



**GREATER  
DANDENONG**  
*City of Opportunity*

# **MINUTES**

**ORDINARY COUNCIL MEETING**

**TUESDAY 9 JUNE 2020**  
Commencing at 7:00 PM

**COUNCIL CHAMBERS**  
225 Lonsdale Street, Dandenong VIC 3175

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## **1 MEETING OPENING**

### **1.1 ATTENDANCE**

#### **Apologies**

Nil.

#### **Councillors Present**

Cr Jim Memeti (Chairperson)

Cr Peter Brown, Cr Youhorn Chea, Cr Tim Dark, Cr Matthew Kirwan, Cr Angela Long, Cr Zaynoun Melhem, Cr Sean O'Reilly, Cr Maria Sampey, Cr Sophie Tan, Cr Loi Truong.

#### **Officers Present**

John Bennie PSM, Chief Executive Officer, Mick Jaensch, Director Corporate Services, Martin Fidler, Director Community Services, Jody Bosman, Director City Planning, Design and Amenity, Paul Kearsley, Director Business, Engineering and Major Projects.

### **1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND**

Council acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

### **1.3 OFFERING OF PRAYER**

All present remained standing as Cr Zaynoun Melhem read the opening prayer provided prior to the meeting by Pastor Peter Demuth St John's German Lutheran Christian Church, Springvale, a member of the Greater Dandenong Interfaith Network.

“(Psalms 106:3 - Happy are those who observe justice, who do righteousness at all times). The World Council of Churches (WCC) encourages the world community to continue the work of reconciliation, peace and understanding despite the challenges due to the impacts of the COVID-19 pandemic. The consequences, direct and indirect are grave, global and unprecedented. In a mere six months, the virus has spread all over the world. Public health systems in the worst affected countries have been stretched to the limit and beyond. Economies have been tipped into recession, unemployment driven to record levels, the livelihoods of vast numbers of people around the world imperilled, food insecurity massively increased and life in countries and communities already mired in poverty, have been made even more precarious; and now social unrest, division and violence erupted worldwide in many cities around the world and in our proximity. Faith communities and public institutions are called to accompany the most vulnerable people and communities, as well as to be in solidarity with each other.”

### **1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Ordinary Meeting of Council held 25 May 2020.

#### **Recommendation**

**That the minutes of the Ordinary Meeting of Council held 25 May 2020 be confirmed.**

#### **MINUTE 1459**

Moved by: Cr Youhorn Chea  
Seconded by: Cr Sophie Tan

**That the minutes of the Ordinary Meeting of Council held 25 May 2020 be confirmed.**

**CARRIED**

## 1.5 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 21 May to 3 June 2020:

Date	Meeting Type	Councillors Attending	Councillors Absent	Topics Discussed & Disclosures of Conflict of Interest
25/5/20	Pre-Council Meeting	Peter Brown, Youhorn Chea (part), Tim Dark (part), Matthew Kirwan, Angela Long, Zaynoun Melhem (part), Jim Memeti, Sean O'Reilly (part), Maria Sampey (part), Sophie Tan (part), Loi Truong (part)	Nil.	<ul style="list-style-type: none"><li>- Draft Rowley Allan Reserve, Keysborough Concept Plan.</li><li>- Public open space acquisitions across Greater Dandenong (CONFIDENTIAL).</li><li>- Update on COVID-19 restrictions and impacts on Council facilities.</li><li>- Agenda items for the Council Meeting of 25 May 2020.</li></ul>
28/5/20	Cultural Heritage Advisory Committee	Matthew Kirwan		<ul style="list-style-type: none"><li>- Cultural Heritage Advisory Committee Meeting.</li></ul>

**1.5 ASSEMBLIES OF COUNCIL (Cont.)**

<b>Date</b>	<b>Meeting Type</b>	<b>Councillors Attending</b>	<b>Councillors Absent</b>	<b>Topics Discussed &amp; Disclosures of Conflict of Interest</b>
1/06/20	Councillor Briefing Session	Peter Brown (part), Youhorn Chea, Tim Dark (part), Matthew Kirwan, Angela Long, Jim Memeti, Sean O'Reilly,  Maria Sampey (part), Sophie Tan, Loi Truong	Nil.	<ul style="list-style-type: none"> <li>- Naming of reserve on corner of Westwood Boulevard and Stanley Road, Keysborough.</li> <li>- Review of Greater Dandenong's events.</li> <li>- Local Government climate risk through a financial and liability lens.</li> <li>- Community and social housing in Greater Dandenong.</li> <li>- Update on COVID-19 restrictions and impacts on Council facilities.</li> <li>- Planning application at 70 Ordish Road, Dandenong South.</li> <li>- Agenda items for the Council Meeting of 9 June 2020.</li> <li>- CEO/Councillors Only</li> <li>-Dandenong Market Pty Ltd governance matters.</li> <li>(CONFIDENTIAL - Cr Jim Memeti disclosed a conflict of interest in this item and left the room during its discussion.)</li> </ul>
1/06/20	Disability Advisory Committee	Angela Long		- Disability Advisory Committee Meeting.

**Recommendation**

**That the assemblies of Council listed above be noted.**

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**1.5 ASSEMBLIES OF COUNCIL (Cont.)**

**MINUTE 1460**

Moved by: Cr Sophie Tan  
Seconded by: Cr Youhorn Chea

**That the assemblies of Council listed above be noted.**

**CARRIED**



## **1.6 DISCLOSURES OF INTEREST**

Nil.

## **2 OFFICERS' REPORTS - PART ONE**

### **2.1 DOCUMENTS FOR TABLING**

#### **2.1.1 Petitions and Joint Letters**

File Id:	qA228025
Responsible Officer:	Director Corporate Services
Attachments:	Petitions and Joint Letters

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#### **Report Summary**

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

**Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.**

### **2.1.1 Petitions and Joint Letters (Cont.)**

#### **Petitions and Joint Letters Tabled**

Council received no new petitions, no joint letters, no submissions and one petition update prior to the Council Meeting of 9 June 2020.

***N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.***

#### **Recommendation**

**That the listed items detailed in Attachment 1 and the current status of each, be received and noted.**

#### **MINUTE 1461**

Moved by: Cr Loi Truong  
Seconded by: Cr Youhorn Chea

**That the listed items detailed in Attachment 1 and the current status of each, be received and noted.**

**CARRIED**

**2.1.1 Petitions and Joint Letters (Cont.)**

**DOCUMENTS FOR TABLING**

**PETITIONS AND JOINT LETTERS**

**ATTACHMENT 1**

**PETITIONS AND JOINT LETTERS**

**PAGES 6 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.1.1 Petitions and Joint Letters (Cont.)**

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
17/02/20	<p>• <b>Petition Text (Prayer)</b></p> <p>PETITION FOR A HARRISFIELD KINDERGARTEN CARPARK AND/OR DROP OFF POINT: TERM 4 – 2019</p> <p>Dear whom it may concern,</p> <p>I have attached our Harrisfield Kindergarten's Car Park Petition. We have any many issues and dangerous situations regarding not having space for parents, families and staff to park their cars. We have the room for a small carpark to be built on our reserve land – Ardgowder Road side of the service.</p> <p>Please let me know if there is any other information you require. We are very keen to get our petition out there and hopefully can resolve our ongoing issue with unsafe parking.</p> <p>Kindest Regards,</p> <p>.....</p> <p>Our service has been operating for approx. 60 years and is a wonderful Kindergarten community in Noble Park. We are desperately seeking signatures in a Petition for us to have a carpark or drop off area for parents to park at drop off and pick up times. Our staff also need a safe spot to park their cars for the whole day – whist at work.</p> <p>62 Bowmore Road – Our main address is a 'No Standing Zone' and parents cannot park anywhere along there. There is also a large bend that makes it unsafe for children to be crossing the road, parents stopping their cars to unload children etc.</p>	267	Completed	<p>Tabled Council Meeting 24 February 2020</p> <p>17/02/20                      Responsible Officer – Director Community Services.</p> <p>17/02/20                      Acknowledgement Email sent to the head petitioner by Governance.</p> <p>30/03/20                      Council officers had a meeting scheduled with the kindergarten last week to discuss this matter; however, due the COVID-19, the kindergarten requested the meeting be postponed until term two. As soon as they are back up and running another meeting will be organised.</p>

