



**GREATER
DANDENONG**
City of Opportunity

MINUTES

ORDINARY COUNCIL MEETING

MONDAY 10 FEBRUARY 2020
Commencing at 7:00 PM

COUNCIL CHAMBERS
225 Lonsdale Street, Dandenong VIC 3175

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1 MEETING OPENING

1.1 ATTENDANCE

Apologies

Cr Sophie Tan
Cr Loi Truong

Councillors Present

Cr Jim Memeti (Chairperson)
Cr Peter Brown, Cr Youhorn Chea, Cr Tim Dark, Cr Matthew Kirwan, Cr Angela Long, Cr Zaynoun Melhem, Cr Sean O'Reilly, Cr Maria Sampey.

Officers Present

John Bennie PSM, Chief Executive Officer, Mick Jaensch, Director Corporate Services, Tilla Buden, Acting Director Community Services, Jody Bosman, Director City Planning, Design and Amenity, Paul Kearsley, Director Business, Engineering and Major Projects.

1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND

Council acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

1.3 OFFERING OF PRAYER

All present remained standing as Rev Berlin Guerrero from the Christian - Dandenong Regional Uniting Church (Trinity), a member of the Greater Dandenong Interfaith Network, read the opening prayer:

" God of love, in Jesus you wept for David's City Jerusalem; a place of violence, centralised wealth and power, and poverty in its margins, but in your heart, you knew deep inside that it is a place of hope, human determination and divine redemption. We pray for the City of Greater Dandenong, that these places of human gathering become communities of opportunities and hope for all who seek food, shelter, work, and rest; for those who call out for acceptance, recognition, for dignity and justice. We pray that the diverse communities who have found homes here may join together to seek the good of all. Minister to this city through the hands of your people, the hearts of your servants, and the wisdom of your leaders, as they feed the hungry, house the homeless by eliminating poverty, heal the sick by providing the best accessible health care, and comfort the lonely by building a hospitable, inclusive and welcoming community. We pray that each member of this city finds wholistic growth as persons created in divine image; that everyone responds positively and then collectively to the challenges posed to us by a changing world and yet with uncertainty amidst our diversity and differences. Keep alive in us that hope of the new world, of heaven on earth, of the city that finds its light from your presence, and its joy in doing your will. Through Jesus Christ, let it be. Amen."

1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting of Council held 28 January 2020.

Recommendation

That the minutes of the Ordinary Meeting of Council held 28 January 2020 be confirmed.

MINUTE 1328

Moved by: Cr Tim Dark

Seconded by: Cr Zaynoun Melhem

That the minutes of the Ordinary Meeting of Council held 28 January 2020 be confirmed.

CARRIED

1.5 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 21 January to 5 February 2020:

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
28/01/20	Pre-Council Meeting	Peter Brown, Youhorn Chea, Tim Dark (part), Matthew Kirwan, Angela Long, Zaynoun Melhem (part), Jim Memeti, Sean O'Reilly, Maria Sampey (part), Sophie Tan (part), Loi Truong		<ul style="list-style-type: none">- Success of Australia Day festival at Dandenong Park.- Team 11 Update (Confidential).- Success of Dandenong Market 'Night Market' evenings.- International Sister Cities Conference Invitation.- Agenda items for 28 January 2020 Council Meeting.

1.5 ASSEMBLIES OF COUNCIL (Cont.)

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
3/02/20	Councillor Briefing Session	Peter Brown, Youhorn Chea, Tim Dark (part), Matthew Kirwan, Angela Long, Jim Memeti, Sean O'Reilly, Maria Sampey, Sophie Tan, Loi Truong	Apologies - Zaynoun Melhem	<ul style="list-style-type: none">- Library Opening Hours.- Recognition of Former Councillors.- Naming of New Ross Reserve Pavilion.- Future of Material Aid Coordination.- Consideration of Urban Forest Strategy.- Springvale Precinct Update.- Upcoming IT phishing email exercise.- Councillor expenses re-imburement protocols.- Anti-social behaviour at an address in Popes Road, Keysborough.- Agenda items for the Council Meeting of 10 February 2020.

1.5 ASSEMBLIES OF COUNCIL (Cont.)

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
TBA	TBA	TBA	TBA	- TBA

Recommendation

That the assemblies of Council listed above be noted.

MINUTE 1329

Moved by: Cr Tim Dark
Seconded by: Cr Youhorn Chea

That the assemblies of Council listed above be noted.

CARRIED

1.6 DISCLOSURES OF INTEREST

Nil.

2 OFFICERS' REPORTS - PART ONE

2.1 DOCUMENTS FOR TABLING

2.1.1 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Director Corporate Services
Attachments:	Petitions and Joint Letters

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.

2.1.1 Petitions and Joint Letters (Cont.)

Petitions and Joint Letters Tabled

Council received one new petition, no joint letters, no submissions and one petition update prior to the Council Meeting of 10 February 2020.

- A new petition was received from seven residents of Kaimas Way, Dandenong, requesting Council to construct several speed humps along the street to slow down speeding cars and preventing any serious accidents. Currently, there are no speed humps or footpaths along Kaimas Way. This petition has been forwarded to the relevant Council Business Unit/s for action.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Recommendation

That the listed items detailed in Attachment 1 and the current status of each, be received and noted.

MINUTE 1330

Moved by: Cr Sean O'Reilly
Seconded by: Cr Zaynoun Melhem

That the listed items detailed in Attachment 1 and the current status of each, be received and noted.

CARRIED

2.1.1 Petitions and Joint Letters (Cont.)

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

ORDINARY COUNCIL MEETING - MINUTES

2.1.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
23/01/20	<p>• Petition Text (Prayer)</p> <p>FOOTPATH AND SPEED HUMPS AT KAIMAS WAY, DANDENONG</p> <p>Dear Sir/Madam,</p> <p>We are of the residents that live in Kaimas Way, Dandenong, located in the Dandenong South area. This street does not currently have a footpath and speed humps.</p> <p>We would also like to inform the City of Greater Dandenong about the number of cars speeding in our street. With the combination of no footpaths and no speed humps, there have been many close calls, mainly for both children and elderly citizens. We believe the chance of a serious accident for a pedestrian is very high. Therefore, to prevent such accidents we have written this letter to The Council City of Greater Dandenong.</p> <p>We are requesting if the City of Greater Dandenong could construct several speed humps along the street. To slow down the speeding cars. This letter is written to stop any serious accidents for residents in the street.</p> <p>Thank You so much in advanced.</p>	7	Completed	<p>Tabled Council Meeting 10 February 2020</p> <p>24/01/20 Responsible Officer – Director Business, Engineering and Major Projects.</p> <p>24/01/20 Acknowledgement Email sent to the head petitioner by Governance.</p> <p>04/02/20 Response to Head Petitioner</p> <p>Thank you for your joint letter to Council regarding road safety concerns on Kaimas Way, Dandenong and requesting the installation of footpaths and speed humps.</p> <p>As you may be aware, the estate was designed specifically to be a lower speed local environment by implementing narrow roads and requiring shared use of the road space by all road users.</p> <p>This design was implemented to encourage more cooperative behaviour between the various road users, including pedestrians, cyclists and vehicle drivers. Similar road safety concerns have previously been raised by residents of Meridian Estate.</p> <p>In response to these concerns Council undertook a traffic safety investigation of the area which included Kaimas Way.</p>

If the details of the attachment are unclear, please contact Governance on 8571 1000.

ORDINARY COUNCIL MEETING - MINUTES

2.1.1 Petitions and Joint Letters (Cont.)

Date Received	<ul style="list-style-type: none"> Petition Text (Prayer) 	No. of Petitioners	Status	Responsible Officer Response
	<ul style="list-style-type: none"> FOOTPATH AND SPEED HUMPS AT KAIMAS WAY, DANDENONG (CONTD) 	7	Completed	<p>The investigation included workshops with residents to identify specific areas of concern and assessment of the area by independent road safety consultants.</p> <p>The outcomes of this investigation identified several minor improvements at intersections some additional on-street parking opportunities and additional signage, all of which have since been implemented.</p> <p>Additionally, the provision of footpaths and speed humps (or other traffic calming devices) were identified as not being necessary. Further, the speeds detected in the various streets within Meridian Estate identified most drivers were travelling at appropriate speeds for the local environment. Whilst a small number of drivers were detected at inappropriate speeds, engineering measures, such as humps are not used to address the behaviour of these drivers. Instead, these matters are generally better addressed by enforcement from the Victorian Police.</p> <p>As such, I encourage you to report any dangerous driving to Crim Stoppers on 1800 333 000 or www.crimstoppersvic.com.au, so the Police can target any enforcement activities they may deem necessary.</p>

If the details of the attachment are unclear, please contact Governance on 8571 1000.

ORDINARY COUNCIL MEETING - MINUTES

2.1.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
13/01/20	<p>• Petition Text (Prayer)</p> <p>LET'S GO AGAINST the build-up of waste-to-energy facility close to residential area.</p> <p>Waste-to- energy facility has huge negative effects on the local community health.</p> <p>The proposed plan is within a very close proximity to our community.</p> <p>A more suitable location will be a better option.</p> <p>Please stand up and against the decision if you don't want to breathe the toxic air which may be leaking from the waste facility.</p> <p>Please spread the word in your community, it's all for you, your family and your community.</p> <p>Updates: Proposed location- 70 Ordlish Road, Dandenong South Vic 3175</p>	743 (as at 29/01/20)	Completed	<p>Tabled Council Meeting 28 January 2020</p> <p>7/01/20 Responsible Officer – Director City Planning, Design and Amenity.</p> <p>7/01/20 Acknowledgement Email sent to the head petitioner by Governance.</p> <p>22/01/20 Letters have been forwarded to Head petitioners on 21/1/2020, acknowledging and advising that the application has been appealed by the applicant to the Victorian Civil and Administrative Tribunal (VCAT) and therefore the decision to refuse or grant a permit will be made by VCAT rather than Council.</p>

If the details of the attachment are unclear, please contact Governance on 8571 1000.

ORDINARY COUNCIL MEETING - MINUTES

2.1.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
18/12/19	<p>• WASTE TO ENERGY FACILITY AT ORDISH ROAD, DANDENONG SOUTH PETITION</p> <p>Hi,</p> <p>I am a local resident living in Keysborough. This is on behalf of over 280 local residents' formal submission opposes the proposal for waste to energy facility at 70 Ordish Road, Dandenong South. The project no. 30041688.</p> <p>As the location for this facility is only 1.4 km from the closest local residents and school (Mt. Hira college) and there are 2 primary schools, 2 colleges, 3 kindergartens and 1 maternal and child health centre are within 5 km radius from this location, over 280 local residents have signed a petition as attached to stop this happening.</p> <p>In the past 5 years, Keysborough has become such a vibrant suburb with so many young families moving here and planning to raise our kids here. However, with the existing 2 waste related facilities, an organics garden at 80-82 Ordish Road and a commercial and industrial waste facility on 59A Ordish Rd, local residents have already made numerous complaints and reports to local council and EPA regarding the weird smells around our area. This proposed new waste-to-energy facility is planning to process over \$100,000.00 tonnes of municipal solid waste and commercial and industrial waste per year. This will definitely make the situation worse.</p> <p>Please take locals opinion into consideration when you arrange the next meeting regarding this.</p> <p>We are looking forward to hearing from you soon.</p> <p>Best regards,</p>	305	Completed	<p>Tabled Council Meeting 28 January 2020</p> <p>7/01/20 Responsible Officer – Director City Planning, Design and Amenity.</p> <p>7/01/20 Acknowledgement Email sent to the head petitioner by Governance.</p> <p>22/01/20 Letters have been forwarded to Head petitioners on 21/1/2020, acknowledging and advising that the application has been appealed by the applicant to the Victorian Civil and Administrative Tribunal (VCAT) and therefore the decision to refuse or grant a permit will be made by VCAT rather than Council.</p>

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2.1.1 Petitions and Joint Letters (Cont.)

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2.2 STATUTORY PLANNING APPLICATIONS

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295)

File Id:	134290
Responsible Officer:	Director City Planning, Design and Amenity
Attachments:	Submitted Plans Location of Objectors Clause 22.09 Assessment Clause 52.06 Assessment Clause 55 Assessment

Application Summary

Applicant:	Universal Planning
Proposal:	Development of the land for three (3) double storey dwellings
Zone:	General Residential Zone 1
Overlay:	No overlays apply to the subject site
Ward:	Paperbark

This application has been brought to a Council meeting as it has received five (5) objections.

The application proposes the development of the land for three (3) double storey dwellings.

A permit is required pursuant to Clause 32.08-6 of the Greater Dandenong Planning Scheme for the construction of two or more dwellings on a lot.

Objectors Summary

The application was advertised to the surrounding area through the erection of a notice on-site notices and the mailing of notices to adjoining and surrounding owners and occupiers. Five (5) objections were received to the application. Issues raised generally relate to matters of:

- loss of privacy/overlooking;
- visual bulk;
- traffic/parking issues;
- double storey nature of development;
- property values;

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

- overshadowing;
- loss of views;
- lack of detail on plans;
- noise; and
- construction impacts.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for residential development in the area with this report recommending that the application be supported, and a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Subject Site and Surrounds

Subject Site

The subject site is located on the north-western side of Callaghan Street, Noble Park. It has a south-eastern frontage to Callaghan Street of 21.54m, a north-eastern side boundary of 38.13m, a north-western rear boundary of 16.36m and a south-western side boundary of 38.47m, giving it an area of 730m².

The site is oriented north-west to south-east, is irregular in shape, has a slight slope and is affected by an easement along its rear boundary.

The site is currently occupied by an existing double storey weatherboard dwelling and associated outbuildings.

The site is currently accessed via a crossover on the eastern side of the south eastern frontage.

There is no significant vegetation on the subject site.

Surrounding Area

The subject site is located within a residential area of Noble Park which is bounded by Heatherton Road to the north, Chandler Road to the east, the Dandenong Railway line to the south and Mile Creek to the west.

The subject site itself is surrounded by residential uses to the north-west and north-east, Mile Creek and large native trees to the south-west and Callaghan Street (and Noble Park Secondary College beyond it) to the south-east.

Existing dwellings in the area include weatherboard and brick dwellings, single and double storey dwellings, and a variety of front fence types, or no front fences at all.

The area is experiencing significant levels of infill development, particularly along Lemman Crescent and French Street.

This is due to its proximity to the Noble Park Major Activity Centre and the Noble Park Railway Station which are located only 570m to the north-west of the subject site.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Proposal

The application proposes the development of the land for three (3) double storey dwellings as follows:

	Details
Type of proposal	Multi dwellings
Number of dwellings	Three (3)
Levels	Double storey
Height	8.43 metres
Orientated to	Callaghan Street – Dwelling 1 Shared driveway – Dwellings 2 and 3
External materials	Brick at ground floor level and rendered cladding at first floor level
Set backs	Dwelling 1 – 6.35m front (south-eastern) setback, built to south-western boundary and 5.84m side (north-eastern) setback Dwelling 2 – built to south-western boundary and 5.84m side (north-eastern) setback Dwelling 3 – built to south-western boundary, 1.5m rear (north-western) setback and 5.84m side (north-eastern) setback
Open space type	Dwelling 1 – 118.7m ² front yard and 31.6m ² backyard Dwelling 2 – 40m ² backyard Dwelling 3 – 50m ² backyard
Number of Car parking Spaces provided	4
Number of Car parking Spaces required	4
Type of car parking	Dwelling 1 – Double Garage Dwellings 2 and 3 – Single Garage each

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Access	Access located to the north-east of the development Connects to Callaghan Street Minimum width is 3 metres
Front Fence	A 0.9 metre high front fence is proposed
Garden Area:	
Provided	267.3 square metres or 36.62%
Required	255.5 square metres or 35%

A copy of the submitted plans is included as Attachment 1.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- Under Clause 32.08-6 (General Residential Zone) to construct two or more dwellings on a lot.

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a General Residential Zone Schedule 1, as is the surrounding area to the north-west, north-east and south-east (i.e. Callaghan Street). Mile Creek to the south-west is in an Urban Floodway Zone, whilst Noble Park Secondary College is in a Public Use Zone Schedule 2.

The purpose of the General Residential Zone outlined at Clause 32.08 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.08-6, a permit is required to construct two or more dwellings on a lot in a General Residential Zone.

Overlay Controls

No overlays affect the subject site.

Planning Policy Framework

The objectives of Planning in Victoria are outlined in Section 4 of the *Planning and Environment Act 1987* as:

- (a) To provide for the fair, orderly, economic and sustainable use, and development of land.*
- (b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.*
- (c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.*
- (d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.*
- (e) To protect public utilities and other facilities for the benefit of the community.*
- (f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).*
- (fa) to facilitate the provision of affordable housing in Victoria.*
- (g) To balance the present and future interests of all Victorians.*

In order to achieve those objectives, there are a number of more specific objectives contained within the Planning Policy Framework that need to be considered under this application.

Settlement (Clause 11)

Settlement is outlined at Clause 11, with Clause 11.02-1S relating to Supply of Urban Land. The objective of this Clause is:

- *To ensure a sufficient supply of land is available for residential, commercial, retail, industrial, recreational, institutional and other community uses.*

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Built Environment and Heritage (Clause 15)

Planning should promote excellence in the built environment and create places that:

- *Are enjoyable, engaging and comfortable to be in.*
- *Accommodate people of abilities, ages and cultures.*
- *Contribute positively to local character and sense of place.*
- *Reflect the particular characteristics and cultural identity of the community.*
- *Enhance the function, amenity and safety of the public realm.*

Housing (Clause 16)

Clause 16 – Housing – contains the following relevant objectives:

- *Planning should provide for housing diversity, and ensure the efficient provision of supporting infrastructure.*
- *Planning should ensure the long term sustainability of new housing, including access to services, walkability to activity centres, public transport, schools and open space.*
- *Planning for housing should include the provision of land for more affordable housing.*

Clause 16.01-3S – Housing Diversity – contains the following strategies:

- *Ensure housing stock matches changing demand by widening housing choice.*
- *Facilitate diverse housing that offers choice and meets changing household needs through:*
 - *A mix of housing types.*
 - *Adaptable internal dwelling design.*
 - *Universal design.*
- *Encourage the development of well-design medium-density housing that:*
 - *Respects the neighbourhood character.*
 - *Improves housing choice.*
 - *Makes better use of existing infrastructure.*
 - *Improves energy efficiency of housing.*
- *Support opportunities for a range of income groups to choose housing in well serviced locations.*
- *Ensure planning for growth areas provides for a mix of housing types through a variety of lot sizes, including higher housing densities in and around activity centres.*

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Clause 18 – Transport

Clause 18.01-1S - Land use and transport planning – contains the following relevant strategies:

- *Plan urban development to make jobs and community services more accessible by:*
 - *Ensuring equitable access is provided to developments in accordance with forecast demand, taking advantage of all available modes of transport and to minimise adverse impacts on existing transport networks and the amenity of surrounding areas.*

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- *There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is aged between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central-southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).*
- *Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).*
- *Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).*
- *With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).*

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 – Built Form:

Clause 21.04-1 Housing and community

- *Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.*
- *Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).*
- *Supporting urban consolidation and providing housing in existing areas close to activity centres means that people do not need to travel as far to work, shop or to take part in sports/leisure activities thus reducing the environmental impacts of transport.*
- *Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.*
- *Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.*
- *Encourage innovative redevelopment and renewal of deteriorating housing stock and older styled higher-density apartments and multi-unit developments.*
- *Encourage new residential development that incorporates adequate space for the planting and the long term viability and safe retention of canopy trees.*
- *Respect the valued, existing neighbourhood character within incremental and minimal change areas.*
- *Requiring medium-density developments to be site and locality responsive and to respect existing and proposed neighbourhood character.*

Clause 21.05-1 – Urban design, character, streetscapes and landscapes – contains the following relevant objectives and strategies:

- *To facilitate high quality building design and architecture.*
 - *Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.*
 - *Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.*
 - *Encourage innovative architecture and building design.*
 - *Encourage development to incorporate sustainable design elements that enhance occupant comfort and environmental performance.*

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

- *To facilitate high quality development, which has regard for the surrounding environment and built form.*
 - *Promote views of high quality landscapes and pleasing vistas from both the public and private realm.*
 - *Promote all aspects of character – physical, environmental, social and cultural.*
 - *Encourage planting and landscape themes, which complement and improve the environment.*
 - *Encourage developments to provide for canopy trees.*
 - *Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.*

- *To protect and improve streetscapes*
 - *Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.*
 - *Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.*

- *To ensure landscaping that enhances the built environment*
 - *Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.*
 - *Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.*

Clause 22.09 – Residential Development & Neighbourhood Character Policy – contains the following objectives at Clause 22.09-2:

- *To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.*
- *To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.*
- *To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.*
- *To facilitate high quality, well designed residential development and on-site landscaping.*
- *To promote a range of housing types to accommodate the future needs of the municipality's changing population.*

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

- *To ensure that residential development uses innovative, responsive and functional siting and design solutions that:*
 - *Achieve high quality internal amenity and private open space outcomes for future residents;*
 - *Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;*
 - *Promote public realm safety by maximising passive surveillance.*
 - *Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;*
 - *Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;*
 - *Achieve environmentally sustainable design outcomes;*
 - *Use quality, durable building materials that are integrated into the overall building form and façade; and*
 - *Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.*

Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future Change Areas.

Clause 22.09-3.3 (Incremental Change Areas) provides design principles, some of which also relate to the variances to the requirements of standards to Clause 55 under the schedule to the General Residential Zone. The guidelines are as follows:

- *Preferred housing type – The preferred housing type for the Incremental Change Area is medium density.*
- *Building Height – The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.*
- *Landscaping – Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties.*
- *Setbacks, front boundary and width – Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carport and garages in the street.*
- *Private Open Space – Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.*
- *Bulk – Residential development should:*
 - *Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;*
 - *Provide separation between dwellings at upper level;*

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

- *Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;*
- *Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.*
- *The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.*
- *Two storey dwellings to the rear of a lot may be considered where:*
 - *The visual impact of the building bulk does not adversely affect the identified future character of the area;*
 - *Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;*
 - *The building bulk does not adversely affect the planting and future growth of canopy trees to maturity;*
 - *Sufficient side and rear boundary landscaping can be provided to screen adjoining properties;*
 - *Upper storey components are well recessed from adjoining sensitive interfaces.*
- *Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.*

An assessment against Clause 22.09 is included as Attachment 3 to this report.

Particular Provisions

Car Parking (Clause 52.06)

The purposes of this provision, Clause 52.06, are:

- *To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

Clause 52.06-2 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

The required spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table.

The table at Clause 52.06-5 notes that a dwelling with 1 or 2 bedrooms requires 1 car space and a dwelling with 3 or more bedrooms requires 2 spaces to each dwelling. 1 visitor car space is required for visitors to every 5 dwellings for developments of 5 or more dwellings.

Car parking is to be designed and constructed in accordance with the requirements of Clause 52.06-9 and 52.06-11 of the Scheme.

An assessment against Clause 52.06 is included as Attachment 4 to this report.

Two or more dwellings on a lot and residential buildings (Clause 55)

Pursuant to Clause 55 of the Greater Dandenong Planning Scheme, the provisions of this Clause apply to an application:

- *To construct two or more dwellings on a lot.*

The purposes of this clause are:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
- *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
- *To encourage residential development that is responsive to the site and the neighbourhood.*

A development:

- *Must meet all of the objectives of this clause.*
- *Should meet all of the standards of this clause.*

If a zone or a schedule to a zone specifies a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to the zone applies.

An assessment against Clause 55 is included as Attachment 5 to this report.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

External

The application was not required to be formally referred to any external referral authorities. However, as the subject site adjoins Mile Creek, the applicant sought comment from Melbourne Water who provided an external referral dated 09/09/2019 as follows:

External Referrals	
Melbourne Water	No objections, subject to conditions and notes on permit <i>(see Condition 17 and Note 1)</i>

Internal

The application was internally referred to the following Council departments for their consideration. The comments provided will be considered in the assessment of the application.

Internal Referrals	
Arborist	No objections
Asset Planning	No objections, subject to notes on permit <i>(see Notes 2 and 3)</i>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Civil Development	No objections, subject to conditions and notes on permit <i>(see Conditions 9, 10 and 12 and Notes 4, 5, 6 and 7)</i>
ESD/Sustainability	No objections, subject to conditions on permit <i>(see Conditions 7 and 8)</i>
Transport Planning	No objections, subject to a condition on permit <i>(see Condition 1.1)</i>

Advertising

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of adjoining and surrounding land.
- Placing a sign on site facing Callaghan Street.

The notification has been carried out correctly.

Council has received five (5) objections to the application.

The location of the objectors is shown in Attachment 2.

Consultation

A consultative meeting was held on 04/12/2019 with the applicant, objectors and Council officers in attendance. The issues were discussed at length and there was no resolution and the objections stand as received.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

Loss of privacy/overlooking

The objectors are concerned that they would suffer a loss of privacy due to overlooking from the upper level windows of dwellings in the proposed development onto their properties.

Standard B22 of Clause 55 requires upper level habitable room windows of dwellings to be provided with measures to prevent overlooking within 9m.

For the north-east elevation facing 14 Callaghan Street, all upper level windows would be provided with obscure glazing up to 1.8m above finished floor level.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

The north-west elevation, facing 4/13 Blaby Street, upper level windows would have a minimum sill height of 1.8m above finished floor level.

As such, there would be no overlooking impacts on adjoining properties from the proposed development.

Visual bulk

The objectors to the north-west are concerned about the double storey form of Dwelling 3 encroaching onto their secluded private open space and being viewed as a visually bulky element from there.

Bedroom 1 and the associated ensuite of Dwelling 3 would be setback a minimum of 4.47m from the north-western boundary, increasing to 6.38m for Bedroom 2 of Dwelling 3. These setbacks and the articulation provided are considered appropriate to minimise visual bulk when viewed from the north-west.

Traffic/parking issues

The objectors are concerned that Callaghan Street is a court and already experiences significant traffic and parking issues from the existing dwellings and from Noble Park Secondary College to the south-east.

It is noted that Dwelling 1 is a 3 bedroom dwelling with 2 car parking spaces in a double garage and Dwellings 2 and 3 are 2 bedroom dwellings with a single garage each. Therefore, sufficient car parking is provided for residents on site in accordance with the requirement of Clause 52.06 of the Greater Dandenong Planning Scheme. On-site visitor car parking is not required as less than 5 dwellings are proposed.

Council's Transport Planning Unit has reviewed the proposed development and they have no concerns with the proposed development including the provision of car parking on the subject site or the effect of traffic from the proposed development on the surrounding area.

Double storey nature of the development

The objectors are concerned that the double storey nature of the proposed development is contrary to the existing single storey character of the area.

It is noted that there is currently an existing double storey dwelling on the subject site and an existing double storey dwelling at 4 Callaghan Street. Clause 22.09 of the Greater Dandenong Planning Scheme acknowledges that the future character of incremental change areas will evolve over time to accommodate well designed and site responsive single and double storey dwellings. The subject site has a direct interface with the Mile Creek reserve and the provision of double storey dwellings along this interface would allow for greater passive surveillance opportunities. The location of the subject site next to the reserve would limit the impact of a two storey built form in this location and the large setbacks of the upper floors from neighbouring properties would also minimise any built form impacts.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Property values

The objectors are concerned that the proposed development would result in a loss of value for their properties.

The Victorian Civil and Administrative Tribunal has determined on numerous occasions that loss of property values is not a planning consideration on which to refuse a planning permit application.

Overshadowing

The objectors are concerned that they will lose access to sunlight due to overshadowing from the proposed development.

The site to the north-east at 14 Callaghan Street would have no overshadowing from the proposed development. The site to the north-west at 4/13 Blaby Street would have some overshadowing from the proposed development at 9am but would have no overshadowing at 10am, 12pm and 3pm. Overall, 75% of the secluded private open space areas of the adjoining properties would receive at least 5 hours of sunlight between 9am and 3pm on September 22, and therefore comply with the requirements of the Planning Scheme.

Loss of views

The objectors are concerned about loss of views towards the existing trees along Mile Creek.

The Victorian Civil and Administrative Tribunal has determined on numerous occasions that views are a privilege, not a right, and that loss of views is not a planning ground on which to refuse a planning permit application.

Lack of detail on plans

The objectors are concerned that Dwelling 3 has not been shown on the plans.

A review of the elevations provided shows that Dwelling 3 has been shown from the north-eastern, north-western and south-western perspectives.

Noise

The objectors are concerned that there will be a significant increase in noise as a result of the proposed development.

It is not anticipated that the proposed development would result in a noise increase which is out of character for a residential area.

Construction impacts

The objectors are concerned that the subject site will not be able to accommodate all of the trade vehicles which would be associated with the construction of these dwellings.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

A Construction Management Plan can be provided as a condition of permit, if granted, to ensure that construction vehicles associated with the proposed development do not cause inconvenience to existing residents.

Assessment

The subject site is located within an established residential area and is well suited for the development of medium density housing given that the site is located within easy walking distance of many community facilities and public transport. The proposal also seeks to reduce pressure on the urban fringe by providing three (3) dwellings where previously one (1) existed through the redevelopment of the site, thereby ensuring that the housing required for the growing population is facilitated.

As required by the relevant provisions of the Planning Scheme, the proposed development has been assessed against the following:

- Clause 55 (full assessment attached as attachment 5) as well as Schedule 1 to the General Residential Zone;
- Clause 52.06 (full assessment attached as attachment 4); and
- Clause 22.09 (full assessment attached as attachment 3).

The proposal complies with all requirements of these clauses except in the instances detailed below, where variations or conditions are required.

Use

As outlined in Clause 32.08-2 (General Residential Zone), a dwelling is listed as a Section 1 use, and a planning permit is not required for the use of the proposal. However, a planning permit is required for the buildings and works, which is discussed below.

Development

Planning Policy Framework / Local Planning Policy Framework

In considering the Planning Policy Framework and the Local Planning Policy Framework, Council can establish that an acceptable proposal will be guided by:

- Clause 55 *Two or more dwellings on a lot; and*
- Clause 22.09 *Residential Development and Neighbourhood Character.*

Each of these Clauses ensure that Council facilitates the orderly development of urban areas, which is a specific objective of Clause 11.02 Settlement.

The objectives of Clause 15.01-1S Urban Design, Clause 15.01-2S Building Design and Clause 21.05-1 Built Form outline the key considerations in which a development must respond to urban design, character, streetscapes and landscape issues.

It is considered that the proposed design response respects the preferred neighbourhood character of the incremental change area by providing a medium density housing typology.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

The proposal is of a high quality urban design, with physical recession, articulation, varied use of materials, textures and other visual interest.

The overall layout allows space for acceptable landscaping treatments such as a significant canopy tree and shrubbery plantings within well-proportioned setback areas to allow growth to maturity.

The proposal is also located within an area subject to incremental change with other multi-unit developments of a similar scale and massing being found within the surrounding residential area. The proposal's compliance with Clause 22.09 and Clause 55 (subject to conditions) ensures that the development would achieve the objectives set out in Clause 15.01 and Clause 21.05-1.

As such, Council officers recommend that the application be approved subject to planning permit conditions as necessary.

Clause 22.09 Assessment

An assessment against the design principles of Clause 22.09 is included at Attachment 3 of this report. This proposal provides a design response which is consistent with the preferred character envisaged by Clause 22.09, and is considered to comply with the requirements of this clause, including with respect to the following:

Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone - Bulk and Built Form:

This clause outlines a preference for single storey dwellings at the rear of the sites in the incremental change area. However, it goes on to state that two storey dwellings to the rear of a lot may be considered where:

- The visual impact of the building bulk does not adversely affect the identified future character of the area;
- Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;
- The building bulk does not adversely affect the planting and future growth of canopy trees;
- Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; and
- Upper storey components are well recessed from adjoining sensitive interfaces.

While Dwelling 3 would be a double storey dwelling, the proposal is considered acceptable in this instance. Good side and rear setbacks are proposed for Dwelling 3 which would be well recessed from adjoining sensitive interfaces to allow for substantial landscaping to lessen the appearance of visual bulk to adjoining properties. Furthermore, the subject site is a unique site in that it adjoins a reserve and the two storey dwelling to the rear would assist with passive surveillance of the reserve.

There would be no overlooking from any upper level habitable room windows of Dwelling 3, and it would not overshadow adjoining properties to any significant extent. The dwelling would also be well articulated and utilises differing materials to soften its impact.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

It is considered that all dwellings should be setback a minimum of 1m from the Mile Creek interface at ground floor level and at least 1.5m at first floor level to reduce the impact of the proposed development on the reserve, and improve this interface by removing blank walls directly abutting the reserve. This can be required as a condition of permit, if granted.

Clause 55 Assessment

The proposal is considered to comply with the requirements of this Clause, except in the following instances:

Clause 55.04-2 Standard B18 – Walls on boundaries objective

Objective: *“To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings”.*

Dwelling 1 and 2’s combined wall on the south-western boundary would have a length of 10.96m, whilst Dwelling 3’s wall on the south-western boundary would have a length of 7.61m. The total length of walls on this boundary is 18.57m.

The standard allows 10m plus 25% of the remaining length of the boundary of an adjoining lot which in this case is 25% of 28.47 which is 7.12m. The combined distance is 17.12m.

The length of wall proposed on boundary is 1.45m greater than that allowed under the standard.

As discussed above, it is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to improve this interface. This, among other issues, would ensure compliance with the standard, and can be required as a condition of permit, if granted (See Condition 1.3).

Clause 55.05-4 Standard B28 – Private Open Space objective

Objective: *“To provide adequate private open space for the reasonable recreation and service needs of residents”.*

Dwelling 2 currently is shown with a private open space area of 40m². This should be increased to a minimum of 50m² as a condition of permit if granted to comply with the variation to Standard B28 contained in Schedule 1 to the General Residential Zone.

Increasing the ground floor setback of Dwelling 2 from the shared boundary with the Mile Creek reserve to a minimum of 1m as a condition of permit, if granted, would help to achieve this (See Condition 1.5).

Clause 55.06-4 Standard B34 – Site services objectives

Relevant objective: *“Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development”.*

Condition 1.2 requires the location of gas meters for each dwelling to be shown on the plans to ensure compliance with this clause.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)**Car Parking**

The proposal is considered to comply with the requirements of Clause 52.06 with respect to the number of car parking spaces required (Clause 52.06-5) and design standard of car parking (Clause 52.06-9).

Aboriginal Cultural Heritage Sensitivity

The subject site is within an area of Aboriginal Cultural Heritage Sensitivity.

A Cultural Heritage Management Plan is not required as the proposed development is exempt under Regulation 10 of the Aboriginal Heritage Regulations 2018.

The construction of 3 or more dwellings on a lot is an exempt activity as the lot is not within 200m of the coastal waters of Victoria, any sea within the limits of Victoria or the Murray River and the lot is less than 0.11 hectares (or 1,100m²) in size being only 0.0730 hectares or 730m².

Environmentally Sustainable Development

A Built Environment Sustainability Scorecard (BESS) assessment has been submitted with the application. A BESS score of 51% would be achieved by the proposed development which exceeds the best practice requirement of 50%.

Measures being included to achieve this BESS score include the provision of 2,000L rainwater tank for each dwelling; water efficient and drought-resistant landscaping (including native plants); the provision of mulch in landscaped areas; water efficient shower heads, kitchen taps, bathroom taps, dishwashers and toilets; and the provision of a raingarden. Conditions 7 and 8 of any permit granted would require the development to be constructed and maintained in accordance with the approved Sustainable Design Assessment.

Conclusion

The proposal is consistent with the provisions of the Greater Dandenong Planning Scheme, including the zoning requirements, local policy direction, application of Clauses 22.09, 52.06 and 55, and the decision guidelines of Clause 65.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)**Recommendation**

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as No. 16 Callaghan Street, Noble Park for the Development of the land for three (3) double storey dwellings in accordance with the plans submitted with the application subject to the following conditions:

1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions provided. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:
 - 1.1. Letterboxes and all other structures (including visually obstructive fencing and landscaping) should be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Clause 52.06-9 of the Greater Dandenong Planning Scheme.
 - 1.2. The location of gas meters for each dwelling.
 - 1.3. All three (3) dwellings to be setback from the shared boundary with the Mile Creek reserve at least 1m at ground floor level and 1.5m at first floor level.
 - 1.4. Pedestrian access from the garage of Dwelling 2 to its private open space on the ground floor plan.
 - 1.5. Dwelling 2's private open space area to be increased to a minimum of 50m².
 - 1.6. The removal of Dwelling 3's upper level bathroom window.
 - 1.7. Footing details of proposed Unit 3 of the development is to be provided to demonstrate that the structure would not impact on the existing drainage pipe within the rear easement.
 - 1.8. Any changes required to satisfy Melbourne Water's conditions.
 - 1.9. A landscape plan in accordance with Condition 2.

When approved, these plans will be endorsed and will form part of this permit.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

- 2. Before the approved development starts, and before any trees or vegetation are removed, a landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions provided. The landscape plan must show:**
 - 2.1. plans to accord with Condition 1 of this permit;**
 - 2.2. the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;**
 - 2.3. details of the proposed layout, type and height of fencing;**
 - 2.4. legend of all plant types, surfaces, materials and landscape items to be used;**
 - 2.5. a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;**
 - 2.6. at least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each dwelling and within the front yard of Dwelling 1;**
 - 2.7. Reduced paving or deck areas within the secluded open space area of the proposed dwellings on a permeable base with more intensive landscaping.**

When approved, the landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the dwellings are occupied.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

- 3. Prior to the endorsement of the plans under Condition 1, a Construction Management Plan must be provided to the satisfaction of the Responsible Authority and must address, amongst other things, measures to minimise inconvenience to residents along Callaghan Street from construction vehicles associated with the proposed development during the construction phase of development.**
- 4. The provisions, recommendations and requirements of the endorsed Arborist Report must be implemented and complied with to the satisfaction of the Responsible Authority. No alterations to the approved Arborist Report assessment can occur without prior written consent from the responsible authority.**
- 5. Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plans and must not be altered or modified.**
- 6. Except with the prior written consent of the Responsible Authority, the approved dwellings must not be occupied until all buildings and works and the conditions of this permit have been complied with.**
- 7. The development is to be constructed in accordance with the design initiatives included in the approved Sustainable Design Assessment (prepared by Passivenergy), job no.: 190463, dated 29 July 2019) to the satisfaction of the Responsible Authority.**
- 8. The provisions, recommendations and requirements of the endorsed SDA must be implemented and complied with to the satisfaction of the Responsible Authority. No alterations to the approved sustainable design assessment can occur without prior written consent from the responsible authority.**
- 9. Provision must be made for the drainage for proposed development including landscaped and paved areas, all to the satisfaction of the Responsible Authority.**
- 10. The connection of the internal drainage infrastructure to the LPD must be to the satisfaction of the Responsible Authority. Collected stormwater must be retained onsite and discharged into the drainage system at pre development peak discharge rates as stated in the LPD approval letter. Approval of drainage plan including any retention system within the property boundary is required. Prior to the drainage plans being approved, a plan checking fee of 0.75% and supervision fee of 2.5% of the estimated costs of works is to be paid to Council.**

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

- 11. Before the approved dwellings are occupied, all piping and ducting above the ground floor storey of the building, except downpipes, must be concealed to the satisfaction of the Responsible Authority.**
- 12. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority. Note all existing vehicle crossing will need to be removed and reinstate with kerb in accordance with Council Standards. Also, the developer will need to obtain a Vehicle Crossing Permit from Council.**
- 13. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.**
- 14. Before the approved dwellings are occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.**
- 15. Before the approved dwellings are occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.**

All glazing must at all times be maintained to the satisfaction of the Responsible Authority.

- 16. Before the approved dwellings are occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.**
- 17. Melbourne Water Conditions**
 - 17.1. Finished floor levels of the proposed dwellings must be set no lower than 30.91 metres to AHD which is 600mm above the applicable flood level for the property of 30.31 metres to AHD.**
 - 17.2. Finished floor levels of the proposed garages must be set no lower than 30.31 metres to AHD.**

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

- 17.3. A setback of 3m must be maintained along the south-eastern boundary line. (Callaghan Street) This setback must be set on natural ground surface levels with no earth filling or raised solid landscaping proposed within.**
- 17.4. No earth filling must be placed outside of the building footprint with the exception of minimal fill required for ramping to garages provided this is outside of the required front setback. The gradient of the ramps to the garages must be set as per relevant building code in order to minimise fill on the property.**
- 17.5. Private Open Spaces must be set at natural surface levels.**
- 17.6. Fencing (if any) fronting Callaghan Street must be of a 50% open style of construction.**
- 18. This permit will expire if:-**
- 18.1. The development or any stage of it does not start within two (2) years of the date of this permit, or**
- 18.2. The development or any stage of it is not completed within four (4) years of the date of this permit.**

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- (a) the request for the extension is made within twelve (12) months after the permit expires; and**
- (b) the development or stage started lawfully before the permit expired.**

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)**Permit Notes**

- Preliminary land and flood level information available at Melbourne Water indicates that the above property is subject to flooding from Mile Creek Drain (Dr 1010). The applicable 1% AEP flood level for the property is 30.31 metres to Australian Height Datum (AHD).
- A flood dispensation is to be obtained prior to issue of Building Permit.
- The property has probability of flooding from Melbourne Water's drainage system.
- The property is identified to be subject to flooding in major rain events. An application for Report and Consent for Flooding is required. Asset Management Team is to be contacted to confirm the minimum finished floor level (FFL) of the proposed development.
- Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.
- Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.
- A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.
- Approval of any retention system within the property boundary is required by the relevant building surveyor.
- Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.
- As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.

- **No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.**

This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.

- **An application must be made with Council's Parks Department for any street tree removal. Street trees must only be removed by or under the supervision of the Council. Prior to removal of any tree the replacement cost must be paid to Council.**

MINUTE 1331

Moved by: Cr Peter Brown

Seconded by: Cr Tim Dark

That Council resolves to Refuse to grant a planning permit in respect of the land known as and described as 16 Callaghan Street, Noble Park, for the development of the land for three (3) storey dwellings on the following grounds:

1. **Clause 22.09-3.1 - Site design is not satisfied because the proposed development would impact adversely on neighbours in Blaby Street because of minimal setback which arguably is less than the 3 metres which should arguably be applied, as the proposal would fail to "preserve the amenity of adjoining dwellings through responsive site design.." Additionally, the site design does not "ensure that building height, massing articulation responds sensitively to existing residential interfaces etc."**
2. **Clause 22.09-3.3 - Preferred housing type is for Incremental Change but in Callaghan Street, the change has already incrementally occurred as old dwellings have been replaced by new stand-alone single-story dwellings which characterise the street and the proposed development is antithetical to the concept of practical incremental change in the immediate area;**
3. **22.09-3.3 - Bulk and built form would fail to "ensure that the built form respects the scale of existing prevailing built form character and (fails to) respond to site circumstances and streetscape";**

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

4. **22.09-03 - Bulk and built form must ensure “overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties”. The residential dwelling in Blaby Street would suffer from both overlooking and a degree of overshadowing. The extent of overlooking is emphasised by an Officer recommendation that the window to the proposed bathroom on the first floor of the proposed dwelling be deleted. This may reduce overlooking but create a bathroom without natural light and ventilation, which is clearly undesirable in a newly proposed building;**
5. **Clause 55.02-1 Standard B1: the application FAILS to ensure “the design response must be appropriate to the neighbourhood and the site” and also FAILS to ensure that “the proposed design must respect the existing or preferred neighbourhood character and respond to the features of the site”. The existing dwelling is a dilapidated weatherboard two storey at the end of Callaghan street with properties in the street being predominantly new single storey dwellings with one two storey property 80 metres away at the other end of the street. The neighbourhood character has recently been established and this proposal fails to recognise and appreciate that character; and**
6. **Clause 55.04-2 Standard B18: Walls on boundaries: this condition clearly fails if the Officer report is correct where it is stated (p.94 report) that “the length of wall proposed on boundary is 1.45 m greater than that allowed under the standard”.**

CARRIED

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 16 CALLAGHAN STREET, NOBLE
PARK 3174 (PLANNING APPLICATION NO. PLN19/0295)**

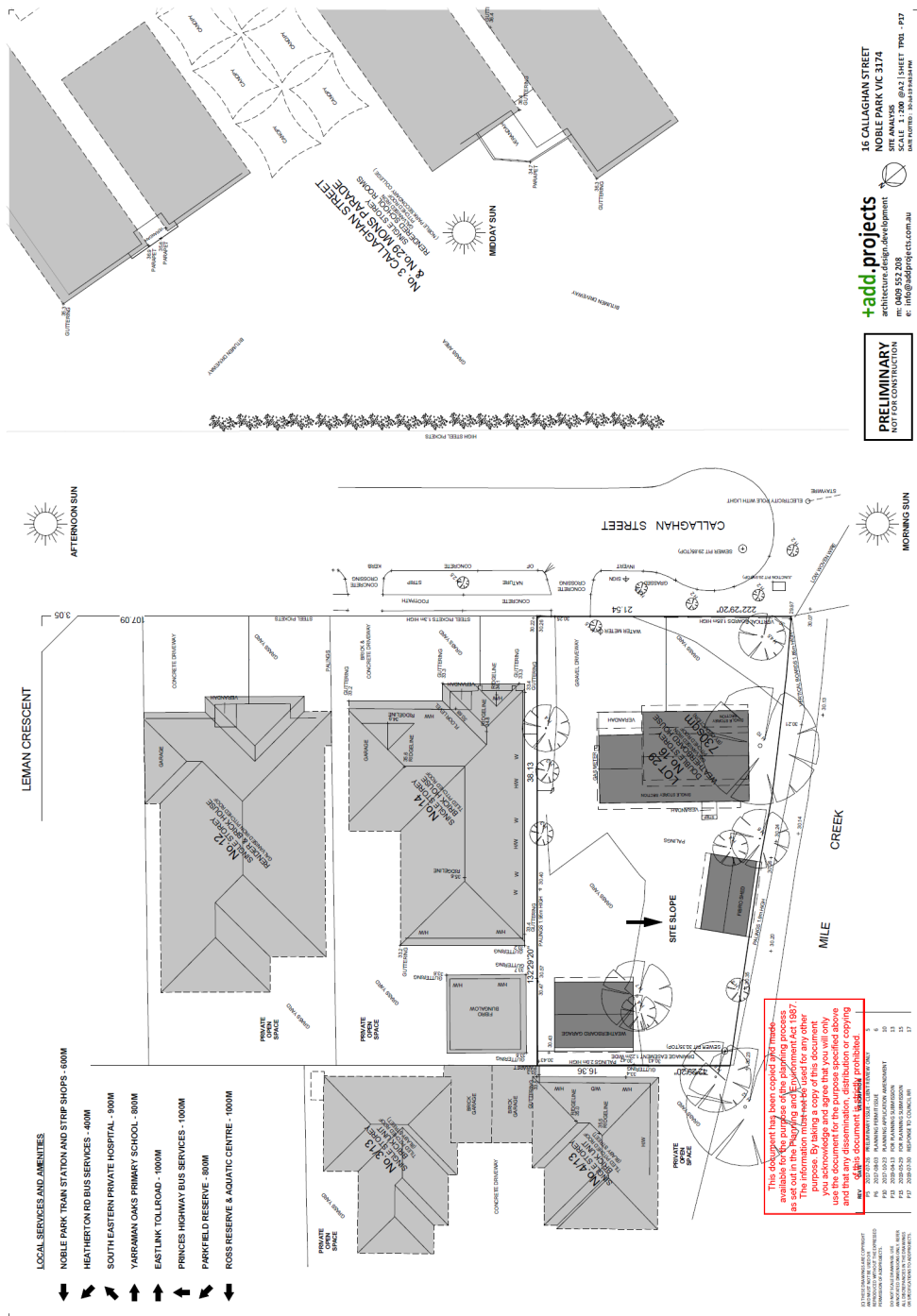
ATTACHMENT 1

SUBMITTED PLANS

PAGES 24 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



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16 CALLAGHAN STREET
 NOBLE PARK VIC 3174
 SITE ANALYSIS
 DATE: 10/02/2020
 SHEET: 1/17

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



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16 CALLAGHAN STREET
 NOBLE PARK VIC 3174
 SITE ANALYSIS - AERIAL
 DATE: 10/02/2020
 SHEET: 1001 OF 1001

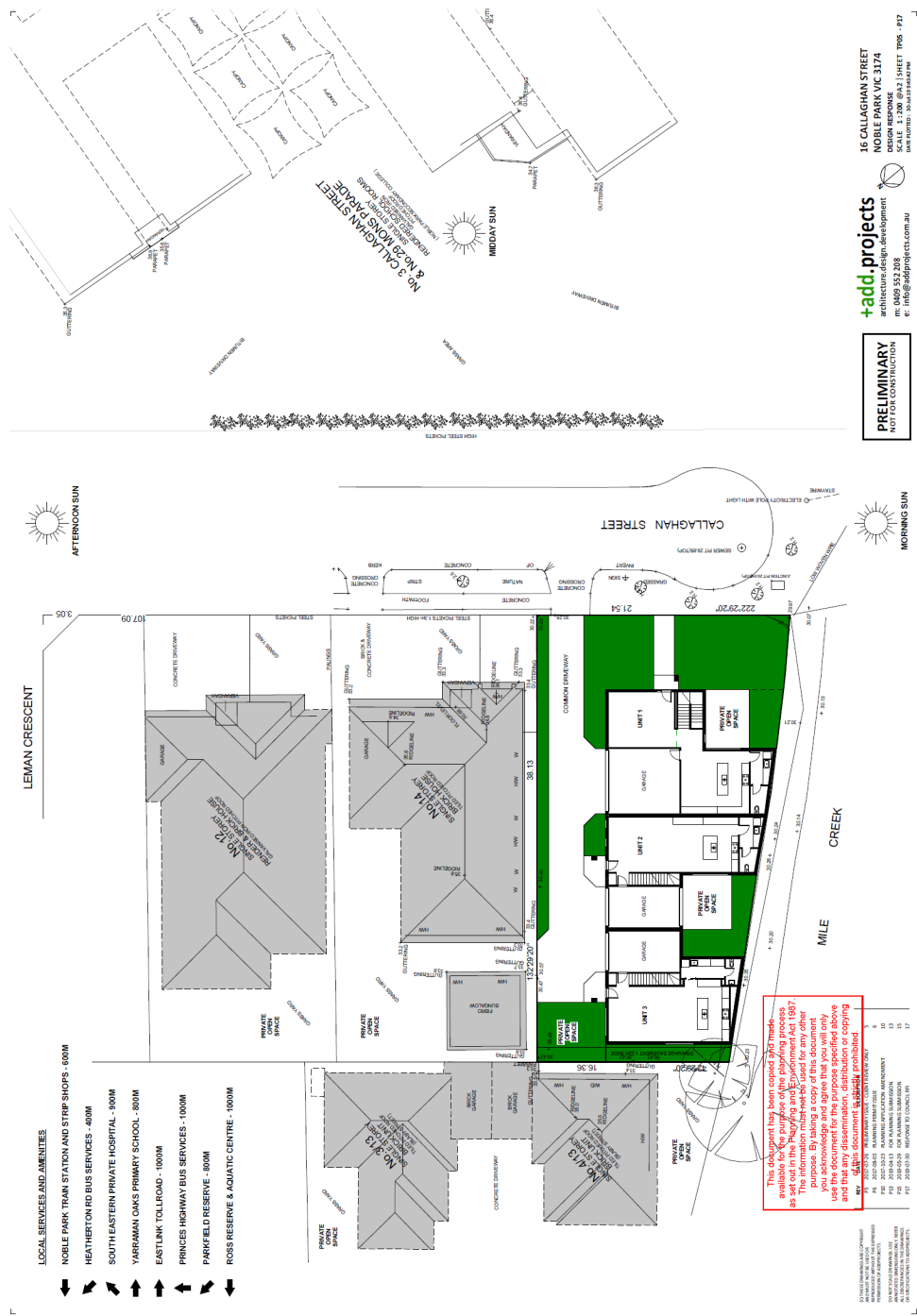
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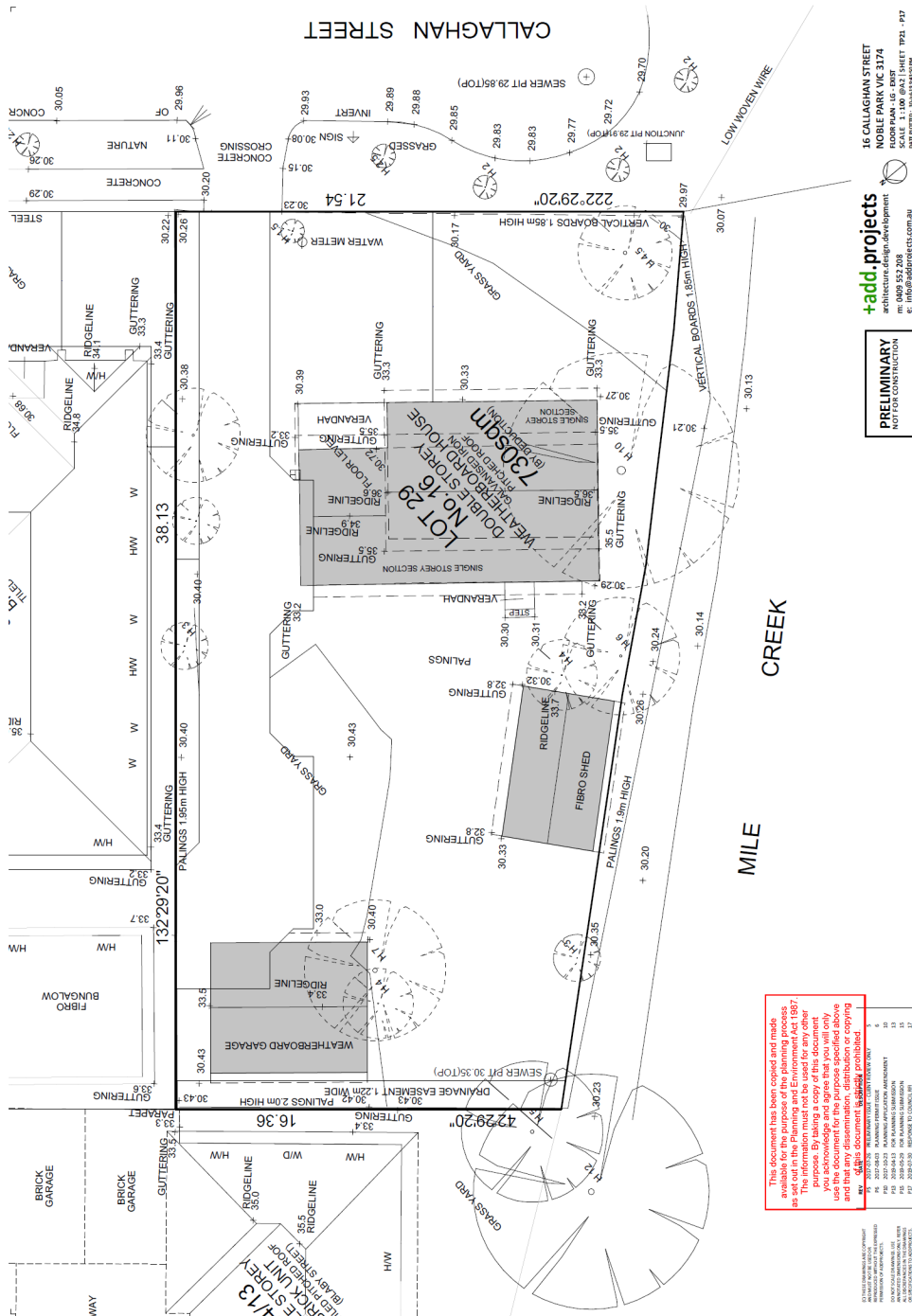
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ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



