are cherished by everyone.

Please join with me now in one minute's silence to remember those who lost their lives. Our thoughts go out especially to their families and also to each and every person affected by last Friday's heartbreaking incident.

**One minute's silence was observed.**

**1.3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Ordinary Meeting of Council held 12 December 2016.

**Recommendation**

**That the minutes of the Ordinary Meeting of Council held 12 December 2016 be confirmed.**

**MINUTE 62**

Moved by: Cr Sean O'Reilly

Seconded by: Cr Zaynoun Melhem

**That the minutes of the Ordinary Meeting of Council held 12 December 2016 be confirmed.**

**CARRIED**

## 1.4 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 8 December to 18 January 2017:

Date	Meeting Type	Councillors Attending	Topics Discussed & Disclosures of Conflict of Interest
12/12/16	Councillor Briefing Session	Roz Blades, Youhorn Chea, Tim Dark, Matthew Kirwan, Angela Long, Zaynoun Melhem, Jim Memeti, Sean O'Reilly, Maria Sampey, Loi Truong (part)	<ul style="list-style-type: none"> <li>- Capital Improvement bids coming from Councillors.</li> <li>- Hall of Fame nominations.</li> <li>- Welcome Refugee banner for Harmony Square big screen.</li> <li>- Dandenong Benevolent Society.</li> <li>- Agenda items for the Council Meeting of 12 December 2016.</li> </ul>
16/01/17	Councillor Briefing Session	Roz Blades, Youhorn Chea, Tim Dark, Matthew Kirwan, Angela Long, Zaynoun Melhem, Jim Memeti, Sean O'Reilly, Maria Sampey (part), Cr Heang Tak, Loi Truong	<ul style="list-style-type: none"> <li>- Level Crossing Removal Authority Project Update.</li> <li>- Councillor Code of Conduct Review.</li> <li>- Dandenong Park North Area Precinct Project Update.</li> <li>- Dumped Rubbish Initiatives.</li> <li>- Notices of Motion Scope Review.</li> <li>- Councillor Retreat Program Discussion.</li> <li>- CCTV Grant submission.</li> <li>- Australia Day Awardees.</li> <li>- Agenda items for the Council Meeting of 23 January 2017.</li> </ul>

### Recommendation

**That the assemblies of Council listed above be noted.**

### MINUTE 63

Moved by: Cr Loi Truong

Seconded by: Cr Angela Long

**That the assemblies of Council listed above be noted.**

**CARRIED**

## **1.5 DISCLOSURES OF INTEREST**

Cr Jim Memeti disclosed a Conflict of Interest (Direct interest (s.78E) in Item No. 2.1.1 Documents for Sealing, as he is the director for a company that leases a shop from GPT Funds Management Limited, mentioned in Item No. 3 of the Documents for Sealing report. Cr Jim Memeti left the Chamber prior to discussion and voting on this item.

## **1.6 ADOPTION OF THE AUDIT ADVISORY COMMITTEE MEETING MINUTES**

The Audit Advisory Committee held a meeting on 17 November 2016. Minutes of this meeting are presented to Council for adoption.

### **Recommendation**

**That the unconfirmed minutes of the Audit Advisory Committee meeting held on 17 November 2016 be adopted.**

### **MINUTE 64**

Moved by: Cr Matthew Kirwan  
Seconded by: Cr Angela Long

**That the unconfirmed minutes of the Audit Advisory Committee meeting held on 17 November 2016 be adopted.**

**CARRIED**

## **2 OFFICERS' REPORTS**

### **2.1 DOCUMENTS FOR SEALING**

#### **2.1.1 Documents for Sealing**

File Id: A2683601  
Responsible Officer: Director Corporate Services

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#### **Report Summary**

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

#### **Recommendation Summary**

This report recommends that the listed documents be signed and sealed.



**2.1.1 Documents for Sealing (Cont.)**

**Item Summary**

There are six [6] items being presented to Council's meeting of 23 January 2017 for signing and sealing as follows:

1. A Section 173 Agreement of the Planning and Environment Act 1987 between the Greater Dandenong City Council and Mulazim Ademi to allow the creation of an additional crossover for a property in Southbourne Avenue, Dandenong;
2. A Section 173 Agreement of the Planning and Environment Act 1987 between the Greater Dandenong City Council and Tosun Aliti and Fidarie Aliti for the proposed building over an easement for a property in Ellis Street, Dandenong;
3. A Lease Agreement between the Greater Dandenong City Council and GPT Funds Management Limited regarding the occupation of Shop L01A07 in the Parkmore Shopping Centre, Keysborough;
4. A Transfer of Land between Greater Dandenong City Council and Owners Corporation No. RP10687 for discontinued road abutting a property in Nicole Avenue, Springvale South;
5. A Transfer of Land between Greater Dandenong City Council and Australian Securities and Investment Commissions (ASIC) for part of land that forms the existing path from Oakdale to Springvale Road at Mile End Creek in Springvale; and
6. A Deed of Transfer of Lease between Greater Dandenong City Council and the Proposed Assignee, The Publics Corner Group Pty Ltd, relating to Tenancy 1, 225 Lonsdale Street, Dandenong.

**Recommendation**

**That the listed documents be signed and sealed.**

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The Mayor, Cr Jim Memeti called for a temporary Chairperson for discussion and voting on this item.

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**MINUTE 65**

Moved by: Cr Roz Blades AM

Seconded by: Cr Tim Dark

**That Cr Heang Tak be elected temporary Chair to consider Item 2.1.1 Documents for Sealing.**

**CARRIED**

**2.1.1 Documents for Sealing (Cont.)**

**Cr Jim Memeti vacated the Chair and left the Chamber at 7.06pm.**

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**Cr Zaynoun Melhem left the Chamber at 7.06pm.**

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**MINUTE 66**

Moved by: Cr Roz Blades AM

Seconded by: Cr Youhorn Chea

**That the listed documents be signed and sealed.**

**CARRIED**

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**Cr Jim Memeti returned to the Chamber and resumed the Chair at 7.07pm.**

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**Cr Zaynoun Melhem returned to the Chamber at 7.07pm.**

## **2.2 DOCUMENTS FOR TABLING**

### **2.2.1 Documents for Tabling**

File Id: qA228025  
Responsible Officer: Director Corporate Services

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#### **Report Summary**

Council receives various documents such as annual reports and minutes of committee meetings that deal with a variety of issues that are relevant to the City.

These reports are tabled at Council Meetings and therefore brought to the attention of Council.

#### **Recommendation Summary**

This report recommends that the listed items be received.

**2.2.1 Documents for Tabling (Cont.)**

**List of Reports**

<b>Author</b>	<b>Title</b>
Metropolitan Fire and Emergency Services Board (MFB)	Annual Report 2015-16

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A copy of each report is made available at the Council meeting or by contacting the Governance Unit on telephone 8571 5235.

**Recommendation**

**That the listed items be received.**

**MINUTE 67**

Moved by: Cr Roz Blades AM

Seconded by: Cr Loi Truong

**That the listed items be received.**

**CARRIED**

## 2.2.2 Receipt of Petitions and Joint Letters

File Id: qA228025  
Responsible Officer: Director Corporate Services

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### Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

### Petitions and Joint Letters Tabled

Council received four (4) petitions and one (1) submission prior to the Council Meeting of 23 January 2017 as follows:

- A petition from 26 residents requesting the installation of speed bumps on the corner of 1 Stanhope Street, Dandenong. This petition has been forwarded to the relevant Council business unit for consideration.
- A petition from 30 residents requesting the planting of tall mature trees to form a continuous boundary to reduce the excessive noise, light pollution, backyard fence violation and theft from the nearby Skate Park at Jasper Street, Noble Park. This petition has been forwarded to the relevant Council business unit for consideration.
- 14 additional signatures through the website Change.org requesting Council to take action on the increasing crime rate in Keysborough South. *While these are not formal petitions to Council (i.e. they do not meet our guidelines), each submission received has been noted and has been forwarded to the relevant Council business unit for consideration.*
- No additional signatures through the website Change.org requesting the Council to proceed with opening an integrated and inter-generational Keysborough South Community Hub in 2018. *Petition is now closed.*
- A submission from 117 proponents regarding their support of the proposed name change to 'Freemasons Lane' for the laneway situated immediately north of the Masonic Hall at 5 Mason Street, Dandenong. This submission has been forwarded to the relevant Council business unit for consideration.

### Recommendation

**That the listed items be received.**

**2.2.2 Receipt of Petitions and Joint Letters (Cont.)**

**MINUTE 68**

Moved by: Cr Roz Blades AM

Seconded by: Cr Youhorn Chea

**That the listed items be received.**

**CARRIED**

## **2.3 STATUTORY PLANNING APPLICATIONS**

### **2.3.1 Planning Decisions Issued by Planning Minister's Delegate November 2016**

File Id:	qA280444
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Planning Declared Area Delegated Decisions - November 2016

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#### **Report Summary**

This report provides Council with an update on the exercise of delegation by Planning Minister's delegate.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in November 2016.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PDA#.01 or similar, are applications making amendments to previously approved planning permits.

#### **Recommendation**

**That the items be received and noted.**

#### **MINUTE 69**

Moved by: Cr Roz Blades AM  
Seconded by: Cr Sean O'Reilly

**That the items be received and noted.**

**CARRIED**

**2.3.1 Planning Decisions Issued by Planning Minister's Delegate November 2016 (Cont.)**

**STATUTORY PLANNING APPLICATIONS**

**PLANNING DECISIONS ISSUED BY PLANNING MINISTER'S DELEGATE  
NOVEMBER 2016**

**ATTACHMENT 1**

**PDA DELEGATED DECISIONS ISSUED  
NOVEMBER 2016**

**PAGES 2 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*



2.3.1 Planning Decisions Issued by Planning Minister's Delegate November 2016 (Cont.)

City of Greater Dandenong

PDA Delegated Decisions Issued 1/11/2016 to 30/11/2016

Application ID	Property Address	Applicant	Description	Notes	Authority	Decision	Decision Notified	Ward
PDA16/0002	5 Stud Road DANDENONG VIC 3175	Iform Creations Pty Ltd	Buildings and Works (4 storey plus basement car parking), Change of Use - Child Care Centre, Signage	Residential Growth Zone 1 (RGZ1), 1192sqm	Delegate	NOD	23/11/2016	RedGum
<b>Total :</b>							<b>1</b>	

1/12/2016

1

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### 2.3.2 Planning Delegated Decisions Issued November 2016

File Id:	qA280
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Planning Delegated Decisions Issued November 2016

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#### Report Summary

This report provides Council with an update on the exercise of delegation by Council officers.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in November 2016.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PLN#.01 or similar, are applications making amendments to previously approved planning permits.

The annotation 'SPEAR' (Streamlined Planning through Electronic Applications and Referrals) identifies where an application has been submitted electronically. SPEAR allows users to process planning permits and subdivision applications online.

#### Recommendation

**That the items be received and noted.**

#### MINUTE 70

Moved by: Cr Sean O'Reilly

Seconded by: Cr Roz Blades AM

**That the items be received and noted.**

**CARRIED**

**2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)**

**STATUTORY PLANNING APPLICATIONS**

**PLANNING DELEGATED DECISIONS ISSUED NOVEMBER 2016**

**ATTACHMENT 1**

**PLANNING DELEGATED DECISIONS ISSUED  
NOVEMBER 2016**

**PAGES 13 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)

City of Greater Dandenong

Planning Delegated Decisions Issued from 1/11/2016 to 30/11/2016

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN05/0250.01	No	Communication Site 49-97 Lightwood Road SPRINGVALE VIC 3171	Round 6 Architects	AMENDMENT TO: Buildings & Works (Canopy and Patron Covered Areas)	Amendment to change the preamble to include - buildings and works comprising the construction of an outdoor entry canopy and seating area and addition of conditions to include Liquor License area and trading hours	Delegate	AmendPerm	04/11/2016	Lightwood
PLN08/0132.01	No	1/49 Jones Road DANDENONG VIC 3175	Tony Karagozis	AMENDMENT TO: Multi Dwelling Development x 3 (1 x Existing and 2 x New)	Amend endorsed plans to reposition the rain water tank	Delegate	AmendPerm	25/11/2016	RedGum
PLN08/0241.01	No	60-62 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	KLM Spatial	AMENDMENT TO: Buildings & Works (Storage Shed)	Delete permit condition 1.3 relating to 6 car spaces to be provided on Lot 5 with clear reversing area of 6.4 metres	Delegate	AmendPerm	17/11/2016	RedGum
PLN10/0112.02	No	317 Springvale Road SPRINGVALE VIC 3171	Vinh X Tran & Thu N Duong	AMENDMENT RECEIVED Buildings and Works (Extension to Retail Shop)	Delete permit condition 1.5 relating to proposed car parking area with a depth of 6 metres and amend condition 1.1 to read 4 car parking spaces and 2 to be allocated to each shop	Delegate	AmendPerm	16/11/2016	Lightwood
PLN10/0784.02	No	8 Carter Street NOBLE PARK VIC 3174	The Town Hall Consulting Group Pty Ltd	AMENDMENT TO: Multi Dwelling Development x 4 (3 Double Storey; 1 Single Storey) New	Amend the plans to allow for internal layout changes	Delegate	AmendPerm	30/11/2016	Paperbark
PLN11/0071.01	No	6/120-122 Buckley Street NOBLE PARK VIC 3174	Install A Veranda	AMENDMENT TO: Multi Dwelling Development x 14 (2 Single Storey; 12 Double Storey) New	Amend endorsed plans to include a veranda at rear of Unit 6	Delegate	AmendPerm	16/11/2016	Paperbark
PLN12/0632.01	No	519 Springvale Road SPRINGVALE SOUTH VIC 3172	Derek Farrington	AMENDMENT TO: Multi Unit Development x 3 (Double Storey) New	Further information was not provided by the due date	Delegate	Closed	29/11/2016	Lightwood
EANTOS				1				15/12/2016	

2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN15/0175	No	104A Herbert Street DANDENONG VIC 3175	Blueprint Pty Ltd	Multi Dwelling Development x 5 (Double Storey) New	Proposal fails to comply with Clauses 15 and 16.01-4 of the Greater Planning Scheme	Delegate	Refusal	21/11/2016	RedGum
PLN15/0373	No	2/35-37 Amberley Crescent DANDENONG SOUTH VIC 3175	Alex Kezraj	Buildings and Works (Flues x 5) and use land for painting and coating	Industrial 1 Zone, 5 Extraction Flues for painting and coating works	Delegate	NOD	10/11/2016	RedGum
PLN15/0584.01	No	119-127 Perry Road KEYSBOROUGH VIC 3173	Reeds Consulting Pty Ltd	AMENDMENT TO: Subdivision x 5 (Stage 32B); Subdivision x 5 (Stage 32D) and Multi Dwelling Development x 5 (Double Storey) New	Amend Condition 1.6.1 to allow a setback of 3 metres from 5 metres for dwellings and 3.5 metres from 6 metres for garages.	Delegate	Amend/Perm	30/11/2016	RedGum
PLN15/0724	No	150 Lightwood Road NOBLE PARK VIC 3174	Aru Design	To construct one (1) single storey dwelling to the rear and retain the existing single storey dwelling with alterations.	Proposal fails to comply with State and Local Planning policies 15, 16, 21.04, 21.05 and 22.09 of the Greater Dandenong Planning Scheme	Delegate	Refusal	29/11/2016	Paperbark
PLN15/0744	No	41 Princes Highway DANDENONG SOUTH VIC 3175	KLM Spatial	Use of the land for an indoor recreation facility, business identification signage and an internally illuminated sign.	Commercial 2 Zone, combined basketball, badminton and futsal courts with associated pro-shop, cafe, store and office catering for up to 30+ players at any one time	Delegate	Plan/Permit	03/11/2016	RedGum
PLN15/0792	No	Mt Hira College 185 Perry Road KEYSBOROUGH VIC 3173	MSM & Associates Pty Ltd	Use and develop the land for the purpose of a child care centre, and to construct alterations and additions to an existing function centre and caretaker's house.	Special Use 4 Zone, extension to existing function centre and construction of a new early learning centre	Delegate	Plan/Permit	17/11/2016	RedGum
PLN15/0793	No	15 Stud Road DANDENONG VIC 3175	Fredman Malina Planning Pty Ltd	Construct buildings and works for the purpose of a four (4) storey building to contain fifteen (15) dwellings.	Proposal fails to comply with Clause 55.02-1 (Neighbourhood Character), Clause 55.03-1 (Street Setback) and Clause 55.05-4 (Private Open Space)	Delegate	Refusal	04/11/2016	RedGum
PLN15/0815	No	4 View Road SPRINGVALE VIC 3171	The Town Hall Consulting Group Pty Ltd	Multi Dwelling Development x 17 (Three Storey Building with Basement Car Parking)	Proposal fails to comply with Clause 15 (Built Environment and Heritage), Clause 21.05-1 (Urban Design, Character, Streetscapes and Landscapes)	Delegate	Refusal	08/11/2016	Lightwood