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.1.1 Petitions and Joint Letters (Cont.)**

Date Received	<ul style="list-style-type: none"> <li>Petition Text (Prayer)</li> </ul>	No. of Petitioners	Status	Responsible Officer Response
	<p>PETITION FOR A HARRISFIELD KINDERGARTEN CARPARK AND/OR DROP OFF POINT: TERM 4 – 2019 (CONTD)</p> <p>Ardgower Road is our alternative parking area however there is still no room as local neighbours have to also park their cars. There are many units and townhouses in the street which leaves very few spots to park.</p> <p>Not having a carpark is a massive issue for our service as is VERY unsafe for our children and families – present and future. Our families do resort to double parking or parking illegally as they HAVE to get their children into Kindergarten somehow. We have had a number of people cancel enrolments due to them having nowhere to park their cars.</p> <p>Please sign our Petition to help us turn some of our park.reserve on Ardgower Road into a parking facility for our families and staff.</p>			<p>28/04/20                      On Thursday 23 April 2020, Council officers hosted a virtual meeting with representatives of the kindergarten and committee to further discuss the matter. With this feedback a supported way forward has been agreed upon for implementation for an on-street parking management solution. On-street signage is to be manufactured and installed, anticipated within the next month.</p> <p>20/05/20                      We have been advised that the signage is due to be installed sometime this week. We are awaiting confirmation of when the job will be completed from the OC.</p> <p>28/05/20:                      On Thursday 23 April Council's Transport unit emailed the kindergarten and committee to advise of the proposed signage and seek their support.</p> <p>On Tuesday 19 May the signage for revised short term (10 minute) parking restrictions along the Harrisfield Kindergarten, Ardgower Road frontage was implemented.</p> <p>This completes the actions associated to the Petition.</p>

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.1.1 Petitions and Joint Letters (Cont.)**

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.1.1 Petitions and Joint Letters (Cont.)**

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response

*If the details of the attachment are unclear please contact Governance on 8571 1000.*



**2.1.1 Petitions and Joint Letters (Cont.)**

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*If the details of the attachment are unclear please contact Governance on 8571 1000.*

### 3 QUESTION TIME - PUBLIC

#### Comment

#### John Bennie PSM, Chief Executive Officer

There are three questions this evening. The first two were received online and the third was received in the question box this evening.

#### Question

#### Eric Chen, Dandenong

Hemmings Street, Fifth Avenue and Birdwood Avenue, Dandenong, have more cases of abandoned houses and developers' interests to convert them to public housing. Our questions to the Council are:

(a) What reason is making the Hemmings Street area becoming more attractive to the high-density public housing? Do we need to review the Housing Strategy in 2020?

(b) Instead of public housing and rooming houses, would Council see it more attractive and balanced to encourage townhouses two to three-storey high to be family-oriented?

(c) What is our Council's plan to develop a balanced demographic in the above area?

- *Herald Sun (16 March 2020) - Abandoned House Dandenong: Fears Hemmings Street property;*
- *Dandenong Leader (16 March 2020) - Neighbours fuming over drug den derelict property in Dandenong.*
- *Dandenong Star (April 14, 2020) – A plan to transform a car park into 42 public housing units has been knocked back by Greater Dandenong Council amid fears it would lead to a crime-ridden ghetto.*

#### Response

#### Jody Bosman, Director City Planning, Design and Amenity

The recent proposal for the Hemmings Street development was attractive to the proponent because they have developed the property immediately next door for a similar community housing development. Public, social and community housing, together with proposed rooming houses will be dealt with on a case by case, site by site basis.

In respect of the question by Mr Chen as to the review of the Housing Strategy which is a strategy that has a period of 2014 to 2024, the existing Municipal Housing Strategy is rich in information on demographic data and Council's vision for the future. The Council however is currently in the early stages of initiating a review of that Strategy by the officers and any new information and the experiences of the last years will be taken into account as part of that review.

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**3 QUESTION TIME - PUBLIC (Cont.)**

**Question**

**Lena Gavrilovic, Noble Park**

What is being built at the corner of Hemmings Street and Wilma Avenue in Dandenong West? Is it a speed bump? Is it a pedestrian crossing? Whatever it is, it is not safe. Drivers cannot see it from a distance as anything other than the normal road.

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I would like to thank Lena for the question. With regards to the level of the detail, I would prefer to send a transport engineer out in the next couple to investigate the issues that Ms Gavrilovic has raised. We can then advise her with regards to what the works are currently being undertaken and whether or not we do believe there are any safety issues.

**Question**

**Colin Riddiford, Dandenong North**

Because of the confusion created from time to time in whose role it is to maintain some of the parks and reserves within the Greater Dandenong boundaries, is it possible to include a series in the Greater Dandenong Council News as to who is responsible for the maintenance and upkeep starting with Tirhatuan Park, Police Paddocks and the Wetlands around the Dandenong Basketball Stadium. I believe some may include the State Government while others may be strictly work required by the City of Greater Dandenong. Overall, this may help also to show ratepayers where some of their money goes or could a brochure be printed to be circulated with the news to cover all areas?

**Response**

**Mick Jaensch, Director Corporate Services**

Thank you for the question. Yes, we can look at ways that we can better communicate to our residents about whose responsibility it is. For the areas that Mr Riddiford has mentioned, it is largely Council's responsibility but there is always some confusion that gets created about the role of Melbourne Water and the role of South East Water in our southern part of our Council as well so, the short answer is yes. We can look at a communication mechanism to try and provide greater clarity on this issue.

## **4 OFFICERS' REPORTS - PART TWO**

### **4.1 POLICY AND STRATEGY**

#### **4.1.1 Volunteer Policy**

File Id:	A6301620
Responsible Officer:	Director Community Services
Attachments:	Volunteer Policy

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#### **Report Summary**

Council currently does not have a policy in relation to volunteering. This draft policy defines Council's adherence to the National Standards for Volunteer Involvement and promotes best practice in volunteering as determined by Volunteering Australia.

The draft Volunteer Policy outlines council's commitment to supporting and encouraging volunteering within Council and across the municipality, and recognises the value of volunteer engagement. The draft policy is consistent with the intentions of the Council Plan and Community Wellbeing Plan.

The draft Volunteer Policy formally recognises the contribution and value of volunteer engagement across Council and Greater Dandenong as a whole. It also outlines Council's commitment to ensuring that volunteers are supported, trained and recognised for their role in Council services and programs and within the not for profit sector.

#### **Recommendation Summary**

This report recommends that the draft Volunteer Policy be adopted and endorsed by Council.

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#### 4.1.1 Volunteer Policy (Cont.)

### Background

Volunteering is an integral part of community life within Greater Dandenong and Council has a long history in supporting volunteer opportunities for the community and among staff.

Within Council, volunteering has traditionally focused on Home and Community Care services. Over the past ten years Council has expanded its opportunities and volunteers now actively participate in many council programs and services. These include Library Arts and Heritage, Community Development, Environment, Sports and Recreation, Community Wellbeing, Immunisation, Corporate Services and Community Care.

Council also provides the opportunity for community members to participate voluntarily on Council reference groups and advisory committees through community member roles.

In 2015 Council contracted Greater Dandenong Volunteer Resource Service (GDVRS) to provide volunteer matching and training support for the municipality. This contract was renewed in 2020 for a two-year period with the possibility of two 12-month extensions. It is proposed that the draft Volunteer Policy be reviewed in 2022 to align with the GDVRS contract.

