



**GREATER  
DANDENONG**  
*City of Opportunity*

# **MINUTES**

**ORDINARY COUNCIL MEETING**

**TUESDAY, 14 APRIL 2020**  
Commencing at 7.00 PM

**COUNCIL CHAMBERS**  
225 Lonsdale Street, Dandenong VIC 3175

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## **1 MEETING OPENING**

### **1.1 ATTENDANCE**

#### **Apologies**

Cr Youhorn Chea  
Cr Zaynoun Melhem  
Cr Loi Truong

#### **Councillors Present**

Cr Jim Memeti (Chairperson)  
Cr Peter Brown, Cr Tim Dark, Cr Matthew Kirwan, Cr Angela Long, Cr Sean O'Reilly, Cr Maria Sampey,  
Cr Sophie Tan.

#### **Officers Present**

John Bennie PSM, Chief Executive Officer, Mick Jaensch, Director Corporate Services, Tilla Buden, Acting Director Community Services, Jody Bosman, Director City Planning, Design and Amenity, Paul Kearsley, Director Business, Engineering and Major Projects.

### **1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND**

Council acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

### **1.3 OFFERING OF PRAYER**

All present remained standing as Cr Sophie Tan read the opening prayer provided prior to the meeting by Venerable Thich Tien Tam from the Hoa Nghiem Buddhist Temple, Springvale South, a member of the Greater Dandenong Interfaith Network:

" In the disclosure on happiness, the buddha explained the greatest blessings which bring about a peaceful and happy life. He said "To live in a good environment, to have planted good seeds and to realise that you are on the right path, this is the greatest happiness." We trust that within us, there is the wisdom of great compassion transmitted to us. We are determined to stay on the path, to keep our hearts open and to let go of our pride so that understanding and love can prevail. The Councillors of the City of Greater Dandenong do their best to benefit all people that live in it, especially in this global pandemic moment, we are working together with understanding and love. May the triple gem bless all being be protected and safe. May we be well. May we be safe. May we be peaceful and at ease."

#### **1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Ordinary Meeting of Council held 23 March 2020.

##### **Recommendation**

**That the minutes of the Ordinary Meeting of Council held 23 March 2020 be confirmed.**

##### **MINUTE 1392**

Moved by: Cr Matthew Kirwan

Seconded by: Cr Sophie Tan

**That the minutes of the Ordinary Meeting of Council held 23 March 2020 be confirmed.**

**CARRIED**

## 1.5 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 17 March to 7 April 2020:

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
23/03/20	Pre-Council Meeting	Youhorn Chea, Tim Dark (part), Matthew Kirwan, Angela Long, Jim Memeti, Maria Sampey (part), Sophie Tan (part), Loi Truong	Peter Brown, Zaynoun Melhem, Sean O'Reilly	<ul style="list-style-type: none"><li>- Proposed budget briefing sessions.</li><li>- Material aid requests from aid agencies and response to the effects of COVID-19.</li><li>- Possible changes to delegation to CEO in light of COVID-19.</li><li>- Possibility of freezing penalty interest on outstanding rate payments.</li><li>- Agenda items for the Council Meeting of 23 March 2020.</li></ul>

ORDINARY COUNCIL MEETING - MINUTES

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**1.5 ASSEMBLIES OF COUNCIL (Cont.)**

<b>Date</b>	<b>Meeting Type</b>	<b>Councillors Attending</b>	<b>Councillors Absent</b>	<b>Topics Discussed &amp; Disclosures of Conflict of Interest</b>
30/03/20	Budget Briefing Session	Peter Brown, Youhorn Chea, Tim Dark, Matthew Kirwan, Angela Long, Zaynoun Melhem (remotely), Jim Memeti, Sean O'Reilly, Maria Sampey, Sophie Tan	Loi Truong	- Councillors were provided with a summary of the current status of the 2020-2021 Budget and provided with an overview for each Directorate. (Cr Jim Memeti disclosed a Conflict of Interest in the item pertaining to the Dandenong Market and left the meeting during this discussion.)

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**1.5 ASSEMBLIES OF COUNCIL (Cont.)**

<b>Date</b>	<b>Meeting Type</b>	<b>Councillors Attending</b>	<b>Councillors Absent</b>	<b>Topics Discussed &amp; Disclosures of Conflict of Interest</b>
06/04/20	Councillor Briefing Session	Peter Brown, Youhorn Chea (remotely), Tim Dark (part), Matthew Kirwan, Angela Long, Zaynoun Melhem, Jim Memeti, Sean O'Reilly, Maria Sampey, Sophie Tan	Loi Truong	<ul style="list-style-type: none"><li>- Proposed changes to the Council Plan, the Annual Plan Review 2020-2021 and the proposed Engagement Plan for the Council Plan 2021-2025.</li><li>- Finalisation of the 2020-2021 Annual Budget and Capital Works Program.</li><li>- Regional Kitchen Group (Community Chef) update – (John Bennie disclosed a Conflict of Interest in this item and left the meeting during discussion.)</li><li>- Agenda items for the Council Meeting of 14 April 2020.</li></ul>

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**Recommendation**

**That the assemblies of Council listed above be noted.**

**MINUTE 1393**

Moved by: Cr Sophie Tan  
Seconded by: Cr Angela Long

**That the assemblies of Council listed above be noted.**

**CARRIED**



## **1.6 DISCLOSURES OF INTEREST**

Cr Jim Memeti disclosed a Conflict of Interest (Direct interest (s.77B) in Item No. 4.3.8 COVID-19 Greater Dandenong Council Community Relief Package (Part 4), as he is a Director of a company that has a stall at the Dandenong Market. Cr Jim Memeti left the Chamber prior to discussion and voting on this item.

## **2 OFFICERS' REPORTS - PART ONE**

### **2.1 DOCUMENTS FOR SEALING**

#### **2.1.1 Documents for Sealing**

File Id: A2683601  
Responsible Officer: Director Corporate Services

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#### **Report Summary**

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

#### **Recommendation Summary**

This report recommends that the listed documents be signed and sealed.

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**2.1.1 Documents for Sealing (Cont.)**

**Item Summary**

There are [2] items being presented to Council's meeting of 14 April 2020 for signing and sealing as follows:

1. A letter of recognition to Russel Tait, Engineering Services for 10 years of service to the City of Greater Dandenong; and
2. An agreement of sale for the shares in Regional Kitchen Pty Ltd owned by Council to the Department of Health and Human Services (DHHS) or its nominee on terms that reflect the letters of non-indicative offer issued by DHHS dated 13 and 23 March 2020 and any other related transaction documents.

**Recommendation**

**That the listed documents be signed and sealed.**

**MINUTE 1394**

Moved by: Cr Tim Dark  
Seconded by: Cr Sophie Tan

**That the listed documents be signed and sealed.**

**CARRIED**

## **2.2 DOCUMENTS FOR TABLING**

### **2.2.1 Documents for Tabling**

File Id: qA228025  
Responsible Officer: Director Corporate Services

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#### **Report Summary**

Council receives various documents such as annual reports and minutes of committee meetings that deal with a variety of issues that are relevant to the City.

These reports are tabled at Council Meetings and therefore brought to the attention of Council.

#### **Recommendation Summary**

This report recommends that the listed items be received.

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**2.2.1 Documents for Tabling (Cont.)**

**List of Reports**

<b>Author</b>	<b>Title</b>
United Energy Regulatory Proposal	2021 – 2026

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A copy of each report is made available at the Council meeting or by contacting the Governance Unit on telephone 8571 5235.

**Recommendation**

**That the listed items be received.**

**MINUTE 1395**

Moved by: Cr Tim Dark  
Seconded by: Cr Angela Long

**That the listed items be received.**

**CARRIED**

## 2.2.2 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Director Corporate Services
Attachments:	Petitions and Joint Letters

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### Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

**Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.**

### **2.2.2 Petitions and Joint Letters (Cont.)**

#### **Petitions and Joint Letters Tabled**

Council received no new petitions, no joint letters, no submissions and one petition update prior to the Council Meeting of 14 April 2020.

***N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.***

#### **Recommendation**

**That the listed items detailed in Attachment 1 and the current status of each, be received and noted.**

#### **MINUTE 1396**

Moved by: Cr Sophie Tan  
Seconded by: Cr Sean O'Reilly

**That the listed items detailed in Attachment 1 and the current status of each, be received and noted.**

**CARRIED**

**2.2.2 Petitions and Joint Letters (Cont.)**

**DOCUMENTS FOR TABLING**

**PETITIONS AND JOINT LETTERS**

**ATTACHMENT 1**

**PETITIONS AND JOINT LETTERS**

**PAGES 7 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*



**2.2.2 Petitions and Joint Letters (Cont.)**

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
10/02/20	<p><b>DOG OFF-LEASH PARK IN CLARENDON RESERVE</b></p> <p>We, the residents of Soho Court, Keysborough would like to bring your attention to the Clarendon Reserve which has one of the entrances from our street, Soho Court has recently been declared as Dog Off-leash and a Notice board about it has been put up last week without any fencing gate. The entrance is wide open and there is no gate installed at the entrance.</p> <p>We, the residents, do not want this reserve to be declared as Dog Off-leash and had raised the Objection against it in April/ May 2019 during consultation process via e-mail.</p> <p>There were several issues which were duly raised. We also followed it up with several phone calls to the Council and were assured each time that the decision has not been taken and our objections will be taken into consideration. Despite the residents' objections, the Council failed to either consult or inform the residents of the decision taken about this matter.</p> <p>We thank you for your consideration.</p>	9	Completed	<p>Tabled Council Meeting 23 March 2020</p> <p>10/02/20                      Responsible Officer – Director City Planning, Design and Amenity.</p> <p>10/03/20                      Acknowledgement Email sent to the head petitioner by Governance.</p> <p>31/03/20                      A very detailed letter of response was sent to the Head Petitioner today. No further action required.</p>

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

ORDINARY COUNCIL MEETING - MINUTES

2.2.2 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
17/02/20	<p>• <b>Petition Text (Prayer)</b></p> <p>PETITION FOR A HARRISFIELD KINDERGARTEN CARPARK AND/OR DROP OFF POINT: TERM 4 – 2019</p> <p>Dear whom it may concern,</p> <p>I have attached our Harrisfield Kindergarten's Car Park Petition. We have any many issues and dangerous situations regarding not having space for parents, families and staff to park their cars. We have the room for a small carpark to be built on our reserve land – Ardgower Road side of the service.</p> <p>Please let me know if there is any other information you require. We are very keen to get our petition out there and hopefully can resolve our ongoing issue with unsafe parking.</p> <p>Kindest Regards, .....</p> <p>Our service has been operating for approx. 60 years and is a wonderful Kindergarten community in Noble Park. We are desperately seeking signatures in a Petition for us to have a carpark or drop off area for parents to park at drop off and pick up times. Our staff also need a safe spot to park their cars for the whole day – whist at work.</p> <p>62 Bowmore Road – Our main address is a 'No Standing Zone' and parents cannot park anywhere along there. There is also a large bend that makes it unsafe for children to be crossing the road, parents stopping their cars to unload children etc.</p>	267	In progress	<p>Tabled Council Meeting 24 February 2020</p> <p>17/02/20 Responsible Officer – Director Community Services.</p> <p>17/02/20 Acknowledgement Email sent to the head petitioner by Governance.</p> <p>30/03/20 Council officers had a meeting scheduled with the kindergarten last week to discuss this matter; however, due the COVID-19, the kindergarten requested the meeting be postponed until term two. As soon as they are back up and running another meeting will be organised.</p>

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

**2.2.2 Petitions and Joint Letters (Cont.)**

Date Received	<ul style="list-style-type: none"> <li>Petition Text (Prayer)</li> </ul>	No. of Petitioners	Status	Responsible Officer Response
	<p>PETITION FOR A HARRISFIELD KINDERGARTEN CARPARK AND/OR DROP OFF POINT: TERM 4 – 2019 (CONTD)</p> <p>Ardgower Road is our alternative parking area however there is still no room as local neighbours have to also park their cars. There are many units and townhouses in the street which leaves very few spots to park.</p> <p>Not having a carpark is a massive issue for our service as is VERY unsafe for our children and families – present and future. Our families do resort to double parking or parking illegally as they HAVE to get their children into Kindergarten somehow. We have had a number of people cancel enrolments due to them having nowhere to park their cards.</p> <p>Please sign our Petition to help us turn some of our park.reserve on Ardgower Road into a parking facility for our families and staff.</p>			

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.2.2 Petitions and Joint Letters (Cont.)**

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

**2.2.2 Petitions and Joint Letters (Cont.)**

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

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**2.2.2 Petitions and Joint Letters (Cont.)**

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### **3 QUESTION TIME - PUBLIC**

#### **Question**

#### **Phillip Malone, Noble Park**

With the measures being taken to protect the community at present, the Prime Minister has called on banks and landlords to work with tenants for ongoing rent and lease charges to get the organisations through onto the other side of this. Will the Council be freezing rent and lease costs to community organisations, like sporting clubs especially while they are closed during this crisis?

#### **Response**

#### **Mick Jaensch, Director Corporate Services**

Council will be freezing lease costs to community organisations and sporting clubs. Council will be formalising this in its community aid package that will be adopted later tonight at the meeting but it is certainly one of the considerations that we have had on our mind and I am happy to report to Mr Malone that yes, we will be freezing these costs.

#### **Question**

#### **Gaye Guest, Keysborough**

Too readily we have moved from one-use community facilities saying they are outdated and should be replaced by intergenerational facilities.

(1) Moving forward in this new world, how will residents' safety be protected in these new fluid multipurpose spaces?

(2) Given this pandemic, how will meeting rooms be managed to clean between users and they will now have to be cleaned? Right now in many public facilities, it is sign in, temperature check, hand sanitiser, antibacterial wipes, wiping all surfaces that have been used including door handles.

(3) How will people using say the new Springvale Community Hub be screened?

(4) How many will be allowed in at any one time?

(5) Will sanitiser dispensers now be throughout the building?

(6) What timeframe will be needed between user groups and who will be responsible for the setup, clean up and backdown regime?

(7) A few years ago, you introduced hall-keepers. Are they considered cleaners in this new world? Moving forward, one-use buildings and community spaces are far easier to manage with a daily register of users and knowing who is in the building at any one time. These fluid, open multiuser spaces are now not ideal for resident safety and maybe before any more consultation and tenders are signed off on. Some real thought needs to be given to what our new facilities should look like to protect individuals. Moveable walls are not as good as a fire wall or solid glass doors where you have to be let in, in one-use buildings although they may have the same surface space as a multiuse area that are more controlled given it is only one user group at a time. Community hubs maybe are not the way into the future unless users realise that they will be more constantly closed.

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**3 QUESTION TIME - PUBLIC (Cont.)**

**Response**

**Mick Jaensch, Director Corporate Services**

There are many issues that Gaye has raised in this public question but the reality is, it is quite premature for us to be writing a detailed response to them. Australia is just four weeks into this first pandemic that has been seen in a century so a longer-term view is going to be required before we start determining short-term operating models for these facilities. Currently, most of our community facilities are closed and I do envisage that if taking Gaye's questions to heart, that if we were to open the library tomorrow, the operating model would look vastly different than when the library closed. Yes, there is quite a possibility that we would have people there with temperature guns and sanitisers and quite a different model than what we did previously operate in the library, but we need to remember this is a short-term environment that we are currently living in. What would the library operating model look like in March next year after most of the population has actually received a vaccine against COVID-19? I would suggest that the operating model would look quite similar to what we have just experienced back in February of this year.

Gaye also raised the question about multi-use facilities versus single-use facilities. We have many of our facilities like our pools, sporting stadiums and our libraries that will never be suited to a single-use facility. This is an extreme circumstance that we currently find ourselves in but again, we need to take a medium to longer-term view about what that model should look like rather than just react immediately to what we actually see before us today.

I know there many questions that Gaye has raised and I think they are all valid questions. If we were to operate our community facilities tomorrow, I think we would have to take on board much of what she is suggesting in her public question tonight. My view however, is that whilst these facilities remain closed to the community and we take a medium to longer-term view that when a vaccine is readily available, life will return largely to a normal operating model. In closing, I think they are very valid questions but I think it is premature for us to change operating models based on what we see today.

**Question**

**Bui Nhat Canh, Dandenong**

Why can I not have my wife's hair cut at home?

**Response**

**Jody Bosman, Director City Planning, Design and Amenity**

In order to contain the spread of the coronavirus or COVID-19, on 26 March 2020, the Chief Health Officer directed that hairdressing is only permitted within a hair salon. The purpose of the direction is to limit people's interaction with others including hairdressers travelling from one home to another. This is important because some people will become infected but do not develop any symptoms and do not feel unwell. Due to the virus having the ability to spread to contaminated surfaces from droplets of the infected person, hairdressing salons are allowed to continue to operate under specific conditions including increasing the frequency of cleaning surfaces with disinfectants. There is a website address that I can provide to the questioner, Mr Canh where he can get further information but once the



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**3 QUESTION TIME - PUBLIC (Cont.)**

abovementioned COVID-19 restrictions have been lifted, it will once again be permitted that hairdressers may offer services at clients' premises provided the hairdresser is appropriately registered with the public health unit at the City of Greater Dandenong.

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**John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses is provided as an attachment.**

**3 QUESTION TIME - PUBLIC (Cont.)**

**PUBLIC QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
10/03/20 PQT2	Nina Kelly, Keysborough	<p><b>Flooding in new estates of Keysborough</b> Can Council please provide an update on the flooding issues in the lower section of the Keysborough new estate area on Thursday, 6 March 2020. The community understands that these parcels of land are jointly managed by Council, VicRoads, Melbourne Water and private property. While it was a heavy rain period, it appears that both retarding basins and surrounding stormwater pipes were unable to move water downstream fast enough without flooding both roads, which is surprising as new estate areas stormwater and retarding basins were engineered to handle this level of water efficiently. The areas highlighted are:</p> <ul style="list-style-type: none"> <li>(1) Corner of Perry Road and Greens Road; and</li> <li>(2) Greens Road Shopping Centre entrance of the BP petrol station next to the Melbourne Water retarding basin.</li> </ul>	Director Business, Engineering and Major Projects	3/04/20	<p><b>Response provided 10/03/20:</b> We are aware of that particular matter as it was a pretty heavy rainfall day on that particular afternoon. At the moment I can advise that we design our drainage systems to accommodate one in ten years rainfall events. When the rainfall events exceed this, the pits discharge onto the roadway and the water is retained within the roadway until the water dissipates in drainage pipes to then allow water to re-enter the drainage system. Our design manual stipulates a one in 100year design is designed to be part of the overall drainage system in this particular area as the overland flow path of the water during times of heavy rain to mitigate the flooding of buildings. It appears that in the respect that the network performed this function and that no houses reported flooding and the water dissipated into the drainage system as capacity allowed. I will however take notice with regards to the particular matter raised by the questioner on the entrance to the particular shopping centre; we will have another look at that to see whether or not that can be alleviated in the future.</p> <p><b>Further response 23/03/20:</b> Will provide an update in the next week when the situation has been looked into.</p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

## ORDINARY COUNCIL MEETING - MINUTES

**3 QUESTION TIME - PUBLIC (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
23/03/20 PQT1	Gerhard Vervoorst, Dandenong North	<p><b>Council informing the public on scams about COVID-19</b> Why is the Council ignoring the question about informing the public on ongoing scams about the COVID-19 Virus? How much effort would it take to include the URL on Council's website and Council's online publication?</p>	Chief Executive Officer		<p><b>Further response provided 3/04/20:</b> Council officers inspected the drainage system at both locations with Melbourne Water. It was confirmed that Councils drainage system appeared to be operating well. It was determined that the localised flooding that occurred was due to the high volume of water experienced during the storm event and some minor blockages within the Melbourne Water drainage system. In addition to this, a high tide event in the bay prevented the water within the upstream drainage system to drain away quickly. In response to this, Melbourne Water have undertaken some works downstream that should alleviate these issues. Thanks for raising this matter.</p> <p style="text-align: center;">COMPLETED</p>
					<p><b>Response provided 23/03/20:</b> We will take that question on notice. I am not aware that there has been a question and indeed if that question has been ignored. I think if Council was aware of information that would be important to communicate to its community, it would do so. I regret to say as I am sure you would all agree, there are that many scams around these days that if Council took to publicising or alerting the community to all of them, we would be overrun, but we will have a look. The scamwatch URL that Mr Vervoorst refers to is the Australian Competition and Consumer Commission (ACCC) site so it does</p>

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Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice

**3 QUESTION TIME - PUBLIC (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					<p>have credibility but we will have a look at that and respond to Mr Vervoort in due course.</p> <p><b>Further response provided 14/04/20:</b>                      A written response is being finalised for Mr Vervoort which makes reference to an email on 1 April 2020 titled: "Coronavirus (COVID-19) Update - Important information for the Greater Dandenong Community" was circulated to all recipients of the Greater Dandenong News publication. In this update, Council alerted the community to the hoax text message and ongoing scams being circulated at that time.</p> <p>FURTHER ACTION REQUIRED</p>

At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillors and Public questions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.

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## **4 OFFICERS' REPORTS - PART TWO**

### **4.1 CONTRACTS**

#### **4.1.1 Contract No. 1819-73 Engineering Design Panel**

File Id:

Responsible Officer: Director Business, Engineering & Major Projects

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### **Report Summary**

This report outlines the tender process undertaken to select a panel of suitably qualified and experienced engineering consultants for the provision of engineering design services.

This will be a Schedule of Rates based contract.

The initial contract term is three (3) years from the date of commencement, with an option to extend the contract by (2) two twelve-month extensions at the sole and absolute discretion of Council.

### **Recommendation Summary**

This report recommends that Council awards Contract 1819-73 for Engineering Design Services to a panel of eleven (11) consultants comprising;

1. Cardno Victoria Pty Ltd
2. One Mile Grid Pty Ltd
3. Traffic Works Pty Ltd
4. John Chivers & Associates Pty Ltd t.a. JCA Land Consultants
5. GTA Consultants (Vic) Pty Ltd
6. Engeny Management Pty Ltd as trustee for Engeny M Trust
7. Craig & Rhodes Pty Ltd t.a. Storm Consulting
8. Tonkin & Taylor Pty Ltd
9. Geotesta Pty Ltd
10. Power Plant Project Services Pty Ltd
11. Tridec Services Pty Ltd

#### 4.1.1 Contract No. 1819-73 Engineering Design Panel (Cont.)

### Introduction

This contract is for engineering design and consultancy services relating to civil projects.

The intent of this contract is to establish a panel of consultants who can be engaged based on a schedule of rates to undertake design work for the delivery of civil infrastructure projects ranging from local area traffic management, road safety improvements, intersection upgrades, road reconstructions, drainage upgrades, footpath and carpark construction.

### Tender Process

This tender was advertised in the Age Newspaper and on Council's website on Saturday 12 October 2019, at the close of tenders at 2:00PM Thursday 31 October 2019 fifty-nine (59) tender submissions were received as detailed below:

4D Workshop Pty Ltd	Enstruct Group Pty Ltd	Powerplant Project Services Pty Ltd
Acor Consultants Pty Ltd	FMG Engineering	Procivil Consulting Pty Ltd
Adams Consulting Engineers	G.J.Hay& Associates Pty Ltd	Reeds Consulting Pty Ltd
Alluvium Consulting	Geotesta Pty Ltd	Site Geotechnical Pty Ltd
AME Consultants Pty Ltd	GTA Consultants	SMEC Australia Pty Ltd
Amev Consulting	HDS Australia Pty Ltd	Sustainable Transport Surveys
Arcamino Pty Ltd	JCA Land Consultants	Taylor Thomson Whitting (Vic) Pty Ltd
Argot Consultants Pty Ltd	JDS Civil Designs & Surveys Pty Ltd	The Trustee For Beardshaw Family Trust - Afflux
Balpara Pty Ltd	JJ Ryan Consulting Pty Ltd	The Trustee For Thiru Family Trust - TGVK
Beveridge Williams & Co Pty Ltd	Khanna Design & Development	Tonkin + Taylor
BG&E Pty Limited	L R Pardo & Associates Pty Ltd	Trafficworks Pty Ltd
BMT Commercial Australia Pty Ltd	Lacus Consulting Pty Ltd	Traffix Group Pty Ltd
Cardno Victoria Pty Ltd	Lambert & Rehbein (SEQ) Pty Ltd	Tridec Services Pty Ltd
Charter Keck Cramer Pty Ltd	Level 5 Design Pty Ltd	Venant Solutions Pty Ltd

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**4.1.1 Contract No. 1819-73 Engineering Design Panel (Cont.)**

Civil Road Solutions Pty Ltd	Meinhardt Infrastructure & Environment Pty Ltd	Water Modelling Solutions
Civiltest Pty Ltd	O'Brien Traffic	WGAVIC Pty Ltd t.a. Wallbridge Gilbert Aztec
Coffey Services Australia Pty Ltd	One Mile Grid Pty Ltd	Wood & Grieve Engineers Ltd
Craig & Rhodes Pty Ltd t.a. Storm Consulting	Optimum Pty Ltd t.a. Miglic Mcleod	Woolacotts Consulting Engineers
CRE Consulting Engineers Pty Ltd	Paroissien Grant & Associates Pty Ltd	WSP Australia Pty Ltd
Engeny - The trustee for ENGENY M TRUST	PM Design Group	

Tenderers were requested to nominate their subject area specialisations as detailed below:

**Subject Area Specialisation:**

Part A - Traffic Engineering,

Part B - Civil Engineering,

Part C - Geotechnical Engineering,

Part D - Flood Modelling and Drainage Investigation, and

Part E - Electrical and Lighting Design (UE Accredited)

**Past Performance / Capability / Schedule of Rates**

Tenderers were encouraged to provide examples of past work focusing on municipal scale projects and their selected subject area specialisation(s) including providing staff resumes relating to different levels of experience and a schedule of rates for that range of experience levels.