15/12/2016

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2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN15/0858	No	12 Springvale Road SPRINGVALE VIC 3171	Peter Brown Architects Pty Ltd	Subdivision - Removal of Easement	Residential	Delegate	PlanPermit	30/11/2016	Lightwood
PLN16/0017.02	No	41-43 Edison Road DANDENONG SOUTH VIC 3175	Quality First Designs Pty Ltd	AMENDMENT TO: Buildings and Works (Warehouse) and Reduction in Car Parking	Amendment to remove condition 1.2 and allow a reduction of Car Parking	Delegate	AmendPerm	29/11/2016	RedGum
PLN16/0046	No	247-263 Greens Road DANDENONG SOUTH VIC 3175	SJB Planning Pty Ltd	Mixed Use Development	Industrial 3 Zone, Restricted Retail Premises (3,652sqm); Restricted Recreational Facility (Gym); Offices (1,348sqm); Medical Centre (942sqm / 9 consulting rooms); 21 Warehouses (3,300sqm); Convenience Shops (500sqm); Supermarket (300sqm) with the provision of 390 car parking spaces associated loading bays and landscaping.	Delegate	PlanPermit	25/11/2016	RedGum
PLN16/0137	No	26 South Link DANDENONG SOUTH VIC 3175	KLM Spatial	Use the land for a Place of Assembly (Place of Worship) and a reduction of Car Parking under Clause 52.06 of the Greater Dandenong Planning Scheme	Commercial 2 Zone, 687sqm	Delegate	NOD	30/11/2016	RedGum
PLN16/0146	No	1 Stephenson Street SPRINGVALE VIC 3171	Veki Build Pty Ltd	Construct buildings and works for the purpose of four (4) double storey dwellings	Residential Growth 1 Zone, 673sqm	Delegate	NOD	29/11/2016	Lightwood
PLN16/0207	No	17 Osborne Avenue SPRINGVALE VIC 3171	SJB Planning Pty Ltd	The construction of twenty-one (21) dwellings contained within a four (4) storey residential building.	Proposal fails to comply with Clauses 15 and 16.0.1.4 (Improving Housing Choice, Energy Efficiency and Addressing the Public Realm)	Delegate	Refusal	07/11/2016	Lightwood
PLN16/0215	No	122-126 Springvale Road SPRINGVALE VIC 3171	Supa Lighting	Buildings and Works (Shipping Container)	Proposal fails to comply with Clause 15.01-1 & Clause 15.01-2 (Urban and Design character of the surrounding retail and residential area)	Delegate	Refusal	29/11/2016	Lightwood
EANTOS				3				15/12/2016	

2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN16/0218	No	12 Deakin Crescent DANDENONG NORTH VIC 3175	Architectural Plans & Permits Pty Ltd	Multi Dwelling Development x 3 (Double Storey) New	Proposal fails to comply with Clauses 15 and 16 (Urban Design and Neighbourhood Character), Clause 21.04 (Housing) and Clause 21.05-1 (Built Form)	Delegate	Refusal	11/11/2016	RedGum
PLN16/0223	No	3 Ericksen Street SPRINGVALE VIC 3171	Strait-Line Builders & Drafters Pty Ltd	Buildings and works for 3 new dwellings on a lot (2 x Double Storey, 1 x Single Storey).	General Residential 1 Zone, 746sqm	Delegate	NOD	28/11/2016	Lightwood
PLN16/0244	No	17 Robert Street DANDENONG VIC 3175	Dandenong Drafting	Construct three (3) double storey dwellings	Residential Growth 1 Zone, 813sqm	Delegate	PlanPermit	16/11/2016	RedGum
PLN16/0260	No	17 Mons Parade NOBLE PARK VIC 3174	Cultured Building Designs	Development of the land for ten (10) double storey dwellings and reduction in visitor car parking requirements under Clause 52.06 of the Greater Dandenong Planning Scheme	Proposal fails to comply with Clauses 15 and 16 of the Greater Dandenong Planning Scheme relating to urban design and neighbourhood character	Delegate	Refusal	30/11/2016	Paperbark
PLN16/0266	No	155C Cleeland Street DANDENONG VIC 3175	Aru Design	To construct buildings and works (veranda and storage container to the rear of the premises) and to reduce the car parking requirements for a Food and Drink Premises.	General Residential Zone 1, 46.44sqm	Delegate	PlanPermit	21/11/2016	RedGum
PLN16/0285	No	6 Robert Street DANDENONG VIC 3175	3D Design Group	To construct four (4) double storey dwellings	Residential Growth Zone 1, 821sqm	Delegate	PlanPermit	30/11/2016	RedGum
PLN16/0306	No	225 Hutton Road KEYSBOROUGH VIC 3173	MAP Architecture & Design	Use and development of the land for a Place of Worship and alteration of access to a road in a road zone category 1	General Residential 2 Zone, 1000 patrons, 38,885 sqm	Delegate	PlanPermit	07/11/2016	RedGum
PLN16/0307	No	8 Briarfield Road NOBLE PARK NORTH VIC 3174	Senadin Duratovic	Alterations and additions to the existing dwelling and the construction of one (1) single storey dwelling to the rear	Proposal fails to comply with Clause 21.05-1 of the Greater Dandenong Planning Scheme, Urban design, streetscape and landscape character	Delegate	Refusal	28/11/2016	Silverleaf

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## 2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN16/0318	No	1/62 Stephenson Street SPRINGVALE VIC 3171	M J Reddie Surveys Pty Ltd	Subdivision x 3 SPEAR	Residential	Delegate	PlanPermit	25/11/2016	Lightwood
PLN16/0337	No	468-472 Princes Highway NOBLE PARK NORTH VIC 3174	Progress Planning Pty Ltd	Use the land for the purpose of a Restricted Recreation Facility (Gymnasium) and to display business identification signage	Commercial 2 Zone, gym	Delegate	PlanPermit	30/11/2016	Silverleaf
PLN16/0380	No	1/55-67 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	Maple Media Pty Ltd	Display of a major floodlit promotion sign.	Proposal fails to comply with Clause 52.05-6 as the sign is detrimental to the appearance of the surrounding land	Delegate	Refusal	16/11/2016	RedGum
PLN16/0397	No	287-293 Greens Road KEYSBOROUGH VIC 3173	Quality First Designs Pty Ltd	Building and works for the construction of 2 Warehouses and a reduction of the car parking requirements of Clause 52.06.	Industrial 1 Zone, Total Area 695sqm	Delegate	PlanPermit	16/11/2016	RedGum
PLN16/0401	No	29-31 Elliott Road DANDENONG SOUTH VIC 3175	Sylvester Kroyherr	Use the site for the purpose of materials recycling and motor vehicle sales	Industrial 1 Zone, 8595sqm	Delegate	PlanPermit	29/11/2016	RedGum
PLN16/0408	No	13 Fifth Avenue DANDENONG VIC 3175	Aru Design	Multi Dwelling Development x 4 (Double Storey) New	Residential Growth Zone 1, 648sqm	Applicant	Withdrawn	10/11/2016	RedGum
PLN16/0414	No	65 Pultrey Street DANDENONG VIC 3175	10 Consulting Group	Development of the land for ten (10) dwellings (seven (7) triple storey & three (3) double storey) and a reduction in the visitor car parking requirements of Clause 52.06	Proposal fails to comply with State Planning Policy and not consistent with Clauses 15 and 16 of the Greater Dandenong Planning Scheme	Delegate	Refusal	23/11/2016	RedGum
PLN16/0426	No	549-583 Princes Highway NOBLE PARK VIC 3174	Benleigh Group	Business Identification Signage (Internally Illuminated Screen)	General Residential 1 Zone, 37225sqm	Delegate	PlanPermit	03/11/2016	Paperbark
PLN16/0433	No	11/5-7 Paul Court DANDENONG VIC 3175	Bernadette Snopek	Buildings and Works (Mezzanine Floor) and Reduction in Car Parking	Proposal fails to comply with Clause 52.06 (Car Parking) and Clause 52.07 (Loading and Unloading)	Delegate	Refusal	17/11/2016	RedGum

15/12/2016

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EANTOS



2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN16/0453	No	229 Corrigan Road NOBLE PARK VIC 3174	Vinh Vo	Multi Dwelling Development x 2 (1 Double Storey New, 1 Single Storey Existing)	No response to further information request	Delegate	Lapsed	15/11/2016	Paperbark
PLN16/0457	No	17 Keylana Drive KEYSBOROUGH VIC 3173	Install A Veranda	Buildings and Works (Veranda)	General Residential 2 Zone, 13.2sqm	Delegate	PlanPermit	21/11/2016	RedGum
PLN16/0458	No	41 MacPherson Street DANDENONG VIC 3175	JAG Building Design Consultants	Multi Dwelling Development x 3 (2 Double Storey New, 1 Single Storey Existing)	Proposals scheduled private open space fails to comply with the Seriously Entertained Amendment C182 General Residential Zone, Clause 55.05-4 Private Open Space Objective	Delegate	Refusal	10/11/2016	RedGum
PLN16/0461	No	18-20 Edison Road DANDENONG SOUTH VIC 3175	Southern Planning Consultants	Buildings and Works (Warehouse) and Reduction in Car Parking	Industrial 1 Zone, 1340sqm	Delegate	PlanPermit	23/11/2016	RedGum
PLN16/0467	No	222 Thomas Street DANDENONG VIC 3175	Cafe Additions	Signage	No response to further information request	Delegate	Lapsed	15/11/2016	RedGum
PLN16/0475	No	153 Indian Drive KEYSBOROUGH VIC 3173	Watson Young Architects	Buildings and Works (Warehouse) and a Reduction in Car Parking	Industrial 1 Zone, 1612sqm	Delegate	PlanPermit	16/11/2016	RedGum
PLN16/0477.01	No	116 Indian Drive KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	AMENDMENT TO: Buildings and Works (Warehouse)	Delete permit Condition 1.1 relating to extra two parking spaces	Delegate	AmendPerm	16/11/2016	RedGum
PLN16/0478	No	36 Babbage Drive DANDENONG SOUTH VIC 3175	Stephen D'Andrea Pty Ltd	Use and development of a warehouse with ancillary office	Industrial 3 Zone, 2837sqm	Delegate	PlanPermit	16/11/2016	RedGum
PLN16/0481	No	240-248 Princes Highway DANDENONG VIC 3175	BB Design Group	Building Alterations (Facade alterations)	Commercial 2 Zone, Refurbish front facade to include new windows, first floor cladding and painting	Delegate	PlanPermit	23/11/2016	RedGum
EANTOS				6				15/12/2016	

## 2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN16/0539	No	110 Indian Drive KEYSBOROUGH VIC 3173	Prouban Planning & Project Management	Buildings and Works and Change of Use (Warehouse x 19 & Offices) and Business Identification Signage	Industrial 1 Zone, 5556sqm.	Delegate	PlanPermit	30/11/2016	RedGum
PLN16/0543	No	1/10 Hazel Avenue DANDENONG VIC 3175	Sylvester Kroyherr	Buildings and Works (Flue) & Reduction in Car Parking	Industrial 1 Zone, Installation of one (1) flue	Delegate	PlanPermit	21/11/2016	RedGum
PLN16/0554	No	55 Indian Drive KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	Buildings and Works (Warehouse)	Industrial 1 Zone, 731sqm	Delegate	PlanPermit	17/11/2016	Keysborough
PLN16/0555	No	22 Amberley Crescent DANDENONG SOUTH VIC 3175	Masala Square	Change of Use (Food and Drink Premises) and a Reduction in Car Parking	Industrial 1 Zone, Restaurant, 25 patrons	Delegate	PlanPermit	10/11/2016	RedGum
PLN16/0558	No	4 Exeter Court DANDENONG VIC 3175	Maxamillion Serapiglia	Multi Dwelling Development (1 New, 1 Existing) Single Storey	General Residential 1 Zone, 678sqm	Delegate	PlanPermit	18/11/2016	RedGum
PLN16/0569	No	Shop 280 Lonsdale Street DANDENONG VIC 3175	Aghagul Darwish	Signage DECLARED AREA	Proposal fails to comply with Clause 22.11 (Advertising Signs Policy) Clause 4.3.02 (Design and Development Overlay) and Clause 52.05 (Advertising Signs)	Delegate	Refusal	04/11/2016	RedGum
PLN16/0577	No	16 King George Parade DANDENONG VIC 3175	House Of Homes Pty Ltd	Multi-Unit Development- (One (1) Existing Single Storey Dwelling with Alterations and One (1) New Single Storey Dwelling)	General Residential 1 Zone, 682sqm	Delegate	PlanPermit	23/11/2016	RedGum
PLN16/0580	No	17-19 Herbert Street DANDENONG VIC 3175	Greek Orthodox Community of Dandenong & Districts	Buildings and Works (Extension and Pergola)	Residential Growth Zone 1, 26.79sqm	Delegate	PlanPermit	08/11/2016	RedGum
PLN16/0581	No	49-59 Marni Street DANDENONG SOUTH VIC 3175	Mercedes Plastics Pty Ltd	Buildings and Works (Silo x3)	Proposal fails to comply with Clause 40.2 of the Greater Dandenong Planning Scheme as the proposal is not orderly development of land.	Delegate	Refusal	28/11/2016	RedGum
EANTOS				7				15/12/2016	

## 2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN16/0582	No	1/44-48 Mills Road DANDENONG VIC 3175	Cozee's Bins	Buildings and Works (Carport)	Industrial 1 Zone, Area 2	Delegate	PlanPermit	29/11/2016	RedGum
PLN16/0589	No	Factory 142 Kitchen Road DANDENONG SOUTH VIC 3175	KLM Spatial	Building Extension (Extension to existing building) and Reduction of Car Parking	Industrial 1 Zone, 4100sqm	Delegate	PlanPermit	29/11/2016	RedGum
PLN16/0596	No	1663-1665 Centre Road SPRINGVALE VIC 3171	Chen Foods International Pty Ltd	Buildings and works (fencing and sliding gates around car park) and the display of one (1) business identification sign	Industrial 1 Zone, 7040sqm	Delegate	PlanPermit	07/11/2016	Lightwood
PLN16/0600	No	1/92-94 Ordish Road DANDENONG SOUTH VIC 3175	Bruce Hobson	Construction of buildings and works (shed)	Industrial 2 Zone, 21435sqm	Delegate	PlanPermit	10/11/2016	RedGum
PLN16/0603	No	28 Indian Drive KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	Buildings and Works (Warehouse)	Industrial 1 Zone, 763sqm	Delegate	PlanPermit	30/11/2016	RedGum
PLN16/0607	No	852-854 Princess Highway SPRINGVALE VIC 3171	Aldo Ventieri Architect	Use the land for the purpose of Motor Vehicle Sales	Commercial 2 Zone, Car Sales	Delegate	PlanPermit	29/11/2016	Lightwood
PLN16/0615	No	2-22 Kirkham Road West KEYSBOROUGH VIC 3173	Dennis Duplaix	Buildings and Works (Mezzanine)	Industrial 1 Zone, 1,5080hect	Delegate	PlanPermit	30/11/2016	Paperbark
PLN16/0621	No	17 Marconi Drive DANDENONG SOUTH VIC 3175	Independent Storage Systems	Advertising Signs (Business Identification)	Industrial 3 Zone, 4012sqm	Delegate	PlanPermit	16/11/2016	RedGum
PLN16/0636	No	19/134-142 Springvale Road SPRINGVALE VIC 3171	Iain Dickson	Change of Use (Education Centre)	Commercial 2 Zone, English lessons, computer training and educating in road rules	Applicant	Withdrawn	16/11/2016	Lightwood
EANTOS				8				15/12/2016	