The goal of this draft Policy is to:

- outline Council's commitment to supporting and encouraging volunteer participation
- demonstrate Council adherence to the National Standards and best practice
- provide a definition of volunteering
- provide a set of clearly defined standards for volunteer engagement
- provide a clear statement on the benefits and value of volunteer engagement for Council and the community.

The value and contributions of volunteering are not restricted to financial gains to the economy. Research indicates that volunteering increases physical and psychological wellbeing, social inclusion and career opportunities.

Volunteering provides many benefits by:

- strengthening communities and building a resilient and civil society
- building inclusive and connected communities
- expanding an individual's skills, experiences and social networks
- improving the quality of life for the volunteer and for others
- impacting in a positive way on an individual's health and well-being.

Council acknowledges that volunteering strongly supports the development of a diverse, vibrant, cohesive and sustainable community and is committed to:

- providing a Council wide volunteer program
- supporting the GDVRS during the renewed contract period 1 January 2020 until 31 December 2021

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#### 4.1.1 Volunteer Policy (Cont.)

- supporting organisations and community groups
- providing volunteer support services.

#### Proposal

It is proposed that Council adopts and endorses the draft Volunteer Policy.

By adopting the draft Volunteer Policy, Greater Dandenong City Council will formally;

- Be a leader within local government in regard to volunteer engagement by demonstrating and promoting adherence to National Standards and best practice
- Outline Council's commitment to supporting and encouraging volunteer participation
- Provide a definition of volunteering
- Provide a set of clearly defined standards for volunteer engagement
- Provide a clear statement on the benefits and value of volunteer engagement for Council and the community.

#### Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

##### Community Plan 'Imagine 2030'

##### People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

##### Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe

##### Opportunity

- *Education, Learning and Information* – Knowledge
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

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#### **4.1.1 Volunteer Policy (Cont.)**

##### **Council Plan 2017-21**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

“Support and promote volunteering through the Council Volunteer program, Greater Dandenong Volunteer Resource Service and community groups”.

“Continue to support, train and recognise Council volunteers through regular training and recognition events”

##### **People**

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

##### **Place**

- A healthy, liveable and sustainable city
- A city planned for the future

##### **Opportunity**

- A diverse and growing economy
- An open and effective Council

The strategies and plans that contribute to these outcomes are as follows:

##### **Plans - Current**

Council Plan

Community Wellbeing Plan

Community Safety Plan

Disability Action Plan

Imagine 2030 Community Plan

People Seeking Asylum and Refugees Action Plan

Reconciliation Action Plan

##### **Strategies – Current**

Arts and Cultural Heritage Strategy

Positive Aging Strategy

#### **4.1.1 Volunteer Policy (Cont.)**

### **Related Council Policies**

#### **Policies – Current**

Child Safe Policy  
Community Engagement Policy  
Family Violence Employee Support Policy  
Greater Dandenong Diversity, Access and Equity Policy  
Grievance Resolution Policy  
Human Rights and Equal Opportunity Policy  
Prevention of Bullying and Violence in the Workplace Policy  
Police Check Policy  
Risk Management Policy  
Workplace Equal Opportunity Policy  
Appropriate Workplace Behaviour Policy

#### **Code of Conduct – Current**

Code of Conduct – Volunteers

#### **Acts – Current**

*Privacy and Data Protection Act 2014 (Vic)*  
*Victorian Occupational Health and Safety Act 2004*

### **Victorian Charter of Human Rights and Responsibilities**

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

### **Financial Implications**

There are no financial implications associated with this report.

### **Consultation**

The following consultation activities have occurred:



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#### **4.1.1 Volunteer Policy (Cont.)**

- Benchmarking with the Cities of Kingston, Hume and Casey. These Councils subscribe to the National Standards for Volunteer Engagement as issued by Volunteering Australia and stressed the importance of clear goals for volunteer and community benefit and clear role statements in areas of volunteer commitment.
- An information and feedback session was held with a team of Council volunteers who indicated that a Volunteer Policy demonstrates Council's commitment to support and recognise volunteers' contributions.
- Information and feedback sessions have been held with Council Business Units who engage volunteers in their services and programs. These sessions supported the use of National Volunteer Standards in a Volunteer Policy.
- Councils Governance and People and Procurement teams were consulted in the development of the Draft.

#### **Conclusion**

By adopting the draft Volunteer Policy, Greater Dandenong City Council will formally;

- Be a leader within local government in regard to volunteer engagement by demonstrating and promoting adherence to National Standards and best practice.
- Outline Council's commitment to supporting and encouraging volunteer participation.
- Provide a definition of volunteering.
- Provide a set of clearly defined standards for volunteer engagement.
- Provide a clear statement on the benefits and value of volunteer engagement for Council and the community.

#### **Recommendation**

**That Council adopts and endorses the draft Volunteer Policy provided in the attachment to this report.**

#### **MINUTE 1462**

Moved by: Cr Matthew Kirwan  
Seconded by: Cr Loi Truong

**That Council adopts and endorses the draft Volunteer Policy provided in the attachment to this report.**

**CARRIED**

**4.1.1 Volunteer Policy (Cont.)**

**OTHER**

**VOLUNTEER POLICY**

**ATTACHMENT 1**

**VOLUNTEER POLICY**

**PAGES 10 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

#### 4.1.1 Volunteer Policy (Cont.)



# Greater Dandenong Policy

## Volunteer Policy

Policy Endorsement:	Endorsement required by Council		
Directorate:	Community Services		
Responsible Officer:	Manager Community Development, Sport and Recreation		
Policy Type:	Discretionary		
File Number:	A3711163	Version No:	001
1 <sup>st</sup> Adopted by Council	Minute No.	Last Adopted by Council:	Minute No.
Review Period:	Two years	Next Review:	June 2022

### 1. Purpose

This Policy acknowledges the City of Greater Dandenong's commitment to supporting and encouraging volunteering within Council. It also acknowledges Council's broader commitment to volunteering across the municipality through its contract relationship with the Greater Dandenong Volunteer Resource Service (GDVRS).

This policy defines Council's adherence to the National Standards for Volunteer Involvement and best practice.

Volunteering provides opportunities to directly participate in community life through one of Council's many services to the community. The value and contribution of volunteering leads to economic benefits as well as an increase in social inclusion, physical and psychological wellbeing and career opportunities.

Volunteering strongly supports the development of a diverse, vibrant, cohesive and sustainable community and Council is committed to supporting a council wide volunteer program.

### 2. Background

Volunteering can be defined as an activity undertaken for the benefit of the community and the volunteer, without expectation of payment.

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#### 4.1.1 Volunteer Policy (Cont.)



## Greater Dandenong Policy

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Volunteering provides individuals and organisations with the opportunity to make a difference in their community, in their own life and in the lives of others by the giving of their time, skills and knowledge.

Volunteers can be recruited into a Council service in order to enhance the delivery of that service. However, Council volunteers are not intended to replace the roles of paid Council employees.

The City of Greater Dandenong has a long history in supporting volunteering opportunities for the benefit of the community. Within Council, volunteering has traditionally focused on Home and Community Care services. Over the past ten years Council has expanded opportunities for volunteer engagement into the following service areas:

- Community Care
- Community Arts, Culture and Libraries
- Community Wellbeing
- Community Development, Sports and Recreation
- Environment
- Corporate Services.

The benefits of volunteering for Council include:

- Enhancing Council's service delivery to the wider community
- Strengthening local community connections to Council
- Strengthening communities and building a resilient civil society
- Building inclusive and connected communities
- Expanding an individual's skills, experiences and social networks
- Impacting in a positive way on an individual's health and wellbeing
- Educating newly arrived migrants on the role and impact of local government.