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 16 CALLAGHAN STREET
 NOBLE PARK VIC 3174
 2019/0295 - SHEET 1 OF 2
 DATE PLOTTED: 10/02/2020

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DATE OF ISSUE: 10/02/2020
 PROJECT NO: 2019/0295
 SHEET NO: 1 OF 2
 PROJECT NAME: 16 CALLAGHAN STREET
 PROJECT ADDRESS: NOBLE PARK VIC 3174
 PROJECT TYPE: ARCHITECTURE DESIGN, DEVELOPMENT
 PROJECT STATUS: PRELIMINARY
 PROJECT OWNER: +add.projects
 PROJECT CONTACT: info@addprojects.com.au
 PROJECT PHONE: 0409 552 208
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2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



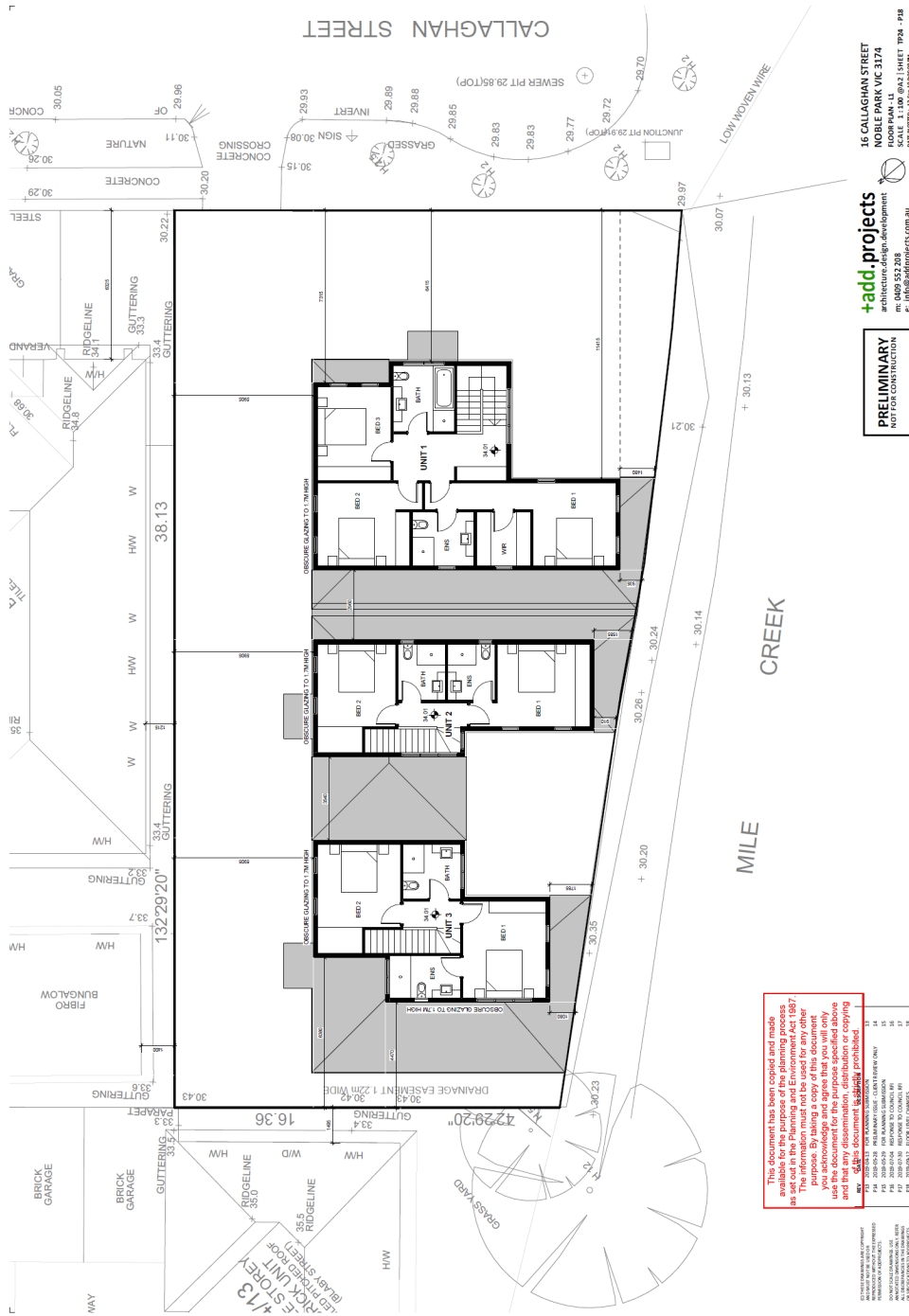
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2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



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 DATE: 19/02/2019 12:56:11 PM
 PWA - P18

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



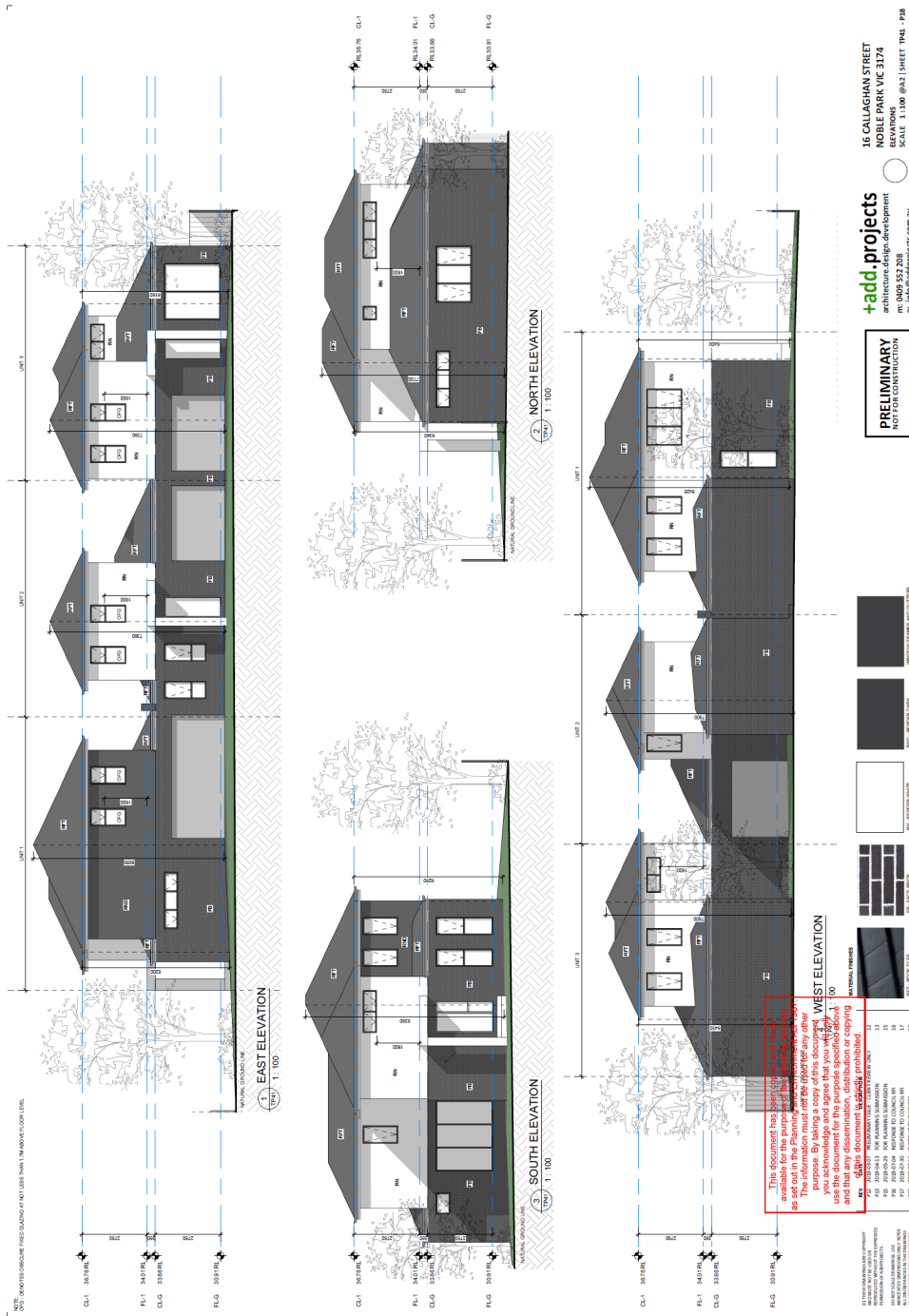
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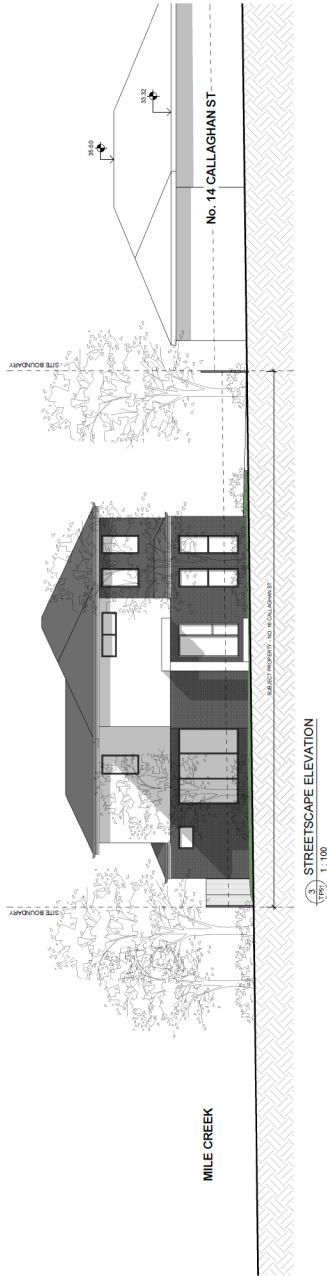
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16 CALLAGHAN STREET
 NOBLE PARK VIC 3174
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 DATE: 15/02/2019 08:52 15 SHEET 7/18 - P18
 DATE NUMBER: 13-00-19-0000000

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



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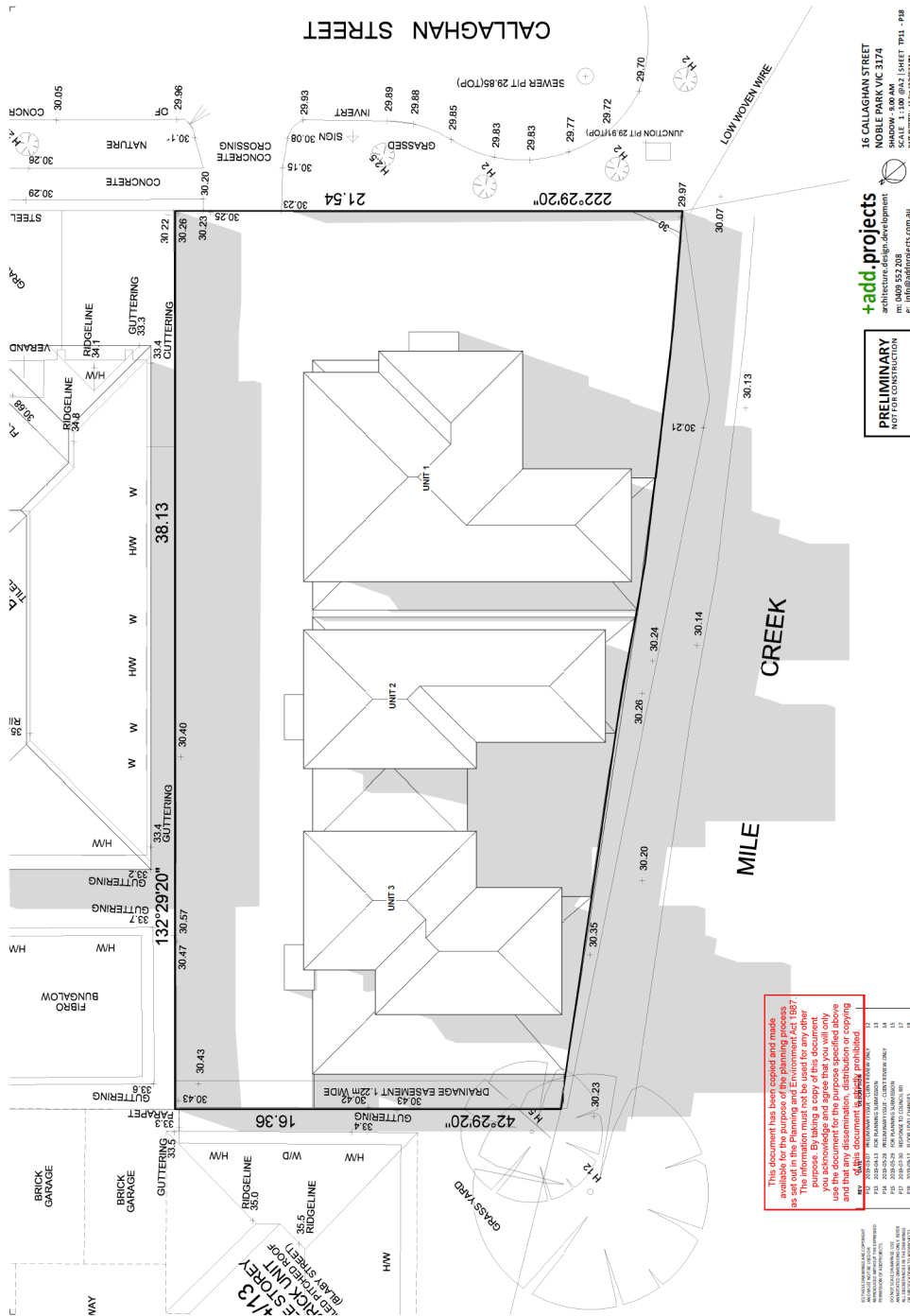
PLN 2019/0295 TOWN PLANNING APPLICATION FOR A TOWN PLANNING PERMIT FOR THE CONSTRUCTION OF A RESIDENTIAL DWELLING
 16 CALLAGHAN STREET, NOBLE PARK VIC 3174
 PREPARED BY: ARCHITECTURAL DESIGN DEVELOPMENT
 DATE: 2019/02/08

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2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

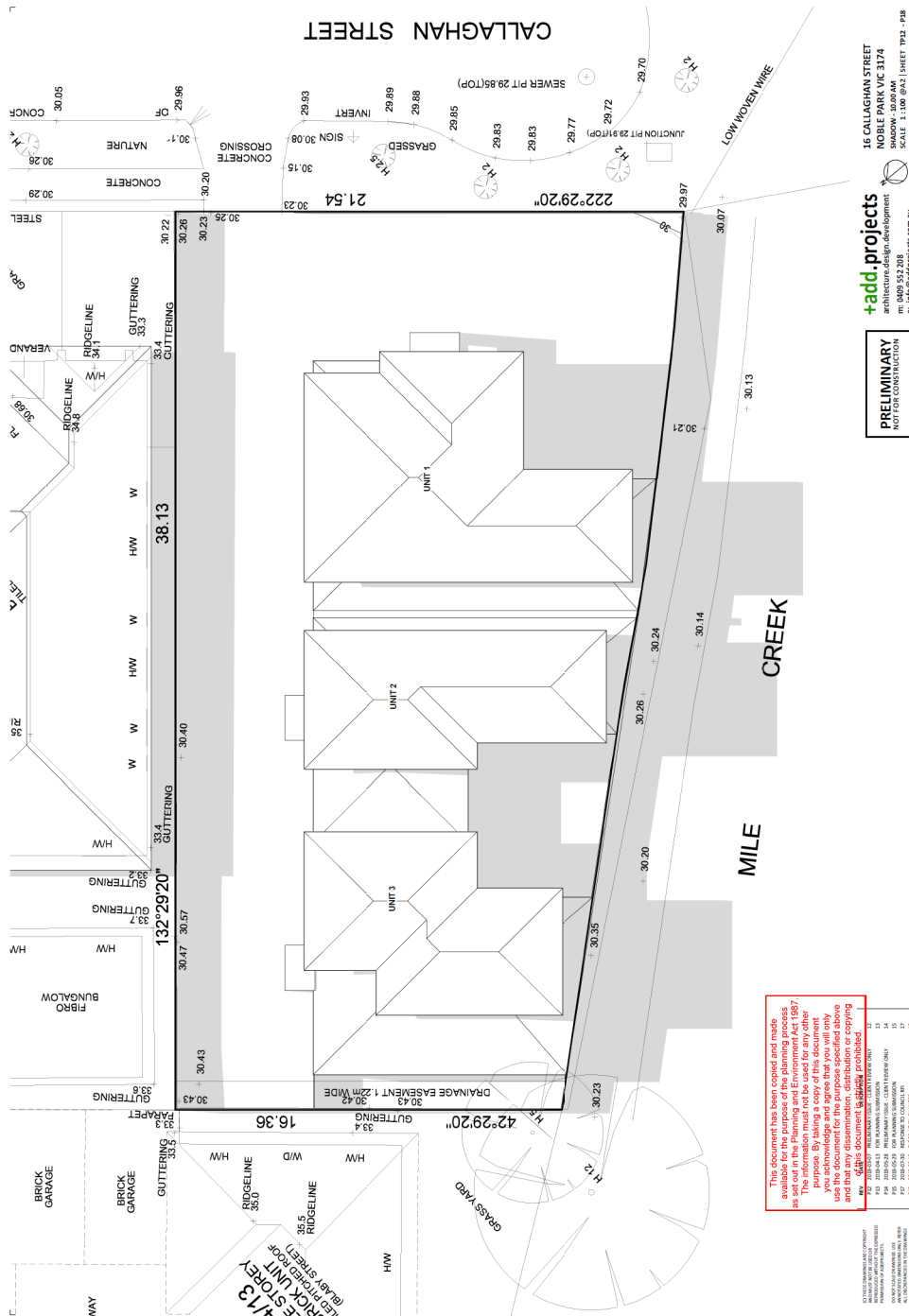


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ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

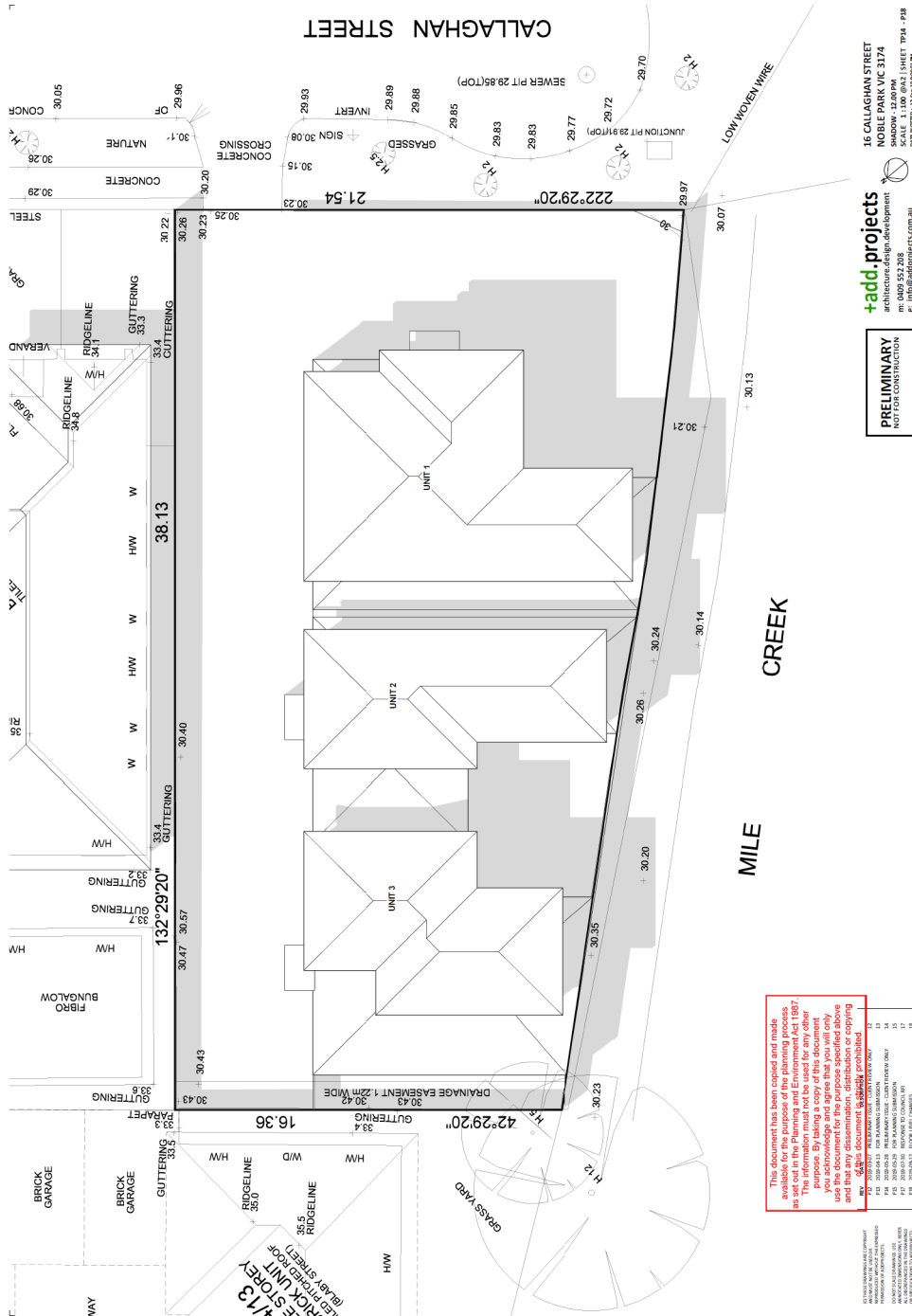


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16 CALLAGHAN STREET
NOBLE PARK VIC 3174
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2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



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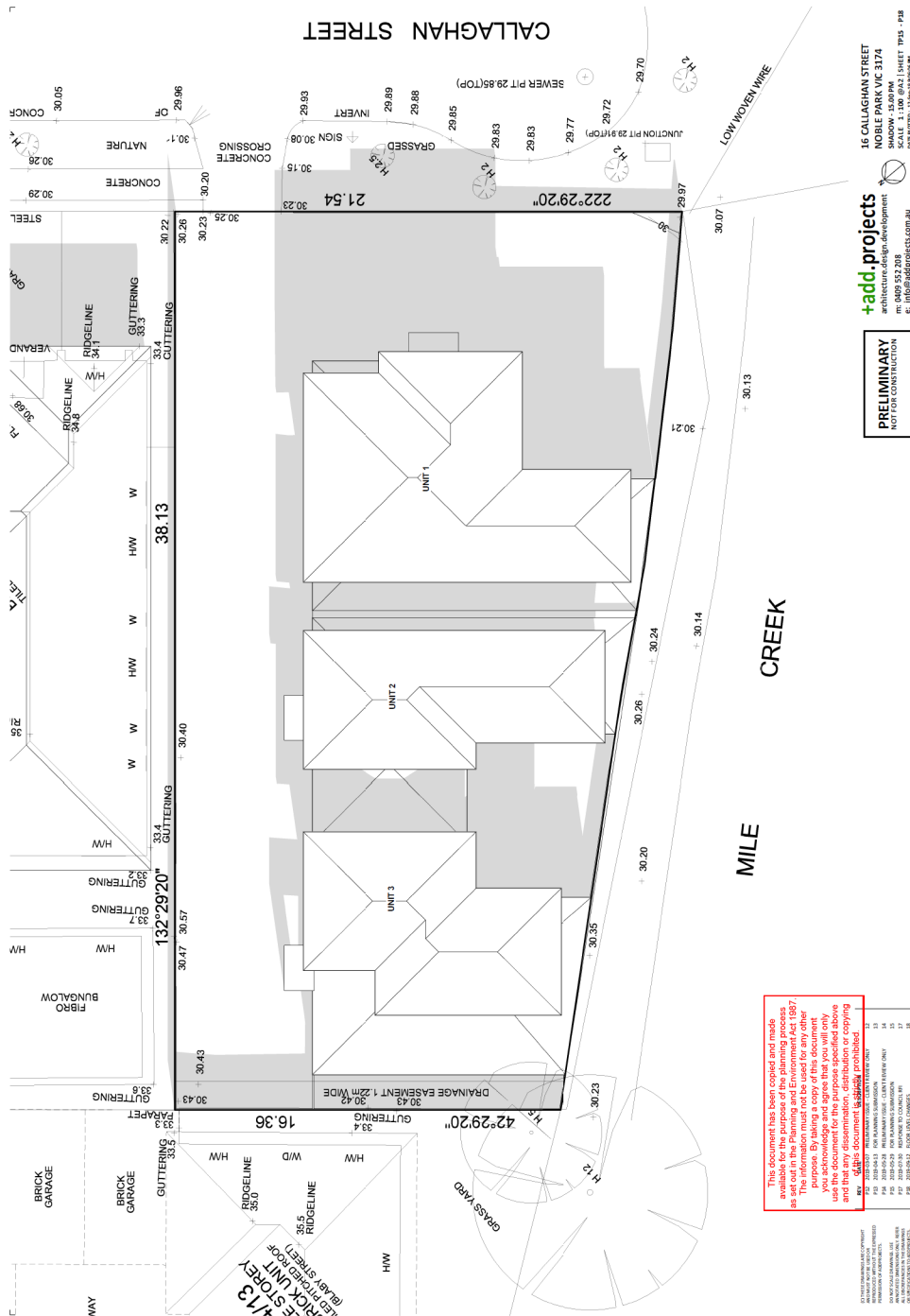
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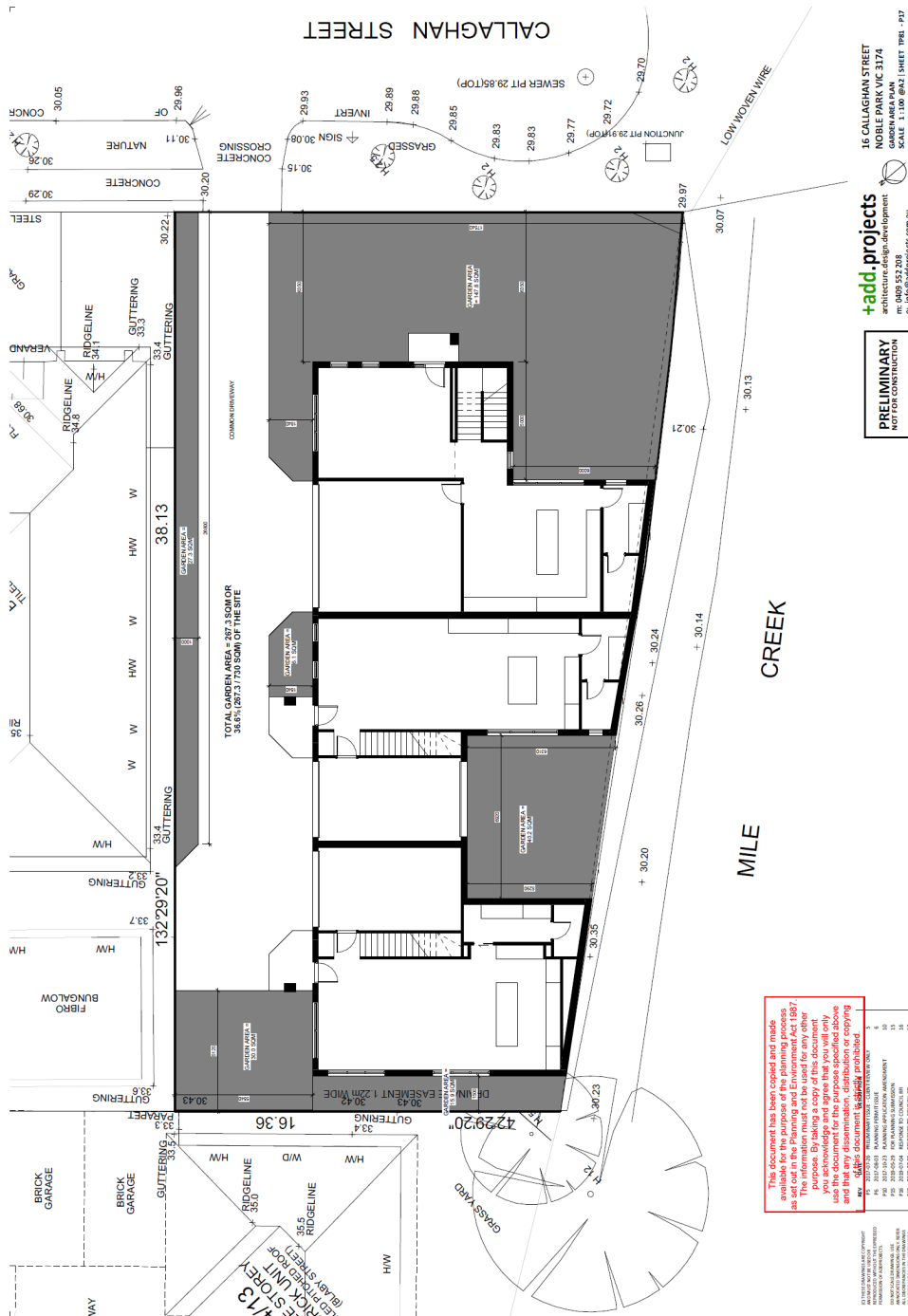
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2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



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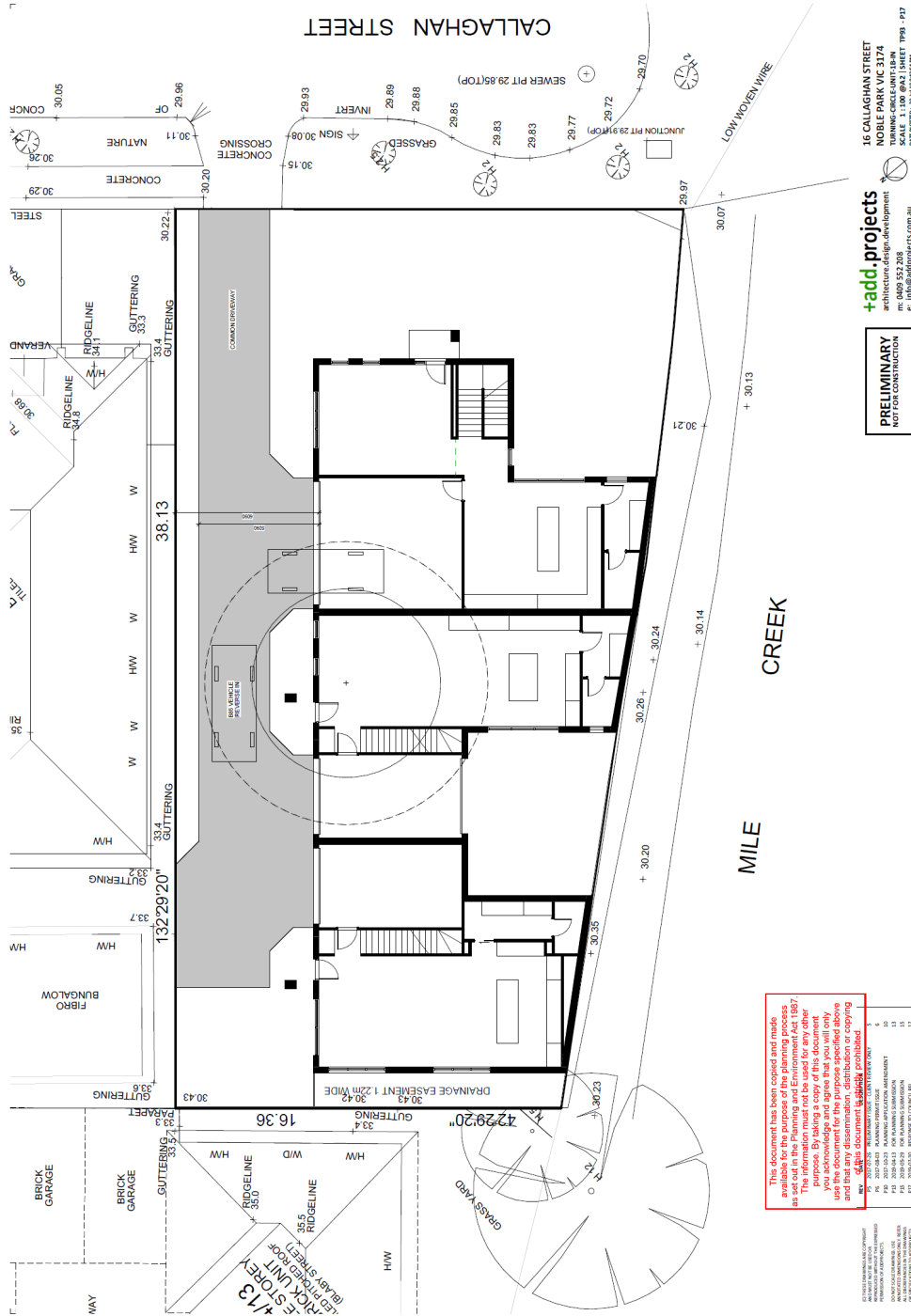
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16 CALLAGHAN STREET
 NOBLE PARK VIC 3174
 SALES AND MARKETING
 SHEET 1 OF 1 SHEET TPL - P27
 DATE PUBLISHED: 10 FEBRUARY 2020

APPROVED FOR THE CITY OF GREATER DANDENONG
 PROJECT NO. 19/0295
 PREPARED BY: ARCHITECTURE DESIGN, DEVELOPMENT
 PROJECT NO. 19/0295
 DATE: 10 FEBRUARY 2020
 PROJECT NO. 19/0295
 PROJECT NO. 19/0295
 PROJECT NO. 19/0295

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



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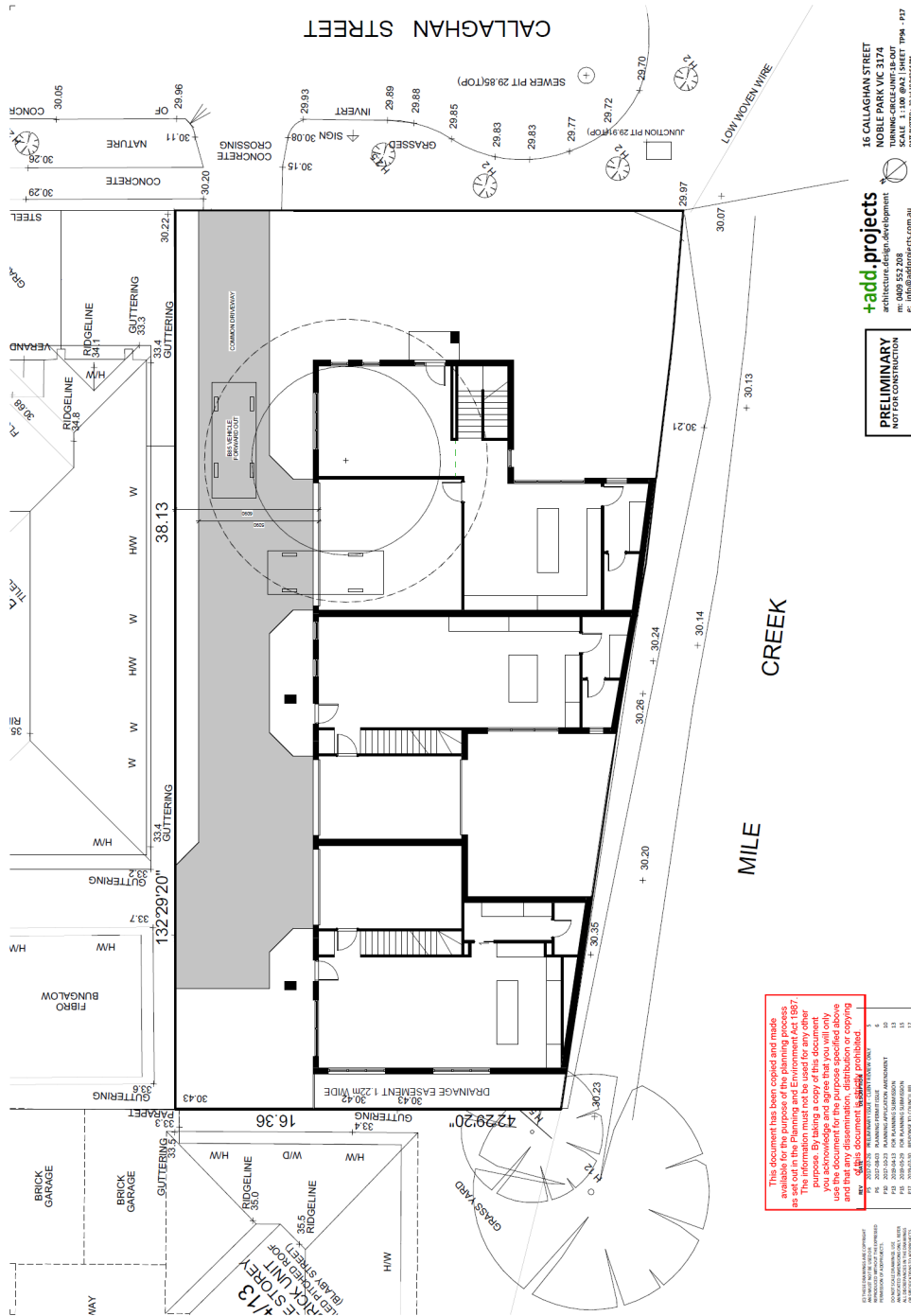
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 16 CALLAGHAN STREET
 NOBLE PARK VIC 3174
 TURNING CIRCLE UNIT 18/18
 SCALE: 1:100 @ A4 | SHEET: TP99 - P37
 043829 1234 5678 91011

PRELIMINARY
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ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

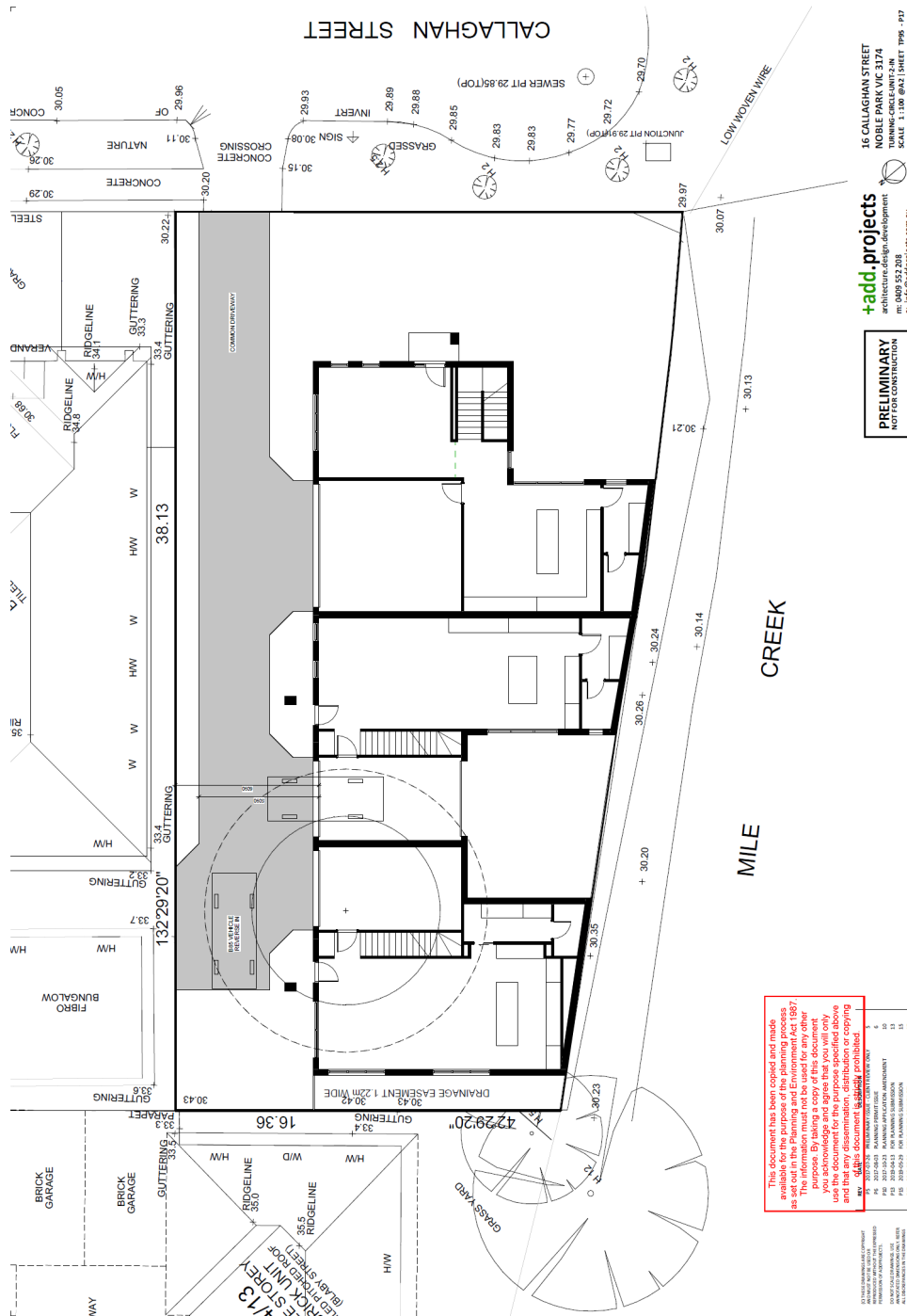


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16 CALLAGHAN STREET
 NOBLE PARK VIC 3174
 TURNING CIRCUMFERENCE
 12.5M
 DATE: 10/02/2020
 DRAWN BY: M. HAYES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



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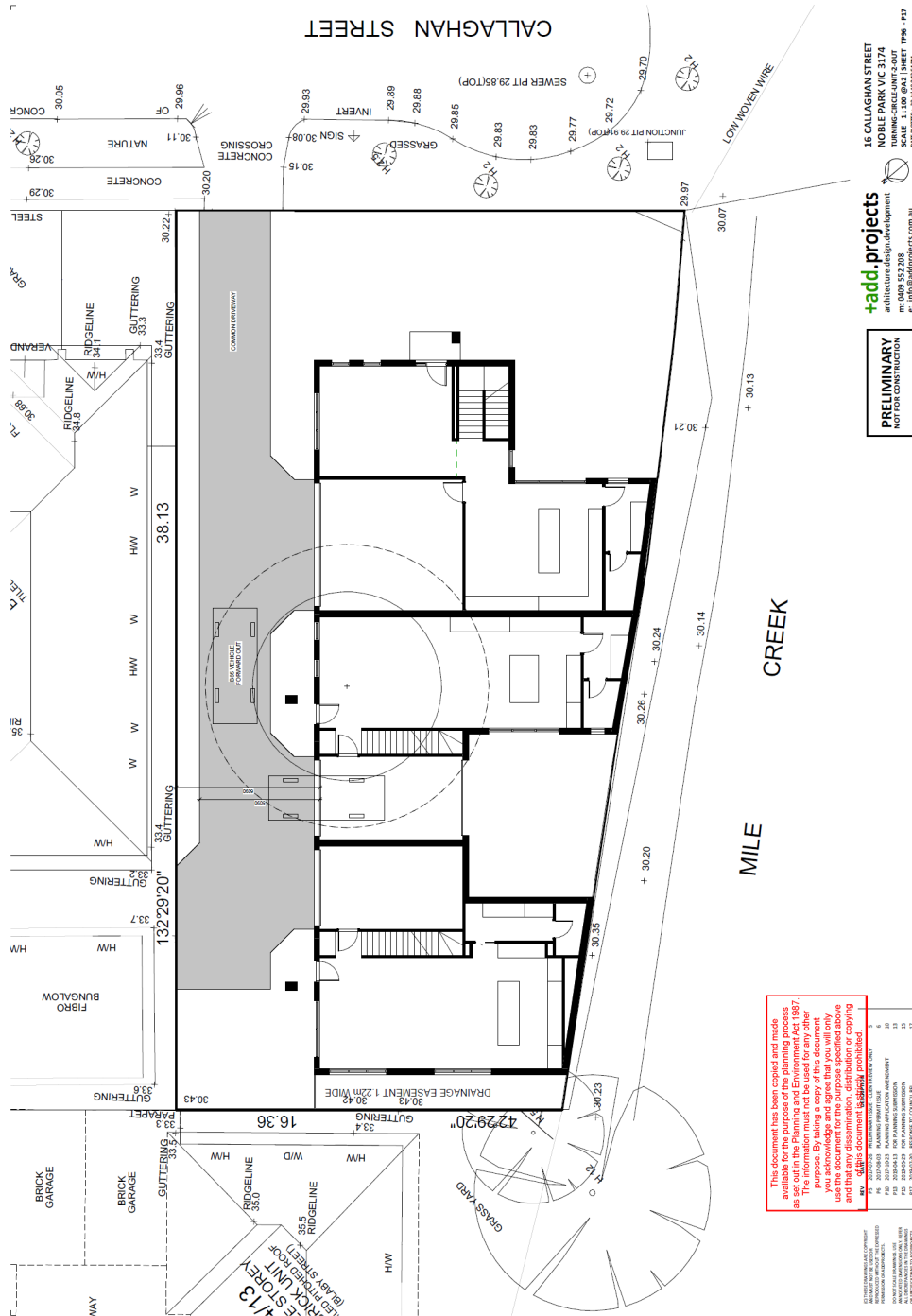
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16 CALLAGHAN STREET
 NOBLE PARK VIC 3174
 TOWN PLANNING APPLICATION
 DATE SUBMITTED: 30/01/2019

ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



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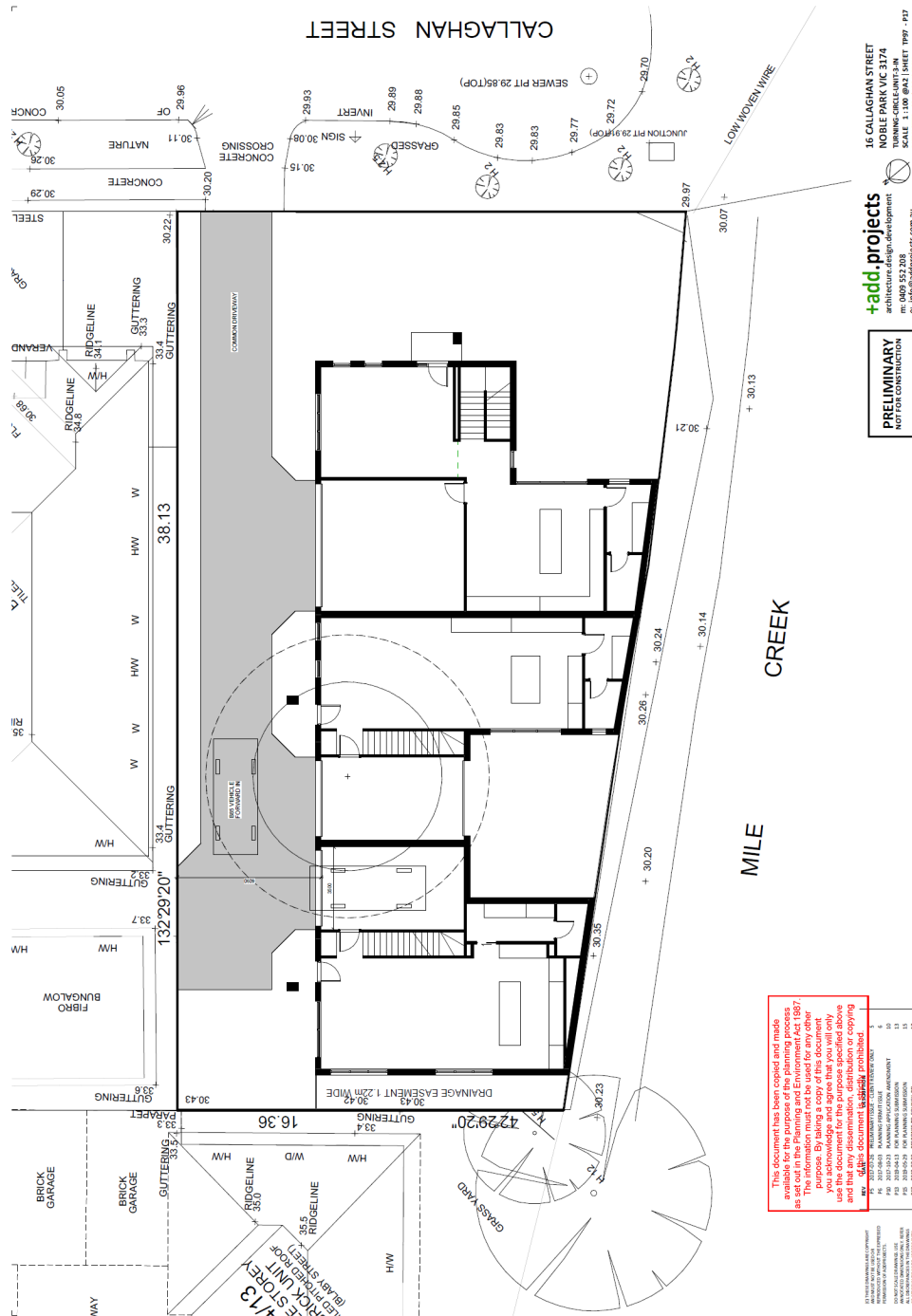
PLN 19/0295	TOWN PLANNING APPLICATION	1
PLN 19/0295	ASSESSMENT REPORT	2
PLN 19/0295	ASSESSMENT REPORT	3
PLN 19/0295	ASSESSMENT REPORT	4
PLN 19/0295	ASSESSMENT REPORT	5
PLN 19/0295	ASSESSMENT REPORT	6
PLN 19/0295	ASSESSMENT REPORT	7
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PLN 19/0295	ASSESSMENT REPORT	15
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PLN 19/0295	ASSESSMENT REPORT	17