2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN16/0661	No	152-158 South Gippsland Highway DANDENONG SOUTH VIC 3175	Davis Naismith & McGovern Pty Ltd	Buildings & Works (Handstand & Car Park)	Industrial Zone 1, 12630.00sqm	Delegate	Withdrawn	07/11/2016	RedGum
PLN16/0670	No	12 Masters Street DANDENONG VIC 3175	AMS Consulting Land Surveyors	Subdivision x 4 SPEAR	Residential	Delegate	PlanPermit	08/11/2016	RedGum
PLN16/0672	No	287-293 Greens Road KEYSBOROUGH VIC 3173	Fraser's Property Australia	AMENDMENT RECEIVED: Development of land for a Warehouse, the erection of business identification signage exceeding 8sqm and a reduction in the car parking rate for Warehouse in accordance with Clause 52.06	Industrial 1 zone, 55408.42sqm	Delegate	PlanPermit	16/11/2016	RedGum
PLN16/0675	No	16 Mons Parade NOBLE PARK VIC 3174	Terrain Consulting Group	Subdivision x 4 SPEAR	Residential	Delegate	PlanPermit	08/11/2016	Paperbark
PLN16/0678	No	49 Kitchien Road DANDENONG SOUTH VIC 3175	Lakeside Building Consultants Pty Ltd	Buildings and Works (Carport)	Industrial 1 zone, 1680sqm	Delegate	PlanPermit	23/11/2016	RedGum
PLN16/0682	No	41 Bowman Lane KEYSBOROUGH VIC 3173	KLM Spatial	Use and development of the land for a dwelling and outbuilding with reduced setbacks	Multi zones, 85292.5sqm	Delegate	NOD	10/11/2016	RedGum
PLN16/0686	No	37 Babbage Drive DANDENONG SOUTH VIC 3175	Stephen D'Andrea Pty Ltd	Buildings and Works (Warehouse)	Industrial 3 zone, 2000sqm	Delegate	PlanPermit	03/11/2016	RedGum
PLN16/0688	No	145-147 Williams Road DANDENONG SOUTH VIC 3175	Emilian Chis	Buildings and Works (Mezzanine)	Further information was not provided by the specified due date	Delegate	Lapsed	21/11/2016	RedGum
PLN16/0702	No	10 Helly Avenue DANDENONG NORTH VIC 3175	Nachta Moore Land Surveyors Pty Ltd	Subdivision x 5 SPEAR	Residential	Delegate	PlanPermit	08/11/2016	Silverleaf
EANTOS				9				15/12/2016	

2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN16/0703	No	33 Noble Street NOBLE PARK VIC 3174	Calvin Raven Pty Ltd	Subdivision x 7 SPEAR	Residential	Delegate	PlanPermit	08/11/2016	Paperbark
PLN16/0710	No	718-728 Princess Highway SPRINGVALE VIC 3171	Devon Planning Services Pty Ltd	Reduction in Car Parking Requirement & to alter access to a Road Zone Category 1	Commercial Zone 2, Reduction in car parking associated with change from warehouse to industry	Delegate	PlanPermit	30/11/2016	Lightwood
PLN16/0732	No	7 Bazalgette Crescent DANDENONG SOUTH VIC 3175	KLM Spatial	Signage	Industrial Zone 3, 5689sqm	Delegate	PlanPermit	28/11/2016	RedGum
PLN16/0733	No	47 Hemmings Street DANDENONG VIC 3175	Arie Cafe & Associates Pty Ltd	Subdivision x 5 SPEAR	Residential	Delegate	PlanPermit	18/11/2016	RedGum
PLN16/0753	No	35 Swift Way DANDENONG SOUTH VIC 3175	Stephen D'Andrea Pty Ltd	Buildings and Works Extension (Office)	Industrial Zone 1, 1435sqm	Delegate	PlanPermit	10/11/2016	RedGum
PLN16/0763	No	14 Webster Street DANDENONG VIC 3175	Nachta Moore Land Surveyors Pty Ltd	Subdivision x 3 SPEAR	Residential	Delegate	PlanPermit	25/11/2016	RedGum
PLN16/0765	No	153 Lightwood Road NOBLE PARK VIC 3174	Moonland	Subdivision x 3 SPEAR	Residential	Delegate	PlanPermit	28/11/2016	Paperbark
PLN16/0767	No	23 Princess Avenue SPRINGVALE VIC 3171	Nobelius Land Surveyors Pty Ltd	Subdivision x 3 SPEAR	Residential	Delegate	PlanPermit	18/11/2016	Lightwood
PLN16/0768	No	2E/2A Westall Road SPRINGVALE VIC 3171	Goal Creativity Investments Pty Ltd	Buildings and Works and Car Parking Reduction	Industrial 1 Zone, 41677.32sqm	Delegate	PlanPermit	30/11/2016	Lightwood

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2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN16/0770	No	4/33-47 Leggo Court DANDENONG SOUTH VIC 3175	Vinay Reddy	Buildings and Works (Mezzanine)	Commercial zone 2, 4018sqm	Delegate	PlanPermit	30/11/2016	RedGum
PLN16/0777	No	4 Canberra Avenue DANDENONG VIC 3175	B R Smith & Associates Surveyors	Subdivision x 5 SPEAR	Residential	Delegate	PlanPermit	28/11/2016	RedGum
PLN16/0779	No	4 Springfield Court NOBLE PARK NORTH VIC 3174	Nobelius Land Surveyors Pty Ltd	Subdivision x 2 SPEAR	Residential	Delegate	PlanPermit	25/11/2016	Silverleaf
PLN16/0787	No	26 Jeffers Street NOBLE PARK VIC 3174	Brian Watson Surveying	Subdivision x 2 SPEAR	Residential	Delegate	PlanPermit	25/11/2016	Paperbark
PLN16/0788	No	97 Church Road KEYSBOROUGH VIC 3173	Art Pergolas West Vic	Buildings and Works (Pergola)	General Residential Zone 2, 14sqm	Delegate	PlanPermit	29/11/2016	RedGum
PLN16/0795	No	71 Whitworth Avenue SPRINGVALE VIC 3171	MSM Architects	Signage (Business Identification)	General Residential 1 Zone, 708.78sqm	Delegate	PlanPermit	28/11/2016	Lightwood
PLN16/0799	No	24 Fairview Street SPRINGVALE VIC 3171	JCA Land Consultants	Subdivision x 2 SPEAR	Residential	Delegate	PlanPermit	25/11/2016	Lightwood
PLN16/0805	No	1 Comber Street NOBLE PARK VIC 3174	JCA Land Consultants	Subdivision x 2 SPEAR	Residential	Delegate	PlanPermit	18/11/2016	Lightwood
PLN16/0820	Yes	1/24 Gove Street SPRINGVALE VIC 3171	Daniel Andrew Mechelen	Buildings and Works (Front Fence) VICSMART	Proposal fails to comply with Clause 22.09 (Residential Development and Neighbourhood Character)	Delegate	Refusal	15/11/2016	Lightwood

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2.3.2 Planning Delegated Decisions Issued November 2016 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN16/0821	No	42 Indian Drive KEYSBOROUGH VIC 3173	Phil Bernardo Drafting	Buildings and Works (Warehouse with Ancillary Office) PAID	Industrial 1 Zone, 1337sqm	Delegate	PlanPermit	10/11/2016	RedGum
PLN16/0822	No	50 Indian Drive KEYSBOROUGH VIC 3173	Phil Bernardo Drafting	Buildings and Works (Warehouse with Ancillary Office) PAID	Industrial 1 Zone, 1200sqm	Delegate	PlanPermit	10/11/2016	RedGum
PLN16/0823	No	38 Indian Drive KEYSBOROUGH VIC 3173	Phil Bernardo Drafting	Buildings and Works (Warehouse with Ancillary Office) PAID	Industrial 1 Zone, 1063sqm	Delegate	PlanPermit	10/11/2016	RedGum
PLN16/0824	No	34 Indian Drive KEYSBOROUGH VIC 3173	Phil Bernardo Drafting	Buildings and Works (Warehouse with Ancillary Office) PAID	Industrial 1 Zone, 1200sqm	Delegate	PlanPermit	10/11/2016	RedGum
PLN16/0825	No	46 Indian Drive KEYSBOROUGH VIC 3173	Phil Bernardo Drafting	Buildings and Works (Warehouse with Ancillary Office) PAID	Industrial 1 Zone, 1200sqm	Delegate	PlanPermit	10/11/2016	RedGum
PLN16/0836	No	1022 Heatherton Road NOBLE PARK VIC 3174	Nobelius Land Surveyors Pty Ltd	Subdivision x 2 SPEAR	Residential	Delegate	PlanPermit	29/11/2016	Lightwood
PLN16/0845	Yes	908-928 Taylors Road DANDENONG SOUTH VIC 3175	Devcon Group Pty Ltd	Buildings and Works (Flues and Door)VICSMART	Industrial 1 Zone, 2.84-30Hect	Delegate	PlanPermit	24/11/2016	RedGum
PLN16/0870	No	23 Havenstone Drive KEYSBOROUGH VIC 3173	Install A Veranda	Buildings and Works (veranda)	Withdrawn by Applicant	Applicant	Withdrawn	23/11/2016	RedGum

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## 2.4 OTHER

### 2.4.1 Request to Reallocate Funds for the Dandenong and District Benevolent Society

File Id: qA283304

Responsible Officer: Director Community Services

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#### Report Summary

The Dandenong and District Benevolent Society (DDBS) has received funding from Council through the Community Partnerships Funding Program for many years.

The DDBS has determined through a special meeting resolution to wind up the Association effective from 23 December 2016 and has also determined to transfer the responsibility for its operations to the Springvale Learning and Activities Centre (SLAC).

SLAC has subsequently requested that Council transfer the remaining quarterly payments allocated to the DDBS in 2016-17 as the agency that will continue to provide the former services of the DDBS.

#### Recommendation Summary

This report recommends that Council transfers the balance of funding that would be paid to the DDBS, to SLAC through the Community Partnership Funding Program until 30 June 2017. The amount of funding is \$19,488 which is the third and fourth quarter payments for 2016-17.



#### **2.4.1 Request to Reallocate Funds for the Dandenong and District Benevolent Society (Cont.)**

### **Background**

The DDBS was established over 60 years ago and provides services across Dandenong, Keysborough and Noble Park including food parcels, food vouchers and material aid. The Society runs its operations from an Opportunity Shop located in Thomas Street, Dandenong.

The DDBS is funded by Council under a three year Community Partnership Agreement through the Community Partnerships Funding Program. The funding for the 2016-17 financial year is \$38,976, paid quarterly (\$9,744 per quarter excl GST). This three year agreement is due to expire on 30 June 2017.

Council has been providing funding to the DDBS for many years. The funding has contributed to the occupancy costs of the Opportunity Shop and also provided operational support to the organisation.

It is understood that in mid-2016, the DDBS entered into discussions with SLAC regarding its future and the capacity of the existing Committee to continue running the operations of the Society. In September 2016, SLAC and the DDBS exchanged correspondence acknowledging that SLAC would assume responsibility for the operations of the DDBS – the DDBS formally agreed to this outcome.

The DDBS held a Special General Meeting on 28 November 2016 and agreed to wind up the Association as at 23 December 2016. The DDBS also agreed to transfer responsibility for the operation of the Opportunity Shop and the provision of its material aid services to SLAC.

SLAC has requested that Council transfer the remaining quarterly payments intended for the DDBS. Two quarterly payments will fall due in February 2017 and May 2017 for the period 1 January to 30 June 2017.

Council has paid the second payment to SLAC as an interim measure with no commitment beyond that pending a Council decision.

### **Proposal**

SLAC has agreed to continue the operation of the material aid service and the Opportunity Shop under the name DDBS. This does not bind Council to continue providing funding for the services that would have been provided by the DDBS.

Key Performance Indicators under the Agreement that Council has with the DDBS are:

- Effective governance of the organisation by the Committee
- Implementing and reviewing a current Strategic Plan
- Financial statements provided to Council following each annual general meeting
- Agreed delivery of services and emergency relief
- Agreed number of people receiving assistance including new arrivals
- Networking and partnerships to maximise delivery of complementary services
- Community feedback received.

**2.4.1 Request to Reallocate Funds for the Dandenong and District Benevolent Society (Cont.)**

SLAC has indicated that it will form a sub-committee to manage the service and respond to all obligations under the Community Partnership Agreement as required by Council. Members of the DDBS will be offered membership of SLAC and volunteers at the DDBS will have the opportunity to continue their work.

SLAC is also funded by Council under the Community Partnerships Funding Program for the delivery of Neighbourhood House services. According to the 2016 Annual Report, SLAC has strong retained earnings as at 30 June 2016. The organisation reports a successful year of responding to a wide range of community needs. SLAC presents as a well-resourced and professional organisation with capacity to provide the DDBS services until 30 June 2017.

It is proposed that Council provide the remaining payment of \$19,488 for the DDBS to SLAC for the third and fourth quarters of 2016-17. This will ensure continuity of the services provided by the DDBS until 30 June 2017.

A review of the Community Partnerships Funding Program will be undertaken in the first six months of 2017 and all partnership funding after 30 June 2017 is to be determined by Council following that review.

In addition Council will be reviewing the future directions of material aid and emergency relief provision in Greater Dandenong in early 2017 given Commonwealth Government funding changes and changing circumstances of some local organisations that provide support and relief. The outcome of this review will provide further advice to Council on funding directions for material aid and Council's future role.

**Community Plan 'Imagine 2030' and Council Plan 2013-2017 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

**Community Plan 'Imagine 2030'****People**

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The Generations supported

**Place**

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe

#### **2.4.1 Request to Reallocate Funds for the Dandenong and District Benevolent Society (Cont.)**

##### Opportunity

- *Education, Learning and Information* – Knowledge

##### **Council Plan 2013-2017**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### People

- A healthy, active and safe community
- A city that celebrates its diversity with pride

##### **Related Council Policies**

- Community Partnerships Funding Policy

##### **Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this Policy but is not relevant to the content of the Report.

##### **Financial Implications**

There are no financial implications associated with this report.

The recommendation of this report requests the reallocation of \$19,488 already allocated through the Community Partnerships Funding Program for 2016-17.

##### **Consultation**

This information is based on a review of the various reports from the DDBS and available correspondence at the time of writing this report.

##### **Conclusion**

The DDBS has decided to wind up and transfer its operations to SLAC. Council currently provides funding to the DDBS and it is recommended that this funding be paid to SLAC.

##### **Recommendation**

**That Council agrees to provide \$19,488 for the Dandenong and District Benevolent Society to the Springvale Learning and Activities Centre for the third and fourth quarters of 2016-17.**

**2.4.1 Request to Reallocate Funds for the Dandenong and District Benevolent Society (Cont.)**

**MINUTE 71**

Moved by: Cr Angela Long

Seconded by: Cr Tim Dark

**That Council agrees to provide \$19,488 for the Dandenong and District Benevolent Society to the Springvale Learning and Activities Centre for the third and fourth quarters of 2016-17.**

**CARRIED**

## 2.4.2 Appointment of Replacement Members to the Positive Ageing Advisory Committee

File Id:	qA283304
Responsible Officer:	Director Community Services
Attachments:	Recommended New Applicants for the Positive Ageing Advisory Committee

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### Report Summary

The Positive Ageing Advisory Committee was established in 2015. Members include Councillor representation, the Manager Community Care, a maximum of 12 external independent persons and an independent chairperson. The Committee was appointed for a period of two years. Three independent members have since resigned due to changing personal circumstances.

Nominations for new independent members of the Positive Ageing Advisory Committee have been publicly sought through media advertising in the local papers, through the Council website and through local community groups and networks.

Recommendations for the new members for the Positive Ageing Advisory Committee are now presented to Council for endorsement.

### Recommendation Summary

This report recommends the endorsement of three new proposed candidates as independent members for the Positive Ageing Advisory Committee.

**2.4.2 Appointment of Replacement Members to the Positive Ageing Advisory Committee (Cont.)****Background**

Advertising for new members for the Positive Ageing Advisory Committee was undertaken between August and September 2016 with interviews held in October 2016.

The Positive Ageing Advisory Committee was established to provide advice to Council in relation to effective policy and service provision for older people in the community and issues regarding positive ageing including the preparation of a Positive Ageing Plan for the City of Greater Dandenong. The establishment of the Advisory Committee provided an important forum for identifying current and future issues and advising Council about effective policy and longer term strategic direction regarding older people in the City of Greater Dandenong. The Advisory Committee complements other forms of community engagement used by Council such as the newsletters, focus groups and invited consultations.

**Proposal****New Members**

Each applicant received background information about the Positive Ageing Advisory Committee and submitted a written application addressing the selection criteria. Five written applications were received of which one withdrew prior to interview. Four interviews were held.

Assessment against the selection criteria was undertaken by a selection panel consisting of the Manager Community Care, Coordinator Access and Quality, the Positive Ageing Advisory Committee Chairperson and a senior member from the Municipal Association of Victoria. The applicants were scored according to the selection criteria. Three applicants scored more highly against the criteria and are recommended to fill the three vacant positions.

The three recommended individuals for the Positive Ageing Advisory Committee (Attachment 1) contribute to a balanced team with widespread knowledge and strategic experience across the ageing sector and a strong connection to the local community.

Three applicants are recommended to be added as new members of the Positive Ageing Advisory Committee. The term of the three new members would align with the current members and would conclude in August 2017.