Council recognises and acknowledges the valuable contribution Council's volunteers make to a wide range of Council programs by:

- Hosting a recognition event during National Volunteer Week and on International Volunteer Day
- Awarding a Volunteer of the Year at the Australia Day Awards
- Displaying volunteer 'Thank You' flags at all of the city's gateways during National Volunteer Week.

The City of Greater Dandenong reflects best practice in volunteering through membership of Volunteering Victoria. Volunteering Victoria is the state body for all volunteer organisations and provides resources and support at a state level.

Volunteering Australia is the national body for the voluntary sector and the leader in the development of the National Standards for Volunteer Involvement. It provides the

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#### 4.1.1 Volunteer Policy (Cont.)



## Greater Dandenong Policy

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definition of volunteering, and the principles to guide recruitment, active engagement and recognition of volunteers.

The Council wide volunteer program adheres to the National Standards for volunteer involvement.

In 2014 Council introduced a Paid Volunteer Leave Program for staff recognising the benefits to the community of providing not-for-profit organisations access to skilled volunteer staff. Council staff may contribute one standard paid day of work per financial year (pro rata for part time employees) to an approved charitable organisation within the municipality.

In 2015 Council contracted GDVRS to provide volunteer matching and training support for the municipality. This contract was renewed in 2020 for a two-year period with the possibility of two 12-month extensions.

### 3. Scope

This policy applies to all Councillors, Council staff, contract staff and Council volunteers. It guides Council's efforts to promote, recruit, engage and recognise volunteers across Council's programs and services.

It does not apply to student placements or people undertaking work experience.

Council's internal Volunteer Program is responsible for the recruitment, retention and recognition of volunteers who support a wide range of Council services and programs directly.

Volunteer committee members of endorsed advisory committees are governed by a separate Terms of Reference and Code of Conduct.

This policy does not apply directly to the GDVRS which has its own overarching policies. Council's contract terms and conditions with GDVRS are outlined in a formal contract agreement.

The GDVRS is contracted to provide enhanced volunteer support to residents and non-profit organisations, including small sporting and social support groups within the Greater Dandenong community.

Provisions related to Council's paid volunteer program are detailed in the Paid Volunteer Leave Guidelines and does not fit within the scope of this policy. However, it is noted that if an employee of Council applies, and is accepted to volunteer through Council's Volunteer Program, it is deemed to be a private matter. This volunteering is unpaid and does not form part of a staff member's employment relationship with Council.

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#### 4.1.1 Volunteer Policy (Cont.)



# Greater Dandenong Policy

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## 4. Human Rights and Responsibilities Charter – Compatibility Statement

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this Policy and are consistent with the standards set by the Charter.

## 5. References

- The National Standards for Volunteer Involvement 2015
- Volunteering Australia - The Definition of Volunteering 2015
- Volunteering Australia - Principles of Volunteering 2015
- Volunteer Leave Guidelines – City of Greater Dandenong
- Greater Dandenong Volunteer Resource Service Contract – 2020.

## 6. Definition

Volunteering is time willingly given for the common good and without financial gain (July 2015 Volunteering Australia). Volunteering is an activity which is undertaken:

- To be of benefit to the community and the volunteer
- Of the volunteer's own free will and without coercion
- For no financial payment
- In designated volunteer positions only.

## 7. Council Policy

Council commits to the recruitment, engagement, support and recognition of volunteers across a range of Council services and programs.

The following principles have been developed to articulate the role of Council in supporting, engaging and protecting Council volunteers and to support the integrity of the Council's Volunteer Program.

Council will:

- Support the involvement of volunteers in the development and delivery of a range of Council services and programs
- Provide leadership, support and advocacy to increase volunteer participation within Council
- Raise the profile of volunteerism through positive promotion and education
- Acknowledge, recognise and celebrate the contribution volunteers make to Greater Dandenong through Council's service delivery

#### 4.1.1 Volunteer Policy (Cont.)



## Greater Dandenong Policy

- Facilitate access to information, advice, and volunteering opportunities within Council
- Support the GDVRS to facilitate volunteering opportunities and training within the municipality
- Provide ongoing support, training and recognition for volunteer staff
- Protect volunteers in the workplace through its duty of care to provide a safe work environment
- Ensuring all Council volunteers are provided with appropriate volunteer insurance coverage
- Cover the costs of out of pocket expenses where appropriate
- Respond to current practice in the sector and legislative change
- Coordinate the Staff Volunteering Program
- Provide the opportunity to participate voluntarily on Council reference groups through community member roles.

Council recognises 'Formal Volunteering' which responds to specific identified community needs and is conducted in a structured environment.

### 7.1 Volunteering Standards

The National Standards provide a framework for the development and implementation of volunteer programs within Council. These standards address eight key areas of volunteer governance and implementation which Council supports and encourages.

Council supports and encourages volunteering by:

- **Leadership and Management**
  - Volunteering benefits the community and the volunteer. Volunteering is a matter of choice, of one's free will and without coercion
  - Council will promote a positive culture towards volunteering and encourage the implementation of effective management systems to support volunteer staff internally.
- **Commitment to Volunteer Involvement**
  - Volunteering is a legitimate way for individuals to participate in supporting their community through Council services, programs and advisory committees.
  - Council's commitment to volunteering is set out within the Council Plan and Community Wellbeing Plan and supports the organisation's strategic direction.

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#### 4.1.1 Volunteer Policy (Cont.)



## Greater Dandenong Policy

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- Council's commitment to volunteering in the wider community is set out in the GDVRS contract terms and conditions and key performance indicators.

- **Volunteer Roles**

- Volunteering is a vehicle for individuals or groups to address human, environmental and social needs.
- Council will promote the engagement of volunteers in meaningful roles including, where appropriate, working from home roles, which contribute to Council's purpose, goals and objectives.

- **Recruitment and Selection**

- Volunteering is an activity performed solely in the not for profit sector and is unpaid.
- Council will promote volunteer recruitment and selection strategies that are planned and consistent with service and program requirements. Volunteer opportunities are available to people aged 16 years and over, and participation does not take the place of paid staff. Volunteer roles are promoted via Council's website and through the GDVRS.
- Recruitment of volunteers by the Volunteer Program is coordinated by the Volunteer Program in discussion with engagement program staff. The Volunteer Engagement Officer is responsible for interviewing and selecting candidates to meet the requirement of the volunteer role.
- All volunteer applications are considered and assessed for suitability. This includes all relevant checks and references.
- The exception of this practice is participation of volunteers as community member participants in endorsed Advisory Committees. These volunteers apply under a defined Advisory Committee Terms of Reference document providing guidelines on selection criteria, expectations of members, and a Code of Conduct. Advisory committee members are formally endorsed through a Council Report.
- In accordance with its policies and legislation, Council embraces diversity and values the unique contribution of all people regardless of gender, race, ethnic origin, age, religion, sexual preference, marital status or disability. Council is committed to providing an environment free of harassment and discrimination.



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#### 4.1.1 Volunteer Policy (Cont.)



## Greater Dandenong Policy

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- **Support and Development**
  - Volunteering respects the rights, dignity and culture of others.
  - Council ensures volunteers understand their roles and gain the knowledge, skills and feedback necessary to safely and effectively carry out their duties through induction, position descriptions and training programs.
- **Protecting Volunteers - Workplace Safety and Wellbeing**
  - Protection for volunteers has been afforded through legislation and public policy. For example, national workplace health and safety legislation recognises the importance of protecting volunteers in the workplace, and where working from home arrangements are in place, through its duty of care to provide a safe work environment and the need to provide appropriate volunteer insurance coverage for active volunteers.
  - To ensure the integrity of Council's volunteer program, volunteers have rights and responsibilities, some which are enshrined in legislation, and some of which are the moral obligations of an organisation involving volunteers.
  - Council will continue to adopt and promote such practices through the Council wide Volunteer Program.
  - Volunteers will participate in volunteer orientation and training programs that provide information and resources in order to safely and competently carry out volunteer roles.
  - Council supports practices that ensures the health, safety and wellbeing of volunteers are protected.
- **Volunteer Recognition**
  - Recognition of volunteer involvement is an important aspect of Council's Volunteer Program.
  - Council will continue to ensure the value, contribution and impact of the role of volunteers is understood, recognised and promoted within the organisation.