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16 CALLAGHAN STREET
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2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



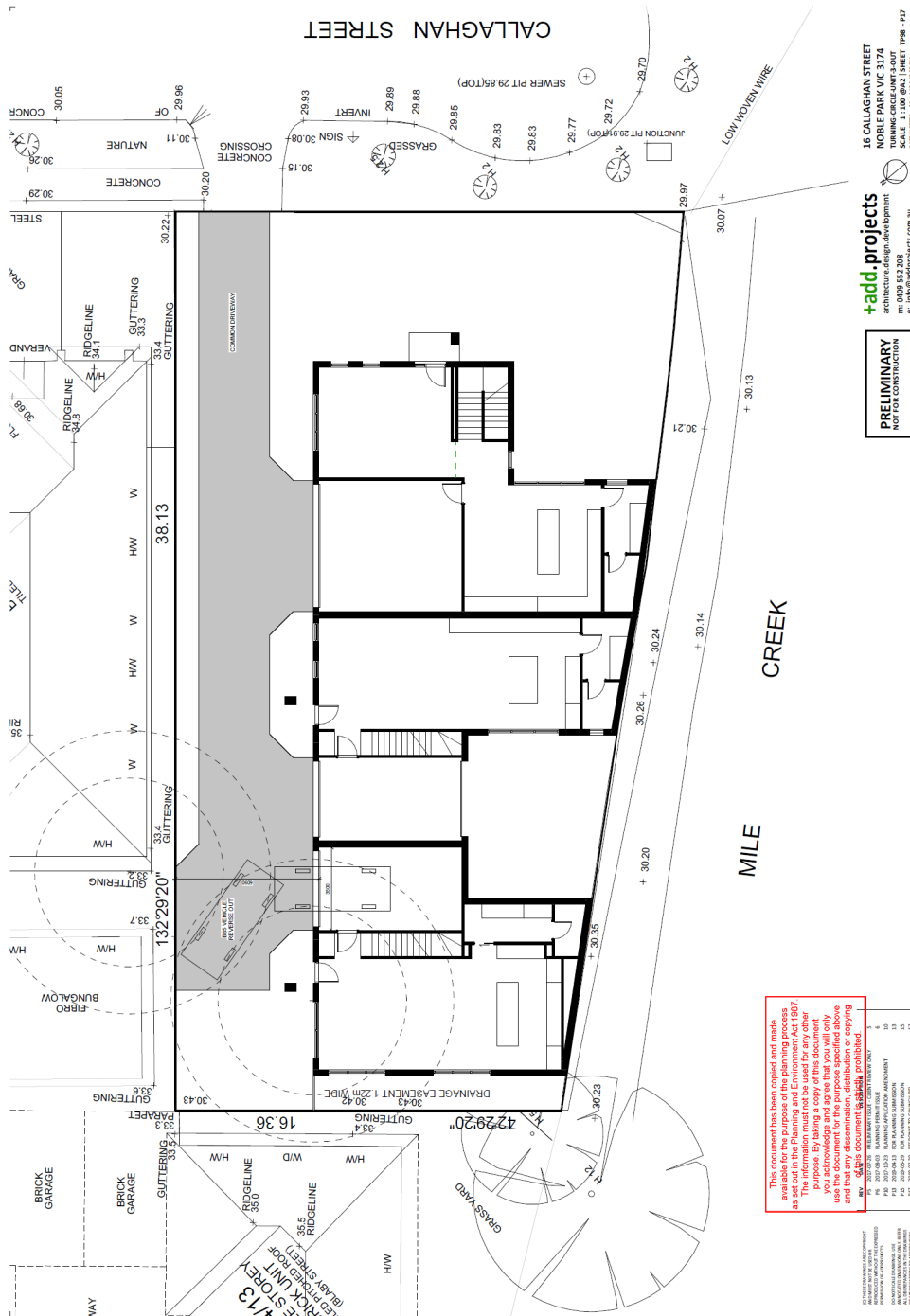
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 16 CALLAGHAN STREET
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1	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	1
2	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	2
3	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	3
4	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	4
5	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	5
6	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	6
7	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	7
8	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	8
9	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	9
10	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	10
11	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	11
12	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	12
13	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	13
14	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	14
15	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	15
16	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	16
17	2019-02-20	PRELIMINARY TOWN PLANNING APPLICATION	17

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



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16 CALLAGHAN STREET
 NOBLE PARK VIC 3174
 SCALE 1:300 (A4) SHEET TPO8 - #12
 DATE: 19/02/2019

NO. 2020/0295	PRELIMINARY TOWN PLANNING APPLICATION	1
NO. 2020/0295	TOWN PLANNING APPLICATION AMENDMENT	10
NO. 2020/0295	PRELIMINARY TOWN PLANNING APPLICATION	11
NO. 2020/0295	PRELIMINARY TOWN PLANNING APPLICATION	12
NO. 2020/0295	PRELIMINARY TOWN PLANNING APPLICATION	13
NO. 2020/0295	PRELIMINARY TOWN PLANNING APPLICATION	14
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2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 16 CALLAGHAN STREET, NOBLE
PARK 3174 (PLANNING APPLICATION NO. PLN19/0295)**

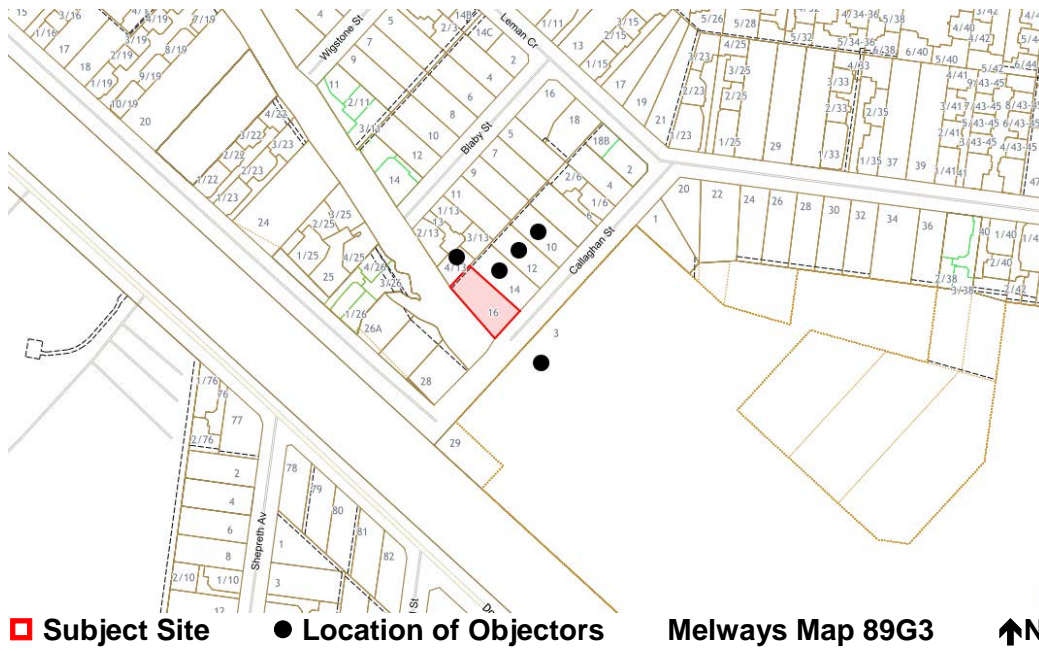
ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 16 CALLAGHAN STREET, NOBLE
PARK 3174 (PLANNING APPLICATION NO. PLN19/0295)**

ATTACHMENT 3

CLAUSE 22.09 ASSESSMENT

PAGES 9 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Clause 22.09-3.1 Design Principles for all residential developments

<p>Safety</p>	<p>To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:</p> <ul style="list-style-type: none"> Incorporate active frontages including ground floor habitable room windows. Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas. Use semi-transparent fences to the street frontage. Light communal spaces including main entrances and car parking areas with high mounted sensor-lights. Ensure that all main entrances are visible and easily identifiable from the street. Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.
<p>Landscaping</p>	<p>Residential development should:</p> <ul style="list-style-type: none"> Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries. Provide substantial, high quality landscaping along vehicular accessways.

- ✓ **Principle met**
All dwellings would incorporate active frontages including ground floor habitable room windows.
- ✓ **Principle met**
The proposed development maximises the number of habitable room windows on all levels which would overlook the public realm, street, internal accessways and car parking areas.
- ✓ **Principle met**
A 0.9m high front fence is proposed.
- ✓ **Principle met**
The application shows sensor lighting at the main entrance to each dwelling and its car parking area.
- ✓ **Principle met**
Each dwelling's main entrance would be visible and easily identifiable from the street.
- ✓ **Principle met**
Non-habitable rooms such as bathrooms are located away from entrances and street frontage.
- ✓ **Principle met**
The proposed development would be capable of providing substantial, high quality on-site landscaping, including screen planting and canopy trees along the ground level south-eastern frontage boundary, north-eastern and south-western side boundaries and north-western rear boundary.
- ✓ **Principle met**
The proposed development would be capable of providing substantial, high quality landscaping along the vehicular accessway.

If the details of the attachment are unclear, please contact Governance on 8571 5235.

ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.</p> <p>Planting trees that are common to and perform well in the area.</p> <p>Avoid the removal of existing mature trees by incorporating their retention into the site design.</p> <p>Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.</p> <p>Ensure that landscaping also addresses the Safety Design Principles.</p> <p>Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.</p> <p>Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.</p> <p>Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.</p>	<p>✓ Principle met The proposed development would be able to include the planting of at least one substantial canopy tree to the front setback of Dwelling 1 and to each ground level secluded private open space area.</p> <p>✓ Principle met The proposed development would be capable of planting trees that are common to and perform well in the area.</p> <p>✓ Principle met The proposed development would avoid the removal of existing mature trees wherever possible.</p> <p>✓ Principle met The proposed development would be capable of using landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.</p> <p>✓ Principle met The proposed development would be capable of providing landscaping that addresses the Safety Design Principles.</p> <p>✓ Principle met The proposed development would be capable of providing canopy trees planted in well proportioned setbacks/private open space that would be sufficient to accommodate their future growth to maturity.</p> <p>✓ Principle met The proposed development would be capable of providing landscaping which would minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.</p> <p>✓ Principle met The proposed development would be capable of providing landscaping which would be sustainable, drought tolerant and include indigenous species. It would be supported through the provision of rainwater tanks for each dwelling.</p> <p>✓ Principle met The application only proposes one (1) crossover.</p>
Car parking	<p>The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.</p>	

ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>On-site car parking should be:</p> <ul style="list-style-type: none"> Well integrated into the design of the building. Generally hidden from view or appropriately screened where necessary. Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level. <p>Where car parking is located within the front setback it should be:</p> <ul style="list-style-type: none"> Fully located within the site boundary; and Capable of fully accommodating a vehicle between a garage or carport and the site boundary. <p>Developments with basement car parking should consider flooding concerns where applicable.</p>	<p>✓ Principle met On-site car parking would be well integrated into the design of the dwellings, generally hidden from view and located to the side so as to not dominate the streetscape and maximise soft landscaping opportunities at ground level.</p> <p>✓ Principle met No car parking is proposed within the front setback.</p> <p>✓ Principle met Basement car parking is not proposed.</p>
<p>Setbacks, front boundary and width</p>	<p>Residential developments should:</p> <p>Provide a front setback with fence design and height in keeping with the predominant street pattern.</p> <p>Maintain the apparent frontage width pattern.</p> <p>Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.</p> <p>Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting.</p>	<p>✓ Principle met The proposed development would provide a front setback which would be in keeping with the predominant street pattern.</p> <p>✓ Principle met The apparent frontage width pattern would be maintained.</p> <p>✓ Principle met Appropriate side setbacks would be provided between buildings to enable screen planting and generous side setbacks are provided along the north-eastern and south-western boundaries to enable the planting and future growth of trees to maturity.</p> <p>✓ Principle met A 0.9m high front fence is proposed.</p>
<p>Private open space</p>	<p>All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.</p> <p>Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.</p>	<p>✓ Principle met Each dwelling would provide good quality, useable private open space for each dwelling which would be directly accessible from the main living areas.</p> <p>✓ Principle met Ground level private open space areas would be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.</p>

ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	Private open space should be positioned to maximise solar access.	<p>✓ Principle met Private open space would be positioned to maximise solar access.</p>
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected.	<p>✓ Principle met The upper floors of each dwelling would avoid encroaching over their respective secluded private open space areas.</p>
	Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	<p>✓ Principle met There are no upper level dwellings proposed above a separate lower level dwelling.</p>
Bulk & Built Form	All residential developments should respect the dominant façade pattern of the streetscape by: <ul style="list-style-type: none"> Using similarly proportioned roof forms, windows, doors and verandahs; and Maintaining the proportion of wall space to windows and door openings. 	<p>✓ Principle met The proposed dwellings would respect the dominant façade pattern of the streetscape by using similarly proportioned hipped roof forms, windows, doors and front porches and maintaining a similar proportion of wall space to windows and door openings.</p>
	Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.	<p>✓ Principle met No balconies are proposed.</p>
	The development of new dwellings to the rear of existing retained dwellings is discouraged where: <ul style="list-style-type: none"> The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or The retention of the existing dwelling detracts from the identified future character. 	<p>✓ Principle met The application does not propose to retain the existing dwelling.</p>
	On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by: <ul style="list-style-type: none"> Not exceeding the height of the neighbouring significant building; Minimising the visibility of higher sections of the new building; and Setting higher sections back at least the depth of one room from the frontage. 	<p>✓ Principle met The site is not adjacent to any identified heritage buildings.</p>
Site Design	Residential development should: <ul style="list-style-type: none"> Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties. 	<p>✓ Principle met The proposed development would preserve the amenity of adjoining dwellings through a responsive site design that considers the privacy, solar access and outlook of adjoining properties.</p>

ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance</p> <p>Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.</p> <p>Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees.</p> <p>Provide suitable storage provisions for the management of operational waste</p> <p>Appropriately located suitable facilities to encourage public transport use, cycling and walking.</p>	<p>✓ Principle met The proposed development would maximise thermal performance and energy efficiency of the built form by addressing orientation and passive design.</p> <p>✓ Principle met The proposed development would ensure that building height, massing and articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.</p> <p>✓ Principle met The proposed development would provide sufficient setbacks to accommodate the future growth of new trees.</p> <p>✓ Principle met The locations for bins are shown for each dwelling.</p> <p>✓ Principle met Bus route 811 runs along Heatherton Road approximately 400m north of the subject site. Residents would be able to walk and cycle to and from the subject site.</p>
<p>Materials & Finishes</p>	<p>Residential development should:</p> <p>Use quality, durable building materials and finishes that are designed for residential purposes.</p> <p>Avoid the use of commercial or industrial style building materials and finishes.</p> <p>Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive repetitive use of materials.</p> <p>Use a consistent simple palette of materials, colours finishes and architectural detailing.</p>	<p>✓ Principle met The proposed development would comprise of brick at ground floor level and rendered cladding at first floor level.</p> <p>✓ Principle met The proposed development would not include any commercial or industrial style building materials or finishes.</p> <p>✓ Principle met The proposed development would not include any rendered cement sheeting, unarticulated surfaces or excessive repetitive use of materials.</p> <p>✓ Principle met The proposed development would use a consistent simple palette of materials, colour finishes and architectural detailing.</p>

ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.</p>	<p>✓ Principle met The proposed development would maximise the ongoing affordability and sustainability of residential developments through selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.</p>
<p>Domestic services normal to a dwelling and Building services</p>	<p>In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should: Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.</p> <p>Be designed to avoid the location of domestic and building services:</p> <ul style="list-style-type: none"> • Within secluded private open space areas, including balconies; and • Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas. 	<p>✓ Principle met Domestic and building services could be visually integrated into the design of the development and appropriately positioned or screened so as not to be seen from the street or adjoining properties.</p> <p>✓ Principle met The proposed development has been designed to avoid the location of domestic and building services within secluded private open space areas and where they may have noise impacts on adjoining habitable rooms and secluded private open space areas.</p>
<p>Internal Amenity</p>	<p>Residential development should: Ensure that dwelling layouts have connectivity between the main living area and private open space.</p> <p>Be designed to avoid reliance on borrowed light to habitable rooms.</p> <p>Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening.</p> <p>Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.</p>	<p>✓ Principle met The proposed development would ensure that dwelling layouts have connectivity between the main living areas and private open space.</p> <p>✓ Principle met The proposed development has been designed to avoid reliance on borrowed light to habitable rooms.</p> <p>✓ Principle met Balconies are not proposed. Habitable room windows would be designed and located to reduce the need for excessive screening.</p> <p>✓ Principle met No dwellings without ground level main living areas are proposed.</p>

ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone (GRZ)

Preferred housing type	The preferred housing type for the Incremental Change Area is medium density.	<p>✓ Principle met The proposed development would be a medium density development.</p>
Building Height	The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.	<p>✓ Principle met The proposed development would be a maximum of two storeys in height, including ground level.</p>
Landscaping	Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties	<p>✓ Principle met The proposed development would be capable of using landscaping to create a landscape character, particularly canopy trees in front and rear gardens.</p>
Setbacks, front boundary and width	Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.	<p>✓ Principle met Parking, paving and car access within the front setback would be limited to a single accessway which would maximise the opportunity for soft landscaping and prevent the over dominance of garages in the street.</p>
Private open space	Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.	<p>✓ Principle met The proposed development would provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.</p>
Bulk & Built Form	Residential development should:	
	Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;	<p>✓ Principle met The proposed development would respect the scale of existing prevailing built form character and would respond to site circumstances and streetscape.</p>
	Provide separation between dwellings at the upper level;	<p>✓ Principle met All dwellings would be separated at the upper level.</p>
	Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;	<p>✓ Principle met There would be a spine of open space proposed along the north-western boundary of the subject site</p>
	Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.	<p>✓ Principle met Whilst all three (3) dwellings would be double storey, the site adjoins Callaghan Street to the south-east and Mile Creek to the south-west. Dwelling 3's upper level setbacks are 5.91m from the north-eastern boundary and 4.47m from the north-western boundary.</p>

ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.</p> <p>Two storey dwellings to the rear of a lot may be considered where:</p> <ul style="list-style-type: none"> • The visual impact of the building bulk does not adversely affect the identified future character of the area; • Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; • The building bulk does not adversely affect the planting and future growth of canopy trees to maturity; • Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; • Upper storey components are well recessed from adjoining sensitive interfaces. <p>Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.</p>	<p>✓ Principle met, subject to condition</p> <p>Whilst all three (3) dwellings would be double storey, the site adjoins Callaghan Street to the south-east and Mile Creek to the south-west. Dwelling 3's upper level setbacks are 5.91m from the north-eastern boundary and 4.47m from the north-western boundary.</p> <p>It is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to reduce the impact of the proposed development on this interface. This can be required as a condition of permit, if granted.</p>
	<p>Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.</p>	<p>✓ Principle met</p> <p>The proposed development would be well articulated through the use of contrast, texture, variation in forms, materials and colours.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 16 CALLAGHAN STREET, NOBLE
PARK 3174 (PLANNING APPLICATION NO. PLN19/0295)**

ATTACHMENT 4

CLAUSE 52.06 ASSESSMENT

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Clause 52.06-9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise. Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

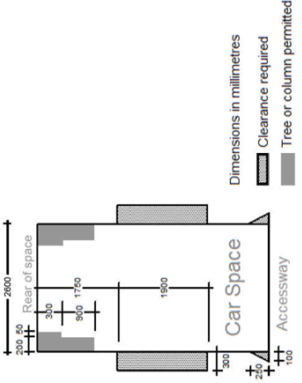
<p>Design standard 1 - Accessways</p>	<p>Accessways must:</p> <ul style="list-style-type: none"> • Be at least 3 metres wide. • Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide. • Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre. • Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres. • If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction. • Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone. • Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height. <p>If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.</p>
<p>✓ Standard met The proposed accessway would be a minimum of 3m wide along its entire length.</p>	
<p>✓ Standard met The proposed accessway would be at least 4.2m wide at changes of direction.</p>	
<p>✓ Standard met Vehicles associated with Dwelling 3 would be able to exit in a forward direction with one manoeuvre.</p>	
<p>✓ Standard met No overhead obstructions are proposed above the accessway.</p>	
<p>✓ Standard met The accessway would serve 4 car spaces. Cars would be able to exit the site in a forward direction.</p>	
<p>✓ Standard met A passing area is not required as less than 10 spaces are proposed.</p>	
<p>✓ Standard met Corner splays have been shown along the frontage road from the edge of the exit lane.</p>	
<p>✓ Standard met Callaghan Street is not in a Road Zone.</p>	

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>If entry to the car space is from a road, the width of the accessway may include the road.</p>	<p>✓ Standard met The entry to the car spaces is not directly from the road.</p>																																
<p>Design standard 2 – Car parking spaces</p>	<p>Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2.</p> <p>Table 2: Minimum dimensions of car parking spaces and accessways</p> <table border="1"> <thead> <tr> <th>Angle of car parking spaces to access way</th> <th>Accessway width</th> <th>Car space width</th> <th>Car space length</th> </tr> </thead> <tbody> <tr> <td>Parallel</td> <td>3.6 m</td> <td>2.3 m</td> <td>6.7 m</td> </tr> <tr> <td>45°</td> <td>3.5 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td>60°</td> <td>4.9 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td>90°</td> <td>6.4 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>5.8 m</td> <td>2.8 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>5.2 m</td> <td>3.0 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>4.8 m</td> <td>3.2 m</td> <td>4.9 m</td> </tr> </tbody> </table> <p><i>Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).</i></p>	Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	Parallel	3.6 m	2.3 m	6.7 m	45°	3.5 m	2.6 m	4.9 m	60°	4.9 m	2.6 m	4.9 m	90°	6.4 m	2.6 m	4.9 m		5.8 m	2.8 m	4.9 m		5.2 m	3.0 m	4.9 m		4.8 m	3.2 m	4.9 m	<p>✓ Standard met No tandem car spaces are proposed.</p>
Angle of car parking spaces to access way	Accessway width	Car space width	Car space length																															
Parallel	3.6 m	2.3 m	6.7 m																															
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2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

<p>Design standard 3: Gradients</p>	<p>A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than:</p> <ul style="list-style-type: none"> • A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1. • A structure, which may project into the space if it is at least 2.1 metres above the space. <p>Diagram 1 Clearance to car parking spaces</p>  <p>Dimensions in millimetres Clearance required Tree or column permitted</p> <p>Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.</p> <p>Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space.</p> <p>Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.</p> <p>Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.</p> <p>Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestrian and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less.</p>
<p>✓ Standard met No tandem car spaces are proposed.</p>	<p>✓ Standard met Dwelling 1's double garage would be at least 6m long by 5.5m wide. Dwelling 2 and 3's single garages would be at least 6m long by 3.5m wide.</p>
<p>✓ Standard met No tandem car spaces are proposed.</p>	<p>✓ Standard met Each dwelling has been provided with at least one (1) car space which is under cover.</p>
<p>✓ Standard met No disabled car parking spaces are proposed.</p>	<p>✓ Standard met Only 3 dwellings are proposed.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction.</p> <p>Table 3: Ramp gradients</p> <table border="1"> <thead> <tr> <th>Type of car park</th> <th>Length of ramp</th> <th>Maximum grade</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Public car parks</td> <td>20 metres or less</td> <td>1:5 (20%)</td> </tr> <tr> <td>longer than 20 metres</td> <td>1:6 (16.7%)</td> </tr> <tr> <td rowspan="2">Private or residential car parks</td> <td>20 metres or less</td> <td>1:4 (25%)</td> </tr> <tr> <td>longer than 20 metres</td> <td>1:5 (20%)</td> </tr> </tbody> </table> <p>Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.</p> <p>Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.</p>	Type of car park	Length of ramp	Maximum grade	Public car parks	20 metres or less	1:5 (20%)	longer than 20 metres	1:6 (16.7%)	Private or residential car parks	20 metres or less	1:4 (25%)	longer than 20 metres	1:5 (20%)	<p>✓ Standard met No ramps are proposed.</p> <p>✓ Standard met No ramps are proposed.</p> <p>✓ Standard met This is not relevant.</p> <p>✓ Standard met No mechanical parking is proposed.</p>
Type of car park	Length of ramp	Maximum grade													
Public car parks	20 metres or less	1:5 (20%)													
	longer than 20 metres	1:6 (16.7%)													
Private or residential car parks	20 metres or less	1:4 (25%)													
	longer than 20 metres	1:5 (20%)													
<p>Design standard 4: Mechanical parking</p>	<p>Mechanical parking may be used to meet the car parking requirement provided:</p> <ul style="list-style-type: none"> At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres. Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet parking situation. The design and operation is to the satisfaction of the responsible authority. 	<p>✓ Standard met No mechanical parking is proposed.</p> <p>✓ Standard met No mechanical parking is proposed.</p> <p>✓ Standard met No mechanical parking is proposed.</p>													
<p>Design standard 5: Urban design</p>	<p>Ground level car parking, garage doors and accessways must not visually dominate public space.</p> <p>Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.</p> <p>Design of car parks must take into account their use as entry points to the site.</p>	<p>✓ Standard met Ground level car parking, garage doors and the accessways would not visually dominate public space.</p> <p>✓ Standard met Car parking within each dwelling's garage would be screened with a horizontal clad garage door.</p> <p>✓ Standard met The proposed development does not include car parking at the entry point of the site</p>													

ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	Design of new internal streets in developments must maximise on street parking opportunities.	<p>✓ Standard met The retention of the existing crossover would maximise on street parking opportunities.</p>
Design standard 6: Safety	<p>Car parking must be well lit and clearly signed.</p> <p>The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.</p> <p>Pedestrian access to car parking areas from the street must be convenient.</p> <p>Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.</p>	<p>✓ Standard met The car parking areas would be well lit.</p> <p>✓ Standard met The design of the car parking areas would maximise natural surveillance and pedestrian visibility from the adjacent dwellings.</p> <p>✓ Standard met Pedestrian access to the car parking areas from the street would be via the accessway.</p> <p>✓ Standard met The accessway and car parking within the proposed development would not be high activity parking areas.</p>
Design standard 7: Landscaping	<p>The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.</p> <p>Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.</p> <p>Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.</p>	<p>✓ Standard met The layout of the car parking areas would provide for landscaping.</p> <p>✓ Standard met Landscaping and trees could be planted along the accessway to provide shade and shelter and soften the appearance of ground level car parking.</p> <p>✓ Standard met Trees planted with flush grilles are not required for residential developments such as the current proposal.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 16 CALLAGHAN STREET, NOBLE
PARK 3174 (PLANNING APPLICATION NO. PLN19/0295)**

ATTACHMENT 5

CLAUSE 55 ASSESSMENT

PAGES 19 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

<p>Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)</p> <p>Property Address 16 Callaghan Street NOBLE PARK VIC 3174</p>	
<p>Clause 55.02-1 Neighbourhood character objectives</p> <p>Standard B1</p>	<p>The design response must be appropriate to the neighbourhood and the site.</p>
	<p>✓ Standard met The proposed three (3) double storey dwellings would be appropriate to the neighbourhood and the site. There is an existing double storey dwelling on the subject site. There is also an existing double storey dwelling at 4 Callaghan Street, 80m to the north-east.</p>
	<p>✓ Standard met The proposed three (3) double storey dwellings would respect the existing and preferred neighbourhood character and respond to the features of the site.</p>
<p>Clause 55.02-2 Residential policy objectives</p>	
<p>Standard B2</p>	<p>An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the SPPF and the LPPF, including the MSS and local planning policies.</p>
	<p>✓ Standard met A Planning Report was submitted with the application.</p>
<p>Clause 55.02-3 Dwelling diversity objective</p>	
<p>Standard B3</p>	<p>Developments of ten or more dwellings should provide a range of dwelling sizes and types, including:</p> <ul style="list-style-type: none"> • Dwellings with a different number of bedrooms. • At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level.
	<p>✓ Standard met The proposed development is for only three (3) dwellings.</p>
<p>Clause 55.02-4 Infrastructure objectives</p>	
<p>Standard B4</p>	<p>Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.</p>
	<p>✓ Standard met The proposed development would be connected to reticulated services in this established residential area.</p>

If the details of the attachment are unclear, please contact Governance on 8571 5235.

ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.</p> <p>In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading or mitigation of the impact on services or infrastructure.</p>	<p>✓ Standard met The proposed development of the site for three (3) dwellings would not unreasonably exceed the capacity of utility services and infrastructure.</p> <p>✓ Standard met There is no evidence to suggest that the subject site is located in an area where utility services or infrastructure have little or no spare capacity.</p>
<p>Clause 55.02-5 Integration with the street objective Standard B5</p>	<p>Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.</p> <p>Developments should be oriented to front existing and proposed streets.</p> <p>High fencing in front of dwellings should be avoided if practicable.</p> <p>Development next to existing public open space should be laid out to complement the open space.</p>	<p>✓ Standard met Dwelling 1 would have pedestrian access from Callaghan Street via its own pedestrian path and vehicular access via the common accessway. Dwellings 2 and 3 would have pedestrian and vehicular access from Callaghan Street via the common accessway.</p> <p>✓ Standard met Dwelling 1 would front Callaghan Street, whilst Dwellings 2 and 3 would front the common accessway.</p> <p>✓ Standard met A 0.9m high front fence is proposed.</p> <p>✓ Standard met The subject site adjoins Mille Creek to the south-west. The proposed development would complement the open space.</p>
<p>Clause 55.03-1 Street setback objective Standard B6</p>	<p>Walls of buildings should be set back from streets at least the distance specified in a schedule to the zone: GRZ: 7.5 metres or as per Table B1, whichever is the lesser.</p>	<p>✓ Standard met Dwelling 1 would have a front setback from Callaghan Street of 6.35m. This is greater than the 6.33m front setback of the dwelling on the one adjoining property at 14 Callaghan Street.</p>

ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Table B1 Street setback		Minimum setback from front street (metres)	Minimum setback from a side street (metres)
Development context			
There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable	Not applicable
There is an existing building on one abutting allotment facing the same street, and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street, or 9 metres, whichever is the lesser.	Not applicable	Not applicable
There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Not applicable	Not applicable
The site is on a corner.	If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Front walls of new development, fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building facing the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.	Front walls of new development, fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building facing the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.
Clause 55.03-2 Building height objective			
Standard B7	The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land. GRZ: 11 metres / 3 storeys mandatory maximum (refer Clause 32.08-9)		
	If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres. Changes of building height between existing buildings and new buildings should be graduated.		
	✓ Standard met	The proposed maximum height is 8.43m.	
	N/A		
	✓ Standard met	The existing property to the north-west at 4/13 Blaby Street contains a single storey dwelling. The existing property to the north-east at 14 Callaghan Street also contains a single storey dwelling.	

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

<p>Clause 55.03-3 Site coverage objective</p> <p>Standard B8</p> <p>The site area covered by buildings should not exceed:</p> <ul style="list-style-type: none"> The maximum site coverage specified in a schedule to the zone, or If no maximum site coverage is specified in a schedule to the zone, 60 per cent. <p><i>GRZ1: 60% (none specified)</i></p>	<p>✓ Standard met</p> <p>The proposed site coverage would be 45.1%.</p>
<p>Clause 55.03-4 Permeability objectives</p> <p>Standard B9</p> <p>The site area covered by the pervious surfaces should be at least:</p> <ul style="list-style-type: none"> The minimum areas specified in a schedule to the zone, or If no minimum is specified in a schedule to the zone, 20 per cent of the site. <p><i>GRZ1: 30%</i></p>	<p>✓ Standard met</p> <p>The proposed permeable area would be 30.1%.</p>
<p>Clause 55.03-5 Energy efficiency objectives</p> <p>Standard B10</p> <p>Buildings should be:</p> <ul style="list-style-type: none"> Oriented to make appropriate use of solar energy. Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. <p>Living areas and private open space should be located on the north side of the development, if practicable.</p>	<p>✓ Standard met</p> <p>The proposed dwellings would be oriented to take advantage of solar energy from the east, north and west. They have been sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced.</p> <p>✓ Standard met</p> <p>Each dwelling's living area would be located on the north-eastern side of each dwelling. Dwelling 1's living area would have access to north-east and south-east facing windows, Dwelling 2's living area would have access to north-east facing windows and Dwelling 3's living area would have access to north-east and north-west facing windows.</p> <p>Dwelling 1 and 2's private open space areas would be located to the south-west of the dwellings. Dwelling 1's private open space would have a south-eastern aspect, whilst Dwelling 2's would have a south-western aspect.</p> <p>Dwelling 3's private open space area would be located to the north-east of the dwelling and would have a north-eastern and north-western aspect.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>Developments should be designed so that solar access to north-facing windows is maximised.</p>	<p>✓ Standard met Dwelling 1 would have one (1) north-east facing window which would have solar access at ground floor level and two (2) north-east facing and two (2) north-west facing windows at first floor level. Dwelling 2 would have two (2) north-east facing windows at ground floor level and two (2) north-east facing and three (3) north-west facing windows at first floor level. Dwelling 3 would have one (1) north-east facing and two (2) north-west facing windows which would have solar access at ground floor level and three (3) north-east facing and two (2) north-west facing windows at first floor level.</p>
<p>Clause 55.03-6 Open space objective</p>		
<p>Standard B11</p>	<p>If any public or communal open space is provided on site, it should:</p> <ul style="list-style-type: none"> • Be substantially fronted by dwellings, where appropriate. • Provide outlook for as many dwellings as practicable. • Be designed to protect any natural features on the site. • Be accessible and useable. 	<p>✓ Standard met No public or communal open space is proposed on site.</p>
<p>Clause 55.03-7 Safety objective</p>		
<p>Standard B12</p>	<p>Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways. Planting which creates unsafe spaces along streets and accessways should be avoided. Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.</p>	<p>✓ Standard met The entry to each dwelling would be visible from Callaghan Street to the south-east.</p>
		<p>✓ Standard met The application does not propose any planting which would create unsafe spaces along Callaghan Street or the accessway. ✓ Standard met Dwelling 1 would have one (1) window at ground floor level and two (2) windows at first floor level which would face the accessway. Dwelling 2 would have two (2) windows at ground floor level and two (2) windows at first floor level which would face the accessway. Dwelling 3 would have one (1) window at ground floor level and three (3) windows at first floor level which would face the accessway.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	Private spaces within developments should be protected from inappropriate use as public thoroughfares.	<p>✓ Standard met Each dwelling's private open space would be protected from inappropriate use as a public thoroughfare.</p>
<p>Clause 55.03-8 Landscaping objectives Standard B13</p> <p>The landscape layout and design should:</p> <ul style="list-style-type: none"> • Protect any predominant landscape features of the neighbourhood. • Take into account the soil type and drainage patterns of the site. • Allow for intended vegetation growth and structural protection of buildings. • In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. • Provide a safe, attractive and functional environment for residents. <p>Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.</p> <p>Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made</p> <p>The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.</p> <p>Development should meet any additional landscape requirements specified in a schedule to the zone. All schedules to all residential zones: "70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees."</p>	<p>✓ Standard met A Landscape Plan can be provided as a condition of permit, if granted.</p> <p>✓ Standard met A Landscape Plan can be provided as a condition of permit, if granted.</p> <p>✓ Standard met A Landscape Plan can be provided as a condition of permit, if granted.</p> <p>✓ Standard met It does not appear as though any trees have been removed from the site in the 12 months prior to the application being made.</p> <p>✓ Standard met A Landscape Plan can be provided as a condition of permit, if granted.</p> <p>✓ Standard met More than 70% of the ground level south-eastern front setback would be capable of being planted with substantial landscaping and canopy trees. The north-eastern and south-western side setbacks and the north-western rear setback would also be capable of being planted with substantial landscaping and canopy trees.</p>	<p>✓ Standard met Less than 33% of the Callaghan Street street frontage would be taken up by the common accessway.</p>
<p>Clause 55.03-9 Access objective Standard B14</p>	<p>The width of accessways or car spaces should not exceed:</p> <ul style="list-style-type: none"> • 33 per cent of the street frontage, or • if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage. 	<p>✓ Standard met Less than 33% of the Callaghan Street street frontage would be taken up by the common accessway.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>No more than one single-width crossover should be provided for each dwelling fronting a street.</p> <p>The location of crossovers should maximise retention of on-street car parking spaces.</p> <p>The number of access points to a road in a Road Zone should be minimised.</p> <p>Developments must provide for access for service, emergency and delivery vehicles.</p>	<p>✓ Standard met Only one (1) single width accessway is proposed.</p> <p>✓ Standard met The retention of the existing crossover would maximise the retention of on-street car parking spaces.</p> <p>✓ Standard met Callaghan Street is not in a Road Zone.</p> <p>✓ Standard met The proposed development would provide access for service, emergency and delivery vehicles.</p>
<p>Clause 55.03-10 Parking location objectives</p> <p>Standard B15</p>	<p>Car parking facilities should:</p> <ul style="list-style-type: none"> • Be reasonably close and convenient to dwellings and residential buildings. • Be secure. • Be well ventilated if enclosed. <p>Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.</p>	<p>✓ Standard met Car parking facilities for each dwelling would be close and convenient for each dwelling. The garages of each dwelling would be secure and would be capable of being well ventilated.</p> <p>✓ Standard met All north-east facing ground floor habitable room windows would be setback more than 1.5m from the common accessway.</p>
<p>Clause 55.04-1 Side and rear setbacks objective</p> <p>Standard B17</p>	<p>A new building not on or within 200mm of a boundary should be setback from side or rear boundaries:</p> <ul style="list-style-type: none"> • At least the distance specified in a schedule to the zone, or • If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. 	<p>✓ Standard met, subject to condition. All dwellings within the proposed development would be setback more than 1m from all boundaries at ground floor level (for all walls not constructed on the boundary). At first floor level, the dwellings would be setback at least 6.42m from the south-eastern boundary, 5.91m from the north-eastern boundary and 4.47m from the north-western boundary. The first floor levels of the dwellings would be setback 0.91m from the south-western boundary. It is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to reduce the impact of the proposed development on this interface. This can be required</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

<p>as a condition of permit, if granted.</p>	<p>Diagram B1 Side and rear setbacks</p> <p>1m 2m 3.1m 4.1m 3.6m (max) 3.2m (av) 5.9m 8m 9m 13.5m</p> <p>LOT BOUNDARY</p>	<p>Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.</p>
<p>✓ Standard met, subject to condition The proposed development would achieve a minimum 1m setback at ground floor level and minimum 4.47m setback at first floor level from the south-eastern, north-eastern and north-western boundaries. The first floor levels of the dwellings would be setback 0.91m from the south-western boundary. It is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to reduce the impact of the proposed development on this interface. This can be required as a condition of permit, if granted.</p>	<p>Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.</p>	<p>✓ Standard met These are not proposed.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

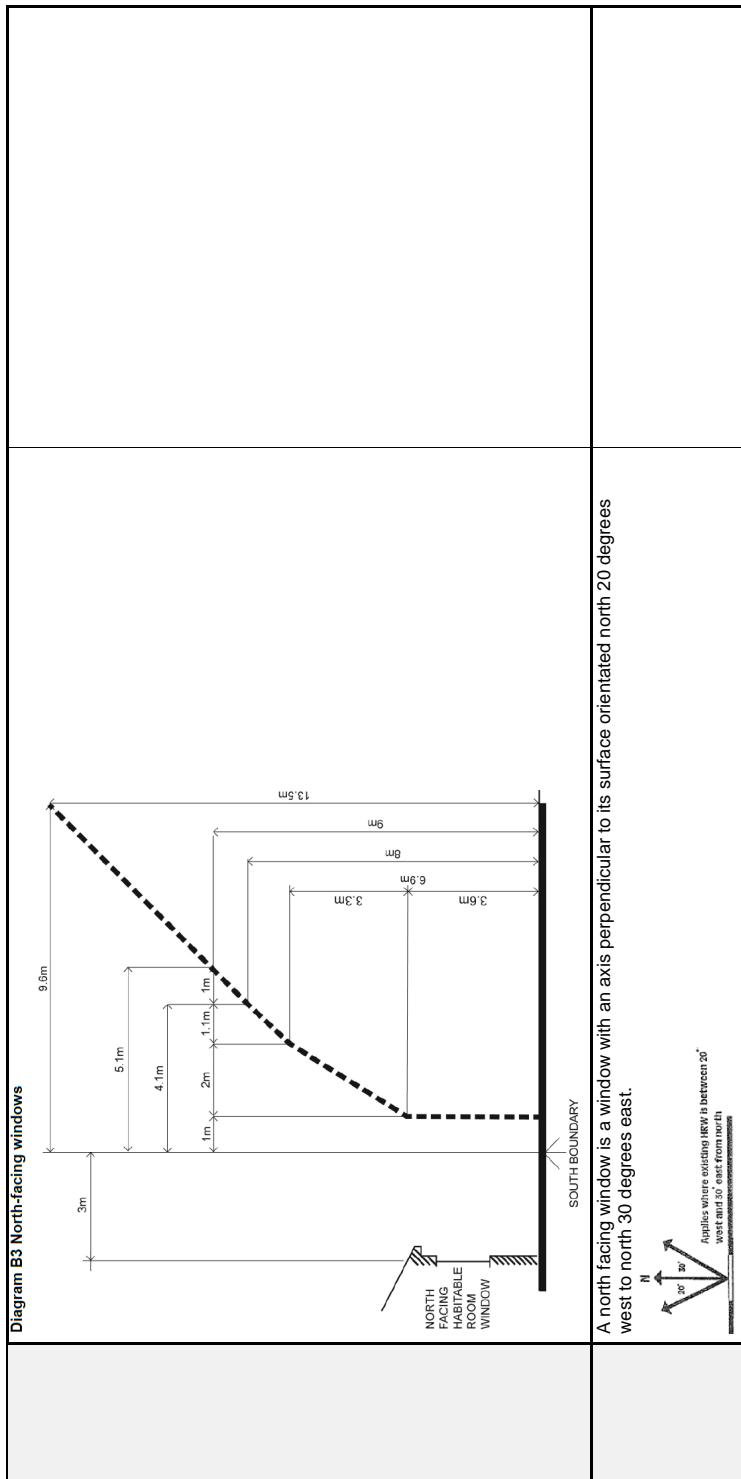
Clause 55.04-2 Walls on boundaries objective

<p>Standard B18</p>	<p>A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary:</p> <ul style="list-style-type: none"> • For a length of more than the distance specified in the schedule to the zone; or • If no distance is specified in a schedule to the zone, for a length of more than: <ul style="list-style-type: none"> - 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or - Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater. 	<p>✓ Standard met, subject to condition Dwelling 1 and 2's combined wall on the south-western boundary would have a length of 10.96m, whilst Dwelling 3's wall on the south-western boundary would have a length of 7.61m. The total length of walls on this boundary is 18.57m. The standard allows 10m plus 25% of the remaining length of the boundary of an adjoining lot which in this case is 25% of 28.47 which is 7.12m. The combined distance is 17.42m. The length of wall proposed on boundary is 1.45m greater than that allowed under the standard. It is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to reduce the impact of the proposed development on this interface. This can be required as a condition of permit, if granted.</p>
	<p>A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.</p>	<p>✓ Standard met There are no side or rear boundaries which would be fully abutted by a new wall or carport.</p>
	<p>A building on a boundary includes a building set back up to 200mm from a boundary.</p>	<p>✓ Standard met, subject to condition All walls on boundary are proposed to be on the boundary. However, it is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to reduce the impact of the proposed development on this interface. This can be required as a condition of permit, if granted.</p>
	<p>The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.</p>	<p>✓ Standard met, subject to condition The maximum height of the proposed walls on the south-western boundary is less than 3.6m. However, it is considered that all dwellings should be setback at least 1m at ground floor level and 1.5m at first floor level from the shared boundary with Mile Creek to reduce the impact of the proposed development on this interface. This can be required as a condition of permit, if granted.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

<p>Clause 55.04-3 Daylight to existing windows objective</p> <p>Standard B19</p> <p>Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.</p>	<p>✓ Standard met</p> <p>The existing dwelling to the north-west at 4/13 Blaby Street has south-east facing habitable room windows which are setback 1.5m from the shared boundary with the subject site and would have at least 1m clear to the sky.</p> <p>The existing dwelling to the north-east at 14 Callaghan Street has south-west facing habitable room windows which are setback at least 1.22m from the shared boundary with the subject site and would have at least 1m clear to the sky.</p> <p>✓ Standard met</p> <p>The existing dwelling to the north-west at 4/13 Blaby Street has south-east facing habitable room windows which are setback 1.5m from the shared boundary with the subject site. The west facing 3.1m high ground floor wall of Dwelling 3 would be setback 1.5m from the shared boundary. The combined distance of 3m is greater than 50% of the wall (1.55m).</p> <p>The existing dwelling to the north-east at 14 Callaghan Street has south-west facing habitable room windows which are setback at least 1.22m from the shared boundary with the subject site. The north facing 3m high walls of Dwellings 1 and 2 would be setback 5.84m from the boundary. The combined distance of 7.06m is greater than 50% of the wall (1.5m).</p>
<p>Walls or carpports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window.</p> <p>Diagram B2 Daylight to existing windows</p>	<p>Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.</p>
<p>Clause 55.04-4 North-facing windows objective</p> <p>Standard B20</p> <p>If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window.</p>	<p>✓ Standard met</p> <p>There are no north facing habitable room windows which would be affected by the proposed development.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)



2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Clause 55.04-5 Overshadowing open space objective

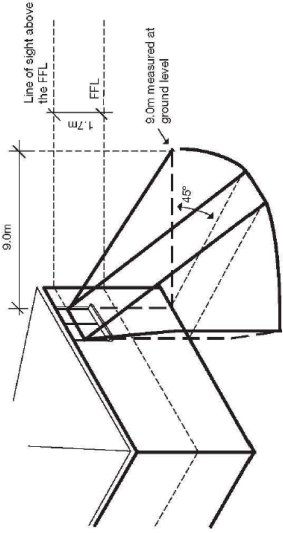
<p>Standard B21</p>	<p>Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.</p>	<p>✓ Standard met The site to the north-east at 14 Callaghan Street would have no overshadowing from the proposed development. The site to the north-west at 4/13 Blaby Street would have some overshadowing from the proposed development at 9am but would have no overshadowing at 10am, 12pm and 3pm. Overall, 75% of the secluded private open space areas of the adjoining properties would receive at least 5 hours of sunlight between 9am and 3pm on September 22.</p>
<p>If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.</p>	<p>✓ Standard met The existing sunlight to the secluded private open space of the existing adjoining properties is not currently less than the requirements of this standard.</p>	

Clause 55.04-6 Overlooking objective

<p>Standard B22</p>	<p>A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level.</p>	<p>✓ Standard met <i>North-east elevation</i> All north-east facing upper level habitable room windows would be provided with obscure glazing up to 1.8m above finished floor level. <i>North-west elevation</i> Dwelling 3 north-west facing upper level Bedroom 1 window would have a minimum sill height of 1.8m above finished floor level.</p>
<p>Diagram B4 Overlooking open space</p>		

ORDINARY COUNCIL MEETING - MINUTES

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either:</p> <ul style="list-style-type: none"> • Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. • Have sill heights of at least 1.7 metres above floor level. • Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. • Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent. 	<p>Standard met <i>North-east elevation</i></p> <p>All north-east facing upper level habitable room windows would be provided with obscure glazing up to 1.8m above finished floor level.</p> <p><i>North-west elevation</i></p> <p>Dwelling 3 north-west facing upper level Bedroom 1 window would have a minimum sill height of 1.8m above finished floor level.</p>
<p>Obscure glazing in any part of the window below 1.7 metres above floor level may be openable provided that there are no direct views as specified in this standard.</p>	<p>Standard met</p> <p>Obscure glazing for habitable room windows is not proposed to be openable below 1.7m.</p>	<p>Standard met</p> <p>No external screens are proposed.</p>
<p>Screens used to obscure a view should be:</p> <ul style="list-style-type: none"> • Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. • Permanent, fixed and durable. • Designed and coloured to blend in with the development. 	<p>The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.</p>	<p>Standard met</p> <p>The 1.9m high fences on the north-eastern, north-western and south-western boundaries would prevent any ground floor overlooking.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

Clause 55.04-7 Internal views objective

Standard B23	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	<p>✓ Standard met</p> <p>Dwelling 1 would not have any north-west facing upper level windows which would overlook Dwelling 2's secluded private open space area as Dwelling 2 would be in the way.</p> <p>Dwelling 2 would not have any south-east facing upper level windows which would overlook Dwelling 1's secluded private open space area as Dwelling 1 would be in the way.</p> <p>Dwelling 2 would not have any north-west facing upper level windows which would overlook Dwelling 3's secluded private open space area as Dwelling 3 would be in the way.</p> <p>Dwelling 3's south-west facing upper level Bathroom window would have a minimum sill height of 1.8m above finished floor level and would therefore not overlook Dwelling 2's secluded private open space area.</p>
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Clause 55.04-8 Noise impacts objectives

Standard B24	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.	<p>✓ Standard met</p> <p>No mechanical plant is proposed to be located near the bedrooms of any immediately adjacent existing dwellings.</p>
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.	<p>✓ Standard met</p> <p>The proposed development has taken this into account.</p>
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.	<p>✓ Standard met</p> <p>The subject site is not located near a busy road, railway line or industrial area.</p>

Clause 55.05-1 Accessibility objective

Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	<p>✓ Standard met</p> <p>The dwelling entries of the ground floor of each dwelling would be accessible or able to be easily made accessible to people with limited mobility.</p>
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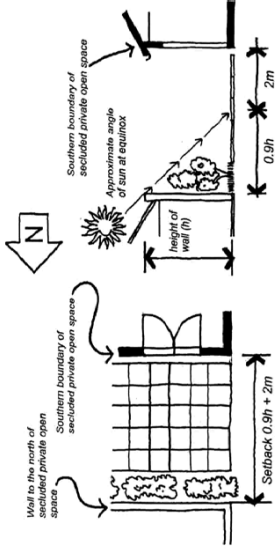
2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

<p>Clause 55.05-2 Dwelling entry objective</p>	<p>Entries to dwellings and residential buildings should:</p> <ul style="list-style-type: none"> • Be visible and easily identifiable from streets and other public areas. • Provide shelter, a sense of personal address and a transitional space around the entry. 	<p>✓ Standard met</p> <p>The entry to each dwelling would be visible from the street and other public areas.</p> <p>Each dwelling would have a porch adjoining each front entry which would provide shelter, a sense of personal address and a transitional space around the entry.</p>
<p>Clause 55.05-3 Daylight to new windows objective</p>	<p>A window in a habitable room should be located to face:</p> <ul style="list-style-type: none"> • An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or • A verandah provided it is open for at least on third of its perimeter, or • A carport provided it has two or more open sides and is open for at least on third of its perimeter. 	<p>✓ Standard met</p> <p>All habitable room windows within the proposed development would face an outdoor space clear to the sky or a light court with a minimum area of 3 square metres and a minimum dimension of 1m clear to the sky.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

<p>Clause 55.05-4 Private open space objective Standard B28</p>	<p>A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone. GRZ1: <i>“An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area.”</i></p>	<p>✓ Standard met, subject to condition Dwelling 1 would have a 118.7m² front yard and a 31.6m² backyard for a total private open space provision of 150.3m² greater than the 50m² required for this dwelling. The secluded private open space area at the side of the dwelling would have an area of 30m², with a minimum dimension of 5m in both directions. Dwelling 2 would have a 40m² backyard, which is less than the minimum 50m² required for this dwelling. This can be increased to 50m² as a condition of permit, if granted. Increasing the ground floor setback of Dwelling 2 from the shared boundary with the Mille Creek reserve to a minimum of 1m as a condition of permit, if granted, would help to achieve this. The secluded private open space area at the rear of the dwelling would have an area greater than 30m² with a minimum dimension of 5m in both directions. Dwelling 3 would have a 50m² backyard, which complies with the minimum 50m² required for this dwelling. The secluded private open space area at the rear of the dwelling would have an area of 30m², with a minimum dimension of 5m in both directions.</p>
<p>Clause 55.05-5 Solar access to open space objective Standard B29</p>	<p>The private open space should be located on the north side of the dwelling or residential building, if appropriate.</p>	<p>✓ Standard met Dwelling 1 would have an area of private open space located to the south-east and south-west of the dwelling with a north-eastern aspect. Dwelling 2 would have an area of private open space located to the south-west of the dwelling with a south-western aspect. Dwelling 3 would have an area of private open space located to the north-east of the dwelling with a north-eastern and north-western aspect.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>The southern boundary of secluded private open space should be set back from any wall on the north of the space at least $(2 + 0.9h)$ metres, where 'h' is the height of the wall.</p> <p>Diagram B5 Solar access to open space</p> 	<p>✓ Standard met</p> <p>There would be no walls to the north-east or north-west of Dwelling 3's secluded private open space area.</p> <p>Dwelling 1's secluded private open space area is bounded to the north by Dwelling 1's wall which has a height of 3m. Therefore the setback required is $(2 + 0.9 \times 3)$ or 4.7m. A setback of 6m is proposed.</p> <p>Dwelling 2's secluded private open space area is bounded to the north by Dwelling 2's wall which has a height of 3m. Therefore the setback required is $(2 + 0.9 \times 3)$ or 4.7m. A setback of at least 5m is proposed.</p>
<p>Clause 55.05-6 Storage objective</p>		
<p>Standard B30</p>	<p>Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.</p>	<p>✓ Standard met</p> <p>Each dwelling would have convenient access to at least 6m³ of secure storage space.</p>
<p>Clause 55.06-1 Design detail objective</p>		
<p>Standard B31</p>	<p>The design of buildings, including:</p> <ul style="list-style-type: none"> • Façade articulation and detailing, • Window and door proportions, • Roof form, and • Verandahs, eaves and parapets, <p>should respect the existing or preferred neighbourhood character.</p> <p>Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.</p>	<p>✓ Standard met</p> <p>The design of the proposed dwellings, including façade articulation and detailing, window and door proportions, roof form and verandahs, eaves and parapets, would respect the existing and preferred neighbourhood character.</p> <p>✓ Standard met</p> <p>The proposed garages would be visually compatible with the development and the existing or preferred neighbourhood character.</p>
<p>Clause 55.06-2 Front fences objective</p>		
<p>Standard B32</p>	<p>The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties.</p>	<p>✓ Standard met</p> <p>A 0.9m high front fence is proposed.</p>

2.2.1 Town Planning Application - No. 16 Callaghan Street, Noble Park 3174 (Planning Application No. PLN19/0295) (Cont.)

	<p>A front fence within 3 metres of a street should not exceed:</p> <ul style="list-style-type: none"> The maximum height specified in a schedule to the zone, or <p>All schedules to all residential zones: <i>"Maximum 1.5 metre height in streets in Road Zone Category 1 1.2 metre maximum height for other streets"</i></p> <ul style="list-style-type: none"> If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. <p>Table B3 Maximum front fence height</p> <table border="1" data-bbox="379 1126 472 1675"> <thead> <tr> <th>Street Context</th> <th>Maximum front fence height</th> </tr> </thead> <tbody> <tr> <td>Streets in a Road Zone, Category 1</td> <td>2 metres</td> </tr> <tr> <td>Other streets</td> <td>1.5 metres</td> </tr> </tbody> </table>	Street Context	Maximum front fence height	Streets in a Road Zone, Category 1	2 metres	Other streets	1.5 metres	<p>✓ Standard met A 0.9m high front fence is proposed.</p>
Street Context	Maximum front fence height							
Streets in a Road Zone, Category 1	2 metres							
Other streets	1.5 metres							
<p>Clause 55.06-3 Common property objectives</p>								
<p>Standard B33</p>	<p>Developments should clearly delineate public, communal and private areas.</p> <p>Common property, where provided, should be functional and capable of efficient management.</p>	<p>✓ Standard met The proposed development would clearly delineate public, communal and private areas.</p> <p>✓ Standard met Common property would be functional and capable of efficient management.</p>						
<p>Clause 55.06-4 Site services objectives</p>								
<p>Standard B34</p>	<p>The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.</p> <p>Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.</p> <p>Bin and recycling enclosures should be located for convenient access by residents.</p> <p>Mailboxes should be provided and located for convenient access as required by Australia Post.</p>	<p>✓ Standard met The design and layout of the proposed development would provide sufficient space and facilities for services to be installed and maintained efficiently and economically.</p> <p>✓ Standard met, subject to condition Site facilities such as clotheslines, storage facilities, mailboxes, electrical and water meters, rainwater tanks, hot water systems, air conditioning units and bins for each dwelling have been shown on the plans. However, the location of gas meters for each dwelling have not been shown on the plans. This can be required as a condition of permit, if granted.</p> <p>✓ Standard met The location of bins for each dwelling have been shown on the plans.</p> <p>✓ Standard met Mailboxes have been shown on the plans.</p>						

3 QUESTION TIME - PUBLIC

Comment

John Bennie PSM, Chief Executive Officer

There are a number of questions this evening. One only has requested to convey their question directly to the Council. I will refer to that first. Asher Coleman has a question of the Council if he would like to come forward to the microphone please.