**Community Plan 'Imagine 2030' and Council Plan 2013-2017 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

**Community Plan 'Imagine 2030'****People**

- *Pride* – Best place best people

#### **2.4.2 Appointment of Replacement Members to the Positive Ageing Advisory Committee (Cont.)**

- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The Generations supported

##### Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Travel and Transport* – Easy to get around

##### Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Central Dandenong* – Regional capital Dandenong
- *Leadership by the Council* – The leading Council

#### **Council Plan 2013-2017**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### People

- A healthy, active and safe community
- A city that celebrates its diversity with pride

##### Place

- An environmentally sustainable city
- A city planned for the future

##### Opportunity

- A thriving and resilient economy
- A Council that listens and leads

The strategies and plans that contribute to these outcomes are as follows:

- Ageing is About Living Strategy and Action Plan 2012-15
- Community Wellbeing Plan 2013-2017
- [Disability Action Plan 2010-14](#)
- Community Safety Plan 2015-22
- Digital Strategy 2016-20
- Community Engagement Framework

#### **2.4.2 Appointment of Replacement Members to the Positive Ageing Advisory Committee (Cont.)**

- [Language and Communications Action Plan](#)
- [Activate Sport and Active Recreation Strategy 2014-19](#)
- [Walking Strategy 2015-23](#)
- Greater Dandenong Housing Strategy 2014-24

#### **Related Council Policies**

- Council Community Engagement Policy

#### **Victorian Charter of Human Rights and Responsibilities**

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this Policy and are consistent with the standards set by the Charter.

#### **Financial Implications**

There are no financial implications associated with this report.

#### **Consultation**

A public request for applications occurred. All applicants were interviewed and assessed in relation to the selection criteria for the Positive Ageing Advisory Committee.

#### **Conclusion**

The proposed three new members will contribute to the Positive Ageing Advisory Committee providing Council with enhanced mechanisms to engage with the community and key stakeholders to ensure that there is continuing improvement in older people in the City. Replacement of members who have resigned enables the Committee to continue to provide opportunities as forums for the engagement with community about overall planning and service direction.

#### **Recommendation**

##### **That Council:**

- 1. endorses the recommended applicants listed in “Attachment 1” as new independent members of the Positive Ageing Advisory Committee; and**
- 2. notes that the Mayor will acknowledge and thank all the applicants, providing advice on the outcome of the application process.**



**2.4.2 Appointment of Replacement Members to the Positive Ageing Advisory Committee (Cont.)**

**MINUTE 72**

Moved by: Cr Roz Blades AM

Seconded by: Cr Tim Dark

**That Council:**

1. **endorses the recommended applicants listed in “Attachment 1” as new independent members of the Positive Ageing Advisory Committee; and**
2. **notes that the Mayor will acknowledge and thank all the applicants, providing advice on the outcome of the application process.**

**CARRIED**

**2.4.2 Appointment of Replacement Members to the Positive Ageing Advisory Committee (Cont.)**

**OTHER**

**APPOINTMENT OF REPLACEMENT MEMBERS TO THE POSITIVE AGEING  
ADVISORY COMMITTEE**

**ATTACHMENT 1**

**RECOMMENDED NEW APPLICANTS FOR  
THE POSITIVE AGEING ADVISORY  
COMMITTEE**

**PAGES 2 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

**2.4.2 Appointment of Replacement Members to the Positive Ageing Advisory Committee (Cont.)**

Attachment 1

**Recommended New Applicants for the Positive Ageing Advisory Committee**

**Shirley Constantine**

Shirley is a resident of Dandenong and has been involved with a local View Club, U3A and Probus Club for over 20 years. Currently retired, in the past she has been a consumer representative with Southern Health (now Monash Health) and had a long association with the former South East Medicare Local.

**Carol Drummond**

Carol, a resident of Springvale, past Manager of the Dandenong Community Advisory Bureau. She has wide experience in community committees.

**Milena France**

Milena, a resident of Noble Park, has utilised a Diploma of Welfare Studies in roles including as a Consumer Support Worker and Public Housing Worker as well as that of a consumer advocate. She has been involved in numerous community consultations.

23 January 2017

### **2.4.3 Terms of Reference for Mayoral Youth Employment Taskforce**

File Id:	A4143943
Responsible Officer:	Director Community Services
Attachments:	Mayoral Youth Employment Taskforce Terms of Reference

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#### **Report Summary**

Council endorsed the Response to Notice of Motion No.98 on Monday 12 December 2016, which recommended that Council develop a strong advocacy position to address high rates of youth disengagement through the establishment of a Mayoral Taskforce.

A Mayoral Youth Employment Taskforce Terms of Reference has now been prepared for Council's endorsement.

#### **Recommendation Summary**

This report recommends that Council endorse the Terms of Reference for the Mayoral Youth Employment Taskforce, to bring together a multi-disciplinary group of representatives to lead the development of an Action Plan, outlining a localised and coordinated response to high rates of local youth unemployment and disengagement.

### 2.4.3 Terms of Reference for Mayoral Youth Employment Taskforce (Cont.)

#### **Background**

In 2011 (the latest year for which such data is available) the unemployment rate in Greater Dandenong stood at 8% or 657 young people aged between 15 and 19 years and 11% or 884 young people aged between 20 and 24 years.

An unemployment figure of 26% of young people has been widely used for Greater Dandenong. This is not an accurate representation as it does not take into consideration the number of young people engaged in education.

Youth disengagement refers to the number of 15-24 year-olds who are neither in paid work nor enrolled in education, representing approximately 2011 young people in Greater Dandenong.

To enable Council to develop a strong advocacy position in relation to improving education and employment outcomes for young people, Council resolved to establish a Mayoral Taskforce.

The Taskforce will develop an Action Plan to address youth disengagement and will report to Council on the Action Plan and associated recommendations.

The Mayoral Youth Employment Taskforce will include government, service providers, agencies, education, local business and industry.

#### **Proposal**

It is proposed that a Mayoral Youth Employment Taskforce be established to provide advice to the City of Greater Dandenong in relation to developing a localised and coordinated response to high rates of youth employment and disengagement.

Key objectives of the Mayoral Youth Employment Taskforce include a stocktake of existing services and examples of good outcomes and best practice, identification of gaps and consideration of a range of options and initiatives to address barriers.

The establishment of a Taskforce with the participation of key stakeholders will allow Council to be better informed of the issues and barriers contributing to above average rates of youth disengagement in Greater Dandenong. This will provide an avenue for Council to work with these key stakeholders in championing action and investment to improve education and employment outcomes for young people.

The Taskforce will develop an Action Plan outlining advocacy activities and other strategic initiatives focused on improving outcomes for young people by equipping them with relevant skills and removing barriers to employment.

Representatives on the Taskforce will be identified based on their knowledge and understanding of local issues relating to youth disengagement.

The Mayoral Youth Employment Taskforce will be appointed for a period of one year. The Taskforce will meet on a bi-monthly basis, with meetings chaired by the Mayor.

**2.4.3 Terms of Reference for Mayoral Youth Employment Taskforce (Cont.)**

Terms of Reference for the Mayoral Youth Employment Taskforce include a process to assist in the establishment of the Taskforce (Attachment 1).

The Greater Dandenong Mayoral Youth Employment Taskforce will consist of up to 11 members, excluding the Mayor and Council administrative support and will include cross representation as follows:

- One Senior Council Officer from the Community Services Directorate.
- One Senior Council Officer from Greater Dandenong Business.
- A maximum of six representatives from government, service providers and agencies, including employment stakeholders, education, philanthropy, social enterprise and the Local Learning and Employment Network.
- A maximum of two senior representatives from local business and industry who have expertise to offer in relation to employment.

Membership to the Taskforce will be by formal invitation from the Mayor following Council endorsement of the membership.

**Community Plan 'Imagine 2030' and Council Plan 2013-2017 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

**Community Plan 'Imagine 2030'**People

- *Lifecycle and Social Support* – The Generations supported

Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Leadership by the Council* – The leading Council

**Leadership by the Council – The leading Council Plan 2013-2017**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A healthy, active and safe community

### **2.4.3 Terms of Reference for Mayoral Youth Employment Taskforce (Cont.)**

#### Place

- A city planned for the future

#### Opportunity

- A thriving and resilient economy
- A Council that listens and leads

The strategies and plans that contribute to these outcomes are as follows:

- Community Wellbeing Plan 2013-17
- Youth Strategy 2016-19
- Youth Action Plan 2016-19
- Local Economic and Employment Development Strategy 2011

#### **Related Council Policies**

- Community Engagement Policy 2013

#### **Victorian Charter of Human Rights and Responsibilities**

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

#### **Financial Implications**

There are no financial implications associated with this report. Existing resources within the Community Wellbeing Department can be allocated to support the recommendations.

#### **Consultation**

The development of the Mayoral Youth Employment Taskforce Terms of Reference has included consultation with other comparable local governments including Cities of Casey and Brimbank and Cardinia Shire and investigation of relevant networks and committees within the City of Greater Dandenong.

#### **Conclusion**

Young people in Greater Dandenong experience high rates of unemployment and youth disengagement.

The Mayoral Youth Employment Taskforce demonstrates Council's commitment to enhancing youth education and employment outcomes.

**2.4.3 Terms of Reference for Mayoral Youth Employment Taskforce (Cont.)**

**Recommendation**

**That Council endorses the Greater Dandenong Mayoral Youth Employment Taskforce Terms of Reference.**

**MINUTE 73**

Moved by: Cr Roz Blades AM

Seconded by: Cr Tim Dark

**That Council endorses the Greater Dandenong Mayoral Youth Employment Taskforce Terms of Reference.**

**CARRIED**



**2.4.3 Terms of Reference for Mayoral Youth Employment Taskforce (Cont.)**

**OTHER**

**TERMS OF REFERENCE FOR MAYORAL YOUTH EMPLOYMENT  
TASKFORCE**

**ATTACHMENT 1**

**MAYORAL YOUTH EMPLOYMENT  
TASKFORCE TERMS OF REFERENCE**

**PAGES 6 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

### 2.4.3 Terms of Reference for Mayoral Youth Employment Taskforce (Cont.)



#### **Mayoral Youth Employment Taskforce Terms of Reference**

##### **PURPOSE**

The Mayoral Youth Employment Taskforce has been established to provide advice to the City of Greater Dandenong Council in relation to developing a localised and coordinated response to rising rates of local youth unemployment and disengagement.

Chaired by the Mayor, the Greater Dandenong Mayoral Youth Employment Taskforce will bring together a multi-disciplinary group of representatives from government, business and industry, community services and the philanthropic sector to advance a collective approach to addressing youth unemployment and disengagement.

##### **Objectives**

The Mayoral Youth Employment Taskforce will assist Council to

- Take a comprehensive stocktake of existing efforts to address young people's engagement in education, training and employment.
- Identify specific initiatives that are currently providing good outcomes for young people in Greater Dandenong.
- Identify gaps in existing local, state and federal funded programs and services.
- Consider options to improve levels of coordination and collaboration of existing programs and services which seek to aid young people's engagement in education, training, voluntary work, employment support and paid work.
- Formulate a collective advocacy position to State and Commonwealth Governments and other relevant authorities and stakeholders.
- Identify innovative ways to attract investment in and encourage community support for improving employment outcomes for young people in Greater Dandenong.
- Explore ways to support young people's connection to the local economy.
- Prepare an Action Plan outlining advocacy and strategic activities to address disproportionately high levels of youth unemployment and disengagement in Greater Dandenong.

### 2.4.3 Terms of Reference for Mayoral Youth Employment Taskforce (Cont.)

#### **REPORTING REQUIREMENT**

In accordance with Council's statutory reporting, a periodic report will be submitted to a Council Briefing Session and the presiding Mayor will speak to the report on behalf of the Mayoral Youth Employment Taskforce.

#### **TERM OF APPOINTMENT**

The Mayoral Youth Employment Taskforce will be appointed for a period of one year. Should there be a need for the Taskforce to continue beyond this time, a re-appointment process will be undertaken for all members in accordance with the selection process outlined in these Terms of Reference.

#### **MEMBERSHIP**

The Mayoral Youth Employment Taskforce will consist of up to 11 members, excluding the Mayor and will include cross representation as follows:

- One Senior Council Officer representative of the Community Services Directorate.
- One Senior Council Officer representative of Greater Dandenong Business.
- A maximum of six representatives from government, service providers and agencies, including employment stakeholders, education, philanthropy, social enterprise and the Local Learning and Employment Network.
- A maximum of two senior representatives from local business and industry who have expertise to offer in relation to employment.
- Council staff who may provide administrative support and service expertise to the Taskforce.

Membership of the Mayoral Youth Employment Taskforce is voluntary.

#### **ROLE OF THE MAYOR**

The role and function of the Mayor on the Mayoral Youth Employment Taskforce will be:

- appointed by Council in accordance with the annual statutory Council appointments.
- to serve as Chairperson of the Mayoral Youth Employment Taskforce.
- to act as a link between Council and the Mayoral Youth Employment Taskforce.
- to increase the public profile of the issues of youth unemployment and disengagement and promote the advocacy campaign.

#### **SELECTION PROCESS**

Membership to the Mayoral Youth Employment Taskforce will be by invitation requesting representatives of identified stakeholder groups to participate in Mayoral Youth Employment Taskforce meetings and provide expert advice on issues relating to youth disengagement and unemployment.

**2.4.3 Terms of Reference for Mayoral Youth Employment Taskforce (Cont.)****CRITERIA FOR REPRESENTATION ON THE MAYORAL YOUTH EMPLOYMENT TASKFORCE**

Representatives on the Mayoral Youth Employment Taskforce will be identified based on their:

- Current involvement in the community in the interest area that relates to the purpose of the Mayoral Youth Employment Taskforce.
- Endorsement by their own organisation.
- Strong professional and community networks and linkages.
- An ability to constructively participate in an advisory capacity.
- An ability to represent a broad range of views that reflect the diversity of the community.
- A strong understanding of Greater Dandenong and its social, environmental and economic influences.
- Good knowledge and understanding of the local issues that are relevant to the Mayoral Youth Employment Taskforce.
- A willingness to contribute positively to meetings in a fair and unbiased manner.
- An ability to look beyond personal interests for the benefit of the community and residents of the City of Greater Dandenong.
- An ability and willingness to encourage participation from and provide feedback to the community regarding the work of the Mayoral Youth Employment Taskforce.
- A capacity to commit to the Mayoral Youth Employment Taskforce for the required duration.

**RECOMMENDATION OF TASKFORCE MEMBERSHIP**

The recommended membership of the Mayoral Youth Employment Taskforce will be submitted to Council for endorsement.

A member of the Mayoral Youth Employment Taskforce is free to resign at any time.

Should vacancies arise, due to resignation or an inability to attend a minimum number of meetings, during the term of the Mayoral Youth Employment Taskforce, the Mayor in consultation with Council's Executive, Council Officers and the Mayoral Youth Taskforce membership will determine who is best qualified to fill such a vacancy. The term for any member appointed part way through the life of the Mayoral Youth Employment Taskforce shall expire in line with the other members of the Mayoral Youth Employment Taskforce.

**RESPONSIBILITIES OF THE MAYORAL YOUTH EMPLOYMENT TASKFORCE**

Specific responsibilities of the Mayoral Youth Employment Taskforce:

- Provide advice to Council on matters of youth disengagement and unemployment based on their professional expertise and experience.
- Contribute the knowledge and skills of the organisation they represent to the achievement of the purpose of the Mayoral Youth Employment Taskforce.
- Freely participate in robust discussion meetings to facilitate sound decisions and actions.
- Publicly support and promote a collective advocacy position.
- Agree and commit to actions which advance the achievement of the Mayoral Youth Employment Taskforce objectives.

### 2.4.3 Terms of Reference for Mayoral Youth Employment Taskforce (Cont.)

- Where appropriate support the implementation of the Mayoral Youth Employment Taskforce Action Plan.

#### **Meetings of the Mayoral Youth Employment Taskforce**

Meetings of the Mayoral Youth Employment Taskforce will be held bi-monthly for a maximum duration of two hours or less, as required.

A schedule of meetings will be formulated upon Council's endorsement of the Mayoral Youth Employment Taskforce membership.

Under special circumstances a meeting may be cancelled or re-scheduled.

All meetings shall be held in a central Council venue.

#### **Chairperson**

The Mayor will be the appointed Chairperson and will be responsible for the conduct of meetings, ensuring fair and equitable opportunities for views and opinions to be voiced and discussed by the Mayoral Youth Employment Taskforce.

#### **Attendance and Record of Meetings**

It is expected that each member of the Mayoral Youth Employment Taskforce will attend a minimum of four meetings each year.

All meetings will have an agenda with minutes recording attendees, apologies, decisions and outcomes. The Chairperson will oversee the preparation of the Agenda in consultation with Council staff. It is noted that any member can submit agenda items prior to the finalisation and distribution of the Agenda.

A Council staff representative will provide the administrative support to Mayoral Youth Employment Taskforce and will ensure the timely preparation and distribution of agendas and minutes.

#### **CONFLICT OF INTEREST**

Any matter deemed by a member to represent a Conflict of Interest shall be reported to the Mayor either prior to a meeting or before the specific item is discussed.