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#### 4.1.1 Volunteer Policy (Cont.)



# Greater Dandenong Policy

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- **Quality Management and Continuous Improvement**

- Volunteering promotes human rights and equality.
- Council will promote effective volunteer management strategies by implementing good practice, reviews and continuous improvement.

#### 7.2 Termination

Council reserves the right to terminate the engagement of a volunteer, should a volunteer breach the terms and conditions of their engagement. This will be in accordance with guidance supplied by Organisational Development.

#### 8. Related Documents

##### **Plans - Current**

Council Plan  
Community Wellbeing Plan  
Community Safety Plan  
Disability Action Plan  
Imagine 2030 Community Plan  
People Seeking Asylum and Refugees Action Plan  
Reconciliation Action Plan

##### **Strategies – Current**

Arts and Cultural Heritage Strategy  
Positive Aging Strategy

##### **Policies – Current**

Child Safe Policy  
Community Engagement Policy  
Family Violence Employee Support Policy  
Greater Dandenong Diversity, Access and Equity Policy  
Grievance Resolution Policy  
Human Rights and Equal Opportunity Policy  
Prevention of Bullying and Violence in the Workplace Policy  
Police Check Policy  
Risk Management Policy  
Workplace Equal Opportunity Policy  
Appropriate Workplace Behaviour Policy

##### **Code of Conduct – Current**

Code of Conduct – Volunteers

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**4.1.1 Volunteer Policy (Cont.)**



# Greater Dandenong Policy

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**Acts – Current**

*Privacy and Data Protection Act 2014 (Vic)*  
*Victorian Occupational Health and Safety Act 2004*

**Resources - Current**

Volunteer Position Descriptions  
Volunteer Application Form  
Volunteer Induction Kit  
Elder Abuse Information  
Volunteers Rights and Responsibilities  
Volunteer Agreement Form  
Volunteer Police Checks  
Working with Children Check  
Volunteer Insurance Coverage  
Program Service Manuals  
Petrol Reimbursement Form  
REACH Principles

DRAFT

## **4.2 OTHER**

### **4.2.1 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 11 & 18 May 2020**

File Id: fA25545  
Responsible Officer: Director Corporate Services

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#### **Report Summary**

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in May 2020.

#### **Recommendation Summary**

This report recommends that the information contained within it be received and noted.

**4.2.1 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 11 & 18 May 2020 (Cont.)****Matters Presented for Discussion**

Item		Councillor Briefing Session/Pre-Council Meeting
1	<p><b>General Discussion</b></p> <p>Councillors and Council officers briefly discussed the following topics:</p> <p>a) Community Funding COVID-19 Transition Update. (Cr Youhorn Chea disclosed a conflict of interest in this item and left the room during its discussion.)</p> <p>b) Agenda items for the Council Meeting of 11 May 2020. (Cr Jim Memeti disclosed a conflict of interest when Item 4.3.1 of the Agenda which relates to the Dandenong Market was discussed. He left the room during its discussion.)</p>	11 May 2020
2	<p><b>Keysborough South Community Hub Design Project</b></p> <p>Councillors were updated on the Keysborough South Community Hub design process. Councillor feedback was sought in response to the draft concept plans.</p>	18 May 2020
3	<p><b>Local Government Act 2020</b></p> <p>Councillors were provided with an overview of the new <i>Local Government Act 2020</i>. This overview focused on how the new Act specifically affects Councillors.</p>	18 May 2020
4	<p><b>Local Government Act 2020 – New Ward Boundaries</b></p> <p>Councillor input was sought regarding suggested ward names for the new 11 single member wards effective from the 2020 Council elections. These suggested names must be submitted to the Minister of Local Government before 25 May 2020.</p>	18 May 2020
5	<p><b>Outcomes of the Dandenong Market Pty Ltd Audit – CONFIDENTIAL</b></p> <p>Cr Jim Memeti disclosed a conflict of interest in this item and left the room during its discussion.</p>	18 May 2020

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**4.2.1 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 11 & 18 May 2020 (Cont.)**

<b>6</b>	<p><b><i>General Discussion</i></b></p> <p>Councillors and Council officers briefly discussed the following topics:</p> <ul style="list-style-type: none"><li>a) Employment options under the Working for Victoria Fund.</li><li>b) Likelihood of SnowFest event being held in 2020.</li><li>c) Agenda items for the Council Meeting of 25 May 2020.</li></ul>	<b>18 May 2020</b>
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**Apologies**

- Nil.

**Recommendation**

**That:**

1. the information contained in this report be received and noted; and
2. That by the Council meeting of the 24<sup>th</sup> August 2020 at the latest, and after following meetings between the relevant State Government bodies and non-profits, that a report come to Council outlining a partnership approach and a plan for dealing with these issues including informing local residents in the affected areas of the final plan via Australia Post letter.

**MINUTE 1463**

Moved by: Cr Angela Long  
Seconded by: Cr Sophie Tan

**That:**

1. the information contained in this report be received and noted; and
2. the information discussed at the above listed Councillor Briefing Session that was declared confidential in Item 5 by the Chief Executive Officer under sections 77(2)(c) of the *Local Government Act 1989* and section 125(1) of the *Local Government Act 2020* remains confidential until further advisement unless that information forms the subject of a subsequent Council report. the subject of a subsequent Council report.

**CARRIED**

#### **4.2.2 List of Registered Correspondence to Mayor and Councillors**

File Id: qA283304  
Responsible Officer: Director Corporate Services  
Attachments: Correspondence Received 18-29 May 2020

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#### **Report Summary**

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 18-29 May 2020.

#### **Recommendation**

**That the listed items provided in Attachment 1 for the period 18-29 May 2020 be received and noted.**

#### **MINUTE 1464**

Moved by: Cr Loi Truong  
Seconded by: Cr Sean O'Reilly

**That the listed items provided in Attachment 1 for the period 18-29 May 2020 be received and noted.**

**CARRIED**

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**4.2.2 List of Registered Correspondence to Mayor and Councillors (Cont.)**

**OTHER**

**LIST OF REGISTERED CORRESPONDENCE TO  
MAYOR AND COUNCILLORS**

**ATTACHMENT 1**

**CORRESPONDENCE RECEIVED  
18 - 29 MAY 2020**

**PAGES 3 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*



**4.2.2 List of Registered Correspondence to Mayor and Councillors (Cont.)**



**Correspondences addressed to the Mayor and Councillors received between 18/05/20 & 29/05/20 - for officer action - total = 3**

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
A letter of request from the Greater Dandenong Environment Group asking Council to introduce a Mynah bird eradication program to protect the indigenous bird population.	24-May-20	25-May-20	FA192998	Mayor & Councillors EA
A letter of complaint from a resident in Macpherson Street, Dandenong regarding the continued parking of a bus/van in front of their residence.	17-May-20	26-May-20	FA193063	Mayor & Councillors EA
A copy of a letter from DealCorp to the Minister for Priority Projects seeking a waiver of the Infrastructure Recovery Charge for a 5-storey mixed used building at 153 Foster Street, Dandenong.	27-May-20	28-May-20	FA193189	Mayor & Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

**4.2.2 List of Registered Correspondence to Mayor and Councillors (Cont.)**



**Correspondences addressed to the Mayor and Councillors received between 18/05/20 & 29/05/20 - for information only - total = 3**

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
An email from the Department of Home Affairs regarding the Department's trial of on-line citizenship ceremonies and options for councils moving forward.	15-May-20	18-May-20	A6581007	Mayor & Councillors EA
An email announcement from the Deputy Prime Minister regarding its \$1.8 boost package for local governments.	22-May-20	25-May-20	A6597251	Mayor & Councillors EA
Thankyou from a Greater Dandenong resident for Council's initiative in granting a rates relief package during the COVID-19 pandemic.	18-May-20	18-May-20		Rates and Revenue

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

## **5 NOTICES OF MOTION**

### **5.1 Notice Of Motion No. 81 - Crime and Anti-Social Behaviour Issues in the Inner part of Dandenong West**

File Id:

Responsible Officer:

Director Community Services

Author:

Cr Maria Sampey

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#### **Preamble**

It is clear from resident feedback that serious crime and anti-social behaviour issues continue to persist in the inner part of Dandenong West close to the Dandenong Central Activity District. This is the area bordered by Robinson St, Hemming St, Pickett St and Railway Parade; including both sides of Hemmings St and Pickett St.