Question (Verbal)

Asher Coleman, Narre Warren

Thank you and also congratulations for declaring the climate emergency last meeting. My question is that, I read in the last Sustainability's Reference Committees November meeting minutes in tonight's agenda that extra resourcing would be needed for an emergency response to climate change if Dandenong declared a climate emergency. Since they declared last meeting, what extra resourcing planning is planned in the 2020/21 financial year?

Response

Jody Bosman, Director City Planning, Design and Amenity

Management is aware of the extra demands in response to climate change and there is currently an assessment being undertaken on what that might mean for the realignment of existing resources that is, not just in the department but across the organisation as well as the needs in terms of both human and infrastructure resourcing going forward. We have commenced that exercise now and it will be an exercise that will take us a little bit into the future as we go forward. As you yourself would understand, responding to a climate change emergency could fundamentally change the way we do a lot of things so it is not going to be a quick response but we have commenced that exercise.

Question

Janice Vass, Springvale South

At a compulsory conference on 20 January 2020, Japara v Greater Dandenong Council, the Victorian Civil and Administrative Tribunal (VCAT) member made comments about the inadequate preparation by the solicitor from Maddocks Lawyers representing the Greater Dandenong Council. I am aware Maddocks have been used in similar matters regarding Japara by other Councils including Knox City Council. My questions are:

Who from Greater Dandenong Council (GDC) is responsible for appointment of law firms and for instructing in these VCAT matters?

Who is responsible from GDC for monitoring whether the preparation and performance of the appointed legal representation is competent?

Who does this person or persons from GDC report to after each stage of proceedings; a designated Councillor or Councillors, the Chief Executive Officer or the Mayor?

3 QUESTION TIME - PUBLIC (Cont.)

Response

Jody Bosman, Director City Planning, Design and Amenity

Senior officers within the Planning Department are responsible for appointing legal representation for VCAT matters, assessing submissions and receiving or reviewing the outcomes of those VCAT matters. In addition, Council ensures that a planning officer attends VCAT matters where external legal representation is utilised, to both observe and assist with the representation. In this particular matter, the Council officer in attendance did not hear any such alleged comments from the VCAT member and rather noted the representation was carried out in a diligent and professional manner. It is also important to note that a compulsory conference which is what that meeting was as referred to in the question, was a negotiation between parties to see if a suitable outcome could be reached. It was not a full hearing where there was an expectation that a detailed submission be prepared and presented to VCAT.

Question

Phiny Ung, Dandenong

I think it must be about two years since the plans for the upgrade of Hemming Street, Dandenong shopping strip were announced. Driving past there today, it was still looking bleak but still full of potential to be transformed into somewhere where people would like to visit, shop and meet people which would be more appealing and interesting. When is it going to happen?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

With regards to that particular project, the project has actually been out to tender and we are currently negotiating with the preferred contractor with regards to fitting in a number of projects that we would like to see take place in that area within the Budget. Unfortunately, it was a little bit over budget but we are hopeful that the works can commence in the next two months.

Question

Sylvia Mastrogiovanni, Dandenong

What date will public consultation with Dandenong residents on the Dandenong Community Hub feasibility study start?

Response

Tilla Buden, Acting Director Community Services

Thank you for the question concerning the proposed Dandenong Community Hub project. The development of the needs analysis study has now commenced. An analysis of all available material related to the development of the Dandenong Hub is currently being conducted along with relevant stakeholder engagement. Once this process has been completed, we are expecting to conduct public consultation on what we have learned and testing our findings with the wider community. The consultation process is currently scheduled to commence around mid-March through to April this year and the contact details have been noted so we can ensure that Sylvia Mastrogiovanni is contacted too.

3 QUESTION TIME - PUBLIC (Cont.)

Question

Lisa Tran, Springvale

Is the rumour true that none of the community spaces in the new Springvale building will be available for hire to the public or that there will be restrictions on what spaces can be booked? It will be very disappointing if Springvale residents cannot get access to their own new building.

Response

Tilla Buden, Acting Director Community Services

The meeting community rooms in the new Springvale Community Hub will definitely be available for members of the community to hire. The purpose of the rooms is to provide welcoming, inspiring and accessible spaces for the community to gather. We anticipate that bookings will be open soon and I recommend that Ms Tran keep an eye on details on our website and the community newsletter for further information.

Question

Emily Sloan, Noble Park

Council has shown leadership on climate change by declaring climate emergency with full support from the people of Greater Dandenong. When will Council back this up with a commitment to investigate regulation and control over trees on private land in terms of both development proposals and also existing dwellings? Tree canopy saves money by cooling the air and improves aesthetics which translates to house prices.

Response

Jody Bosman, Director City Planning, Design and Amenity

Officers are already investigating the role which might be played by the private sector in developing or developments by the private sector and achieving Council stated commitment to increasing its municipal canopy coverage. A report in this regard will be brought before Councillors for discussion in the foreseeable future.

Question

Margaret Harrison, Dandenong North

What is going to happen to the site on the corner of Gladstone Road and Princes Highway now that Kaufland has pulled out? I would like to suggest that it would be a great site for an aged care facility, seeing we have an aging population in the Greater Dandenong area.

Response

John Bennie PSM, Chief Executive Officer

In response, I could advise, that Council has yet to receive formal advice from Kaufland about its intentions vis-à-vis a development in this municipality and/or in relation to that particular site. First and foremost we would want to talk to the current landowner being Kaufland, about its intentions for the site. We secondly, thank Margaret Harrison for the suggestion. Council is always interested in pursuing opportunities for advancing service delivery for its own community. That is a very large and

3 QUESTION TIME - PUBLIC (Cont.)

private site. It would be a very expensive site but it is never beyond Council to consider what options may exist for even a combination of service delivery and commercial activity going into the future. We will first and foremost seek to understand from Kaufland about its intentions and secondly, we will take suggestions of the type made into consideration.

Question

Colin Riddiford, Dandenong North

What, if anything can Council do to lift the image of the city? I have lived in the city for nearly 60 years and I am not happy with the way the city is being reported on?

Response

John Bennie PSM, Chief Executive Officer

Thank you Mr Riddiford. We know how committed you are to this municipality. I would be surprised if anyone in this Chamber or this municipality was happy about any negative publicity associated with the City of Greater Dandenong. We spend a lot of time and effort, I think as you know, to improve and enhance the image and reputation of this city. Council has invested significantly over a long period of time to lift the appeal, amenity, image and reputation and we too are disappointed. I assume you may be referring to new reports published today and Council's specific actions in relation to matters of that type are first and foremost to understand and comprehend the messages that are being conveyed through that information; to understand or separate reality from perception or reality from matters that are not real and then work towards addressing them. The work that Council has historically done for instance, around the Dandenong Railway Station and Noble Park Railway Station in the past, has been a tripartite arrangement between Local Government, State Government and in certain instances, Federal Government and Council. In fact, there was even a conversation earlier this evening about the importance of jumping on this particular issue today and seeking to address the matters raised. You can rest assured that we will use the resources of Council to further advance the best interests of the city and the people of the city.

John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses is provided as an attachment.

3 QUESTION TIME - PUBLIC (Cont.)

PUBLIC QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
28/01/20 PQ17	Ace Vass, Springvale South	EPA Audit of Clarke Road, Springvale South Was an Environment Protection Authority (EPA) audit of Site 173 to 191 Clark Road, Springvale South completed prior to the green wedge and urban growth boundary rezoning as required under s.8.2.2 of the Siting, Design, Operations and Rehabilitation of Landfills EPA document?	Director City Planning, Design and Amenity		Response provided 28/01/20: I will have to take this question on notice and reply to the question in due course. I will copy all Councillors in that response. TAKEN ON NOTICE

At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillors and Public questions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.

4 OFFICERS' REPORTS - PART TWO

4.1 CONTRACTS

4.1.1 Contract No. 1920-15 - Construction of a Car Park and Associated Works at Tatterson Park, Keysborough

File Id: qA 405806

Responsible Officer: Director Business, Engineering and Major Projects

Report Summary

This report outlines the tender process undertaken to select a suitably qualified and experienced contractor for the construction of Car Park Stage 3B in accordance with the Tatterson Park Masterplan.

Recommendation Summary

This report recommends that Council awards Contract 1920-15 for the construction of separable portion Car Park Stage 3B to **Entracon Civil Pty Ltd**, for a fixed lump sum price of One Million, Nine Hundred and Nineteen Thousand and Seventy Four Dollars and Twenty Nine Cents (\$1,919,074.21) including GST of \$174,461.29 and including a Provisional sum of (\$163,473.75 including GST) for specific items detailed in the project Bill of Quantities (BOQ) Stage R3B lump sum price breakdown.

Provisional items may be removed from the scope at the discretion of Superintendent. Payments shall be made for the actual quantity authorised by the Superintendent and measured during construction.

This is a Lump Sum Contract and not subject to rise and fall adjustment.

4.1.1 Contract No. 1920-15 - Construction of a Car Park and Associated Works at Tatterson Park, Keysborough (Cont.)

Introduction

This Contract is for the construction of a new car park described as Stage 3B at Tatterson Park in Keysborough.

A comprehensive master planning exercise has been undertaken identifying a series of infrastructure improvement works that will convert Tatterson Park into a regional multipurpose park that provides for a range of active and passive recreation.

The detailed design of the proposed road and related infrastructure improvement work has been developed in accordance with the approved Master Plan and has been split into five stages with the construction of stages 1 & 2 having been successfully completed. Stage 3 works for the construction of two car parks has been split into Stages 3A & 3B due to the extent of work required and to minimize disruption to Springers Leisure Centre.

This tender package sought pricing for stage 3B, construction of a car park associated drainage & electrical works.

Originally Stage 3A was programmed to be completed first, however following the decision to locate the Keysborough South Community Hub within Tatterson Park it became necessary to complete the Stage 3B car park first.

Tender Process

This tender was advertised in The Age Newspaper and on Council's website on Saturday 24 August 2019, with a closing time and date of 2.00pm Tuesday 17 September 2019

Companies wishing to tender for this project were invited to attend a site briefing session held on Friday 30 August 2019 conducted by the Project Manager and the engaged Civil Engineering and Design Consultant – Argot Consultants. Twelve (12) prospective contractors attended the briefing session.

At the close of the tender advertising period, submissions were received from eleven (11) companies as indicated below:

- (1) 2Construct Pty Ltd**
- (2) Ace Infrastructure Pty Ltd**
- (3) Bitu-mill (Civil) Pty Ltd**
- (4) Contek Constructions Pty Ltd**
- (5) Drouin Concrete Pipes & Products Pty Ltd**
- (6) Entracon Civil Pty Ltd**
- (7) Gearon Civil Pty Ltd**
- (8) Parkinson Group (VIC) Pty Ltd**
- (9) Port Shipping Containers**
- (10) South East Line Marking**
- (11) Winslow Constructors Pty Ltd**

4.1.1 Contract No. 1920-15 - Construction of a Car Park and Associated Works at Tatterson Park, Keysborough (Cont.)

Tenderers were requested to submit a Lump Sum price including a lump sum price breakdown for all items listed in the Bill of Quantities (BOQ) and a Schedule of Rates variations.

4.1.1 Contract No. 1920-15 - Construction of a Car Park and Associated Works at Tatterson Park, Keysborough (Cont.)

The following tender submissions were declared 'Non Submissions' as they didn't not complete any of Councils tender schedules:

- (1) Drouin Concrete Pipes & Products Pty Ltd
- (2) Port Shipping Containers
- (3) South East Line Marking

Lump Sum – A lump sum contract or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.

Tender Evaluation

The evaluation panel comprised of the Coordinator Open Space Projects, Project Engineer, and Contracts Officer, with Occupational Health and Safety and Environmental Management consultants providing specialist advice.

During the early stages of the tender evaluation process the evaluation panel was informed of the announcement that the selected location of the proposed Keysborough South Community Hub is within Tatterson Park, Keysborough. As the proposed location of the Hub is in the vicinity of the Stage 3B car park it is now preferred that the construction of Stage 3B car park be completed before the Stage 3A car park. Therefore all tenderers were contacted and advised of this issue and were requested for provide Council with their repriced tender submission based on the Stage 3B car park being completed first and that the award of the Stage 3A works be based on the successful completion and performance of Stage 3B works subject to further funding.

All tender submissions were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	Evaluation Criteria	Weighting
1	Price	40%
2	Relevant Experience & Past Performance	25%
3	Project Plan & Methodology	25%
4	Local Industry	5%
5	Social Procurement	5%
6	OHS Management System	Pass/Fail
7	Environmental Management System	Pass/Fail

Each criterion is ranked on a point score between 0 (fail) and 5 (excellent). These rankings are then multiplied by the weighting to give a weighted attribute ranking for each criterion and totalled to give an overall evaluation score for all criteria.

4.1.1 Contract No. 1920-15 - Construction of a Car Park and Associated Works at Tatterson Park, Keysborough (Cont.)

Score	Scoring Parameter Description
5	Excellent
4	Very Good
3	Good, Better than Average
2	Acceptable
1	Marginally Acceptable (Success Not Assured)
0	Not Acceptable

The following tender submissions were declared 'Non-Conforming' and therefore were not considered further.

(1) Bitu-mill (Civil) Pty Ltd

(2) Winslow Constructors Pty Ltd

The remaining tender submissions were each assessed against the advertised evaluation criteria. The weighted attribute point scores resulting from the assessment are shown in rank order on the following table.

Following an evaluation of the tenders, the evaluation panel allocated the comparative point score based on the advertised evaluation criteria. See table below:

Tenderer	Price Points	Non-Price Points	OH&S	ENV	Total Score
Entracon Civil	1.15	2.36	PASS	PASS	3.51
2Construct	0.98	2.25	PASS	PASS	3.23
ACE Infrastructure	1.10	2.05	Not Assessed	Not Assessed	3.15
Contek Constructions	1.02	2.00	PASS	PASS	3.02
Gearon Civil	0.56	2.03	Not Assessed	Not Assessed	2.59
Parkinson Group (VIC)	0.46	1.63	PASS	PASS	2.09

Note 1: The higher the price score – lower the tendered price.

4.1.1 Contract No. 1920-15 - Construction of a Car Park and Associated Works at Tatterson Park, Keysborough (Cont.)

Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.

The evaluation panel agreed to invite tenderers Entracon Civil Pty Ltd and 2Construct to a pre selection interview based on their price and experience completing similar projects including Stages 1 & 2 of the Tatterson Park Master Plan. The primary purpose of this meeting was to clarify several assumptions they had made and to confirm their pricing.

Both 2Construct Pty Ltd and Entracon Civil Pty Ltd answered all questions to the satisfaction of the interview panel and were able to demonstrate a good understanding of the project, describe their construction methodology in detail and give the panel some additional information about the business and chosen sub-contractors.

At the conclusion of the tender evaluation process described above, the evaluation panel agreed that the tender submission from **Entracon Civil Pty Ltd** would provide the Best Value outcome for Council.

Reference checks were not conducted for Entracon Civil as they are well known to Council, having recently completed Stages 1 & 2 of the Tatterson Park Master Plan works and they are also a Council panel contractor for the Annual Supply of Concrete and Drainage Works.

Note 1: The higher the price score – lower the tendered price.

Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.

Financial Implications

The resource requirements associated with this report are \$1,744,612.92 excluding GST compared to the available budget allocation of \$1,836,093.00 excluding GST for this purpose.

Note: A lump sum contract or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.

Social Procurement

Social procurement was considered when assessing the tender submissions and Entracon Civil Pty Ltd provided the following responses: Entracon is an equal opportunity employer and employs staff on a competency basis regardless of race, religion, disability or age. They provided a copy of their Equal Opportunity policy.

Local Industry

Local industry was considered when assessing the tender submissions. Entracon Civil Pty Ltd have their office and depot located within the Greater Dandenong municipal boundary, they estimated that they will source 90% Labour, 50% Materials, 90% Plant and 100% of their Supervision from sources within the City of Greater Dandenong boundary.

4.1.1 Contract No. 1920-15 - Construction of a Car Park and Associated Works at Tatterson Park, Keysborough (Cont.)

Consultation

During the tender evaluation process and in preparation of this report, relevant Council Officers from Engineering Services, Council's Occupational Health & Safety and Environmental Planning were all consulted.

Conclusion

At the conclusion of the tender evaluation process the evaluation panel agreed that the tender submission from **Entracon Civil Pty Ltd** represented the Best Value outcome for Council and should be accepted due to:

- 1) Their conforming and lowest priced tender submission.
- 2) Their very good and relevant working experience with Council, having recently successfully completed Stages 1 & 2 (road and related infrastructure) of the Tatterson Park Master Plan.
- 3) Their level of experience, staff resources and sub-contractor selection.
- 4) Their JAS-ANZ registered and certified management systems.
 - 5) Receiving a Pass for their Occupational Health and Safety (OH&S) and Environmental Management Systems,
 - 6) They are registered and pre-qualified with Rapid Global, Council's Contractor, Risk management & Compliance system,
- 6) They are a Vic Roads pre qualified contractor for R1 (Road Construction)

4.1.1 Contract No. 1920-15 - Construction of a Car Park and Associated Works at Tatterson Park, Keysborough (Cont.)

Recommendation

That Council:

1. **accepts the tender submission from Entracon Civil Pty Ltd for the Construction of Stage 3B car park & associated works at Tatterson Park, Keysborough for a fixed lump sum price of One Million, Nine Hundred and Nineteen Thousand, Seventy Four Dollars and Twenty Nine Cents (1,919,074.21) including GST of \$174,461.29 and including a Provisional sum of 163,473.75 including GST; and Nine Hundred and Nineteen Thousand, Seventy Four Dollars and Twenty Nine Cents (1,919,074.21) including GST of \$174,461.29 and including a Provisional sum of 163,473.75 including GST; and**

2. **signs and seals the contract documents when prepared.**

MINUTE 1332

Moved by: Cr Angela Long

Seconded by: Cr Matthew Kirwan

That Council:

1. **accepts the tender submission from Entracon Civil Pty Ltd for the Construction of Stage 3B car park & associated works at Tatterson Park, Keysborough for a fixed lump sum price of One Million, Nine Hundred and Nineteen Thousand, Seventy Four Dollars and Twenty Nine Cents (1,919,074.21) including GST of \$174,461.29 and including a Provisional sum of 163,473.75 including GST; and Nine Hundred and Nineteen Thousand, Seventy Four Dollars and Twenty Nine Cents (1,919,074.21) including GST of \$174,461.29 and including a Provisional sum of 163,473.75 including GST; and**

2. **signs and seals the contract documents when prepared.**

CARRIED

4.2 POLICY AND STRATEGY

4.2.1 Q2 Quarterly Performance Report

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

Quarterly Performance Report 1 October – 31
December 2019
Financial Report 1 July – 31 December 2019

Report Summary

This report details Council's progress for the period 1 October to 31 December 2019 against performance targets outlined in the Council Plan 2017-21 and the Amended Budget 2019-20.

Recommendation Summary

This report recommends that Council notes the achievements against the Council Plan indicators and the Amended Budget for the period ending 31 December 2019.

4.2.1 Q2 Quarterly Performance Report (Cont.)

Background

Council adopted the Council Plan 2017-21 (Revised 2019) and Annual Plan 2019-20 on Tuesday 11 June 2019, and the Amended Budget on Monday 9 September 2019.

The Council Plan 2017-21 outlines the vision and objectives of the current Council over the four years of its term in office. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.

The Council Plan 2017-21 and Annual Budget 2019-20 are made available to residents through the Customer Service Centres, libraries and on Council's website at www.greaterdandenong.com

Progress against performance targets for the period 1 October to 31 December 2019 is outlined in two components of this report:

Part 1 – The Quarterly Performance Report details the achievements for the Council Plan Indicators from the Council Plan 2017-21.

Part 2 – The Financial Report is designed to inform Councillors of the results of operations for the period 1 July to 31 December 2019 including financial performance against the Amended Budget adopted by Council on Monday 9 September 2019.

Part 1 and Attachment 1: Quarterly Performance Report for the period 1 October to 31 December 2019

Performance highlights against the Council Plan strategic objectives include:

A vibrant, connected and safe community

- Little Day Out was held on 6 October attracting 9,000 people.
- New Year's Eve in the Square attracted approximately 16,000 people and included a Bushfire Appeal with proceeds going to the CFA.
- Council received a grant through VicHealth's 'This Girl Can' of \$13,800 to run 16 physical activities for women and girls. These events will be scheduled for March 2020.
- Another successful Walk Against Family Violence was held in November.
- South East Volunteers was re-awarded the Greater Dandenong Volunteer Resource Service contract in December.

A creative city that respects and embraces diversity

- 60 people attended a Council hosted all abilities sporting event at NPAC in line with International Day of Persons with Disabilities.
- A total of 22 events were held during the quarter.
- The HOME exhibition was launched on 5 October with over 100 people attending throughout the day. In total the exhibition attracted over 900 visitors which was an increase on the 2018 attendance.

4.2.1 Q2 Quarterly Performance Report (Cont.)

- Walker Street Gallery attendance for the period was 11,147.
- 334 people attended the Short Cuts Film Festival which is the highest attendance since it started.
- Views to Council's heritage civic collection on ehive increased from 3,331 in Q1 to 7,391 this quarter.

A healthy, liveable and sustainable city

- The Single Use Plastics Policy was adopted by Council on 9 December.
- The Waste Education Program saw community engagement activities delivered to 916 residents, YTD 1,106 residents have been engaged.
- The 2019 Sustainability Awards Night was held on 18 November and planning has commenced for the Sustainability Festival to be held in April.
- Council's Capital Works Program is progressing well with over 65 per cent of the works in procurement, construction or complete.
- A total of 10 audits were conducted on materials recycling processing sites and a further 12 additional audits were conducted in conjunction with Victoria Police and the EPA targeting scrap metal recyclers.

A city planned for the future

- The overall Springvale Community Precinct project is tracking satisfactorily with the building portion completion due in April.
- The completed Springvale Activity Centre Structure Plan Planning Scheme Amendment has received ministerial authorisation and was publicly exhibited, submissions closing in early December.
- The site within Tatterson Park for the Keysborough South Community Hub was endorsed by Council on 11 November.
- Stage 3B of the Afghan Bazaar Cultural Precinct streetscape was completed in December. This included new pavements, realigned curbs, new street trees and furniture.
- The final design package for the Masonic Hall Art Gallery has been received and the tender is planned to be advertised in late January.

A diverse and growing economy

- 18 business network activities were conducted bringing the total YTD to 39.
- The Career Education Association of Victoria (CEAV) career guidance project achieved significant increases in the work readiness of disadvantaged jobseekers in Dandenong and Doveton, exceeding targets for engaging jobseekers in education, volunteering or employment.
- Two cultural and food tours were held.
- Five workshops were held as part of the small business workshop series.
- This quarter focused heavily on global trends for business and industry with a number of activities being delivered.

An open and effective Council

4.2.1 Q2 Quarterly Performance Report (Cont.)

- Advocacy activities undertaken in this quarter included support for the 'Raise the Rate' campaign, a federal initiative to raise minimum payments for the unemployed in light of high living costs, and the '16 Days of Activism' campaign against family violence.
- Social media growth was 3.5 per cent.
- Council agreed to participate in the Community Satisfaction Survey again in 2020.
- Mounting for the second Urban Screen, to be installed as part of the Springvale Community Precinct, has been prepared and the screen has been ordered.
- Consultation activities were completed for the 2020-21 Annual Budget. 32 people, 31 of which were residents, responded with ideas.
- The new Meeting Procedure Local Law was endorsed by Council on 14 October.

4.2.1 Q2 Quarterly Performance Report (Cont.)

Part 2 and Attachment 2: Financial Report for the period 1 July to 31 December 2019

The attached financial report is designed to inform Councillors of the results of operations for the period 1 July 2019 to 31 December 2019 including financial performance against the Mid-Year Budget adopted by Council on 9 December 2019.

The financial report incorporates a set of Financial Statements and a Directorate Analysis of financial performance by Business Unit. The following are contained in the Attachment:

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Statement
- Capital Expenditure report
- Investment Report
- Directorate Analysis

Whilst the Financial Statements are prepared in accordance with Australian Accounting Standards, they contain several items which are “non-cash” in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The table on the following page provides a management accounting summary of the financial performance for the period 1 July 2019 to 31 December 2019 which removes non-cash items and adds back cash items that are excluded from the financial statements.

4.2.1 Q2 Quarterly Performance Report (Cont.)

**Management Accounting Summary
for the period 1 July 2019 to 31 December 2019**

Description	YEAR TO DATE			FULL YEAR		
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE Fav(unfav) \$'000	MID YEAR BUDGET \$'000	ORIGINAL BUDGET \$'000	VARIANCE Fav(unfav) \$'000
Income Statement						
Income	108,626	106,951	1,675	222,228	224,726	(2,498)
Expenditure	86,817	91,693	5,076	195,512	187,806	(7,706)
Net surplus - ongoing operations	22,009	15,258	6,751	26,716	36,920	(10,204)
Management Accounting reconciliation						
<i>Add back (less) non cash items</i>						
Depreciation	15,045	15,045	-	30,816	29,816	1,000
Contributions non-monetary assets	(2,861)	(2,865)	4	(15,000)	(15,000)	-
Prior year capital expenditure unable to be capitalised	1,003	-	1,003	-	-	-
Written down value of assets sold/disposed	158	120	38	300	300	-
Sub total	13,371	12,300	1,071	16,116	15,116	1,000
Net operating surplus	35,380	27,558	7,822	42,832	52,036	(9,204)
<i>Add/less non operating cash items</i>						
Capital expenditure	24,033	32,097	8,064	93,823	69,289	(24,534)
Net transfers to (from) reserves	(12,770)	(13,004)	(234)	(22,154)	(15,749)	6,405
Loan repayments	6,727	6,727	-	8,634	8,496	(138)
Loan proceeds	-	-	-	(10,000)	(10,000)	-
Sub total	17,990	25,820	7,830	70,303	52,036	(18,267)
Cash surplus (deficit)	17,390	1,738	15,652	(27,471)	-	(27,471)
Accumulated surplus brought forward	-	-	-	27,471	-	27,471
Surplus (deficit) position	17,390	1,738	15,652	-	-	-

Results for the period 1 July 2019 to 31 December 2019

The overall management accounting result (after removing non-cash items) for the period 1 July 2019 to 31 December 2019 shows a favourable variance between the budget and actual of \$15.65 million. The variance is mainly due to lower than anticipated capital expenditure to date and a favourable surplus from ongoing operations (both lower than anticipated operating expenditure and higher than anticipated income).

Capital expenditure is \$8.06 million lower than the year to date budget (with a further \$19.27 million committed at 31 December 2019). Most of the delayed expenditure relates to property and infrastructure projects.

4.2.1 Q2 Quarterly Performance Report (Cont.)

INCOME

Income for the period ended 31 December 2019 is favourable against budget. This is primarily due to the following:

Other income (\$684,000 favourable) – Favourable variance due to better than anticipated interest return on investments, Civic Facilities rental income, insurance recoveries and asset protection reinstatement income (Corporate Services \$485,000 and Engineering Services \$206,000).

Grants – operating (\$628,000 favourable) – Favourable variance mainly due to additional funding received for Family Day Care (\$520,000), which will be offset by higher service delivery costs.

Contributions – monetary (\$339,000 favourable) – Favourable variance due to unbudgeted income received from developers in lieu of future maintenance responsibilities at Logis and Somerfield Offset Reserves (Engineering Services \$314,000). This income will be transferred to reserves to fund the future maintenance responsibilities.

Rates and waste charges (\$113,000 favourable) – The favourable variance is due to supplementary rates and maintenance levy (transferred to reserves) (Corporate Accounting \$113,000).

These favourable variances are partly offset by an unfavourable variance in:

User fees (\$135,000 unfavourable) – Mainly due to lower than expected income from food registration renewals and on-street parking ticket machines/meters, building permits and asset protection permit fees (City Planning, Design and Amenity \$117,000 and Engineering Services \$65,000).

EXPENDITURE

The actual expenditure at 31 December 2019 against the year to date budget is favourable by \$5.08 million. The major variances contributing to this result are in materials and services and employee costs.

Materials and services (\$3.32 million favourable) - The major items contributing to this variance are:

- Contract services (\$1.51 million) - timing of works and invoicing (Engineering Services \$1.78 million).
- Consultants, professional services (\$683,000) - timing of commencement of projects (Community Services \$482,000 and Corporate Services \$220,000).
- Utilities (\$615,000) - mainly due to delay in commencement of street lighting replacement program and the timing of invoices for street lighting and traffic signals (Engineering Services \$531,000).
- Administration costs (\$284,000) - timing of expenditure (Community Services \$162,000 and Corporate Service \$86,000).
- Materials, maintenance and services (242,000) - timing of works, most of which are reactive (Engineering Services \$147,000).

4.2.1 Q2 Quarterly Performance Report (Cont.)

Employee costs (\$2.45 million favourable) - This favourable variance is mainly because of staff recruitment occurring later than planned (Community Services \$1.57 million, City Planning, Design and Amenity \$511,000, Engineering Services \$235,000 and Corporate Services \$96,000).

Other expenses (\$346,000 favourable) - The majority of this favourable variance is due to delay in processing grant funding (Community Services \$131,000) and delay in receipt of invoices (Corporate Services \$96,000, Non-Directorate \$68,000 and Engineering Services \$59,000).

These favourable variances are partly offset by:

Prior year capital expenditure unable to be capitalised (non-cash) (\$1.00 million unfavourable) - This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$1.00 million). This is a non-cash entry that does not impact on Council's cash position.

Capital expenditure

Total capital expenditure at 31 December 2019 was \$24.03 million. A further \$19.27 million was committed at the end of December. The capital works program comprises of asset renewal, expansion, upgrade and the investment in new assets.

Proposal

That Council notes the progress against performance targets outlined in the Council Plan 2017-21 for the period 1 October to 31 December 2019 and the Financial Report for the period 1 July to 31 December 2019.

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe

4.2.1 Q2 Quarterly Performance Report (Cont.)

- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

Opportunity

- A diverse and growing economy
- An open and effective Council

Related Council Policies

This report is in accordance with Council's policy of providing regular information and feedback to Council and the community about Council's financial position.

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

The financial position of the Council will be monitored against the approved Mid-Year Budget to ensure that Council achieves its financial goals.

Policy Implications

4.2.1 Q2 Quarterly Performance Report (Cont.)

This report is in accordance with Council's policy of providing regular information and feedback to Council and the community about Council's financial position.

Consultation

The Chief Executive Officer, Directors and staff responsible for reporting were consulted. Council's Finance Department has prepared the financial statements and all other attachments with feedback from all Business Unit Managers.

Conclusion

Greater Dandenong City Council provides a performance report against organisational objectives on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan Indicators and the Annual Budget. This ensures that all resources are managed effectively and accountably. Council will be kept informed of the financial position on a quarterly basis, as is the current practice.

Recommendation

That Council notes the progress against the performance targets outlined in the Council Plan 2017-21 for the period 1 October to 31 December 2019 and the financial report for the period 1 July to 31 December 2019.

MINUTE 1333

Moved by: Cr Matthew Kirwan
Seconded by: Cr Youhorn Chea

That Council notes the progress against the performance targets outlined in the Council Plan 2017-21 for the period 1 October to 31 December 2019 and the financial report for the period 1 July to 31 December 2019.

CARRIED

4.2.1 Q2 Quarterly Performance Report (Cont.)

POLICY AND STRATEGY

Q2 QUARTERLY PERFORMANCE REPORT

ATTACHMENT 1

**COUNCIL PLAN PERFORMANCE REPORT
1 OCTOBER – 31 DECEMBER 2019**

PAGES 51 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

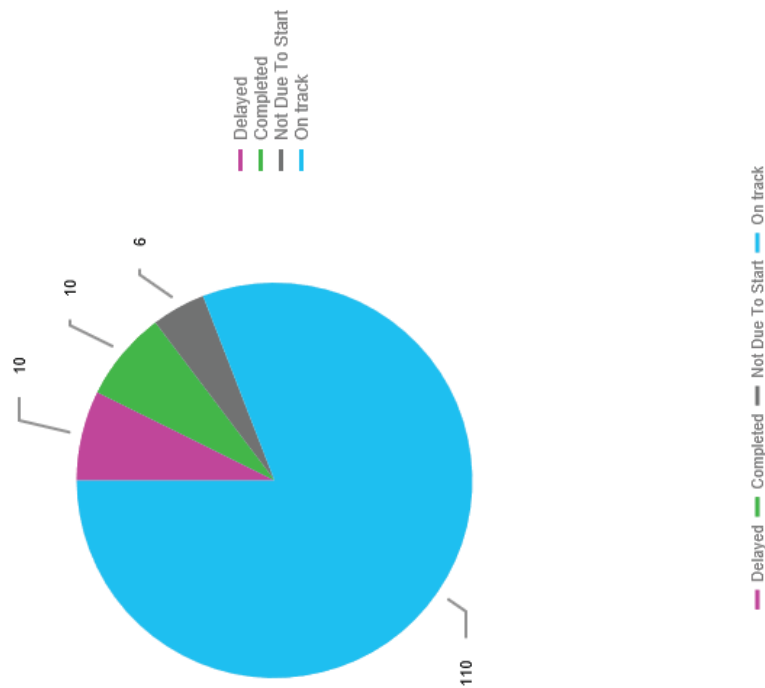
4.2.1 Q2 Quarterly Performance Report (Cont.)

**Council Plan
Performance Report
Q2 2019-20**




4.2.1 Q2 Quarterly Performance Report (Cont.)

Q2 Council Plan Performance Report






4.2.1 Q2 Quarterly Performance Report (Cont.)

Strategic Objective 1: A vibrant, connected and safe community
A city with high community participation

Priority	Action	Progress	Status
Advocate for increased employment opportunities, particularly for vulnerable community groups	Deliver initiatives which enhance the employment capability of young people	<p>Youth and Family Services delivered the Make Your Mark youth volunteer expo to support young people to take up volunteering opportunities and build skills that enhance employability (total 150 contacts).</p> <p>In partnership with SEBN, Youth and Family Services facilitated a focus group with 14 students at Dandenong High School to gauge young people's perceptions of manufacturing as a career pathway.</p> <p>The 2019 Young Leaders launched a series of fact sheets to support newly arrived young people to develop life skills, including ability to gain employment.</p>	

 Delayed
  Completed
  Not Due To Start
  On track




4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
<p>Increase community participation in physical activity through our leisure, recreation and sports services</p>	<p>Develop and deliver a program of festivals and events across the City that are accessible and inclusive, financially and environmentally sustainable and contribute to the creativity and vibrancy of Greater Dandenong</p>	<p>- Little Day Out was delivered on Sunday 6 October attracting 9,000 people of which 75 per cent were local residents. Accessibility provisions included a quiet/prayer space. There were 14 local community stalls, six of the 16 food stalls were from the local area.</p> <p>- Carols in Harmony Square was delivered on Friday 13 December, attracting 2,000 people, 62 per cent of whom were from the local area. Accessibility provisions included a quiet/prayer space, and an Auslan Interpreter for the main stage. Six community choirs from the local area performed along with the Greater Dandenong Band.</p> <p>- New Year's Eve in the Square was delivered on Tuesday 31 December, attracting 16,000 attendees, 40 per cent of whom were from the local area. Accessibility provisions included a quiet/prayer space. The event included a Greater Dandenong Bushfire Appeal, with proceeds going to the CFA.</p>	
	<p>Implement female physical activities and sporting opportunities as part of the 'Make Your Move' initiative</p>	<p>Council was successful in its application for the Local Area Marketing Grant through VicHealth's 'This Girl Can'. Council received \$13,800 to run 16 physical activities for women and girls throughout March 2020.</p>	
	<p>Investigate the gaps and demand for alternative sporting and physical activity opportunities in the City of Greater Dandenong to inform the new Sports and Active Recreation Strategy</p>	<p>Significant consultation has taken place with a variety of government, community and internal stakeholders to understand gaps and opportunities. The Physical Activity Strategy Discussion Paper has been completed and has been shared with key stakeholders prior to going out to the public for comment in February.</p>	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES


4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Provide quality and affordable community facilities to enable effective programs and activities for all	Manage the new permanent Pop Up Park (constructed by Development Victoria)	The new park is complete and open to the public but is still being maintained by Development Victoria. Defects on the court surface are scheduled to be repaired in early February 2020. Once this is complete it is proposed that the asset is handed over to Council under a licence/management agreement.	
Support agencies, schools, neighbourhood houses and community groups to work collaboratively to build resilience and social connectedness	Implement the new Community Partnership and Sponsorship Funding Program and review the Community Support and Response Grants policy	A project timeline has been developed with tasks assigned to specific officers and Q2 transition support meetings have been held with organisations. The new grants program collateral is being prepared and the dates for opening of the new grant rounds have been set.	
	Support young people to participate in civic and community activities which enhance leadership and personal development	Youth and Family Services delivered a range of leadership programs, culminating in youth-led projects: - The Young Leaders program culminated with three projects focused on health and wellbeing, community safety and mental health (six sessions, 114 contacts. Projects - 789 contacts) - Climate Changers participants delivered a tree planting experience for newly arrived young people and a clothes swap (six sessions, 29 contacts. Projects - 271 contacts) - The Freeza Committee delivered activities at the Dandenong Show and Plaza Live (10 sessions, 204 contacts. Events - 413 contacts) - The Holiday Activities Committee (seven sessions, 60 contacts) - Youth United Against Family Violence launched a campaign by screening two of three adverts at Council's Walk Against Family Violence in November.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Q2 Quarterly Performance Report (Cont.)




Priority	Action	Progress	Status
<p>Support and promote volunteering through the Council volunteer program, Greater Dandenong Volunteer Resource Service and community groups</p>	<p>Increase opportunities for volunteering across different programs of Council and through the Greater Dandenong Volunteer Resource Service</p>	<p>Council's Volunteer program continues to offer volunteering opportunities across 16 different programs. This provides the community with a wide variety of roles to enhance their skills and life. The program has also collaborated with library and youth services to offer a Library Youth Volunteering role in 2020.</p> <p>South East Volunteers was re-awarded the Greater Dandenong Volunteer Resource Service contract in December which is expected to increase opportunities for volunteering through enhanced service accessibility, out of hours service, and an upgraded database. Improvements to Council's contract management are expected to lead to increased volunteering opportunities.</p>	

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On Track

ORDINARY COUNCIL MEETING - MINUTES






4.2.1 Q2 Quarterly Performance Report (Cont.)

A safe community

Priority	Action	Progress	Status
Advocate for increased police resources for our city to assist with reducing crime	Assist Victoria Police with targeted enforcement of speeding and hoon behaviour, through ongoing liaison and data provision	Council assisted Victoria Police in tackling anti-social driving behaviour through the utilisation of the SAM trailer in Pacific Drive at Southern Court. A trial of variable brightness street lighting at this location was also conducted which involves street lighting levels increasing when movement is detected and reducing after a period of inactivity. Other hooning & excessive speeding issues raised by the public were passed onto Victoria Police for enforcement actions as necessary.	
	Establish additional working groups to focus on the implementation of actions from the Community Safety Plan 2015-22	A Police and Council Hotspots Response Group formed under the Community Safety Advisory Committee's Public Domain Issues Group and met in December to initiate and report on actions required to address crime and/or anti-social behaviour in hotspots. The Group will meet quarterly and provide the Committee with reports. Stakeholders of the Homelessness Working Group have continued to respond to rough sleeping incidents and will meet in early 2020 to review the group's forward direction. Collaboration with Casey and Cardinia Councils, and negotiating with enliven and Monash Health, will result in a Greater Dandenong led Alcohol Policy and Management Working Group. The Group will act as a mechanism to meet the objectives of Council's Community Safety Plan with the added benefit of stakeholder engagement and collective advocacy to address alcohol and liquor licensing impacts in the sub-region.	
Develop safe and well-designed public spaces which encourage public access	Implement the Domestic Animal Management Plan 2017-20	The cat desexing program was completed over two days and another 84Y agreement has been made with a new veterinary hospital in Dandenong. The draft background discussion paper regarding a cat curfew in Greater Dandenong was completed. Outcomes of the annual review undertaken in October 2019 were provided to Animal Welfare Victoria prior to 3 November 2019.	

 Delayed
  Completed
  Not Due To Start
  On Track




4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Maintain the Safe City CCTV system in accordance with specified performance standards</p> <p>Review the Municipal Emergency Management Plan as part of ongoing continuous improvement activities</p> <p>Review the Youth Strategy 2016-19 and develop a new Youth and Family Plan</p>	<p>The Safe City CCTV system has been maintained in accordance with specified performance standards with no major interruptions.</p> <p>In preparation for the 2019-20 bushfire season arrangements with other Councils and emergency service organisations have been reinforced.</p> <p>A consultant has been appointed to oversee the development of an integrated Children's, Youth and Family strategy. An initial meeting with the Project Management Group was held in December 2019 and Youth and Family Services has progressed consultation activities with key stakeholders which will inform the development of the strategy. This includes a cross-Council workshop for internal partners, attended by 17 stakeholders. A benchmarking exercise was undertaken with other local government youth services, with 16 services responding.</p>	  
Increase cyber safety awareness in the community	Maintain eSmart Libraries accreditation to equip libraries and connect communities with the skills needed for smart, safe and responsive use of technology	Esmart accreditation has been maintained with esmart messages incorporated in digital literacy Library programming and information has been provided to the community and staff. A training session for Council staff was conducted by the eSafety Commissioner on cyber safety and family violence awareness during October.	
Provide information on road laws and ensure road safety messages are culturally sensitive and available in languages other than English	In association with RoadSafe South East, continue to advocate for and promote the implementation of programs that address road laws and highlight the impact that alcohol and drugs (legal and illegal), fatigue, speed, phone behaviour and distractions have on driving abilities	Looking After Our Mates sessions were delivered. Other programs for schools and sporting clubs remain available through RoadSafe South East.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES






4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Provide ongoing funds for local road safety treatments to address priority locations, where the greatest road safety risks are identified (via Council's Local Area Traffic Management (LATM) prioritisation program)	Consultation for LATM treatments in Keysborough South and Heyington Cr, Noble Park North has been undertaken. Detailed designs are being prepared based on the consultation feedback, which will be circulated to residents located adjacent to the treatments for another round of consultation before designs are finalised. Construction of the treatments at the above locations is expected to be completed by the end of the financial year.	
Support those experiencing family violence and work with agencies and Victoria Police to address the causes	Deliver support services for vulnerable families, including those experiencing or at risk of, family violence Host the 2019 Walk Against Family Violence	Family Support engaged 87 families and 188 children, providing 2,275 contact hours of support. Another successful Walk Against Family Violence was organised and conducted in November 2019. Planning will commence early in the new year for the 2020 walk event.	 

 Delayed
  Completed
  Not Due To Start
  On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)


A well informed and connected community with improved health and wellbeing

Priority	Action	Progress	Status
Enhance the health and wellbeing of our community through key initiatives of the Community Wellbeing Plan	In conjunction with Monash Health work with clubs to ensure the provision of healthy club environments through the implementation of programs such as the responsible service of alcohol, healthy eating and the promotion of smoke free environments	Council has three sporting clubs signed up to Monash Health's 'Healthy Sporting Clubs' program. Each club is tackling a different area of interest including sun protection, alcohol consumption, and tobacco. In early 2020, Tennis Victoria endeavours to roll-out the 'Healthy Sporting Clubs' inclusion program with all Tennis Clubs in the municipality.	
	Maintain food safety - inspect all registered food premises annually and report outcomes	A total of 342 (24 per cent) of the 1,402 food premises registered in CGD received their annual inspection during Q2.	
	Maintain food safety and public health standards - interact with other local authorities, Environmental Health Professionals Australia (EHPA), Municipal Association of Victoria (MAV), and State Government departments	The Public Health Unit is representing Dandenong on a statewide Food Safety Policy Working Group. The team continue to participate in professional development activities including attending the EHPA symposium and regional meeting, Public Health and Wellbeing Special Interest Group and the Food Special Interest Group.	
	Monitor adolescent immunisation rates and report on the number of adolescents immunised according to the National Immunisation Program (NIP) Secondary School Program	1,668 adolescents were immunised this quarter according to the Victorian Secondary School vaccination program and the NIP.	
	Monitor immunisation rates and report on the number of children and adolescents under 20 years of age immunised according to the National Immunisation Program (NIP)	725 children and adolescents were immunised this quarter according to the NIP (excluding adolescents immunised under the Victorian Secondary School program).	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES



4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Report on services and initiatives targeting vulnerable people in the community who may be at risk of being unimmunised or under immunised</p>	<ul style="list-style-type: none"> - Seven immunisation sessions per month are available to families with children aged six months - 19 years of age, with access to interpreting. - A refugee immunisation project aimed at creating better access to vaccination has been expanded. - A weekly immunisation advice and catch up service is held at the Civic Centre for families with children overdue for immunisation, and vaccine hesitant families seeking further advice. - A multilingual SMS precall project is running, linking all families residing in the City of Greater Dandenong via birth notification information of infants aged five weeks. This is designed to assist families in engaging with the immunisation service. - A multilingual community liaison officer has been employed. - Access to immunisation has been provided to vulnerable students enrolled at Berry Street School and Oakwood Community School offering catch up immunisation in addition to the secondary school program. 	

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

ORDINARY COUNCIL MEETING - MINUTES


4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Review the Reconciliation Action Plan 2017-19 and develop a new four year Action Plan</p>	<p>The process of developing a second Reconciliation Action Plan (RAP) continues. A sub-committee of the RAP Working Group will be established to support this work alongside the Engagement Officer. Responsibilities and timelines will be linked to the approved actions with each member of the RAP sub-committee allocated the lead for a certain task/area. The second RAP being currently proposed will most likely be another Innovate RAP (as advised by Reconciliation Australia). This will allow for a more in-depth approach to implementing the action items of the second RAP. It is anticipated that the new RAP will be for the period 2020-24</p>	
	<p>Support vulnerable families and children through the delivery of the expanded Enhanced Maternal and Child Health Program</p>	<p>A review of the data obtained in the first quarter and consultation with Brimbank in regards to their program, given the similar client base, has been undertaken. The plan is for expansion through recruitment over the next six months.</p>	

 Delayed
  Completed
  Not Due To Start
  On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)




Enhanced partnerships with agencies and stakeholder groups to deliver quality services

Priority	Action	Progress	Status
Provide community funding programs to increase capacity of strategic partners and community groups	<p>Assist organisations, funded through the existing Partnership Funding Program, transition to the new grant programs</p> <p>Work with key stakeholders to develop an improved Community Transport Program for older frail residents and residents with a disability to foster greater social connectedness and health and wellbeing</p>	<p>The Community Funding Team has commenced developing new grants program collateral including SmartyGrants infrastructure.</p> <p>A second forum was held in November 2019 with the 14 clubs that receive free transport invited. Various issues about eligibility and service demand were discussed with a particular focus on ensuring club members are informed about transport options and ways to address social isolation. Through a consultant further stakeholder engagement has occurred with the Positive Ageing Advisory Committee acting as a reference group. A report to Council is expected in the first half of 2020.</p>	

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)



Strategic Objective 2: A creative city that respects and embraces its diversity
A city well known for working together with its community

Priority	Action	Progress	Status
Provide community members of all abilities and backgrounds with access to community and council information, services and events	Host a Disability Expo to promote opportunities for engagement in sport and physical activity	Council hosted an all abilities sporting event in line with International Day of Persons with Disabilities at Noble Park Aquatic and Leisure Centre on 18 November. 60 people with disabilities were in attendance, participating in swimming and leisure activities. A BBQ was also provided on the day.	
	Implement Year Three actions of the Disability Action Plan 2017-23	Medium term actions of the Disability Action Plan have been prioritised and actions commenced with a particular focus on employment. Council has been successful in two grant opportunities through the Municipal Association of Victoria (MAV) that will allow for the employment of up to four students with disabilities to gain experience in paid work across a variety of areas of Council. One project focuses on social procurement practices with a planned forum, hosted by the City of Greater Dandenong, designed for Local Government CEOs to learn more about how to implement procurement practices that encourage diversity in employment particularly disability. The second project focuses on the consolidation of the seven disability employment projects that the City of Greater Dandenong currently participates in.	
	Implement Year Three actions of the Positive Ageing Strategy 2017-25	Medium term actions of the Positive Ageing Strategy 2017-25 have been prioritised and actions commenced with a particular focus on social isolation. A trial outing program has commenced and will be reviewed in February before determining an ongoing program.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES



4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Monitor and analyse the recommendations of the Aged Care Quality and Safety Royal Commission to advise Council of the possible impacts for older residents of Greater Dandenong into the future	The Positive Ageing Advisory Committee participated in a discussion about the interim report released by the Aged Care Quality and Safety Royal Commission particularly focusing on the initial recommendations and potential solutions to the issues raised. The Committee provided valuable feedback which will be passed on to the Municipal Association of Victoria along with feedback from staff involved in providing aged care.	
Provide programs and events for people to participate in community activities and civic life	Continue to prototype collective impact grant program	The final collective impact grant round was held with two projects being approved for funding. One project was a continuation of connective logistics work implemented by the not for profit agency, Friends of Refugees. The other project is a collaboration between three consortium organisations that aims to create holistic outcomes for people seeking asylum who are seeking support. A strategy for the future of material aid provision is being developed and will be presented to Council. The proposed strategy will seek to address the root causes of poverty and disadvantage that lead to the need for material aid.	