**2.4.3 Terms of Reference for Mayoral Youth Employment Taskforce (Cont.)**



**Code of Conduct for members of the Mayoral Youth Employment Taskforce**

I agree to:

- ✓ Attend Mayoral Youth Employment Taskforce meetings and provide apologies in advance where attendance is not possible
- ✓ Seek at all times to obtain and represent the views of the broader community
- ✓ Respect the ideas and beliefs of all members and provide an atmosphere where all members feel comfortable to participate
- ✓ Contribute in a positive way to finding solutions to issues or concerns
- ✓ At all times act in good faith, with honesty and integrity and apply the skills and expertise I possess with diligence and care
- ✓ Represent the views of my organisation, interest group or community and not individual views at odds with my organisation or group
- ✓ Notify Council of any potential conflict of interest that may arise with respect to my participation on the Mayoral Youth Employment Taskforce
- ✓ Allow Council to promote my participation in the Mayoral Youth Employment Taskforce in order to facilitate community feedback and participation
- ✓ Not disseminate confidential information that is discussed at Mayoral Youth Employment Taskforce meetings as advised by the Mayoral Youth Employment Taskforce chair, the presiding Mayor
- ✓ Not make any media comment on behalf of the Mayoral Youth Employment Taskforce in relation to the project unless approved by the Mayor.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Member of the Mayoral Youth Employment Taskforce**

#### **2.4.4 List of Registered Correspondence to Mayor and Councillors**

File Id:	qA283304
Responsible Officer:	Director Corporate Services
Attachments:	Correspondence Received 19 November 2016 – 6 January 2017

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#### **Report Summary**

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 19 November 2016-6 January 2017.

#### **Recommendation**

**That the listed items provided in Attachment 1 for the period 19 November 2016-6 January 2017 be received and noted.**

#### **MINUTE 74**

Moved by: Cr Matthew Kirwan  
Seconded by: Cr Heang Tak

**That the listed items provided in Attachment 1 for the period 19 November 2016-6 January 2017 be received and noted.**

**CARRIED**

**2.4.4 List of Registered Correspondence to Mayor and Councillors (Cont.)**

**OTHER**

**LIST OF REGISTERED CORRESPONDENCE TO MAYOR AND  
COUNCILLORS**

**ATTACHMENT 1**

**CORRESPONDENCE RECEIVED 19  
NOVEMBER 2016-6 JANUARY 2017**

**PAGES 3 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*



2.4.4 List of Registered Correspondence to Mayor and Councillors (Cont.)



**Correspondences addressed to the Mayor and Councillors received between 16/11/2016 & 9/1/2017 - for officer action - total = 6**

<b>Department:</b> Community Sport & Recreation			
<b>Category:</b> Mayor & Councillors General Correspondence			
<b>Correspondence Name</b>	<b>Date Created</b>	<b>Objective ID</b>	<b>User Assigned</b>
Request to prune tree branches located at the Northern entrance of the playing pitch located at JC Mills Reserve, Dandenong	29-Nov-16	fA117228	Community Sport & Recreation
<b>Department:</b> Engineering Services Executive			
<b>Category:</b> Mayor & Councillors General Correspondence			
<b>Correspondence Name</b>	<b>Date Created</b>	<b>Objective ID</b>	<b>User Assigned</b>
Request for Traffic Audit Report at Rodina Terrace, Dandenong	29-Nov-16	fA117221	Engineering Services
<b>Department:</b> Mayor & Councillors			
<b>Category:</b> Mayor & Councillors General Correspondence			
<b>Correspondence Name</b>	<b>Date Created</b>	<b>Objective ID</b>	<b>User Assigned</b>
Request for purpose built exhibition space to showcase the local heritage as part of the Springvale master plan	29-Nov-16	fA117229	Mayor & Councillors EA
Request for Asbestos removal throughout Greater Dandenong	16-Dec-16	fA118000	Mayor & Councillors EA
Request for speed barriers in Tyrol Street, Dandenong North	21-Dec-16	fA118191	Mayor & Councillors EA
Issues surrounding various locations throughout Greater Dandenong	30-Dec-16	fA118472	Mayor & Councillors EA

2.4.4 List of Registered Correspondence to Mayor and Councillors (Cont.)



Correspondences addressed to the Mayor and Councillors received between 16/11/2016 & 9/1/2017 - for information only - total = 6

Correspondence Name	Date Created	Objective ID	User Assigned
Invitation to Public Debate re the Turnbull Government's proposed changes to the Racial Discrimination Act	22-Nov-16	A4084492	Mayor & Councillors EA
Minaret College - to the Mayor - thank you for your attendance	28-Nov-16	A4093341	Mayor & Councillors EA
City of Kingston - Congratulations to the Mayor	28-Nov-16	A4093342	Mayor & Councillors EA
Local Government Mayoral Advisory Panel 2017 - Expression of Interest	30-Nov-16	A4097583	Mayor & Councillors EA
Congratulations to Cr Jim Memeti on being elected Mayor from CT Management Group	16-Dec-16	A4126384	Mayor & Councillors EA
Congratulations to Cr Jim Memeti on being elected Mayor from Melbourne Racing Club	16-Dec-16	A4126392	Mayor & Councillors EA

## **2.4.5 Report on Matters Discussed at Councillor Briefing Sessions - 5 & 12 December 2016**

File Id: fA25545

Responsible Officer: Director Corporate Services

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### **Report Summary**

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions in December 2016.

### **Recommendation Summary**

This report recommends that the information contained within it be received and noted.

**2.4.5 Report on Matters Discussed at Councillor Briefing Sessions - 5 & 12 December 2016 (Cont.)****Matters Presented for Discussion**

Item		Briefing Session
1.	<p><b><i>Springvale Community Precinct Project – Stage 1 Town Hall</i></b></p> <p>Councillors were provided with an update on the construction work currently being undertaken at the Springvale Town Hall. This presentation highlighted current performance against programmed performance.</p>	<b><i>5 December 2016</i></b>
2.	<p><b><i>Response to Notice of Motion No. 97 – Subdivisional Roads in Greater Dandenong</i></b></p> <p>Councillor consideration was sought in relation to the response to this Notice of Motion and clarification regarding the approach to be outlined. A report will be presented to the 23 January 2017 Council Meeting.</p>	<b><i>5 December 2016</i></b>
3.	<p><b><i>Capital Improvement Program (Quarter 1) – 2016/17 Progress Report</i></b></p> <p>Councillors were presented with the first of three updates to be provided throughout the current financial year regarding the status of delivery of the Capital Improvement Program.</p>	<b><i>5 December 2016</i></b>
4.	<p><b><i>Rate Capping and Approach to Variations</i></b></p> <p>An update was provided to Council on the status of the rate capping framework and the various timelines that Council needs to be aware of. The briefing included a summary of Council's forecast financial position in 2017-18. Based on this discussion, Council formed the view that it would not apply for a variation to the framework for the 2017-18 year.</p>	<b><i>5 December 2016</i></b>
5.	<p><b><i>Commonwealth Aged Care Packages (CONFIDENTIAL)</i></b></p> <p>Councillors and Council Officers discussed Commonwealth aged care packages currently owned by Greater Dandenong.</p>	<b><i>5 December 2016</i></b>

**2.4.5 Report on Matters Discussed at Councillor Briefing Sessions - 5 & 12 December 2016 (Cont.)**

<b>6.</b>	<p><b><i>Executive Updates/Discussion</i></b></p> <p>Councillors and Council officers briefly discussed the following topics:</p> <p>a) Abbots Road level crossing update.  b) Living Treasures memorial design for Civic Centre update.  c) Update on Commonwealth Bank pop-up branch on Warwick Avenue, Springvale.  d) Agenda items for the Council Meeting of 12 December 2016.</p>	<b>5 December 2016</b>
<b>7.</b>	<p><b><i>Executive Updates/Discussion</i></b></p> <p>Councillors and Council officers briefly discussed the following topics:</p> <p>a) Capital Improvement bids coming from Councillors.  b) Hall of Fame nominations.  c) Welcome Refugee banner for Harmony Square big screen.  d) Dandenong Benevolent Society.  d) Agenda items for the Council Meeting of 12 December 2016.</p>	<b>12 December 2016</b>

**Apologies**

- Councillor Roz Blades AM and Councillor Heang Tak submitted apologies for the Councillor Briefing Session on 5 December 2016.
- Councillor Heang Tak submitted an apology for the Councillor Briefing Session on 12 December 2016.

**Recommendation****That:**

1. **the information contained in this report be received and noted; and**
2. **the information discussed at the above listed Councillor Briefing Sessions that was declared confidential in Item 5 by the Chief Executive Officer under Sections 77 and 89 of the Local Government Act remain confidential until further advisement unless that information was the subject of a subsequent Council report.**

**2.4.5 Report on Matters Discussed at Councillor Briefing Sessions - 5 & 12 December 2016 (Cont.)**

**MINUTE 75**

Moved by: Cr Heang Tak

Seconded by: Cr Sean O'Reilly

**That:**

1. **the information contained in this report be received and noted; and**
2. **the information discussed at the above listed Councillor Briefing Sessions that was declared confidential in Item 5 by the Chief Executive Officer under Sections 77 and 89 of the Local Government Act remain confidential until further advisement unless that information was the subject of a subsequent Council report.**

**CARRIED**

## **2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong**

File Id:	qA283304
Responsible Officer:	Director Engineering Services
Attachments:	Notice of Motion No. 97 – Subdivisional Roads in Greater Dandenong (CM 27 June 2016: Minute No. 1429)

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### **Report Summary**

This report has been prepared in response to Notice of Motion No. 97, NOM 97 required “that a report be presented to Council outlining the hierarchy of subdivisional roads within this city; the role that each class of road plays in the local road network; the key planning and subdivisional standards and guidelines that apply to each class including the relationship between class and residential amenity; and, whether or not road widths or classes in future subdivisions can be varied according to a standard or policy set by Council and if so, on what basis.”

### **Recommendation Summary**

This report recommends that compliance with Council’s Design Manual requirements for the Subdivision of Land is preferred for all land development. Road widths or classes in subdivisions, as currently specified within Council’s Design Standards for the Subdivisional of land, are adequate and there is no need for variation in standards or changes in Council’s current policies.

**2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)**

**Background**

Land development in the city is guided by Council's Design Manual for the Subdivision of Land and provisions of Section 56.06 of the City of Greater Dandenong Planning Scheme.

Council's design standards have been established to ensure that the infrastructure built within the city is adequate to provide for the needs of future users of new subdivisions in respect to building requirements, vehicular and pedestrian access, provision of services and an amenity consistent with the zoning of the land.

Council's Design Manual for the Subdivision of Land is aimed at land developers and consulting engineers working in the land development industry. The manual has been compiled in conjunction with the land development industry and with community consultation. It contains guidelines and standards for producing quality designs and appropriate subdivisions to cater for the city's rapid growth. It also sets out the development and application processes that developers and consulting engineers have to follow to ensure that their projects are approved with the least possible delay.

Council undertakes revisions to the manual as necessary, in line with national and international best practice standards incorporating innovative solutions such as smart lighting. Clause D1.07 of the manual identifies a road hierarchy with four distinct levels of roads. These are access lane, access place, access street, collector street and trunk collector road.



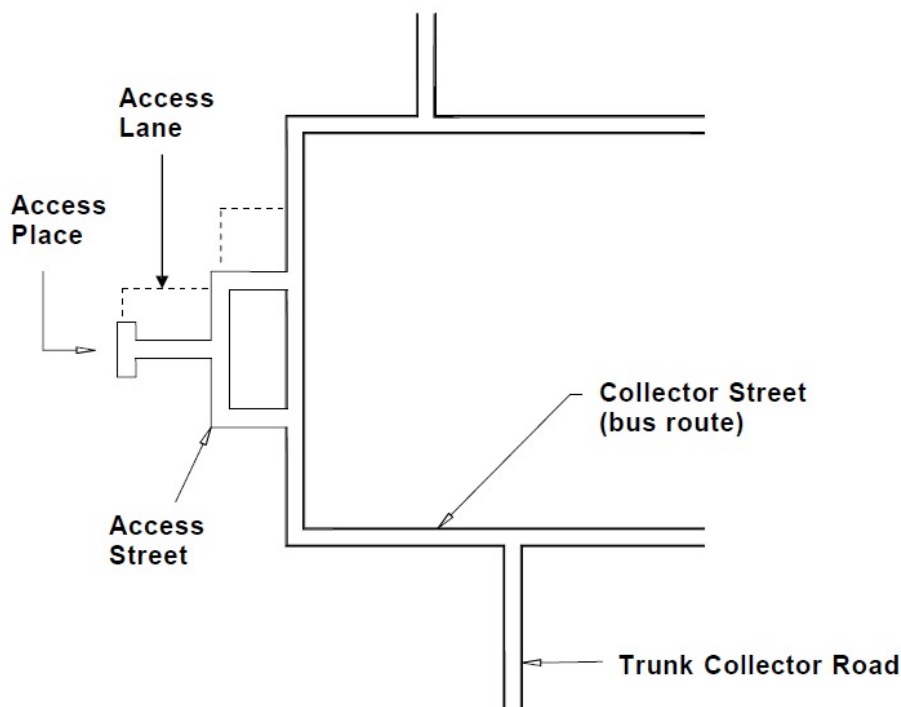
**2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)****FUNCTIONAL CLASSIFICATIONS**

Figure D1.1  
Typical Road Hierarchy

The design standards are set out in Appendix 1 to this report.

State Government provisions within clause 56 of the Greater Dandenong Planning Scheme allows for alternative design provisions to be considered by Council. The great majority (94%) of subdivisional land developments within the City of Greater Dandenong have been undertaken by land developers in full compliance with the requirements of Council's Design Manual for the Subdivision of Land.

In recent years, land development (6%) by Victorian State Government agencies such as VicUrban (now Places Victoria) has been proposed and delivered with reduced car dependence and improved transport efficiency objectives. The special provisions of sections 56.06-4 and 56.06-7 were used to implement such subdivisional land development that was a departure from the minimum street width requirements as contained with Council's Design Manual for the Subdivisional of Land.

**2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)**

**Proposal**

The great majority of subdivisional land development (94%) has been very successfully constructed with a high level of performance that adequately caters for community expectations. The major residential developments in Keysborough and Sandown are operating well. Industrial development within Lyndhurst and Keysborough are adequately supported with high performing road infrastructure networks.

Subdivisional developments (6%) with specific focus on reduced car dependence and improved transport efficiency objectives such as the Metro 3175 in Dandenong and Meridian Estate in Dandenong South have been undertaken by Places Victoria (previously VicUrban). Such subdivisions have been developed with priority on urban landscaping and the shared pedestrian/traffic use of the streets and laneways. The layout and road system for such subdivisions have been designed accordingly. Currently, such subdivisions have been developed to the required standards.

The use of State Government provisions of section 56.06 of Council's Planning Scheme for future land subdivision can only be applied after due consideration has been given to ensure that the street network and carriageways are of sufficient width to safely perform the street's traffic functions according to street type. It is to be noted that such developments can incorporate reduced parking provisions and water sensitive urban devices.

There has been some anecdotal community concern expressed around parking issues in several sub-divisions or parts there-of. Issues raised include parking on nature-strips and parking at the kerb, in narrower streets. There is a degree of complexity that can arise in relation to nature-strip parking. That complexity is recognised in the provisions of the Victorian Road Rules, insofar as those Rules allow Councils discretion in how nature-strip parking controls are implemented.

Under current operational policy, nature-strip parking is generally prohibited across the municipality. There is scope for officers to further consider that operational policy, in the context of residential areas with narrower streets or other topographical issues that may impact parking and/or the passage of vehicles. It is proposed that officers will undertake that work in the first half of 2017, and then provide Council with a briefing on how things may be more effectively managed, by 30 June 2017.

**2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)**

**Community Plan 'Imagine 2030' and Council Plan 2013-2017 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

**Community Plan 'Imagine 2030'**

People

- *Pride* – Best place best people

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Leadership by the Council* – The leading Council

**Council Plan 2013-2017**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

Place

- An environmentally sustainable city
- A city planned for the future

Opportunity

- A thriving and resilient economy
- A Council that listens and leads

#### **2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)**

The strategies and plans that contribute to these outcomes are as follows:

- Council's Road Management Plan
- Council's Asset Management Strategy
- Council's Sustainable Stormwater Strategy
- Greater Dandenong Sustainability Strategy
- Greater Dandenong Road Safety Strategy

#### **Related Council Policies**

Council's Asset Management Policy  
Council's Design Manual for the Subdivision of Land  
AustRoads Codes of Practice  
VicRoads Codes of Practice

#### **Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this Policy but is not relevant to the content of the Policy.

#### **Financial Implications**

There are no financial implications associated with this report.

#### **Consultation**

Extensive consultation has been undertaken with the affected residents and internal service providers.

#### **Conclusion**

The current Council's Design Standards for the Subdivision of Land and the Greater Planning Scheme requirements are considered adequate, reflect current national design standards for this road classification and accepted by the land development industry. Subdivisional land developments within the city are well supported with an adequate road infrastructure. These standards are well supported by developers as a result of improved residential amenity for such land development.