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#### 4.1.1 Contract No. 1819-73 Engineering Design Panel (Cont.)

### Tender Evaluation

The evaluation panel consisted of Council's Coordinator Civil Projects, Design Engineer, Project Engineer and the Contracts Officer.

The Tenders were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	<b>Evaluation Criteria</b>	<b>Weighting</b>
1	Price	45%
2	Capability Statement ( <i>Including staff CV's &amp; Company Profile</i> )	20%
3	Past Performance ( <i>E.g.'s of past work &amp; references</i> )	25%
4	Social Procurement	5%
5	Local Industry	5%

The Evaluation Criteria 1 – 5 are given a point score between 0 and 5 as detailed in the following table.

<b>Score</b>	<b>Description</b>
5	Excellent
4	Very Good
3	Good, better than average
2	Acceptable
1	Marginally acceptable (Success not assured)
0	Not Acceptable

Each submission was assessed against all evaluation criteria, to ensure that the tenderers met the standards required for Council contractors.

The pricing assessment was based on the hourly rates provided for the chosen subject area specialisations. Note that pricing scores were only given where this specialisation was clearly demonstrated.

Council will appoint an appropriate number of consultants to the design panel to meet the expected workload. This will be 2 consultants per subject area specialisation and 1 larger multi-disciplinary consultant.



**4.1.1 Contract No. 1819-73 Engineering Design Panel (Cont.)**

The weighted attribute points scores resulting from the assessment are shown in the following tables per Engineering category:

<b>Part A - Traffic Engineering - Tenderers</b>	<b>Price Points</b>	<b>Non-Price Points</b>	<b>Total Score</b>
One Mile Grid	1.80	1.65	3.45
Cardno Victoria	1.58	1.80	3.38
Trafficworks	1.80	1.45	3.25
SMEC Australia	1.35	1.65	3.00
GTA Consultants	0.90	1.90	2.80
Beveridge Williams	1.58	0.60	2.18
O'Brien Traffic	1.58	0.50	2.08
Level 5 Design	1.35	0.55	1.90
WSP Australia	1.35	0.55	1.90
HDS Australia	1.35	0.50	1.85
Sustainable Transport Surveys	1.35	0.50	1.85
Wood & Grieve	1.35	0.50	1.85
Traffix Group	1.35	0.45	1.80
BG&E	0.00	1.53	1.53
Civil Road Solutions	0.00	1.05	1.05
Enstruct Group	0.00	0.60	0.60
JJ Ryan Consulting	0.00	0.58	0.58
WGA VIC	0.00	0.50	0.50
Arcamino	0.00	0.45	0.45
Khanna Design and Development	0.00	0.45	0.45
Woolacotts Consulting Eng	0.00	0.45	0.45

**4.1.1 Contract No. 1819-73 Engineering Design Panel (Cont.)**

<b>Part B - Civil Engineering - Tenderers</b>	<b>Price Points</b>	<b>Non-Price Points</b>	<b>Total Score</b>
JCA Land Consultants	1.58	1.93	3.51
Cardno Victoria	1.58	1.80	3.38
GTA Consultants	1.35	1.90	3.25
Trafficworks	1.80	1.45	3.25
Adams Consulting Engineers	1.58	1.55	3.13
BG&E	1.58	1.53	3.11
AME Consultants	1.80	1.29	3.09
Procivil Consulting	1.80	1.25	3.05
SMEC Australia	1.35	1.65	3.00
Civil Road Solutions	1.80	1.05	2.85
CRE Consulting Engineers	1.80	1.03	2.83
FMG Engineering	1.58	1.23	2.81
Argot Consultants	1.58	1.18	2.76
JDS Civil Designs & Surveys	1.58	1.15	2.73
Taylor Thomson Whitting	1.35	1.05	2.40
G.J.Hay & Associates	1.80	0.45	2.25
Amey Consulting	1.58	0.60	2.18
Beveridge Williams	1.58	0.60	2.18
JJ Ryan Consulting	1.58	0.58	2.16
Paroissien Grant	1.58	0.58	2.16
Meinhardt	1.58	0.55	2.13
HDS Australia	1.58	0.50	2.08
Lambert & Rehbein	1.58	0.50	2.08
Arcamino	1.58	0.45	2.03

**4.1.1 Contract No. 1819-73 Engineering Design Panel (Cont.)**

Acor Consultants	1.35	0.65	2.00
Reeds Consulting	1.35	0.63	1.98
WGA VIC	1.35	0.50	1.85
Wood & Grieve	1.35	0.50	1.85
Woolacotts Consulting Eng	1.35	0.45	1.80
Alluvium Consulting	0.00	1.65	1.65
Craig & Rhodes	0.00	1.63	1.63
Charter Keck Cramer	0.90	0.68	1.58
Enstruct Group	0.00	0.60	0.60
The Trustee For Beardshaw Family Trust - Afflux	0.00	0.60	0.60
Level 5 Design	0.00	0.55	0.55
The Trustee For Thiru Family Trust - TGVK	0.00	0.55	0.55
PM Design Group	0.00	0.53	0.53
4d Workshop	0.00	0.50	0.50
Optimatum / Miglic Mcleod	0.00	0.50	0.50
Khanna Design And Development	0.00	0.45	0.45
Lacus Consulting	0.00	0.45	0.45

<b>Part C - Geotechnical Engineering - Tenderers</b>	<b>Price Points</b>	<b>Non-Price Points</b>	<b>Total Score</b>
Geotesta	1.80	1.48	3.28
Tonkin + Taylor	1.35	1.90	3.25
Cardno Victoria	1.35	1.80	3.15
Civiltest	1.58	1.00	2.58
L R Pardo & Associates	1.80	0.58	2.38
Site Geotechnical	1.35	1.00	2.35

**4.1.1 Contract No. 1819-73 Engineering Design Panel (Cont.)**

SMEC Australia	0.00	1.65	1.65
BG&E	0.00	1.53	1.53
Coffey Services Australia	0.90	0.55	1.45
Level 5 Design	0.00	0.55	0.55
Meinhardt	0.00	0.55	0.55
The Trustee For Thiru Family Trust - TGVK	0.00	0.55	0.55
Arcamino	0.00	0.45	0.45

<b>Part D - Flood Modelling and Drainage Investigation - Tenderers</b>	<b>Price Points</b>	<b>Non-Price Points</b>	<b>Total Score</b>
Engeny	1.80	1.98	3.78
Cardno Victoria	1.80	1.80	3.60
Craig & Rhodes t a Strom Consulting	1.80	1.63	3.43
BG&E	1.35	1.53	2.88
Alluvium Consulting	0.90	1.65	2.55
SMEC Australia	0.90	1.65	2.55
Water Modelling Solutions	1.80	0.53	2.33
The Trustee For Beardshaw Family Trust – Afflux	1.35	0.60	1.95
Paroissien Grant	1.35	0.58	1.93
Arcamino	1.35	0.45	1.80
Adams Consulting Engineers	0.00	1.55	1.55
Reeds Consulting	0.90	0.63	1.53
Beveridge Williams	0.90	0.60	1.50
BMT Commercial Australia	0.90	0.55	1.45
WGA VIC	0.90	0.50	1.40
Venant Solutions	0.90	0.45	1.35

**4.1.1 Contract No. 1819-73 Engineering Design Panel (Cont.)**

Ame Consultants	0.00	1.29	1.29
FMG Engineering	0.00	1.23	1.23
Taylor Thomson Whitting	0.00	1.05	1.05
Acor Consultants	0.00	0.65	0.65
Amey Consulting	0.00	0.60	0.60
Enstruct Group	0.00	0.60	0.60
JJ Ryan Consulting	0.00	0.58	0.58
Meinhardt	0.00	0.55	0.55
The Trustee For Thiru Family Trust – TGVK	0.00	0.55	0.55
Wood & Grieve	0.00	0.50	0.50
Khanna Design And Development	0.00	0.45	0.45
Woolacotts Consulting Eng	0.00	0.45	0.45

<b>Part E - Electrical and Lighting Design - Tenderers</b>	<b>Price Points</b>	<b>Non-Price Points</b>	<b>Total Score</b>
Powerplant Project Services	1.80	1.98	3.78
Tridec Services	1.80	1.45	3.25
Balpara Pty Ltd	1.80	0.10	1.90
Wood & Grieve	1.35	0.50	1.85
Trafficworks	0.00	1.45	1.45

**Note 1: The higher the price score – lower the tendered price.**

**Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.**

**Evaluation Summary:**

1. Cardno Victoria have been selected as they have the capacity to deliver design services across several specialised fields. They received high scores in 4 out of the 5 of the subject area specialisations and will provide a good option for larger scale design work where multiple disciplines are required.

**4.1.1 Contract No. 1819-73 Engineering Design Panel (Cont.)**

2. One Mile Grid have been selected for the traffic engineering specialisation. They are a smaller scale consultancy with a good track record delivering function layout plans and traffic signal plans for the City of Greater Dandenong. They were able to demonstrate a strong capacity in delivering municipal scale traffic engineering services.
3. Trafficworks have been selected for the traffic engineering specialisation. They are another traffic specialist but also have the capacity to undertake civil designs. They have experience undertaking traffic signal designs, local area traffic management and intersection reconstructions for City of Greater Dandenong and are a great option for the road safety driven projects.
4. John Chivers and Associates (JCA) have been selected for the civil engineering specialisation. They specialise in providing civil designs and advice for the land development industry and local Councils. They were able to demonstrate a strong capacity in delivering municipal scale civil designs and provided strong examples of past work with their submission.
5. GTA Consultants were selected based on their score in the civil engineering specialisation. They are a large consultancy specialising in transport engineering with experiences ranging from transport planning to detailed road designs. Their strong background in transport planning will assist in the development of our larger scale road design projects, especially where VicRoads design guidelines start to take precedence over our own.
6. Engeny have been selected for the water engineering specialisation. They are a specialist in flood modelling and drainage design and have a strong track record in providing this service for Councils and Melbourne Water. They also handle the civil design and detailing of their drainage designs and have provided strong examples of past work.
7. Storm Consulting have been selected for the water engineering specialisation. They have a great background in flood modelling and water sensitive urban design. Like Engeny, they undertake detailed design work in house so are a great second on the panel for our drainage upgrade work.
8. Tonkin and Taylor have been selected for the geotechnical engineering specialisation. They have a very strong background in pavement design and services relating to road infrastructure projects. They have provided a range of testing rates for independent testing during construction.
9. Geotesta have been selected for the geotechnical engineering specialisation. They have a good background in providing pavement designs and geotechnical testing services for local government and development clients.
10. Powerplant have been selected for the electrical and lighting specialisation. They are one of the larger electrical and lighting specialist consultants and have a strong background in providing electrical and lighting designs for local governments. They also provide a project management service with established relationships with United Energy.
11. Tridec are a local electrical and lighting consultant. They provide a good service and have worked directly for the City of Greater Dandenong in providing design and project management services for electrical asset relocations and street lighting. They are accredited with United Energy.

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#### 4.1.1 Contract No. 1819-73 Engineering Design Panel (Cont.)

### Financial Implications

This contract will be used to deliver design services for the civil projects in the city improvement program. The design budget available will be dependent on the individual capital bids relating to those civil projects.

The utilisation of this contract is estimated at approximately \$500,000 per year. It will primarily service the City Projects and Asset Improvement team but has been setup so anyone in the organisation can make use of the services.

***Note: Schedule of Rates – A schedule of rates contract is one under which the amount that is payable to the contractor is calculated by applying an agreed schedule of rates to the quantity of work that is actually performed.***

***Lump Sum – A lump sum contract or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.***

### Social Procurement

All conforming tender submissions were evaluated and were scored based on the information provided in Schedule 8 Statement of Social Procurement.

### Local Industry

All conforming tender submissions were evaluated and were scored based on the information provided in Schedule 7 – Statement of Local Content.

### Consultation

During the tender evaluation process and in preparation of this report, relevant Council Officers from Council's Business, Engineering & Major Projects directorate were consulted.

### Conclusion

The evaluation panel team is satisfied that the tenderers recommended for appointment have the relevant experience and capability to undertake Engineering Design Services for Council in a timely and efficient manner.

All companies have provided this type of service to industry for many years and are expected to provide a Best Value service to Council for this contract.

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**4.1.1 Contract No. 1819-73 Engineering Design Panel (Cont.)**

**Recommendation**

**That Council:**

1. **awards Contract No. 1819-73 for Engineering Design Services to the eleven (11) consultants listed below for an initial period of three (3) years:**
  - (1) Cardno Victoria Pty Ltd**
  - (2) Engeny Management Pty Ltd as trustee for Engeny M Trust**
  - (3) Geotesta Pty Ltd**
  - (4) GTA Consultants (Vic) Pty Ltd**
  - (5) John Chivers & Associates Pty Ltd trading as JCA Land Consultants**
  - (6) One Mile Grid Pty Ltd**
  - (7) Power Plant Project Services Pty Ltd**
  - (8) Craig & Rhodes Pty Ltd trading as Storm Consulting**
  - (9) Tonkin & Taylor Pty Ltd**
  - (10) Trafficworks Pty Ltd**
  - (11) Tridec Services Pty Ltd;**
  
2. **reserves the option to extend the initial contract term by two (2) twelve-month extensions at the sole and absolute discretion of Council; and one-month extensions at the sole and absolute discretion of Council; and**
  
3. **signs and seals the contract documents when prepared.**

**MINUTE 1397**

Moved by: Cr Sean O'Reilly  
Seconded by: Cr Sophie Tan

**That Council:**

1. **awards Contract No. 1819-73 for Engineering Design Services to the eleven (11) consultants listed below for an initial period of three (3) years:**
  - (1) Cardno Victoria Pty Ltd**



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**4.1.1 Contract No. 1819-73 Engineering Design Panel (Cont.)**

- (2) Engeny Management Pty Ltd as trustee for Engeny M Trust**
- (3) Geotesta Pty Ltd**
- (4) GTA Consultants (Vic) Pty Ltd**
- (5) John Chivers & Associates Pty Ltd trading as JCA Land Consultants**
- (6) One Mile Grid Pty Ltd**
- (7) Power Plant Project Services Pty Ltd**
- (8) Craig & Rhodes Pty Ltd trading as Storm Consulting**
- (9) Tonkin & Taylor Pty Ltd**
- (10) Trafficworks Pty Ltd**
- (11) Tridec Services Pty Ltd;**

- 2 reserves the option to extend the initial contract term by two (2) twelve-month extensions at the sole and absolute discretion of Council; and-month extensions at the sole and absolute discretion of Council; and**
- 3 signs and seals the contract documents when prepared.**

**CARRIED**

#### **4.1.2 Contract No. 1920-39 Springvalley Landfill Cap Reconstruction**

File Id: qA410999  
Responsible Officer: Director Business, Engineering & Major Projects

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#### **Report Summary**

This report outlines the tender process undertaken to select a suitably qualified and experienced contractor for the reconstruction of the Springvalley Landfill Cap.

#### **Recommendation Summary**

This report recommends that Council award Contract No. 1920-39 Springvalley Landfill Cap Reconstruction to Winslow Construction Pty Ltd for a fixed Lump Sum of One Million, Seven Hundred & Sixty Two Thousand, Six Hundred & Eighty Dollars and Eighteen Cents (\$1,762,680.18) including GST of \$159,243.65.

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#### 4.1.2 Contract No. 1920-39 Springvalley Landfill Cap Reconstruction (Cont.)

### Introduction

The former Springvalley Landfill was operated by the South Eastern Regional Waste Management Group (SERWMG) and received putrescible and non-putrescible waste between 1993 and 1998. Greater Dandenong City Council intends to rehabilitate the existing landfill cap at the site in accordance with the requirements set out by the Environment Protection Authority (EPA).

This site was previously capped during its operation, however the cap construction does not meet the requirements of the EPA approved Environmental Management Plan (EMP) prepared by SERWMG and additional rehabilitation works are now required.

The Works comprise stripping part of the existing cover soils and construction of additional clay layers overlying the existing cap to meet the intent of the EMP

### Tender Process

The tender was advertised on 23 November 2019 in The Herald Sun newspaper, Tenders Online and Council's website. The tender closed at 2:00pm on 14 November 2019.

At the close of the tender advertising period, submissions were received from four (4) contractors, being:

1. Keystone Civil
2. Enviropacific Services Pty Ltd
3. Shamrock Civil Engineering Pty Ltd
4. Winslow Construction

### Tender Evaluation

The tender evaluation panel comprised of the Coordinator Civil Projects, Team Leader Waste Services and Contracts & Administration Officer from City of Greater Dandenong and the Manager of Arts and Leisure from City of Kingston.

The Tenders were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	<b>Evaluation Criteria</b>	<b>Weighting</b>
	Price	45%
	Relevant Experience	25%
	Project Plan and Program	20%
	Social Procurement	5%
	Local Industry	5%

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#### 4.1.2 Contract No. 1920-39 Springvalley Landfill Cap Reconstruction (Cont.)

Points were awarded on a scale 0 – 5 based on the score parameters listed below.

Score	Description
5	Excellent
4	Very Good
3	Good, better than average
2	Acceptable
1	Marginally Acceptable
0	Not Acceptable

Each submission was assessed and ranked against all evaluation criteria, to ensure that each tenderer met the standards required for Council contractors. A fail in any criterion would automatically exclude a tenderer from further consideration for this contract.

The four (4) submissions were assessed and weighted attribute points scores resulting from the assessment are shown in the following table:

Tenderer	Price Points	Non-Price Points	Total Score	OHS	EMS
Winslow Constructors	1.74	1.63	3.37	Pass	Pass
Shamrock Civil Engineering Pty Ltd	1.34	1.70	3.04	No Assessed	
Keystone Civil	0.91	1.60	2.51	No Assessed	
Enviropacific Services P/L	0.55	1.66	2.21	No Assessed	

Winslow Constructors and Shamrock Civil Engineering were both interviewed. Both tenderers provided detailed responses during the interviews and were able to demonstrate capacity to undertake the works.

Shamrock Civil Engineering was the stronger presenter as is reflected in the non-price point score. However, the highest total score went to Winslow Constructors which represent the best value to Council.

#### The Company

Winslow Constructors Australia manages the design and construction of civil engineering projects for government, corporate property developers, and private landowners. The company's expertise includes residential subdivision, road and bridge construction, road infrastructure, industrial and commercial sub-division, bulk earthworks, and land remediation.

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#### 4.1.2 Contract No. 1920-39 Springvalley Landfill Cap Reconstruction (Cont.)

##### **Relevant Experience:**

- Hyland Highway Landfill Cell Caps 1 & 2 - \$1M – Latrobe City Council
- Belmond on Clyde Retardin Basins - \$1.5M – Beveridge Williams
- Waverley Park Development including Wetland - \$3.1M – TGM Group

**Note 1: The higher the price score – lower the tendered price.**

**Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.**

##### **Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

##### **Financial Implications**

The funding requirement associated with this report is \$2,000,000.00 ex GST, which is within the current available budget.

**Note: Schedule of Rates – A schedule of rates contract is one under which the amount that is payable to the contractor is calculated by applying an agreed schedule of rates to the quantity of work that is actually performed.**

**Lump Sum – A lump sum contract or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.**

##### **Social Procurement**

The tenderer supports employees and contractors classified as disadvantaged Victorian through ongoing entry level employment opportunities in all of their offices. They would consider if there is any opportunity on this project.

##### **Local Industry**

The tenderer will source some of their plant and materials from the local businesses.

##### **Consultation**

During the tender evaluation process and in the preparation of this report advice from Manager, Property Arts & Leisure Services from City of Greater Kingston, Manager Sustainability & Transport from City of Bayside, Manager Waste Services from City of Monash and other relevant Council officers including Council's OH&S Advisor.

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**4.1.2 Contract No. 1920-39 Springvalley Landfill Cap Reconstruction (Cont.)**

**Conclusion**

At the conclusion of the tender evaluation process, the evaluation panel agreed that the tender submission from **Winslow Constructions Pty Ltd** represented the best value outcome for Council and should be accepted due to:

1. Their conforming tender, which is within Council's budget estimate and allocation.
2. The demonstrated level of experience of staff and sub-contractor resources available

**Recommendation**

**That Council:**

1. **awards Contract 1920-39 Springvalley Landfill Cap Reconstruction to Winslow Constructions Pty Ltd for a fixed Lump Sum of One Million, Seven Hundred & Sixty Two Thousand, Six Hundred & Eighty Dollars and Eighteen Cents (\$1,762,680.18) including GST of \$159,243.65; and**
2. **signs and seals the contract documents when prepared.**

**MINUTE 1398**

Moved by: Cr Sean O'Reilly  
Seconded by: Cr Matthew Kirwan

**That Council:**

1. **awards Contract 1920-39 Springvalley Landfill Cap Reconstruction to Winslow Constructions Pty Ltd for a fixed Lump Sum of One Million, Seven Hundred & Sixty Two Thousand, Six Hundred & Eighty Dollars and Eighteen Cents (\$1,762,680.18) including GST of \$159,243.65; and**
2. **signs and seals the contract documents when prepared.**

**CARRIED**

#### **4.1.3 Contract No. 1920-55 Dandenong Park Masterplan Implementation Northern Precinct Stage 3**

File Id: qA413863  
Responsible Officer: Director Business, Engineering & Major Projects

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#### **Report Summary**

This report outlines the tender process undertaken to select a suitably qualified and experienced contractor for the Implementation of Stage 3 Landscape Improvements in the northern precinct of Dandenong Park in Dandenong.

#### **Recommendation Summary**

This report recommends that Council:

1. awards Contract 1920-55 to Ace Landscape Services Pty Ltd for a fixed lump sum price of One Million, Seven Hundred and Seventy Four Thousand, Four Hundred and Thirty Two Dollars and Fifty Two Cents (\$1,774,432.52) including GST of \$161,312.05. This is a Lump Sum Contract and not subject to rise and fall.

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### 4.1.3 Contract No. 1920-55 Dandenong Park Masterplan Implementation Northern Precinct Stage 3 (Cont.)

#### Introduction

This project will see the implementation of significant infrastructure and landscape improvements to Dandenong Park in accordance with the Council adopted Dandenong Park Masterplan and detail design contract documentation. Works will see the construction of a range of new elements including, but not limited to:

- Construction of the Tan track;
- Supply and installation of fitness equipment along sections of the Tan track;
- Construction of the gravel visual axis pathway;
- Supply and installation of heritage interpretative elements;
- Construction of the newly designed Foster Street interface;
- Supply and installation of urban furniture for the axial path line; and
- General park and landscape improvements.

#### Tender Process

This tender was advertised on Saturday 15 February 2020 in The Age Newspaper and Council's website and closed at 2pm on Wednesday 4 March 2020.

At the close of the tender advertising period submissions were received from two (2) contractors as listed below:

1. Ace Landscape Services Pty Ltd
2. 2Construct Pty Ltd

#### Tender Evaluation

The evaluation panel comprised of Council's Co-ordinator Open Space Projects, Project Manager and Senior Contracts Officer.

The tender was evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	<b>Evaluation Criteria</b>	<b>Weighting</b>
1	Price	45%
2	Demonstrated Experience in Delivering Projects of this Type and Scale	25%
3	Capability	20%
4	Social Procurement	5%
5	Local Industry	5%



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#### 4.1.3 Contract No. 1920-55 Dandenong Park Masterplan Implementation Northern Precinct Stage 3 (Cont.)

Each criterion is ranked on a point score between 0 (fail) and 5 (excellent). These rankings are then multiplied by the weighting to give a weighted attribute ranking for each criterion and totalled to give an overall evaluation score for all criteria.

Following an evaluation of the tender, the comparative point score based on the above criteria is as follows:

Tenderer	Price Points	Non-Price Points	Total Score
Ace Landscape Services Pty Ltd	1.24	2.13	3.37
2Construct Pty Ltd	1.01	2.06	3.07

**Note 1: The higher the price score – lower the tendered price.**

**Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.**

Reference checks regarding performance and quality of previously completed projects have also been undertaken from past clients with positive comments and feedback received.

At the completion of the tender evaluation process described above, the Evaluation Panel recommends to Council that the tender submission from **Ace Landscape Services Pty Ltd** be accepted as it provides the best value outcome for Council.

#### Relevant Experience/Track Record

Ace Group has been delivering landscaping projects for more than 15 years after recognising a marketplace opportunity to compliment the service offering of their established civil and infrastructure services division. The landscaping division became a standalone company in 2011. Ace Landscape Services has delivered multiple high-profile projects which have significantly transformed and upgraded commercial landscapes, streetscapes and community hubs throughout Victoria.

Ace Landscape Services extensive scope of works and capability includes:

- Stage 2 Landscape Improvements for Dandenong Park Northern Precinct;
- Commercial and residential scale landscape projects;
- Construction of sporting ovals and sporting pavilions;
- Parks, playgrounds and community space projects;
- Construction of streetscapes and boulevards;
- Wetlands and open space developments;
- Landscape design and construction;
- Podium landscaping; and
- Maintenance responsibilities.

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#### **4.1.3 Contract No. 1920-55 Dandenong Park Masterplan Implementation Northern Precinct Stage 3 (Cont.)**

The company operates across a diverse spectrum of projects ranging from the industrially challenging works that relate to large scale commercial projects to the more technically challenging streetscape projects for large statutory and municipal clients where multiple stakeholder engagement needs to be managed where communication and planning is paramount. Working in the public domain on projects with emotional connection to the community often requires additional communicative skills. Ace Landscape Services strengths come from their high level of professional standards, experience, competent staff, systems and processes along with their long standing presence within the industry.