 Delayed
  Completed
  Not Due To Start
  On Track



4.2.1 Q2 Quarterly Performance Report (Cont.)

A harmonious community that celebrates diversity

Priority	Action	Progress	Status
Advocate against all forms of discrimination	Continue to review and implement approaches for LGBTIQ inclusion in Council programs and services	<p>A progress report on the implementation of the four recommendations included in the response to Notice of Motion 40 was presented to Council on 9 December. The progress report included three further recommendations which were endorsed by Council. The recommendations are that Council:</p> <ol style="list-style-type: none"> 1. publishes an inclusion statement in relation to the LGBTIQ community; 2. a) hosts celebrations of LGBTIQ events; b) advocates with health service providers and peak bodies governing public and private health services to promote inclusion of LGBTIQ friendly service provision; c) implements programs to improve community understanding and inclusion of the LGBTIQ community in partnership with relevant stakeholders; and 3. continues to support the services of Greater Dandenong Libraries and Youth and Family Services. 	
Advocate for and assist Asylum Seekers and Refugees living in the community	Deliver the Home exhibition and program that features artists from refugee backgrounds including people seeking asylum	<p>The HOME exhibition was launched on 5 October with over 100 people attending throughout the day. In total the exhibition attracted over 900 visitors, an increase on the 2018 attendance. Almost 200 people participated in the community activity run by HOME artists and delivered at IKEA Springvale.</p> <p>The exhibition attracted broad media attention with six print/online articles, six radio appearances and a number of print and online event listings.</p>	

 Delayed
  Completed
  Not Due To Start
  On track



4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Celebrate diversity through a range of cultural activities	Implement Year Two of the Greater Dandenong People Seeking Asylum and Refugee Action Plan 2018-21	<p>The new Multicultural and People Seeking Asylum Advisory Committee recently endorsed Year Two actions of the Plan with 10 actions currently in progress or complete. These predominantly fall in the areas of advocacy, employment and education, planning, and collaboration.</p> <p>Greater Dandenong Council is Chair of the Local Government Mayoral Taskforce Supporting People Seeking Asylum. Through the national Back Your Neighbour campaign the taskforce is advocating for the rights of people seeking asylum and for the reinstatement of the Status Resolution Support Services Program (SRSS). In October, two Greater Dandenong Councilors secured meetings in Canberra with several Federal MPs, Senators and/or advisors to discuss the impact SRSS cuts are having on people seeking asylum. Meetings are currently being sought with key Victorian Government MPs to advocate for an extension of State Government funding to support those affected by the changes to SRSS.</p>	
	Provide support and guidance to community organised festivals, events and cultural celebrations	A total of 22 community organised events were provided with support and guidance.	

 Delayed
  Completed
  Not Due To Start
  On Track


4.2.1 Q2 Quarterly Performance Report (Cont.)

Increased participation in creative and cultural activities

Priority	Action	Progress	Status
Provide community arts participation for artists, residents and businesses through performances, exhibitions and programs	Deliver at least 12 arts and cultural heritage exhibitions and supporting programs annually through cultural facilities	Eight exhibitions were presented: - Four at Walker Street Gallery - One Art Exhibition at Heritage Hill - Two Heritage Exhibitions at Heritage Hill - One using the Garnar Lane Lightboxes Attendance at Walker Street Gallery during this period was 11,147.	
	Deliver the 2019 Short Cuts Film Festival	- The Short Cuts Film Festival was held in October 2019 with 334 people attending, the most in the event's history. -The Shorter Cuts Film Festival for a younger audience was presented at the Little Day Out as part of the Children's Festival. -The Short Cuts production programs, delivered in partnership with Youthwork, engaged with 16 local young people over three months to produce three new short films about life in CGD. -Festival Director Richard Moore was featured in interviews about the festival on both Artshub and Screenhub as well as RRR FM. -Radio promotion through both Smooth FM and RRR was undertaken and 10 different articles and listings appeared in local newspapers.	


 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Implement Year Four actions of the Greater Dandenong Arts and Cultural Heritage Strategy 2016-26	<p>Community Connection:</p> <ul style="list-style-type: none"> - The Parchment of Lingering Voices community art project was delivered as part of White Ribbon Day. <p>Cultural Destination:</p> <ul style="list-style-type: none"> - Approximately 2,500 people attended Carols in the Square. - The Short Cuts Film Festival was presented to a sell out audience. <p>History and Heritage:</p> <ul style="list-style-type: none"> - An exhibition on the 150th anniversary of Laurel Lodge was held. <p>Cultural Venues:</p> <ul style="list-style-type: none"> - Drum Theatre and Heritage Hill hosted the "Get Creative Open Day" offering a range of creative activities such as the Science Discovery Dome, backstage tours, arts and crafts, and face painting. <p>Partnerships and Evaluation:</p> <ul style="list-style-type: none"> - The Culture 21 Lab Report was finalised in partnership with the Cultural Development Network and United Cities and Local Government Committee for Culture. A Culture Counts cultural impact assessment tool trial was also completed. 	

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On Track



4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Present a season of professional performances consisting of varied genres for the Encore seniors program, family and children's program as well as general programming with broad appeal</p>	<p>The Drum Theatre presented a range of theatre events to ensure the engagement of all ages with quality theatre including:</p> <p>Encore seniors program:</p> <ul style="list-style-type: none"> - Walt-Sing Australia with Philip Gould and Michelle Fitzmaurice - We Love a Piano at Christmas <p>Comedy:</p> <ul style="list-style-type: none"> - Arj Barker – We Need To Talk <p>Music performance:</p> <ul style="list-style-type: none"> - Andru Mudhal Indru Varai – A Tamil Musical Night - The Australian Whitney Houston Show - Homayoun Sakhi Live in Concert <p>The Drum launched the 2020 program during December which includes the Encore program expanded from eight shows to 10 for the year and the OnStage main Theatre Program 2020 presenting 20 programmed performances in 2020.</p>	

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On Track

ORDINARY COUNCIL MEETING - MINUTES





4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Promote and support artists locally through engagement, networking, residency and development activities</p>	<ul style="list-style-type: none"> - The 'Our Beat' monthly performance platform was presented at The Drum to promote collaboration and development among local artists. - Five Artists in Residence were housed at Heritage Hill. - A survey was sent out to investigate the preferences of local artists around networking opportunities. 	
	<p>Promote greater artist engagement through The Drum's programs, performances and workshops</p>	<p>The following creative and cultural development programs are being conducted at The Drum to promote greater engagement with local artists:</p> <ul style="list-style-type: none"> - 'Our Beat', a monthly arts and soft 'network' event and performance platform for artists in any form. - Our Story, an 'artist in residence program'. The program brings 30-40 young people together each week to devise a theatre piece about a collective community identity that transcends cultural barriers and is a positive representation of youth from around the municipality. - Dancehall Workshop in partnership with Youth Services. - Grounded Project Workshop series in partnership with Dixon House and Footprints Inc. <p>Many of the 2020 theatre season performances have been programmed to include Workshop, Q&A and other engagement opportunities.</p>	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES




4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Provide 20 community arts participation opportunities for artists, residents and businesses through performance and exhibition programs and other projects	<p>Eight opportunities were provided:</p> <ul style="list-style-type: none"> - The 9 x 5 Exhibition attracted 166 entries, many of which came from artists either living or working within the City of Greater Dandenong. - HOME artist Baaqiy Ghazali hosted an Anime Illustration workshop. - HOME artist Sha Sarwari presented a floor talk at Walker Street Gallery. - The five Artists in Residence housed at Heritage Hill began working towards a 2020 group exhibition. 	
Provide opportunities for children and young people to participate in civic and community activities	Host the 2019 Children's Forum	This action is complete. The annual Children's Forum was held on 24 October, 80 primary students from 14 schools attended.	
Record, protect and promote local heritage including support of the historical societies and Cultural Heritage Advisory Committee	Enhance Council's ability to store and protect its heritage collection	<p>Future options to expand Council's Civic Archive capacity have continued to be explored in consultation with the Cultural Heritage Advisory Committee.</p> <p>Visits to the Civic collection on ehive increased to 7,391 page views from 3,331 in Q1.</p>	
	Publish and launch the History of the City of Greater Dandenong (1994-2019)	The second draft of the book has been received and is currently in the process of being assessed. The publication is expected to be launched in early 2020.	

 Delayed
  Completed
  Not Due To Start
  On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)




Strategic Objective 3: A healthy, liveable and sustainable city
A city that delivers a clean and healthy environment for people to enjoy

Priority	Action	Progress	Status
Engage with the community to increase their awareness of the environment and sustainability	Develop and deliver a 2019-20 Waste Education Program	The 2019-20 Waste Education Plan has been developed and approved. Key highlights include: - Primary and secondary school delivery - eight sessions to 350 students, YTD 30 sessions to 960 students - Early Learning Centre engagement - six sessions to 122 students, YTD 25 sessions to 515 students - Community Engagement activities delivered to 916 residents, YTD 1,106 residents - CALD Engagement to 200 residents, YTD 330 - Three community events were supported - Kids Little Day Out, Dandenong Show and Alex Wilkie Open Day - The Declutter Your Home Event was attended by 24 residents.	
	Finalise and implement the Greater Dandenong Plastics Policy	The Single Use Plastics Policy was adopted by Council at the 9 December Council meeting. Officers will now proceed with the implementation of the policy and liaising with various departments, as per the recommendations.	
	Finalise the approach for a Community Environment/Sustainability Centre	The Community Environment Centre Implementation Report was adopted by Council at its meeting on 25 November. A CIP Bid for 2020-21 has been prepared for the establishment of a mobile Community Environment Centre, as per the recommendation of the report.	

 Delayed
  Completed
  Not Due To Start
  On Track



ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Implement Year Four of the Greater Dandenong Sustainability Strategy 2016-30</p> <p>Undertake the Sustainability Festival and awards</p>	<p>Council continues to implement and report on the priorities and objectives outlined in the Sustainability Strategy.</p> <p>The 2019 Sustainability Awards Night was held on 18 November. Council officers have commenced planning for the 2020 Sustainability Festival which will occur on 19 April at the Dandenong Market.</p>	
<p>Improve diversion from landfill rates</p>	<p>Investigate, in conjunction with the Metropolitan Waste and Resource Recovery Group, and report on alternate waste treatments to increase resource recovery and remove the reliance on landfill</p>	<p>Council is represented on the following MWRRG procurement working groups:</p> <ol style="list-style-type: none"> Advanced Waste Processing (South-east Metro Melbourne). Recyclables, Receivables and Sorting (Melbourne Metro) Landfill and Transfer Station Services (Melbourne Metro) <p>All three contracts are geared towards increased resource recovery.</p>	
<p>Protect and enhance the ecological value of land within the municipality</p>	<p>Commence the development of the Urban Forest Strategy</p> <p>Implement Year Five actions of the Greater Dandenong Green Wedge Management Plan 2015-35</p> <p>Implement Year Two of the Urban Tree Strategy 2018-23</p>	<p>The development of the Urban Forest Strategy has commenced and progress was reported to Council prior to the end of December. A further discussion with Councillors on this strategy is scheduled to occur in January.</p> <p>A year five review of the actions and outcomes of the Greater Dandenong Green Wedge Management Plan 2015-35 Action Plan has commenced and is on track to be reported to Council in Q3.</p> <p>Year two of the strategy is now underway and action items are reported and monitored internally on a quarterly basis.</p>	

 Delayed
  Completed
  Not Due To Start
  On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)



Priority	Action	Progress	Status
<p>Provide proactive waste 'pick up' throughout the municipality combined with a public education campaign</p>	<p>Implement Year Five of the Urban Waste and Litter Strategy 2015-20</p>	<p>A revised Waste and Litter Strategy for 2019-20 was developed. Key activities undertaken include:</p> <ul style="list-style-type: none"> • Education and engagement activities at five community events and 13 school and community groups. • Continued participation in collective procurement working groups for landfill, recycling and advanced waste processing services. • A concentrated community education program saw a reduction in garden waste contamination to 2.2 per cent. • Recyclables remain diverted from landfill despite significant industry turmoil. • A service improvement workshop was conducted with Council's kerbside collections contractor to develop a Service Improvement Action Plan for the next two years. • A staff engagement and education program was undertaken to support improved recycling from offices and operational activities. 	
	<p>Monitor materials recycling and green waste processing sites across the municipality</p>	<p>A total of 10 audits were conducted on materials recycling. A further 12 additional audits were conducted in conjunction with Victoria Police and the EPA targeting individual scrap metal recyclers whereby a number of inter-agency non-compliance issues were subsequently identified. One audit was conducted on a large scale green waste processing plant.</p>	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Q2 Quarterly Performance Report (Cont.)

A city that prepares for climate change


Priority	Action	Progress	Status
Develop and complete a Climate Change Strategy	Develop the draft Climate Change Strategy	The draft Climate Change Strategy was presented to Councillors on 2 December 2019 for their information and subsequent feedback in late December. Community consultation on the draft Climate Change Strategy is planned to occur in February 2020.	
Work regionally with the South East Councils Climate Change Alliance (SECCCA)	Publish the annual report on the Sustainability Strategy	Council staff are currently preparing the 2018-19 Annual Sustainability Report.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Q2 Quarterly Performance Report (Cont.)


A network of quality parks, reserves and sportsgrounds

Priority	Action	Progress	Status
Upgrade Council parks and reserves through the implementation of the Capital Improvement Program	Undertake Dandenong Park improvements as per the Dandenong Park Masterplan 2017	The planned works for this financial year consist of the following elements in the Northern Precinct of the park: - Construction of a new "tan running track" - Upgrade and renewal of the Foster Street interface including the "Rotary Wheel" and other general park and landscape improvements - Detail design and tender documentation for the planned Northern Precinct is currently in progress, construction and on ground work is expected to commence in Q3.	

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)

A range of quality streetscapes and public places that build pride






Priority	Action	Progress	Status
Implement graffiti management and hard rubbish dumping initiatives	Deliver Graffiti Clean Up Day	The 2020 Community Clean up Day locations and event activities have been investigated with further action being taken next quarter.	

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On Track

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Q2 Quarterly Performance Report (Cont.)




Infrastructure that supports people and business

Priority	Action	Progress	Status
Increase the length and coverage of the shared path network	Deliver Council's Capital Works Program	The delivery of the program is progressing well with over 65 per cent of the works in procurement, construction or complete.	
	Develop a policy framework for increased social activity on local streets, for example street parties and temporary playgrounds	Council's grant application was unsuccessful and an internal working group is now proceeding with Street Play/Party elements.	
	Implement the Active Transport Infrastructure Priority Program improving pedestrian and cycling infrastructure	Projects have been determined and designs have commenced. Progress will be reviewed in January and the program will be updated based on funding availability.	
	Undertake the road resurfacing program	Works are progressing well with most of the works now complete.	
	Undertake the stormwater renewal projects program	There are three major drainage upgrades programmed for this year: <ul style="list-style-type: none"> - Catchment 11 Stage 4 is complete. This completes all of the planned capacity upgrades within the catchment. - Elonera Road Stage 2 has been awarded and commenced construction. - Wimpole/Doonbrae Ave will go to tender early in the new year once some minor tweaks to the design have been finalised. 	

 Delayed
  Completed
  Not Due To Start
  On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)

Strategic Objective 4: A city planned for the future
An adequate supply of residential, commercial and industrial development







Priority	Action	Progress	Status
Appropriately zone sufficient land for ongoing industrial growth and development in the city	Develop the Sandown Master Plan in conjunction with the Victorian Planning Authority and Melbourne Racing Club	Council is currently liaising with the Victorian Planning Authority and Melbourne Racing Club (MRC) on the development of a Sandown Master Plan. The MRC planning scheme amendment submitted to Council has been reviewed by DELWP and referred back to proponent for provision of further detail.	
	Support the organisation's town planning activities by dealing with department referrals in a timely manner, in compliance with the Subdivision Act	A total of 128 applications were received, with a total of 96 completed within the set timeframes (75 per cent)	
	Translate the existing Local Planning Policy Framework and Municipal Strategic Statement to the Planning Policy Framework in conjunction with DELWP	This is a DELWP led project and Council is awaiting their timetable to introduce changes resulting from PSA VC148 (Planning Policy Framework) into the Greater Dandenong Planning Scheme. Until then, there is no further work that officers can undertake on this project. It is currently estimated by DELWP that the project will commence at the end of the final quarter of 2019-20.	

 Delayed
  Completed
  Not Due To Start
  On track

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Q2 Quarterly Performance Report (Cont.)



Assets planned to meet future community needs

Priority	Action	Progress	Status
Advocate for improved transport options	Develop a Multi Modal Transport Infrastructure Plan for Noble Park Activity Centre	Internal work is underway and State Government advice regarding Movement and Place classifications is ongoing.	
	Finalise a Multi Modal Transport Infrastructure Plan for Dandenong Activity Centre	This activity will commence once Dandenong South, Springvale and Noble Park have been completed. These plans are waiting for Department of Transport advice on Movement and Place classification.	
	Launch the Public Transport Advocacy Statement and advocate in accordance with the Statement	Due to a change in Mayor this statement has been delayed. It is expected that a draft document will be presented to Councillors in early 2020.	
Investigate the development of a municipal wide developer contributions plan for application to new development across the city	Continue advocacy for the proposed 'Team 11' stadium in central Dandenong and an A League team for Dandenong and the south east	Further planning has been undertaken for the stadium, including a staged implementation proposal. Ongoing discussions are being held with a broad range of stakeholders.	
	Deliver the second part of stage two of the Springvale Community Precinct project including the construction of the Springvale Community Hub and Library	The overall precinct project is tracking satisfactorily with the building portion completion due in April this year.	
	Finalise the acquisition of land for the Keysborough South Community Hub and undertake detailed design works for the facility	A site within Tatterson Park to build the hub was endorsed by Council on 11 November. The tender process to appoint an architect to undertake detailed design works for the facility is in progress and will be finalised in February.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES


4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Finalise the Aquatic Strategy and commence implementation of priority actions, including detailed planning for the replacement of Dandenong Oasis and expansion of NPAC</p>	<ul style="list-style-type: none"> - The Aquatic Strategy was adopted by Council on 23 September. - A partnership investigation for the Dandenong Aquatic and Leisure Centre is underway involving SRV, Monash Health, Chisholm and other key stakeholders. The outcomes of this will inform a Business Case with the scope to be finalised and quotes sought in February. - A feasibility analysis for Stage 1 of the NPAC redevelopment (gym) is underway and expected to conclude in February. 	
	<p>Review and implement the Municipal Early Years Infrastructure Plan</p>	<p>A meeting with the Department of Education and Training was held to discuss future infrastructure planning for early years facilities on school sites.</p>	

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.2.1 Q2 Quarterly Performance Report (Cont.)



Increased sustainability of residential, commercial, industrial and Council developments

Priority	Action	Progress	Status
Ensure that both private and new developments are site responsive, innovative, and achieve high quality urban design and environmentally sustainable outcomes	Meet with social housing providers to investigate and facilitate local opportunities	An updated report on social housing options for Greater Dandenong is due to be discussed with Councillors on 2 March. This report will provide information and recommendations of various social housing opportunities open for Council to pursue.	

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)




Quality public open space provided across the city

Priority	Action	Progress	Status
Increase supply of open space in areas currently deficient and achieve policy benchmark of 4.5ha per 1000 head of population for each of the areas outlined in the Greater Dandenong Open Space Strategy	Complete the revised Open Space Strategy	The Discussion Paper is complete and public comment has been sought. The draft strategy is now in development and a draft version will be presented to Council in Q3.	
	Implement Open Space Acquisition Targets	Officers continue to identify opportunities to acquire properties that assist in delivering more open space in gap areas. Additional potential purchases will be presented to Councillors in Q3.	

 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q2 Quarterly Performance Report (Cont.)





Revitalised activity centres

Priority	Action	Progress	Status
Amend the Greater Dandenong Planning Scheme to include and update policy provisions for Noble Park and Springvale Activity Centres	Complete the Planning Scheme Amendments for Springvale and Noble Park Activity Centre Structure Plans in preparation for public exhibition	<p>The Noble Park Activity Centre Structure Plan is under preparation and will be presented to Council at the end of Q3. This will enable the preparation of a Planning Scheme Amendment (PSA) for public exhibition for the inclusion of the Noble Park Activity Centre Structure Plans in the Greater Dandenong Planning scheme.</p> <p>The completed Springvale Activity Centre Structure Plan PSA has received Ministerial authorisation. In accordance with the requirements of authorisation the Springvale Activity Centre Structure Plan PSA was publicly exhibited in accordance with the requirements of the Planning and Environment Act 1989, with the closing date for submissions being the first week in December. Officers are reviewing these submissions.</p>	
	Finalise the C182 (Residential Zones Review) Part 2	The new Planning Scheme Amendment (PSA) number designated to replace PSA C182 part 2 was accepted and authorised by the Minister for Planning as PSA C213. PSA C213 was exhibited and in accordance with the Council resolution referred to a Planning Panel for consideration. The Planning Panel report has been received by Council Officers and will be the subject of a Council report in the early stages of Q3.	
Deliver a collaborative approach to creating, enhancing and managing great people focused places that respond to and respect the unique qualities of the activity centres	Advocate for phase two of the Revitalising Central Dandenong project	RCD Phase 2 is on hold pending work underway which is aligned with the Dandenong sports and events centre and Webster Street level crossing removal projects. City Deal negotiations are underway with a key focus on the Dandenong Major Activity Centre. Development Victoria released two hectares of land for an RFP process in the Foster Street precinct which closes February 2020.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES



4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Implement staged delivery of the Afghan Bazaar Cultural Precinct streetscape	Civil works (Stage 3B) in the Afghan Bazaar Cultural precinct were completed in December. The scope included new pavements, realigned kerbs, new street trees and street furniture. Preparations for the final stage of power undergrounding is advanced and will commence in early 2020. A project brief was issued in December seeking a RFQ for design refinement of the final stage of civil works. Pricing and scope refinement will be conducted in early 2020 to agree a way forward.	
	Implement staged delivery of the Springvale Boulevard Project	Stage one and two works have now been combined to minimise disruption and attract more prospective tenderers. The documentation is pending a resolution with VicRoads. A construction tender is planned for advertising in early 2020.	
	Implement the Indian Cultural Precinct Framework	Stage 4 - Shop front and business signage improvement is underway (design finalisation) involving approximately nine shops in the north east section of the precinct. Tenants will sign off their designs in January 2020. A draft Marketing Action Plan for the Indian Precinct has been developed with input from traders and is ready for review by stakeholders. The Indian Cultural Precinct Taskforce continues to meet and oversee the state government grant expenditure.	
	Monitor the 10 year Infrastructure Plan for the Activity Centres	New projects for delivery in 2019-20 have been planned and are underway. The current focus is on carry forward projects, held up due to other agency delays, being cleared for works to commence in a timely manner. 2020-21 bids have been lodged via the CIP program.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES




4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Monitor, implement and promote Activity Centre parking changes	The Lonsdale Street Notice of Motion is a key focus with a strategy to enhance ongoing visitation to central Dandenong being explored. The tender for Parking Overstay Detection Systems (PODS) was advertised for central Dandenong with Springvale planned to follow next financial year.	
	Redevelop the Masonic Hall Art Gallery	The final design package has been received with the tender planned to be advertised in late January 2020. A planning permit has been lodged and an additional land ownership process is underway to secure a footprint via Development Victoria.	

 Delayed
  Completed
  Not Due To Start
  On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)

Strategic Objective 5: A diverse and growing economy
A city that is connected to the global economy





Priority	Action	Progress	Status
Continue to promote opportunities for businesses to compete and participate in the global economy	Deliver activities to business and industry that provide awareness and exposure to global trends and markets	This quarter has featured quite heavily on global trends with the following activities: <ul style="list-style-type: none"> - An annual Economic Overview with the NAB which incorporates an in-depth look at what's happening across the Asian, European and US markets. - One of our CEO groups featured the head of Mindshop who travels the globe exploring leadership best practice which is then shared with companies here. - Hedgehog presented on the changes in the global logistic environment and its impacts on the future of logistics here. - SEBN is continuing to explore options for a trade visit to the Netherlands with local manufacturers and is working with SEMMA on this project. 	
	Promote grant, trade mission and business development programs and facilitate local business participation	This is an ongoing action with opportunities promoted through the Economic Development Unit's communication channels such as Talking Business (print and newsletter), LinkedIn and relevant events.	
	Support the Future of Manufacturing program and the development of the Manufacturing Connectivity Centre	With the recent change of CEO of SEMMA, which has been the key partner in these activities and is funding the review of FoM, there have been no further activities this quarter on FoM. This will be revisited in early 2020. We are awaiting the outcome of the SEM Cities project.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Q2 Quarterly Performance Report (Cont.)


A city that supports the economic contribution, strength and diversity of its industries

Priority	Action	Progress	Status
Market business and investment success stories	Develop an Activity Centre's investment prospectus	Planning is underway for a proposed forum to refine the approach to a prospectus. This will be informed by a current RFP which is being undertaken by Development Victoria for land in the Foster Street precinct.	
Support the economic sustainability of activity centres by attracting appropriate government, business and community investment	Deliver a minimum of eight events as part of a small business workshop series	Five workshops were delivered which covered the topics of finance, energy efficiency, occupational health and safety, government support for business and intellectual property and brand protection. The average attendance equalled 20 people. The Start Me, Grow Me seminar received the highest number of bookings but this didn't translate into attendance with less than half attending. This is a continuing trend for business workshops across Victoria. Many variables are at play and the Economic Development Unit (EDU) continues to monitor and adjust its offerings accordingly. Participants who attended workshops provided positive feedback, indicating the workshop content remains valuable to those who participate. EDU have implemented seven workshops with three workshops planned for the remainder of the 2019-20 financial year.	
	Deliver a minimum of five food manufacturers collaborative network events	Two workshops were delivered to the Food Manufacturers and Processors network with 40 per cent of people attending from local businesses.	
	Host the annual Real Estate and Developer Forum	The program for the 2020 event is currently being investigated.	

 Delayed
  Completed
  Not Due To Start
  On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)

A city where business and community work together




Priority	Action	Progress	Status
Support, promote and facilitate local social enterprises	Develop and deliver a program for social enterprises	The following activities were conducted: - Forging connections with existing Social Enterprises (SE). - Liaising with other Councils regarding their activities (eg. City of Paramatta (leading the way in this space), Knox Council, City of Melbourne and City of Casey). - Connecting with peak bodies such as Social Trades and Social Venture Aus to understand their supports. - Attending local and state SE events, such as Social Trader's annual SE conference and SENVIC events.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Q2 Quarterly Performance Report (Cont.)




A great place for business

Priority	Action	Progress	Status
Support businesses through education, awareness, collaboration, networking and trade opportunities	Host the CGD-industry "Take a Swing" golf day event to raise funds in support of local charities	Preparations are well advanced for the 11th Golf Day to be held at the Victoria Golf Club on 26 February. The recipient charity is Taskforce Community Agency for delivery of services in Greater Dandenong. Options to support the Bushfire Appeal are also being discussed. The Golf Day launch is scheduled for 3 February.	
	Monitor and report the number of network activities conducted with a target of 50	Total network activities for the quarter = 18 (Total YTD 39), which includes events/special activity (3); programs (5 sessions); and networks (10). Additional activities for the quarter incorporating businesses = 6 (Total YTD 19). These include the Ignite Startup Program and One Percent/Community Revitalisation.	
	Provide activities that encourage opportunities for women and promote women in business	There have been no specific women in business activities this quarter, although our many and varied network sessions incorporate women from all areas of business - particularly the manufacturing sector. The Ignite Startup Program and our activities within the Community Revitalisation program also target women exploring opportunities to either return to work or enter the workforce. The 2020 program offer is being finalised with the first major event being International Women's Day in March.	

 Delayed
  Completed
  Not Due To Start
  On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)

A resilient employment hub



Priority	Action	Progress	Status
Work collectively with and across government, industry, service providers and educational organisations to facilitate long term solutions to both the supply and demand of employment	Deliver a key event for secondary school students that promotes diversity of career opportunities	This action is complete for 2019-20. SEBN's annual 'Lunch with the Winners', in partnership with SELLEN, was held on 3 September at Springvale Town Hall and attended by 155 students and teachers from Greater Dandenong Schools.	
	Oversee and implement the One Per Cent project and focus on continuing to develop the capacity of the disadvantaged/disengaged jobseekers in our community	<p>The Career Education Association of Victoria (CEAV) career guidance project achieved significant increases in the work readiness of disadvantaged jobseekers in Dandenong and Doveton, exceeding targets for engaging jobseekers in education, volunteering or employment. As this project is completing on Dec 31 the Community Revitalisation project is scaling the activities that proved successful during the CEAV project and partnering with local agencies to leverage the learnings.</p> <p>The Jobs Campaign project continues to build relationships with employers committed to participating in the One Percent project and planning for the next recruitment event is underway. In addition to supporting current jobseekers the Community Revitalisation (CR) project is targeting future jobseekers. Through partnerships with Dandenong High School and SELLEN, the CR project is creating a campaign to improve student perceptions of the manufacturing sector as a preferred career path and raise the profile of the sector as a whole.</p>	
	Publish four editions of 'Talking Business' magazine and relevant e-newsletters	The September, and December editions were successfully published and well-received. The March 2020 edition is currently in production and on track for on time delivery.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Q2 Quarterly Performance Report (Cont.)




A tourist destination attracting new visitors

Priority	Action	Progress	Status
Undertake effective marketing, events and tourism activities to promote Greater Dandenong	Host 15 cultural and food tours across Dandenong and Springvale	Two tours were held in this quarter. The cultural and food tours are doing well with strong, consistent marketing and bookings have been taken for the early part of 2020 in addition to the monthly booked in tours.	
	Implement a visitor attraction marketing program to attract visitors and keep local residents aware of activities and events	Council continues to support our local tourism operators. For the first time in CGD history, a tourism operator (Melbourne Cable Park) has won two accolades at the 2019 RACV Tourism Awards - Gold for Excellence in Accessible Tourism and Silver for Adventure Tourism.	

 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q2 Quarterly Performance Report (Cont.)




Strategic Objective 6: An open and effective Council
A Council connected with the community, providing an effective voice on their behalf

Priority	Action	Progress	Status
Continue to be a strong advocate on issues of community importance which are beyond Council authority	Achieve an index score of 62 or higher for community consultation and advocacy (Community Satisfaction Survey)	Council will be participating in the 2020 Community Satisfaction Survey which will be conducted in February/March.	
	Maintain a detailed advocacy register on Council's website and prepare an updated advocacy document for distribution to local Members of Parliament	A detailed advocacy register is available on Council's website, and is checked and updated at least monthly. The most recent update was the addition of information about Council supporting the 'Raise the Rate' campaign, a federal initiative to raise minimum payments for the unemployed in light of high living costs. Council also participated in the global '16 days of Activism' campaign against family violence. Victorian council initiatives were coordinated by the MAV who provided funding in support of the campaign.	
	Facilitate Community Forums as requested by Councillors	One ward meeting was organised this quarter for Red Gum Ward (Keysborough South focus) at the request of Cr Kirwan.	

 Delayed
  Completed
  Not Due To Start
  On track

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Q2 Quarterly Performance Report (Cont.)






Priority	Action	Progress	Status
Undertake proactive communication on key issues to foster community understanding	Grow Council's social media following by 10 per cent from a base figure of 19,000	<p>Total quarterly growth (Facebook, Twitter, Instagram, YouTube and LinkedIn CGD Official Channels combined) = 3.5 per cent</p> <p>Facebook – 13,269 total followers, 182 posts sent, 30,271 engagements, 639,526 post reach (organic and paid). Total growth = 2.6 per cent</p> <p>Twitter – 4,494 total followers, 43 tweets sent, 247 engagements, 25 link clicks, 12 retweets. Total growth = 0.7 per cent</p> <p>Instagram – 3,311 total followers, 49 posts, 1,494 engagements, 33 comments, 30 average engagements per post. Total growth = 4.2 per cent</p> <p>YouTube – 91 total subscribers, 16,486 views, 18,387 minutes watched. Total growth = 0 per cent</p> <p>LinkedIn – 4,564 followers, 43 posts, 1,558 engagements, 1,115 clicks. Total growth = 8.4 per cent</p>	
	Implement and promote the new Community Engagement Framework	The new Community Engagement Framework is now complete and available on Council's website. Along with the new Community Engagement Toolkit, this is being rolled out across the organisation and promoted to all staff as a comprehensive resource for any engagement activities. Staff have undertaken IAP2 training and are also available to assist with the implementation of community engagement.	
	Review and continue implementing the Language and Communication Action Plan	All actions of the Language and Communications Action Plan have been initiated. Six actions have been completed and nine actions relate to ongoing work. One action on investigating a language aides program for volunteers and staff working with CALD communities is yet to be completed.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Q2 Quarterly Performance Report (Cont.)








A well-managed and high performing Council

Priority	Action	Progress	Status
Continually review service delivery methods and quality incorporating feedback from the community	Complete and implement the outcomes of the Council's Service Reviews	Council completed its initial Service Review process in July 2019. Quarterly updates against these review items are now due and will be completed for the December quarter as part of the CEO KPO's report.	
Ensure best practice risk management through the implementation of the Risk Management Strategy	Enhance the Pulse risk management system across Council for improved performance reporting, risk identification and mitigation	A review of the Corporate Risk Register has commenced and CGD's corporate risks will be updated in the first half of 2020. In parallel a review and update of Council's Risk Management framework, including the policy and risk assessment methodology, commenced and will continue in 2020.	
	Ensure Local Government Act general compliance across the organisation through the ongoing management of the legislative compliance system	An internal audit review recommendation report has been developed for EMIT consideration prior to the next Audit Advisory Committee meeting which will inform ongoing management of Council's in-house legislative compliance system. There was one breach of the LGA in Q2 - Council failed to endorse its Election Period (Caretaker) Policy within the required timeframe as the prompt dates within the compliance system were incorrect. No penalties apply however the system has been corrected so that the issue cannot occur again. A range of other internal audit recommendations continue to be implemented to solidify Council's legislative compliance framework.	
	Review and update the Audit Advisory Committee Charter	Not undertaken in this quarter. The Audit Advisory Committee will review its charter once the new Local Government Bill is passed by Parliament and it can be assessed what changes to its role are required.	
Maintain and annually review Council's Long Term Financial	Develop a Revenue and Rating Strategy	This project will commence pending the outcomes of the review of the Local Government Act.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES


4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Strategy to ensure financial sustainability	Maintain sound financial practices by completion of the Annual Financial Statements for the year ended 30 June 2019 and receive full audit clearance by the legislated time frame of 30 September (including compliance with the Model Financial Report)	This action is complete. The 2018-19 Annual Financial Statements were completed on time and received full audit clearance by the legislated time frame of 30 September.	
	Review the Long Term Financial Strategy and seek Council adoption of the revised framework	The Long Term Financial Strategy (LTFS) has been reviewed by officers and is due to be presented to Council in February.	
Maintain Council as an employer of choice and provide a safe work environment	Complete a Workforce Management Plan	Council is waiting to see the final form of the legislative requirements in the new Local Government Bill before formulating the CEO remuneration policy and Workforce Plan.	
	Complete the development of a CEO remuneration policy	Council is waiting to see the final form of the legislative requirements in the new Local Government Bill before formulating the CEO remuneration policy and Workforce Plan.	
	Develop a professional development and training program for Councillors	Some benchmarking with other Councils has been undertaken and collated. A range of other information has also been collected and is being held for later consideration pending new legislation on both candidate training and mandatory modules of induction.	
Provide high quality, timely customer service	Achieve an index score of 76 or higher for customer satisfaction (Community Satisfaction Survey)	Council will be participating in the 2020 Community Satisfaction Survey which will be conducted in February/March.	
	Maintain all public registers required in accordance with the Local Government Act and associated regulations	All public registers have been maintained and updated as required in accordance with the Local Government Act 1989 and associated regulations.	

 Delayed
  Completed
  Not Due To Start
  On Track

ORDINARY COUNCIL MEETING - MINUTES





4.2.1 Q2 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
<p>Seek to establish and maintain strategic partnerships and alliances which enhance Council performance</p>	<p>Manage the effective leasing of Council's commercial property portfolio including seeking new lease opportunities for spaces which are currently vacant</p>	<p>The management of the effective leasing of Council's commercial property portfolio has been completed for this quarter with all lettable commercial properties being occupied. The one remaining, newly identified, Civic Centre commercial leasing space has now been let.</p>	

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)







An innovative and technologically connected Council

Priority	Action	Progress	Status
Implement the Digital Strategy	Complete Stage 3 of Council's intranet and corporate website redevelopment	The staging site for the corporate site has been gradually populated and a content writer has been editing and reviewing content as it's uploaded. The custom development work to date has been tested and all new sites have been migrated to a Microsoft Azure cloud hosting environment. The new government URL has been activated for the corporate site.	
	Continue to develop on-line digital forms to supplement current manual processes and promote these products to the community	The following online forms have been completed: - Summer Reading Club - Petty Cash Reimbursement - Development on Small Business Pre App Checklist A Small Business Single Application Form is in progress.	
	Continue to implement the Digital Strategy 2016-20 and undertake a review of progress to inform the development of a new strategy in 2020	The Digital Strategy is in its final year. The development of a new strategy has commenced to take the organisation into 2025 and respond to a digital environment which is constantly changing and evolving. The new website and intranet project and initiatives such as the Better Approvals project are leading the way in CGD being a digital first Council and will help inform the development of this new strategy. The new strategy will be a digital framework that sits within the IT Strategy for the next five years.	
	Deliver a second Urban Screen as part of the Springvale Community Precinct project	The mounting for the screen has been prepared and the screen has been ordered.	

 Delayed
  Completed
  Not Due To Start
  On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)

Decision making which is transparent and accountable

Priority	Action	Progress	Status
Continue to implement mechanisms that enhance community access and understanding of Council decision making and the role of Council	Achieve an index score of 61 or higher for making decisions in the interest of the community (Community Satisfaction Survey)	Council will be participating in the 2020 Community Satisfaction Survey which will be conducted in February/March.	
	Review the Council Plan 2017-21 and develop the Annual Plan 2020-21	The review of the Council Plan 2017-21 and development of the Annual Plan 2020-21 will commence in January 2020.	
	Undertake community consultation for the Annual Budget 2020-21	All consultation activities for the Annual Budget 2020-21 have been completed. Council received 31 responses from residents and one response from a non-resident. The Draft Budget 2020-21 will be placed on public exhibition for further comment in May.	
Ensure compliance with the Local Government Act and Councillor/Staff Codes of Conduct	Continue planning preparations for the 2020 Council election including the completion of an electoral review of Council's ward structure in partnership with the VEC	The VEC released its draft Service Plan for the 2020 Council Elections, however no work can be done on voters rolls until the Minister makes a decision on the recent electoral representation review and the status of ward composition.	
	Finalise the review of the Meeting Procedure Local Law	The new Meeting Procedure Local Law was endorsed by Council on 14 October.	
	Produce and adopt the Annual Budget by 30 June 2020 in line with the new requirements of the Local Government Act	The Budget guidelines are in the process of being updated and the new Fees & Charges module is on track to be utilised for the Budget process.	

 Delayed
  Completed
  Not Due To Start
  On Track

4.2.1 Q2 Quarterly Performance Report (Cont.)

POLICY AND STRATEGY

Q2 QUARTERLY PERFORMANCE REPORT

ATTACHMENT 2

**FINANCIAL REPORT
1 JULY 2019 – 31 DECEMBER 2019**

PAGES 47 (including cover)

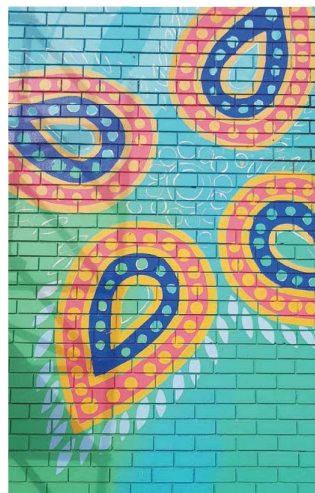
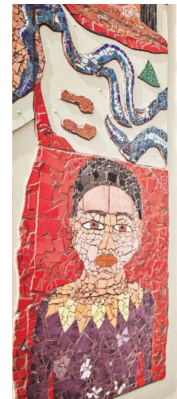
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4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report

1 July 2019 - 31 December 2019



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4.2.1 Q2 Quarterly Performance Report (Cont.)

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4.2.1 Q2 Quarterly Performance Report (Cont.)

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4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

CGD – Operating Result

For the period 1 July 2019 - 31 December 2019

Note	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
B1					
Rates and charges	74,349	74,236	113	145,942	145,942
Statutory fees and fines	4,536	4,583	(47)	9,163	9,333
User fees	4,150	4,285	(135)	8,546	8,435
Grants - operating	13,541	12,913	628	24,598	29,453
Grants - capital	1,981	1,914	67	3,843	2,794
Contributions - monetary	1,981	1,642	339	4,113	2,829
Contributions - non-monetary	2,861	2,865	(4)	15,000	15,000
Net gain (loss) on disposal of property, infrastructure, plant and equipment	218	188	30	317	317
Other income	5,009	4,325	684	10,706	10,623
Total income	108,626	106,951	1,675	222,228	224,726
Expenses					
B2					
Employee costs	36,956	39,402	2,446	83,346	80,417
Materials and services	29,619	32,936	3,317	71,755	67,851
Prior year capital expenditure unable to be capitalised (non-cash)	1,003	-	(1,003)	-	-
Bad and doubtful debts	11	7	(4)	1,299	1,299
Depreciation and amortisation	15,045	15,045	-	30,816	29,816
Borrowing costs	1,590	1,590	-	3,058	3,414
Fair value adjustments expense	-	-	-	-	-
Asset write offs	26	-	(26)	-	-
Other expenses	2,367	2,713	346	5,238	5,009
Total expenses	86,617	91,693	5,076	195,512	187,806
Net surplus (deficit)	22,009	15,258	6,751	26,716	36,920

Overview

The surplus at 31 December 2019 is favourable to budget by \$6.75 million. This is largely due to lower expenditure to date across the organisation in:

- Materials and services (Engineering Services \$2.43 million).
- Employee costs (Community Services \$1.57 million, City Planning, Design and Amenity \$511,000 and Engineering Services \$235,000).

Favourable other income (\$684,000), operating grants (\$628,000) and contributions – monetary (\$339,000) also contribute to the favourable result.

Partly offsetting these favourable variances is the non-cash item – prior year capital expenditure unable to be capitalised of \$1.00 million which is difficult to predict and not budgeted.

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Balance Sheet

As at 31 December 2019

		2019-20 ACTUAL 31 Dec 2019 \$'000	2018-19 ACTUAL 30 Jun 2019 \$'000	2019-20 MID YEAR BUDGET \$'000
	Note			
ASSETS				
Current assets				
	C1			
Cash and cash equivalents		163,344	162,637	112,330
Financial assets ¹		2,000	-	2,000
Trade and other receivables ²		83,007	22,791	23,161
Other assets		781	4,444	2,702
Total current assets		249,132	189,872	140,193
Non-current assets				
	C2			
Property, infrastructure, plant and equipment		2,147,278	2,136,615	2,214,322
Investment property		12,827	12,827	12,827
Other financial assets		230	230	230
Trade and other receivables		325	325	325
Total non-current assets		2,160,660	2,149,997	2,227,704
Total assets		2,409,792	2,339,869	2,367,897
LIABILITIES				
Current liabilities				
	C3			
Trade and other payables		7,752	26,299	24,837
Prepaid rates ²		71,511	-	-
Trust funds and deposits ³		36,433	35,069	37,069
Provisions		17,559	17,296	16,725
Interest-bearing loans and borrowings		1,908	8,634	3,126
Total current liabilities		135,163	87,298	81,757
Non-current liabilities				
	C4			
Provisions		1,617	1,537	1,516
Trust funds and deposits		869	900	900
Interest-bearing loans and borrowings		49,891	49,891	56,765
Total non-current liabilities		52,377	52,328	59,181
Total liabilities		187,540	139,626	140,938
NET ASSETS	C5	2,222,252	2,200,243	2,226,959
EQUITY				
Accumulated surplus		910,701	875,922	924,792
Asset revaluation reserve		1,241,807	1,241,807	1,241,807
Reserves		69,744	82,514	60,360
TOTAL EQUITY		2,222,252	2,200,243	2,226,959

- Financial assets represent investments with a maturity term of greater than three months and classified as financial assets in accordance with Australian Accounting Standards.
- Trust funds and deposits include fire services property levies collected by Council on behalf of the State Government. These monies are remitted to the State Revenue Office 28 days after each quarterly rate instalment date. The majority of the trust funds and deposits balance relates to Development Contribution Plan levies totalling \$28.50 million at 31 December 2019.
- Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Cash Flow Statement

	2019-20 ACTUAL 31 Dec 2019 Inflows/ (Outflows) \$'000	2019-20 ANNUAL MID YEAR BUDGET Inflows/ (Outflows) \$'000	2019-20 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges	84,511	145,942	145,643
Statutory fees and fines	3,359	7,494	7,731
User fees	4,106	9,401	9,129
Grants - operating	16,884	26,487	31,195
Grants - capital	2,489	3,843	2,794
Contributions	2,247	4,113	2,829
Interest	1,093	2,220	2,001
Trust funds and deposits taken	19,882	35,000	34,500
Other receipts	4,030	9,397	9,541
Net GST refund	4,297	13,427	10,705
Employee costs	(37,963)	(83,346)	(79,714)
Materials and services	(43,264)	(88,625)	(78,307)
Trust funds and deposits repaid	(17,419)	(33,000)	(32,500)
Other payments	(2,511)	(5,762)	(5,510)
Net cash provided by operating activities	41,741	46,591	60,037
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(31,051)	(93,823)	(69,289)
Proceeds (payments) for other financial assets	(2,000)	(2,000)	-
Proceeds from sale of property, plant and equipment	376	617	617
Net cash used in investing activities	(32,675)	(95,206)	(68,672)
Cash flows from financing activities			
Finance costs	(1,633)	(3,058)	(3,414)
Proceeds from interest-bearing loans	-	10,000	10,000
Repayment of interest-bearing loans	(6,726)	(8,634)	(8,496)
Net cash provided by (used in) financing activities	(8,359)	(1,692)	(1,910)
Net increase (decrease) in cash	707	(50,307)	(10,545)
Cash and cash equivalents at the beginning of the year	162,637	162,637	129,894
Cash and cash equivalents at the end of the period	163,344	112,330	119,349
Represented by:			
Operating cash	38,033	(3,921)	2,374
Restricted cash	125,311	116,251	116,975
Total	163,344	112,330	119,349

- Details regarding Council's cash movements are contained in **Note D - Cash Flow Statement**.
- The dissemination of Council's restricted and operating cash is provided in the graph "Restricted and Unrestricted Cash" in **Appendix 2 Investment Analysis** in this report.
- Cash inflows and outflows are inclusive of GST where applicable.

4.2.1 Q2 Quarterly Performance Report (Cont.)

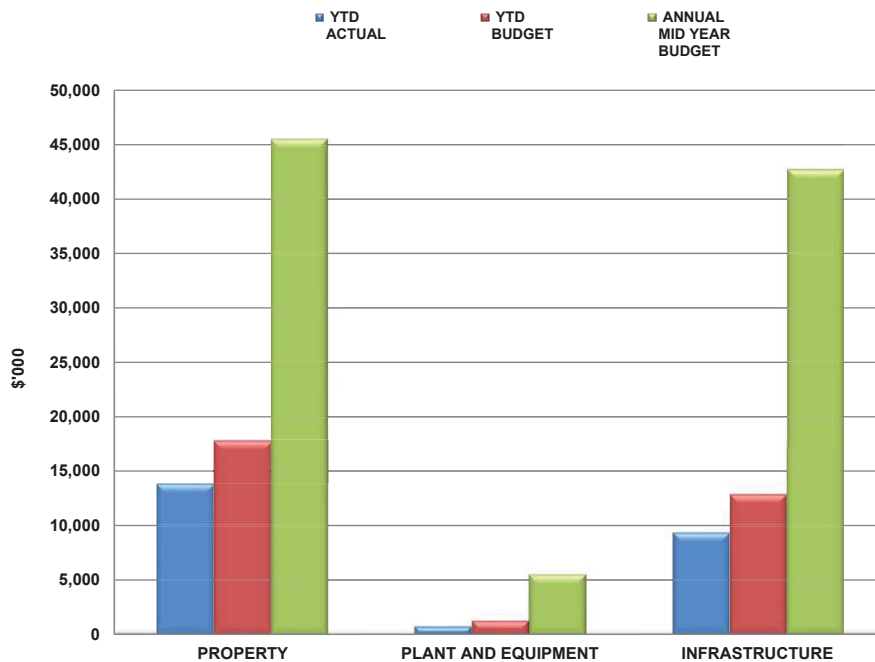


Financial Report for the period 1 July 2019 – 31 December 2019

Capital Expenditure Statement

The detailed program under each of the capital groups is contained in **Appendix 1 – Capital Expenditure**.

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	COMMIT \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
PROPERTY	13,839	17,845	4,006	9,446	45,522	33,950
PLANT AND EQUIPMENT	824	1,351	528	1,762	5,557	5,195
INFRASTRUCTURE	9,370	12,901	3,531	8,057	42,745	30,144
TOTAL EXPENDITURE	24,033	32,097	8,065	19,265	93,823	69,289



4.2.1 Q2 Quarterly Performance Report (Cont.)Financial Report for the period 1 July 2019 – 31 December 2019

Notes to the Financial Statements**A. Accounting Policy Notes**

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

1. **Rate revenue:** Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
2. **Grants revenue:** Council receives two types of grants, namely a General Purpose Grant (from the Victoria Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. All grants are recognised as income when cash is received. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
3. **Fees and charges:** Most fees and charges are recognised when cash is received. Where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received.
4. **Contributions - cash:** Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see **note 9** below).
5. **Employee costs:** Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and workcover.
6. **Capital expenditure:** The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
7. **Budget information:** The Original Budget information contained in the report is the budget approved by Council on 11 June 2019. The year to date budget in this report reflects the Mid Year Budget as adopted by Council on 9 December 2019. The Mid Year Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2018-19 and any adjustments identified since the 2019-20 Original Budget was approved in June 2019. The Mid Year Budget represents the latest financial position for Council.
8. **Cash Flow Statement:** Reflects the actual cash movements during the year.
9. **Restricted cash:** These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.

4.2.1 Q2 Quarterly Performance Report (Cont.)

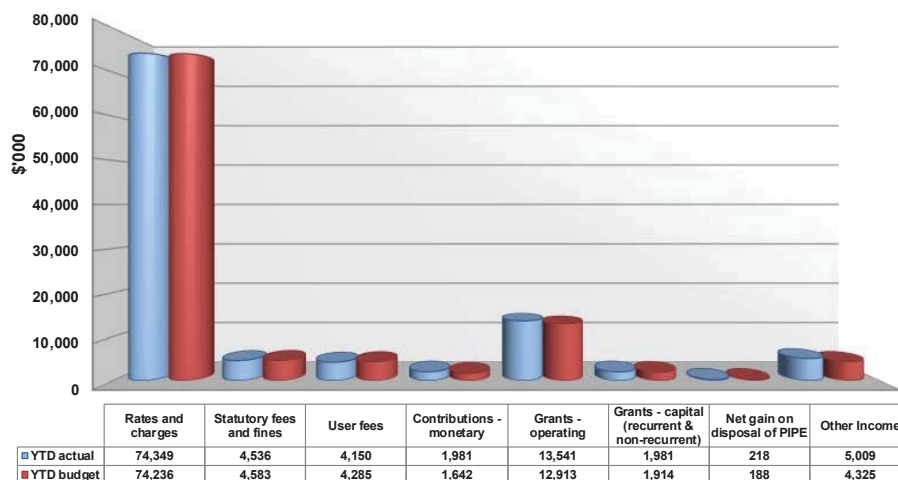


Financial Report for the period 1 July 2019 – 31 December 2019

B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-monetary contributions or gifted assets which represent non-cash accounting entries).