Community expectations continue to be managed in relation to subdivisional land development incorporating reduced car dependence and improved integrated transport efficiency objectives.

Currently 94% of subdivisions in Greater Dandenong have been approved in accordance with Council's Design Standards, with only 6% being approved under the State Government Provisions in the Greater Dandenong Planning Scheme. These State Government Policy Standards are unable to be modified by Council.

**2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)**

**Recommendation**

**That Council:**

- 1. reconfirms that road widths or classes in subdivisions, as currently specified with Council's Design Standards for the Subdivision of Land, are adequate and supported by national residential road design standards;**
- 2. continues to encourage future developers to design subdivisions in accordance with these standards; and**
- 3. asks officers to provide a report by 30 June 2017, setting out options for a more flexible means of managing nature-strip and kerbside parking in residential streets across the municipality, that are narrower in width or have other topographical conditions that impact on access and parking for residents.**

**MINUTE 76**

Moved by: Cr Matthew Kirwan

Seconded by: Cr Tim Dark

**That Council:**

- 1. asks officers to provide a report to a Council meeting by 30 June 2017, setting out costed options, including advantages and disadvantages for:**
  - 1.1. changing Council's Design Standards and establishing an advocacy position for Council's Planning Scheme to potentially enable future sub-divisions to have wider streets and roads like the older parts of the municipality;**
  - 1.2. more flexible means of managing nature strip and kerbside parking in residential streets across the municipality, that are narrower in width or have other topographical conditions that impact on access and parking for residents; and**
  - 1.3. more inlet bays in residential streets where there is high parking usage across the municipality, that are narrower in width or have other topographical conditions that impact on access and parking.**

**CARRIED**

**2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)****Appendix 1****1.0 Hierarchy of subdivisional roads within this city**

Council's Design Manual for the Subdivision of Land is aimed at land developers and consulting engineers working in the land development industry. The manual has been compiled in conjunction with the land development industry and with wide community consultation. It contains guidelines and standards for producing quality designs and ultimately first class subdivisions to cater for the city's rapid growth. It also sets the development and application processes that developers and consulting engineers have to follow to ensure that their projects are approved with the least possible delay.

Council undertakes revisions to the manual as necessary, in line with national and international best practice standards. Any suggestions for improvements from users of this manual are most welcomed and incorporated as necessary. Clause D1.07 of the manual identifies a road hierarchy with four distinct levels of roads. These are access lane, access place, access street, collector street and trunk collector road.

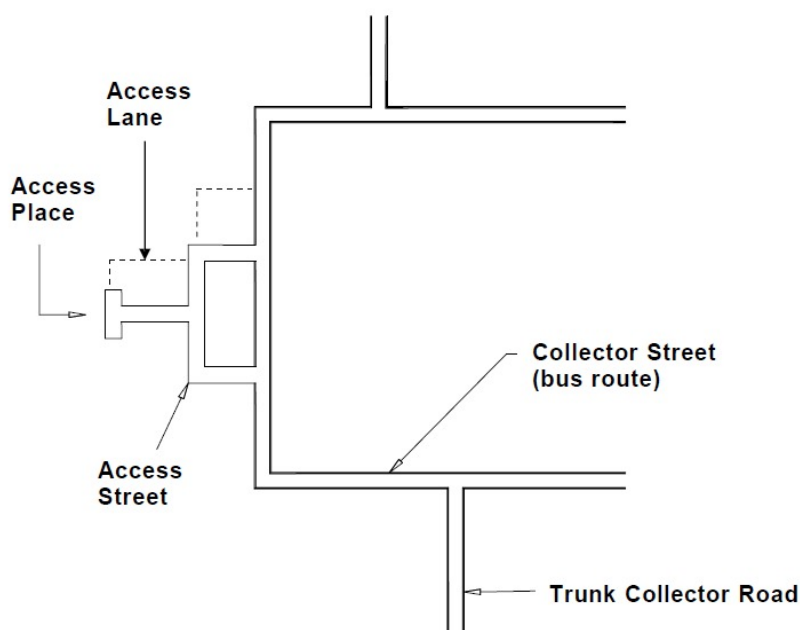
**FUNCTIONAL CLASSIFICATIONS**

Figure D1.1  
Typical Road Hierarchy

**1.1 Access Place**

The lowest order road (Access Place) having as its primary function, residential space – amenity features which facilitate pedestrian and cycle movements, and where vehicular traffic is subservient in terms of speed and volume, to those elements of space, amenity, pedestrians and cyclists.

## **2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)**

### **1.2 Access Street**

The next level road (Access Street) as a local residential street would provide a balance between the status of that street and others in terms of its access and residential amenity functions. Resident safety and amenity are dominant but to a lesser degree than Access Place.

### **1.3 Collector Street**

The second highest order road (Collector Street) has a residential function but also carries higher volumes of traffic collected from lower order streets. A reasonable level of residential amenity and safety is maintained by restricting traffic volumes and speeds, however, amenity and resident safety do not have the same priority as access or local streets.

### **1.4 Collector Road**

The highest order road (Trunk Collector Road) within a residential development should have as its main function the convenient and safe distribution of traffic generated by the development. Direct access should not be provided for single dwelling allotments but access can be provided to multi-unit development and non-residential land uses. The local Trunk Collector should serve only the development and should not attract through traffic.

## **2.0 Role in Local Road Network**

The design features of each type of road convey to the driver its primary functions and encourage appropriate driver behaviour.

### **2.1 Compatibility**

Traffic volumes and speeds on any road should be compatible with the residential functions of that road.

### **2.2 Access Place**

The maximum length of an access street should ensure its status as a residential place is retained, where the traffic, in terms of speed and volume will enable the integration of pedestrian, bicycle and vehicular movements. This length will also ensure that residential convenience is not unduly impaired as a result of speed restraints.

### **2.3 Local Collector**

The length of local collector within a development should be minimised.

### **2.4 Travel Time**

The time required for drivers to travel on all streets within the development should be minimised.

**2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)**

**2.5 Pedestrian or Bicycle Network**

Where access streets form part of a pedestrian or bicycle network, access links should provide suitable connectivity with adjoining access streets or open space systems so as to ensure such pedestrian and bicycle network are functionally efficient.

**2.6 Road Links**

The road network should ensure that no road links with another road which is more than two levels higher or lower in the hierarchy. In exceptional circumstances roads may link with others that are more than two levels apart, however, no access street or local street should have access to an access-controlled arterial road.

**2.7 Internal Road Connections**

Connections between internal roads should be T-junctions or controlled by roundabouts.

**2.8 Transport Provisions**

The road layout should conform to the requirements of the external road network and satisfy the transport provisions of an outline plan.

**2.9 External Road Network**

The external road network should be designed and located to provide routes which are more convenient for potential through traffic within the network. Major roads should be provided at intervals of no more than 1.5 km and should be complete and of adequate capacity to accommodate through network movements. The internal road system should not provide through routes that are more convenient than the external road network.

**3.0 Road Widths**

The cross sections of the road reserve must provide for all functions that the road is expected to fulfil, including the safe and efficient movement of all users, provision for parked vehicles, acting as a buffer from traffic nuisance for residents, the provision of public utilities and streetscaping. It is to be noted that some streetscapes also include water sensitive urban devices that require protection from vehicular or pedestrian intrusions. Appendix 1 - Table D.1.5 extracted from Council's Design Manual for the Subdivision of Land contains the characteristics of roads in residential subdivision road networks.

**3.1 Operational Aspects**

The carriageway width must allow vehicles to proceed safely at the operating speed intended for that level of road in the network and with only minor delays in the peak period. This must take into consideration the restrictions caused by parked vehicles where it is intended or likely that this will occur on the carriageway. Vehicles include trucks, emergency vehicles and, on some roads, buses.



#### **2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)**

### **3.2 Pedestrians and Cyclists**

The safety of pedestrians and cyclists where it is intended they use the carriageway must also be assured by providing sufficient width.

### **3.2 Access to Allotments**

The carriageway width should also provide for unobstructed access to individual allotments. Drivers should be able to comfortably enter or reverse from an allotment in a single movement, taking into consideration the possibility of a vehicle being parked on the carriageway opposite the driveway.

### **3.3 Discourage Speeding**

The design of the carriageway should discourage drivers from travelling above the intended speed by reflecting the functions of the road in the network. In particular the width, horizontal and vertical alignment should not be conducive to excessive speeds.

### **3.4 Verge Width**

Appropriate verge width should be provided to enable the safe location, construction and maintenance of required footpaths, public utility services and water sensitive urban devices (if installed) above and below ground, and to accommodate the desired level of streetscaping. Wherever possible, services should be located in common trenches.

### **3.5 Sight Distances across Verge**

The verge when considered in conjunction with the horizontal alignment and permitted fence and property frontage treatments should provide appropriate sight distances, taking into account expected speeds, pedestrian and cyclist movements.

### **3.6 Sight Distances at Intersections**

Stopping sight distances and junction or intersection sight distances, provided by the verge should be based on the intended speeds for each road type.

The above requirements reflect adopted and proven national standards as contained within AUSTRROADS Guide to Traffic Engineering Practice.

## **4.0 Variations in Road Width or Classes (Greater Dandenong Planning Scheme)**

Section 56.06 - Access and Mobility Management within the City of Greater Dandenong Planning Scheme outlines the requirement for Integrated Mobility Objectives:

- To achieve an urban structure where compact and walkable neighbourhoods are clustered to support larger activity centres on the Principal Public Transport Network in Metropolitan Melbourne and on the regional public transport network outside Metropolitan Melbourne.

**2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)**

- To provide for walking (including persons with impaired mobility), cycling, public transport and other motor vehicles in an integrated manner.
- To contribute to reduced car dependence, improved energy efficiency, improved transport efficiency, reduced greenhouse gas emissions and reduce air pollution.

Standard C14 of Section 56.06 requires that an application for a subdivision development must include a plan of the layout of the neighbourhood that meets the objectives of:

- Clause 56.06-2 Walking and cycling network.
- Clause 56.06-3 Public transport network.
- Clause 56.06-4 Neighbourhood street network.

Compliance with these provisions of the City of Greater Dandenong Planning Scheme is mandatory. However, variations in road widths or classes from Council's current design standards can be considered through the planning application process, subject to compliance with the provisions of Clauses 56.06-2, 56.06-3 and 56.06-4 of the Planning Scheme and design guidelines as outlined within AUSTRROADS Guide to Traffic Engineering Practice.

2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)

Table D.1.5 Characteristics of Roads in Residential Subdivision Road Networks

Road Type	No. of Dwellings Served	Maximum Traffic Volume (Vpd) <sup>(1)</sup>	Maximum Speed <sup>(2)</sup> (km/h)	Carriageway Width (m) <sup>(3)</sup>		Parking Provisions Within Road Reserve	Kerbing <sup>(4)</sup>	Footpath Requirement	Bicycle-path Requirement	Verge Width (each side)
				Minimum	Maximum					
Access Lane	Fewer than 50	50	15	One Lane: 3.0 Two Lane: 5.5		Nil	Nil	No	No	Nil
Access Place	Small and fewer than 30	300	15	Two Lane: 6.5		Inderted	Rollover kerb— Approved profile	1.5m wide one side for courts with more than 5 Lots	No	4.0m
Access Street	Fewer than 200 and preferably fewer than 100	1000 2000	30 40	Two Lane: 7.0		Carriageway	Rollover kerb— Approved profile	1.5m wide footpath both sides	No	4.5m
Collector Street		3,000	50 20 at designated pedestrian or bicycle crossings <sup>2</sup>	Two Lane: 7.5		Carriageway	Rollover kerb— Approved profile	1.5m wide footpath both sides	Where provision for cyclists required, footpaths to be joint use and 2.0m wide both sides	4.5m
Trunk Collector		6000	60 <sup>2</sup>	Duplicated Carriageway Two Lanes each Carriageway (6.5m)		Carriageway	Rollover kerb— Approved profile	2.0m wide footpath, and/or 2.0m bicycle path both sides	2.0m bicycle path both sides only in the verge	6.0m (minimum 6.0m central median)

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**2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)****NOTES TO TABLE D1.5:**

1. For single dwelling allotments apply traffic generation rate of 10 vehicles per day (vpd)/allotment (equivalent to approximately one vehicle per hour (vph) in the peak hour) unless a lower rate can be demonstrated. Lower rates can be applied to multi-unit dwellings based on locally derived rates.
2. See Clauses D1.09 and D1.11 on designing for specific operating speeds.
3. Widening required at bends to allow for wider vehicle paths (using AUSTRROADS Turning Templates).
4. Where kerbing is not required a flush pavement edge treatment can be used. Maximum carriageway widths required if kerbing used.
5. Minimum width required to provide for pedestrians, services, drainage, landscape and preservation of existing trees. Add additional width on one side for future widening of carriageway to 5.0m if required. For two lane carriageway design, no provision for widening required.
6. A minimum of one footpath on one side of the street to be constructed initially with provision to construct a second footpath if required by residents in the future.
7. Reduced speeds are required at designated pedestrian/bicycle crossing. A speed of 20 km/h is desirable, achieved by the road design principles outlined in this Specification.
8. On bus routes, 7.0m travelled way with 2.0m wide indented parking and bus bays defined by kerbed protuberances. Where bicycle way can be anticipated, a bicycle lane is required along the kerb. Provide adequate road reserve width for widening of carriageway for future bus route if required.
9. Speed on trunk collector road not to exceed legal limit.
- \* Many elements are inter-related. Therefore variations from any particular recommended characteristic may require changes to others.

**2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)**

**OTHER**

**RESPONSE TO NOTICE OF MOTION NO. 97 – SUBDIVISIONAL ROADS IN  
GREATER DANDENONG**

**ATTACHMENT 1**

**NOTICE OF MOTION NO. 97 –  
SUBDIVISIONAL ROADS IN GREATER  
DANDENONG (CM 26 JUNE 2016: MINUTE  
NO. 1429)**

**PAGES 2 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

**2.4.6 Response to Notice of Motion No. 97 - Subdivisional Roads in Greater Dandenong (Cont.)**

City of Greater Dandenong

ORDINARY COUNCIL MEETING MINUTES

MONDAY, 27 JUNE 2016

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**3 NOTICES OF MOTION**

**3.1 Notice of Motion No. 97**

Author:

Cr Jim Memeti

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**Motion (Notice of Motion No. 97)  
Subdivisional Roads in Greater Dandenong**

**That a report be presented to Council outlining the hierarchy of subdivisional roads within this city; the role that each class of road plays in the local road network; the key planning and subdivisional standards and guidelines that apply to each class including the relationship between class and residential amenity; and, whether or not road widths or classes in future subdivisions can be varied according to a standard or policy set by Council and if so, on what basis.**

**MINUTE 1429**

Moved by: Cr Jim Memeti

Seconded by: Cr Angela Long

**That a report be presented to Council outlining the hierarchy of subdivisional roads within this city; the role that each class of road plays in the local road network; the key planning and subdivisional standards and guidelines that apply to each class including the relationship between class and residential amenity; and, whether or not road widths or classes in future subdivisions can be varied according to a standard or policy set by Council and if so, on what basis.**

**CARRIED**

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Cr Roz Blades AM returned to the Chamber at 8:52pm.

### **3 NOTICES OF MOTION**

#### **3.1 Notice of Motion No. 5 - Consideration of Occasional Care facilities in the new Springvale Library and Community Hub**

Author:

Cr Roz Blades

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#### **Preamble**

The Springvale Library and Community Hub is intended to be an integrated building with a variety of multipurpose program rooms. These spaces, along with the library, will offer a wide range of community learning programs, classes, workshops and other activities. Many of the proposed users will be parents with young children.

An important part of supporting parents (and particularly women) to develop skills and to have access to programs within this community building may be access to occasional child care.

Occasional child care services can provide flexible care and learning experiences for children from birth to school age. Families can access occasional care regularly or on a needs basis.

The Victorian Government funds occasional care through the Family Learning Support program and the National Occasional Care program.

Occasional care is a licensed service and regulated by the Victorian Children's Services Act 1996 and Children's Services Regulations 2009.

#### **Motion**

**That a report be presented to Council during the first quarter of 2017 on the need for, potential benefits to the community, feasibility, viability, costs and any other operational matters, associated with the establishment of an occasional child care service, including analysis of different options, in the proposed Springvale Community Hub for Council consideration.**

**3.1 Notice of Motion No. 5 - Consideration of Occasional Care facilities in the new Springvale Library and Community Hub (Cont.)**

**MINUTE 77**

Moved by: Cr Roz Blades AM

Seconded by: Cr Matthew Kirwan

**That a report be presented to Council during the first quarter of 2017 on the need for, potential benefits to the community, feasibility, viability, costs and any other operational matters, associated with the establishment of an occasional child care service, including analysis of different options, in the proposed Springvale Community Hub for Council consideration.**

**CARRIED**



### **3.2 Notice of Motion No.6 - Mayoral Letter to Federal Politicians**

Author:

Cr Roz Blades AM

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#### **Preamble**

The City of Greater Dandenong is proudly one of Australia's most diverse Local Government Authorities, home to 156 different nationalities.