#### **Financial Implications**

The contract price of \$1,774,432.52 (\$1,613,120.47 excluding GST) is within the budget parameters allocated for the implementation phase of the Dandenong Park Masterplan. Funding for this project has been approved by Council through the 2019/20 capital works program.

***Lump Sum – A lump sum contract or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.***

#### **Social Procurement**

Ace Landscape Services Pty Ltd currently employs five (5) staff who reside within the Greater Dandenong Council boundary.

Ace utilise the services of RAW Recruiting (an Indigenous owned company) to assist in sourcing and hiring direct labour whom are of Indigenous ancestry.

Ace is working towards a goal of 2.5% hours worked by Indigenous Australians and 1.5% hours worked by disadvantaged Victorians.

#### **Local Industry**

6%, approximately \$119k for materials, \$3k for food and fuel have been indicated by Ace Landscape to fall within Council's "Local Content".

#### **Consultation**

During the tender evaluation process and in preparation of this report other relevant Council Officers have also been consulted to seek their input and specialist advice.

#### **Conclusion**

At the conclusion of the tender evaluation process, the evaluation panel agreed that the tender submission from **Ace Landscape Services Pty Ltd** represented the best value outcome for Council and should be accepted due to:

1. Their conforming tender submission and understanding of the project brief;
2. Their very good references received for recent similar civil projects, comments from referees included the words - "excellent contractor", "very good" and "completed the job on time";
3. Their level of experience, staff resources and the range of available equipment;

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**4.1.3 Contract No. 1920-55 Dandenong Park Masterplan Implementation Northern Precinct Stage 3 (Cont.)**

4. Their demonstrated methodology to implement the project, their submitted program and work plan to the satisfaction of the Project Manager; and
5. Their successful completion of Stage 2 Landscape Improvements for Dandenong Park Northern Precinct.

**Recommendation**

**That Council:**

1. **awards Contract 1920-55 to Ace Landscape Services Pty Ltd for a fixed lump sum price of One Million, Seven Hundred and Seventy Four Thousand, Four Hundred and Thirty Two Dollars and Fifty Two Cents (\$1,774,432.52) including GST of \$161,312.05; and**
2. **signs and seals the contract documents when prepared.**

**MINUTE 1399**

Moved by: Cr Matthew Kirwan  
Seconded by: Cr Sean O'Reilly

**That Council:**

1. **awards Contract 1920-55 to Ace Landscape Services Pty Ltd for a fixed lump sum price of One Million, Seven Hundred and Seventy Four Thousand, Four Hundred and Thirty Two Dollars and Fifty Two Cents (\$1,774,432.52) including GST of \$161,312.05; and**
2. **signs and seals the contract documents when prepared.**

**CARRIED**

#### **4.1.4 Contract No. 1920-59 Burden Park Reserve - Construction of Carpark & Assoc Electrical & Drainage Works**

File Id:

Responsible Officer:

Director Business, Engineering & Major Projects

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#### **Report Summary**

This report outlines the tender process undertaken to select a suitably qualified and experienced contractor for the Construction of Carpark and Associated Electrical and Drainage Works at Burden Park Reserve, Springvale South.

#### **Recommendation Summary**

This report recommends that Council awards Contract 1920-59 to R & C Asphalt Paving Pty Ltd for a fixed lump sum price of Six Hundred and Forty Three Thousand One Hundred and Forty Six Dollars and Ninety Cents including GST of \$58,467.90.

This is a Lump Sum Contract and not subject to rise and fall adjustment.

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#### **4.1.4 Contract No. 1920-59 Burden Park Reserve - Construction of Carpark & Assoc Electrical & Drainage Works (Cont.)**

### **Introduction**

Burden Park currently lacks sufficient car parking to service the needs of the community. This contract is for the construction of an expanded car park with 75 parking bays in the north west car park and associated works including public lighting in accordance with the Burden Park Master Plan.

### **Tender Process**

This tender was advertised in The Age newspaper and on Council's website on Saturday 18 January 2020 with a closing time and date of 2.00pm Tuesday 11 February 2020.

At the close of the tender advertising period submissions were received from eleven (11) qualified contractors as indicated below:

- (1) Blue Peak Constructions
- (2) Bitu-mill
- (3) CDN Constructors Pty Ltd
- (4) Contek Constructions Pty Ltd (2 submissions, 1 non-confirming)
- (5) Fortunato Group
- (6) Gearon Civil Pty Ltd
- (7) JNR Civil Pty Ltd
- (8) MACA Ltd
- (9) R & C Asphalt Paving Pty Ltd
- (10) Tran Civil
- (11) Urban Civil Construction Group Pty Ltd

Tenderers were requested to submit a Lump Sum price including a lump sum price breakdown and a Schedule of Rates for variations.

### **Tender Evaluation**

The tender evaluation panel comprised of the Project Engineer, Coordinator Open Space Projects and Senior Contracts Officer, with Occupational Health and Safety and Environmental Management consultants providing specialist advice.

The tenders were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	<b>Evaluation Criteria</b>	<b>Weighting</b>
1	Price	40%
2	Relevant Experience & Past Performance	25%
3	Project Plan, Program & Methodology	20%
4	Social Procurement	5%

**4.1.4 Contract No. 1920-59 Burden Park Reserve - Construction of Carpark & Assoc Electrical & Drainage Works (Cont.)**

5	Local Industry	5%
6	Environmental	5%
7	OHS Management System	Pass/Fail
8	Environmental Management System	Pass/Fail

Each criterion is ranked on a point score between 0 (fail) and 5 (excellent). These rankings are then multiplied by the weighting to give a weighted attribute ranking for each criterion and totalled to give an overall evaluation score for all criteria.

R & C Asphalt Paving were invited and attended the office for a tender clarification interview.

Following the evaluation of the tender submissions received, the comparative point score based on the above criteria is as follows:

Tenderer	Price Points	Non-Price Points	OH&S	ENV	Total Score
R & C Asphalt Paving Pty Ltd	1.29	2.28	Registered & Compliant Rapid Global		3.57
Gearon Civil Pty Ltd	1.00	1.53	Not Assessed		2.53
Contek Constructions Pty Ltd	0.92	1.55	Not Assessed		2.47
Bitu-mill	0.94	1.48	Certified QMS		2.42
CDN Constructors Pty Ltd	0.88	1.53	Not Assessed		2.41
Blue Peak Constructions Pty Ltd	0.77	1.55	Not Assessed		2.32
Tran Civil	1.07	1.05	Not Assessed		2.12
Urban Civil Construction Group Pty Ltd	0.00	2.03	Not Assessed		2.03
MACA	1.08	0.85	Not Assessed		1.93
Fortunato Group	1.60	0.00	Not Assessed		1.60
Contek Constructions Pty Ltd (Non-Conforming)	1.00	0.35	Not Assessed		1.35
JNR Civil	1.25	0.00	Not Assessed		1.25

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#### 4.1.4 Contract No. 1920-59 Burden Park Reserve - Construction of Carpark & Assoc Electrical & Drainage Works (Cont.)

At the completion of the tender evaluation process described above, the evaluation panel agreed that the tender submission from **R & C Asphalt Paving Pty Ltd** would provide the Best Value outcome for Council.

**Note 1: The higher the price score – lower the tendered price.**

**Note 2: The higher the non-price score – represents better capability and capacity to undertake the service.**

**Note 3: Zero score – 50% above median price.**

#### The Company

R & C Asphalt have been providing excellent services for 30+ years including civil construction, all asphalt works, earth works, drainage, commercial car parks, residential driveways, road sealing solutions, sporting fields and quarry and asphalt cartage.

#### Relevant Experience/Track Record

R & C Asphalt have extensive experience working on road and car park projects specifically for local government organisations and private developers. Included with their tender submission was evidence and referee details of relevant road and car park projects including:

Client	Description	Value
Cardinia Shire Council	Ronal Reserve Carpark, Pakenham	\$704K
	Holm Park Reserve Carpark, Beaconsfield	\$484K
Casey City Council	Olive Road Reserve Netball Courts & Carpark, Doveton	\$3.52M
	Jack Thomas Reserve Carpark, Narre Warren	\$490K

#### Financial Implications

There are no financial implications associated with this report.

**Note: Schedule of Rates – A schedule of rates contract is one under which the amount that is payable to the contractor is calculated by applying an agreed schedule of rates to the quantity of work that is actually performed.**

**Lump Sum – A lump sum contract or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.**

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**4.1.4 Contract No. 1920-59 Burden Park Reserve - Construction of Carpark & Assoc Electrical & Drainage Works (Cont.)**

**Social Procurement**

Social Procurement was considered when assessing tender responses.

**Local Industry**

Local Industry was considered when assessing tender responses.

**Environmental**

Environmental impact was considered when assessing tender responses.

**Consultation**

During the tender evaluation process and in preparation of this report, relevant Council Officers from Risk Management and OHS were consulted.

**Conclusion**

The evaluation panel is satisfied that the tenderer recommended for appointment have the relevant experience and resources to carry out the works in a timely and efficient manner.

At the conclusion of the tender evaluation process the evaluation panel agreed that the tender submission from **R & C Asphalt Paving Pty Ltd** represented the best value outcome for Council and should be accepted due to:

1. Their conforming tender.
2. The very good references received.
3. The demonstrated level of experience undertaking similar works.
4. Comprehensive construction program and material supply.

**Recommendation**

**That Council:**

1. **accepts the tender submission from R & C Asphalt Pty Ltd for a fixed lump sum price of Six Hundred and Forty Three Thousand One Hundred and Forty Six Dollars and Ninety Cents (\$643,146.90) including GST of \$58,467.90; and**
2. **signs and seals the contract documents when prepared.**



**4.1.4 Contract No. 1920-59 Burden Park Reserve - Construction of Carpark & Assoc Electrical & Drainage Works (Cont.)**

**MINUTE 1400**

Moved by: Cr Sean O'Reilly

Seconded by: Cr Matthew Kirwan

**That Council:**

1. **accepts the tender submission from R & C Asphalt Pty Ltd for a fixed lump sum price of Six Hundred and Forty Three Thousand One Hundred and Forty Six Dollars and Ninety Cents (\$643,146.90) including GST of \$58,467.90; and**
2. **signs and seals the contract documents when prepared.**

**CARRIED**

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## 4.2 POLICY AND STRATEGY

### 4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption

File Id:	A6377068
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Amendment C223 Explanatory Report Planning Scheme Map 1 Advice from Melbourne Water Submissions

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### Report Summary

Amendment C223 to the *Greater Dandenong Planning Scheme* applies to the southern portion of 1626-1638 Centre Road, Springvale. The amendment request was made on behalf of the landowner.

Planning Scheme Amendment C223 proposes to make the following changes to the subject site:

- Rezone 2,621m<sup>2</sup> of land currently zoned Urban Floodway Zone (UFZ) as identified in Attachment 2 to the underlying Industrial 1 Zone (IN1Z);
- Rezone 1,410m<sup>2</sup> of land currently zoned Industrial 1 Zone (IN1Z) as identified in Attachment 2 to Urban Floodway Zone (UFZ).

The report considers two (2) submissions received during the statutory exhibition of Amendment C223. This report includes Council officer consideration and response to the submissions.

This report seeks a Council resolution to note the above, adopt the amendment as exhibited and forward Amendment C223 to the Minister for Planning for approval.

### Recommendation Summary

This report recommends that Council receives the submissions in relation to Amendment C223, adopt Amendment C223 to the *Greater Dandenong Planning Scheme* as exhibited and forward Amendment C223 to the Minister for Planning for approval.

#### 4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)

### Background

A request has been made to Council on behalf of the landowner for an amendment to the *Greater Dandenong Planning Scheme*. This amendment applies to 1626-1638 Centre Road, Springvale ('the subject site').

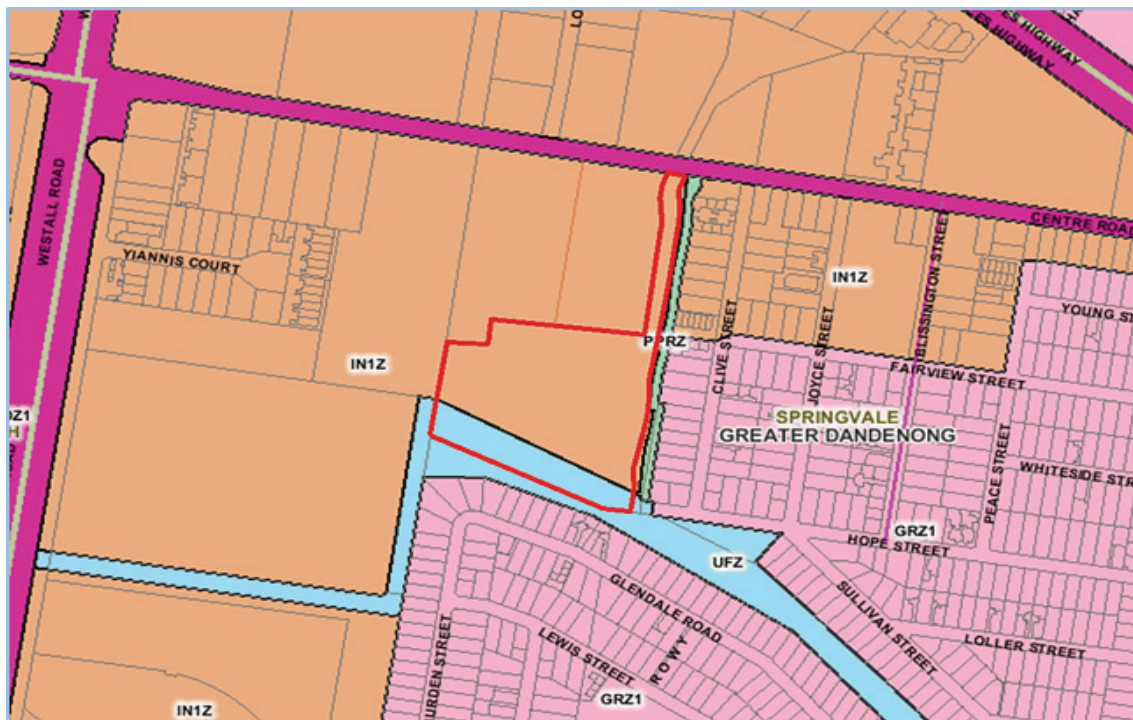


Figure 1: Locality plan of subject site (boundary shown in red)

Specifically, the amendment proposes to:

- Rezone 2,621m<sup>2</sup> of land currently zoned Urban Floodway Zone (UFZ) as identified in Attachment 3 to the underlying Industrial 1 Zone (IN1Z);
- Rezone 1,410m<sup>2</sup> of land currently zoned Industrial 1 Zone (IN1Z) as identified in Attachment 3 to Urban Floodway Zone (UFZ); and
- Amend Planning Scheme Map 1.

Prior to applying to Council, the landowner engaged Melbourne Water to review the flood modelling on the subject site. The review revealed the current alignment of the Urban Floodway Zone does not conform to the existing flood extent on the subject site.

To facilitate orderly development of the land and accurately reflect the flood modelling, the amendment proposes to alter the boundaries of the Urban Floodway Zone (UFZ) and the Industrial 1 Zone (IN1Z) for the subject site. Updating the zone boundaries will ensure they accurately reflect the updated flood modelling and align with the Land Subject to Inundation Overlay (LSIO) flood extent.

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#### 4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)

The LSIO flood extent applies to land affected by flooding associated with waterways and open drainage systems, in this instance Mile Creek. This overlay requires a permit for buildings and works.

The UFZ controls land use as well as development. This zone restricts the affected land to low intensity uses, ensuring the LSIO flood extent is maintained.

The proposed rezoning will help increase industrial land supply with the municipality and Monash National Employment and Innovation Cluster and enable effective future development of the site.

At its meeting on 25 November 2019 Council considered the amendment and resolved that:

*(1) Council seeks authorisation from the Minister for Planning to prepare Planning Scheme Amendment C223 to the Greater Dandenong Planning Scheme;*

*(2) Council authorises the exhibition and referral of Planning Scheme Amendment C223 to the Greater Dandenong Planning Scheme to all relevant parties in the manner required by the Planning and Environment Act, 1987 and regulations, once Ministerial authorisation has been given; and*

*(3) following exhibition of Planning Scheme Amendment C223, a report is provided to Council on the submissions received, with recommendations on the way forward.*

Amendment C223 was formally exhibited and submissions sought from the public for a period of four weeks from 6 February 2020 to 6 March 2020.

Letters were sent to owners and occupiers, referral authorities, prescribed Ministers and other stakeholders who may have an interest in the Amendment.

In addition, the amendment was advertised to the broader community through:

- Formal notice in the local newspapers (Dandenong Journal and Dandenong Leader) and Government Gazette;
- Notice on Council's website; and
- Explanatory folders at all Council Customer Service Centres.

#### **Submissions**

A total of two (2) submissions (Attachment 4) were received during the exhibition period in relation to the amendment. These submissions were received from South East Water (SEW) and the Environmental Protection Authority (EPA).

##### SEW Submission

SEW advised '*as the Water Supply and Sewerage Authority has no objection to the proposed amendment C223*' (Attachment 4).

##### Officer response to SEW

Submission noted.

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#### 4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)

##### EPA Submission

EPA advised Council, on 21 February 2020, of the *'need to manage encroachment of future industrial land into existing sensitive uses'* and to ensure Council *'consider any potential impacts from nearby industry and whether there are uses with adverse amenity potential (and buffers) as listed in Clause 53.10 of the Planning Scheme'* (Attachment 4).

##### Officer Response to EPA

Clause 53.10 of the *Greater Dandenong Planning Scheme* aims to define those types of industries and warehouses which if not appropriately designed and located may cause offence or unacceptable risk to the neighbourhood. These uses include production of cosmetics and toilet preparations, boiler makers, bakeries and panel beating, amongst other things.

Clause 53.10 sets a minimum threshold distance from any part of the land of the proposed use or buildings and works to land (not a road) in a residential zone, Capital City Zone or Docklands Zone, land used for a hospital or an education centre or land in a Public Acquisition Overlay to be acquired for a hospital or an education centre.

The southern boundary of the subject site directly abuts an Urban Floodway Zone, which acts as a buffer between the Industrial 1 Zone (IN1Z) and the General Residential Zone 1 (GRZ1), as demonstrated on Map 2.

In Clause 53.10 the minimum threshold distance ranges from 100m to 5,000m for uses with adverse amenity potential. To explain this, a proposed industrial use that requires a minimum threshold distance under Clause 53.10, must apply the distance as measured from the residential zone. It is noted that the deleted UFZ did not influence this distance from residential land.

The scheme also requires a minimum distance of 30 metres for any use between IN1Z and Residential zones which is maintained in the current proposal. Figure 2 demonstrates the current and proposed distances between the IN1Z and GRZ boundary.

**4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)**

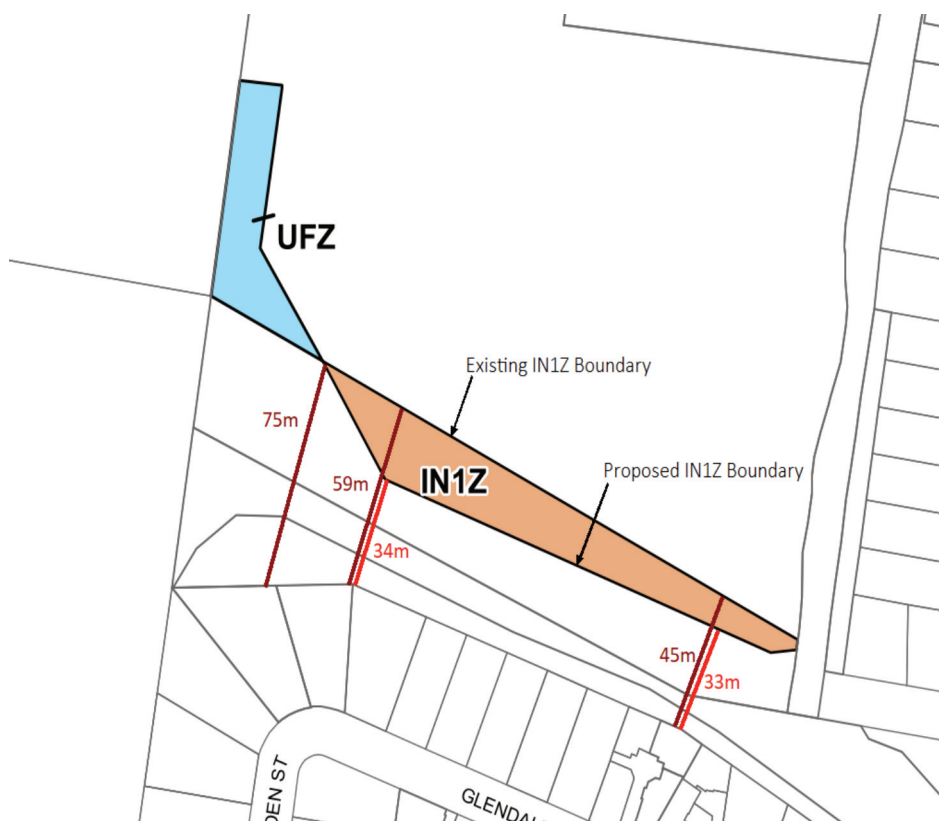


Figure 2: Separation Distances between existing and proposed Industrial 1 Zone

Under Clause 66.02 of the *Greater Dandenong Planning Scheme* any application ‘to use land for an industry or warehouse for a purpose listed in the table to Clause 53.10 shown with a Note 1 or if the threshold distance is not to be met’ must be referred to the EPA, who becomes the ‘Determining Referral Authority’.

Note 1 refers to uses where ‘the threshold distance is variable, dependent on the processes to be used and the materials to be processed or stored’.

In addition, if a planning application with adverse amenity potential is proposed within the minimum threshold distances, Council must refer the application to the EPA, and the appropriateness of that specific application and potential impacts will be assessed at that time.

Following discussion with Council officers on 10 March 2020, EPA advised they have ‘no concern with the proposed amendment C223. The main point of the response wished to highlight to Council the encroachment of Industry into existing sensitive uses.’ (Attachment 4).

Thus the submission is noted.

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#### 4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)

### Proposal

Section 23 of the Planning and Environment Act 1987 governs the process for a planning authority to progress a planning scheme amendment.

After considering the submissions, the planning authority (Council) has the following options:

- (1) Ask the Minister for Planning to appoint an independent panel to review the submissions, conduct a public hearing, consider the amendment, and prepare an independent report with recommendations about the amendment for Council to consider; or
- (2) Adopt the amendment as exhibited without changes and forward the amendment documentation to the Minister for Planning for approval; or
- (3) Abandon the amendment.

The amendment seeks to apply the most appropriate zoning with the flooding extent on the land as per advice received from Melbourne Water.

SEW and EPA have advised they have no concerns with the proposed amendment. Further, any future development application which proposes a land use with adverse amenity potential on the subject site will be referred to the EPA for determination.

Therefore Option 2 is recommended.

### Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### Community Plan 'Imagine 2030'

##### Opportunity

- *Jobs and Business Opportunities* – Prosperous and affordable

#### Council Plan 2017-2021

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### Place

- A city planned for the future

##### Opportunity

- A diverse and growing economy



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#### 4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)

The strategies and plans that contribute to these outcomes are as follows:

- *Greater Dandenong Planning Scheme*

#### **Related Council Policies**

Not applicable

#### **Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

#### **Financial Implications**

Resource requirements are in accordance with existing budgetary allocations.

#### **Consultation**

Notification of the amendment was given in accordance with the requirements of the *Planning and Environment Act 1987*.

Amendment C223 was formally exhibited and submissions sought from the public for a period of four weeks from 6 February 2020 to 6 March 2020.

Letters were sent to owners and occupiers, referral authorities, prescribed Ministers and other stakeholders who may have an interest in the Amendment.

In addition, the amendment was advertised to the broader community through:

- Formal notice in the local newspapers (Dandenong Journal and Dandenong Leader) and Government Gazette;
- Notice on Council's website; and
- Explanatory folders at all Council Customer Service Centres.

As stated above, two (2) submissions were received during this exhibition period. Both submissions are considered resolved.

#### **Conclusion**

Amendment C223 proposes to alter the boundaries of the UFS and IN1Z to the subject site. The proposal will align the new UFZ with the LSIO flood extent as determined by Melbourne Water.

Melbourne Water has provided support for the planning scheme amendment (Attachment 3).

Amendment C223 was publicly exhibited from 6 February 2020 to 6 March 2020, during which two (2) submissions were received. Both submissions are considered resolved.



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**4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)**

As per the discussion above, officers recommend that Greater Dandenong Planning Scheme Amendment C223 be adopted as exhibited.

**Recommendation**

**That Council:**

1. receives all submissions made in response to the statutory exhibition of 'Amendment C223' to the *Greater Dandenong Planning Scheme*;
2. adopts the position on the submissions, as set out in this report, with no change to the Amendment;
3. adopts Amendment C223 to the *Greater Dandenong Planning Scheme*, as exhibited, in accordance with Section 29(1) of the *Planning and Environment Act 1987*;
4. forwards the documentation for Amendment C223 to the Minister for Planning for approval in accordance with Section 31(1) of the *Planning and Environment Act 1987*; and
5. advises all submitters accordingly.