**Income from operating activities
 for 1 July 2019 - 31 December 2019**



Income for the period ended 31 December 2019 is favourable against budget. This is primarily due to the following:

Other income (\$684,000 favourable) – Favourable variance due to better than anticipated interest return on investments, Civic Facilities rental income, insurance recoveries and asset protection reinstatement income (Corporate Services \$485,000 and Engineering Services \$206,000).

Grants – operating (\$628,000 favourable) – Favourable variance mainly due to additional funding received for Family Day Care (\$520,000), which will be offset by higher service delivery costs.

Contributions – monetary (\$339,000 favourable) – Favourable variance due to unbudgeted income received from developers in lieu of future maintenance responsibilities at Logis and Somerfield Offset Reserves (Engineering Services \$314,000). This income will be transferred to reserves to fund future maintenance responsibilities.

Rates and waste charges (\$113,000 favourable) – The favourable variance is due to supplementary rates and maintenance levy (transferred to reserves) (Corporate Accounting \$113,000).

These favourable variances are partly offset by an unfavourable variance in:

User fees (\$135,000 unfavourable) – Mainly due to lower than expected income from food registration renewals and on-street parking ticket machines/meters, building permits and asset protection permit fees (City Planning, Design and Amenity \$117,000 and Engineering Services \$65,000).

4.2.1 Q2 Quarterly Performance Report (Cont.)

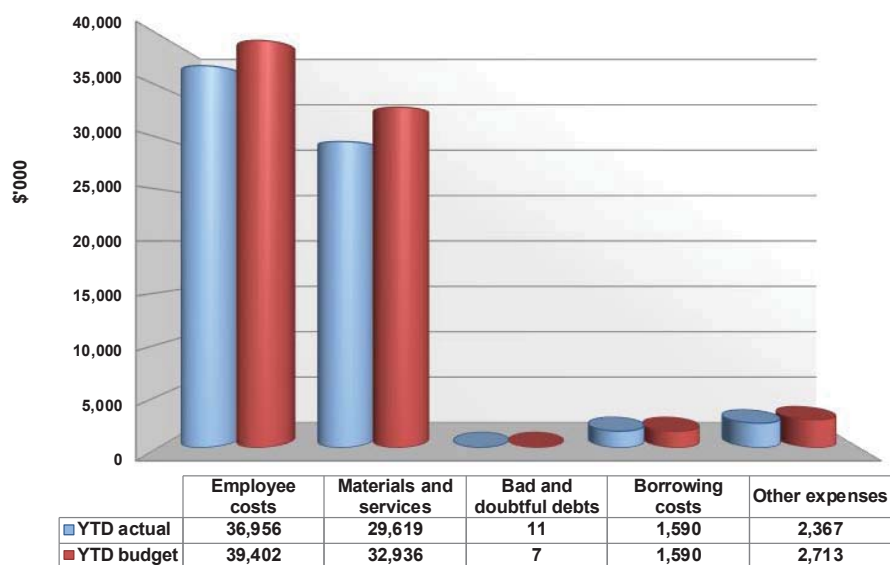


Financial Report for the period 1 July 2019 – 31 December 2019

B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excludes depreciation, asset write offs and prior year capital expenditure unable to be capitalised which represent non-cash accounting entries).

**Expenditure from operating activities
 for 1 July 2019 to 31 December 2019**



The actual expenditure at 31 December 2019 against the year to date budget is favourable by \$5.08 million. The major variances are in materials and services and employee costs.

Materials and services (\$3.32 million favourable) – The major items contributing to this variance are:

- Contract services (\$1.51 million) – timing of works and invoicing (Engineering Services \$1.78 million).
- Consultants, professional services (\$683,000) – timing of commencement of projects (Community Services \$482,000 and Corporate Services \$220,000).
- Utilities (\$615,000) – mainly due to delay in commencement of street lighting replacement program and the timing of invoices for street lighting and traffic signals (Engineering Services \$531,000).
- Administration costs (\$284,000) – timing of expenditure (Community Services \$162,000 and Corporate Service \$86,000).
- Materials, maintenance and services (242,000) – timing of works, most of which are reactive (Engineering Services \$147,000).

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Employee costs (\$2.45 million favourable) – This favourable variance is mainly because of staff recruitment occurring later than planned (Community Services \$1.57 million, City Planning, Design and Amenity \$511,000, Engineering Services \$235,000 and Corporate Services \$96,000).

Other expenses (\$346,000 favourable) – The majority of this favourable variance is due to delay in processing grant funding (Community Services \$131,000) and delay in receipt of invoices (Corporate Services \$96,000, Non-Directorate \$68,000 and Engineering Services \$59,000).

These favourable variances are partly offset by:

Prior year capital expenditure unable to be capitalised (non-cash) (\$1.00 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$1.00 million). This is a non-cash entry that does not impact on Council's cash position.

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

C. Balance Sheet

Council's net assets are valued at \$2.22 billion at the end of December 2019.

C1. Current assets (cash and other assets that can be readily converted to cash)

Cash and cash equivalents (\$163.34 million) – This represents the amount held by Council in cash or term deposits. Please note that this amount includes \$125.31 million of funds "restricted" for various purposes. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by investing in products that have a minimum Standard and Poor's (S&P) rating of "A".

Financial Assets (\$2.00 million) – represents the investments placed in Green Tailored Deposits with maturity term greater than three months.

Trade and other receivables (\$83.01 million) – This balance includes:

- Rate debtors of \$67.84 million at the end of December. Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- Infringement debtors of \$8.92 million (net of provision for doubtful debts).
- General debtors \$6.25 million (net of provision for doubtful debts).

Other assets (\$781,000) – This balance includes:

- Accrued income \$503,000 – income earned but cash not yet received at 31 December 2019.
- Other deposits \$255,000 – represents \$75,000 deposit for Metropolitan Resource Recovery organic waste processing contract and \$180,000 deposit paid for acquisition of property at 12-14 Stuart Street, Dandenong.
- Prepayments \$23,000 - expenses prepaid at 31 December 2019.

C2. Non-current assets

Non-current assets (\$2.16 billion) – Includes \$2.15 billion of Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

Investment property (\$12.83 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets is recorded in the Comprehensive Income Statement and these assets are not depreciated.

Other non-current debtors include:

- Trade and other receivables - \$252,000 for Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site and \$73,000 refundable deposit paid to Community Chef for the supply of meals to Council's Meals on Wheels operation.
- Other financial assets - \$230,000 shares relating to Regional Kitchen Pty Ltd.

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

C3. Current liabilities (debts due to be repaid within 12 months)

Trade and other payables (\$7.75 million) - Comprises trade creditors arising from operations and capital works.

Trust funds and deposits (\$36.43 million) – Trust funds and deposits includes other refundable monies in respect of:

- Development Contribution Plans (DCP) (\$28.50 million).
- Other deposits (\$2.58 million).
- Road deposits (\$2.54 million).
- Fire services property levy funds collected but not yet paid on to the State Revenue Office (\$1.59 million). These amounts are due to be remitted to the State Revenue Office in accordance with legislative timeframes.
- Open space contributions (\$743,000).
- Landscape deposits (\$486,000).

Provisions (\$17.56 million) – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
 - Long service leave entitlements - \$10.23 million.
 - Annual leave entitlements - \$6.26 million.
 - Rostered days off (RDO) - \$473,000.
- Landfill provision - \$592,000 - provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

Interest-bearing loans and borrowings (\$1.91 million) – Represents the remaining repayment of long term borrowings during 2019-20.

C4. Non-current liabilities (debts due to be repaid in future years)

Provisions (\$1.62 million) – Represents the provisions estimated to be paid beyond the 2019-20 financial year and comprises long service leave entitlements for employees (\$1.30 million) and landfill provision for restoration of Spring Valley landfill site (\$319,000) (Council's share is 19.88% of the total future estimated costs).

Trust funds and deposits (\$869,000) – Represents deposits that are payable beyond the 2019-20 financial year and comprises landscape deposits of \$765,000 and contractor deposits of \$104,000.

Interest-bearing loans and borrowings (\$49.89 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

C5. Net assets and equity

Net assets - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Reserves – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

The discretionary reserves are:

- Major projects reserve
- Insurance fund reserve
- Council funded – Development Contribution Plans reserve
- Spring Valley landfill rehabilitation reserve
- Springvale Activity Precinct – Parking and Development reserve
- Dandenong Activity Precinct – Parking and Development reserve
- Native re-vegetation reserves
- Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Grants in Advance reserve

The statutory reserves are:

- Open space – planning, development and improvements
- Open space – land acquisitions
- Keysborough South Community Infrastructure Levies

D. Cash Flow Statement

Cash and investment holdings total \$163.34 million as at 31 December 2019 which has increased by \$707,000 since 30 June 2019. Total cash and investment holdings are made up of operating cash (\$38.03 million) and restricted cash (\$125.31 million).

Please refer to the next page for a detailed listing of Restricted Cash which is set aside for specific purposes.

Cash flows from operating activities – net inflow of \$41.74 million. The major inflows are rates \$84.51 million, trust funds and deposits taken \$19.88 million, grants \$19.37 million, user fees \$4.11 million and statutory fees and fines \$3.36 million. The major outflows are employee costs \$37.96 million, materials and services \$43.26 million and trust funds and deposits repaid \$17.42 million. Trust funds and deposits taken and repaid mainly relate to developer contribution funds and fire services property levies. The remittance of the fire services property levy (FSPL) and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

Cash flows from investing activities – are a net outflow of \$32.68 million and include:

- \$31.05 million for capital works expenditure. The detailed capital works schedule is included in this report as **Appendix 1**. Please note the difference between the two capital expenditure amounts is due to the movement in capital trade creditors at the start and end of the reporting period. Appendix 1 is on an accrual basis.
- \$2.00 million of funds invested on Green Tailored Deposits with maturity greater than three months.
- \$376,000 proceeds on asset sales mainly relating to the fleet replacement program.

Cash flows from financing activities – is an outflow of \$8.36 million. Council incurred \$1.63 million in finance costs on its borrowings and repaid \$6.73 million of existing loans (\$4.90 million relates to repayment of the Local Government Funding Vehicle (LGFV) in November 2019).

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Restricted cash - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

Type	31 Dec 2019 \$'000	Notes
Reserve funds		
Council funded Development Contribution Plans (DCP) reserve	16,435	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	10,575	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	4,304	To fund acquisitions of new open space land.
Major projects reserve	29,095	Holds funds realised from the sale of Council's property assets or surplus Council funds that will be utilised for investing in other properties or funding future major projects.
Keysborough South Maintenance Levy	2,581	Reserved for specific maintenance expenditure relating to this area.
Keysborough South Community Infrastructure Levies	1,540	This reserve fund relates to Community Infrastructure Levies received in relation to the Keysborough South Development Contributions Plan.
Spring Valley landfill rehabilitation	906	This reserve is for the rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	443	These funds are to meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	958	This fund has been created to meet large and unexpected policy excesses on multiple insurance claims.
Springvale Activity Precinct Parking and Development reserve	236	This reserve is to fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	748	This reserve is to fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	703	Funds set aside for the aged care reforms.
Grants in Advance reserve	1,220	Funds set aside for capital grants received in advance of the financial year to which the project works will occur.
Total reserve funds	69,744	

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Type	31 Dec 2019 \$'000	Notes
Employee provisions		
Long service leave	11,532	Funds set aside to meet long service leave commitments.
Annual leave and other	6,733	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	18,265	
Trust funds and deposits		
Development Contribution Plans	28,495	Pending completion of works.
Fire services property levy collected and due	1,585	Payable to State Revenue Office – legislative requirement.
Open space contributions	743	Pending completion of works.
Landscape deposits	1,250	Pending completion of works.
Road deposits	2,541	Pending completion of works.
Other trust funds and deposits	2,688	Refundable upon finalisation of programs.
Total trust funds and deposits	37,302	
Total restricted cash	125,311	

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Statement of Capital Works

Total capital expenditure at 31 December 2019 was \$24.03 million. A further \$19.27 million was committed at the end of December. The above **CIP Expenditure Report** (commencing on page 16) contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major year to date variances is provided below (i.e. variances greater than \$300,000). Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

Property

- **3043 Springvale Community Precinct (\$3.13 million favourable)** – The Springvale Community Hub remains under construction, with completion of the northern glulams (laminated timbers) installed, and ongoing installation of the underfloor air distribution system. Internal fit out has commenced, with painting, tiling, and installation of panels. The main structure for the urban screen is now installed. Benching in the landscape has been completed, with the main mound now formed, and most of the paving complete.

Infrastructure

- **3631 Dandenong Park Master Plan (\$342,000 favourable)** – Concept design has been completed. The tender documentation for the Northern precinct is underway including the tan track, Foster Street interface and other general park and landscape improvements. This is expected to go to tender in January.
- **3933 Sports Lighting Plan Implementation (\$324,000 favourable)** – Pre-installation of the conduits and electrical pits has been completed. The light poles are in fabrication.

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Appendix 1

Capital Expenditure

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

CIP Expenditure Report

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	COMMIT	ANNUAL MID YEAR BUDGET	ANNUAL ORIGINAL BUDGET
	\$	\$	\$	\$	\$	\$
PROPERTY						
Buildings						
3015. Robert Booth Reserve Pavilion	-	-	-	1,110	-	-
3043. Springvale Community Precinct	10,456,600	13,564,492	3,107,892	6,667,875	27,092,646	22,105,652
3177. Dandenong Civic Ctr-HVAC Gas Boiler	13,989	-	(13,989)	-	-	-
3219. Thomas Carroll Pavilion	83,056	114,000	30,944	-	2,543,572	-
3255. Yarraman Oaks Primary NEYLF	4,649	-	(4,649)	3,734	-	-
3548. Keysborough South Community Hub Dev	6,740	7,800	1,060	4,132	1,000,000	1,000,000
3740. Drum Theatre Improvements	-	-	-	-	75,000	-
3792. Dandenong Mkt Back of House-Coolrm	304,248	485,765	181,517	1,272,114	1,558,798	1,200,000
3802. Building Energy Efficiency Program	32,191	147,020	114,830	56,923	281,347	235,218
3803. Building Capital Program Minor Work	3,655	58,261	54,606	20,570	160,000	160,000
3804. CCTV/Security Capital Program	74,864	90,844	15,980	40,819	106,000	106,000
3805. Municipal Early Years Infrast. Plan	736	22,609	21,873	7,100	65,000	65,000
3806. Drum Theatre - Motorise Light Bars	846	70,000	69,154	-	176,000	-
3807. Drum Theatre - Auditorium Chairs	262,729	349,424	86,695	29,192	349,424	150,000
3811. Walker St Multi-deck Car Pk Roof	111,885	100,000	(11,885)	2,000	150,000	-
3813. Shalimar Kindergarten MCH	10,775	20,000	9,225	28,195	30,000	-
3814. D'nong Nth Senior Citizen Ctr Latha	1,610	43,478	41,868	17,480	500,000	500,000
3817. Civic Archive Extension of Building	10,805	30,100	19,295	1,818	30,100	-
3818. Rowley Allan Res Football Pavilion	19,111	19,200	89	122,203	38,390	-
3873. Building Renewal Prg.- DDA	-	6,957	6,957	1,616	20,000	20,000
3874. Building Renewal Prg.- HVAC	35,442	63,478	28,036	1,549	130,000	130,000
3876. Building Renewal Prg.- Bathroom	219,789	146,783	(73,006)	107,461	422,000	422,000
3877. Building Renewal Prg.- Flooring	15,437	65,391	49,955	3,182	188,000	188,000
3878. Building Renewal Prg.- Lift Refurb.	160,230	215,652	55,422	471,075	620,000	620,000
3879. Building Renewal Prg.- Minor Works	179,766	173,757	(6,009)	82,722	460,176	460,176
3880. Building Renewal Prg.- Roof	20,185	40,000	19,815	80,854	115,000	115,000
3883. Building Renewal Prg.- Kitchen & Eq	117,029	115,652	(1,377)	96,400	313,000	313,000
3902. Ross Reserve Pavilion	-	-	-	-	300,000	-
3903. D'nong Mkt - 10 Yr Plan Imp	11,180	24,348	13,168	-	70,000	70,000
3904. Building Renewal Prg. - Theatre	20,082	111,913	91,830	7,584	312,000	312,000
3905. Building Renewal Prg. - Window	29,441	61,913	32,472	123,540	178,000	178,000
3906. Greater D'nong Gallery of Art	9,450	45,565	36,115	-	5,000,000	5,000,000
3907. Warner Reserve Toilet (North)	3,834	34,783	30,949	131,750	200,000	200,000
3908. Oasis/NPAC Design Dev't	22,540	32,330	9,790	63,125	300,000	300,000
Leasehold Improvements						
3819. Police Paddocks Res. Concept Plan	22,560	20,000	(2,560)	-	100,000	-
3941. Police Paddocks Res. Grandstand	27,000	28,696	1,696	-	400,000	100,000
Land						
2116. 77 Herbert Street Dandenong	865,482	865,694	212	-	865,694	-
2117. 89 Douglas Street Noble Park	658,615	646,925	(11,690)	-	646,925	-
3548. Keysborough South Community Hub Dev	22,182	22,000	(182)	-	129,077	-
3988. DCP - 845 Taylors Road (LRO6b)	-	-	-	-	194,670	-
3989. DCP - 875 Taylors Road (LRO6b)	-	-	-	-	400,867	-
Total property	13,838,731	17,844,829	4,006,098	9,446,121	45,521,686	33,950,045

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

CIP Expenditure Report

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	COMMIT	ANNUAL MID YEAR BUDGET	ANNUAL ORIGINAL BUDGET
	\$	\$	\$	\$	\$	\$
PLANT AND EQUIPMENT						
Plant, machinery and equipment						
1445. Fleet Purchases	136,579	423,957	287,378	1,148,169	2,302,000	2,262,000
3517. Community Transport Bus	-	-	-	-	210,000	-
3909. Drum Theatre Manlifters	-	2,087	2,087	-	12,000	12,000
Library books						
3104. Library Resources	502,577	509,723	7,146	385,761	973,828	973,828
Computers and telecommunications						
3516. Officer Safety Radio Network Upgrad	-	-	-	-	73,500	-
3910. Security Software (Priority 1&2)	-	52,174	52,174	-	200,000	200,000
3911. Dandenong Stadium Wi-Fi	-	2,609	2,609	-	10,000	10,000
3912. Noble Park Civic Optic Wi-Fi	-	57,391	57,391	-	220,000	220,000
3913. People Counters Installation	-	12,000	12,000	-	46,000	46,000
3914. Asset Management System	1,054	-	(1,054)	-	701,818	820,735
3915. MCH (ADSL to Radio)	-	7,304	7,304	-	28,000	28,000
3916. Multi-Media/Broadcast Prg	59,931	77,250	17,319	119,478	196,458	196,458
3917. Procurement (IT) System	-	10,435	10,435	-	40,000	40,000
3918. Drum Theatre Ticketing System	-	7,826	7,826	-	137,161	30,000
3919. Digital Infrastructure (Website)	76,950	98,783	21,833	75,250	256,000	256,000
Fixtures, fittings and furniture						
3314. Public hall equipment	46,678	54,609	7,931	4,934	100,000	100,000
3825. Living Treasures Tribute	-	35,130	35,130	28,640	50,130	-
Total plant and equipment	823,768	1,351,277	527,508	1,762,232	5,556,895	5,195,021
INFRASTRUCTURE						
Parks, open space and streetscapes						
1747. Barry Powell Reserve Master Plan	951	34,783	33,831	-	100,000	100,000
1748. Spring Valley Reserve Master Plan	-	8,696	8,696	-	50,000	50,000
1796. Wal Turner Reserve Master Plan	5,409	138,913	133,504	2,500	1,005,000	500,000
3043. Springvale Community Precinct	-	20,000	20,000	-	100,000	-
3065. Public Place Recycling Bin Instal.	-	40,696	40,696	-	117,000	117,000
3141. Thomas St Precinct Enhance(Afghan)	320,129	359,805	39,676	74,365	359,805	-
3192. Douglas st. s/scape improv.proj.	-	-	-	-	886,212	-
3248. DCP Keysb. Sth Industrial Buffer	-	87,758	87,758	-	295,758	-
3258. Robert Booth Reserve Baseball Light	193,672	177,162	(16,510)	10,252	177,162	-
3406. Fotheringham Reserve	-	-	-	-	3,500	-
3454. Dogs off leash program	-	-	-	-	41,000	-
3490. Springvale Road Boulevard	63,385	201,000	137,615	115,151	4,177,196	1,000,000
3498. Walker St D'ong-Streetscape	15,377	50,000	34,623	91,550	100,000	-
3631. Dandenong Park Master Plan	377,226	719,691	342,465	165,033	2,017,457	1,500,000
3835. Park Signage Renewal Program	-	62,609	62,609	75,310	180,000	180,000
3848. Hemmings SC Streetscape	17,717	105,913	88,196	10,145	342,440	300,000
3849. Frederick Watcher Res. Master Plan	37,028	267,826	230,799	70,558	1,089,094	1,000,000
3852. Warner Res. Master Plan Impl.	11,000	79,373	68,373	52,750	79,373	-
3853. Parkfield Res. Master Plan Impl.	90,951	321,261	230,310	45,444	572,369	200,000
3854. Burden Park Res. Master Plan Imp.	19,503	136,522	117,019	31,284	924,789	450,000
3867. Keysborough Bowls Club Floodlight	2,340	-	(2,340)	-	-	-
3892. LXRA CCTV Works	-	-	-	-	60,000	-
3896. Fotheringham Resv. Addition Interpr	980	-	(980)	-	-	-
3900. Ross Reserve Plaza/Play/Oval/Path	8,430	189,257	180,827	517,667	1,050,000	930,000
3929. Act Crt Strat Plan Imp - D'ong	12,500	95,435	82,935	36,820	500,000	500,000
3930. Act Crt Strat Plan Imp - NPark	-	62,609	62,609	-	360,000	360,000
3931. Guardrail Upgrade Program	16,365	69,565	53,200	-	200,000	200,000
3932. Open Space Infra Renewal Prg	147,299	109,109	(38,190)	30,110	292,500	292,500
3933. Sports Lighting Plan Imp.	63,738	376,144	312,405	1,558,123	2,150,000	2,150,000
3934. Parking Sensor Implementation	-	60,000	60,000	-	345,000	345,000
3936. Glendale Reserve Landscaping	-	26,087	26,087	-	150,000	150,000
3940. Ross Reserve Comm Ctr Car Park	-	86,957	86,957	-	500,000	500,000

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

CIP Expenditure Report

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	COMMIT	ANNUAL MID YEAR BUDGET	ANNUAL ORIGINAL BUDGET
	\$	\$	\$	\$	\$	\$
Recreational, leisure and community facilities						
3029. Playground Improvements	-	125,217	125,217	-	360,000	360,000
3399. Springvale Reserve Cricket Net Repl	159,909	160,000	91	13,781	230,000	230,000
3420. Lois Twohig Res. Tennis Club BkaCrt	7,887	8,231	344	1,199	8,231	-
3421. Springvale Nth Tennis Club BkaCrt	2,369	2,719	350	-	2,719	-
3430. Springvale South Tennis Bka Crt	8,652	10,000	1,348	11,635	20,000	-
3433. Burden Park Tennis Bka Crt	9,749	10,000	251	10,533	20,000	-
3518. Harmony Square Entrance Protection	-	-	-	-	30,000	-
3651. Springvale Activity Centre-Laneways	13,255	10,000	(3,255)	1,980	195,889	-
3794. Tatterson Park Masterplan	3,808	74,783	70,975	349,458	810,000	810,000
3837. Greaves Res. Tennis Court Resurf.	113,957	114,297	340	28,763	230,297	-
3841. All Abilities Playground Concept	32,747	69,652	36,905	32,075	69,652	-
3843. Police Paddocks S'ball Dug Out Shel	-	-	-	-	20,000	-
3844. Tatterson Park Stage 1A Impl.P'grd	120,810	150,955	30,145	30,144	150,955	-
3846. George Andrews Res. TRY Build Contai	151,119	212,905	61,786	135,043	312,905	-
3856. Warner Res. Tennis Club Replace Fen	17,377	26,087	8,710	10,572	100,000	100,000
3900. Ross Reserve Plaza/Play/Oval/Path	1,200	3,913	2,713	-	2,000,000	2,000,000
3924. Alex Nelson Reserve Fencing	25,000	20,652	(4,348)	-	25,000	25,000
3925. Active Fencing Program	98,971	89,565	(9,406)	30,933	200,000	200,000
3926. Sports Facilities Plan Imp.	193,346	248,000	54,654	87,863	1,185,000	1,058,000
3927. Chandler Rd Reserve Exercise Eq.	33,699	33,696	(3)	26,801	50,000	50,000
3928. Rowley Allan Reserve Netball Crts	-	-	-	-	50,000	50,000
Roads						
1627. Springvale Road Traffic Signals	-	-	-	-	750,000	-
1629. 275 Lonsdale St Dnong-Pedestrian La	-	35,000	35,000	-	90,000	-
3231. Local Road Upgrade & Reconstruction	150,693	174,652	23,959	103,669	383,306	-
3373. Municipal wide, Kerb and Channel	163,057	147,065	(15,991)	249,394	500,000	500,000
3418. Municipal Wide,LATM post audit	210,532	352,957	142,425	34,735	960,448	750,000
3753. Local Road Surf./Rehabit. Prg.	1,044,809	1,058,435	13,625	958,949	3,325,000	4,425,000
3828. Activity Centre Proj, Mason St	9,255	12,602	3,347	22,701	521,420	300,000
3831. Bakers Rd, D'nong Nth Alter.Cross	-	-	-	-	26,200	-
3920. Homeleigh Rd Reconstruction	719,006	714,444	(4,562)	126,051	794,838	844,838
3921. Glasscocks Rd Rehab/Sealing	-	-	-	-	30,000	30,000
3922. Disabled Parking Infra Prg	-	-	-	-	40,000	40,000
3923. Cheltenham Rd/Chandler Rd	-	-	-	11,850	250,000	250,000
3938. Kerb & Channel Resurfacing Program	940,284	950,000	9,716	524,238	1,400,000	300,000
3942. Black Spot Works Program	63,603	72,800	9,198	33,561	303,996	-
3990. DCP - Chapel Rd Upg & Traffic Lght	771,998	775,555	3,558	359,705	1,220,597	1,220,597
3991. DCP-Chapel Rd Btw Villiers &Donnici	133,966	151,592	17,626	29,431	151,592	-
3992. DCP - Perry Road South Upgrade	118,292	104,600	(13,692)	95,903	244,399	-
Bridges						
3185. Municipal Wide - Bridges	-	5,217	5,217	-	20,000	20,000
3832. Bridge Rectification Works Survey	68,915	69,050	135	6,682	69,050	-
3993. DCP - Lyndhurst B1 Bridge	-	-	-	-	397,535	-
Footpath and cycleways						
3174. Active Transport Infra.Priority Pat	293,534	284,486	(9,048)	17,433	535,456	350,000
3355. Municipal Wide-Footpath Renewal	1,322,049	1,320,087	(1,962)	591,454	1,400,000	1,400,000
Off street car parks						
3662. Metro 3175	24,794	-	(24,794)	-	-	-
3794. Tatterson Park Masterplan	576	2,921	2,346	-	1,943,677	1,836,094
3901. Ross Reserve Access Road	18,803	19,155	352	86,074	205,155	-
3937. Car Park Renewal Program	-	64,348	64,348	9,065	185,000	185,000

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

CIP Expenditure Report

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	COMMIT	ANNUAL MID YEAR BUDGET	ANNUAL ORIGINAL BUDGET
	\$	\$	\$	\$	\$	\$
Drainage						
3019. Major Drainage Renewal Prg.	96,694	345,103	248,408	390,322	587,059	200,000
3129. Drainage program	648,265	861,654	213,388	674,296	1,763,828	1,435,000
3558. Pit Cover Replacement Program	34,914	34,783	(131)	33,204	100,000	100,000
3939. Drainage Reactive Renewal Program	138,442	86,957	(51,485)	40,583	250,000	250,000
Total infrastructure	9,370,334	12,901,302	3,530,968	8,057,143	42,744,859	30,144,029
GRAND TOTAL	24,032,833	32,097,408	8,064,574	19,265,496	93,823,440	69,289,094

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Appendix 2

Investment Analysis

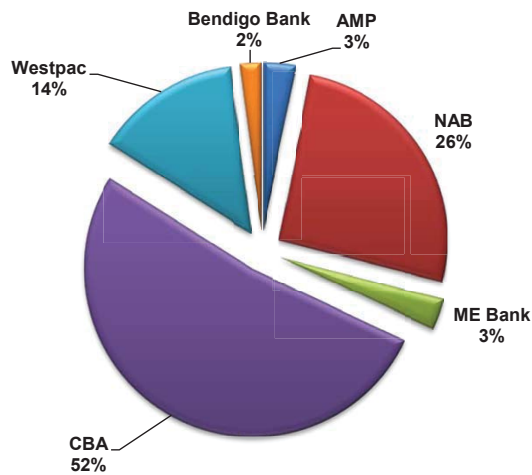
4.2.1 Q2 Quarterly Performance Report (Cont.)



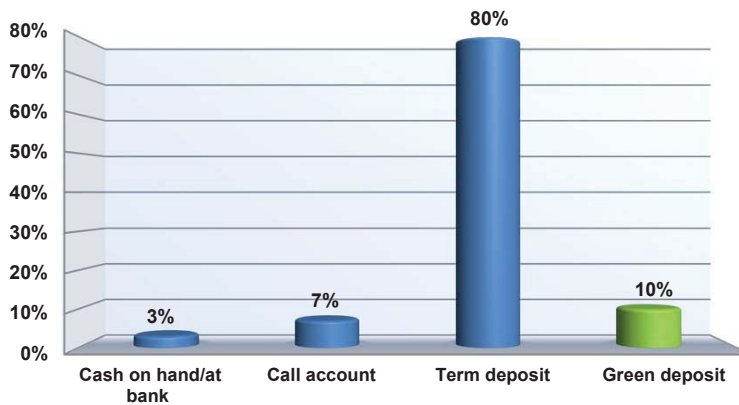
Financial Report for the period 1 July 2019 – 31 December 2019

Cash and Investments

Investment Institutions



Portfolio Products



Note: Green deposit: 10% (or \$16.6 million) was invested at 31 December 2019. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds.

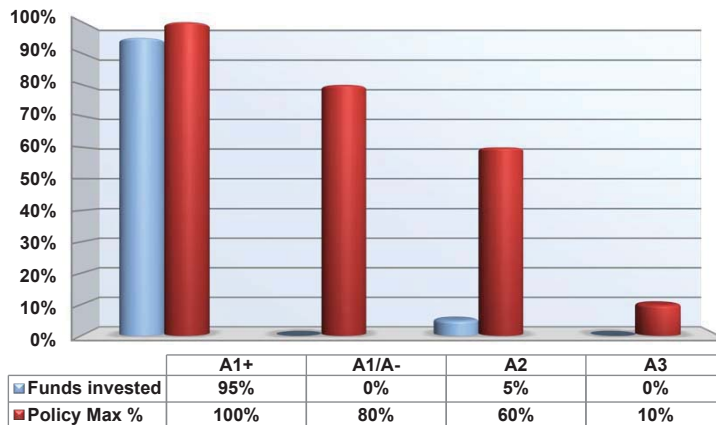
4.2.1 Q2 Quarterly Performance Report (Cont.)



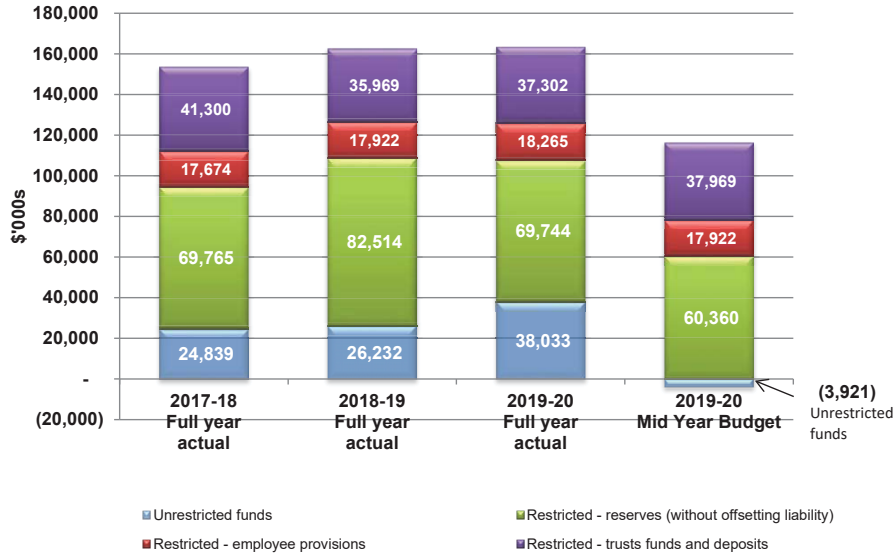
Financial Report for the period 1 July 2019 – 31 December 2019

Cash and Investments

Investment Credit Rating



Restricted and unrestricted cash balances

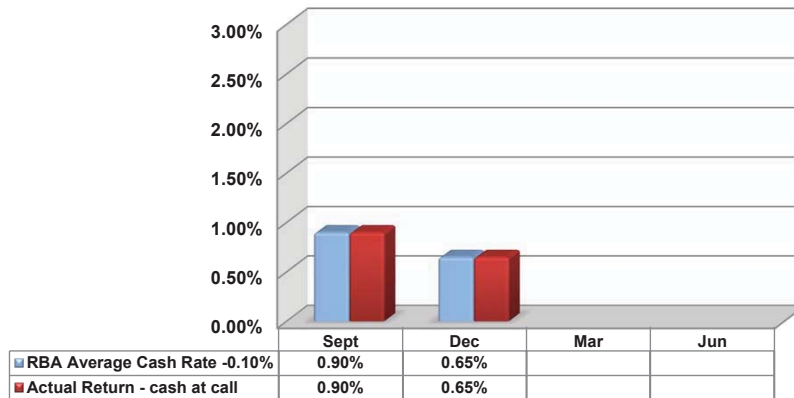


4.2.1 Q2 Quarterly Performance Report (Cont.)

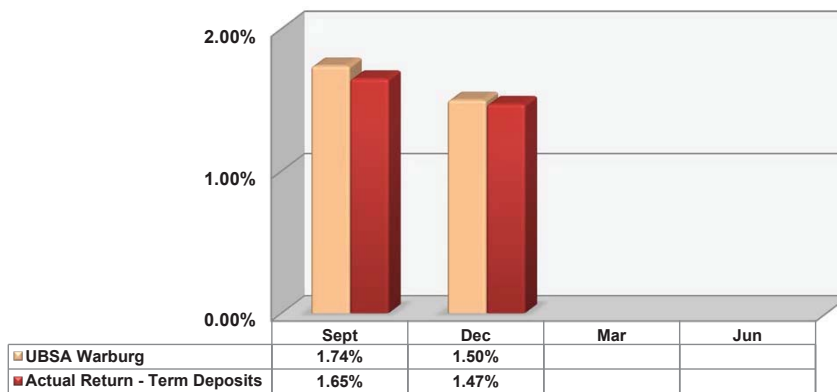


Financial Report for the period 1 July 2019 – 31 December 2019

Benchmark Indicator - Cash at Call



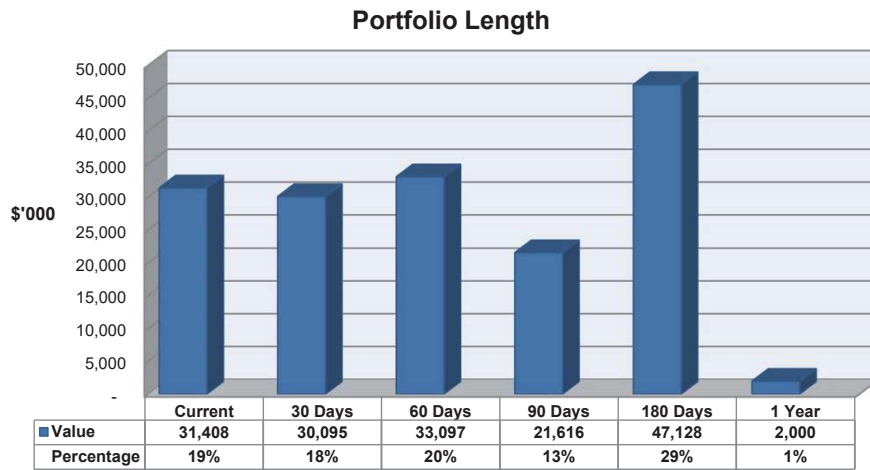
Benchmark Indicator - Term/Green Deposits



4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019



4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Appendix 3

Directorate Analysis

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Total Operating Results

CGD BY DIRECTORATE					
	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Chief Executive Office	-	-	-	-	-
Greater Dandenong Business	218	178	40	358	128
Corporate Services	2,568	2,072	496	4,161	4,253
Engineering Services	11,574	11,257	317	24,764	24,744
City Planning Design and Amenity	7,537	7,557	(20)	14,360	14,363
Community Services	11,915	11,234	681	22,002	20,867
Non-Directorate ^(a)	72,971	72,861	110	150,928	157,049
Capital Works Program	2,002	1,914	88	5,955	3,622
Total income	108,785	107,073	1,712	222,528	225,026
Expenses					
Chief Executive Office	330	342	12	708	668
Greater Dandenong Business	1,888	2,053	165	4,559	3,588
Corporate Services	11,384	11,818	434	22,480	22,290
Engineering Services	25,100	27,789	2,689	64,069	63,786
City Planning Design and Amenity	7,223	7,845	622	17,765	17,228
Community Services	22,684	24,791	2,107	50,941	45,673
Non-Directorate ^(a)	18,167	17,177	(990)	35,290	34,873
Capital Works Program	-	-	-	-	-
Total expenses	86,776	91,815	5,039	195,812	188,106
Net surplus (deficit)	22,009	15,258	6,751	26,716	36,920

^(a) Non Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

Note. Total income and total expenditure may differ to the operating result on the previous page due to the treatment of proceeds from asset sales and associated written down value.

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

CEO DIRECTORATE

OPERATING RESULT

	YTD ACTUAL Notes \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Other income	-	-	-	-	-
Total income	-	-	-	-	-
Expenses					
Employee costs	258	271	13	568	568
Materials and services	70	68	(2)	94	94
Other expenses	2	3	1	46	6
Total expenses	330	342	12	708	668
Net surplus (deficit)	(330)	(342)	12	(708)	(668)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
CEO	-	-	-	-	-
Total income	-	-	-	-	-
Expenses					
CEO	330	342	12	708	668
Total expenses	330	342	12	708	668
Net surplus (deficit)	(330)	(342)	12	(708)	(668)

Notes:

No comments required for this directorate.

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

GREATER DANDENONG BUSINESS GROUP

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
User fees	-	3	(3)	6	6
Grants - operating	160	120	40	240	10
Other income	58	55	3	112	112
Total income	218	178	40	358	128
Expenses					
Employee costs	1,160	1,186	26	2,574	2,178
Materials and services	1 678	803	125	1,805	1,265
Other expenses	50	64	14	180	145
Total expenses	1,888	2,053	165	4,559	3,588
Net surplus (deficit)	(1,670)	(1,875)	205	(4,201)	(3,460)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Greater Dandenong Business Executive	-	-	-	-	-
Business Networks	187	145	42	290	60
Activity Centres Revitalisation	-	3	(3)	6	6
Major Projects	28	27	1	56	56
Economic Development	3	3	-	6	6
Total income	218	178	40	358	128
Expenses					
Greater Dandenong Business Executive	195	166	(29)	345	345
Business Networks	626	641	15	1,210	740
Activity Centres Revitalisation	457	581	124	1,403	963
Major Projects	75	62	(13)	175	114
Economic Development	535	603	68	1,426	1,426
Total expenses	1,888	2,053	165	4,559	3,588
Net surplus (deficit)	(1,670)	(1,875)	205	(4,201)	(3,460)

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Notes:

Expenditure

Note 1 Materials and services (\$125,000 favourable) – Favourable variance due to delay in receipt of invoices (Activity Centres Revitalisation \$62,000 and Economic Development \$29,000) and program put on hold as requested by Multicultural Affairs and Social Cohesion (Indian Cultural Precinct \$75,000).

This favourable variance is offset by higher than anticipated consultancy costs caused by a variation in the scope of works relating to Dandenong A-League/W-League stadium (Greater Dandenong Business Executive \$30,000).

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

CORPORATE SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Statutory fees and fines		54	55	(1)	109	109
User fees		16	6	10	12	12
Grants - operating		42	40	2	40	41
Other income	2	2,456	1,971	485	4,000	4,091
Total income		2,568	2,072	496	4,161	4,253
Expenses						
Employee costs	3	6,401	6,497	96	13,570	13,552
Materials and services	4	4,196	4,439	243	7,162	6,988
Other expenses	5	787	882	95	1,748	1,750
Total expenses		11,384	11,818	434	22,480	22,290
Net surplus (deficit)		(8,816)	(9,746)	930	(18,319)	(18,037)

BUSINESS UNITS

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Corporate Services Executive		-	-	-	-	-
Communications and Customer Service		469	352	117	707	727
Governance		1,599	1,550	49	3,101	3,173
Information Technology		6	-	6	-	-
Financial Services		87	124	(37)	301	301
People and Procurement Services		407	46	361	52	52
Total income		2,568	2,072	496	4,161	4,253
Expenses						
Corporate Services Executive		247	293	46	597	597
Communications and Customer Service		2,608	2,794	186	5,861	5,855
Governance		1,423	1,551	128	3,173	3,173
Information Technology		2,830	2,933	103	4,974	4,973
Financial Services		1,322	1,372	50	2,807	2,807
People and Procurement Services		2,954	2,875	(79)	5,068	4,885
Total expenses		11,384	11,818	434	22,480	22,290
Net surplus (deficit)		(8,816)	(9,746)	930	(18,319)	(18,037)

ORDINARY COUNCIL MEETING - MINUTES

4.2.1 Q2 Quarterly Performance Report (Cont.)

Financial Report for the period 1 July 2019 – 31 December 2019

Notes:**Income**

Note 2 Other income (\$485,000 favourable) – The favourable variance is due to an insurance recovery in relation to fire damage at 280 Lonsdale Street, Dandenong* (Risk Management \$345,000), higher than anticipated property management recoveries (Property Management \$50,000) and rental income to date (Civic Facilities \$40,000, Senior Citizen Facilities \$31,000, Jan Wilson Community Centre \$23,000, The Castle \$11,000 and Paddy O'Donoghue Centre \$11,000).

This unfavourable variance is partly offset by lower than anticipated recovery of costs to follow up outstanding rates debtors (Property Revenue \$36,000).

* - The insurance recovery will be mostly offset by the \$100,000 insurance excess and \$100,000 for demolition of the fire damaged building. The net balance remaining will be transferred to the Self Insurance Reserve.

Expenditure

Note 3 Employee costs (\$96,000 favourable) – The favourable variance is primarily due to vacant positions and a reduction in the use of casuals (Call and Service Centres \$53,000 and Southern Screen \$17,000), timing of delivery of programs (Occupational, Health and Safety \$40,000), reduced hours for staff (Governance \$15,000) and lower than anticipated training to date (Members of Council \$18,000).

This favourable variance is partly offset by higher than anticipated temporary staff costs (Organisational Development Executive \$67,000 and Records Management \$15,000).

Note 4 Materials and services (\$243,000 favourable) – The main items contributing to the favourable variance include:

- Consultants, professional services (\$220,000) – delay in receipt of invoices and timing of projects (Organisational Development Executive \$72,000, Risk Management \$41,000, Property Revenue \$24,000, Emergency Management \$13,000, Governance \$12,000, Financial Services \$11,000, Communications and Customer Services Executive \$10,000, Southern Screen \$9,000, Property Management \$7,000 and Call and Service Centres \$7,000).
- Administration costs (\$86,000) – lower than anticipated costs for Council publications, postage, community education, subscriptions, printing and stationery (Records Management \$48,000, Communications and Customer Service Executive \$16,000 and Risk Management \$14,000).
- Utilities (\$68,000) – delay in receipt of invoices for telephone, rates, water and electricity (Technical Services \$18,000, Property Management Administration \$10,000, Paddy O'Donoghue \$7,000, Senior Citizens Facilities \$6,000, Members of Council \$5,000, Jan Wilson Community Centre \$5,000, Dandenong Market \$4,000, The Castle \$4,000 and Emergency Management \$4,000).
- Materials, maintenance and services (\$38,000) – delay in receipt of invoices (Civic Facilities \$14,000, Governance \$7,000, Print Shop \$6,000, Call and Services Centres \$5,000, Property Management Administration \$4,000 and The Castle \$3,000).

This favourable variance is partly offset by higher than anticipated insurance claim expenditure (Risk Management \$161,000) and software maintenance to date (Risk Management \$15,000 and Contracts \$11,000).

Note 5 Other expenses (\$95,000 favourable) – The main items contributing to the favourable variance include delay in receipt of invoices for internal audit fees (Corporate Services Executive \$30,000, contribution to a shared resource (Emergency Management \$29,000), operating lease/rentals (Technical Services \$12,000).

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

ENGINEERING SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		10,047	10,047	-	20,049	20,049
Statutory fees and fines	6	89	254	(165)	509	509
User fees	7	262	327	(65)	655	655
Grants - operating		100	140	(40)	140	139
Contributions - monetary	8	315	1	314	1	1
Asset sales	9	376	308	68	617	617
Other income	10	385	180	205	2,793	2,774
Total income		11,574	11,257	317	24,764	24,744
Expenses						
Employee costs	11	8,097	8,332	235	17,505	17,789
Materials and services	12	16,759	19,190	2,431	46,006	45,561
Bad and doubtful debts		2	5	3	10	10
Carrying amount of assets sold		159	120	(39)	300	300
Other expenses	13	83	142	59	248	126
Total expenses		25,100	27,789	2,689	64,069	63,786
Net surplus (deficit)		(13,526)	(16,532)	3,006	(39,305)	(39,042)

BUSINESS UNITS

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Engineering Services Executive		-	-	-	-	-
Infrastructure Services		10,923	10,562	361	23,373	23,353
City Projects and Asset Improvement		14	9	5	18	18
Infrastructure Planning		637	686	(49)	1,373	1,373
Total income		11,574	11,257	317	24,764	24,744
Expenses						
Engineering Services Executive		66	81	15	127	418
Infrastructure Services		19,595	22,149	2,554	51,462	51,225
City Projects and Asset Improvement		4,448	4,515	67	10,270	9,933
Infrastructure Planning		991	1,044	53	2,210	2,210
Total expenses		25,100	27,789	2,689	64,069	63,786
Net surplus (deficit)		(13,526)	(16,532)	3,006	(39,305)	(39,042)

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Notes:

Income

Note 6 Statutory fees and fines (\$165,000 unfavourable) – Unfavourable variance due to lower than anticipated income from sub-divisions, drainage plan approvals and plan checking fees to date (Civil Development and Design \$165,000). This will be monitored and any permanent variance will be reflected in the full year forecast.

Note 7 User fees (\$65,000 unfavourable) – Unfavourable variance due to lower than anticipated fee income for asset protection permits and drainage plan approval (Asset Protection \$38,000 and Civil Development and Design \$29,000).

Note 8 Contributions – monetary (\$314,000 favourable) – Favourable variance due to unbudgeted income from developers in lieu of future maintenance of the Logis native vegetation reserve (\$162,000 for six years) and Somerfield native vegetation reserve (\$153,000 for five years) (Parks Services). This income will be transferred to reserves to fund future maintenance requirements.

Note 9 Asset sales (\$68,000 favourable) – Favourable variance due to higher than anticipated proceeds from fleet and plant sales to date (Fleet Management \$68,000).

Note 10 Other income (\$205,000 favourable) – Favourable variance due to higher than anticipated recovery income for asset protection reinstatements (Asset Protection \$167,000), income received for casual hire fees of sporting ovals and athletic tracks (Parks Services \$37,000) and Sergasco royalties received (Waste Management \$18,000).

This favourable variance is partly offset by a delay in invoicing partner councils for recoveries relating to works at Spring Valley Landfill (Waste Management \$23,000).

Expenditure

Note 11 Employee costs (\$235,000 favourable) – Favourable variance due to delay in recruitment (Parks Services \$156,000, Asset Management \$69,000, Civil Development and Design \$62,000, Roads and Drains \$37,000 and Infrastructure Services and Planning Executive \$32,000) and savings from secondment of a staff member (Transport \$28,000).

This favourable variance is partly offset by higher than anticipated temporary agency staff costs (City Projects and Asset Improvement Executive \$93,000 and Cleansing \$71,000). This will be monitored and any permanent variance will be reflected in the full year forecast.

Note 12 Materials and services (\$2.43 million favourable) - The favourable variance is due to the timing of works and delay in receipt of invoices from contractors (Waste Management \$691,000, Parks Services \$400,000, Cleansing \$383,000, Building Maintenance \$308,000, Roads and Drains \$148,000 and Fleet Management \$92,000) and a delay in the light-emitting diode (LED) street lighting replacement program (Asset Management \$591,000).

This favourable variance is partly offset by earlier than anticipated and unbudgeted professional services costs (Building Disposal Program \$63,000 and City Projects and Asset Improvement Executive \$60,000) and higher asset protection reinstatement costs which are offset by higher recovery income received (Asset Protection \$43,000).

Note 13 Other expenses (\$59,000 favourable) – Favourable variance is mainly due to delay in commencement of works (Spring Valley Landfill \$77,000).

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

CITY PLANNING, DESIGN & AMENITY

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		-	-	-	-	-
Statutory fees and fines	14	4,381	4,274	107	8,545	8,715
User fees	15	2,649	2,766	(117)	5,240	5,130
Grants - operating		482	463	19	494	437
Other income		25	54	(29)	81	81
Total income		7,537	7,557	(20)	14,360	14,363
Expenses						
Employee costs	16	5,693	6,204	511	13,026	12,978
Materials and services	17	1,440	1,579	139	3,364	2,874
Bad and doubtful debts		5	-	(5)	1,286	1,286
Other expenses		85	62	(23)	89	90
Total expenses		7,223	7,845	622	17,765	17,228
Net surplus (deficit)		314	(288)	602	(3,405)	(2,865)

BUSINESS UNITS

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
City Planning, Design and Amenity Exec.		-	-	-	-	-
Building Services		1,289	1,465	(176)	2,183	2,043
Planning and Design		882	958	(76)	1,867	2,157
Regulatory Services		5,366	5,134	232	10,310	10,163
Total income		7,537	7,557	(20)	14,360	14,363
Expenses						
City Planning, Design and Amenity Exec.		222	226	4	472	472
Building Services		1,448	1,477	29	3,181	3,052
Planning and Design		2,160	2,667	507	5,809	5,480
Regulatory Services		3,393	3,475	82	8,303	8,224
Total expenses		7,223	7,845	622	17,765	17,228
Net surplus (deficit)		314	(288)	602	(3,405)	(2,865)

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Notes:

Income

Note 14 Statutory fees and fines (\$107,000 favourable) – The favourable variance is due to better than anticipated income from parking fines, recovery of collection costs (Parking Management \$316,000) and animal fines (Animal Management \$34,000).

This favourable variance is partly offset by lower than anticipated planning applications (Statutory Planning \$79,000), local law fines (General Law Enforcement \$66,000), health and food infringements (Health \$53,000) and planning compliance fines (Planning Compliance \$43,000).

Note 15 User fees (\$117,000 unfavourable) – Unfavourable variance is due to lower than anticipated parking income for on-street ticket machines/meters (Parking Management \$56,000), food registration renewal income which is expected to correct in coming months (Health \$38,000) and building permit applications (Building \$38,000).

Expenditure

Note 16 Employee costs (\$511,000 favourable) – Favourable variance due to delay in recruitment and extended leave taken (Statutory Planning \$247,000, Strategic Design and Sustainability Planning \$118,000, Planning Compliance \$76,000, Animal Management \$47,000, Regulatory Services Administration \$28,000 and Public Safety and Security \$35,000).