Residents in that area have to live with a greater incidence of crime and very visible anti-social behaviour and specifically drug, alcohol and street prostitution. This has left them fearful and wanting to move away from Dandenong despite the improvements we are making to the area.

What is needed is a stronger partnership between Council and other relevant stakeholders including the Department of Health and Human Services, Department of Justice, Victoria Police and other non-profits like St Kilda Gatehouse working together to significantly reduce these issues including better engaging with residents who currently feel ignored.

#### **Motion**

**That by the Council meeting of the 24<sup>th</sup> August 2020 at the latest, and after following meetings between the relevant State Government bodies and non-profits, that a report come to Council outlining a partnership approach and a plan for dealing with these issues including informing local residents in the affected areas of the final plan via Australia Post letter.**

**5.1 Notice Of Motion No. 81 - Crime and Anti-Social Behaviour Issues in the Inner part of Dandenong West (Cont.)**

**MINUTE 1465**

Moved by: Cr Maria Sampey

Seconded by: Cr Matthew Kirwan

**That:**

**(a) by the Council meeting of the 24 August 2020 at the latest, and after following meetings between the relevant State Government bodies and non-profits, that a report comes to Council outlining a partnership approach and a plan for dealing with these issues including informing local residents in the affected areas of the final plan via Australia Post letter; and**

**(b) as part of the meetings referred to in part (a) of this resolution, Victoria Police Dandenong be approached to determine the availability of Protective Services Officers to patrol at regular intervals, the Hemmings Street precinct and the ability of Council to negotiate utilising such a service if available.**

**CARRIED**

## **6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS**

### **Question**

#### **Cr Zaynoun Melhem**

Following on from Mr Riddiford's question, one of the local community groups have asked me many questions about Tirhatuan Park. The City of Greater Dandenong has been doing an amazing job at Tirhatuan Park and we are so lucky to have it but in these rainy times, I find it really hard to explain to residents that Tirhatuan Park was previously swampland that we have converted into a really beautiful park. Residents see it as a park, they believe that Council is not maintaining it when they see puddles everywhere but we do look after it. It is part of the nature of the beast and we have had a pretty wet month. However, the gravel path that runs along Dandenong Creek from Kriegel Way all the way to Stud Road has been almost flooding but not quite. When was the last time Council surfaced that gravel path and can Council possibly consider surfacing the path once again to mitigate the recent type of flooding?

### **Response**

#### **Paul Kearsley, Director Business, Engineering and Major Projects**

Councillor Melhem is quite right. It has been incredibly wet over the last couple of months and therefore we have experienced additional waterlogging sitting over the footpaths. We are undertaking ongoing regravelling but I will take that particular question on notice and provide information back to Councillor Melhem if he can email me those particular details.

### **Comment**

#### **Cr Peter Brown**

You will recall this evening, one of our staff briefed us on the free distribution at customer service centres of sanitiser hand wipes and hand sanitisers when customers come visit for the purpose of promoting health. Very curiously and with a great deal of interest, I have read that the hand sanitisers that are being distributed for free are made in China.

### **Comment**

#### **Cr Angela Long**

These are some of the events that I've attended since my last formal meeting.

On 27 May 2020, I attended the flag raising ceremony for Reconciliation Week here in Dandenong Harmony Square.

On 9 June 2020, I participated in the teams meeting for Road Safety South East.

### **Question**

#### **Cr Angela Long**

I would like to congratulate Mr John Mooney, principal of Emerson Special School, Dandenong, for receiving an OAM on the Queen's birthday honour list. Could we please write a letter congratulating him?

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Cr Jim Memeti, Mayor**

We will do and thank you for that, Councillor Long.

**Comment**

**Cr Matthew Kirwan**

On Tuesday 26 May 2020, I attended the Arts Advisory Board, which included acting on a suggestion of mine, to form a Drum Theatre Working Group to provide greater focus on the performance of the Drum Theatre at this challenging time.

The following day, Wednesday 27 May 2020, the Mayor, Councillor Memeti, Councillor Long and I took part in a flag-raising ceremony for Reconciliation Week. This was also attended by Councillor Rosemary West from the City of Kingston in her role as deputy chair of the Council Aboriginal Consultative Committee of which Councillor Angela Long is the co-chair.

On Thursday 28 May 2020, I took part in a meeting of the Cultural Heritage Advisory Committee of which there were some interesting discussions on the City of Greater Dandenong history book which is getting closer and closer to publication and the Keysborough Uniting Church.

On Monday 1 June 2020, I took part in a meeting of the Refugee Welcome Zone leadership group. This is a new group organised by the Refugee Council of Australia to share approaches to refugee issues.

On Tuesday 2 June 2020, I took part in a meeting of the multicultural and People Seeking Asylum Advisory Committee followed by a meeting of the Springvale Major Projects Advisory Group. The meeting of the Multicultural and People Seeking Asylum Advisory Committee focused on the impact of the current COVID-19 situation; and also the terms of reference on the soon to be formed Multicultural Leaders Network.

On Thursday 4 June 2020, I took part with other Councillors in the Budget Submissions Night.

In other matters, we as a Council in our role as the secretariat of the Local Government Mayoral Task Force for People Seeking Asylum, have been working with the Refugee Council of Australia over the last couple of weeks on a joint letter for the mayors across Australia, headed by our Mayor, Councillor Jim Memeti, to the Federal Government highlighting the plight of people seeking asylum during the COVID-19 situation. We have managed to get 34 Councils on board and the signatures of the presidents of the New South Wales Local Government Association. Thank you to the assistance of Councillor Sean O'Reilly, for the signature of the president of the Municipal Association of Victoria (MAV), Councillor Coral Ross.

As the letter highlights, this cohort of people including those awaiting an appeal process or those who exhausted their review options are in a uniquely vulnerable situation. Many have already been exited from the Status Resolution Support Services (SRSS) program. Those who were fortunate enough to find work on a casual basis now face long-term unemployment as the economy detracts with casual jobs having been the first to go. Without access to a liberal income, demand for emergency relief and

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

housing support has already increased, placing a growing strain on already overstretched service providers and subsequently leaving many community members destitute with zero income to survive on. This letter will be sent later this week.

**Question**

**Cr Matthew Kirwan**

I have received many Facebook messages over the weekend coming out of the article published in the Dandenong Journal website on Friday titled 'Home Alone: New Parents Offline'.

(a) With this overwhelming majority of families that were not interested in online meetings,

- (i) what were the number of families that were interested; and
- (ii) of those interested, what suburbs are they from?

(b) Did we test a month later when people who were getting used to using online platforms like Zoom, whether that was still the case that they did not want online mothers' groups?

(c) When will Council restart face to face mothers' groups?