**MINUTE 1401**

Moved by: Cr Tim Dark  
Seconded by: Cr Sean O'Reilly

**That Council:**

1. receives all submissions made in response to the statutory exhibition of 'Amendment C223' to the *Greater Dandenong Planning Scheme*;
2. adopts the position on the submissions, as set out in this report, with no change to the Amendment;
3. adopts Amendment C223 to the *Greater Dandenong Planning Scheme*, as exhibited, in accordance with Section 29(1) of the *Planning and Environment Act 1987*;
4. forwards the documentation for Amendment C223 to the Minister for Planning for approval in accordance with Section 31(1) of the *Planning and Environment Act 1987*; and
5. advises all submitters accordingly.

**CARRIED**

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**4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)**

**POLICY & STRATEGY**

**PLANNING SCHEME AMENDMENT C223 CONSIDERATION OF  
SUBMISSIONS AND ADOPTION**

**ATTACHMENT 1**

**AMENDMENT C223GDAN  
EXPLANATORY REPORT**

**PAGES 4 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## 4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)

*Planning and Environment Act 1987*

### GREATER DANDENONG PLANNING SCHEME AMENDMENT C223gdan EXPLANATORY REPORT

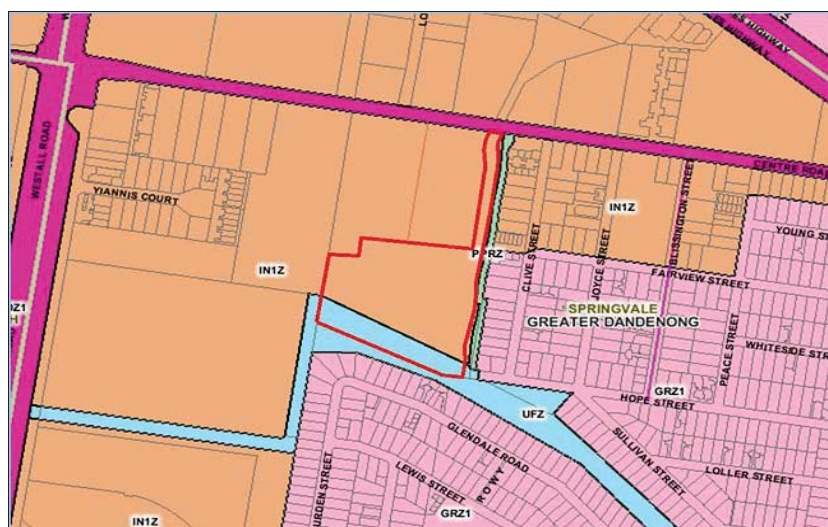
#### Who is the planning authority?

This amendment has been prepared by Greater Dandenong City Council who is the planning authority for this amendment.

The amendment has been made at the request of Springvale Business Park Development Company Pty Ltd.

#### Land affected by the amendment

The Amendment applies to the land at 1626-1638 Centre Road, Springvale (Lot 2 on Plan of Subdivision 732545X) and shown in Map 1 below which is zoned both Industrial 1 Zone and Urban Floodway Zone.  
Map 1: 1626-1638 Centre Road, Springvale



#### What the amendment does

The amendment proposes to amend Planning Scheme Zone Map 1 by amending the boundaries of the Urban Floodway Zone (UFZ) and Industrial 1 Zone (IN1Z) which currently apply to the site. The extent of land being rezoned includes:

- 2,621m<sup>2</sup> of land currently zoned UFZ to IN1Z; and
- 1,410m<sup>2</sup> of land currently zoned IN1Z to UFZ.

#### Strategic assessment of the amendment

##### Why is the amendment required?

The amendment is required to facilitate proper and orderly planning on the land, particularly in relation to the extent of flooding on the land.

The current alignment of the UFZ is not consistent with Melbourne Water's latest flood modelling for the land. Amending the zone boundary to reflect the revised Melbourne Water flood modelling will allow for future industrial development of the land by removing unnecessary planning provisions from the site.

Removing unnecessary planning controls from the land will ensure that the supply of industrial land is maximised, which will subsequently strengthen the economy by facilitating the development of the land for employment generating uses.

## ORDINARY COUNCIL MEETING - MINUTES

**4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)****How does the amendment implement the objectives of planning in Victoria?**

The amendment implements the objectives of the *Planning and Environment Act 1987*, sections 4(1) and 12 (1). The amendment facilitates the orderly development of land by identifying land available for urban development by removing unnecessary and restrictive controls.

The following points demonstrate the objectives implemented through the amendment:

- Providing for the fair, orderly, economic and sustainable use and development of land;
- Providing for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity;
- Securing a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria;
- Facilitating development that will result in a good planning outcome by implementing the objectives for planning in Victoria.

**How does the amendment address the environmental effects and any relevant social and economic effects?**

The amendment will have a positive environmental impact on the subject site and surrounding land by correctly identifying land that aligns with the purpose of UFZ. The updated zone boundary will align with the revised flood modelling for the land as determined by Melbourne Water. The Land Subject to Inundation Overlay will remain over the southern portion of the subject site. The change to the boundary will have no impact on the capacity of the existing drain or overall downstream creek network.

The amendment will have positive economic and social effects as it will facilitate the orderly planning, use and development of the land for the purposes envisaged by the IN1Z and UFZ. The future development of the land will allow for employment generating uses that will benefit the local community through an increase in job opportunities.

**Does the amendment address relevant bushfire risk?**

There is no bushfire risk identified for the subject land and it is considered that these provisions are not relevant to this amendment.

**Does the amendment comply with the requirements of any Minister's Direction applicable to the amendment?**

The amendment complies with Minister's Direction No.9 – Metropolitan Strategy and Minister's Direction No.11 – Strategic Assessment of Amendments.

**How does the amendment support or implement the Planning Policy Framework (PPF)?**

The amendment is consistent with the objectives and strategies of the Planning Policy Framework. The following objectives and strategies are of relevance to the amendment:

- Clause 11.02-1S - Supply of urban land
  - The amendment will ensure a sufficient supply of land is available for industrial uses by updating the controls impacting the site.
- Clause 11.02-2S - Structure planning
  - The amendment will facilitate the orderly development of urban areas.
- Clause 17.01-1S – Diversified Economy
  - The amendment will strengthen and diversify the economy by facilitating the development of the land for employment generating uses.
- Clause 17.03-1S – Industrial Land Supply
  - The amendment will provide additional land for industry.

**How does the amendment support or implement the Local Planning Policy Framework?**

The amendment is consistent with the Local Planning Policy Framework (LPPF), which comprises the Municipal Strategic Statement (MSS) and a suite of local planning policies. Relevant policies of the LPPF include:

- Clause 21.04-3 – Industrial
  - The Amendment will increase opportunities to facilitate further industrial development and provide for additional development and employment opportunities while not adversely impacting on the surrounding land uses.

ORDINARY COUNCIL MEETING - MINUTES

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**4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)****Does the amendment make proper use of the Victoria Planning Provisions?**

The amendment has been prepared in accordance with State Government Practice Note – Strategic Assessment Guidelines: for planning scheme amendments and is consistent with the form and structure of the Victorian Planning Provisions (VPPs). There are no changes proposed to the VPPs.

**How does the amendment address the views of any relevant agency?**

Melbourne Water has provided support to the planning scheme amendment.

The realignment of UFZ and INZ boundaries is considered consistent with revised flood modelling undertaken by Melbourne Water. The amendment will ensure areas subject to inundation are appropriately identified in the scheme and matters relevant to flooding are considered as part of any future development.

**Does the amendment address relevant requirements of the Transport Integration Act 2010?**

The amendment is not affected by the *Transport Integration Act 2010*.

**Resource and administrative costs**

- **What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?**

The amendment will have very limited impact on the resource and administrative costs of the responsible authority.

**Where you may inspect this Amendment**

The amendment is available for public inspection, free of charge, during office hours at the following places:

- City of Greater Dandenong Customer Service located at 225 Lonsdale Street, Dandenong;
- City of Greater Dandenong Springvale Customer Service located at 397-405 Springvale Road, Springvale;
- City of Greater Dandenong, Paddy O'Donoghue Centre, 18-32 Buckley Street, Noble Park; and
- Keysborough Customer Service Centre, Shop A7 Parkmore Shopping Centre, Cheltenham Rd, Keysborough.

The amendment can also be inspected free of charge at:

- City of Greater Dandenong website at [www.greaterdandenong.com](http://www.greaterdandenong.com)
- Department of Environment, Land, Water and Planning website at [www.planning.vic.gov.au/public-inspection](http://www.planning.vic.gov.au/public-inspection)

**Submissions**

Any person who may be affected by the amendment may make a submission to the planning authority. Submissions about the amendment must be received by Friday, 6 March 2020.

A submission must be sent to:

**Preferred method:** Email submission sent to: [council@cgd.vic.gov.au](mailto:council@cgd.vic.gov.au)

Or

Strategic Planning Amendment C223  
City of Greater Dandenong  
PO Box 200  
DANDENONG VIC 3175

**Panel hearing dates**

In accordance with clause 4(2) of Ministerial Direction No.15 the following panel hearing dates have been set for this amendment:

- directions hearing: week of 25 June 2020
- panel hearing: week of 27 July 2020

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**4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)**

**POLICY AND STRATEGY**

**PLANNING SCHEME AMENDMENT C223GDAN CONSIDERATION  
OF SUBMISSIONS AND ADOPTION**

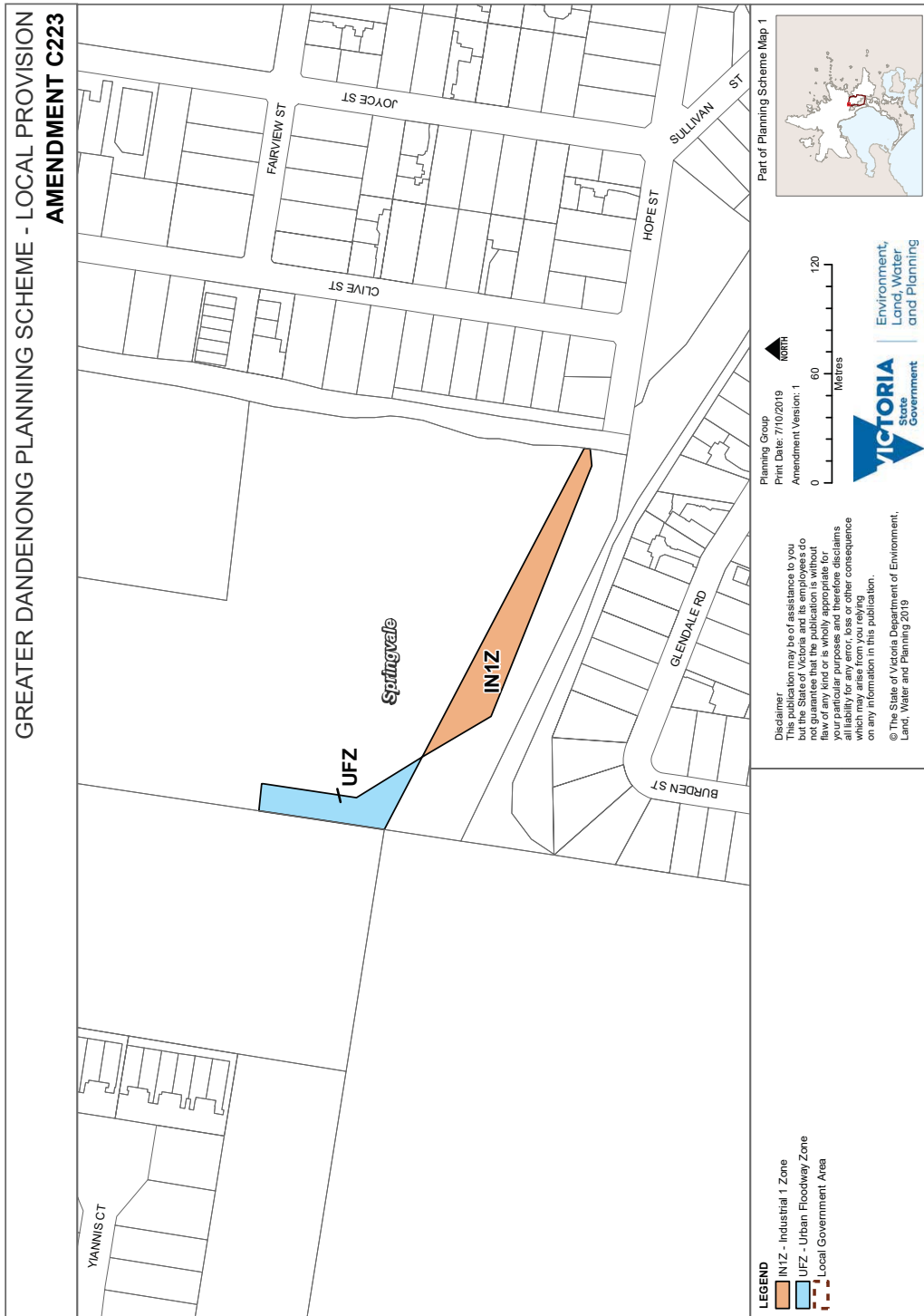
**ATTACHMENT 2**

**AMENDMENT C223GDAN EXHIBITION  
PLANNING SCHEME MAP 1**

**PAGES 2 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)



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**4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)**

**POLICY & STRATEGY**

**PLANNING SCHEME AMENDMENT C223GDAN CONSIDERATION  
OF SUBMISSIONS AND ADOPTION**

**ATTACHMENT 3**

**ADVICE FROM MELBOURNE WATER  
(DATED 30 JULY 2019)**

**PAGES 3 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*



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4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)



30 July 2019

██████████  
proUrban  
████████████████████

Dear ██████,

**Proposal:** Planning Scheme Amendment - Realignment of the Urban Floodway Zone  
**Site location:** Lot No 2, 1612-1624 CENTRE ROAD, SPRINGVALE 3171

**Melbourne Water reference:** MWA-1138167

**Date received:** 12/06/2019 and additional email request received 25/07/2019

**Decision**

Melbourne Water has reviewed the proposed Planning Scheme Amendment application to alter the Urban Floodway Zone (UFZ) to the south of the subject site.

Melbourne Water are supportive of the Planning Scheme Amendment application to realign the UFZ and have no objection to the proposed rezoning.

This Planning Scheme Amendment and subsequent rezoning will result in the boundary between the Urban Floodway Zone and the Industrial 1 Zone being realigned - providing approx. 2,700 m<sup>2</sup> of UFZ land for development in exchange for 1,400 m<sup>2</sup> of IN1Z land surrendered to the current UFZ.

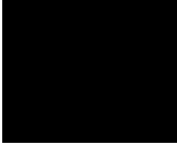
Please find attached GIS mapping data provided by Melbourne Water's Flood Services Department demonstrating that the realignment of the UFZ is supported as shown as it will align with the LSIO flood extent.


For advice on the above, please contact me directly on ██████████.

---

**4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)**

Regards,



  
Acting Principal Planner (Process and Practice)  
Development Planning Services

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**4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)**

**POLICY & STRATEGY**

**PLANNING SCHEME AMENDMENT C223GDAN CONSIDERATION OF  
SUBMISSIONS AND ADOPTION**

**ATTACHMENT 4**

**AMENDMENT C223GDAN SUBMISSIONS**

**PAGES 4 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

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#### 4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)



Our Ref: 5010453

21 February 2020

██████████  
Greater Dandenong City Council  
PO BOX 200  
DANDENONG VIC 3171

Sent via: [council@cgd.vic.gov.au](mailto:council@cgd.vic.gov.au)

Dear ██████████

**RE: Amendment C223 to the Greater Dandenong Planning Scheme  
Address: 1626-1638 Centre Road, Springvale**

Thank you for the opportunity to provide a response to Amendment C223 to the Greater Dandenong Planning Scheme, received by Environment Protection Authority (EPA) on 7 February 2020.

EPA provides the following comments for Council's consideration.

**Our understanding of the proposal**

The amendment proposes to amend Planning Scheme Zone Map 1 by amending the boundaries of the Urban Floodway Zone (UFZ) and Industrial 1 Zone (IN1Z) which currently apply to 1626-1638 Centre Road, Springvale. The extent of land being rezoned includes:

- 2,621m<sup>2</sup> of land currently zoned UFZ to IN1Z; and
- 1,410m<sup>2</sup> of land currently zoned IN1Z to UFZ.

EPA understands that the current alignment of the UFZ is inconsistent with Melbourne Water's latest flood modelling for the land. Amending the zone boundary to reflect the revised Melbourne Water flood modelling will allow for future industrial development of the land by removing unnecessary planning provisions from the site.

**Assessment**

Interface between land uses and encroachment

EPA notes that the proposed rezoning to the IN1Z is in proximity to land zoned General Residential Zone 1 (GRZ1) located to the south. It is important to consider the need to manage encroachment of future industrial land into existing sensitive uses.

Environment Protection Authority Victoria  
Level 3, 14 Mason Street, Dandenong VIC 3175 DX211566  
1300 372 842 (1300 EPA VIC) [www.epa.vic.gov.au](http://www.epa.vic.gov.au)

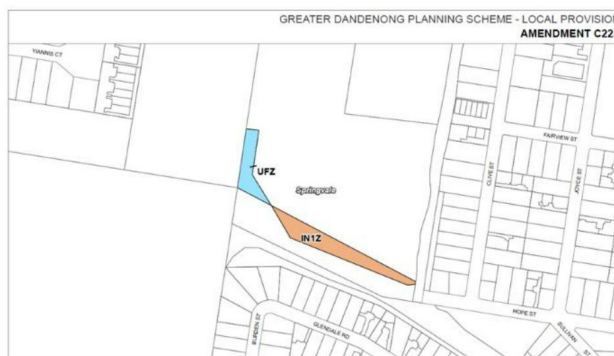


**4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)**

2

Interface issues are often caused when there is insufficient separation between a source that generates adverse air emissions and noise and a sensitive land use, or when there are insufficient controls to mitigate air quality and noise impacts. Council should consider any potential impacts from nearby industry and whether there are uses with adverse amenity potential (and buffers) as listed in Clause 53.10 of the Planning Scheme.

EPA's *'Recommended Separation Distances for Industrial Residential Air Emissions'* (Publication 1518) includes recommended separation distances for specified industry types. These apply to off-site odour and dust emissions that have the potential to impact on human health and wellbeing. (The separation distances set out in Publication 1518 do not consider noise, vibration, ambient and hazardous air pollutants. These are covered in part by the State Environment Protection Policies and other EPA guidance.)

**Closing**

EPA would like to take this opportunity to emphasise the importance of avoiding the unnecessary encroachment of future industrial land into existing residential land.

If our preliminary assessment is not aligned with your view of the environmental risk, or if any of the documentation reviewed by EPA changes prior to submission, EPA requests the opportunity to carry out a further review. If further information is required in relation to this advice, please contact our Senior Planning Officer, [REDACTED]

Yours sincerely

[REDACTED]

Planning Team Lead (Strategic)  
Major Projects and Planning  
EPA Victoria

---

4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)



02 MARCH 2020

[REDACTED]

Dear Sir/Madam,

**Notice of Amendment C223gdan to the Greater Dandenong Planning Scheme**  
**Your Reference: A6274463**  
**Our Reference: Case Number 35735975 File 17PD6351**

I refer to your letter received on 12 February 2020. South East Water as the Water Supply and Sewerage Authority has no objection to the proposed amendment C223gdan of the Greater Dandenong Planning Scheme.

**THE FOLLOWING IS OFFERED FOR INFORMATION ONLY:**

**Please Note: As South East Water has no objection to the Scheme Amendment, we request that both your Council and Planning Panels Victoria do not provide any further correspondence to us regarding the Amendment.**

If you have any enquires please contact [REDACTED]

Yours sincerely

[REDACTED]  
Team Leader Land Development

---

**4.2.1 Planning Scheme Amendment C223 Consideration of Submissions and Adoption (Cont.)**

**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** Amendment C223-Greater Dandenong Planning Scheme  
**Date:** Tuesday, 10 March 2020 3:55:37 PM  
**Attachments:** [image001.jpg](#)  
[image002.png](#)  
[image003.gif](#)  
[image004.gif](#)  
[image005.png](#)  
[image006.png](#)  
[image007.jpg](#)

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Good afternoon [REDACTED]

As per our telephone discuss this morning, EPA has no concern with the proposed amendment C223. The main point of the response wished to highlight to Council the encroachment of Industry into existing sensitive uses.

Hope this helps.

Kind regards,

[REDACTED]  
Planning Team Lead - Western Region  
Major Projects & Planning



Environment Protection Authority Victoria  
14 Mason St, Dandenong Victoria 3175 | DX 211566

*We work flexibly at EPA. If I'm sending this message outside of normal business hours it's because it suits me. There is no expectation that you will respond outside your working hours.*

*A healthy environment that supports a liveable and prosperous Victoria, now and always.*

Follow us   



*EPA acknowledges the Traditional Owners and custodians of the land and we pay our respects to their Elders, past, present and emerging. We're an inclusive workplace that embraces diversity in all its forms.*



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## 4.3 OTHER

### 4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 17 February 2020

File Id:

Responsible Officer:

Director Community Services

Attachments:

Draft Minutes of Disability Advisory Committee Meeting on 17 February 2020

---

### Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

### Recommendation Summary

This report recommends that the draft Minutes of the Disability Advisory Committee meeting provided in Attachment(s) to this report be noted and endorsed by Council.



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#### 4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 17 February 2020 (Cont.)

### Background

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the draft Minutes are provided as attachment to this report.

### Proposal

#### **Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### **Community Plan 'Imagine 2030'**

##### People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Lifecycle and Social Support* – The generations supported

##### Opportunity

- *Education, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

#### **Council Plan 2017-2021**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### People

- A creative city that respects and embraces diversity

##### Opportunity

- An open and effective Council

---

**4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 17 February 2020 (Cont.)**

**Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

**Financial Implications**

There are no financial implications associated with this report.

**Consultation**

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

[Carefully consider and advise if and how this matter is subject to Council's Community Engagement Policy and/or Community Engagement Planning Framework. If it is, what type of format has consultation taken or what type of format is intended for public consultation. Is the issue subject to mandatory consultation under prescribed legislation? If it is, describe how the planned consultation will comply with (and go beyond) what is required by legislation. Reasons why specific formats have been used should be stated here with reasons why consultation may or may not have been specifically targeted. eg. Is the consultation aimed at the whole community or just a section of the community and why?]

**Recommendation**

**That Council notes the draft Minutes of meeting(s) for the Disability Advisory Committee as provided in Attachment No. 1 to this report.**

**MINUTE 1402**

Moved by: Cr Matthew Kirwan  
Seconded by: Cr Sophie Tan

**That Council notes the draft Minutes of meeting(s) for the Disability Advisory Committee as provided in Attachment No. 1 to this report.**

**CARRIED**

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**Cr Sean O'Reilly left the Chamber at 7.23pm.**

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**4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 17 February 2020 (Cont.)**

**OTHER**

**DRAFT MINUTES OF DISABILITY ADVISORY COMMITTEE  
MEETING**

**ATTACHMENT 1**

**DISABILITY ADVISORY COMMITTEE  
MEETING HELD ON 17 FEBRUARY 2020**

**PAGES 4 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - MINUTES

**4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 17 February 2020 (Cont.)**

**Advisory Committee or Reference Group Name:** Disability Advisory Committee Meeting

**Date of Meeting:** Monday 17 February 2020

**Time of Meeting:** 4 – 5.30pm

**Meeting Location:** Room 2NE/NW  
City of Greater Dandenong Civic Centre  
225 Lonsdale Street, Dandenong

**Attendees:** Phillip Toovey (Chair), Sharon Harris, Pradeep Hewavitharana, Jennifer La Brooy, Lionel Gee, Cr Maria Sampey (part), Mandy Gatliff, Jayne Kierce, Chris Stewart, Jenny Vong (minute taker)

**Apologies:** Cr Angela Long, Julie Clarke

**Guests:** Erica O'Brien (City of Greater Dandenong – Sports & Recreation Officer)

**Minutes:**

Item No.	Item	Action	Action By
1.	<p><b>Welcome and Introductions</b> The chair welcomed all present.</p> <p>Manager of Community Care advised that Cr Roz Blades has resigned from her position in the Council. Her dedication and contribution to this Committee was acknowledged.</p>	Send a Thank You card on behalf of the Committee	Manager Community Care
2.	<p><b>Previous Minutes &amp; Business Arising</b></p> <ul style="list-style-type: none"> <li>• Apologies noted</li> <li>• An update on the Information Linkages and Capacity (ILC) regional application was provided. The application was submitted in September 2019 and the outcome is due in February 2020.</li> </ul>	Provide update to DAC members	Manager Community Care
3.	<p><b>Employment Project Grants Received</b> The Committee was updated on two successful grants received via the MAV.</p> <ul style="list-style-type: none"> <li>• The first grant of \$15,000 is to work jointly with the MAV to host a state-wide Social Procurement forum. Council CEOs and Directors will be invited to this forum to be held in the first half of 2020.</li> <li>• The second grant of \$20,000 is to analyse and document disability related employment projects at Council in order to share this information with other Councils and to determine the most effective types of employment projects.</li> <li>• These grants also allow Council to employ people with a disability to undertake the projects.</li> </ul>		

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - MINUTES

**4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 17 February 2020 (Cont.)**

	The Manager of Community Care thanked and acknowledged the Disability Planning Officer for his efforts in securing these two grants.		
4.	<p><b>HACC-PYP Client Group Planning</b></p> <p>The Committee discussed the continued need to support people in the community to ensure that people with disabilities who are not NDIS eligible obtain the support they need.</p> <p>A general discussion on the funding for Home &amp; Community Care Program for Younger People (HACC-PYP) was held in regard to the services available, how to deliver services and if these services have changed since the introduction of the NDIS.</p> <p>In the coming months, the Council will consult with current clients and review the responses.</p>	Conduct consultation and provide outcome to the Committee	Coordinator Community Access
5.	<p><b>NDIS Update</b></p> <p>Discussions were held regarding the impact now that the NDIS has been rolled out.</p> <p>The Committee acknowledged there are gaps in training for individuals with specialised behavioural support for clients with extreme behaviours and needs such as mental health issues.</p> <p>The Committee discussed the complexity and confusion the community have on what services are available through NDIS and through other providers including Council.</p>	Write a column in the Council's magazine 'The City'	Manager Community Care
6.	<p><b>DAC Membership and State Disability Plan Consultation</b></p> <p>An update was provided on the recent expressions of interest for new members for the Disability Advisory Committee. No applications were received and advertising has been extended to the end of February 2020.</p> <p>A Committee member advised she had people interested and requires information packs sent.</p> <p>The State Disability Plan 2021-2024 is under consultation and contributions of ideas are open to the public. The Disability Planning Officer provided information to the Committee on how to make a submission. The consultation period is until 4 April 2020.</p>	<p>Encourage people of interest to apply</p> <p>Send Information Pack</p>	<p>DAC Members</p> <p>Coordinator Community Access</p>
7.	<p><b>Sports Recreation Consultation "Make Your Move" Physical Activity Strategy</b></p> <p>An officer from Council's Sport and Recreation team presented on the development of the "Make Your Move" Physical Activity Strategy 2020-2030.</p> <p>Input was sought from the Committee about</p>	Provide any feedback and thoughts to Council members	DAC Members

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - MINUTES

**4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 17 February 2020 (Cont.)**

	<p>people with a disability participating in sporting and recreational activities. A discussion was held on how to increase physical activity and the health of our community.</p> <p>Discussion included:</p> <ul style="list-style-type: none"> <li>- How to best engage/educate people with a disability, their family or carers?</li> <li>- Are there any examples of programs or activities that could help deliver to increase participation?</li> <li>- Who are we partnering with currently? Who else could we partner with?</li> </ul> <p>This feedback will inform the development of the Sport and Active Recreation Strategy.</p> <p>The Committee was encouraged to ask their networks to give feedback as part of the consultation.</p>		
10.	<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>• Next meeting dates: 18 May 2020 17 August 2020 16 November 2020</li> </ul>		
9.	<p><b>Meeting Closed at 5.35pm</b></p>		

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

#### **4.3.2 Draft Minutes of Sustainability Advisory Committee Meeting - 4 March 2020**

File Id: A6460220

Responsible Officer: Director City Planning Design & Amenity

Attachments: Minutes of Sustainability Advisory Committee Meeting on 4 March 2020

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#### **Report Summary**

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

#### **Recommendation Summary**

This report recommends that the draft Minutes of the Sustainability Advisory Committee meeting provided in Attachment no.1 to this report be noted and endorsed by Council.