This favourable variance is offset by higher than anticipated use of temporary staff (Health \$24,000) and higher School Crossing supervisor salary costs (School Crossing \$50,000). This is a seasonal trend and will return to balance by year end.

Note 17 Materials and services (\$139,000 favourable) – Favourable variance due to delay in commencement of projects (Strategic Design and Sustainability Planning \$100,000 and Master Plan Concept Plan Development \$40,000) and receipt of invoices (Parking Management \$25,000).

This favourable variance is partly offset by a higher than anticipated expenditure for professional services (Regulatory Services Administration \$18,000, Building \$17,000 and Public Safety and Security \$13,000).

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

COMMUNITY SERVICES DIRECTORATE

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
User fees	1,223	1,183	40	2,633	2,633
Grants - operating	18 9,905	9,298	607	17,980	16,789
Contributions - monetary	2	-	2	-	-
Other income	785	753	32	1,389	1,445
Total income	11,915	11,234	681	22,002	20,867
Expenses					
Employee costs	19 15,338	16,906	1,568	35,585	32,557
Materials and services	20 6,213	6,623	410	12,807	10,554
Bad and doubtful debts	4	2	(2)	3	3
Other expenses	21 1,129	1,260	131	2,546	2,559
Total expenses	22,684	24,791	2,107	50,941	45,673
Net surplus (deficit)	(10,769)	(13,557)	2,788	(28,939)	(24,806)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Community Services Executive	-	-	-	-	-
Community Wellbeing	5,778	5,192	586	9,997	8,661
Community Care	4,255	4,165	90	9,110	9,410
Community Arts, Culture and Libraries	1,618	1,540	78	2,274	2,178
Community Development, Sports and Recreation	264	337	(73)	621	618
Total income	11,915	11,234	681	22,002	20,867
Expenses					
Community Services Executive	212	208	(4)	436	486
Community Wellbeing	7,569	9,041	1,472	18,717	14,380
Community Care	6,336	6,599	263	13,546	13,253
Community Arts, Culture and Libraries	4,625	4,722	97	9,899	9,600
Community Development, Sports and Recreation	3,942	4,221	279	8,343	7,954
Total expenses	22,684	24,791	2,107	50,941	45,673
Net surplus (deficit)	(10,769)	(13,557)	2,788	(28,939)	(24,806)

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Notes:

Income

Note 18 Grants – operating (\$607,000 favourable) - Favourable variance due to:

Additional or grant funding received earlier than anticipated:

- Family Day Care \$520,000 (will be offset by service delivery costs)
- Library and Information Service \$86,000
- Home and Community Care \$66,000
- Market Street Occasional Care Centre Operational \$19,000
- Enhanced MCH Program \$17,000
- Child First \$10,000

This favourable variance is partially offset by:

Delay in receipt of grants for:

- Playgroup Initiative \$61,000
- Planned Activity Group \$38,000

Expenses

Note 19 Employee costs (\$1.57 million favourable) - Favourable variance due to delay in recruitment (Child First \$428,000, Maternal and Child Health \$240,000, Enhanced MCH Program \$218,000, Library and Information Services \$166,000, Playgroups Initiative \$86,000, Food Services \$82,000, Childrens Support Services \$82,000, Pre-School Field Officer \$79,000, Home and Community Care \$62,000, Right@Home \$41,000, HACC - Home Maintenance \$37,000, New Directions – Mothers and Babies \$31,000, Planned Activity Group \$27,000, Youth Engagement \$26,000, Community Development \$26,000, Festivals and Events \$24,000, Market Street Occasional Child Care Centre \$21,000, Family Day Care \$16,000 and HACC Co-ordinator \$15,000).

This favourable variance is partly offset by higher than anticipated temporary staff costs (Drum Theatre \$115,000), higher overtime costs (Sports Planning \$17,000) and allowances (Access and Quality Systems \$23,000).

Note 20 Material and services (\$410,000 favourable) – Favourable variance is due to a delay in receipt of invoices and commencement of projects (Community Development \$105,000, Drug Strategy \$88,000, Community Hub Early Years \$85,000, New Directions - Mothers and Babies \$80,000, Festivals and Events \$73,000, Market Street Occasional Operational \$68,000, Family Support and Counselling Service \$63,000, Child First \$63,000, Market Street Occasional Child Care Centre \$54,000, Food Services \$42,000, Enhanced MCH Program \$38,000, Leisure Centres \$33,000 and Drum Theatre \$25,000).

This favourable variance is partly offset by higher payments to educators (Family Day Care \$392,000). This relates to additional service delivery requirements and is offset by higher grant income in this program.

Note 21 Other expenses (\$131,000 favourable) – The majority of this favourable variance is due to delay in payment of approved Material Aid grant funding and strategic grant for Homelessness/Anti-Social Behaviour and receipt of invoice for Friends of Refugees contribution (Community Funding \$130,000).

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

NON-DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges	22	64,302	64,189	113	125,893	125,893
Statutory fees and fines		13	-	13	-	-
Grants - operating		2,852	2,852	-	5,704	12,039
Contributions - monetary		1,644	1,642	2	2,000	2,000
Contributions - non-monetary		2,861	2,865	(4)	15,000	15,000
Other income		1,299	1,313	(14)	2,331	2,117
Total income		72,971	72,861	110	150,928	157,049
Expenses						
Employee costs		9	6	(3)	520	796
Materials and services		263	236	(27)	514	514
Prior year capital expenditure unable to be capitalised (non-cash)	23	1,003	-	(1,003)	-	-
Depreciation and amortisation		15,045	15,045	-	30,816	29,816
Borrowing costs		1,590	1,590	-	3,058	3,414
Asset write offs		26	-	(26)	-	-
Other expenses	24	231	300	69	382	333
Total expenses		18,167	17,177	(990)	35,290	34,873
Net surplus (deficit)		54,804	55,684	(880)	115,638	122,176

BUSINESS UNITS

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Governance		-	-	-	-	-
Corporate Accounting		71,327	71,219	108	148,928	155,049
Planning and Design		1,644	1,642	2	2,000	2,000
Total income		72,971	72,861	110	150,928	157,049
Expenses						
Governance		5	15	10	30	30
Corporate Accounting		18,152	17,152	(1,000)	35,250	34,833
Planning and Design		10	10	-	10	10
Total expenses		18,167	17,177	(990)	35,290	34,873
Net surplus (deficit)		54,804	55,684	(880)	115,638	122,176

Non Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs.

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Notes:

Income

Note 22 Rates and charges (\$113,000 favourable) – Favourable variance mainly due to higher than anticipated rates – general and supplementary (Corporate Accounting \$59,000) and maintenance levy for Keysborough Maintenance levies (transferred to reserves) (Corporate Accounting \$47,000).

Expenditure

Note 23 Prior year capital expenditure unable to be capitalised (non-cash) (\$1.00 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$1.00 million). This is a non-cash entry that does not impact on Council's cash position.

Note 24 Other expenses (\$69,000 favourable) – Favourable variance mainly due to delay in receipt of Electoral Representation Review invoices (Corporate Accounting \$48,000).

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

CAPITAL WORKS PROGRAM

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Grants - capital	25	1,981	1,914	67	3,843	2,794
Contributions - monetary		21	-	21	2,112	828
Other income		-	-	-	-	-
Total income		2,002	1,914	88	5,955	3,622
Expenses						
Employee costs		-	-	-	-	-
Materials and services		-	-	-	-	-
Other expenses		-	-	-	-	-
Total expenses		-	-	-	-	-
Net surplus (deficit)		2,002	1,914	88	5,955	3,622

Notes:

Income

Note 25 Grants – capital (\$67,000 favourable) – Favourable variance due to higher than anticipated receipt of Roads to Recovery grant (\$412,000), which will be reflected in the full year forecast.

This favourable variance is partly offset by delay in receipt of grants for Ross Reserve (\$188,000), Thomas Carroll Pavilion (\$125,000) and Yarraman Oaks Primary Early Years Learning Facility (\$33,000).

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Appendix 4

Operating Initiatives

4.2.1 Q2 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2019 – 31 December 2019

Operating Initiatives

Operating initiative project	YTD Actuals \$	YTD Budget \$	YTD Variance (Unfav) Fav \$	2019-20 Original Budget \$	Project update - 31 December 2019
Community Services					
Feasibility Study - New Library in Noble Park / Keysborough	0	0	0	50,000	Selection of consultant to assist with feasibility study is currently in progress. The scope of the project has been expanded to a Council wide perspective, rather than just Noble Park / Keysborough.
Feasibility Study - Dandenong Community Hub	0	0	0	50,000	Consultant was engaged November 2019 and it is anticipated that the Need Analysis will be completed in May 2020.
	0	0	0	100,000	
Engineering Services					
Public Lighting LED Upgrade Program	18,306	400,000	381,694	400,000	Upgrade options assessed in conjunction with United Energy. Quotes for upgrades in progress.
Building Disposal Program (Dandenong West Kindergarten)	1,400	0	(1,400)	60,000	Reviewing quotes to demolish building.
Building Disposal Program (Sandown Park Kindergarten)	1,400	0	(1,400)	60,000	Building demolition complete. Remediation work underway.
Building Disposal Program (Springvale Reserve Scoreboard Garage)	900	0	(900)	50,000	Reviewing quotes to disconnect services. Seeking quotes to demolish building.
Aboriginal Scar Tree - Stabilisation	0	0	0	15,000	Consultant has been appointed to undertake a cultural heritage management plan for the "scar" tree. The process is currently underway and expected to be completed by the end of May 2020.
Feasibility Study - Yarraman Railway Station shared path	0	0	0	50,000	Project brief is complete. Awaiting confirmation of consultants' panel before engaging contractor. It is anticipated this will occur within the next few months.
Sandown Enhanced Integrated Water Management Plan	12,750	30,000	17,250	30,000	Progressing well. Stage 1 study completed. Stage 2 in progress with consultation being held with Melbourne Water, South East Water and Department of Environment, Land, Water and Planning.
	34,756	430,000	395,244	665,000	
City Planning, Design and Amenity					
Reconciliation of existing Master Plans - Greaves Reserve	0	0	0	20,000	Fee proposal is being prepared by consultant. The project is expected to commence in October.
	0	0	0	20,000	
Corporate Services					
Dandenong Night Market	0	0	0	87,000	The Night Market is not yet due to start and will be trialled in January 2020 (once a week over four weeks).
	0	0	0	87,000	
TOTAL	34,756	430,000	395,244	872,000	

Notes re Operating Initiative reporting:

The reporting on operating initiatives excludes the following:

- salary related initiatives
- operating initiatives that add to an existing budget (eg - 'Greening Our City' Tree Strategy)
- ongoing initiatives
- carry overs of prior year operating initiatives

4.3 OTHER

4.3.1 Draft Minutes of Sustainability Reference Committee Meeting- 6 November 2019

File Id:

Responsible Officer:

Director City Planning, Design and Amenity

Attachments:

Draft Minutes of Sustainability Advisory
Committee Meeting on 6 November 2019

Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

Recommendation Summary

This report recommends that the draft Minutes of the Sustainability Advisory Committee meeting provided in Attachment no.1 to this report be noted and endorsed by Council.

4.3.1 Draft Minutes of Sustainability Reference Committee Meeting- 6 November 2019 (Cont.)

Background

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the draft Minutes are provided as attachment 1 to this report.

Proposal

Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Lifecycle and Social Support* – The generations supported

Opportunity

- *Education, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A creative city that respects and embraces diversity

Opportunity

- An open and effective Council

4.3.1 Draft Minutes of Sustainability Reference Committee Meeting- 6 November 2019 (Cont.)

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

There are no financial implications associated with this report.

Consultation

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

Recommendation

That Council notes and endorses the draft Minutes of meeting for the Sustainability Reference Committee as provided in Attachment No. 1 to this report.

MINUTE 1334

Moved by: Cr Matthew Kirwan
Seconded by: Cr Sean O'Reilly

That Council notes and endorses the draft Minutes of meeting for the Sustainability Reference Committee as provided in Attachment No. 1 to this report.

CARRIED

4.3.1 Draft Minutes of Sustainability Reference Committee Meeting- 6 November 2019 (Cont.)

OTHER

**DRAFT MINUTES OF SUSTAINABILITY ADVISORY COMMITTEE
MEETING**

ATTACHMENT 1

**SUSTAINABILITY ADVISORY
COMMITTEE MEETING HELD ON
6 NOVEMBER 2019**

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Draft Minutes of Sustainability Reference Committee Meeting- 6 November 2019 (Cont.)

Advisory Committee or Reference Group Name: Sustainability Advisory Committee Meeting

Date of Meeting: Wednesday 6 November 2019

Time of Meeting: 5:30-7:00pm

Meeting Location: Meeting Room Formal Meeting Room - Level 2 Dandenong Civic Centre
225 Lonsdale Street, Dandenong

Attendees:

Jody Bosman (JB), Cr. Matthew Kirwan (MK), Jenny Frieden (JF), Judith Sise (JS), Graeme Pearman (GP), Ward Petherbridge (WP) and Edward Cotter (EC)

Apologies:

Aishwarya Pokkuluri (AP) and Jacques Espers (JE),

Minutes:

Item No.	Item	Action	Action By
1. Welcome	Welcome by the Chairperson		
2. Previous Minutes	Previous minutes agreed on and adopted		
3. Terms of Reference	Update on Terms of Reference. For noting: - Council passed resolution to sign on ToR on 14 October 2019. - Agreed to expand Committee from 6 community representatives to 8		ALL
4. EoI for Committee	Update on Expression of Interest for new Committee Members Discussion on the name from "Reference Committee" to "Advisory Committee"	Launch EoI for new community representatives Change name of committee.	TL Sustainability Planning
5. Formal Resignation	For noting: - Three Committee Members to formally submit resignation - Resigning members thanked for their contribution and service	Letter of acknowledgement of service to be sent to resigning members	Director City Planning, Design and Amenity
6. Climate Strategy	Update on Climate Change Strategy For noting: - Target year for net zero emissions via PPAs and other measures - Draft Strategy in progress, with completion date by Dec 2019 Climate Emergency Declaration For noting - outcomes from a declaration: - advocacy and mobilisation on subject - issue treated as top priority and embedded	Provide definition of "Climate Emergency" to next meeting. Discuss rationale for a	TL Sustainability Planning

If the details of the attachment are unclear please contact Governance on 8571 5235.

ORDINARY COUNCIL MEETING - MINUTES

4.3.1 Draft Minutes of Sustainability Reference Committee Meeting- 6 November 2019 (Cont.)

	<p>across organisation</p> <ul style="list-style-type: none"> - resourcing required to implement municipal response - Strong advocacy action to state/federal government for required action. - Community informed of the risks they are exposed to as result of impacts from a changing climate. - Community support to mobilise wider action (e.g. Family Violence walk) - How to avoid helplessness across parts of the community. 	<p>declaration of a Climate Emergency and Consider relationship with Climate Change Strategy.</p>	
7. Plastics Policy	<p>Update on the Single Use Plastics Policy</p> <p>For noting</p> <ul style="list-style-type: none"> - Circulated adopted version of Plastics Policy - Implementation Plan to be circulated after formal adoption of the policy. 		
8. Environment Centre	<p>Update on Community Environment Centre</p> <p>For noting</p> <ul style="list-style-type: none"> - Capital works bid in process – joint initiative with Parks, Waste and Sustainability 		
9. Working Groups	<p>Committee Working Groups</p> <p>For noting</p> <ul style="list-style-type: none"> - Potential working groups include transport, sustainable living, infrastructure. Consider groups when reviewing new member applications - Psychological expertise is required for community mobilisation. Liaise with relevant organisations for recommended experts to consult with. - Need for government leadership to highlight benefits, process and need for community leadership too. - Sustainable Living - Household actions need to start small (e.g. biodiversity, waste, 	<p>Provide suggested actions on measures at the next meeting.</p>	ALL
10. Future Meetings	<p>Discussion topics on Meeting Agenda for 2020:</p> <ul style="list-style-type: none"> - Climate Change Strategy and Actions - Repurposing Strategies - Nature Stewardships - Member perceptions of term "sustainability" - ESD in the planning scheme 		ALL
11. Other Business	None		

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.2 Springvale Community Precinct - Naming Considerations

File Id:

Responsible Officer:

Director Community Services

Report Summary

This report provides an overview of the feedback received during the public consultation regarding naming of the new Springvale Community Precinct and provides recommendations regarding precinct and building names.

Recommendation Summary

This report recommends that Council name the entire precinct the 'Springvale Community Hub', and that the building housing the library, community meeting rooms and customer service not be officially named.

To achieve this, it is recommended that no large naming signage be placed on the exterior of the building.

This recommendation is based on the public feedback received regarding this matter, which will be detailed in this report.

4.3.2 Springvale Community Precinct - Naming Considerations (Cont.)

Background

The Springvale Community Precinct is due for completion mid-2020. The precinct will be an important community space for Springvale, and as such requires a name to support the creation of place identity within the community.

The Springvale Community Precinct site encompasses a large open space area in Springvale with playground, water play, gardens and two buildings; the new Springvale Library, Customer Service Centre, Community Spaces and the recently redeveloped City Hall and Supper Room.

On 14 October 2019, Council endorsed the Springvale Community Precinct – Naming Considerations report with the following recommendations:

(1) Invites community feedback on the proposed precinct and/or building names:

- Springvale Community Place
- Springvale Place
- Springvale Community Hub
- Springvale Civic Centre
- Springvale Library.

(2) Invites suggestions from the community on the possible name for the Springvale community precinct and/or the buildings.

The public consultation process commenced on Monday 11 November 2019, closing on Monday 16 December 2019.

Consultation tools included:

- Social Media networks and posts.
- 950 letters to residents living within 500 meters of the precinct.
- 'Have your say' online consultation portal on Council Website.
- Consultation stands at Springvale Library and Dandenong Customer Service / Dandenong Library.
- Consultation stand at Dandenong Carols in Harmony Square.
- Opportunity distributed to over 2000 on Library e-newsletter list.
- Flyers distributed through over 15 local community groups in Springvale.
- Opportunity distributed through Greater Dandenong Council News.

Overall Feedback:

There was a total of 212 surveys received, with 146 in hard copy format and 66 electronically. Responses can be summarised as follows:

Name the Precinct:

4.3.2 Springvale Community Precinct - Naming Considerations (Cont.)

Yes	178	89%
No	23	11%

Name the building:

Yes	101	51%
No	96	49%

Preference to name the building and precinct individually:

Yes	96	52%
No	102	48%

Not all survey's respondents answered every question identified above.

In summary, the community feedback strongly recommends that the Precinct should be named, with 89% for and 11% against. In comparison the feedback received to name the building was 51% for and 49% against. When asked for a preference to name the building and precinct individually, this was also very marginally different with 48% for and 52% against.

Feedback for the Precinct Name options provided:

Springvale Community Hub	77
Springvale Community Place	38
Springvale Place	17
Springvale Civic Centre	14
Springvale Library	2

Of the 212 survey respondents only 148 answered this joint question, with feedback identified on the precinct naming. 'Springvale Community Hub' for the entire precinct name received 52% of the preference from those that answered this question.

Public Commentary on the use of the 'Springvale Community Hub' for the precinct included:

"Springvale Community Hub is our family's pick for this new addition in our area. It's in Springvale and it's for the community".

"Springvale Community Hub says it all for the precinct".

"Springvale Community Hub – this one is good because everyone is included".

4.3.2 Springvale Community Precinct - Naming Considerations (Cont.)

“Springvale Community Hub – everything in the precinct is inclusive”.

“Springvale Community Hub – I believe that it’s easier for people to say”.

Feedback for the Building Name options provided:

Springvale Library	29
Springvale Community Hub	15
Springvale Civic Centre	4
Springvale Community Place	3
Springvale Place	1

Of the 212 respondents only 52 answered this joint question with feedback identified for the building, with the Springvale Library identified as the preferred option with 56% of the feedback.

Public Commentary on the use of the Springvale Library for the building included:

“Call the new building Springvale Library, it will be the most prominent feature of the building that most people will use”.

“Springvale Library for the building, could be something different for the precinct / green areas”.

Other Suggestions:

There were over 27 other naming suggestions, with the following identified more than once by the community:

- Use of Indigenous Name (x 27)
 - Seek advice on suggestions (x 15)
 - Similar to Bunjil Place (x 2)
 - Something Gumbuya – meeting place (x 2)
 - Aruma Hub – happy place (x 4)
 - Kaya Place – means hello (x 1)
 - Adina Place – means pleasant, good (x 1)
 - Wominjeka Place – welcome (x 1)
 - Kulin (x1).
- Springvale Community Centre (x 7)
- Springvale Community Precinct (x 3)
- Springvale Library and Community Hub (x 2)
- Springvale Cultural Centre (x 2)

4.3.2 Springvale Community Precinct - Naming Considerations (Cont.)

- Springvale Library & Civic Centre (x 2)
- Springvale Recreation Centre / Place (x 2)
- Springvale Community Park (x 2).

The following possible names were suggested only once each:

- Opportunity Square
- Springvale Gathering Place
- Springvale Hub
- Springvale Forum
- Illora Centre
- Welcome Place
- Cooinda Centre
- Spring Centre
- Hon. Robert Hawke Springvale Community Civic Building
- Bunurong Springvale Community Place
- Springvale Grand Central
- Springvale Relaxation Centre
- Springvale Community Centre/Village
- Lucky Cat Square
- Springvale Library and Community Place
- Imagination Place
- Mitchell Gardens
- Star of Knowledge, Inclusion Community Hub
- Springvale Community Space
- Together Space.

Recommendation (based on survey):

Name the precinct Springvale Community Hub. The feedback from the public community consultation identified strongly that 89% of the respondents recommended a precinct name, with 52% of these preferring the use of the Springvale Community Hub.

Only 51% of the public voted for a building name, with 49% against. Of these only 52 people actually provided feedback on the preferred choice of Springvale Library at 56% for the building name.

Thus, it is proposed based on this feedback and to ensure ease of language and identity:

- Name the entire precinct Springvale Community Hub – to be reflected on all external signage, marketing material, website and social media.
- Label the library (along with other key functions) on all external wayfinding signage.
- All library material to identify Springvale Library, located at Springvale Community Hub.

4.3.2 Springvale Community Precinct - Naming Considerations (Cont.)

- No large signage to be placed on the exterior of the building to indicate a building name.

Other Projects to be delivered

Based on the feedback from the community, Council Officers will also investigate:

- Consulting with local Aboriginal Land Councils to determine a possible Indigenous name for a significant room/space within the new building (i.e. Exhibition/Community Hall).

4.3.2 Springvale Community Precinct - Naming Considerations (Cont.)

Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

Community Plan 'Imagine 2030'

People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone

Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings

Opportunity

- *Education, Learning and Information* – Knowledge

Council Plan 2017-21

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

Place

- A healthy, liveable and sustainable city
- A city planned for the future

The strategies and plans that contribute to these outcomes are as follows:

- Create and Connect – Arts and Cultural Heritage Strategy and Action Plan 2016-2018
- Library Strategy 2018 – 2023.

Related Council Policies

- Naming of Places and Naming and Numbering of Roads

4.3.2 Springvale Community Precinct - Naming Considerations (Cont.)

- Wellbeing Plan 2017 - 2021
- Activity Centre's Placemaking Framework 2016
- Asylum Seeker and Refugee Communities Action Plan 2014 - 2017
- Multi-purpose Use of Community Facilities Policy 2018
- Community Facilities Management Policy
- Community Hub Framework 2006
- Youth Strategy Action Plan 2016-2019.

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

There are no financial implications associated with this report.

Consultation

Three significant public consultation projects were undertaken which lead to the development of the Springvale Community Precinct – Naming Considerations report endorsed on 14 October 2019, these included:

- Greater Dandenong Community Plan 2030
- Springvale Community Infrastructure Plan - Community Service Provider Consultation
- Springvale Civic Masterplan Community Consultation.

The information received during these consultations, together with the precinct naming consultation feedback, has assisted in informing the proposed precinct naming.

Conclusion

The Springvale Community Precinct is due for completion mid-2020. The precinct will be an important community space for Springvale, and as such requires a name to support the creation of place identity within the community.

Following a review of consultation and feedback from a range of forums on this matter, the following actions are recommended.

4.3.2 Springvale Community Precinct - Naming Considerations (Cont.)

Recommendation

That:

- 1. the new Springvale Community Precinct be referred to officially as the Springvale Community Hub - to be reflected on all external signage, marketing material, website and social media;**
- 2. the Library to be clearly labelled (along with other key functions) on all external wayfinding signage;**
- 3. all library material identifies Springvale Library, located at Springvale Community Hub; and**
- 4. no major signage be placed on the exterior of the building to indicate a building name.**

MINUTE 1335

Moved by: Cr Sean O'Reilly
Seconded by: Cr Youhorn Chea

That:

- 1. the new Springvale Community Precinct be referred to officially as the Springvale Community Hub - to be reflected on all external signage, marketing material, website and social media;**
- 2. the Library to be clearly labelled (along with other key functions) on all external wayfinding signage;**
- 3. all library material identifies Springvale Library, located at Springvale Community Hub; and**
- 4. no major signage be placed on the exterior of the building to indicate a building name.**

CARRIED

4.3.3 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 20 January 2020

File Id: fA25545
Responsible Officer: Director Corporate Services

Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in January 2020.

Recommendation Summary

This report recommends that the information contained within it be received and noted.

4.3.3 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 20 January 2020 (Cont.)**Matters Presented for Discussion**

Item		Councillor Briefing Session/Pre-Council Meeting
1	<p><i>Springvale Community Precinct – Naming Considerations</i></p> <p>Councillor feedback was sought regarding the proposed name for the Springvale Community Precinct following recent community consultation.</p>	20 January 2020
2	<p><i>Election Period (Caretaker) Policy</i></p> <p>Councillors were presented with an updated Election Period (Caretaker) Policy since the policy was reviewed against the criteria of the LGA (Local Government Act) in November/December 2019. The Policy will be presented to Council for re-adoption (with amendments) at the Council Meeting of 28 January 2020.</p>	20 January 2020
3	<p><i>Springvale North East Quadrant & Lindsay Williams Crossing Congestion</i></p> <p>Councillors were presented with a proposed approach to ongoing traffic issues at this location since the completion of the grade separation project in 2013. Feedback was sought regarding the proposed community engagement exercise.</p>	20 January 2020
4	<p><i>Coordinated CGD Response to Victoria's Bushfires</i></p> <p>Councillors were presented with a range of ideas and options regarding Greater Dandenong City Council's response to the on-going bushfire crisis.</p>	20 January 2020
5	<p><i>Draft Melbourne Industrial and Commercial Land Use Plan (MICLUP)</i></p> <p>Councillors were updated on the Victorian Government commitment to ensuring policies and strategies are in place to improve Victoria's economic performance and productivity. The plan intent is to ensure enough well-priced and commercial land is available in the right locations to strengthen industry and support expected population growth.</p>	20 January 2020

4.3.3 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 20 January 2020 (Cont.)

6	<p><i>General Discussion</i></p> <p>Councillors and Council officers briefly discussed the following topics:</p> <ul style="list-style-type: none">a) ALGA Call for Motions for 2020 National General Assembly.b) Planning Scheme Amendment C213 resident concerns.c) Solar Farm Planning Application Update.d) Update on Town Planning Application No. 70 Ordish Road, Dandenong South.e) Strategic property acquisitions (CONFIDENTIAL). Cr Tim Dark disclosed a conflict of interest in this item and left the meeting during discussion.f) Team 11 Update (CONFIDENTIAL).g) Agenda items for the Council Meeting of 28 January 2020.	<i>20 January 2020</i>
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Apologies

- Nil.

Recommendation

That:

1. the information contained in this report be received and noted; and
2. the information discussed at the above listed Councillor Briefing Sessions that was declared confidential in Item 4(e)&(f) by the Chief Executive Officer under Sections 77 and 89 of the *Local Government Act 1989* remain confidential until further advisement unless that information was the subject of a subsequent Council report.

MINUTE 1336

Moved by: Cr Tim Dark
Seconded by: Cr Angela Long

That:

1. the information contained in this report be received and noted; and

4.3.3 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 20 January 2020 (Cont.)

2. **the information discussed at the above listed Councillor Briefing Sessions that was declared confidential in Item 4(e)&(f) by the Chief Executive Officer under Sections 77 and 89 of the *Local Government Act 1989* remain confidential until further advisement unless that information was the subject of a subsequent Council report.**

CARRIED

4.3.4 List of Registered Correspondence to Mayor and Councillors

File Id: qA283304
Responsible Officer: Director Corporate Services
Attachments: Correspondence Received 20 January-31
January 2020

Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 20 January-31 January 2020.

Recommendation

That the listed items provided in Attachment 1 for the period 20 January-31 January 2020 be received and noted.

MINUTE 1337

Moved by: Cr Angela Long
Seconded by: Cr Sean O'Reilly

That the listed items provided in Attachment 1 for the period 20 January-31 January 2020 be received and noted.

CARRIED

4.3.4 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

**LIST OF REGISTERED CORRESPONDENCE TO
MAYOR AND COUNCILLORS**

ATTACHMENT 1

**CORRESPONDENCE RECEIVED
20 JANUARY – 31 JANUARY 2020**

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.4 List of Registered Correspondence to Mayor and Councillors (Cont.)



Correspondences addressed to the Mayor and Councillors received between 20/01/20 & 31/01/20 - for officer action - total = 1

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
Letter from local residents regarding safety in the local area and a request for the area to be included in the GRZ3 zone as part of the CZ13 planning scheme amendment.	17-Jan-20	17-Jan-20	fA186201	Mayor & Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.3.4 List of Registered Correspondence to Mayor and Councillors (Cont.)



Correspondences addressed to the Mayor and Councillors received between 20/01/20 & 31/01/20 - for information only - total = 0

Correspondence Name Correspondence Dated Date Record Created Objective ID User Assigned

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

5 NOTICES OF MOTION

5.1 Notice of Motion No. 76 - Friendship Cities

File Id:

Responsible Officer:

Director Business, Engineering & Major Projects

Author:

Cr Sean O'Reilly

Proposed Meeting Date:

10 February 2020

Preamble

Greater Dandenong City Council has had a sister city relationship with Xuzhou, China since 1996. This has provided some benefits, mostly civic, and some limited local business engagement.

In July 2016, Council replaced the Sister Cities Policy with an International Relations Policy. The International Relations Policy was scheduled for review by July 2017, however this has not occurred. Xuzhou is still described as a "Sister City" of City of Greater Dandenong by Council, and the regularity of delegation visits both to and from Xuzhou has not changed since the adoption of the International Relations Policy.

"Sister City" relationships have in many Local Government Authorities (LGAs) been seen as anachronistic and replaced with more modern relationship agreements, often termed "Friendship Cities". "Friendship Cities" agreements generally are:

1. less obligatory on the parties to the agreement regarding regular visits;
2. more purpose-driven; and
3. generally have clearly defined and measurable outcomes.

Although relatively low expenditure, the public is increasingly dubious of the value of "Sister City" relationships.

5.1 Notice of Motion No. 76 - Friendship Cities (Cont.)

Motion

That Council receive a report on the following:

- A. Existing 'Sister City' relationship to include -**
- 1. benefits (both measurable and presumed) to Greater Dandenong City Council of its Sister City relationship since its establishment in 1996; and,**
 - 2. the average yearly cost to Greater Dandenong City Council of the Sister City relationship.**
- B. Possible new forms of relationships including -**
- 1. options/ benefits/ costs of replacing our "Sister City" relationship with the more flexible "Friendship Cities" relationship model (of which if agreeable, Xuzhou could be part); and**
 - 2. Greater Dandenong City Council leveraging other levels of government business engagement, for example, joining the Victorian Government and Melbourne City Council in its business promotion engagement.**

MINUTE 1338

Moved by: Cr Sean O'Reilly
Seconded by: Cr Maria Sampey

That Council receive a report on the following:

- A. Existing 'Sister City' relationship to include -**
- 1. benefits (both measurable and presumed) to Greater Dandenong City Council of its Sister City relationship since its establishment in 1996; and,**
 - 2. the average yearly cost to Greater Dandenong City Council of the Sister City relationship.**
- B. Possible new forms of relationships including -**
- 1. options/ benefits/ costs of replacing our "Sister City" relationship with the more flexible "Friendship Cities" relationship model (of which if agreeable, Xuzhou could be part); and**

5.1 Notice of Motion No. 76 - Friendship Cities (Cont.)

- 2. Greater Dandenong City Council leveraging other levels of government business engagement, for example, joining the Victorian Government and Melbourne City Council in its business promotion engagement.**

CARRIED

For the Motion: Cr Peter Brown, Cr Matthew Kirwan, Cr Angela Long, Cr Zaynoun Melhem, Cr Jim Memeti, Cr Sean O'Reilly, Cr Maria Sampey

Against the Motion: Cr Youhorn Chea, Cr Tim Dark.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS

Question

Cr Tim Dark

Today I received some correspondence from Mr Neil Butler and I have spoken to him this afternoon as well, particularly around issues of the bus interchange occurring in Langhorne Street in Central Dandenong. I know over the past few years this has been raised quite a few times with John Bennie, Chief Executive Officer and with the former Director of Planning as well and there have been several meetings. From the meetings is there any feedback regarding potentially allowing more vehicle flow traffic through the Langhorne Street Bus Exchange? The issue that seems to be coming up time and time again and today I witnessed it myself, is that all the buses come from around the area particularly Doveton, Hallam, Endeavour Hills and north of our borders to Dandenong North around Menzies Avenue. They all come together to one central location which is the bus interchange. While I was meeting with Mr Butler at the interchange, the Charcoal Chicken shop nearby also raised concerns over people who have been passing by spitting on their windows and all sorts of unsociable activities happening in the area. I want to find out if we have had any progress on the concerns reported and what we need to do to hopefully resolve these issues.

Response

John Bennie PSM, Chief Executive Officer

I might also ask Mr Kearsley to fill in any gaps that I do not address but given that Mr Butler has been speaking to and liaising with me over a period of time, I think it is only fair that I respond in the first instance. I had given him an undertaking and I stand by the undertaking that we will seek a meeting with the Department of Transport. The Department of Transport is responsible for the bus interchange. That was introduced if I remember correctly, in about 2012 when the revitalisation project was implemented. Many will remember that the significant bus layover interchange was moved from where it was causing significant disruption in Thomas Street through to the back of the Drum Theatre, where a centralised hub and the geographic heart of the activity centre was created. The aim of the exercise was that people would access or alight from buses right in the heart of the activity centre rather than in a removed location such as Thomas Street. That was introduced at the time with the consensus and agreement of shops in the area. Some would have the view as Mr Butler does in fairness, that it has never been successful and that in fact, the bus interchange is an attractor for certain antisocial behaviour and those sorts of things. The first commitment we have given is that we would meet with the Department of Public Transport, to see whether there are any other options or opportunities given that a number of millions of State dollars, not Council dollars, have been invested in that. The officers are of the view that there are in fact, alternatives for a wider distribution of bus stops but of course, that would take significant alternate investment that again, we would argue that this Council should not need to make. If we are to move forward it should be done on a collaborative basis of the State Government recognising that perhaps better options exist and that they should be party to funding some of those options. Regrettably, the Department of Transport have not been agreeable to a meeting at this point in time and it has been many months that we have been asking but they have not been agreeable. Short of me camping on their doorstep, I am not quite sure that there is much I can do at the moment but there are outstanding undertakings. We do intend to pursue them. We do have other ideas. It would take time. It would take a lot of money and we remain as I said to a

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

public question earlier, committed to doing the best we can for this activity centre and for the people of Dandenong, including the activities that regrettably seem to be emerging out of that particular use. As I said, Mr Kearsley will probably have some more technical responses rather than what I have advised.

Response

Paul Kearsley, Director Business, Engineering and Major Projects

All I can add at this point to what Mr Bennie has said is that we are incredibly disappointed with the lack of action or lack of response that we have received from the Department of Transport with regards to this matter. I think if there is any excuse, it is the fact that they have been going through a restructure over the last couple of months and I do not think we have found someone who can sit in the chair that is going to give us the time of day. However, based on ongoing issues we have continued to seek that meeting with the relevant officer and we asked last week and we will ask again this week.

Question

Cr Tim Dark

I would like an update on the Noble Park Community Centre and how we are progressing with the report and when we are expecting options to come before Council.

Response

Tilla Buden, Acting Director Community Services

We have an upcoming briefing meeting next week where we will be discussing that with Councillors.

Question

Cr Tim Dark

With regards to the Noble Park Tennis Club, I received an email along with Councillor Brown and Councillor Tan as Ward Councillors and I believe it was directly sent to Mr Davine also. It was regarding some concerns about the layout of the Master Plan at Parkfield Reserve, particularly centred around the court location in relation to a car park and the line of sight and that sort of information. I know that previously there had been a meeting with Councillor Brown and the tennis club. I want to find out whether we followed up with them if it is possible to relocate one of the courts and if it is possible, has there been any more information on that front?

Response

Tilla Buden, Acting Director Community Services

I will take that question on notice.

Question

Cr Tim Dark

A question was proposed to me from one of our young leaders via Facebook because they had attended an event at the Peterson Youth Centre which is in the City of Bayside along Highett Road. They have developed a youth hub where Headspace officers work along with Council youth workers.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

They have pool tables and a setup where the youth members are able to go and hang out and have a conversation safely. I want to find out whether we have ever progressed or looked at a similar setup particularly given what we have in Greater Dandenong for our youth to be able to gather. Also, for a having a Headspace office within a community hub or a youth hub. Have we ever thought about that?

Response

Tilla Buden, Acting Director Community Services

That is a great question that I will take on notice.

Question

Cr Tim Dark

My next question is in two parts and it is to do with the Development Victoria area. With regards to the old pop-up park opposite the railway station, if you have gone past it recently, it is still there in terms of the structural integrity of it. The fences, grounds, barbecue area and the bins are still there. It has an Orion wrap around it advertising a development which I do not think is getting off the ground. I know just from walking by it has become quite an eyesore particularly given the amount of foot traffic between the GSO building, the Australian Taxation Office building and Council. While I am aware that we have built a new pop-up park at the corner of Cadle Street, I want to find out whether it is possible to get access and whether we can get some sort of licence agreement given it is still in a pretty good state? I would imagine public liability might be an issue but whether there is an opportunity for us to make sure it is still a vibrant hub for people to walk by instead of overgrown with weeds.

Response

Paul Kearsley, Director Business, Engineering and Major Projects

The land we believe is owned by Orion, not by Development Victoria anymore. We have contacted both Development Victoria and Orion with regards to matters of cleaning the site up because I would agree, it looks untidy at the best of times. We hope they will be doing that in the next week or so. With regards to its ongoing use, unfortunately, whilst it may look suitable, we closed it down earlier than anticipated because of the issues with the turf cover. It is a risk to people who would play on it. I can guarantee that if we wanted to use it further, both Orion and Development Victoria would seek us to pay for that. I think the whole purpose of building the new one was to have an alternative. It is something I can certainly take up with them to see whether or not there would be a willingness. My preference would be that the fencing is removed and it basically forms part of more of an open park until such time as the land is developed. I can certainly take your comments on board.

Question

Cr Tim Dark

Do we have an approximate cost of how much it may cost to repair the turf issues? I agree with regards to the black mesh fencing. I think if that chain cyclone fencing was removed and it was more of an open area it would make it much nicer for people walking by.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response

Paul Kearsley, Director Business, Engineering and Major Projects

I cannot remember off the top of my head with regards to the dollar value for it but it essentially would be a full replacement and at that time it was close to when the other site was going to be constructed so we decided not to proceed with that. It is certainly not budgeted for in the City Improvement Program and the preference would be due to its cost that we would not entertain that but we could entertain the opportunity to make it much more open. I can source the dollars and also then provide Council with an update on the nature of the cleansing of it but also some of the next steps that we could enter into with Orion.

Question

Cr Tim Dark

I read in the Dandenong Journal today with regards to a Victorian Civic Administrative Tribunal (VCAT) approval of some townhouses in Greater Dandenong. It was argued and appealed by the applicant that Council had failed to determine within the 60-day statutory timeframe. Further down the bottom of this article, it stated that Council was ordered to reimburse the applicant \$2,160 and that the VCAT member also found that there was no reasonable justification for this delay. I just want to find out, given that we have so much economic activity in the City of Greater Dandenong:

(1) With applications we are receiving, how many are we seeing that go over the statutory timeframes, and

(2) Over say so much of the financial year so far, how much have we been ordered to repay back to applicants who have had to appeal to VCAT?

Response

Jody Bosman, Director City Planning, Design and Amenity

I can advise that as we stand at the moment 83 percent of all of our applications are finalised within the 60 statutory day timeframe. That puts us in probably the top five percent of metropolitan Councils in the disposal of or the finalisation of those applications. In fact, this is the first time I hear that there was a judgement for this Council or any Council recently to refund or to pay back to the applicant and I am happy to get the details from the Council and follow up on that further and report back to Councillors. As I say, I am very proud of the record of my statutory planning staff who I will take the opportunity to say, outperform all of our neighbouring Councils in how many applications we dispose of within the statutory 60 days.

Question

Cr Tim Dark

I note that Council are now required by law to register pools and ensure they are then registered in the City of Greater Dandenong. I have a question regarding the potential cost of that once it goes past the period where people can voluntarily report their pools and Council then by law enforce what the rules are with regards to the pool legislation. Many residents have raised concerns and are confused about the specifics of the legislation.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Response

Jody Bosman, Director City Planning, Design and Amenity

There is an article on this topic in Council's 'City News' publication this month. There is a state-wide legislation that requires the registration of all pools. We currently have established a register and are accepting the applications for the registration of those pools. We have somewhere in the vicinity of maybe just shy of 1,000 pools within the City of Greater Dandenong and we believe that there is probably another 30 percent that are unregistered with us. We will be following those up. There is a period by which you have to register the pool and then there is a period by which you have to be compliant with the building regulations so we will first ensure that there is a register and then we will follow up on the compliance. The costs to the pool owner, I will come back to you with those costs. As far as I know and in discussion with somebody this evening, those costs were probably in the upper \$300 to get your pool assessed and deemed to be compliant but what I can do for the benefit of all Councillors is provide a bit of a summary of what the legislation is requiring the timeframe of those requirements and what the indicative costs are.

Comment

Cr Peter Brown

I certainly concur with Councillor Dark in his raising of the matter of the bus interchange behind the Drum Theatre. For the benefit of Councillors who worked on Council at the time, that decision was made as part of the declared area of Dandenong by a committee that was established by the Victorian Government. It was out of the hands of Council and it was against Council's expressed wishes that the interchange be put there. Council at the time had great concerns for the impact of an interchange of that nature in that area. That has proven to be and it has been proven to be counterproductive to the interests of the area and yet, probably 1,000 metres away from there is a significantly large interchange at the Dandenong Railway Station. There is a lot of vacant land there that Places Victoria currently own and I think the integration of that particular interchange from behind the Drum Theatre there will have to be in the mix. I certainly concur with Cr Dark raising it.

Question

Cr Peter Brown

I was in Blaby Court, Noble Park this afternoon and outside a house in Blaby Court, a very large limb of a bottlebrush tree has collapsed onto the roadway and will need to be removed to ensure safety. It is not across the road but it has collapsed and hanging from the tree, right onto where you park a car so if someone could attend to that, please.

This question was noted for further action.

Question

Cr Peter Brown

In regards to the Melbourne Racing Club Master Plan for the future use of Sandown Racecourse, what steps are being taken in the development of the Master Plan to conserve the natural vegetation between the access to the racecourse off Corrigan Road near Alamein Street and the strip of vegetation

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

which is virtually a linear park going up to the Highways at Princes Highway, Springvale? What steps are being undertaken with the development of the Master Plan to respect and conserve that strip of highly significant vegetation?

Response

Jody Bosman, Director City Planning, Design and Amenity

We are in discussion with the Melbourne Racing Club (MRC) owners of the property on a number of issues such as around drainage and issues around transport connections. A number of matters still need to be resolved between us before we are in a position to get to the point where we have a draft Master Plan or anything that we can take out to the community. One of the documents that we are still waiting for that we can give a full assessment to is an arborist report. In dealing with that arborist report, all of the vegetation that is on site will need to be a subject of that study and a subject of our review in terms of what it is that they might propose to do with that vegetation. At this stage, I am not in a position to advise Cr Brown what it is that is proposed for that vegetation or any other vegetation on site. Once we have had the opportunity to review and have our arborist review a report, I would be in a better position to come back to Council in a briefing around those and some of the other matters that we are currently dealing with in discussions with the MRC.

Question

Cr Maria Sampey

With regards to the contract that Council have with a company for weeding, has that contract expired? At Turner Reserve, since about October last year or earlier, there is a part where it has screenings there and there are weeds there. They are getting sprayed but they are not getting pulled out so what has happened with regards to employing these contractors?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

No, the contract has not expired. We still use the contractor to hand weed playgrounds. I have been informed that the contract will be going out for tender again soon and that matter can come before Council once that process has been completed but that contract is still in place.

Question

Cr Maria Sampey

It has been four months since weeding of that area so how do they rotate the weeding? How is it implemented? When are they going to weed Turner Reserve?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

I am unaware of the details of the process with regards to how and when but I can certainly find that information out and inform all Councillors.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Maria Sampey

I have received a letter from a resident who advised me that when Council sprayed the boundary of the primary school at Turner Reserve, apparently under the Agricultural and Veterinary Chemicals Control of Use Regulation 2017, it is an offence not to notify the principal of the school in writing 12 hours before using Glyphosate so that the principal will have written evidence. Council staff have therefore committed an offence. Did we notify the principal that Glyphosate was going to be sprayed on their school fence or did Council just go and do it?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

I am unaware of that legislative requirement and I can take that question on notice and provide Council with the necessary information. I can also check as to what notice we may have given any principals with regards to intention or actual spraying on boundaries.

Question

Cr Maria Sampey

I received a letter from a resident who lives in Keysborough who has a concern with regards to animals, specifically regarding walking a dog at the roundabout at Frederick Wachter Reserve where Council has been spraying. It is also evident at Charnfield Reserve, adjacent to Brooke Close, Noble Park. On several occasions the grass has been thoughtlessly sprayed as if someone was having a joke. The resident sent me photos which I am happy to email to the relevant officer. You can clearly see where they have gone around and even inside the oval and sprayed, killing the grass. The resident is concerned because we spray around the trees stumps and when walking their dogs even on leashes, the dogs tend to go to the grassy area around the trees and eat the grass there. For a number of months, the resident's dog was vomiting and she could not work out what could have caused until she spoke to other residents in the area who were having similar problems. The resident has suggested that if Council is going to be spraying near a reserve, not near children's playgrounds but where the dogs walk, that they should mark the grass with blue colour so that residents know that the area has been sprayed and warn dog owners to keep their dogs away from the grass in the marked areas. Is that a possibility? The resident also wanted to know if there is a calendar on Council's website which shows when spraying is planned to occur and advertise the calendar in the local newspapers and Greater Dandenong news so that people know they can look up the information on the website. I am happy to send this email to Mr Kearsley so he can see what the resident's concerns are.

Response

Paul Kearsley, Director Business, Engineering and Major Projects

I would be happy to receive any photos and emails from Councillor Sampey on that.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Maria Sampey

With regards to the problems at Elonera Road, Noble Park, the business owners handed me a letter this morning saying that the night works were supposed to commence in early November 2019 but they did not start until 6 January 2020. There have been a lot of problems as Mr Kearsley is aware but the concern is that there is now a lit-up sign that says 'Night works commencing on 9 February'. My concern is why are night works commencing now? We should have been doing night works from the beginning because these businesses have lost a lot of money with customers not being able to access their businesses. They have asked me to raise the question because it has affected their trading and takings.

Response

Paul Kearsley, Director Business, Engineering and Major Projects

With regards to a number of questions, I can advise that the works started later because there was consideration of the impact on the school which is located within 100 metres of the proposed works and the impact on the road and the school would have been far greater. It was decided to wait until the school holidays started which is why the works commenced later.

With regards to the proposed signage, unfortunately, that sign was incorrect this morning. It highlighted works to commence in the last couple of days. That was incorrect and the contractors changed their plans, I think mainly due to weather issues. They cannot asphalt and do any works in the rain and it was raining last night.

With regards to the offer of night works, I was down there this morning meeting a number of the traders face to face and heard many of their issues and stories and it helped me to get a better picture of balancing what the contractor was up against and what the traders were up against and hearing both sides of the story. What we offered at that point was for night works to be considered for all future work in that precinct at that road including when they get to the point of doing works in the service lane outside McDonalds, which requires them to close the service lane. We are obliged to do those works with regards to VicRoads approved traffic management plans. They are not our traffic management plans but they are approved by VicRoads.

With regards to why the works were not done at night prior to, there was consideration in budgetary terms about how that could affect the residential properties further down the road. They are currently using a site directly abutting residential properties to the north up further in Elonera Road. There was consideration that had they used night works at that particular time, we would have an actual significant impact on those neighbouring residential properties at that point so the matter was not considered appropriate. However, I do respect and understand the issues that the traders raised with me today and one of the matters that we are looking at is to reduce that impact and to have night works done so that there is no further loss of trade for those traders.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Comment

Cr Maria Sampey

Okay. Well, as Mr Kearsley knows, the residential properties are a long, long way away around the bend. These are really small businesses in a small shopping strip who are trying to survive. They have lost a lot of money and we need to help them. I now understand that Mr Kearsley has had meetings with them and I hope that a lot of the problems are going to be cleared up.

Cr Youhorn Chea left the Chamber at 8.13pm.

Question

Cr Maria Sampey

My next question is with regards to Turner Reserve. Can we organise some sort of meeting maybe with the school and Councillors? I am receiving emails from the cricket club to say they have not seen a Master Plan for a while and I just feel that we need to sort out issues because Turner Reserve is a small reserve and the cricket club wants a minimum of three nets. Where are we going to put three nets on a small reserve and build a pavilion? It will be too crowded so I was just wondering whether we can have a meeting with the cricket club members to clear up these concerns once and for all. We need to know what we are going to do, whether to build a pavilion and move on instead of leaving everything in mid-air.

Response

Jody Bosman, Director City Planning, Design and Amenity

Yes, I think Councillors will all be aware that in the last fortnight, I sent around a very detailed email with a lot of supporting documentation. Part of that supporting documentation were emails and correspondences from stakeholders, amongst them the cricketing community who had expressed the desire to have the cricket nets re-introduced into the Turner Reserve Master Plan. I am happy to meet with Cr Sampey and any other Councillors to go through that detailed email to discuss the issues around the cricket community's expressed desire to have a full-sized cricket oval, together with their practice nets at Turner Reserve. I am happy to set up that meeting and given my own personal circumstances in terms of not being at work for the next couple of days, it can be early next week.

Cr Youhorn Chea returned to the Chamber at 8.16pm.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Maria Sampey

Can cricket club members also attend so if we think that having three nets is ridiculous, they can hear it from us personally?

This question was noted for further action.

Question

Cr Zaynoun Melhem

In light of the past few weeks events across the country and especially for a family in Sydney who faced quite a significant tragedy with four children passing away from the one family due to no fault of their own, I think it is time that we take a moment to reflect and have that family's thoughts and prayers with us and with this whole municipality. I know many people from my community were affected by that as many of them know that family particularly well. They are a young family who were very close and have a big business up in Sydney. You think tragedies like this are far away but they are just not.

A couple of days after that tragedy we had a young lady from Nazareth College who got hit by a truck on Police Road, Mulgrave. This is within the Silverleaf Ward, Cr Sampey and myself being the Ward Councillors so it really hits close to home, once again due to no fault of the young lady. I understand that the Council employee there pulled the other two students aside and potentially saved their life. The two students and I really want to touch base with that employee and say thank you.

We all have to remember that tragedies do happen on our roads. I remember when I first started at this municipality, there was quite a bit of uproar about traffic management systems that were placed around schools within my municipality and people asking why they are needed? It is not the victims' fault that people are speeding so we need to put more Police out there but as soon as this happened at Nazareth College on Police Road, residents started blowing up my phone and calling me and saying why we are not doing more to stop people speeding? How can we make people be more alert? What can we do? I know Police Road is a VicRoads road and I understand that the Council does have a lot of care and attention especially around our schools but has Council followed up with Nazareth College? Have we seen if there is anything that we can do? I understand it is not the first time that someone has been injured at that crossing. What is Council doing to follow up with that?