We are also a Welcome Refugee Zone with established Asylum Seeker and Refugee Policies. It is most important to acknowledge the protections afforded by the Australian Racial Discrimination Act to our community and oppose any moves to weaken this legislation

In December 2016 many City of Greater Dandenong Councillors joined with 3 Federal Members of Parliament at an important town hall meeting to discuss any proposed changes to 18C.

There were many CoGD residents at this meeting. None of the attendees supported the removal of 18C, evincing concern for their freedom of speech.

As such a diverse community it is critically important that all people living and working in the City of Greater Dandenong can go about their daily lives happily free from harm

#### **Motion**

**That the City of Greater Dandenong:**

- 1. acknowledges the importance of protections afforded by the Australian Racial Discrimination Act;**
- 2. requests that the Mayor of the City of Greater Dandenong writes to all local Federal Members of Parliament as well the Parliamentary enquiry to advise them of Council's position; and**
- 3. thanks the many community groups and individuals who have evinced their concerns.**

#### **MINUTE 78**

Moved by: Cr Roz Blades AM

Seconded by: Cr Heang Tak

**That the City of Greater Dandenong:**

- 1. acknowledges the importance of protections afforded by the Australian Racial Discrimination Act;**

**3.2 Notice of Motion No.6 - Mayoral Letter to Federal Politicians (Cont.)**

2. requests that the Mayor of the City of Greater Dandenong writes to all local Federal Members of Parliament to advise them of Council's position; and
  3. thanks the many community groups and individuals who have evinced their concerns.
- 

**MINUTE 79**

Moved by: Cr Roz Blades AM

Seconded by: Cr Loi Truong

**That Cr Tim Dark be granted an extension of time of two minutes to speak against the motion.**

**CARRIED**

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**CARRIED (REFER TO MINUTE 78)**

## **4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS**

### **Comment**

#### **Cr Youhorn Chea**

On Sunday 22 January 2017, I attended the celebrations for the Lunar New Year Festival and Australia Day in Springvale along with the Mayor, Councillor Memeti and other Councillors. It was a good event attended by a lot of people, not only for the Asian community but for the City of Greater Dandenong as well.

### **Comment**

#### **Cr Loi Truong**

I attended the New Year's Eve celebration in Harmony Square, Dandenong along with the Mayor Councillor Memeti, Councillor Long and Councillor Kirwan. It was great to see our multicultural community together.

### **Question**

#### **Cr Sean O'Reilly**

What are the costs/benefits of establishing a mobile public toilet in the Springvale Activity Centre?

### **Response**

#### **Julie Reid, Director Engineering Services**

This response applies to a temporary toilet that could be moved around. There would be additional costs if it was moved more frequently than once every two months. The benefits include a shorter walking time to a public toilet at times when shopping centre toilets are closed. The hire cost for a single unisex disabled toilet with a storage sewerage tank is \$10,000 per annum. If the toilet was plumbed into an available existing sewer point there would be a hire cost saving of \$3,500 but the temporary toilet would be less mobile. Servicing and cleaning costs would be additional but minor if incorporated into Council's existing municipal wide cleaning contract. There would be a loss of four car spaces if placed in a carpark and loss of amenity if a temporary toilet is placed near a residential building or shop.

### **Comment**

#### **Cr Matthew Kirwan**

Since the last Council meeting, these are some of the following events and activities I attended.

On Friday 16 December 2016, I attended the Annual Greater Dandenong Christmas Carols event at Harmony Square, Dandenong along with the Mayor Councillor Memeti, Councillor Blades, Councillor Dark, Councillor Long and Councillor Melhem.

On Saturday 31 December 2016, I attended the New Year's Eve celebration in Harmony Square, Dandenong attended by an estimated 10,000 people, along with the Mayor Councillor Memeti, Councillor Long and Councillor Truong.

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**4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Since the Mayor Councillor Memeti initiated this event three years ago, it has gone from strength to strength and I can see it getting even bigger in future years. In the week after this event, I received much positive feedback from people expressing their gratitude to Council for organising the event. One that stayed in my mind was a Monash Health staff member telling me that the event was the highlight of the year for one of their clients. There was a diverse audience of different ages and backgrounds but in particular as the Mayor has mentioned to me, it has been a success particularly in giving an affordable New Year's Eve celebration option for the low income families in this City. On Saturday 21 January 2017, I spoke at the Annual General Meeting of the Australian Hazara Women's Friendship Network. The group which is based in Greater Dandenong does amazing work in our community teaching Hazara women how to drive, learn the English language and in general empower them.

On Sunday 22 January 2017, I attended the Springvale Lunar New Year celebrations and it was the best event I had attended yet. Thanks to the Springvale Asian Business Association (SABA) and the many Council staff that I know, support them with this event which the Springvale Asian Business Association (SABA) acknowledged on the day.

**Question****Cr Matthew Kirwan**

I have received many concerns about the placing of the football goals at the new park Council is building in Westwood Boulevard, Keysborough. Westwood Boulevard is a busy east-west thoroughfare in this area where, as I have mentioned at previous Council meetings there are already concerns about speeding. More recently it has also become a bus route. Parents are frightened that footballs being kicked through the goals, which are close to Westwood Boulevard, will lead to children chasing their footballs onto the road. They have asked if either the positioning of the football goals could be moved or netting installed. What is the relevant officer's response to these child safety concerns?

**Response****Julie Reid, Director Engineering Services**

A plan of the park proposal has been circulated to the local residents. The plan indicates:

AFL goal posts are located to the Southeast of the Oval near Westwood Boulevard with a raised mound and tree planting behind it, so that any balls going through the goal posts will be deflected by the tree planting and/or roll back down the mound. The AFL goal posts are located at this end of the Oval to make best use of the mound.

The soccer goals are located to the Northwest of the Oval. As soccer does not generally involve a lot of high kicks like AFL, the balls will most likely go into the trees behind the goals.

Officers believe that this design will be effective in reducing any risk posed by traffic on the nearby roads but could consider moving the AFL goal posts slightly Northeast or swapping the soccer with the AFL goals.

Council will continue to consider this issue by looking at risks and including feedback from residents.

**4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Matthew Kirwan**

I was speaking to some residents during the Christmas break regarding Harmony Square, Dandenong. The residents mentioned a number of suggestions for improvement which are that:

- (a). A live camera feed between Federation Square and Harmony Square be more common.
- (b). There be an information kiosk at Harmony Square. They noted that there was no Visitor Information Bureau for Dandenong and thought Harmony Square would be a great place to get information on the Dandenong Market, Drum Theatre, Dandenong Basketball Stadium, Little India Precinct and Afghan Bazaar. When Councillor O'Reilly and I were in Parramatta in 2015, we noted that Parramatta had a number of highly visible locations where one could get visitor information.
- (c). While Harmony Square is succeeding as an events and festival space, they felt it is underutilised at other times and therefore need more incentives for people to gather at the Square such as installing a barbecue there for the public.

What is the relevant officer's response to the merit and feasibility of these proposals?

**Response**

**Mick Jaensch, Director Corporate Services**

(a). Council can investigate doing more passive live crosses to Federation Square, particularly during the warmer months and Council has made contact with Federation Square management to test their willingness to participate.

**Response**

**Mark Doubleday, Director Community Services**

b). I will take this question on notice.

**Response**

**Mark Doubleday, Director Community Services**

(c). I will take this question on notice.

**Question**

**Cr Matthew Kirwan**

In tonight's Agenda, Item 2.1.1 Documents for Sealing included Item No. 5 - A Transfer of Land between Greater Dandenong City Council and Australian Securities and Investment Commissions (ASIC) for part of land that forms the existing path from Oakdale to Springvale Road at Mile End Creek in Springvale.

Can the relevant officer please explain this item?

**4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Mick Jaensch, Director Corporate Services**

The signing and sealing of this Transfer of land brings to a conclusion what has been a relatively lengthy and complex matter.

The area of Mile Creek between Springvale Road and moving in an easterly direction towards Westall Road has been in the ownership of a company that became de-registered in February 1983.

Melbourne Water has been maintaining the Creek and the northern boundaries of the Waterway whilst Council has a shared use path that runs part of the way along the Southern border from Springvale Road to Oakdale Court.

The matter became an issue in 2015 to residents of Sullivan Street, Springvale (north of the Mile Creek) who sought a half cost fencing contribution from Melbourne Water. As the land was not in the ownership of Melbourne Water, this authority would not approve a contribution.

Following negotiations with Melbourne Water and the Australian Securities and Investment Commissions (ASIC), it was determined that Melbourne Water would be transferred ownership of the Creek and the Northern boundary, whilst Council would receive ownership of the Southern boundary covering the existing shared user path and with additional land for the future extension of the shared path towards Westall Road.

The transfer of land is at nil cost.

**Question**

**Cr Matthew Kirwan**

Will this transfer impact on Open Space?

**Response**

**Mick Jaensch, Director Corporate Services**

This transfer does not result in the loss of any existing open space and does in fact increase Council's ownership of Open Space which will allow for the future expansion of the existing shared path network.

**Question**

**Cr Matthew Kirwan**

In Item 2.2.2 Receipt of Petitions and Joint Letters of the Agenda tonight, there was a petition from 26 residents requesting the installation of speed humps on the corner of 1 Stanhope Street, Dandenong. Can the relevant officer please provide an update on this issue?

**4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Julie Reid, Director Engineering Services**

This joint letter requested one or two speed humps to be installed in Stanhope Street in Dandenong to slow down speeding drivers.

A letter of response was sent on 17 January 2017 to the resident who coordinated the joint letter advising that Council will undertake traffic surveys on Stanhope Street to obtain data on the traffic volumes and speeds. It is expected that the results of the data collected will be analysed within the next month to 6 weeks. It is also expected that Stanhope Street will be included in Council's Local Area Traffic Management Program and given the relevant priority.

Council will then respond further to the joint letter coordinator.

**Question**

**Cr Matthew Kirwan**

Listed in the Agenda tonight in Item 2.4.4 List of Registered Correspondence to Mayor and Councillors are a number of items of correspondence from residents.

Four of these items in particular the nature, outcome and the next steps interested me, namely:

- (a) Request for Traffic Audit Report at Rodina Terrace, Dandenong.
- (b) Request for a purpose built exhibition space to showcase the local heritage as part of the Springvale master plan.
- (c) Request for Asbestos removal throughout Greater Dandenong. Does Council need to increase resources to deal with asbestos clean-up issues?
- (d) Request for speed barriers in Tyrol Street, Dandenong North.

Could the relevant officers please outline the nature of each correspondence and next steps?

**Response**

**Julie Reid, Director Engineering Services**

In response to Part (a), this is a request from a resident of the Meridian Estate to have a traffic audit report carried out by an independent consultant. Consideration of this matter and a recent joint letter received is currently being undertaken. It is expected that a report to Council will be submitted at the end of February on this matter.

In response to Part (d), the request relates to issues around drug users in the area, uses of land, car-wrecking and damage to property.

A letter was forwarded to the resident on 10 January 2017 advising that the concerns would be forwarded to Local Laws officers for investigation however most of the offences identified were matters for the Police. It was suggested that traffic calming devices would not be the appropriate measure to address these issues.

**4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Mark Doubleday, Director Community Services**

With regards to Part (b), an email was received from Gaye Guest, Secretary of the Community Action Forum on 28 November 2016 requesting that Council consider building a purpose built heritage exhibition space and providing examples of facilities elsewhere where this has been provided.

An email response was provided by Mark Doubleday as Acting Chief Executive Officer on 1 December 2016.

The email noted: *There is a strong interest to keep a heritage perspective alive. This is recognised in the Council endorsed Arts and Cultural Heritage Strategy.*

*In 2016 there were at least 9 heritage exhibitions across the City. This demonstrates Council's ongoing commitment to heritage display.*

*Council has committed capital and operational funds to store and retain items on a shared basis with the 2 historical societies. Planning for the Springvale Library and Community Hub is underway with a strong commitment to maintain a visible heritage presence. With 600,000 plus visitors per year expected, this represents an increase in visibility of heritage exhibitions.*

*Council has also committed to maintain an active Advisory Group with the 2 historical societies and others regarding heritage matters. The Advisory Group for heritage matters can discuss this and I am sure will advise Council on these things in due course.*

*The membership of this group will come to Council for endorsement on 23 February 2017.*

**Response**

**Peter Shelton, Acting Director City Planning, Design and Amenity**

In response to Part (c), the management of asbestos removal from building and construction sites rests with the builder/developer. There are a range of State Government Regulations and Codes of Practice to guide these practitioners in safely handling asbestos and there is also a licensing system in place for asbestos removal companies.

Enforcement of these regulations and codes falls generally to the State Agencies such as Worksafe Victoria and the Environmental Protection Agency (EPA).

Local Governments generally only become involved with asbestos management when it encounters illegal dumping of the material and/or as a first responder when residents report neighbours or builders undertaking work involving asbestos. In cases of smaller amounts of asbestos dumping, Council will take the necessary action, up to and including prosecution of offenders. In larger scales, Council refers the matter to the Environmental Protection Agency (EPA) and then assists them as required.

Council will inspect properties where unsafe handling of asbestos is reported. If any concerns are identified, Council will refer the matter to Worksafe Inspectors for action.



**4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Council's website provides advice for residents on how to go about asbestos removal safely and how to respond to report concerns.

**Question**

**Cr Matthew Kirwan**

In the letter, the resident asked for Council to make Local Laws about asbestos. Can I have the officer's views about that?

**Response**

**Peter Shelton, Acting Director City Planning, Design and Amenity**

Council is of the view that there is adequate State legislation in place to manage asbestos issues. That legislation is inherently more powerful and has greater penalties attached to it than Council could achieve via Local Laws.

**Question**

**Cr Matthew Kirwan**

Could Council be acting beyond its authority if it tried to make Local Laws?

**Response**

**Peter Shelton, Acting Director City Planning, Design and Amenity**

That is correct. Council could be acting beyond its authority (ultra vires) if it sought to create such Local Laws.

**Comment**

**Cr Angela Long**

These are some of the events that I have attended since my last formal meeting.

On Tuesday 13 December 2016, I attended the Springvale Learning and Activity Centre (SLAC) Graduation ceremony where I presented the Awards to the students. That afternoon, I attended Rod Huggin's Retirement Afternoon Tea. Mr Huggins was one of Council's Hallkeepers who had been with Council for 38 years. I wish him all the best in his retirement.

On Thursday 22 December 2016, I attended the end of year Breakfast for Council staff at Springvale Town Hall. It was the first time this event was held and I hope it will continue in the future as it was a great success. It also allowed staff who could not attend the Staff Annual Christmas Lunch to enjoy it as part of their Christmas celebrations.

On Friday 23 December 2016, I attended the Council Staff Annual Christmas Lunch at the Dandenong Civic Centre. I would like to thank all the staff members involved in the planning of these events.

On Saturday 31 December 2016, I attended Council's New Year's Eve event in the Harmony Square in Dandenong. It was the third year the event had taken place and I have attended every year. It was a great opportunity for families to get together and watched the fireworks at a family friendly time of 9.30pm. Thanks must go to the organisers.

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**4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

On Saturday 14 January 2017, I attended the 25<sup>th</sup> Anniversary of the Dandenong Jayco Rangers Women's National Basketball League program. One of the guest speakers was Penny Taylor, a former Dandenong Jayco Rangers player who was also a member of the Australian Basketball team, Opals, representing Australia in the Olympic Games.

On Thursday 19 January 2017, I attended the celebration of 30 years' service for Steve Carter. Mr Carter is a Curator for Council's turf cricket wickets. That afternoon, I attended the official Australia Day Lunch hosted by Australia Day Victoria in Melbourne.

On Sunday 22 January 2017, I attended the 25<sup>th</sup> Anniversary of the Lunar New Year, the Year of the Rooster and a celebration of the Australia Day. It was a great event. I would like to thank the SABA organising committee as well as Council staff for a fantastic outcome.

**Comment**

**Cr Zaynoun Melhem**

I also attended the Lunar New Year festival along with a number of other Councillors who have spoken about it. It is an event which I had enjoyed going to as a young child and now it is an honour to attend as a Councillor. I quietly enjoyed seeing people from diverse backgrounds at the festival.

**Question**

**Cr Zaynoun Melhem**

Can the relevant officer advise if Council has received an update from VicRoads on the status of the road works on Jacksons Road, Noble Park North from Police Road towards Carwartha College in Noble Park North?