---

#### 4.3.2 Draft Minutes of Sustainability Advisory Committee Meeting - 4 March 2020 (Cont.)

### Background

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the draft Minutes are provided as Attachment 1 to this report.

### Proposal

#### **Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### **Community Plan 'Imagine 2030'**

##### People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Lifecycle and Social Support* – The generations supported

##### Opportunity

- *Education, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

#### **Council Plan 2017-2021**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### People

- A creative city that respects and embraces diversity

##### Opportunity

- An open and effective Council



---

**4.3.2 Draft Minutes of Sustainability Advisory Committee Meeting - 4 March 2020 (Cont.)**

**Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

**Financial Implications**

There are no financial implications associated with this report.

**Consultation**

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

**Recommendation**

**That Council notes and endorses the Minutes of meeting for the Sustainability Advisory Committee as provided in Attachment No. 1 to this report.**

**MINUTE 1403**

Moved by: Cr Matthew Kirwan  
Seconded by: Cr Maria Sampey

**That Council notes and endorses the Minutes of meeting for the Sustainability Advisory Committee as provided in Attachment No. 1 to this report.**

**CARRIED**

---

**4.3.2 Draft Minutes of Sustainability Advisory Committee Meeting - 4 March 2020 (Cont.)**

**OTHER**

**DRAFT MINUTES OF SUSTAINABILITY ADVISORY COMMITTEE  
MEETING**

**ATTACHMENT 1**

**MINUTES OF SUSTAINABILITY  
ADVISORY COMMITTEE MEETING HELD  
ON 4 MARCH 2020**

**PAGES 3 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - MINUTES

**4.3.2 Draft Minutes of Sustainability Advisory Committee Meeting - 4 March 2020 (Cont.)**

**Advisory Committee or Reference Group Name:** Sustainability Advisory Committee Meeting

**Date of Meeting:** Wednesday 4 March 2020

**Time of Meeting:** 5:30-7:00pm

**Meeting Location:** Meeting Room 5 N1 - Level 5 Dandenong Civic Centre  
225 Lonsdale Street, Dandenong

**Attendees:****Attendees:**

Jody Bosman (JBos), Cr. Matthew Kirwan (MK), Judith Sise (JS), Graeme Pearman (GP), Ward Petherbridge (WP), Asher Coleman (AC), Brian Congues (BC), James Mitchell (JM), Darren Wilson (DW)

**Apologies:**

Bryan Hunter (BH), Aurore Pont (ArP), Aishwarya Pokkuluri (AP)

**Minutes:**

Item No.	Item	Action	Action By
1. Welcome	Welcome by the Chairperson Quick introduction by each Committee Member and key areas of interest	To be repeated at next meeting for absent members	ALL
2. Terms of Reference	Advised new members on the adopted Terms of Reference and clarified the purpose of the Sustainability Advisory Committee including terms of appointment for new and existing members.		
3. Code of Conduct	Collection of signed Code of Conduct forms	Collect signed forms from absent members	ALL
4. Chairperson	The Committee elected a chairperson as per Terms of Reference For Noting - AC self-nominated as chair. Committee Supported nomination. - Council officers to prepare agenda in consultation with Chairperson before circulation to group with input sought from Committee as per ToR.	Members to nominate a deputy chairperson at the next committee meeting. Nominations to be included in Agenda	ALL
5. Overview of the CGD Sustainability Strategy	Presentation given by Sustainability Team on Sustainability Strategy 2016-30, specifically: - Community priorities - Community objectives		
6. Working groups	How to best utilise expertise/skill of the Committee to address community focused sustainability issues? For Noting - Item deferred to the next committee meeting	Include this item in next committee meeting Agenda.	TL Sustainability Planning
7. Previous Minutes	Review and agree on adopted Meeting Minutes (Nov 2019)	Minutes to be circulated electronically for noting.	TL Sustainability Planning
8. Climate Change	Presentation given on the Draft Climate Change Strategy	Strategy to reflect avoidance of purchasing	Sustainability Planning

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - MINUTES

**4.3.2 Draft Minutes of Sustainability Advisory Committee Meeting - 4 March 2020 (Cont.)**

Strategy	For Noting	offsets.	Unit
	<ul style="list-style-type: none"> <li>- Presentation provided information on council's approach to climate change mitigation and adaptation for council and the community.</li> <li>- Power Purchase Agreement (PPA) – opportunities flagged for council and community participation</li> <li>- Mitigation efforts - avoid purchasing offsets</li> <li>- Community emissions intervention analysis</li> <li>- Prioritising key mitigation opportunities, (e.g. ESD, Open Space, Vegetation. Further investigations needed to identify effective options.</li> <li>- How to target community engagement (principles, sectors, methods, measures)</li> <li>- Council and Community emissions targets (short and long term ambitions, timing, review periods)</li> <li>- Opportunities for promotion, engagement and feedback.</li> </ul>	<p>Members to promote strategy through their networks to enable input and feedback.</p> <p>Members to send specific questions to Officers for a response</p> <p>Follow up on SEMMA PPA for information and opportunities</p> <p>Report back on consultation outcomes from strategy and items raised by Committee Members offline.</p> <p>Provide update on Climate Change Strategy progress and Action Plan.</p>	<p>ALL</p> <p>ALL</p> <p>WP</p> <p>TL Sustainability Planning</p> <p>TL Sustainability Planning</p>
9. Climate Emergency	Discussion on this item combined with item 8		
10. Future Meetings	<p>Status Update on the following initiatives:</p> <ul style="list-style-type: none"> <li>a) Council's Plastic Policy</li> <li>b) Sustainability Festival and Awards</li> <li>c) Community Environment Centre</li> </ul> <p>For Noting</p> <ul style="list-style-type: none"> <li>- Item deferred to next committee meeting</li> </ul>	Add item to next committee meeting agenda	TL Sustainability Planning
11. Other Business	<p>Future meetings – agree on meeting schedule</p> <p>For Noting</p> <ul style="list-style-type: none"> <li>- Members agreed on meeting schedule circulated</li> </ul>	Circulate meeting schedule and clarify with new members any issues with proposed dates.	TL Sustainability Planning

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

#### **4.3.3 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 February 2020**

File Id:	A6397285
Responsible Officer:	Acting Director Community Services
Attachments:	Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting on 4 February 2020

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#### **Report Summary**

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

#### **Recommendation Summary**

This report recommends that the draft Minutes of the Multicultural and People Seeking Asylum Advisory Committee meeting provided in the attachment to this report be noted by Council.

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### 4.3.3 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 February 2020 (Cont.)

#### **Background**

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the draft Minutes are provided in the attachment to this report.

#### **Proposal**

#### **Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### **Community Plan 'Imagine 2030'**

##### People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Lifecycle and Social Support* – The generations supported

##### Opportunity

- *Education, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

#### **Council Plan 2017-2021**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### People

- A creative city that respects and embraces diversity

##### Opportunity

- An open and effective Council

**4.3.3 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 February 2020 (Cont.)**

**Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

**Financial Implications**

There are no financial implications associated with this report.

**Consultation**

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

**Recommendation**

**That Council notes the draft Minutes of meeting for the Multicultural and People Seeking Asylum Advisory Committee as provided in the attachment to this report.**

**MINUTE 1404**

Moved by: Cr Matthew Kirwan  
Seconded by: Cr Angela Long

**That Council notes the draft Minutes of meeting for the Multicultural and People Seeking Asylum Advisory Committee as provided in the attachment to this report.**

**CARRIED**

**4.3.3 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 February 2020 (Cont.)**

**OTHER**

**DRAFT MINUTES OF MULTICULTURAL AND PEOPLE  
SEEKING ASYLUM ADVISORY COMMITTEE MEETING**

**ATTACHMENT 1**

**MULTICULTURAL AND PEOPLE  
SEEKING ASYLUM ADVISORY  
COMMITTEE ON 4 February 2020**

**PAGES 4 (including cover)**



## ORDINARY COUNCIL MEETING - MINUTES

**4.3.3 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 February 2020 (Cont.)**

<b>Advisory Committee or Reference Group Name:</b>	Multicultural and People Seeking Asylum Advisory Committee
<b>Date of Meeting:</b>	4 February 2020
<b>Time of Meeting:</b>	3pm
<b>Meeting Location:</b>	Dandenong Civic Centre

**Attendees:**

Kylie Reid (Chisholm Institute) – Chairperson, Jacquie McBride (Monash Health), Chris Pierson (South East Community Links [SECL]), Sarita Kulkami (Community Member), Kudzayi Nhatarikwa (Red Cross), Community Development Coordinator (CGD), Binita Maskey (Women’s Association South East Melbourne Australia [WASEMA]), Sean Quigley (WAYSS), Siv Yoganathan (Life Without Barriers [LWB]), Chaw Po (Burmese Women’s Alliance [BWA]).

**Apologies:**

Cr Jim Memeti (CGD), Cr Matthew Kirwan (CGD), Nabila Marzouk (Multicultural Muslim Women’s Network), Kadira Pethiyagoda (Community Member), Sri Sammy (Friends of Refugees [FOR]), Courtney Keefe (Springvale Monash Legal Service [SMLS]), Minwen Wu (Community Member), Nagamuthu R. Wickiramasingham (Community Member).

**Minutes:** Community Advocacy Officer (CGD).

Item No.	Item	Action	Action By
1.	<b>Welcome and apologies</b> Chair welcomed committee members and acknowledged traditional owners.		
2.	<b>Previous meeting minutes and actions</b> Previous minutes were moved by Coordinator Community Development, seconded by Sean Quigley.		
3.	<b>Information sharing</b> <b>South East Region Refugee &amp; Asylum Seeker Service Directory</b> Committee Members received hard copies of the South East Region Refugee & Asylum Seeker Service Directory.  The directory provides a list of services that are available for refugees and people seeking asylum in the south east region.  <b>WAYSS</b> New address: 20 Princes Hwy, Dandenong Victoria. 3175.		

## ORDINARY COUNCIL MEETING - MINUTES

**4.3.3 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 February 2020 (Cont.)**

	<p><b>LWB</b> Working with their marketing team to develop a pamphlet to raise community awareness about LWB's Status Resolution Support Services [SRSS].</p> <p>Victims of domestic violence and plane arrivals make up majority of new SRSS entrants.</p> <p><b>WASEMA</b> Successfully secured \$322,000 from Department of Social Services to open a total of nine WASEMA Friendship Cafes in Melbourne's south-east within community centres/houses and schools. Three located in Greater Dandenong, three in Casey and three in Cardinia. Seven Friendship Cafes are established and two to be completed by 30 June 2020.</p> <p><b>State Government Grants</b> Multicultural Community Infrastructure Fund Grants range from \$10,000 - \$100,000 Closed 20 February 2020.</p> <p>Multicultural Festivals and Events Program Grants range from \$2,000 - \$70,000. Closing 10 March 2020.</p> <p>Community Funding Team available to assist interested organisations with their applications for the above-mentioned grants.</p>		
4.	<p><b>Implementation of Part B Action Plan</b></p> <p>Update on actions:</p> <p>Action 2.1 of Part B Action Plan 'Investigate and establish feasible social housing stock initiatives in Greater Dandenong specifically for people seeking asylum'.</p> <p>Community Advocacy team is working with WAYSS and Casey council to secure a Federal Government grant for social/ emergency housing for women and children who are victims of domestic violence.</p> <p>Advisory Committee agreed to periodically consult with lead and supporter organisations about progress in relation to Part B actions between bimonthly meetings.</p>	Request lead and supporter organisations to provide progress update regarding Part B actions.	Community Advocacy Officer (CGD).
5.	<p><b>Discussion Over Future Priorities and Themes</b></p>		

## ORDINARY COUNCIL MEETING - MINUTES

**4.3.3 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 February 2020 (Cont.)**

	<p><b>People Seeking Asylum Welcome Sticker</b></p> <p>People Seeking Asylum at Risk of Destitution [PSAARD] Taskforce is drafting a welcome sticker that can be displayed by service providers and organisations at their entrances to inform people seeking asylum that the agency is a safe place for them.</p> <p>Concerns were raised whether the sticker would be accepted and understood by the community and whether relevant service providers would adopt the sticker. Additional concerns around messaging were also expressed.</p> <p>Advisory Committee agreed to advise PSAARD that the welcome sticker should be postponed, and a greater focus should be placed on Action 3.2 from Part B Action Plan.</p> <p>Action 3.2 of Part B Action Plan ‘Conduct an audit of Council Customer Service Centre utilising community members to improve cultural competency and service delivery regarding unique circumstances associated with people seeking asylum and people from refugee backgrounds’.</p> <p><b>Public Health Messaging and Multicultural Communities</b></p> <p>The Advisory Committee discussed possible options in which Council could support the effective and timely promotion of public health and safety messaging amongst the Culturally and Linguistically Diverse [CALD] and multicultural communities eg, coronavirus, thunderstorm asthma, climate change, fire bans etc.</p> <p>It was recommended that such public health messaging amongst the CALD community be delivered by Action 1.3 from Part B Action Plan.</p> <p>Action 1.3 ‘Establish a Multicultural Leaders Network as a consultative working group to advise the Multicultural and People Seeking Asylum Advisory Committee [MAPSAAC] and other Council departments on matters relevant to their communities’.</p>	<p>Advise PSAARD of Advisory Committee’s recommendations.</p>	<p>Community Advocacy Officer (CGD).</p>
8.	<b>No Other Business</b>		
	<b>Meeting closed at 4.55pm.</b>		

#### **4.3.4 Social Housing Options for Greater Dandenong**

File Id: A6301595  
Responsible Officer: Acting Director Community Services

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#### **Report Summary**

Raising community awareness through community engagement and facilitating investment in the provision of social housing are key strategies to implementing the Social and Affordable Housing component of the *City of Greater Dandenong Housing Strategy 2014-2024*.

This report provides Council with an outline of the extent of homelessness, associated socio-economic disadvantage and an option of social housing that can address the increasing levels of homelessness in Greater Dandenong. This report also considers a proposal for the use of 2-4 Hemmings Street, Dandenong for social housing in partnership with Housing Choices Australia (HCA).

#### **Recommendation Summary**

This report recommends that based on the immediate needs of Greater Dandenong residents for social and affordable housing, that ownership of Council land 2-4 Hemmings St Dandenong is transferred to HCA for the purpose of social housing through a discounted sale of the property. The proposed HCA model provides the opportunity to attract substantial social housing investment from the Victorian State government and the recommendation includes protection for Council against the sale of the property for profit through a Section 173 agreement.

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#### 4.3.4 Social Housing Options for Greater Dandenong (Cont.)

### Background

#### Homelessness in Greater Dandenong

Contrary to popular belief, the majority of people who experience homelessness are not rough sleepers (living on the streets). Rough sleeping only makes up around 7 per cent of homelessness while the remainder is 'hidden homelessness', that is, people sleeping in cars, rooming houses, couch surfing, or staying in other temporary types of accommodation, often in severely overcrowded conditions.<sup>0</sup>

Affordable housing is in short supply in Australia and, since 2011, there has been a 42 per cent increase in people aged 65 and over, paying more than 30 per cent of their income on rent. Since 2011, there has been a 31 per cent increase in the number of women aged 55+ experiencing homelessness.<sup>0</sup>

Greater Dandenong has the highest rate of homelessness in Victoria with over 5700 people living in overcrowded conditions. However, Greater Dandenong ranks twenty-third in the ratio of social housing provision within the state.

Since 2001, housing affordability in Greater Dandenong has dropped by 78 per cent, from 83.5 per cent to only 4.9 per cent of rental properties being affordable in 2019, to recipients of Centrelink benefits.

These factors contribute to Greater Dandenong being second in Victoria for rent related poverty. This poverty has led to a 28.2 per cent increase of homeless people between 2011 and 2016.

There are many other factors which contribute to family homelessness including family violence, financial crisis, housing affordability, relationship breakdown, mental illness, substance or gambling dependency and abuse.

Family violence makes a substantial contribution to the risk and prevalence of homelessness in this municipality. In 2018-19 for Greater Dandenong, the rate of police-recorded incidents of alleged violence within families was 20 per cent higher than the metropolitan level and the third highest in Melbourne. Of the over 3300 requests for assistance from specialist homelessness services in Greater Dandenong in 2018-19, 57 per cent involved females, of whom, nearly half (43 per cent) cited family violence as their reason for seeking assistance.<sup>0</sup>

With over 5000 people on the public housing waiting list in Greater Dandenong and a projected population increase of 32,000 people by 2024, there is a palpable need for immediate delivery of more social and affordable housing.

#### Social Inclusion, Wellbeing and Homelessness

Revitalisation projects implemented in the Dandenong Major Activity Center have enhanced the Dandenong precinct through improved built environment, traffic management and public spaces. Precinct improvements have also created an environment that supports further residential development

#### 4.3.4 Social Housing Options for Greater Dandenong (Cont.)

which can facilitate community activity in the area. Research conducted by University of Melbourne identified 'lessons learnt' from the revitalisation of Central Dandenong, including the risk of gentrification with a decrease in housing affordability. The report also emphasized the need to maintain the diversity that exists within the area so that 'tolerance and understanding is built between diverse population groups'.<sup>0</sup> Social housing developments in the precinct could improve access to transport, fresh food and support services for residents and have the capacity to build collaborative partnerships with local agencies and community groups located in the precinct.

Adequate housing is a protective factor for both physical and mental health. When housing is inadequate or precarious it is harmful to health.<sup>0</sup> An investment in social housing in Greater Dandenong would be a preventative mechanism that could improve the health and wellbeing of people who are at risk of homelessness. 'Housing is inextricably linked to the social dimension of social inclusion because if people do not have somewhere suitable to live and entertain family or friends, the chances of experiencing social isolation and, in turn social exclusion, are increased'.<sup>0</sup>

Social housing developments can support a mix of tenants including different ages, abilities and cultural diversity to reflect the broader community. There are significant examples of activity centre revitalisations that have occurred through such developments. These fully supported facilities provide opportunities for residents to participate in activities and events that would enhance their lives and positively impact the surrounding community.

While media reports and misconceptions have linked homelessness to anti-social behaviour, existing data demonstrates that homeless people are often the victims of anti-social behaviour that occur in a public place. A study found that, compared with the public, homeless people were 13 times more likely to have experienced violence and 47 times more likely to have been victims of theft.<sup>0</sup>

A recent study by the Australian Housing and Urban Research Institute showed that mediating factors, such as social support, good general health, accessing mental health and other health services, can reduce the likelihood of housing instability and shorten the length of time a person experiences mental ill-health.<sup>0</sup> This study indicates that a successful model of social housing would include support for residents to access activities, social support and individual services they may need.

Council started the Activation of Private Rentals for Social Housing project, an Australia first initiative, in 2019. Four homes have been made available to Wayss Ltd for their transitional housing program for women and children experiencing family violence, funded by the Victorian State Government. This initiative will continue into the future. However, the initiative only activates existing housing stock for short term and is dependent on funding availability.

Considering the high levels of homelessness in Greater Dandenong, there is need for significant investment in creating new stock of social and affordable housing. This includes attracting Federal and State investments in the development of social housing.

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Central Dandenong: Australia's comeback city? Lessons about revitalisation for diverse places

Housing, public policy and social inclusion (2010)

Newburn T & Rock P 2005. Living in fear: violence and victimisation in the lives of single homeless people. Crisis: London.

Brackertz, N., Borrowman, L., Roggenbuck, C. Pollock, S. and Davis, E. (2020) Trajectories: the interplay between mental health and housing pathways. Final research report, Australian Housing and Urban Research Institute Limited and Mind Australia, Melbourne,

#### **4.3.4 Social Housing Options for Greater Dandenong (Cont.)**

##### **Investment potential from Victorian State Government**

There are opportunities for investment by State Government in the City of Greater Dandenong through two programs designed to support Social Housing Projects.

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#### **4.3.4 Social Housing Options for Greater Dandenong (Cont.)**

##### **Social Housing Growth Fund**

The Social Housing Growth Fund of the Victorian Government enables partnerships between the community, private, not for profit and local government sectors to deliver housing assistance to Victorians. It has two distinct underlying programs that support:

1. Construction of new social and affordable housing dwellings on non-Victorian Government land - the Build and Operate program (BOP).
2. Recurrent funding to lease new dwellings from the private sector to increase the availability of social housing rental stock and facilitate investment in new social housing for the rental market - the New Rental Developments Program (NRDP).

Discussion with the State Government Housing Division of the Department of Health and Human Services indicates that an application by HCA to the Social Housing Growth Fund would need to demonstrate the financial viability of the development to be successful. They are of the view that Council's interest and potential sale of land will be viewed positively by the Social Housing Growth Fund, if and when they receive the application.

##### **Victorian Property Fund**

The Victorian Property Fund (VPF) is a trust fund established under the Estate Agents Act 1980 and administered by Consumer Affairs Victoria. Income for the fund comes from:

- license fees and fines paid by estate agents and conveyancers;
- interest on trust accounts of licensed estate agents; and
- conveyancers' investment income.

Grants from the VPF can be awarded for various property-related purposes listed under section 76(3) of the Estate Agents Act 1980, including housing assistance for low income or disadvantaged Victorians. HCA could also apply for this fund.

##### **Proposal**

##### **Social Housing Project Proposal with Housing Choices Australia**

On Monday 16 September 2019, HCA presented to a Councillor Briefing Session a proposal for the construction of 43 affordable housing units at 2-4 Hemmings Street, Dandenong. The estimated cost of the development is in excess of \$15 million. The Council property is currently used as a car park for 60 vehicles and abuts an HCA social housing development at 6 Hemmings Street. The development at 6 Hemmings Street has been constructed and residents have already moved into 17 out of 19 apartments.

HCA are committed to developing place making programs in the proposed development through the establishment of shared open space, community gardens and co-location opportunities for support services with their adjacent site at 6 Hemmings Street. This would provide further benefits to the community of a revitalised activity centre and greater accessibility to services. Consultations for community feedback would need to be undertaken should Council provide support for the proposal.



**4.3.4 Social Housing Options for Greater Dandenong (Cont.)**

A discussion with HCA on the sale of 2-4 Hemmings Street, Dandenong, included an option to purchase the property at \$350,000, which is 25 per cent of its valuation of \$1.4million conducted by Proval (Vic) PTY LTD in November 2019. In order to comply with section 189 of the *Local Government Act 1989*, another valuation will be required prior to sale. A 30-space car park will be leased back to Council at a peppercorn rental. Some examples of similar successful models where leases back to councils have occurred include Drill Hall – City of Melbourne and in the City of Port Philip.

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#### 4.3.4 Social Housing Options for Greater Dandenong (Cont.)

Any potential sale would be conditional upon HCA satisfying obligations in:

- obtaining development approval; and
- securing development funding.

The potential sale of the land would be subject to the provisions of sections 189 and 223 of the *Local Government Act 1989* (LGA). Section 189 of the LGA requires that Council must ensure that public notice of its intention to sell or exchange land is given at least four weeks prior to selling or exchanging the land. A person has a right to make a submission under section 223 of the LGA on the proposed sale or exchange of land.