(d) I note that Council plans to take precautions like the 1.5-metre social distancing and the use of hand sanitisers when they start the mothers' groups again face to face. Whether it is on the doctors' advice or concern about pre-existing conditions or anxiety, will we be offering online mothers' groups to those mothers who want to be placed only into online mothers' groups and if not why not; and if I can also say given that we want to be a digital-first Council?

**Response**

**Martin Fidler, Director Community Services**

The first two first-time parents' groups cancelled in March 2020 were canvassed as to their interest in an online group platform. All new parents reported a willingness to await a return to regular in-person sessions and declined an online platform. All groups thereafter were offered individualised parenting support through an early parenting practitioner and out of a total of 15 groups that were eventually cancelled, all 143 parents were called by an early parenting practitioner to discuss and answer any parenting questions they had.

The 143 new parents throughout this March 2020 period that were contacted were from all suburbs of the municipality and all those people have been supported by an early parenting practitioner during this time and will also be prioritised for new in-person new parents' groups commencing next week on 15 June 2020.

In terms of did we go and retest or check out if people were interested in a digital communication, the advice I have got out is that we did not go back out because we had an overwhelming response from people that it was not the type of program or support they wanted. Also, there were some issues around the platform of Zoom and whether or not it could be used within Council; and then looking at what families would have in terms of Skype or Facetime or Teams Ability. At that time because there was not a lot of interest, it was not really pursued that much further.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

In terms of the restarting of the face to face mothers' groups, as I have said, they will begin on Monday 15 June 2020 and parents from previously cancelled groups are being prioritised.

In terms of the concerns about attending a group with social distancing and so on, Council will be following State Government recommendations regarding the recommencement of these programs, abiding by social distancing regulations and indoor space attendance limitations. If the clients' families express concern regarding an attendance in person our early parenting practitioners are available to support them online or over the phone as we have been doing over the last couple of months. The State Government has determined that in-person new parents' groups are suitable to recommence with appropriate social distancing and the in-person model has been proven to be the most reliable method for the delivery of this program. As I said, that will be commencing again next Monday 15 June 2020.

**Question**

**Cr Matthew Kirwan**

I am still not clear on that answer that if a group of mothers in the municipality want an online mothers' group, why are we not offering to organise one?

**Response**

**Martin Fidler, Director Community Services**

As I said, Councillor Kirwan, through the support of the early parenting officer, if they are wanting to have that avenue of connection, we are happy to have that conversation with them. At this stage, we have not had that response from people that that is what they want. If that is something that people want, we have many first-time parents' groups and programs who are supported by our early parenting officers at the start and then they go off and they continue as independent groups. If that is something that mothers are wanting as well, that is something we can talk to them about.

**Question**

**Cr Matthew Kirwan**

At the last Council meeting Item 4.3.2 - Springvale Community Hub Strategic Plan 20/2025 (Endorsement) came to Council. It included the adoption of the next stages of the community consultation which will commence and include direct engagement with the general community, community groups and agencies. This is to identify priorities and preferred approaches to ongoing engagement and participation and working together with the community to develop, define, deliver and refine their preferred method of ongoing public consultations at the hub. It was envisaged at the last meeting that community consultation would commence early in June 2020 with a more detailed community group agency consultation to occur in mid-June 2020. How is that progressing in terms of timeframes?



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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Martin Fidler, Director Community Services**

The public consultations for the next stages of the development of the annual action plan that accompanies the Springvale Community Hub Strategic Plan is in development and Council officers are hoping to be able to go out to consultation live on Monday 22 June 2020. Obviously, due to COVID-19, there has been a couple of delays in that but Monday 22 June 2020, is the date we are looking at.

**Question**

**Cr Matthew Kirwan**

Based on what was in the report two weeks ago, that is a significant delay. How would that impact having the action plan endorsed in August 2020 as that was the plan?

**Response**

**Martin Fidler, Director Community Services**

If there are any delays, we will provide that information back to Councillors. It is important that we get this right and get the consultation right and get those dates ratified if we need to but we will provide that information back if need be.

**Question**

**Cr Matthew Kirwan**

Given that the parameters of the consultation seemed very clear in the report at the last Council meeting, why does it need to wait another two weeks before the consultation occurs? I can understand in terms of community groups, but my understanding is that in the report at the last meeting that consultation with the general broad-based community was meant to start this week and only the more detailed consultation with community groups and agencies later in the month. Why can the broad consultation not start this week?\_

**Response**

**Martin Fidler, Director Community Services**

I do not have the details of that exact question so I will take that question on notice.

**Question**

**Cr Matthew Kirwan**

On the topic of the Springvale Community Hub, when are the various components planning to be opened and when will Councillors be having a discussion about that? As I have previously noted, I have been quite concerned that there will be a surge of visitors in the first week or so given the interest in the new building.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Martin Fidler, Director Community Services**

It is anticipated that in July 2020, the Springvale Community Hub will be ready to open for the general public. At this stage, it is proposed that the entire new building will open with customer service, libraries and the café operating under restricted hours and restricted numbers depending on COVID-19 restrictions that are in force at the time. At the same time, we would be looking at having the playground, the lawn areas and barbecues also being open to the public. It is anticipated that when opened, there will be large numbers wanting to visit the site so a number of measures are being considered to assist with managing this. These measures include things like having express queues for customer service and picking up of library books that are on hold; tours that residents and community groups will book and attend outside restricted hours; having restricted services such as access to PC use to commence with; but looking also at things like having a Mayor's video with a tour of the hub available on social media and civic screens along with increased cleaning regimes. Venue hire information will be released and groups will be able to submit booking requests. However, use of these spaces will be available and restrictions on maximum numbers within the building will eventually ease to allow more people to circulate and we will be giving weekly updates to Councillors about those restrictions and updates as they come to us.

**Question**

**Cr Matthew Kirwan**

My next question relates to a public question from the Noble Park resident earlier. I have only heard it from the Dandenong residents in recent weeks and it is regarding the raised platform crossing at the corner of Wilma Avenue and Hemmings Street, Dandenong. They thought the raised platform has been a good idea but similar to the public question earlier, they have been concerned about its visibility. I personally hope that a red or otherwise coloured coating would be applied to increase the visibility however, I learnt on Friday that black pepper granite was the colour that was going to be used which from looking online, is not that different to the colour of asphalt. On the weekend, I had a drive along the street and was reminded that we are doing the pavement as an asphalt colour which is again, going to make that platform even less visible. In that neighbourhood, we already have a raised platform at the corner of Purdy Avenue and Hemmings Street, which has a red covering on top, a fake brick covering on top. We also have a raised platform on Jones Road with a red top so there is an expectation in that area that you would use the same colour for a raised platform. Can we reconsider using a more distinctive colour? Another place I drove to on the weekend was Church Road in Keysborough, where I saw a more subtle burgundy being used and maybe we could consider that.

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I have received some advice because this is across many different departments, that the purpose of the black pepper granite was to tone down the dynamics of the colour as red was seen as not the preferred tone for the road and design for the urban design. However, in light of commentary made by Councillor Kirwan and other residents, including the question of this evening, I will ask the transport engineers to overview that particular colour treatment with regards to issues of safety and I will be able to get some information back to Councillors for the other residents in the next few days.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Matthew Kirwan**

When I was first elected, I was intrigued by a sign on Princes Highway about an International Peace Park. The new draft Open Space Strategy stimulated my interest to find out more and I went off in search of this mysterious park in Springvale. When I went to look at where I used to see the sign on Princes Highway it was no longer there. My search reminded me of an old children's book I used to read when I was a child called The Secret Garden because this is really a secret park. The southern part of the International Peace Park is behind the Sporting Shooters' Association of Victoria and is fenced off. I could not enter this International Peace Park from the southern side. I found a laneway into the park from Brough Street which was locked but oddly this laneway into the park said that it was Springvale Cemetery property which is the advice I got from the planning team. When I asked about this, I was told that this was a public entrance even though it was locked off and it said Springvale Cemetery property entrance. I then went into the cemetery and just off one of the western exits you could duck into the park and it was a tranquil, lovely and secluded park. It had its own little secret bridge and it is well worth the visit. My questions tonight are:

- (a) When was this International Peace Park opened? Councillor Brown might know the history of it because it was probably in the City of Springvale, so he might be able to answer part of this question.
- (b) In what way was it meant to be a peace park? What was the idea behind it?
- (c) Were there plans for particular features of the park that just have not been developed over time?
- (d) Has the park shrunk from what it was originally and if so, how and by how much?
- (e) Was the Sporting Shooters' Association range originally part of the park and how did it come about that the range was built there? Was it built before the park opened or was the range built over part of the park?
- (f) How much does the Sporting Shooters' Association pay to Council to use that land and how long is their lease?
- (g) Why is the Brough Street pedestrian entrance shut and why does it say that it is the Springvale Cemetery property when it goes into the park and not the cemetery?
- (h) What are Council's plans for this unusual but as I said tranquil park?