**Response**

**Julie Reid, Director Engineering Services**

This matter has previously been raised with VicRoads however Council's Engineering Department will follow up on the latest status and advise Councillors of VicRoads' response.

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**Cr Matthew Kirwan left the Chamber at 8.10pm.**

**Question**

**Cr Roz Blades AM**

I have received a letter from a local elderly resident that they have not been able to access the Aged Care website. Could the relevant officer look into ways and/or advocate for increased assistance for the elderly?

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**4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Mark Doubleday, Director Community Services**

Council will follow up with Councillor Blades AM to see what assistance can be provided to the resident in relation to Aged Care.

**Question**

**Cr Roz Blades AM**

Mr Jeffrey Fisher, a local resident who advocated strongly for the cricket nets and the Cricket Club in Noble Park passed away on 17 January 2014. His funeral service is tomorrow Tuesday, 24 January 2017 which I will be attending. Could the Mayor please write a letter to the late Mr Fisher's family?

**Response**

**Cr Jim Memeti, Mayor**

Yes. We can certainly arrange that.

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**Cr Matthew Kirwan returned to the Chamber at 8.12pm.**

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**Question**

**Cr Roz Blades AM**

On Thursday 19 January 2017, I represented the Mayor, Councillor Memeti at 'The Sleep Well Project' event organised by the Carers of Africa group in Dandenong. It was very interesting to witness the members making mats from plastic bags, some were woven and some were crocheted and the mats were then given to the homeless. Is this a method that Council can adopt for recycling the plastic bags for craft use?

**Response**

**Julie Reid, Director Engineering Services**

I will take this question on notice.

**Question**

**Cr Roz Blades AM**

Could the relevant officer provide an update on when the Multicultural Advisory Committee will start?

**Response**

**Mark Doubleday, Director Community Services**

The details on the formation of the Multicultural Advisory Committee will be circulated to Councillors for consideration in advance of a report to Council on the matter.

**4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Roz Blades AM**

Will further information surrounding the membership of the Multicultural Advisory Committee be presented at a Councillor Briefing Session?

**Response**

**Mark Doubleday, Director Community Services**

Information on the proposed membership of the Advisory Committee will be circulated to Councillors for consideration prior to a report coming forward to Council for endorsement.

**Question**

**Cr Heang Tak**

Could Council invite the Springvale Asian Business Association (SABA) members for a catch-up with Councillors and Senior Council Officers in recognition of their important contribution to the Springvale community?

**Response**

**Cr Jim Memeti, Mayor**

That can certainly be arranged.

**Question**

**Cr Tim Dark**

Does the City of Greater Dandenong have procedures in place to prevent a security breach of private information as experienced by Kingston Council?

**Response**

**Mick Jaensch, Director Corporate Services**

I would need to find out more details on the situation at Kingston Council. It is obvious what the outcome of the issue is but Council does not have any details on the causes of it so I will take this question on notice.

**Question**

**Cr Tim Dark**

There is a high priority for roads to be built within the municipality to ensure that businesses have the ability to transport goods. Could Council please provide an update on what is happening with the Remington Drive Overpass project and whether it is still a matter of urgency?

**4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Julie Reid, Director Engineering Services**

The Remington Drive Bridge connection to Pound Road West forms part of the future Arterial Network through Dandenong South. However, due to the significant investment required for this project, the Remington Drive Bridge is dependent on long term funding from the State Government.

As the State Government is committed to the delivery of the Level Crossing Removal on Abbots Road as a priority, the Remington Drive Bridge is unlikely to be delivered for several years. Regardless, Council will continue to advocate to the State Government for the Remington Drive Bridge and improvements to the road network within the City of Greater Dandenong as Council is still of the view that this bridge link is critical to addressing current capacity issues on the local road network. Council would prefer this link to be funded sooner rather than later.

**Question**

**Cr Tim Dark**

Can the relevant officer provide further information regarding the City of Greater Dandenong's stall and involvement at the Good Food and Wine Festival?

**Response**

**Paul Kearsley, Group Manager, Greater Dandenong Business**

Council officers attended last year's Good Food and Wine Show held at 'Jeff's Shed' in the Melbourne Convention and Exhibition Centre to determine whether it was suitable and feasible for the City of Greater Dandenong to take some space in this year's show.

A decision was made to take some space at this year's show to be held on 2 June to 4 June 2017. Greater Dandenong Business department is currently seeking six to eight food related businesses to occupy a stand at the show and hope to be able to advise Council on who those businesses are closer to the event.

**Comment**

**Cr Jim Memeti, Mayor**

I attended a number of events since the last Council meeting.

On Tuesday 13 December 2016, I received the Australian Tax Office Christmas gift donations on behalf of Council's Youth and Family Support Services. I attended the Mauritian Golden Age Club Christmas Lunch at Menzies Hall in Dandenong North; and later on attended the South East Manufacturers Association (SEMA) Christmas Cocktail and Networking Evening at Dandenong South.

On Wednesday 14 December 2016, I conducted two Citizenship ceremonies at 5.45pm and 8pm at the Dandenong Council Chamber.

On Thursday 15 December 2016, I attended the Springvale Greek Seniors Christmas lunch in Springvale and the Xinjiang Chinese Association end of year Lunch at the Noble Park Community Centre.

**4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

On Friday 16 December 2016, I attended the Noble Park North Italian Senior Citizens Christmas Lunch at the Jan Wilson Community Centre along with Councillor Sampey; and later in the day I attended Council's Annual Christmas Carols in Harmony Square, along with other Councillors.

**Question**

**Cr Jim Memeti, Mayor**

Given that there have not as many people attending the Christmas Carols since holding them at Harmony Square, could Council officers please investigate and advise the possibility of relocating them to the Dandenong Park?

**This question was taken on notice.**

**Comment**

**Cr Jim Memeti, Mayor**

On Sunday 18 December 2016, I attended the Bektash Alevi Club celebrations at the Dandenong Park.

On Tuesday 20 December 2016, I attended the Christmas dinner (for the less privileged in our community) hosted by Sathya Sai International Organisation of Australia and Papua New Guinea (PNG) at the Dandenong Market Foyer.

On Thursday 22 December 2016, I attended the Christmas hamper distribution at the Dandenong Benevolent Society.

On Saturday 31 December 2016, I attended Council's New Year's Eve celebrations in the Harmony Square.

**Question**

**Cr Jim Memeti, Mayor**

The New Year's Eve event is getting bigger and better each year since it started three years ago and the increasing numbers could be something that needs looking into whether Harmony Square is big enough or maybe consider the possibility of relocating the New Year's Eve celebrations to the Dandenong Park?

**This question was taken on notice.**

**Comment**

**Cr Jim Memeti, Mayor**

On Saturday 14 January 2017, I attended the 25<sup>th</sup> Anniversary celebrations of the Dandenong Jayco Rangers Women's National Basketball League program since it started in 1992. I also attended the Fashoda Festival hosted by the Australian Chollo Community in Victoria at the Russian Community Centre in Dandenong South; and the Thai Thirunaal Thamilar Thirunaal celebration hosted by the Victorian Tamil Cultural Association at Rowville Secondary College in the evening.

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**4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

On Sunday 15 January 2017, I attended the Victoria Bitter One Day International Cricket (Australia v Pakistan) event hosted by Cricket Victoria at the Olympic Room at the Melbourne Cricket Grounds (MCG).

On Thursday 19 January 2017, I attended the Official Australia Day Luncheon hosted by Australia Day Victoria at the Melbourne Convention and Exhibition Centre.

On Sunday 22 January 2017, I attended the 2017 Springvale Lunar New Year Festival - Year of the Rooster and also celebrating Australia Day at the main stage area in Buckingham Avenue in Springvale.

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**John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice at the previous Council meeting. A copy of the responses is provided as an attachment.**

## 4 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

## COUNCILLORS' QUESTIONS TAKEN ON NOTICE AT COUNCIL MEETING 12 DECEMBER 2016

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Response	Summary of Response
12/12/16 CQT1	Cr Maria Sampey	<p><b>Questions regarding the Springvale Learning and Activities Centre (SLAC) and the closure of the Dandenong Benevolent Society</b></p> <p>I attended the Annual General Meeting (AGM) of the Dandenong Benevolent Society as they are winding up their operation, and I asked various questions on the day which they could not answer. I sent the questions off to the relevant officer to have them answered by the organisation that has taken over which is the Springvale Learning and Activities Centre (SLAC), and the questions that have been responded to are marked confidential. I am not sure whether the questions have been submitted by SLAC or Council as I did want the questions answered by SLAC. Are these questions answered by SLAC or by Council?</p>	Director Community Services	15/12/16	<p>An email was sent to Cr Sampey on Thursday 15 December 2016 by Mark Doubleday, Director Community Services which stated that he has received advice from the Springvale Learning and Activities Centre (SLAC) that they have responded to Cr Sampey's questions.</p> <p>The Council report scheduled for Monday 23 January 2017 will include the advice provided by SLAC in response to these questions.</p>
12/12/16 CQT3	Cr Roz Blades AM	<p><b>Signage update in Wachter Reserve, Keysborough</b></p> <p>There are a number of sporting groups on Wachter Reserve. That is only reflected at the front of the reserve in Wairoonga Avenue, Keysborough. At the bottom of Wachter Reserve, there is a sign that says "Wachter Reserve". It is very old, very sinewy and very used up. I would like some better signage.</p>	Director Engineering Services	22/12/16	<p>Council staff will remove the existing sign at the bottom of the Reserve along the Kingsclere Avenue frontage and replace it with a new sign that will replicate the one on the Wairoonga Avenue frontage. Council expects that the new sign will be in place by the end of March 2017.</p>

**At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillor and public questions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.**



## 5 QUESTION TIME - PUBLIC

### Question

#### Phillip Lamaro, Dandenong

I have noticed a large increase in rubbish along the Dandenong Creek and along the new footpath between Hammond Road in Dandenong South and the new Metro Estate bridge construction. For example, old car tyres have been dumped there since November 2016 which Council has not removed. How often does Council clean this Council parkland and could this be increased as the current cleaning routine is not sufficient enough to keep the area to an appropriate standard?

### Response

#### Julie Reid, Director Engineering Services

Both Council and Melbourne Water own and manage land in the area Mr Lamaro has described.

Council officers are responsible for mowing much of this area and perform a litter collection immediately prior to mowing, with any other litter in the area dealt with as part of a reactive collection service.

Melbourne Water is responsible for the Creek and its banks with any issues regarding litter in these areas referred to them for action. Council has recently inspected the area and due to the recent storm event, there appears to be more litter than usual along the banks of the Creek and in the Reserve adjacent to Dalgety Street.

In regards to the litter Mr Lamaro has reported, Council will remove the dumped tyres and litter, identify the areas that Council is responsible for and then monitor these on a regular basis to determine if they should be placed on a proactive litter collection program. Any dumped rubbish or litter observed in the other areas will be reported to Melbourne Water for action.

### Question

#### Phillip Lamaro, Dandenong

Recently I have noticed an increase in rubbish along parkland and footpaths on the south side of the Dandenong train station. Most evident are Cheltenham Road, Hammond Road, Webster Street and the new footpath along the Dandenong Creek. These streets do not have many commercial buildings on them but are very popular thoroughfares which many pedestrians use every day. Could Council look into installing public litter bins along these streets? Any reduction in rubbish along these streets and pathways would improve the look and appeal of these central Dandenong areas that Council has rezoned for future development.

**5 QUESTION TIME - PUBLIC (Cont.)**

**Response**

**Julie Reid, Director Engineering Services**

Public litter bins are generally only installed at locations that generate a high quantity of litter such as shopping centres, eateries, reserves, playgrounds and bus shelters. Experience has shown that the installation of litter bins in the sorts of areas Mr Lamaro has identified (walking tracks and bike paths) does not effectively resolve the problems of littering, which are usually best dealt with as a reactive collection service.

In regards to the litter Mr Lamaro has reported, Council will perform a litter pick up in the areas he has identified and will then monitor these on a regular basis to determine if they should be placed on a proactive litter collection program

**Question**

**Renay Burke, Keysborough**

I like the new entry and exit into the Council building underground car park however, why are there no signs along Thomas Street, Dandenong telling people who use the Library or paying rates that they can park below the building? I cannot find any information on Council's website about the underground carpark.

**Response**

**Peter Shelton, Acting Director, City Planning, Design and Amenity**

Car parking that is aimed at catering for the general public only tends to be promoted through directional signage on the street. The parking spaces underneath the Dandenong Library are designed to cater for the Library users particularly those carrying heavy items. Users of the Library who require close proximity parking are generally familiar with the Library and staff are able to highlight that this is available when needed.

Due to both the limited number of spaces in the car park and the high levels of occupancy it has across the day, directional signage would potentially lead to increased congestion in the area and is therefore not being proposed at this time.

Members of the public accessing any of the government, health, retail and dining services in the precinct are advised to park in one of the parking areas on or off-street that is available. Council is constantly reviewing these facilities to ensure they continue to meet customer needs.

Council's website will be updated with information on the basement car park by the end of this month.

**5 QUESTION TIME - PUBLIC (Cont.)**

**Question**

**Nina Kelly, Keysborough**

Can Council please confirm the maintenance schedule for all streets surrounding the retarding basins in the new estates of Keysborough? On 28 December 2016 when the flash flooding occurred, the retarding basin at the lower end of Perry Road had plenty of capacity however surrounding streets (Clarendon Drive, Perry Road and Greens Road) did not cope with the heavy influx of water on the day. These roads were closed due to flash flooding. A number of houses on Clarendon Drive on elevated land were at risk of flood damage if residents and Council had not responded so quickly.

Social media reports and photos also reported flash flooding in other areas in Keysborough:

- Chandler Road tends to flood during a heavy downpour.
- Round about at Parkmore Shopping centre on Kingsclere and Bundeena Avenue, Keysborough.
- Liverpool Drive.
- Villiers Road.

On inspection after the event and again last Friday 20 January 2017, the drains along the length of Perry Road (between Church Road & Greens Road) were still clogged with dirt and large weeds.

We understand this is possibly a VicRoads responsibility rather than Council. However, when will maintenance be carried out to resolve these partial blockages? Only the one drain I personally reported which was affected by the flash flooding at the roundabout at Church Road and Perry Road had been cleared of weeds.

**Response**

**Julie Reid, Director Engineering Services**

The storm occurrence at the end of December 2016 was a major one in 100 year event and was expected across Melbourne. Council stormwater systems are generally designed to cope with a one in 20 year storm event. It is expected that when stormwater exceeds the capacity of the pipe and pit network, overland flow will occur along the road.

In new subdivisions, the road is used as the overland flow path when drainage capacity is exceeded. This is why Clarendon Drive, Perry Road and Villiers Road, flooded during the December 2016 storm event. However, it should be noted that these roads have been designed with sufficient capacity to deal with major overland flows.

Council's Operational staff have inspected all the pit inlets along Perry Road (between Dandenong Bypass and Greens Road) and Clarendon Drive following the storm event in December 2016 and only two or three minor blockages at pit mouths were identified which have since been cleared. Due to the relatively new pipe network throughout the area and lack of large established trees, it is considered highly unlikely that there would be any tree root blockages in the pipes.

Council has a proactive critical pit inspection program for the entire municipality while any blockages in the pipes are dealt with on a reactive basis.

**5 QUESTION TIME - PUBLIC (Cont.)**

**Question**

**Jenny Knight, Dandenong North**

On 10 January 2017, at the intersection of Chandler Road, Cheltenham Road and West Kirkham Road in Keysborough, my son had a car accident caused by a driver who failed to stop coming out of Kirkham Road West. My son's car spun around at 180 degrees and his car was written off. There is not even a Stop sign, only a Give Way sign.

**Response**

**Julie Reid, Director Engineering Services**

It is an unfortunate situation. Council's Engineering Department will check the status of the road intersection, whether it is a Council or VicRoads owned road and whose responsibility it is. Officers will investigate this matter and respond to Ms Knight.

**Question**

**Claude Joseph, Keysborough**

At the back of the old Council offices, I received a parking infringement for \$93 on Saturday 21 January 2017 for parking in a Parking Zone. I was at the Dandenong Market for about 45 minutes. When I found the ticket, I looked around and noticed that I was parked in a Permit Zone. I would like to know: (1). Who can park there during the weekend? (2). It is very confusing for people to really find the zone which is Permit Zone only. Could Council review the use of this parking area?

**Response**

**Peter Shelton, Acting Director, City Planning, Design and Amenity**

The area referred to in the question is a car park at the rear of the former Council offices located at 39 Clow Street, Dandenong. The building is now leased to a local community service agency. The tenants requested that Council establishes a Permit Zone which applies at least on Saturdays, as they have staff working out of the facility on such days that require parking availability. Council responded to that request by creating the required Permit Zone.

## 6 URGENT BUSINESS

No urgent business was considered.

The meeting closed at 8.44 PM.

Confirmed: / /

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CHAIRPERSON