This proposal could progress through the sale of the land to HCA with the proceeds of the sale to be used to establish the Housing Development Fund as recommended in the *Council's Housing Strategy 2014-2024*.

#### Protection Against On-sale of Property for Profit

To mitigate the risk of potential on-sale for profit of the land and the developments contained therein through strata subdivision, an option would be to place a Section 173 Agreement on the title specifying the development design and use going forward. This could be drafted to protect the land for the specific purpose of social housing.

The 173 Agreement could include the following requirements:

- a. the owner of the Land is a registered housing agency;
- b. provision for only social housing on the land; and
- c. provision for a minimum of 30 public car parking spaces to be managed by Council.

#### Tenancy Mix

HCA will work with the Priority Access list from the Victorian Housing Register to select tenants as per the funding criteria for the receipt of the Social Housing Growth Fund. Priority access is for people who:

- are escaping or have escaped family violence;
- are homeless and receiving support, particularly the elderly and families with children;
- have a disability or require significant support needs; and
- have special housing needs.

Many individuals registered on this list have indicated that they have a preference for living in Dandenong however they may be currently living in other locations. HCA has an '*Eligibility and Allocation Policy for Long Term Social Housing*' that guides allocation decisions relating to all vacant properties in their long-term housing portfolio. These decisions are guided by principles aligned with the Victorian Charter of Human Rights and seek to ensure that the property size is appropriate for the household type.

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#### **4.3.4 Social Housing Options for Greater Dandenong (Cont.)**

This process would support Council's preference for a mix of families, people with disabilities, single women and older people who would be represented in this group.

The tenure of tenants is a good indicator of the success of the housing model and a recent analysis of the Drill Hall development in the City of Melbourne (59 apartments) by HCA indicates that within the first two years of operation, complaints are low and tenancy has been stable.

#### **Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

##### People

- Pride – Best place best people
- Cultural Diversity – Model multicultural community
- Lifecycle and Social Support – The generations supported

##### Place

- Sense of Place – One city many neighbourhoods
- Safety in Streets and Places – Feeling and being safe
- Appearance of Places – Places and buildings
- Travel and Transport – Easy to get around

##### Opportunity

- *Leadership by the Council* – The leading Council

#### **Council Plan 2017-21**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### People

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

##### Place

- A healthy, liveable and sustainable city
- A city planned for the future

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#### 4.3.4 Social Housing Options for Greater Dandenong (Cont.)

##### Opportunity

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

- City of Greater Dandenong Housing Strategy 2014 to 2020
- Community Wellbeing Plan 2017-21

#### **Related Council Policies**

##### **Council Policy Context.**

The Council vision that 'Greater Dandenong is a safe and vibrant city of opportunity for all – to visit, work, live and play' and the *City of Greater Dandenong Housing Strategy 2014-2024*, provides a framework that supports the role of Council in addressing housing needs through partnerships with not for profit housing providers. The Strategy is structured around four related housing themes: Growth and Livability; Design and Diversity; Revitalisation and Investment; and Housing Affordability. The Strategy also articulates Council's commitment to Social Housing in the following statement:

##### ***WHAT IS COUNCIL'S SOCIAL HOUSING GOAL?***

*Council is committed to addressing the gap between housing need and supply. Council aims to increase the supply of social housing through strategic use of its land assets and direct financial contributions. When selling or gifting land for development purposes, Council will seek to facilitate the provision of social housing and will consider investing a proportion of the revenue realised in the Housing Development Fund.*

More specifically, the following actions outline how Council will meet this commitment:

Housing Strategy Action D2: Provide assistance to housing associations seeking to develop social or affordable housing projects that support vulnerable CGD residents.

Priority Action 1, 'the establishment of a Housing Development Fund.' The intention of this fund is to provide targeted support to the development of actual social and affordable housing. This fund has not been established and a governance structure including Terms of Reference will be developed for Council approval.

*Disposal or Sale of Council Assets and Land Policy* acknowledges that proposals to sell the land at a reduced sale price must be reported to Council with a commentary of the benefits such as the achievement of planning and development goals, educational or medical benefits to the community or some other strategic goal of Council.

*Diversity, Access and Equity Policy 2015*: Section 7.1 Partnerships and Leadership states that Council will seek to develop programs and services that reflect the needs of all community members, collaborating where appropriate, with local organisations to develop more effective services for diverse and vulnerable communities and models of service delivery which improve equity and access.

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#### **4.3.4 Social Housing Options for Greater Dandenong (Cont.)**

### **Victorian Charter of Human Rights and Responsibilities**

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

### **Financial Implications**

The following are the financial implications to Council based on the proposal to sell 2-4 Hemmings St, Dandenong to HCA:

The property is currently valued at \$1.4 million and the sale to HCA is proposed at 25 per cent of market value, which equates to \$350,000.

### **Housing Development Fund**

Contributions from the sale of the property could be used to establish the City of Greater Dandenong Housing Development Fund and support other social housing strategies. This fund has not been established and a governance structure including Terms of Reference will be developed for Council approval.

### **Potential Rate Revenue**

HCA are currently paying rates for 42 properties in the City of Greater Dandenong, which is approximately \$40,000 in rates revenue per annum. Based on this scenario, the rate revenue from the proposed development with 43 apartments could be a similar amount.

### **Car Park Revenue**

The existing car park at 2-4 Hemmings St has 60 spaces and has high occupancy rates during business days - Monday to Friday and provides an average annual income of approximately \$28,000. The reduction of available car parking spaces for the proposed development is 50 per cent and thus there will be a subsequent reduction in revenue by the same percentage.

Whilst there would be a reduction in income to Council from parking, it is estimated that Council would gain approximately \$40,000 per annum from rates for the development providing a net estimated revenue of \$26,000 per annum which is similar to current revenue.

### **Transfer/Sale Costs**

As per the Disposal or Sale of Council Assets and Land Policy, drainage assets on the land may need an easement created under the sale, or for the assets to be moved, when the site is developed. Legal and advertising costs associated with the sale will be shared with HCA.

### **Securing of State Government Funding**

HCA will need to secure the substantial development funding from State Government required to make the development viable to proceed with the purchase of the property.

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#### 4.3.4 Social Housing Options for Greater Dandenong (Cont.)

### Consultation

In preparation for this report, the following consultation has been undertaken:

- Multiple meetings with the executives of HCA;
- Meeting with the State Government Housing Division, Department of Health and Human Services;
- Internal cross-departmental Council discussions; and
- Councillor Briefing Sessions

### Community Engagement

There is scope to engage with the local community on homelessness and housing affordability in the City of Greater Dandenong and the positive social impacts of social and affordable housing that have integrated support services. Data indicates the issue of housing affordability impacts on a significant number of residents due to increased rental and purchase costs. Housing stress affects more than one in ten Australian households and one in four households in the private rental market.

A community engagement strategy will aim to:

- Raise awareness in the community on the impact of housing affordability and homelessness, particularly through supply of social and affordable housing;
- Inform residents on local support services available to them; and
- Inform residents on how they can help.

A partnership approach with local agencies would encourage collaboration and ensure that appropriate support is in place during the engagement process.

If Council endorses the intention to sell 2-4 Hemmings Street, Dandenong, council officers will commence the statutory procedures required under sections 189 and 223 of the *Local Government Act 1989*. Council will publish notices in the local papers circulating in the Dandenong area advising of the proposal to sell the land in accordance with the LGA.

Submissions from community will be heard by Special Committee Meeting comprised of Red Gum Ward Councillors convened for that purpose and reported back to Council.

### Conclusion

Based on the immediate needs of Greater Dandenong residents for social housing, the proposed HCA social housing model and the opportunity to attract investment in the development of social housing in Greater Dandenong, the following recommendation is made for consideration by Council.

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#### 4.3.4 Social Housing Options for Greater Dandenong (Cont.)

### Recommendation

That Council, being of the opinion that there is need for additional social housing in Greater Dandenong:

1. endorses the proposed sale of land at 2-4 Hemmings Street, Dandenong to Housing Choices Australia for the sum equivalent to 25 percent of the current market value of the land for the explicit purpose of the development of social housing in Greater Dandenong;
2. authorises Council officers to commence the statutory procedures required under section 189 and 223 of the *Local Government Act 1989* for the sale of the land as outlined above and within this report; and
3. if submissions are received, authorises Council officers to establish a Special Committee of Council comprised of Red Gum Ward Councillors and Council officers. Submitters wishing to be heard will be notified of the time and place of the Special Committee meeting and a summary of the results of the hearing will be reported back to Council.

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Cr Sean O'Reilly returned to the Chamber at 7.25pm.

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### MOTION

Moved by: Cr Matthew Kirwan  
Seconded by: Cr Angela Long

That Council, being of the opinion that there is need for additional social housing in Greater Dandenong:

1. endorses the proposed sale of land at 2-4 Hemmings Street, Dandenong to Housing Choices Australia for the sum equivalent to 25 percent of the current market value of the land for the explicit purpose of the development of social housing in Greater Dandenong;
2. authorises Council officers to commence the statutory procedures required under section 189 and 223 of the *Local Government Act 1989* for the sale of the land as outlined above and within this report; and

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**4.3.4 Social Housing Options for Greater Dandenong (Cont.)**

3. **if submissions are received, authorises Council officers to establish a Special Committee of Council comprised of Red Gum Ward Councillors and Council officers. Submitters wishing to be heard will be notified of the time and place of the Special Committee meeting and a summary of the results of the hearing will be reported back to Council.**

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**MINUTE 1405**

Moved by: Cr Angela Long  
Seconded by: Cr Sean O'Reilly

**That Cr Matthew Kirwan be granted an extension of time of two (2) minutes to speak for the motion.**

**CARRIED**

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**MINUTE 1406**

Moved by: Cr Maria Sampey  
Seconded by: Cr Sean O'Reilly

**That Cr Tim Dark be granted an extension of time of two (2) minutes to speak against the motion.**

**CARRIED**

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**MOTION LOST  
THE MAYOR EXERCISED A CASTING VOTE OPPOSING THE MOTION**

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For the Motion: Cr Matthew Kirwan, Cr Angela Long, Cr Sean O'Reilly, Cr Sophie Tan

Against the Motion: Cr Peter Brown, Cr Tim Dark, Cr Jim Memeti, Cr Maria Sampey



#### **4.3.5 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 10, 16 & 23 March 2020**

File Id: fA25545  
Responsible Officer: Director Corporate Services

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#### **Report Summary**

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in March 2020.

#### **Recommendation Summary**

This report recommends that the information contained within it be received and noted.

**4.3.5 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 10, 16 & 23 March 2020 (Cont.)****Matters Presented for Discussion**

Item		Councillor Briefing Session/Pre-Council Meeting
1	<p><b>General Discussion</b></p> <p>Councillors and Council officers briefly discussed the following topics:</p> <p>a) Proposed Councillor capital works bus tour at end of March 2020.</p> <p>b) Agenda items for the Council Meeting of 10 March 2020.</p>	10 March 2020
2	<p><b>Social Housing Options for Greater Dandenong</b></p> <p>Councillor feedback was sought regarding the immediate needs of Greater Dandenong residents for social housing. The proposed Housing Choices Australia social housing model and the attraction of investment in development within Greater Dandenong of social housing was considered.</p>	16 March 2020
3	<p><b>FOGO and waste fees</b></p> <p>Councillors were briefed on the latest developments within the Food Organic/Waste Organic program. Future costing of various waste models were considered.</p>	16 March 2020
4	<p><b>Community Transport Review</b></p> <p>Councillors were presented with detailed information emphasising the need to continue to investigate and trial innovative ways of meeting the community's current and future social and transport needs.</p>	16 March 2020
5	<p><b>General Discussion</b></p> <p>Councillors and Council officers briefly discussed the following topics:</p> <p>a) COVID-19 and the effects on Council and upcoming meetings/events.</p> <p>b) Agenda items for the Council Meeting of 23 March 2020.</p>	16 March 2020

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**4.3.5 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 10, 16 & 23 March 2020 (Cont.)**

<b>6</b>	<p><b><i>General Discussion</i></b></p> <p>Councillors and Council officers briefly discussed the following topics:</p> <ul style="list-style-type: none"><li>a) Proposed budget briefing sessions.</li><li>b) Material aid requests from aid agencies and response to the effects of COVID-19.</li><li>c) Impacts of COVID-19 on the community and the need to offer community relief package.</li><li>d) Agenda items for the Council Meeting of 23 March 2020.</li></ul>	<b><i>23 March 2020</i></b>
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**Apologies**

- Cr Zaynoun Melhem submitted an apology for the Pre-Council Meeting on 10 March 2020.
- Cr Peter Brown and Cr Loi Truong submitted apologies for the Councillor Briefing Session on 16 March 2020.
- Cr Peter Brown and Cr Sean O'Reilly submitted apologies for the Pre-Council Meeting on 23 March 2020.
- Cr Zaynoun Melhem submitted a leave of absence for the Pre-Council Meeting on 23 March 2020.

**Recommendation**

**That the information contained in this report be received and noted.**

**MINUTE 1407**

Moved by: Cr Tim Dark  
Seconded by: Cr Peter Brown

**That the information contained in this report be received and noted.**

**CARRIED**

#### **4.3.6 List of Registered Correspondence to Mayor and Councillors**

File Id:	qA283304
Responsible Officer:	Director Corporate Services
Attachments:	Correspondence Received 16 March – 3 April 2020

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#### **Report Summary**

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 16 March – 3 April 2020.

#### **Recommendation**

**That the listed items provided in Attachment 1 for the period 16 March – 3 April 2020 be received and noted.**

#### **MINUTE 1408**

Moved by: Cr Sean O'Reilly  
Seconded by: Cr Sophie Tan

That the listed items provided in Attachment 1 for the period 16 March – 3 April 2020 be received and noted.

**CARRIED**

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**4.3.6 List of Registered Correspondence to Mayor and Councillors (Cont.)**

**OTHER**

**LIST OF REGISTERED CORRESPONDENCE TO  
MAYOR AND COUNCILLORS**

**ATTACHMENT 1**

**CORRESPONDENCE RECEIVED  
16 MARCH - 3 APRIL 2020**

**PAGES 3 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

**4.3.6 List of Registered Correspondence to Mayor and Councillors (Cont.)**



**Correspondences addressed to the Mayor and Councillors received between 16/03/20 & 03/04/20 - for officer action - total = 5**

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
Email request from a resident asking how one go about saving a piece of land for Noble Park community use.	15-Mar-20	16-Mar-20	FA189144	Mayor & Councillors EA
Letter to the Mayor from the Frankston City Council Mayor asking Greater Dandenong City Council to join the call for a Federal Royal Commission into Gambling Harm.	06-Mar-20	18-Mar-20	FA189252	Mayor & Councillors EA
A letter to the Mayor from the Business Council of Australia asking Council to lift trucking curfews in response to COVID-19.	18-Mar-20	19-Mar-20	FA189306	Mayor & Councillors EA
Request from the Australian Animal Protection Society to relax planning provisions during COVID-19.	24-Mar-20	25-Mar-20	FA189802	Mayor & Councillors EA
An email from a resident concerned about Telstra's 5G network rollout during the COVID-19 pandemic.	30-Mar-20	31-Mar-20	FA190142	Mayor & Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

## ORDINARY COUNCIL MEETING - MINUTES

## 4.3.6 List of Registered Correspondence to Mayor and Councillors (Cont.)



## Correspondences addressed to the Mayor and Councillors received between 16/03/20 &amp; 03/04/20 - for information only - total = 5

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
Showcase of the 2019 Premiers Volunteer Champions Awards from the Department of Health and Human Services.	13-Feb-20	17-Mar-20	A6442212	Mayor & Councillors EA
Details regarding changes to the Mayor's presentation to the Williamson Community Leadership Program held on 20 March 2020.	18-Mar-20	18-Mar-20	A6446726	Mayor & Councillors EA
Letter from the Minister for Planning advising he has approved the designation of the project area for the Pound Road West Upgrade under the <i>Major Transport Projects Facilitation Act 2009</i> .	13-Mar-20	23-Mar-20	A6454964	Mayor & Councillors EA
Advice from the Department of Infrastructure, Transport, Regional Development and Communications regarding the postponement of the March roundtable in relation to South East Melbourne City Deals.	25-Mar-20	25-Mar-20	A6467415	CEO
Advice from the Springvale and District Historical Society regarding its closure during the COVID-19 pandemic.	28-Mar-20	01-Apr-20	A6481159	Mayor & Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

#### **4.3.7 Leave of Absence - Cr Youhorn Chea**

File Id:

Responsible Officer:

Director Corporate Services

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#### **Report Summary**

Councillor (Cr) Youhorn Chea requests a Leave of Absence from 14 April to 31 May 2020. This Leave of Absence would include the Council Meetings of 14 April, 27 April, 11 May and 25 May 2020.

#### **Recommendation Summary**

This report recommends that a Leave of Absence be granted to Cr Youhorn Chea for the period requested.



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#### **4.3.7 Leave of Absence - Cr Youhorn Chea (Cont.)**

### **Background**

This Leave of Absence has been requested in response to Stage 3 restrictions imposed by the State and Federal Governments in response to the COVID-19 pandemic. Cr Chea intends to follow the strong recommendations of both governments to self-isolate at home and limit contact with others as much as possible to protect the health and safety of himself, his family and others. Cr Chea intends to remain abreast of all Council business and matters by accessing and monitoring Council activities on-line where it is feasible to do so. Unfortunately, the *Local Government Act 1989* (LGA) requires that Councillors must attend Council meetings in order to vote and there is no provision for remote access to these meetings.

Note: At the time of writing this report the *Local Government Act 1989* was still in force with Proclamation of the new *Local Government Act 2020* scheduled on 6 April 2020. The same provisions cited within this report are valid in the new legislation under different sections.

This Leave of Absence is therefore submitted in conjunction with Council's Meeting Procedure Local Law and the corresponding legislation. Further, under the *Local Government Act* (both existing and new), Council must grant any reasonable request for leave. Note: Should advice from the State and Federal Governments change and social distancing restrictions be lifted, this may allow Cr Chea to terminate his Leave of Absence prior to the requested date.

This Leave of Absence would include the scheduled Ordinary meetings of Council of 14 April, 27 April, 11 May and 25 May 2020.

### **Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

### **Financial Implications**

There are no financial implications associated with this report.

### **Conclusion**

It is proposed that Cr Chea's request for a Leave of Absence from 14 July to 31 May 2020 be granted so that he can remain in self-isolation and stay in good health. If granted, it will be inclusive of four scheduled Ordinary Meetings of Council dated 14 April, 27 April, 11 May and 25 May 2020.

### **Recommendation**

**That Council grants a Leave of Absence to Cr Youhorn Chea for the period 14 April to 31 May 2020 which includes the scheduled Ordinary Council Meetings of 14 April, 27 April, 11 May and 25 May 2020 and notes Cr Chea's apology for those meetings.**

**4.3.7 Leave of Absence - Cr Youhorn Chea (Cont.)**

**MINUTE 1409**

Moved by: Cr Sophie Tan  
Seconded by: Cr Tim Dark

**That Council grants a Leave of Absence to Cr Youhorn Chea for the period 14 April to 31 May 2020 which includes the scheduled Ordinary Council Meetings of 14 April, 27 April, 11 May and 25 May 2020 and notes Cr Chea's apology for those meetings.**

**CARRIED**

#### **4.3.8 COVID-19 Greater Dandenong Council Community Relief Package**

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

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#### **Report Summary**

On Tuesday 31 March 2020, Greater Dandenong Council announced a package of relief measures aimed at supporting the most vulnerable members of our community in these very challenging times.

Many of these measures can be undertaken under delegated authority and have been implemented immediately. A key cornerstone of the relief package is however the proposed waiving of a portion of rates for both pensioners and unemployed ratepayers and this requires a Council resolution.

This report therefore seeks the formal endorsement of Council of the community announcement made.

#### **Recommendation Summary**

This report recommends that Council formally endorses the outcomes of the community relief support package as announced on 31 March 2020.

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#### 4.3.8 COVID-19 Greater Dandenong Council Community Relief Package (Cont.)

### Background

COVID-19 is a global pandemic that has caused disruption to the economies of all countries on a level that has never been previously seen or envisaged.

In Australia, there has been wide-scale job losses as the community and commercial businesses follow regulations to cease many activities and observe lock down provisions.

Whilst both Federal and State Government have released wide-ranging community relief packages aimed at assisting both individuals and businesses, it is also important that at a local level, Greater Dandenong City Council also contributes to helping its community get through these times.

To this end, Council has released a multi-faceted relief package comprising of the following items:

- The provision of an automatic \$100 rate waiver off Council's 11,000 pensioner ratepayers with this amount to be deducted immediately off these rate accounts;
- The provision of a \$200 rate waiver available on application for any ratepayer who is currently receiving unemployment benefits;
- The provision of an additional \$250,000 and reallocation of existing budgets of \$80,000 to support the provision of material aid in Greater Dandenong;
- The above items are estimated to total \$2.0M and will be funded by a transfer from Council's Major Projects Reserve Fund;
- The deferring of raising any penalty interest on outstanding rates from March until 30 June 2020 – which will reduce Council income by \$260,000
- Council will not undertake any legal action on outstanding rates during this period;
- The freezing of seasonal ground hire charges for the winter which covers the period from now until the end of August 2020, at a cost of \$114,000
- Rents on leasing of community facilities will be suspended until 30 June reducing income by \$22,000
- Rents on commercial leased facilities have either been fully suspended where business have closed or discounted by 50% until June at an income loss of \$100,000;
- Rents for all traders at the Dandenong Market have been fully suspended from 1 April to 30 June at a cost of \$1.5Million in order to provide the stimulus for traders to continue to trade and keep the market open;
- Leisure Centres – rent for the Dandenong Basketball Stadium has been fully suspended between Mid-March and 30 June 2020 at a cost of \$60,000

These relief amounts tally up to an estimated contribution of \$4.056 million.

It is important to further note that whilst many of these relief amounts have a review point at 30 June 2020, if the current situation remains in place, then Council will again further consider extending some of these components.

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#### **4.3.8 COVID-19 Greater Dandenong Council Community Relief Package (Cont.)**

It is also noteworthy that Council will endure significant reductions in income in areas such as civic facilities hiring, parking revenue and permit fees that will require ongoing management of Council's budgets.

#### **Proposal**

This report outlines Council's response to providing a community relief support package to assist its local community in dealing with the impacts of the global pandemic.

#### **Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

##### **Community Plan 'Imagine 2030'**

###### Opportunity

- *Jobs and Business Opportunities* – Prosperous and affordable
- *Leadership by the Council* – The leading Council

##### **Council Plan 2017-21**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

###### Opportunity

- A diverse and growing economy
- An open and effective Council

#### **Financial Implications**

There are significant financial implications associated with this report.

Council will fund the immediate rate waiver relief and the increase in material aid via funding from its Major Projects Reserve Fund of \$2.0Million. The remaining impacts outlined in this report will need to be funded from savings achieved in the 2019-20 Annual Budget.

Council will be advised of the financial result for the current year at its conclusion and should these savings not be able to fully meet the cost of the remaining relief items then Council will consider reducing capital projects that are scheduled for 2020-21.

#### **Consultation**

Council considered and discussed the community relief package as part of its budget deliberations held on 30 March 2020.

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#### 4.3.8 COVID-19 Greater Dandenong Council Community Relief Package (Cont.)

### Conclusion

The current global pandemic has had significant impacts on just about every facet of normal life. Both Federal and State Governments have contributed significant funding in order to assist businesses and individuals to cope and this Council has a further role to play in this regard.

### Recommendation

#### That Council:

1. under Section 171 (1)(b) of the *Local Government Act 1989*, waives \$100 off the current Council rates for all rateable assessments currently in receipt of the State Government provided pensioner rate rebate with the objective of assisting this ratepayer group to manage the impacts of rising food costs in the current environment;
2. under Section 171A (1) of the *Local Government Act 1989*, provides for a waiver of \$200 off the current Council rates by application for any rateable assessment where the ratepayer is in receipt of an unemployment benefit on the grounds of financial hardship;
3. endorses all other aspects of the community relief package as outlined in this report except for the rental abatements for Dandenong Market traders; and
4. endorses the provision of funding of \$1.5 million to be provided to Dandenong Market Pty Ltd to subsidise the provision of a rent free period between 1 April and 30 June in order to provide stimulus funding to encourage traders to remain open and allow the market to continue to be a source of fresh, affordable food.

### MINUTE 1410

Moved by: Cr Tim Dark

Seconded by: Cr Angela Long

#### That Council:

1. under Section 171 (1)(b) of the *Local Government Act 1989*, waives \$100 off the current Council rates for all rateable assessments currently in receipt of the State Government provided pensioner rate rebate with the objective of assisting this ratepayer group to manage the impacts of rising food costs in the current environment;

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**4.3.8 COVID-19 Greater Dandenong Council Community Relief Package (Cont.)**

2. under Section 171A (1) of the *Local Government Act 1989*, provides for a waiver of \$200 off the current Council rates by application for any rateable assessment where the ratepayer is in receipt of an unemployment benefit on the grounds of financial hardship; and
3. endorses all other aspects of the community relief package as outlined in this report except for the rental abatements for Dandenong Market traders.

**CARRIED**

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**Cr Jim Memeti disclosed a Conflict of Interest (Direct interest (s.77B)) in this item, as he is the Director of company that has a stall at the Dandenong Market.**

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The Mayor, Cr Jim Memeti called for a temporary Chairperson for discussion and voting on this item.