Response

Jody Bosman, Director City Planning, Design and Amenity

It is indeed a tragic circumstance. Our officers have been in regular contact with the principal of Nazareth College, Victoria Police as well as with VicRoads. We will continue to investigate the interests of the pupil, of the school as well as our own officer who has been traumatised by this. I have continued to offer our own officer the support that he needs in dealing with this. As far as where to from here with VicRoads, again, this is a conversation that my officers and officers in Mr Kearsley's area, the traffic engineers, will be taking forward. We always use these tragic incidences to try and see if there is anything that we can learn from them and do to make sure that they never happen again so be sure that there is much afoot to make sure that we stay in touch and try and prevent something similar happening in the future.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Comment

Cr Zaynoun Melhem

I know the City of Greater Dandenong has always been a strong advocate for road safety. We have always been a really strong advocate for safety around schools and I know Cr Sampey along with my dad and other Councillors way back when, really advocated for that 40-kilometre school zone. The City of Greater Dandenong was one of the first municipalities within the country to introduce that. I just want people to be careful, not only around school times but always on the roads. We cannot have this affecting our community like this because it is tragic and it is not only the families of the students but our employees as well that have to suffer the consequences and the burden of this. I will never be apologetic for advocating for safer roads and for trying to reduce speeds on our roads, especially where young families are and young families are coming to this city at a rapid rate. I will keep on continuing to advocate for that.

On a lighter note, there is a fantastic piece of art that has come to Tirhatuan Park in recent times. I believe it uses recycled materials from native gum trees that have been lopped in the past. We have had an indigenous artist come and paint over those trees and now it is quite a significant piece of art within the municipality. I would really like to thank our officers. I have been advocating for a lot of work to be done in Tirhatuan Park as I love that area. It is in Cr Sampey's and my Ward. I suggest that many residents go through to Tirhatuan Park on Police Road near where the water is and see this amazing piece of art. We are very lucky to have it within our municipality.

Question

Cr Zaynoun Melhem

I also asked a couple of months ago in regards to picnic tables and seats around Tirhatuan Park and particularly around this same area where the artwork is. I do recall that the relevant officer did come back to me with a report that we will be implementing some more seating and tables. What is the update with the picnic tables and seating areas around Tirhatuan Park?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

I appreciate Cr Melhem's comments on the artwork done through the conservation and Community Services teams.

I will take the question on notice with regards to the timing of the provision of seats at Tirhatuan Park.

Comment

Cr Zaynoun Melhem

It really is beautiful artwork so I would recommend even the local newspaper to get out there and do some advertisements so people can walk with their families and have a look at it. It is an educational piece, it is a cultural piece and something of real significant value to our municipality.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Zaynoun Melhem

To the relevant officer, I know that during the last budget we also got the small dog park approved in Tirhatuan Park which adjoins the larger dog park. I know that was going to go out to community consultation. I just want to see if there was a timing around that.

Response

Jody Bosman, Director City Planning, Design and Amenity

Yes, the dog off-leash strategy has identified an increase in the area of the dog off-leash park and that within that dog off-leash park a smaller park or a park for smaller dogs has been identified as well. What I will do is come back to Cr Melhem with some indication of the timing for the construction of that smaller enclosure for the smaller dogs.

Comment

Cr Zaynoun Melhem

One of my Ward residents who is also a family member of mine actually, Rania Melhem, got in contact with me and wanted me to inform everyone that she is one of the ambassadors for the Multiple Sclerosis Society within Victoria. She is a huge advocate and one of the faces of that campaign. She is running a fundraiser at everyone's favourite place on Saturday morning so if anyone wants to support, the sausage sizzle is at Bunnings Warehouse, Springvale on Princes Highway. It is for a fantastic cause and I will be manning the barbecue, making sure the food is cooked properly so tell as many people as you can to get there.

Cr Zaynoun Melhem left the Chamber at 8.28pm.

Comment

Cr Angela Long

These are some of the events that I have attended since my last formal meeting.

On 30 January 2020, I attended the bushfire fundraising breakfast at the depot. That evening I attended the South East Melbourne Vietnamese Association Councils (SEMVAC) meeting at Springvale where we had a tour of the site.

On 1 February 2020, I attended the official opening ceremony of the 2020 Tet Festival at Sandown. That evening, I attended the basketball game between the Southside Flyers and Sydney University. Southside Flyers won: 78-61.

On 3 February 2020, I attended the RAP working group meeting. That afternoon, I launched the Take a Swing for Charity Golf Day at Victoria Golf Club, Cheltenham.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

On 8 February 2020, I attended the VCA-VIC Lunar New Year Co Vang Flag Raising Ceremony here at Harmony Square.

Comment

Cr Matthew Kirwan

I will table my report tonight and go straight to questions.

Report Tabled

Cr Matthew Kirwan

The following are some of my activities over the last fortnight.

On Thursday 30 January 2020, I attended along with the Mayor Cr Memeti, the Staff Bushfire Relief Fundraising Morning Tea at the Dandenong Civic Centre. That afternoon again along with the Mayor Cr Memeti, I attended the launch of the new African Champions Day Club. The club will meet at the Dandenong RSL and credit needs to go to the Dandenong RSL for supporting this initiative. In the evening along with other Councillors, I attended the Springvale Major Projects Advisory Group meeting to discuss aspects of the Springvale Community Precinct.

On Saturday 1 February 2020, I attended the Summer Reading Club Finale at the Dandenong Library. It is a great program organised by our Library services with many 100s of Greater Dandenong children involved each year.

On Monday 3 February 2020, I attended along with Cr Long a meeting of the Reconciliation Working Group. Later that afternoon I attended the meeting of interested Councillors with the committee of the Noble Park Community Centre to be briefed by the committee on their plans and progress.

Question

Cr Matthew Kirwan

Can the relevant officer please give a general progress update and timeframes for the Dandenong Aquatic Centre development in particular, what planning or analysis work has been done so far on the sustainability of the planned aquatic centre? Is it planned to be zero net emissions and if not, why not? Are we planning to develop it without gas and is it to be powered totally by renewable energy and if not, why not? If this has not been worked out, what are the timeframes for the decision-making process around the sustainability of the aquatic centre and other aspects?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

There are many matters there that I can cover. We have just commenced the process of engaging with the State Department of Recreation on a proposed business case. We hope to have more information on that in the coming months. We have a Capital Improvement Project (CIP) budget bid in place for Council's consideration for the next phase which is the design and development component so we will see that in the coming months with regards to budget discussions. If that is approved, then that will form the basis of the next phase of plan preparation, design and development. It is during that phase that matters related to Environmental Sustainable Design (ESD) will be investigated, will

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

be discussed with Council in terms of what options we should be putting forward such as the matters that Cr Kirwan has raised about gas and other things at that particular time. I would be thinking that that discussion would take place either at the end of 2020 or going into early 2021. Certainly, we are underway based on Council's resolution to choose the current oasis site for the next redevelopment of an aquatic centre.

Question

Cr Matthew Kirwan

I just want to touch on a public question that was mentioned earlier. Can we have a discussion at a Councillor Briefing Session or at the strategic planning day about the criticism of our defence at VCAT? This was the second time in 12 months where we have been criticised in public for our defence at VCAT and I think we really need to have a discussion internally of where these are coming from because it has happened twice now in 12 months?

Response

Jody Bosman, Director City Planning, Design and Amenity

We can certainly have that discussion. I would like to just point out, Councillor Kirwan, that it was an alleged criticism of our defence. The recollection of my officers at that meeting was that there was no such criticism from the member of VCAT so let us take that that was an alleged criticism of the lawyers that were representing us. I am happy to have, as part of a discussion with Councillors, our performance at VCAT and include anything like let us call it reparations or criticisms that might have come out of those processes but at this stage, that is purely an unsubstantiated allegation.

Comment

Cr Matthew Kirwan

I will just note on that note that it was not just in the media but was in the summary of the decision that the VCAT Commissioner criticised us for not dealing with the aspect of the development.

Question

Cr Matthew Kirwan

Can the relevant officer please give an update of the development of the Greater Dandenong social housing approach? What are the timeframes for various milestones in going forward in developing that approach and what community engagement has there been to date and what will there be?

Response

Tilla Buden, Acting Director Community Services

I will take that question on notice.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Matthew Kirwan

A Dandenong resident contacted me recently and said how she avoided Palm Plaza, the pedestrian walkway that is in front of Dandenong Plaza that connects up to where the RSL commemorates Anzac Day. For her, it is an ugly and uninviting place with broken pavement fixed up with artificial brick like surface and containing artificial grass rather than any real greenery. The public art was in disrepair and so she asked me if a project planned to improve the appearance of Palm Plaza is being considered that will make people want to stay there? I have recalled many discussions over the years. If a place looks in disrepair, people often also feel more unsafe so I just wanted to add that to that question that was brought up by the resident.

Response

Paul Kearsley, Director Business, Engineering and Major Projects

There are no plans at this point in time within the CIP budget process to undertake significant works to Palm Plaza. I would say that if, in the event of a significant development occurring within the or adjacent to the shopping centre, that is something that may bring on Council's consideration of those improvements. I will say though that the use of artificial turf and artworks there have been put there for that reason many years ago. It was understood that there would be a long time away and that those works are in some ways place making installations to make people feel comfortable. I will take Cr Kirwan's commentary with regards to perhaps in some disrepair to send out a number of teams perhaps to have a look at that and maybe they need a bit of cleaning and a little bit of sprucing up but there is nothing to indicate to Council with regards to any significant spend on CIP for that particular area.

Question

Cr Matthew Kirwan

Do officers not think there is an issue with the condition of Palm Plaza, both in the condition of the public path and the general feel of the area? I know it was referred to in a question that Councillor O'Reilly asked via email today, we often do place scores of various areas. Has there been a place score done of that area and what issues did it identify or what strengths did it identify? Is there a view that there is no major issue to be looked at?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

Certainly, it could be better. There is no doubt about it. Many places could be better. Whether or not it constitutes enough for it to be completely redesigned with significant money spent on it, that is something that really is a matter for Council to consider. It has and would have a place score and I can make that available to Councillors in the coming week. It probably highlights some issues with regards to the nature of the paving and those sorts of things. However, when you look at the nature of the shade and the tree cover I believe it is quite a well utilised space. It may not serve everyone's needs but I think it has quite a lot of people moving in and out and about the space. That does not

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

mean it does not need to be improved. What I was saying was that there is no project currently listed within CIP that would indicate through any discussion with Council and others that it needs money spent on.

Comment

Cr Matthew Kirwan

The resident was not saying that there was no significant amount of people who move through the space. The issue was who stayed there and who wanted to stay there because there is a lot of seating there. It was obviously designed in the original purpose for people to want to stay there and her comment was that people did not want to stay there. I am not really looking at major budget expenditure. I have received many compliments for what we have done at Settlers Square with the actual planting that we have done. I forgot the right term for it but let us say bush flowers for want of a better term. I have had lots of compliments about something that was very simple but has brought that square to life so the resident and myself were talking more about things we could do to improve it rather than tearing out the whole pavement.

Question

Cr Matthew Kirwan

When will the draft Climate Change Strategy be out for exhibition?

Response

Jody Bosman, Director City Planning, Design and Amenity

The Climate Change Strategy was put out for public consultation in late February 2019 for a two-week period. The consultation will be promoted through Council's website, social media, customer service centres and direct email to all previous submitters, community groups and other interested parties.

Question

Cr Matthew Kirwan

When will Council reconsider the matter of an Urban Forest Strategy?

Response

Jody Bosman, Director City Planning, Design and Amenity

The Urban Forest Strategy and that is just following the presentation on 3 February 2020 to a Councillor Briefing Session, is now intended to be tabled at the Council meeting on 24 February 2020.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Matthew Kirwan

When are Councillors going to meet to discuss the public feedback on the Springvale Community Precinct Strategic Plan?

Response

Tilla Buden, Acting Director Community Services

The draft Springvale Community Precinct Strategic Plan is currently being reviewed following public consultation period. It is intended that the strategic plan will return to Council on 23 March 2020 but prior to that, interested Councillors will be given an opportunity to review feedback and the updated plan as well.

Question

Cr Matthew Kirwan

Is a meeting being organised for Councillors to discuss the feedback and officers' views on it?

Response

Tilla Buden, Acting Director Community Services

Yes, we can organise that.

Question

Cr Matthew Kirwan

There has been a lot of interest in the last week on the topic of the Environmental Protection Authority (EPA) finding asbestos on Spring Valley Reserve. What level of contamination has been found? Where do we believe it has come from and what has been done to rectify it?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

Part of the discussions with the EPA with regards to finding small amounts of asbestos on that site have led to what I would call an action plan in order to clean up parts of that site and I am referring to parts of the Spring Valley Reserve behind some of the temples where there have been some mounding of soil. The mounding of soil came from Tatterson Park and Parkfield. I must make it clear that at that point, Council had two notices indicating that the fill was clean from both of those sites. However, putting that to one side, in engaging an environmental hygienist which the EPA asked us to do and we were quite happy to that. That hygienist has gone over the site, removed a small quantity of asbestos and has declared the site clean and safe. We believe that small quantity may have come from an area where there was some unauthorised dumping, in addition to the landfill that we were using as well. Topdressing of the fill occurred on Thursday of last week and the top dressing of the fill to the east of the car park is in progress. This is some information I am reading from last Friday and it was aimed to be completed early this week so it may well be finished today. The EPA has

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

advised it is satisfied with the way this issue was managed and the outcome has been achieved so we do have the all clear from the EPA and Council did go through a process in accordance with legislation and procedures with regards to the hygienist but also cleaning up the site.

Question

Cr Matthew Kirwan

One of the elements of concern is that the soil may have come from Parkfield Reserve and in particular, that soil may have been on the Parkfield Reserve site for a significant amount of time, exposed to being blown around. Have we looked into that or heard of that concern?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

No, we have not. We are quite satisfied that the clean fill certificate we received related to the soil that was removed from Parkfield. We do not have a sense of needing to return to Parkfield to do any further testing.

Comment

Cr Matthew Kirwan

I will table the rest of my questions.

Question

Cr Matthew Kirwan

One of the most important actions in the Year 2 Part B component of the People Seeking Asylum and Refugee Action Plan is the creation of a Multicultural Leader's Network. To me it is vital as there is a lack of a systematic and ongoing body of leaders who we can consult on to make our activities as a Council more responsive to our cultural diversity. From a process perspective it would make the development and/or revision of our strategies, plans and policies more effective. When is that planned to be up and running?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

A resident in the new estates of Keysborough has been petitioning South Eastern Water to name the wetlands abutting Keylana Drive, Keysborough with an indigenous name. South Eastern Water are not interested even though it has the support of Bunerong Land Council and local residents. Can we look at providing support to that resident?

This question was tabled and taken on notice.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Matthew Kirwan

In discussions last year, the launch and publicity campaign for Solar Savers had been discussed with the Eastern Greenhouse Alliance for timing with our Sustainability Festival. Has this been confirmed now and what will the launch and publicity campaign entail?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

In the Sustainability Strategy 2016-2020, One Planet certification or similar was an objective. Where are we that?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

What are the timelines for the Clarendon Reserve off-leash trial funded in the mid-year budget?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

We are two months into the implementation of the Plastics Use Policy which means that the transition period for Council ends on 9 June and the transition period for the Community ends on 9 December 2020.

(a) How are we tracking with the implementations for both the internal and external areas?

(b) What area of Council is co-ordinating the implementation overall?

(c) In particular, have all the community groups operating activities and events on Council land been informed of the new policy and if not, what is the timeframe for that?

(d) What is the process for ensuring not just notifying that community groups and other organisations applying for the various categories of the new Community Funding Program now out for application, are aware of their obligations under the new policy, in particular, are they aware it is not just for events but activities and programs?

This question was tabled and taken on notice.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Matthew Kirwan

What progress has been made with the feasibility study into a library for the Noble Park/Keysborough area? What are the milestones and timeframes for the completion of that feasibility study?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

What progress has been made with the Eastlink – Dandenong Railway Station shared path feasibility study?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

I had a resident suggest that the noise of the screen in Harmony Square may deter some people staying in the square. Has it been considered whether the volume needs to be that loud on a standard day if no events are taking place?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

A resident recently asked me what co-working spaces does Council provide in Greater Dandenong. What ones do we provide and what capabilities do they have and does the Springvale Community Hub, Keysborough South Community Hub and Dandenong Community Hub projects incorporate co-working spaces and if not, why not?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

Regarding the availability of the gravel carpark on the corner of Stuart Street and Clow Street in Dandenong to the public, I am still getting questions about that being vacant a lot of the week. What is the latest update?

This question was tabled and taken on notice.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Matthew Kirwan

A resident asked if there could be a giant Australian flag at the roundabout in Noble Park where Lightwood Road, Heatherton Road and Railway Parade meet like the one in Boronia?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

Going back to Item 4.2.1 - Q2 Quarterly Performance Report I have the following questions:

(a) I noticed on page 131 that the Homelessness Working Group was going to meet at the start of 2020 to determine their forward direction. What have been the activities of the group so far and have they determined their forward direction yet and if not, what is the expected timing of that?

(b) Also on page 131 I noticed that as per the Greater Dandenong Animal Management Plan a discussion paper on a cat curfew had been completed. When is a cat curfew planned to be introduced in Greater Dandenong?

(c) On page 147 it was noted that 330 Culturally and Linguistically Diverse (CALD) residents have taken part in a waste education program so far. Can the relevant officer please tell me what sessions and to what groups were run?

(d) On page 162 what is the SEM Cities project?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

In the Contract report considered earlier tonight, I noticed that the new tender weightings for social and sustainable procurement have not yet kicked in? When can we expect the first Council report for a new contract that incorporates those new weightings?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

When will the community forum for the Reconciliation Action Plan 2018-20 be held for those members in the broader community interested in reconciliation including those who gave ideas to the original Reconciliation Action Plan?

This question was tabled and taken on notice.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Matthew Kirwan

In this demographic, paper flyers, post cards etc are still very important tools. In this building we have Council information in the Foyer, our consultation stand in the Foyer, our tourist information stand in the Library and the community group/organisation stand in the Library. As some people come to this building just for customer service and some just for the Library, arguably having all four at both locations would be beneficial but there is a lack of space. Where will the equivalent stands be in the new Springvale building?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

What is the planned timeframe for the revised Sustainable Buildings Policy to come to a Council meeting for adoption?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

I last asked at the Council meeting on Monday 26 August 2019 for a progress update on the Toilet Strategy. I have been raising on behalf of residents for the last few years the lack of toilets for residents in the new estates of Keysborough and have been told that where future toilets are built depends on the finalisation of a toilet strategy. Eventually after budget bids for external development of the Toilet Strategy failed for a couple of budget cycles, I was told that it would be developed in-house during the 18/19 financial year which did not occur. At the meeting on 26 August 2019, I was told that the strategy had commenced and Council officers would be in a position to brief and seek feedback from Councillors early in the New Year when the draft document is available for discussion. Is it now available for discussion and if so, when will that discussion take place?

This question was tabled and taken on notice.

Question

Cr Matthew Kirwan

Over the weekend I visited Currajong Reserve in Dandenong North to see how the street library was going. This street library is installed and supported by our library service and was being well used.

(a) When we can have information put on our website regarding how residents can request their own street library?

(b) In terms of construction both with this one and the one in Multicultural Place, Springvale the flaw in the construction to me is that the door seems to be often blowing in the wind exposing the books to the elements. This is particularly important as the books are not set back in the box (and thus very vulnerable to wind and rain) and the latches are not good quality (unlike the rest of the box).

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

In the case of the one in Currajong Place it was difficult to close it shut due to the amount of books. Having a door that had a spring mechanism that would automatically close it shut would be good. Is it possible to consider that?

This question was tabled and taken on notice.

Question

Cr Sean O'Reilly

I received a query or request from a resident via Facebook. There was a bus stop at the Corrigan Road end of Athol Road that was removed and it has not been replaced. Apparently, the Victorian Government for some reason just removed it so there is now no bus shelter. Being a Council that is supportive of public transport and the use of it, what I would ask is that we send through a letter to the appropriate government authority requesting that the sheltered bus stop be reinstated or otherwise explain why not. I would ask for some assistance with that.

Comment

Cr Jim Memeti, Mayor

Happy to do that but does Mr Kearsley want to comment on that?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

Only to say Council would be happy to investigate that further and if necessary, then write a letter to the relevant authority seeking it to be reinstated.

Comment

Cr Sean O'Reilly

Apart from that, I attended many events but I will not go through them all.

I have the Municipal Association of Victoria board meeting on Friday 14 February 2020. Just a note to the Director of Corporate Services, it appears that all the new Local Government Act changes are going ahead to schedule and it is my feeling that there will be a substantial cost to councils, including this Council for the implementation changes which are quite reasonable so I would just forewarn our Director of Corporate Services of those potential costs.

Comment

Cr Youhorn Chea

On Saturday 1 February 2020, I attended the official opening of the 2020 TET festival at Sandown Racecourse. This year, due to rain in the morning, not many people attended for almost the whole day but on the second day on Sunday, we had many people attending because we had good weather. At night time, I attended the Chinese New Year, the Year of the Rat and also the Australia Day celebrations hosted by the Cambodian Chinese Friendship Association of Victoria.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

On Sunday 2 February 2020, I attended the Chinese New Year dinner, hosted by the Teo Chew Chinese Association of Victoria. In the evening, they had fundraising and they collected nearly \$55,000 from one night only so it was a great night which I attended with Cr O'Reilly and Cr Sophie Tan.

Question

Cr Youhorn Chea

I have already requested two to three times for traffic lights at the intersection of Springvale Road and Heather Grove in Springvale. Since it is close to the Springvale Library and close to Killester College as well, I believe the lights need to be installed prior to the completion of the Springvale Library. I observe in the morning that many students cross Springvale Road at that location and there is no sign to reduce speed at all so it is really dangerous. Could we please ask VicRoads to install signage and traffic lights?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

If Cr Chea is referring to the traffic lights on Springvale and Hillcrest Grove, those lights are programmed and planned for construction as part of the Springvale Community Hub and Council's paying for those. I can provide an update as to the likely timeframe of when they will take place. I believe they have been tendered out and that is something that I can confirm to all Councillors in an email in the next 48 hours.

Question

Cr Youhorn Chea

My question is can we do it before the Library opens?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

That is something I will have to check in terms of timing to see whether or not it can be achieved.

Question

Cr Youhorn Chea

When will Council demolish the former Springvale meeting room?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

That matter is yet to be identified with regards to timing but we would be aiming for the closure of the customer service centre probably around early March 2020 after the last rates notices and collection on 28 February 2020. We would be looking at making the necessary arrangements in early March 2020 and I think that would also include some customer service staff at the Paddy O'Donoghue Centre as well.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Question

Cr Youhorn Chea

When will the Springvale Library be moved to the new building?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

I will take that question on notice with regards to the timing but we are expecting the facility to be ready to open around late April - early May and that would involve the Library being decanted and moved to the new facility in that time. In terms of specific timing, I will have to negotiate and discuss that with my learned partner here and we will come back to Council and advise that in the next couple of weeks.

Cr Zaynoun Melhem returned to the Chamber at 8.51pm.

Question

Cr Youhorn Chea

As you know, the Springvale Boulevard project was approved by Council but progress has stalled. I wanted to make sure that VicRoads has given approval. Can I have an update on the Springvale Boulevard Project?

Response

Paul Kearsley, Director Business, Engineering and Major Projects

I can provide an update that we are expecting the tender of both Stages 1 and 2, Springvale Boulevard to go into the papers this Saturday. I will be checking that probably Friday to ensure that we have placed the advertisement. With regards to full VicRoads approval, we are proceeding with the approvals that we have to date and any further approvals that we need which are very minor in nature, we will do that in the coming months before Council signs off on the tender process. Once that is completed, we can then come to Council with a timeframe for the actual commencement of works with regards to the first stages, which will probably be the removal of the centre median and the trees, with further work to take place in 2021.

Comment

Cr Jim Memeti, Mayor

Just some of the activities that I attended over the last couple of weeks.

We had the City of Greater Dandenong Staff Bushfire Relief Fundraiser which had a fantastic response from our staff, not only financially but they also donated their time as volunteers in the firefighters or SES and other things they do to help with what has happened with the bushfires.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

I also attended the launch of the new African Champions Day Club which was hosted by the Dandenong RSL Board and the African Champions' Association. It was good to see the RSL with so many people in our community like the Vietnamese, the Africans and many other multicultural groups that visit and also use the RSLs and it is fantastic.

We also had a Springvale Major Projects Advisory Group (SMPAG) meeting last week.

We also visited the new Springvale Community Hub which was absolutely amazing. If you think the library in Dandenong is special, the new library is like five times bigger. It is over 4,000 square metres. I think our Dandenong Library is about 800 square metres and it is just coming along. It is so unbelievable and I think the community will be in for a big shock. I certainly cannot wait as do my colleague Councillors as well. It is a really big project that this Council is involved with. It is part of the Stage 2 project. We renovated the Springvale City Hall which costed Council over \$8 million. Everyone who uses that City Hall says wow, there is nothing like this in the south-eastern suburbs so we are very proud of that refurbishment. All I tell them is you will be blown away with this new Springvale Community Hub and it is over 4,000 square metres. That is like over an acre of land. It is huge. Council has committed \$51 million for that project so it is certainly one of the biggest projects that we have embarked on after this building which was about \$65 million. Council is certainly putting a lot of money into infrastructure for the community and I think the Springvale end is certainly happening with the Springvale Boulevard going to tender this weekend. That is I think about \$5-6 million. Our community in Springvale certainly has a lot to look forward to in the next couple of months for these openings. It was great to go through the new Springvale Community Hub.

I also attended the Summer Reading Club finale which was fantastic. These are primary school children who got involved in reading books and I think we had over 300 children which was fantastic. Cr Kirwan was with me as well. I think Senior Suave stole the attention. I tried to be funny like him but it was not working so I left it up to him. This is a fantastic initiative from this Council that we get school children involved in reading books at an early age and they all get a prize. There were other prizes as well and they really enjoyed themselves, so it was great to see. Even Councillor Kirwan's two little daughters I think they are about two years old, they got involved so it was great. It does not matter how old they are they can start at a really young age so it is great that this Council has these initiatives.

I also attended the TET Festival hosted by the Vietnamese Community in Australia, Victorian Chapter which is always a good event. As Councillor Chea said, unfortunately, the weather was not too great on Saturday but the crowd certainly came in on Sunday. The Vietnamese community have done such good work within Victoria because this event is a statewide event and I heard that they raised hundreds and hundreds of thousands of dollars for the bushfire appeal and they continue to do good work within our community.

I am also the chairperson for the Indian Cultural Precinct Taskforce which is the premier Indian area that the State Government announced only a couple of years ago. It is good to see how the \$500,000 grant we received has been used by the Taskforce. If Councillors look around Foster Street, all the shops have been getting facelifts. I think most of them are done and there are not many left but they will all be completed soon. It really looks fantastic so I am really looking forward to working with the Indian Cultural Taskforce over the next 12 months.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

I was also invited to an event called 'This Is IT Initiative'. I am not sure if you know what it is but it is about three local businessmen. I think their names are Todd, Simon and Tyrone and I think you all know who they are. They got involved with the South East Local Learning and Employment Network (SELLEN) and also Council to seek laptops from the corporate community. They have 120 of these laptops which they have upgraded and they look brand new, work well and were presented to about 14 schools within the community of the south-east so the students were really happy. These kids do not have laptops at home. The initiative is not going to help these children but their siblings as well so as a Council, we are really committed and I understand that over the next 18 months we will probably be donating over 100 laptops. Hopefully, the corporate world especially here in the south-east will come on board and we can get as many as possible because I think we need about 4,000 of them so keep an eye out for that. It is a great initiative and it is great to be part of that.

Also, the Vietnamese community have been keeping me busy over the last fortnight. I was also at the raising of the Co Vang flag right here in Harmony Square. I think most of them probably had never been to Harmony Square and they were really surprised how great it is. They were telling me that they are looking at maybe holding a festival or an event here in the future. I welcome that because that is what it is there for. It is there for the community.

Question

Cr Jim Memeti, Mayor

I received an email from a resident about Council's policy or what we do when there is an abandoned car on Council's website. I know the Director for Corporate Services sent me something and I sent it through to the resident but they said they wanted a bit more information. Can we look at that and see if we can make it easier for residents to go on our website and do what they have got to do about abandoned cars?

Response

Mick Jaensch, Director Corporate Services

We did have a look at the contents on the City of Whittlesea's website which is far more comprehensive than what was on ours so we are looking to update our website to match the Whittlesea content.

Comment

Cr Jim Memeti, Mayor

I think that resident sent me the information from the Whittlesea Council's website as well. I think that is what she was looking for. It maybe something that we need to update on our website because it is certainly becoming a problem with abandoned cars and residents can quickly check our website and see what they can do.

John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses is provided as an attachment.

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

COUNCILLOR QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
28/01/20 CQT2	Cr Sean O'Reilly	<p>Assisting Retail Sector in CGD For a number of months towards the end of last year, I was considering the priorities of this Council in 2020, what I rate as challenges and what are the things that we can most affect. When I look out the window there, I think it is right there, the heart of Dandenong, the slow and steady erosion of bricks and mortar retailing by online shopping. We see things like the closing of Dimmeys, the abandonment of Kaufland and the general malaise of the retail sector overall. There has not been a retailers association in Dandenong for quite a number of years as well so I was thinking that while Council will not have a great amount of financial resources to commit to the task, it would certainly be well placed to coordinate, to measure and monitor what is going on as far as retailing in the Dandenong Activity Centre. Just as South East Business Networks played a big part in repositioning our manufacturing industry after the exit of car manufacturers, I think that this Council with the Dandenong Activity Centre being or should be the jewel in the Crown of the City of Greater Dandenong. That we can certainly monitor and coordinate and see if we can assist. I am not saying that Council can necessarily play a big part but at least we have to monitor it and know what is going on because as a Councillor, if someone</p>	Director Business, Engineering & Major Projects	10/02/20	<p>Response Provided 10/02/20: You made a number of comments on activity centre retail activity, the data we collect and what actions Council can take. I can advise as follows: (1) Activity Centres Business Audits. Completed in 2016 and, most recently, in 2019. These are comprehensive audits that measure business mix, floorspace, number of tenancies, vacancies, cultural offer and hours of operation for each of our activity centres, including Dandenong of course. Audits helps us understand the complex business structure and how business character contributes to visitation. (2) Annual pedestrian counts. undertaken by our transport planners. These counts give us a measure of the amount of foot traffic at key places within our activity centres (eg traffic intersections) Provides us with an understanding of pedestrian access requirements and provides an evidence base for making improvements to amenity. (3) Place Scores. Currently underway, last measured in 2015 & 2017. Measure the activity centre's</p>

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6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>asked me what the future of retailing in Dandenong is, I would honestly have to say, I do not know. I am just foreshadowing that that is one of the things I will be particularly interested in this year, that is how we can get data on the trends, how Council could assist with coordination etc. We may not have all the answers but I think if we follow a process then we can go some way to assisting. I do not expect any particular response at this stage, but I am just flagging that that is what I will be interested in.</p> <p>Comment Cr Jim Memeti, Mayor Mr Kearsley has noted your question and I am sure he will speak to yourself and Councillors in due course.</p>			<p>overall identity and quality of the experience offered on the basis of Aesthetics, Welcome, Sociability, Uniqueness, and Care. Encouraging strategic investment in places to ensure sustainable outcomes that make places accessible to all communities no matter their age, culture, interests or economic position. ie. Helps us develop ways to make customers 'Sticky' and increase opportunities for people to linger longer in the core area.</p> <p>(4) Behaviour Mapping Last measured in 2019, 2017 and 2015. Measures who is using the centre and what activities they are participating in. We measure Gender distribution, Age distribution, Activity type, and peak times in public space. Encouraging more strategic and sustainable approaches to making spaces more occupied, relevant and much loved.</p> <p>(5) Remplan (an online economic profile), Remplan measures employment numbers, value added, output and wages and salaries for our retail sector across the municipality.</p> <p>(6) Past data collection includes Revitalising Central Dandenong - Community Perceptions Research 2016 (E&Y)</p> <p>(7) Future data collection. One of recommendations in our response to</p>

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6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
28/01/20 CQT5	Cr Matthew Kirwan	<p>Draft of Procurement Plan & Community Engagement Plan Just to clarify a few matters with that, with the process so far, have they got a draft version of the procurement plan and the community engagement plan where Councillors can view that process? Also, in terms of the State Government policy, is it still aiming to be made public in May this year?</p>	Director Business, Engineering & Major Projects	05/02/20	<p>the Notice of Motion 62 – State of Dandenong Activity Centre in 2019, was: -Progress the installation of parking sensors subject to the approval of the bid in the 2019/20 Capital Improvement Program". This program is progressing. (8) Strengths and opportunities - Cultural based retail (eg Little India, Afgan Bazaar) is our opportunity and unique strength (compared to traditional retail) and an area Council can influence. We also stay up to date with current retail trends and use well respected advisors to better understand the current and future retail sector.</p> <p style="text-align: center;">COMPLETED</p> <p>Response provided 28/01/20: I think all of those matters that Councillor Kirwan has raised will be subject to further clarification in the coming weeks by the Metropolitan Waste Group. We are still waiting on the State Government to advise that group so that they can then advise us and other local Councils of the current situation. Nothing has changed as far as I am aware in terms of what advice I gave in late November or early December 2019.</p> <p>Further Response 05/02/20: At the Minister's request, the commencement of the procurement</p>

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ORDINARY COUNCIL MEETING - MINUTES

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
28/01/20 CQT11	Cr Matthew Kirwan	<p>Police Patrols in CGD Just in relation to that, Councillor Memeti, Councillor Long and myself met with Inspector Langhorn very late last year. Increased police patrols were promised. Can Ms Buden, Acting Director Community Services please give an update on has there been an increase in police patrols? Anecdotally I am hearing there are, but has there been one, how much increase has there been and is that going to continue in the future given these conflicting reports?</p>	Director Community Services	06/02/20	<p>process (i.e. the release of the EO) is being delayed until the Victorian Government's Circular Economy Policy has been released. MWRRG does not have any further information as to when this will occur. Once the Circular Economy policy has been released, a revised timeline for the Advanced Waste Project will be developed and circulated to Councils.</p> <p>Both the Procurement Plan and Communications & Engagement Plan have been drafted but are confidential documents at this point in time. Both of these plans will need to be revised once the Circular Economy Policy has been released as its contents may have a bearing on the outcomes of both plans.</p> <p>COMPLETED</p> <p>Response provided 28/01/20: I will take that question on notice.</p> <p>Further response 6/02/20: Council officers had a discussion with Inspector Mark Langhorne of Victoria Police. Council officers were advised that a member of the Victorian Police has spoken with the resident, and Inspector Langhorn discussed this matter with Cr Kirwan last week (week beginning 27 January). A written response will be forthcoming from the Inspector.</p> <p>COMPLETED</p>
28/01/20 CQT13	Cr Matthew Kirwan	<p>Old Maralinga Primary School Site What is happening with the site of the old Maralinga Primary School? Is there a</p>	Director City Planning, Design and		<p>COMPLETED</p>

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6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
28/01/20 CQT14(a) & (b)	Cr Matthew Kirwan	<p>rezoning process about to start? Is the Minister doing it or will he be asking Council to do it? Has there been any discussion about the timeframes for a development plan and if so, what are the indications? Finally, what happened to the twenty-year peppercorn lease we were going to have on the State Government section of the Chandler Road reserve? Have they got back to us? If not, can we please contact them.</p> <p>List of Registered Correspondence Referring to Item 4.4.5 <i>List of Registered Correspondence to Mayor and Councillors</i>:</p> <p>(a) Complaint from a local trader about free parking in Lonsdale St, Dandenong.</p>	Amenity	30/01/20	<p>TABLED AND TAKEN ON NOTICE</p> <p>Response provided 30/01/20: This complaint came from a trader about the free parking trial on Lonsdale Street. The trader is seeking the return of paid parking.</p> <p>Council officers have been gathering; and will continue to gather data as well as seek feedback on this parking trial. Recommendations will be presented to Councillors before the end of the trial period.</p> <p>It is intended to brief Councillors in the coming months and then report to Council in May 2020 prior to the completion of the current 12month trial period. Council can then determine if it wishes to maintain the current fee free period for Lonsdale Street.</p> <p>..... (b) This enquiry from residents related to the new Link Road under Noble Park Station and its intersections with Douglas Street and Mons Parade. The resident had concerns about the</p>

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6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
28/01/20 CQT14(c)	Cr Matthew Kirwan	<p>near Noble Park from a Dandenong North resident</p> <p>List of Registered Correspondence (c) Advice regarding a new Department of Health funded media project available</p>	Director Community Services	6/02/20	<p>safety of these intersections since they were created by the Level Crossing Removal Project.</p> <p>Council officers are also of the opinion that safety at these intersections could be improved; and Council has plans to do this. The Douglas Street streetscape project and the lan Street streetscape project (which has been designed) are the projects which will address these issues. Signals are proposed at Douglas Street and modifications to the intersection at lan Street are proposed. Roundabouts were not the preferred option at either of these locations as they are generally less safe where high numbers of pedestrian and cyclist movements are anticipated.</p> <p>I would also highlight that the new Link Road has still not been handed over to Council for management; and we are unable to complete works at these intersections until this has occurred.</p> <p>The resident and Paperbark Ward Councillors were provided with the above-mentioned information in response to the enquiry and the resident seemed pleased with the outcome.</p> <p>COMPLETED</p>
					<p>Response provided 06/02/20: The Moving Pictures project uses film and digital media to raise dementia</p>

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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>to raise dementia awareness across CALD communities.</p> <p>Can the relevant officer please supply information about the nature of these correspondence and what actions have been taken in response?</p>			<p>awareness in culturally and linguistically diverse (CALD) communities.</p> <p>Moving Pictures is funded by the Federal Government's Department of Health through the Dementia and Aged Care Services Research and Innovation grants and is a collaboration between the National Ageing Research Institute and Curtin University.</p> <p>As part of this national project, they have co-produced with CALD communities, short films as well as comics focused on raising awareness about dementia, care pathways and carer support. These short films and comics are available in Hindi, Tamil, Cantonese, Mandarin, Arabic and English.</p> <p>In line with this project, Council's Community Care's Positive Ageing team has been working with Dementia Australia regarding becoming a Dementia Friendly Organisation. Becoming a Dementia Friendly Organisation focuses Council on making changes to our operations, procedures and environment to better meet the needs of people living with dementia, and requires training, education and considering the world from a different perspective. Consultation with people in the community living with dementia will also be important to develop an action</p>

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6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
28/01/20 CQT15	Cr Matthew Kirwan	Regional Food Strategy & Tourism Strategy What is the status of the Greater Dandenong Regional Food Strategy 2015-18 and Greater Dandenong Tourism Strategy and Action Plan 2014-18? When will we get information about what was achieved and what was not achieved?	Director Business, Engineering & Major Projects	30/01/20	<p>plan. Promotion of dementia in our diverse community is a particular focus, and we will include the free short films and comics being made available through the Moving Pictures Project where appropriate. This aligns strongly with the Positive Ageing Strategy 2017-25, and we will be updating Councillors as we progress through this process.</p> <p>COMPLETED</p> <p>Response provided 30/01/20: It is intended to present a report to council (and a possible CBS briefing prior) providing a complete analysis and assessment of both strategies in June/July. Dates will be determined upon Kevin's return in early March.</p> <p>It should be noted that information on actions and outcomes on both strategies are often shared via infosome</p> <p>COMPLETED</p>
28/01/20 CQT16	Cr Zaynoun Melhem	Prunings for native wildlife survivors One of the residents today asked at one of the forums, that people are trying so hard to figure out various ways that we can help our local community as Gaye said, regarding the bushfire survivors with some of these bushfire survivors being our native wildlife. With regards to Council pruning native trees and eucalypts, is there a way that we can send some of these prunings out to the koala sanctuaries up north for them to survive? Is there a way that we can	Director Business, Engineering & Major Projects	7/02/20	<p>Response provided 28/01/20: I am more than happy to take that question on notice. I am sure the experience of our arborists and our conservation team at the Operations Centre in Dandenong, would be able to provide very relevant advice to that.</p> <p>Further Response 07/02/20: I can advise that the mulch generated from Council's tree pruning programs is chipped and fully utilised to mulch</p>

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6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
28/01/20 CQT17	Cr Maria Sampey	<p>investigate that? I know it sounds a bit left of centre but we have to think about these things. It is better than mulching it up and disposing of it so I just wanted to ask that question on behalf of the resident.</p> <p>Update on NPCC Investigation I have attended many events since Christmas so as time is of the essence, I will ask my questions. With regards to the Noble Park Community Centre, it has been six months since Council found out about the investigation regarding the accusations about the embezzling of money at the centre. What is the latest with regards to what is happening with the centre?</p>	Director Community Services	6/02/20	<p>native garden beds. Demand is in excess of the material generated necessitating the purchase of additional mulch at times.</p> <p>Despite this we recognise the significant impact the bushfires have had on native wildlife and have been lending our support. The Parks Team has been providing Eucalyptus prunings to feed the native animals in the care of the Access Wildlife Shelter in Langwarrin who are receiving injured animals caused by the bushfires.</p> <p>COMPLETED</p> <p>Response provided 28/01/20: I will take that question on notice.</p> <p>Further response 6/02/20: The interim Noble Park Community Centre presented to interested Councillors on Monday 3 February 2020 and a report on options for future management will be considered by Council at the Councillor Briefing Session on Monday 17 February 2020.</p> <p>COMPLETED</p>
28/01/20 CQT21	Cr Maria Sampey	<p>Turner Reserve Masterplan What feedback did Council get from Silverton Cricket Club and has the president of the Silverton Cricket Club looked at any Master Plan at present?</p>	Director City Planning, Design and Amenity		<p>Response provided 28/01/20: I am happy to sit down with Councillor Sampey. I do not want to turn this into a Master Planning workshop. I have had one session of consultation with Councillor Sampey already so we have been through it in some detail. I am happy to sit down and go through</p>

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6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
28/01/20 CQT22	Cr Maria Sampey	<p>Costs/Expenditures Turner Reserve I happened to be at Turner Reserve today because I went there for another reason and there were residents over there. I asked them questions with regards to having the cricket nets where Council is going to place them and they were really horrified because it was going to spoil the view. My concern with this is, that we are putting cricket nets in the middle of a field and at the end of an oval. It is going to be an eyesore. It is going to the architect who is going to do the plans then eventually down the track, they will be removed. It is going backwards and forwards to the architect which involves money. I would like to know how much it costs, the amount that we have expended so far with regards to the fees to the architect. This question can be taken on notice but I do want to know how much has been expended because it is going backwards and forwards with so many changes.</p>	Director City Planning, Design and Amenity		<p>that again and in this particular one, provide evidence and support by the cricket community for the nets that have been put in. Not only was there a request for the cricket nets, but there was also a request for the cricket pitch to be built to full specification, which has also been designed now into the Turner Reserve Master Plan.</p> <p>FURTHER ACTION REQUIRED</p>
					<p>Response provided 28/01/20: The reason why the Master Plan has been going backwards and forwards to the architect is that after each community consultation, further requests from the community are designed into the Master Plan in terms of options for the Master Plan. The plan that was previously put out to community did not include the cricket nets so the architect were then requested. As a result of that, it went back to the architect to have them drawn in so I will take on notice Councillor Sampey's question as to how much we spent on architect fees to date but all changes have been generated through the process of community consultation.</p> <p>TAKEN ON NOTICE</p>

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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
28/01/20 CQT23	Cr Maria Sampey	<p>Turner Reserve Cricket Nets Initially in the Master Plan, it was agreed that the cricket nets were not going to be at Turner Reserve because it was a small oval and the cricketers were going to practise elsewhere. My concern is, who requested that the cricket nets be brought back? Was it the president of the Silverton Cricket Club or who?</p> <p>Comment Cr Jim Memeti, Mayor I think Councillor Sampey can have a meeting with Mr Bosman and workshop this a bit more. I think Councillor Sampey has asked enough questions about Turner Reserve.</p>	Director City Planning, Design and Amenity		<p>Response provided 28/01/20: As I mentioned earlier, I will provide that documentation for Councillor Sampey.</p> <p>TAKEN ON NOTICE</p>
28/01/20 CQT24	Cr Maria Sampey	<p>Round-Up Spraying I would like to ask some questions to Mr Paul Kearsley, Director Business, Engineering and Major Projects. I am referring to the email that I received today where it says 'Spraying of herbicides such as Roundup on Council playgrounds on the softball areas or multi-use areas does not occur as per the previous directions given to staff following on from the consideration of the notice of motion'. After reading this, I went out and I have photos here which I am willing to send to Mr Kearsley because there has been spraying on that softball area on the grass and the tan bark. I do have photos which show the grass is all yellow and dying. The email also stated that 'The direction was reinforced and stipulated in early January 2020 by management to include the area adjacent to the school fence in Turner</p>	Director Business, Engineering & Major Projects	10/02/20	<p>Response Provided 10/02/20: The use of the herbicide known as Round Up is not prohibited by Council policy and can be used on council reserves. Council policy allows the use of herbicide (Round Up) on reserves but not on playground soft fall areas. This practice is as per the directions given to staff following on from the consideration of the NOM raised by Cr Sampey a few years ago. The playground soft fall areas are weeded by hand.</p> <p>Spraying is used however to control weed growth along playground edging, on the grass side of the edging. As I believe that this is the matter causing concern, I have asked for a review of this practice. We are investigating alternative ways to deal</p>

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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>Reserve in response to my email and concerns dated 23 December 2019 where the environment officer and the principal observed one of our officers spraying Roundup close to their fence, which has killed about 20 metres of passionfruit vine.</p> <p>It then said that 'direction was given not to spray along the fence lines'. The Council staff member responded on 8 January 2020 that 'Any impact on the school fence lines with dead growth would be related to the spraying which was taking place at the end of 2019'. Well, I have to say that the day after the briefing meeting last week, Councillor Peter Brown and I happened to be at the reserve and we witnessed Council officers spraying Roundup and they apologised for spraying Roundup.</p> <p>And then the email says 'On inspection of the parts of the school grounds closest to the reserve are the dead areas around the fence.' Basically, part of this email said that it was observed by Council staff that there were dead areas around the shed or something inside the school grounds which have been sprayed by Roundup according to our staff. They are observant thinking that it was Roundup. I thought what I will do is telephone the school today and speak to the principal. I telephoned the school and asked if the school sprays Roundup. The principal responded that the Education Department has banned the use of Roundup because it is dangerous and schools therefore do not use Roundup</p>			<p>with weeds that grow along the edge of the grassed reserve and the soft fall area of the playground. We hope to identify a suitable buffer area adjacent to the playground soft fall area, where spraying will also be prohibited. I hope to be able to brief Council on this in the coming months.</p> <p>With regards to the concern related to spraying herbicide along the school fence at Turner Reserve, this practice was ceased in early January by direction from management.</p> <p>I have also asked for a review of all reserves which are adjacent to schools and kindergartens etc to ensure that we are consistent with our approach to spraying sensitive boundaries.</p> <p>Please note that the use of herbicides is in compliance with all technical and handling guidelines. Staff also undertake significant training in the handling of herbicides.</p> <p>As previously advised a CGD staff member is also on the MAV Working Group on Weed management / glyphosate alternatives research project, along with Deakin Uni. This project is expected to commence in February. We will certainly keep Council informed on the progress of this work.</p>

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		<p>any more. The school Environmental Officer observed the Council staff wearing a mask before Christmas and spraying Roundup close to the school and to the fence, while on the other side of the fence are the school children. My concern is when our staff spray and then rain comes the next day, traces of roundup will be in the grass and runoff.</p> <p>Comment Cr Peter Brown No they did not apologise, they told us. I was there for almost an hour and while discussing the proposed Master Plan with Councillor Sampey, we noticed two Council Parks and Gardens officers. One had a sack on his back with a spray, the other one was on the tractor. I observed the guy with the spray sack walking around where the children's playground was, around the perimeter spraying. It had a long nozzle on the spray so it actually did not just spray but could shoot a fairly long distance spray. I said to him, 'Ah, you know, the reserve is looking so good, it is quite effective. Are you using Roundup?' and he said 'Yeah, yeah, we are using Roundup'. I said 'Ah, good' and so I continued observing and then discussed it with Councillor Sampey, then the guy came back on the tractor and pulled up. I then said 'Jeez mate, you know, you are doing a great job. Congratulations, the reserve looks fantastic', which it does and I said 'You know, it is an absolute credit' and I said 'And I hear you have been using Roundup' and his very words to me 'Oh,</p>			<p>I am available to discuss should you require further clarification or information.</p>

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6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
28/01/20 CQT28	Cr Tim Dark	<p><i>you caught us out.</i> That comment clearly meant they were doing something that they were not supposed to be doing. Councillor Sampey and I observed those actions for almost an hour and if I might add to support Councillor Sampey, I am fairly confident that if Council had an independent soil test done there, it would indeed take photographs of the children's playground area where it had just been sprayed and where the weeds were dying but I am confident that an independent testing of the soil along the perimeter, particularly where the school vegetable garden is and where the passionfruit vine is will show traces of Roundup and my understanding is once it gets into the ground, Roundup will stay there for a very long time so if anyone wanted to try and clean up the site, it would cost them a fortune. I think it will be there for awhile.</p> <p>Letter to Ukrainian Association I also attended the Theophany eve with the Ukrainian Association of Victoria, the south east chapter. Liana Slipetsky has taken over as chairperson and she has done a phenomenal job in that for the 2 or 3 months that she has been chairperson, membership has increased to over 25. It was good to see that they had signed up more people and from my mental recollection over the four years, I signed up former Councillor Blades without her knowledge until I needed her signature on the form and now she is excited to become a member of the</p>	Director Corporate Services	04/02/20	<p>COMPLETED</p> <p>Response 04/02/20: Letter sent to President South East – Noble Park Branch, Association of Ukrainians in Victoria (AUV)</p>

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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
28/01/20 CQT31	Cr Tim Dark	<p>Ukrainian Association of South East and her father was Ukrainian. She took that with pride and it was good to see. If we could write a letter thanking her for her contribution and also any way that we could potentially assist the Ukrainian Association in the south east in future that would also be helpful.</p> <p>Review of 'The Gender Fairy' in Library My final question tonight is something that I raised some time ago about a book that appears in our library and it is a book which I have raised concerns about. It is titled 'The Gender Fairy' written by Jo Hirst and co-authored by Roz Ward, a self-proclaimed Marxist. This is self-proclaimed by themselves, I might add. These are the people who run the horrific state schools program in schools and it is a ridiculous thing but this book sits within our library in the picture books on the ground floor, right against the carpet, hidden amongst all the other kids' picture books we have. I have raised concerns about this a couple of times particularly because it is very misleading particularly for kids there, parents who may not be aware, particularly in a municipality where we are multiculturally and linguistically challenged. People in there may not be aware of what the book is about exactly until they get it. It looks deceiving because there are a couple of kids' portraits on it and I refer to one of the pages in particular page 21. This is where it becomes interesting when you subscribe to a system in the libraries</p>	Director Community Services	6/02/20	<p>COMPLETED</p> <p>Response provided 28/01/20: We will have a look at that for Councillor Dark.</p> <p>Further Response 6/02/20: The Library Service has the book The Gender Fairy available for borrowing for the following reasons: The Library selects children's books that deal with a range of contemporary issues in a format that parents/carers can read to children to assist them with their understanding. The book <i>The Gender Fairy</i> was selected as it was:</p> <ul style="list-style-type: none"> • Available at other Libraries across the network • Possibly requested by members • Endorsed by the Royal Children's Hospital and • Officially launched by the State Government of Victoria. <p>The Library Service aims to provide a representative collection on all subjects of interest to the community</p>

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6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>where anybody can search for a book and it tells you which libraries in the State have got it. This book in particular states on page 21, 'Only you know whether you're a boy or a girl; no one can tell you. If you feel no one knows who you really are you can tell a grown up you can trust'. It also has pictures of fairies and they are kids. It is deliberately designed for kids I would say probably from four to maybe 10 years old. I do not know when kids start reading more detailed books.</p> <p>My concern is that this book potentially is misleading for parents who are bringing their kids to the libraries and our libraries are supposed to be safe places. For kids who potentially may end up with a book like this, it will cause confusion for kids, particularly given it runs contrary and it has been co-written by as I said before, a self-proclaimed Marxist. Will you please review this book and just have a look and see: (1) if having it on the ground floor amongst all the kids' picture books is the right place to have it? (2) if having it in our library is the best place to have it at all?</p>			<p>covering a broad range of contemporary issues. The Libraries also provide access to information based on the Australian Library and Information Association Statement on free access to information (https://www.allia.org.au/about-allia/policies-standards-and-guidelines/statement-free-access-information) of which the City of Greater Dandenong is a member.</p> <p>Parents and carers are responsible for the suitability of any library resources accessed by their children.</p>

COMPLETED

At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillors and Public questions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.

7 URGENT BUSINESS

Nil.

The meeting closed at 9.01PM.

Confirmed: / /