**MINUTE 1411**

Moved by: Cr Angela Long  
Seconded by: Cr Tim Dark

**That Cr Sean O'Reilly be elected Temporary Chairperson to consider Part 4 of this Item.**

**CARRIED**

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**Cr Jim Memeti left the Chamber at 8.06pm prior to discussion and voting on this item.**

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**MINUTE 1412**

Moved by: Cr Matthew Kirwan  
Seconded by: Cr Sohpie Tan

**That Council endorses the provision of funding of \$1.5 million to be provided to Dandenong Market Pty Ltd to subsidise the provision of a rent free period between 1 April and 30 June in order to provide stimulus funding to encourage traders to remain open and allow the market to continue to be a source of fresh and affordable food.**

**CARRIED**

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**4.3.8 COVID-19 Greater Dandenong Council Community Relief Package (Cont.)**

**Cr Jim Memeti returned to the Chamber at 8.07pm.**



#### **4.3.9 Temporary Financial Delegation to the Chief Executive Officer during COVID-19 Pandemic**

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

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#### **Report Summary**

COVID-19 is a global pandemic affecting and disrupting every form of normal life and activity across Australia. The Victorian Government announced Stage 3 restrictions coming into force at 11.59pm on Monday 30 March 2020. There is currently no certainty when Stage 4 restrictions may be enforced or what they will entail. To ensure that contract decisions can still proceed, Council must prepare for the eventuality of Council not being able to achieve a quorum or hold Council Meetings.

#### **Recommendation Summary**

This report recommends that the financial delegation to the member of Council staff holding, acting in, or performing the position of Chief Executive Officer be temporarily increased from \$200,000 to \$2,000,000 (effective immediately) but subject to certain conditions.

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#### 4.3.9 Temporary Financial Delegation to the Chief Executive Officer during COVID-19 Pandemic (Cont.)

### Background

During the COVID-19 pandemic, Victorian councils have been guided by all directives issued by the Department of Health and Human Services.

Council Meetings in Victoria are also guided by the *Local Government Act 1989* (provisions of which are still in force at the time of writing this report and will remain under the *Local Government Act 2020* after its proclamation on 6 April 2020) and Councillors are required to attend these meetings in order to vote. At this time we cannot predict with certainty if councils will be able to maintain a quorum moving forward or will have their ability to hold Council meetings restricted in any way.

Council remains committed to delivering essential services to its local community and it will be crucial for the organisation to make financial decisions in relation to goods and services during the COVID-19 pandemic restrictions. The *Local Government Act 1989* places certain restrictions on the way Council can enter into contracts. (Note: These provisions remain in force until such time as Council adopts a Procurement Policy under the *Local Government Act 2020* and this is not required until after 1 July 2021.)

Currently, Greater Dandenong City Council's Chief Executive Officer (CEO) has a financial delegation of \$200,000. A Tender Board comprised of Council's Executive Management Team then has a financial delegation up to \$500,000. Over that amount, contracts must be awarded by a resolution of Council.

After discussion with the south east metropolitan region group of councils, it is understood that there is a common trend among metropolitan councils to increase the purchasing capability of their respective chief executive officers so that larger contracts for goods and services can continue even if Council Meetings cannot be held.

### Proposal

This report proposes the financial delegation attached to the position of Chief Executive Officer at Greater Dandenong City Council (which includes anyone acting in that position) be temporarily increased subject to the following conditions:

1. the increased delegation may only be used in instances where a Council meeting has been unable to be held;
2. the delegation is subject to the CEO (for all contracts in excess of \$500,000) providing details of the contract, the contract report and the recommended decision to Councillors via confidential email for a period of not less than five business days prior to the delegation being exercised; and
3. the increased delegation ends on 30 September 2020.

It should be noted that all contracts for goods and services will still need to comply with the requirements of the *Local Government Act 1989* regardless of any changes made to the CEO's financial delegation.

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#### **4.3.9 Temporary Financial Delegation to the Chief Executive Officer during COVID-19 Pandemic (Cont.)**

It should also be noted that for Point 2 above, the CEO will use the confidentiality provisions of the *Local Government Act* to ensure the integrity of the process is maintained. Also, under its Information Security Policy, Council has strict measures in place to protect corporate information and IT systems from security attacks and mitigate any risk associated with unauthorised access or disclosure of information and data.

### **Community Plan ‘Imagine 2030’ and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan ‘Imagine 2030’. This report is consistent with the following community visions:

#### **Community Plan ‘Imagine 2030’**

##### Opportunity

- *Leadership by the Council* – The leading Council

#### **Council Plan 2017-21**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

- A city planned for the future

##### Opportunity

- A diverse and growing economy
- An open and effective Council

### **Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

### **Financial Implications**

There are no financial implications associated with this report. Current practices will not be modified, just the decision-making process in relation to contracts for goods and services, should Council meetings become unable to be held.

### **Consultation**

Greater Dandenong City Council’s CEO and Director Corporate Services attended an on-line south east metropolitan regional forum on Friday 27 March 2020 to discuss this issue with other council CEOs and financial directors. Greater Dandenong City Councillors were consulted regarding this proposal via email on 1 April 2020.

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**4.3.9 Temporary Financial Delegation to the Chief Executive Officer during COVID-19 Pandemic (Cont.)**

**Conclusion**

Council officers consider this temporary financial delegation is a crucial undertaking to ensure the ability to make decisions in relation to goods and services is not threatened or hampered during the COVID-19 pandemic restrictions.

**Recommendation**

**That the financial delegation to the member of Council staff holding, acting in, or performing the position of Chief Executive Officer be temporarily increased from \$200,000 to \$2,000,000 (effective immediately) but subject to the following three conditions:**

- 1. The increased financial delegation may only be used in instances where a Council meeting cannot be held (which includes a failure to raise a quorum);**
- 2. For all contracts over \$500,000, the financial delegation is subject to the member of Council staff holding, acting in or performing the position of Chief Executive Officer providing details of the contract, the contract report and the recommended decision to Councillors via confidential email for a period of not less than five days prior to the financial delegation being exercised; and**
- 3. The increased temporary financial delegation will conclude on 30 September 2020.**

**MINUTE 1413**

Moved by: Cr Angela Long  
Seconded by: Cr Sean O'Reilly

**That the financial delegation to the member of Council staff holding, acting in, or performing the position of Chief Executive Officer be temporarily increased from \$200,000 to \$2,000,000 (effective immediately) but subject to the following three conditions:**

- 1. The increased financial delegation may only be used in instances where a Council meeting cannot be held (which includes a failure to raise a quorum);**
- 2. For all contracts over \$500,000, the financial delegation is subject to the member of Council staff holding, acting in or performing the position of Chief Executive Officer providing details of the contract, the contract report and the recommended decision to Councillors via confidential email for a period of not less than five days prior to the financial delegation being exercised; and**
- 3. The increased temporary financial delegation will conclude on 30 September 2020.**

**CARRIED**

**4.3.9 Temporary Financial Delegation to the Chief Executive Officer during COVID-19 Pandemic (Cont.)**

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For the Motion: Cr Peter Brown, Cr Angela Long, Cr Matthew Kirwan, Cr Jim Memeti, Cr Sean O'Reilly, Cr Sophie Tan.

Against the Motion: Cr Tim Dark, Cr Maria Sampey

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## 5 NOTICES OF MOTION

### 5.1 Notice of Motion No. 80 - Proposal to Proceed no further with the Draft Wal Turner Reserve Master Plan, Noble Park North

File Id:

Responsible Officer:

Director City Planning, Design and Amenity

Author:

Cr Maria Sampey

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#### Preamble

In late 2018, Council commenced with a project to master plan Wal Turner Reserve. In the ensuing year, several community consultation exercises and stakeholder engagements were undertaken with directly affected stakeholders.

Four draft options of the plan were developed in response to community consultation. Core to these draft options has been the demolition of the pavilion in its current position and the construction of a new pavilion closer to Jacksons Road. Relocation of the cricket practice nets to a position approximately in the centre of the reserve is also proposed, requiring an unacceptable amount of cut into the earth east of the existing oval and the location of the nets to a position which will make the open space visually unattractive. Other facilities and landscaping are also proposed to be constructed in this reserve which provides recreational and sporting facilities to the adjacent Silverton Primary School.

Silverton Primary School is a significant stakeholder and needs to continue use as part of the school's activities. The school is a critical community service and cannot perform the important role it is playing without the continued access to, and use of, the Reserve.

Proposed expansion of activities and facilities on site will increase the potential for conflict between the adjacent residential houses and the proposed increased use of this relatively small area for both passive and active open space. There are strongly differing views in the community and amongst stakeholders as to the best outcome and the ongoing production of more options is not going to resolve these. In fact, it might well add to the confusion and potential conflict across interested parties.

Given the integral role the reserve plays in the daily functioning of the school and its activities, both structured and unstructured, it is only appropriate that the State Department of Education and Training will need to enter into a Memorandum of Understanding with Council as to how that relationship is formalised and the costs of ground maintenance shared.

Wal Turner Reserve is only 2.66ha in extent and is categorised as a neighbourhood park in the Council's hierarchy of open spaces and should be kept and improved as such. It is not a reserve with high demand by sporting clubs. The increase in focus and investment for structured sports facilities should be concentrated at Barry J Powell Reserve which is approximately 550m due south as the crow flies. That is a 9.94ha reserve providing active open space and facilities for a number of sporting

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**5.1 Notice of Motion No. 80 - Proposal to Proceed no further with the Draft Wal Turner Reserve Master Plan, Noble Park North (Cont.)**

clubs, as well as passive recreational areas with infrastructure for the community. It recently has had a successful master plan exercise completed and is earmarked for significant investment for future growth and improved facilities in accommodating its growing role and focus as a sports venue.

At 2.66ha Wal Turner Reserve is suitable only as a neighbourhood public open space and is too small as a major active open space for sport. There should be no major capital investment into increasing the intensity of formal sporting activity on site, with a view rather that such funds would be better spent investing in Barry Powell Reserve. Wal Turner Reserve is far better situated for use as a recreational park for families in the area and should be retained as such.

The topography of the site presents a challenge and major excavation is required to reposition and expand existing facilities and infrastructure. Existing sporting facilities are not meeting standards and regulations for respective codes.

No further expansion of sporting use of Wal Turner Reserve should be planned, and the existing sporting clubs which utilise Wal Turner as a home ground or practice should only be accommodated with facilities that are suitable and appropriate to accommodating their continuation in the short to medium term.

The practice cricket nets should remain in their current location and upgraded as much as is possible.

Further to discussions held by councillors with officers, it is proposed that officers proceed no further with the development of the master plan. Instead, officers should be required to bring a report to Council on the new pavilion and sports fields/oval upgrades required at Barry Powell Reserve in order to accommodate the Silverton Cricket Club juniors and other teams at that reserve as quickly as possible. That report must include costings and timelines associated with the required upgrades and the transitioning of the cricket club and other sports clubs to new facilities as proposed.

**Motion**

**That Council resolves:**

- 1. to proceed no further with the development of the Wal Turner Reserve master plan;**
- 2. that no further expansion of sporting use of Wal Turner be planned and the existing sporting clubs which utilise Wal Turner as a home ground or practice space be consulted on opportunities that could emerge under part 4a of this resolution;**
- 3. that officers pursue a Memorandum of Understanding with the Department of Education for the use by Silverton Primary School of areas of the Reserve, including the shared costs of maintenance thereof;**
- 4. that officers bring to Council by 23 November 2020 a report which:**
  - a. investigates new pavilion and sports fields/oval upgrades required at Barry Powell Reserve in order to accommodate the possible transition of the existing sporting clubs playing out of Wal Turner Reserve to other facilities,**

**5.1 Notice of Motion No. 80 - Proposal to Proceed no further with the Draft Wal Turner Reserve Master Plan, Noble Park North (Cont.)**

- such as at Barry J Powell Reserve. That report must include costings and timelines associated with the required upgrades and the possible transitioning of sports clubs to new facilities as proposed;
- b. proposes a short to medium term strategy for the ongoing use of Wal Turner Reserve and essential improvements to the Turner Pavilion while transitioning existing sporting clubs as per part 4a of this resolution; and
5. that nothing in this resolution intends to prevent the continued use of Wal Turner Reserve for less formal and junior sporting activities that could function within the existing, unmodified recreation spaces.

**MINUTE 1414**

Moved by: Cr Maria Sampey

Seconded by: Cr Matthew Kirwan

**That Council resolves:**

1. to proceed no further with the development of the Wal Turner Reserve master plan;
2. that no further expansion of sporting use of Wal Turner be planned and the existing sporting clubs which utilise Wal Turner as a home ground or practice space be consulted on opportunities that could emerge under part 4a of this resolution;
3. that officers pursue a Memorandum of Understanding with the Department of Education for the use by Silverton Primary School of areas of the Reserve, including the shared costs of maintenance thereof;
4. that officers bring to Council by 23 November 2020 a report which:
  - a. investigates new pavilion and sports fields/oval upgrades required at Barry Powell Reserve in order to accommodate the possible transition of the existing sporting clubs playing out of Wal Turner Reserve to other facilities, such as at Barry J Powell Reserve. That report must include costings and timelines associated with the required upgrades and the possible transitioning of sports clubs to new facilities as proposed; and
  - b. proposes a short to medium term strategy for the ongoing use of Wal Turner Reserve and essential improvements to the Turner Pavilion while transitioning existing sporting clubs as per part 4a of this resolution; and
5. that nothing in this resolution intends to prevent the continued use of Wal Turner Reserve for less formal and junior sporting activities that could function within the existing, unmodified recreation spaces.



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**5.1 Notice of Motion No. 80 - Proposal to Proceed no further with the Draft Wal Turner Reserve Master Plan, Noble Park North (Cont.)**

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**MOTION**

**(AMENDMENT)**

Moved by: Cr Tim Dark

Seconded by: Cr Sean O'Reilly

That Point 1 of the original motion be amended as follows:

- 1. to immediately finalise the development of the Wal Turner Reserve Master Plan for the items that are uncontested.**

AMENDMENT MOTION LOST

For the Motion: Cr Tim Dark, Cr Jim Memeti, Cr Sean O'Reilly

Against the Motion: Cr Peter Brown, Cr Matthew Kirwan, Cr Angela Long, Cr Maria Sampey, Cr Sophie Tan

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**(REFER TO MINUTE NUMBER 1414) CARRIED**

For the Motion: Cr Peter Brown, Cr Matthew Kirwan, Cr Jim Memeti, Cr Maria Sampey, Cr Sophie Tan

Against the Motion: Cr Tim Dark, Cr Angela Long, Cr Sean O'Reilly

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## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS

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Cr Peter Brown left the meeting at 9.16pm.

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### Comment

#### Cr Sean O'Reilly

I have nothing to report at this meeting.

### Comment

#### Cr Matthew Kirwan

Like other Councillors, I have been busy with our budget process over the last three weeks and also so many events have been called off due to the effects of COVID-19. That said, there has been an increasing amount of online web conference meetings including the first meeting of the Multicultural and People Seeking Asylum Advisory Committee that we have held online. The meeting was understandably focused on the impacts of COVID-19 on our culturally diverse community particularly people seeking asylum in our community that have already been driven into poverty by the Status Resolution Support Services payment (SRSS) cuts.

I would like to take this opportunity to thank the Community Services Directorate for ramping up so quickly the material aid support model that we have been working on for the last two years but which we have now injected with a further \$330,000, as mentioned earlier in response to COVID-19.

### Question

#### Cr Matthew Kirwan

With that, my first question is in terms of the material aid delivery approach that is being used to expend the \$330,000 in material aid this quarter, I have the following questions:

- (a) How is it operating given how many local providers have closed?
- (b) What role is Council playing?
- (c) What role are the material aid consortium partners playing and which partners are involved?
- (d) What is the contact point for stakeholders' enquiries?
- (e) What is the contact point for general resident enquiries? I have been getting quite a few of those?
- (f) Are there any opportunities for volunteering? I have already had one resident asking if they can volunteer to deliver food and drive a minibus etc for the material aid effort.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

(g) Is there a webpage that describes our material aid collaboration approach in general? i.e. the pilot operation of the last two years plus the ramped up COVID-19 response? If there is no webpage, can one be created that would also have answers to the questions above so residents can be kept informed?

**Response**

**Tilla Buden, Acting Director Community Services**

I will answer that last question first. Further information is being made available on the Council website this week so look out for that.

Going back to the order of the questions,

Essentially, local agencies who are still currently providing services with some limitation, have been approached by Council officers. These agencies have provided a procurement list of basic non-perishable and perishable items required. Local suppliers and donors have been engaged to deliver bulk orders to Springvale Town Hall and once the items are delivered to Springvale Town Hall distribution point, a Council team is decanting there according to the orders supplied and agencies arrive at a pre-arranged time to collect the allocated supplies there.

In terms of the question on perishable items, the material aid provided includes a mix of perishable and non-perishable items at no cost to Council. The social enterprise STREAT has also offered to provide individually packaged cooked meals for distribution by local agencies and again, Springvale Town Hall is acting as the distribution point for that.

The role of Council is to coordinate with local material aid agencies to identify needs and organising the procurement of the food and sanitary goods to augment agencies' other supply chains specifically where gaps have been identified. We are intending to expand communication and engagement with our broader local community shortly to identify any further gaps as well in service provision.

The role of the material aid consortium partners in this really important project that we are rolling out here include referral and support agencies with some additional material agencies also being engaged. The partners are supplying that procurement list as I mentioned before to Council based on current and short-term identified needs. Council is then procuring those items as I mentioned. Supplies in the first week of operation which was last week have been distributed to the following agencies: Asylum Seeker Centre, the Australian Red Cross, CoCO's Dandenong shop, Cornerstone Contact Centre, Dandenong Baptist Church, Enjoy Church East Restore Program, Friends of Refugees, Springvale Benevolent Society, Springvale Learning and Activity Centre, Wellsprings for Women and the Salvation Army in Dandenong. We certainly thank those agencies for the brilliant work that they are doing in our community.

Other agencies that have been contacted who may be included in future coordination also include the Jesuit Wellness Centre and Life Without Barriers. We are working with Monash Health, South East Community Links, We Care Community Services, Springvale Neighbourhood House and St Vincent De Paul as well. We have set up a contact point for all enquiries via email [materialaid@cgd.vic.gov.au](mailto:materialaid@cgd.vic.gov.au) and a dedicated phone number is soon going to be organised for that as well but the public can get through to us by calling 8571 1438.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

With volunteering, we are asking agencies to register volunteer vacancies with the Greater Dandenong Volunteer Resources Centre which continues to operate remotely and can vet and match suitable volunteers with agencies. Public interest in providing support can then be directed through to the right agencies and we thank anyone who is interested in volunteering. It is really fantastic.

**Question**

**Cr Matthew Kirwan**

The Lions Club of Noble Park-Keysborough, has not heard anything about whether they will be able to have their festival at the location preferred by Council, namely the Spring Valley Reserve. Due to the capping works that are occurring as the subject of the report we just had, I am quite concerned about the viability of Spring Valley Reserve as a location for the Lions Summer Festival in February next year. Is it still a viable location and if it is, can we please get back to the Lions Club very quickly because they need to have certainty about a location by June this year in order to plan the rest of the event?

**Response**

**Tilla Buden, Acting Director Community Services**

As Cr Kirwan has noted, the current contract for capping works just came up tonight so we are waiting for that to happen. Now, officers will be able to engage with a chosen contractor regarding completion timelines. Confirmation on timelines should be gained in the next few weeks so hopefully by mid-May officers will be able to inform the Lions Club of any implications for their planned event prior to their proposed June deadline.

**Question**

**Cr Matthew Kirwan**

I was contacted by a resident who knew of homeless people in Dandenong travelling by train into the city to have a shower and use washing facilities due to the facilities for homeless people in Dandenong being closed down. The resident wanted to know if Council was in a position to open any of its showering facilities and places such as the Dandenong Oasis for the purpose of providing such a basic and desperately needed service to people who are or will be finding themselves homeless in the next weeks and months. What is the current status of that request?

**Response**

**Tilla Buden, Acting Director Community Services**

Launch Housing and similar other providers have just received access to additional State Government funding and can provide up to one month supported accommodation in for example, local motels or through other arrangements if necessary for those who are rough sleeping. The need for local shower facilities now should be mitigated by this State Government response.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Matthew Kirwan**

It might be mitigated but what happens to the remaining people who are sleeping homeless? Homelessness is an issue where there are mental health factors as well as the availability of accommodation so you might have some people sleeping homeless because there is not enough of that new accommodation for them or for various reasons, they are unwilling to take it up. We still may have a need for these facilities for homeless people. What are we going to do about that?

**Response**

**Tilla Buden, Acting Director Community Services**

I understand that this initiative is specifically targeted for those that are rough sleeping but I can follow up further details and advise Cr Kirwan.

**Comment**

**Cr Matthew Kirwan**

I have got a number of other questions tonight but I will ask one more and the rest can be taken on notice.

**Question**

**Cr Matthew Kirwan**

My last substantive question for tonight is what is the status and timeframe to the rollout of the new community funding program?

**Response**

**Tilla Buden, Acting Director Community Services**

The current rollout of the new community funding program specifically Partnerships and Sponsorships has been suspended in light of the COVID-19 crisis. Officers will formally communicate this information to organisations this week. As of this time, there are no other changes apart from the delay with that. In response to COVID-19, the Response Grant program has also been closed until further notice with unallocated funds being utilised to support procurement of material aid. The Community Supports Grant round has also been suspended until further notice and officers will notify community and offer support once the round opens again.

**Question**

**Cr Matthew Kirwan**

This new community funding program has been deferred for I think approximately up to two years. The previous program has been rolled over again and again because we are not ready to start the new program. If some of the current community funding partners come back to Councillors and say, 'Look, we were waiting for the new funding. We knew it was not a certainty but now we are not going to have any funding post 30 June 2020', is there any possibility of extending the current program on a quarter-by-quarter basis for the current community funding partners?

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Tilla Buden, Acting Director Community Services**

We understand that this situation might be causing concern and anxiety for the organisations that have submitted applications through a competitive process. Officers will work with the applicants to ensure that where possible, Council can fairly address any concerns that they might have.

**Question**

**Cr Matthew Kirwan**

Going back to Item 4.3.6 Registered Correspondence to Mayor and Councillors, what was the nature of the issue in the items of correspondence and what is the officer response and/or action that has been undertaken?

- (i) Email request from a resident asking how one go about saving a piece of land for Noble Park community use?
- (ii) Letter to the Mayor from the Frankston City Council Mayor asking Greater Dandenong City Council to join the call for a Federal Royal Commission into Gambling Harm.
- (iii) A letter to the Mayor from the Business Council of Australia asking Council to lift trucking curfews in response to COVID-19.
- (iv) A request from the Australian Animal Protection Society to relax planning provisions during COVID-19.
- (v) An email from a resident concerned about Telstra's 5G network rollout during the COVID-19 pandemic.

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

I was wanting an update on the two Power Purchasing Agreements (PPA) that we have put Expressions of Interest in, the Victorian Local Government PPA being conducted by the Municipal Association of Victoria (MAV) in conjunction with the Eastern Alliance for Greenhouse Action and the one being undertaken by Procurement Australia. What is the status of each PPA and in particular:

- (a) when is it estimated that there will be a decision point for each of those PPAs for us to decide whether or not as a Council to commit to either PPA? and
- (b) when are both PPAs expected to be operational?

**This question was tabled and taken on notice.**

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Matthew Kirwan**

Speaking to a resident of King George Parade, Dandenong on Sunday I was asked:

(1) what Council was going to do about the surge of litter along the banks of Yarraman Creek between Princes Highway and Mile Creek; and

(2) could the footpaths in Alsace Street, Dandenong be reviewed as they are in poor condition?

**This question was tabled and taken on notice.**

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**Cr Matthew Kirwan left the Chamber at 9.27pm.**

**Question**

**Cr Maria Sampey**

On the weekend I went walking and the road at the corner of Koonung Street and Aberdeen Drive in Dandenong North seems to have been dug up. I do not know whether it was telecommunications or whoever but they have dug up the road and left it quite patchy. I was just wondering whether it could be investigated.

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I have received those addresses and will investigate and update Cr Sampey.

**Question**

**Cr Maria Sampey**

The park in Currajong Street, Dandenong North right around the park, there have been tree branches cut off and they have been left lying on the ground for about two weeks. Are they going to be picked up?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I will investigate this and update Cr Sampey.

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**Cr Matthew Kirwan returned to the Chamber at 9.29pm.**

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Comment**

**Cr Sophie Tan**

Happy Easter to everyone and happy new year to all the Cambodians, Thais, Laos and Sri Lankans who are celebrating their new year in April which started yesterday.

**Question**

**Cr Sophie Tan**

I received a question from a senior resident regarding the COVID-19 support. They cannot go out and buy groceries and I know we have a system through My Aged Care but they do not want to connect with My Aged Care because they are under a certain age. How can Council support them through grocery shopping?

**Response**

**Tilla Buden, Acting Director Community Services**

If Councillor Tan can provide details, we will contact the resident and see if we can assist.

**Question**

**Cr Sophie Tan**

We have a project in our Ward regarding the Frederick Wachter Reserve. There was an online survey on designing a new district-level playground which ends on 17 April 2020. After the survey, when will an officer's report come to Council?

**Response**

**Jody Bosman, Director City Planning, Design and Amenity**

I know about the survey but I am unable to advise what the timeline is to bring the results and the report back to Council. I am certainly happy to look into that and provide all Councillors with a response and the reports over the next couple of days.

**Question**

**Cr Tim Dark**

I have received emails regarding a tree. I forwarded it through to Paul Kearsley to respond. The email required some deciphering work from a cryptologist. I just want to find out if you have been able to find out what the tree is and if we have been able to action what the works required are.

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

Yes, I do remember that email. I believe that has been actioned but I will follow up with Phil Robertson and his team and advise Cr Dark.



**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)****Question****Cr Tim Dark**

I have received another request however it is written in Vietnamese and it is to do with a Telstra pit lid. Unfortunately, Councillor Truong has not got back to me to decipher it but I will send that through. Hopefully, we have someone in the office who will be able to translate exactly where it is otherwise, I can provide further details. If we could just chase that up, that would be great.

***This question was noted for further action.***

**Comment****Cr Jim Memeti**

Councillors, as we have not been attending any functions due to COVID-19, I have been busy answering calls, emails and meeting with Council officers.

Last week I went down with Ms Buden to the Springvale City Hall where we started supplying material aid to the less fortunate in our community and \$330,000 worth of food and product is a lot. I have seen teams from different departments coming together, people who would normally work in a library, social housing and youth services so it is a combined team effort from our organisation to deliver these services. I am really, really proud of what we are doing as a Council to look after our community, not only this Council but I am also asking now to businesses within our community who can afford to. I mean they are doing it tough as well but I think a combined effort through the community, Council and businesses could help us get more funding to supply these services to our local community because there is a big need. As we just heard from Ms Buden, the number of organisations that we thought were not operating, are still operating. They might not have a front counter but they are doing other things within the community. I am going to be pushing pretty hard to contact our business community to try and expand on what we are doing and it is good to see that one company is supplying 400 meals. I think they are supplying 1,000 meals to Casey, Cardinia and Dandenong Councils but we are getting 400. It is companies like this that in times like this we can all come together and provide to our local communities. I will continue to work hard on that and if Councillors want more information or want to come down, I am more than happy to take them down and have a look at our operation at the City Hall. As a Council, we might not have our libraries open and our customer service centres, but behind the scenes, I can tell you now that our staff here at the City of Greater Dandenong are working hard and delivering other services that we normally do not deliver. Hopefully this pandemic will be over soon and we can all get back to our normal lives but under these circumstances we have not forgotten our less fortunate people in our community so we will continue to look after them as an organisation and as a community. It is great to be part of the City of Greater Dandenong and how we are all banding together, the officers, the staff and Councillors so thank you all from myself, seeing all this happening and I am sure it will continue through our leadership, our Chief Executive Officer, Mr John Bennie so thank you.

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**John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses is provided as an attachment.**

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

## COUNCILLOR QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
24/02/20 CQT30	Cr Matthew Kirwan	<b>Letter from Director in Support of Preservation of Keysborough Uniting Church Building</b> Can we write to the Uniting Church as a Council requesting that they undertake works to preserve that building?	Director City Planning, Design and Amenity	27/03/20	<b>Response provided 24/02/20:</b> Certainly, I am happy enough to write to the synod and express that we have had concern within our community at the state of the church and ask for their intervention and I will bring back to Cr Kirwan a report in respect of their response.  <b>Further Response 27/03/20:</b> Letter sent to Uniting Church. Cr Kirwan has seen the letter.  COMPLETED
24/02/20 CQT31	Cr Matthew Kirwan	<b>Letter from Mayor in Support of Preservation of Keysborough Uniting Church Building</b> Would the Mayor please write a supporting letter for Mr Bosman because there is a lot of concern about that building in addition to Mr Bosman's letter as the Planning Director?	Director Corporate Services	31/03/20	<b>Response provided 10/03/20:</b> Letter in progress.  <b>Further response provided 31/03/20:</b> Letter sent. Cr Kirwan has seen the letter.  COMPLETED
10/03/20 CQT5	Cr Matthew Kirwan	<b>Anti-social activities in Hemmings Street, Dandenong</b> My first question is without notice and is based on a conversation I had with a resident today. I spoke to the owner of an investment property in Fifth Avenue, Dandenong who told me that the tenants have issues with neighbouring properties in Hemmings Street. The people who live at the first property the owner said, have	Director City Planning, Design and Amenity	27/03/20	<b>Response provided 10/03/20:</b> I am aware of this complaint as it has come through to Council in writing. Unfortunately, all too often, other agencies feel that Council officers have the authority to intervene in matters of criminal behaviour. In fact, Council officers have no more authority to intervene in such matters than basically any

Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice

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ORDINARY COUNCIL MEETING - MINUTES

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>exhibited drug behavior, day and night high volume music, shouting, backyard bonfires with 10-15 people. This may be a squat. I went down and had a look and I could see the blackened site of a bonfire. The second property is a rooming house where there are issues with residents screaming, bashing doors and the walls. The man said that he is having trouble getting his tenants to stay. The Police have attended to these incidents but the incidents continue at both properties. The man asked if there is any action Council can take to tackle these issues. He has gone to the local Member of Parliament who directed him back to Council because Council approved the rooming house originally.</p> <p><b>Comment</b>  <b>Cr Matthew Kirwan</b>                      Just to note, I did say to the resident that I thought the Member of Parliament directing it back to us even though we approved the permit for the rooming house, was very poor. We are obligated to approve rooming houses because of the State Planning framework so I did point out to him our limited powers in regard to rooming houses both in planning and also in terms of regulation.</p>			<p>other resident does. Matters of criminal behaviour by residents of properties whether they be tenants or owners are matters for Victoria Police. As to the rooming house, we certainly have jurisdiction in terms of making sure that the rooming house complies with the relevant legislation, be it planning legislation or health legislation. We can do that. We can follow up and make sure that the rooming house is in fact a compliant and registered- rooming house but we can take no action in respect of bringing about compliance with regards to the behaviour of tenants or the residents of those properties. I think a similar matter has previously been ventilated at a Council meeting where residents have sought Council's intervention in these matters. We will make sure that there is compliance with matters that we regulate such as the Building Act, the Planning and Environment Act and the Health Act and provided that there is compliance with those, the behaviour of the people who live on those properties is not a matter that Council can attend to.</p> <p><b>Further Response provided 27/03/20:</b>                      Council action taken in conjunction with VicPol support on site and our contract builder.</p> <p style="text-align: right;"><b>COMPLETED</b></p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

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ORDINARY COUNCIL MEETING - MINUTES

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
10/03/20 CQT29	Cr Tim Dark	<p><b>Flooding in Fintonia Road, Noble Park</b> I was door knocking yesterday afternoon in Fintonia Road and Councillor Sampey raised an issue that a couple of residents flagged with me to do with flooding at the top part of Fintonia Road. Apparently, because of the elevation that it is on, it runs heavily down along Fintonia Road. Residents or people coming in and out of the Belvedere Aged Care facility and Fermont Lodge are seeing quite a large amount of water. It is increasing in recent times. Have we done any surveys on that and have we checked the drains and how regularly does this problem occur? How can we check to see if there is some problem underground? The residents also explained that they are concerned because at the corner of Princes Highway and Fintonia Road, there is quite a large development that is occurring shortly and they are worried about the potential of more water running through Fintonia Road.</p> <p><b>Question</b> <u>Cr Maria Sampey</u> Could I be included in that appointment because then I could show them exactly where it is flooding?</p> <p><b>Response</b> <u>Paul Kearsley, Director Business, Engineering and Major Projects</u> Yes.</p>	Director Business, Engineering and Major Projects	2/04/20	<p><b>Response provided 10/03/20:</b> Officers will investigate and ascertain if some of the pits might be clogged. However, it should be noted that the use of roads for the purposes of water run-off or acting in the capacity where drains cannot meet the flow of water is a normal standard. I do understand the concern of residents if it gradually grows and grows to a point but also if it has been exacerbated over the last couple of years.</p> <p><b>Further response provided 18/03/20:</b> Arrangements are being made for a time that works for both Cr Sampey and Cr Dark to meet and inspect the site with Council officers over the next weeks.</p> <p><b>Further response provided 2/04/20:</b> Council officers have investigated this matter and discovered some minor blockages in the drainage system. These clearing works have been scheduled to be completed by 17 April 2020. With regards to the impact that surrounding development might be having on the drainage network in terms of greater rainfall runoffs, Council Engineers have been requested to investigate this matter further and consider these findings in Council's future Capital Improvement Projects.</p>

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Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
10/03/20 CQT34	Cr Tim Dark	<b>Drug and alcohol forum in Greater Dandenong</b> There were two articles in the Herald Sun today; one with Councillor Brown being featured and the next one with myself relating to issues in Central Dandenong dealing with issues of drugs and alcohol. I had previously had a conversation with Martin Fidler, Director of Community Services regarding hosting a drug and alcohol forum in the municipality. I am not sure whether there is any sort of way Council could potentially look at hosting a drug and alcohol forum for residents in Greater Dandenong, whether it be here in this Chamber or Noble Park or somewhere where the issue is most prevalent. Then, inviting potential members of the community to come along and have a discussion about what the strategies in place are and how we could potentially work as a community to resolve the issues we are seeing.	Director Community Services	27/03/20	<b>COMPLETED</b>  <b>Response provided 10/03/20:</b> We can investigate and advise Councillor Dark.  <b>Further response provided 27/03/20:</b> This matter was previously raised in late 2019. At the Community Safety Advisory Committee meeting on 12 February 2020, attendees discussed holding an Alcohol and Other Drugs Forum, based on a request from the Drug Advisory Council of Australia (DACA) to conduct it with Council's support. The idea of a Forum was further discussed with Victoria Police at a meeting on 11 March 2020. At both meetings attendees did not feel it appropriate to support a Forum, based on DACA's zero tolerance/anti-harm minimisation approach, which is not compatible with Council's harm minimisation policy approach, adopted in 1998 and again in 2010.
10/03/20 CQT35	Cr Tim Dark	<b>Letter of condolence to family of late Bruce Kidney</b> I have two final comments. Bruce Gibney, who was involved with the Noble Park RSL, a Vietnam veteran and was also heavily involved as a state officer within St John Ambulance. I served with him when I was 12 years old as a cadet until I was 21 when I left St John	Director Corporate Services	9/04/20	<b>COMPLETED</b>  <b>Response provided 9/04/20:</b> Letter sent.

Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
23/03/20 CQT4	Cr Youhorn Chea	<p>Ambulance and then I caught up with him when I was at Noble Park RSL. Unfortunately, he passed away only a few weeks ago and I was at his funeral which was one of the biggest attended events that I have seen in a long time. There were in excess of 600 people who attended and a line of honour. Bruce Gibney was a person who was drill, dress and disciplined and as a 12year old I fit well in that category. He taught me how that works as a former senior ranking official within the Army. He had a lot to do with teaching the young cadets including how to perform in drills when they attended Government House and those type of events. In his later life he also took on a lot of work with the auxiliary club within the Noble Park RSL on pokies. Would it be possible to write a letter to his family to pass on our condolences?</p>	Director City Planning, Design and Amenity	1/04/20	<p>COMPLETED</p> <p><b>Response provided 23/03/20:</b> Yes, we will make contact with SABA. I think it is a good idea.</p> <p><b>Further Response 1/04/20:</b> A senior Environmental Health Officer has been in contact with SABA as requested.</p> <p>COMPLETED</p>
23/03/20 CQT7	Cr Matthew Kinwan	<p><b>Provide SABA with information to assist traders with COVID-19 restrictions</b> If we have the information, could we please contact the Springvale Asian Business Association (SABA) because they represent all of the business people in Springvale and they can confirm who the business owners are?</p> <p><b>More information on odours in Keysborough estates</b> Regarding my question at the last Council meeting about odours</p>	Director City Planning, Design and Amenity	14/04/20	<p><b>Response provided 14/04/20:</b> Further conversations between the Environmental Protection Authority (EPA) and officers have led to a</p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice 5 / 15

ORDINARY COUNCIL MEETING - MINUTES

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
23/03/20 CQT8	Cr Matthew Kirwan	<p>experienced by residents in the new estates of Keysborough, the answer leaves me none the wiser as to what sort of odours they are getting reports about. I receive regular complaints regarding this through social media but that would not be all the complaints the Environmental Protection Authority (EPA) receives. Could we please seek further information on the number and natures of the complaints from Dandenong South residents as well? Can we also have an update on what EPA has found out so far about the causes and the actions they are taking?</p> <p><b>This question was tabled and taken on notice.</b></p>	Director City Planning, Design and Amenity	24/03/20	<p>more recent arrangement of discussions between EPA and Cr Kirwan.</p> <p style="text-align: center;">COMPLETED</p>
		<p><b>Notice of Motion No.77 by Cr Sampey</b></p> <p>With regards to Cr Sampey's Notice of Motion No. 77 - Change to timing of Community Consultation for 70 Ordish Road, Dandenong South, what is the process and timeframe for the informal consultation, in particular, which residents will receive information via Australia Post and which ones will not? What other forms of promotion will take place?</p> <p><b>This question was tabled and taken on notice.</b></p>			<p><b>Response provided 24/03/20:</b></p> <p>Community consultation will be conducted by way of letters sent as soon as possible via Australia Post to all owners and occupiers of premises within a 2km radius of the site, advising them of the application and asking if they support the application or not, and if they would like to provide a submission supporting their position. This consultation survey is also intended to be available on the Council website. The consultation survey period will run for 14 days. Those people who have already made individual submissions, as well as the head petitioner of the petition received will also receive notification.</p> <p>At the Briefing Session on Monday</p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

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ORDINARY COUNCIL MEETING - MINUTES

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
23/03/20 CQT9	Cr Matthew Kirwan	<b>Multiple questions relating to waste to energy via incineration proposal at 70</b>	Director Business,		<p>16 March 2020, it was agreed by Councillors that due to the COVID-19 situation we will not hold a public community consultation meeting/session. Crs Sampey, Kirwan and Chea proposed a combination of a mailout and an on-line consultation and the above will give effect to that.</p> <p>Given the significant numbers of addresses involved in the mailout we intend to engage the services of a mailhouse (for the Australia Post letters) and the despatch date of the mailout will be dependent on how soon we can engage the services of a suitable mailhouse.</p> <p>At the conclusion of the community consultation exercise, officers will provide a report to Council on the community feedback prior to Council submitting its position to VCAT on the planning application currently before it.</p> <p>I take this opportunity to bring to Councillors' attention again that matters before VCAT will be adjourned for the foreseeable future. The application for a Waste to Energy Plant at 70 Ordish Rd, Dandenong South is one of those matters being adjourned. Please see email attached.</p> <p style="text-align: right;"><b>COMPLETED</b></p> <p><b>Response provided 2/04/20:</b> This proposal is subject to an</p>

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Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice



**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p><b>Ordish Road, Dandenong South</b> I have received the following questions about the waste to energy via incineration proposal at 70 Ordish Road, Dandenong South which I am putting forward to the relevant officers tonight:</p> <p>(a) Waste incinerators generate hazardous wastes which include dioxins and furans. How much hazardous waste does the proposal expect to produce per year? Where will it be disposed at? If it is likely to be disposed at the Lyndhurst landfill, does Lyndhurst have sufficient space to receive waste for the lifetime of the project?</p> <p>(b) How close will this incinerator be to the residential areas and how can we ensure no toxic fly ash containing harmful chemicals or metals are released into the local environment?</p> <p>(c) There have been many hazardous fires and leaks from toxic facilities in recent years causing huge harm to creeks and risking people's healths in Melbourne's West. How can residents trust this will be any different?</p> <p>(d) In New South Wales, the Independent Planning Commission rejected a proposal for a waste incinerator on the grounds of concerns about the health impacts on local residents. How is this and other incinerator proposals in Victoria different?</p> <p>(e) When calculating the climate pollution of these facilities, what proportion of the resources burnt has the applicant estimated organic material to</p>	<p>Engineering and Major Projects</p>		<p>Environmental Protection Authority (EPA) Works Approval process that is designed to consider the concerns that Cr Kirwan has raised. It is our current understanding that the EPA findings will be clearer this month.</p>

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
23/03/20 CQT10		<p>be? Has the applicant calculated a reduction in organics over time in the applicant's calculations as more and more Councils introduce food composting services into green bins? Has the applicant also calculated the reductions in emissions from conventional energy as mains electricity moves from coal to renewable energy? f) At a time when the impacts of climate change are upmost in our minds due to the bushfires, how can Local Governments support a new industry to be established that locks in burning fossil fuels (via plastics) and climate pollution for around 30 years to come? How is this protecting our environment?</p> <p><b>This question was tabled and taken on notice.</b></p>	Director Business, Engineering and Major Projects	30/03/20	<p>FURTHER ACTION REQUIRED</p>
	Cr Matthew Kinwan	<p><b>Update on Hemmings Street Streetscape</b> Residents have been asking me regarding the progress of the Hemmings Street streetscape upgrade in Dandenong. When is it expected to now start and end and when will there be information on our website regarding the revised staging?</p> <p><b>This question was tabled and taken on notice.</b></p>			<p><b>Response provided 30/03/20:</b> As part of this project, excavation at the intersection of Wilma and Hemmings Streets in Dandenong commenced today. Considering the current environment it is difficult to predict what will happen in relation to completion of the works. The decision was made to undertake works in small sections to enable us to leave site safe in case of any government direction related to closing of construction sites. With no interruptions the works should take 12 weeks. An update has been provided to the Media and Communications Unit for their consideration when updating the</p>

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Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
23/03/20 CQT11	Cr Matthew Kirwan	<b>Keysborough South Community Hub webpage to be updated</b> I looked at the Keysborough South Community Hub page and saw that it had not been updated with the appointment of the design firm Group GSA Pty Ltd and the milestones coming up in the next 12 months. When will that information be on our website? <b>This question was tabled and taken on notice.</b>	Director Business, Engineering and Major Projects	30/03/20	COMPLETED Response provided 30/03/20: We intend to update Council's website as soon as the Project Plan has been confirmed. The draft Project Plan will be available for discussion at this Thursday's meeting in addition to the proposed consultation process. Once this has been agreed/confirmed, then we can update the website and promote to the community, hopefully by the end of the week.
23/03/20 CQT12	Cr Matthew Kirwan	<b>Wattle Tree planting along Railway Parade</b> When can we expect the wattle trees to be planted along Railway Parade between the Bennet Street/Jones Road intersection and Belfort Street in Dandenong? <b>This question was tabled and taken on notice.</b>	Director Business, Engineering and Major Projects	2/04/20	COMPLETED <b>Response provided 2/04/20:</b> As advised previously, trees have been scheduled to be planted this year in the planting program period of winter/spring however, this will be subject to the Level Crossing Removal Authority (LXRA) completing the clean-up works of this area which council officers have continued to request of the Authority.
23/03/20 CQT13	Cr Matthew Kirwan	<b>Update on cycling projects</b> In terms of cycling projects, can I please have updates on the following: a) Timeframes for the implementation of the Menzies Avenue bike lanes; and b) The status of the feasibility study into a shared path between Yarraman Railway Station and Dandenong Railway Station?	Director Business, Engineering and Major Projects	25/03/20	COMPLETED <b>Response provided 25/03/20:</b> (a) We will be investigating and designing a cycling treatment along Menzies Avenue this financial year. This design is currently proposed to be delivered as part of next financial year's Active Transport Infrastructure Program if sufficient funds are available.

Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice

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ORDINARY COUNCIL MEETING - MINUTES

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
23/03/20 CQT14	Cr Matthew Kirwan	<p>This question was tabled and taken on notice.</p> <p><b>More details on items listed on List of Registered Correspondence to Mayor and Councillors</b></p> <p>With regards to Item 4.3.4 - List of Registered Correspondence to Mayor and Councillors, can I please have more information on the nature of the following correspondence and what steps have officers taken to respond?</p> <p>a) Complaint from resident about unsociable behaviours and rooming houses in the Dandenong West area.</p> <p>b) Letter of acknowledgement and referral to the Mayor from the State Member for Keysborough regarding the Dandenong Bypass intersections at Perry Road and Chapel Road Keysborough.</p> <p>c) Complaint from resident about unsociable behaviours around the Yarraman Village and the end of Hanna Street in Noble Park.</p> <p>d) Enquiry regarding the sale of the Sandown Racetrack from a member of the Melbourne Racing Club.</p> <p>e) A request from a Dandenong resident</p>	Director City Planning, Design and Amenity/ Director Business, Engineering and Major Projects	2/04/20	<p>(b) As previously advised: A consultant has been engaged and has commenced work on the feasibility study. This study will be completed by the end of financial year.</p> <p style="text-align: center;"><b>COMPLETED</b></p> <p><b>Response provided 25/03/20:</b></p> <p>(a) Council received correspondence on 6 March 2020 from an owner of a property in Fifth Avenue in relation to unsociable behaviours at neighbouring properties in Hemming Street Dandenong West. This matter was also raised as a question at the Council Meeting of 10 March 2020. On 13 March 2020 a written response was provided to the resident.</p> <p>(b) The response from the State Member identified these intersections were investigated by Department of Transport Officers and found to be operating effectively. It is recognised priority is given to movements along the Dandenong Bypass during the peak periods as it is the major traffic carrying road. This results in some congestion on the side roads during the peak periods, however this is not unusual nor excessive. Further, these intersections were forwarded to the Department of Justice for consideration of the installation of Road Safety (Speeding/Red Light) Cameras, which will be in addition to</p>

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Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

ORDINARY COUNCIL MEETING - MINUTES

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>for Council to provide a fourth bin for recycling glass, plastic and tin.</p> <p><b>This question was tabled and taken on notice.</b></p>			<p>the previous submission by Council Officers. We are waiting on that response.</p> <p>(c) A Community Development officer contacted Mr Neil Ramtohol to discuss his concerns regarding instances of criminal and anti-social behaviour in and around the Yarraman Village precinct. A response letter from the Acting Director of Community Services was also sent to Mr Ramtohol on 13 March 2020 advising that this matter will be discussed with representatives from Victoria Police at Council's Community Safety Advisory Committee in April 2020 and, as these matters are primarily dealt with by Police, Mr Ramtohol and other residents of the Village have been encouraged to continue reporting instances of criminal, suspicious or anti-social behaviour to Police, and to take the name of attending officers and request feedback on the outcome of their investigations.</p> <p>(d) Council received correspondence on 10 March 2020 from a member of the MRC's email to the MRC expressing their dissatisfaction of how they handled the matter with members. This has been received as a statement and does not require a further response. An electronic copy of this incoming</p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

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## ORDINARY COUNCIL MEETING - MINUTES

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
23/03/20 CQT16	Cr Sophie Tan	<b>Update on Corrigan Road, Keysborough parking restrictions</b> Thank you. I just want a report on Corrigan Road in Keysborough. I know we have done a bit of an assessment but is there a report on parking restrictions?	Director Business, Engineering and Major Projects	9/04/20	<p>correspondence was forwarded on 11 March 2020 by the EA to Mayor &amp; Councillors to all Councillors.</p> <p>(e) Council officers have responded to a question from a resident inquiring about the possibility of Council providing a 4<sup>th</sup> household bin for recycling glass, plastic and tin. The resident also referenced the release of the State Government's Circular Economy Policy which recommends the inclusion of a 4<sup>th</sup> bin for glass containers for recycling.</p> <p>In Council's response to this resident, the Container Deposit Scheme was also referenced as also being a key recommendation in the same policy.</p> <p>Both of these recommendations are related but quite distinct and will result in considerable changes to implement both across Greater Dandenong and all Victorian Councils. Council will undertake the appropriate research as to how these should be suitably adopted once advice from the State has been received.</p> <p style="text-align: right;">COMPLETED</p>
					<p><b>Response provided 23/03/20:</b> Can I just get some clarification please? That was on parking restrictions? I am not up to date with that outcome so I will have to find out some information and get back</p>

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Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					<p>to Cr Tan. I will take that question on notice.</p> <p><b>Further response provided 9/04/20:</b>                      As per the information provided to Councillors on 20 February 2020 via their weekly information summary document (Infosum), letters were hand delivered to properties located adjacent to areas where peak period parking restrictions were proposed.</p> <p>The letter outlined the proposal and sought resident feedback. However, no responses were received to this initial letter, so a second letter was hand delivered in mid-March. This letter identified Council would be proceeding with the proposal and providing another opportunity for feedback. We received two responses from residents, both in support of the proposal. No objections were received.</p> <p>Given the above, a works order was submitted for the installation of peak period No Stopping restrictions adjacent to various key intersections along Corrigan Road (refer image below). I am advised due to the current situation there are delays with the manufacture of signs. Therefore, I am unable to provide any specific date for their installation at this time, other than to indicate they will be installed shortly after they are delivered to Council.</p>

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Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

## ORDINARY COUNCIL MEETING - MINUTES

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
23/03/20 CQT17	Cr Sophie Tan	<p><b>Pruning and replacement of trees on nature strip</b></p> <p>My last question is an issue that was raised by a resident of Lightwood Ward. It is regarding a big tree that is growing on the nature strip near their property. The tree was pruned six months ago but it is still huge. The property owner wanted to ask if Council can replace the tree with something smaller because it is going to affect their property value. I am going to send the details to the relevant officer but can we replace this tree or cut it down?</p>	Director Business, Engineering and Major Projects	7/04/20	<p>COMPLETED</p> <p><b>Response provided 23/03/20:</b> Yes, I have the details of that site so I will arrange for an arborist to go out and have a look. It may be a matter of trimming the tree but we are certainly happy to assess the tree and provide some advice to resident.</p> <p><b>Further response provided 7/04/20:</b> A Council Arborist inspected two juvenile trees at 9 Cambridge Drive, Springvale South yesterday and found the trees to be of good health and condition and an appropriate species for the site. The trees are Pyrus calleryana 'Capital' which is a medium sized compact tree. Council has not experienced many problems with this species. There is appropriate space for two trees and both trees will provide shade and improved amenity to the street into the future. The Ornamental Pear at St Johns Avenue is a different species and has a very different growth habit to the trees at 9 Cambridge Drive.</p> <p>COMPLETED</p>

**At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillors and Public questions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.**

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

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## **7 URGENT BUSINESS**

Nil.

The meeting closed at 9.35PM.

Confirmed: / /

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