**Response**

**Jody Bosman, Director City Planning, Design and Amenity**

I need some time to research the history of the International Peace Park and provide information on my findings.

The land on which both International Peace Park and the Sporting Shooters' Association of Australia are located is in the ownership of the Minister of the Crown under the Cemeteries' Act with the Springvale Botanical Cemetery being the service address.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Council has no ownership of the land and as I understand there is a lease arrangement between the Minister for the Crown/Springvale Botanical Cemetery.

On 12 March 1976, a planning permit was issued by the Metropolitan Board of Works for the use of part of the site as a pistol range. Over the subsequent years, a number of planning permits have been issued, such as that for the building and works by the City of Springvale on 12 June 1979 and at least five subsequent permits issued either by the City of Springvale or the City of Greater Dandenong in later years following amalgamation.

It is necessary to delve into Council's archives and those of the Springvale Historical Society too in order to answer some of the questions asked in respect of the establishment history of International Peace Park. Once I have a comprehensive picture of the past, present and future of the site, I will advise Councillor Kirwan and all Councillors of my finding.

**Comment**  
**Cr Matthew Kirwan**

I will table the remainder of my questions.

**Question**  
**Cr Matthew Kirwan**

What is the current situation with the Lions Club of Noble Park Keysborough? Have we identified a venue in Springvale or Springvale South for them and if not, why not? Have we also been in dialogue with the Lions Club since the last meeting and if not, why not?

**This question was tabled and taken on notice.**

**Question**  
**Cr Matthew Kirwan**

Many Councils have begun supporting a program called Gardens for Wildlife including asking members of the public to register via their Council magazine. Will we be getting involved in this program and if so, what will be the timing of seeking resident interest?

**This question was tabled and taken on notice.**

**Question**  
**Cr Matthew Kirwan**

How far away are we from what we were committed to at a Councillor Briefing Session last year, namely putting the LATM priority list on our public website?

**This question was tabled and taken on notice.**

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Matthew Kirwan**

A Keysborough resident contacted me as to why there was no name board for the Coomoora Reserve on the Serpentine Reserve side, noting that side is a conservation reserve. A map of tracks would also be useful at various points in the walk particularly where you encounter the Coomoora Sporting Reserve or the Dandenong Bypass as it is unclear where to go. Can this please be rectified?

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

Users of the new off-leash dog park in Clarendon Reserve, Keysborough have contacted me about issues with the park. I said I would get back to them as there may be scope for improvement when the park next financial year is funded to become permanent.

- a. While it seems like a lot of land, very little can be accessed by dogs due to there being a swamp in the middle. In fact, the day I met users there, the swamp blocked access to much of the park. Is this low-lying section planning to be filled in at all? Residents understand the need for a retarding basin in times of very heavy rainfall but this has become permanently water-filled for much of the year.
- b. There are gates to the off-leash area from Soho Court and Suttie Court but not at the Clarendon Drive end.
- c. This is good visual screening of the warehouse on the Clarendon Road side of the reserve but not on the Soho/Suttie Court side. Will more mature trees and thick shrubs be planted along the fence line?
- d. What other improvements are planned for the off-leash dog park? Is there a water fountain or shelter planned and will it be lit at night?

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

When will Councillors get an update on the Yarraman Railway Station to Dandenong Railway Station Feasibility Study and could this be a good stimulus candidate for us to put forward? It will certainly advance Revitalising Central Dandenong.

**This question was tabled and taken on notice.**

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Matthew Kirwan**

Nearby Councils and Monash City Council have already; and Cardinia is considering divesting from fossil fuels as part of their climate change strategies. What is being considered by Greater Dandenong officers?

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

I was asked last week what publicly available material is there for Council's COVID-19 recovery strategy for the municipality?

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

Now that groups can gather outside, many park or creek friend groups have re-started their environmental activities now that groups are allowed. When are we envisaging re-starting our environmental activities including our nature play group at Alex Wilkie Reserve?

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

What is the status of construction of the All Abilities Playground in Noble Park and when is it due to open?

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

Regarding the Frederick Wachter Reserve Master Plan rollout, when are the new wetlands expected to be ready for public use and when will the design of the new playground be announced?

**This question was tabled and taken on notice.**

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Matthew Kirwan**

Next to the Keysborough South McDonalds there is a large wetland area. Is this meant to be public open space? If so, when will it be open to the public and when will it have signage indicating that it is public open space? Are there any works by developers like paths or fences and if so, when is it envisaged to be completed?

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

When will the meetings for the new Drum Working Group that I referred to earlier start?

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

When we will be able to get the Multicultural Leaders' Network, I referred to earlier be up and running?

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

An unemployed professional in Dandenong North emailed me about a Moreland press release called "Creating Jobs for Morelanders" on 18 May 2020. It talked about an opportunity to work for Moreland Council in a variety of roles from low-skill roles like cleaning to corporate services and professional roles funded by the "Working for Victoria" State Government funding stream. What is the latest in terms of State Government funded opportunities at Council, particularly professional roles as they are in short supply in the suburbs?

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

I understand that we have been granted \$1,017,807 under the Federal Local Road and Community Infrastructure Program. How are we going to spend it and what criteria has been used/will be used to determine it? Will it be on top of what we already plan to spend in our 2020/21 Budget so it provides stimulus on top of what we were already planning to spend?

**This question was tabled and taken on notice.**



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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Matthew Kirwan**

A Springvale resident spoke to me since the last meeting about an interesting idea. When you walk out of the Springvale Railway Station and look out to the other side of Springvale Road, you see behind the bus shelter the Djerring Trail stretch towards Clayton South but in desolate surroundings with no trees and the uninspiring backs of shops running alongside Queens Avenue. In his mind, there was the possibility of a Springvale Piazza being built that would create community space that would enhance use of the area and act as a gateway to the Springvale retail activity centre. What do officers think of this idea?

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

It was this time last year that we opened for nominations for the Greater Dandenong Sustainability Awards. With COVID-19 restrictions easing and schools and other organisations starting to return to normal, I was wondering when nominations were going to open for the 2020 Awards?

**This question was tabled and taken on notice.**

**Question**

**Cr Matthew Kirwan**

What is the status of each of the following developments in the RCD project area:

- a) Orion development;
- b) Salvation Army Development;
- c) Spectra development; and
- d) Philador Apartment development at Corner of Thomas St and Scott Street?

**This question was tabled and taken on notice.**

**Question**

**Cr Sean O'Reilly**

I have some good news and then a question. I have been back in Central Springvale and Central Springvale is springing back to life. We know that soon enough in peak times parking will be completely occupied with all the parking spots taken up and it is virtually impossible to let out the particularly old and frail passengers from the car so may I make a public confession on the record? I confess that I have been tempted in Springvale Shopping Centre, while waiting in a line of stationary traffic to let passengers out of my car and the reason is my experience is like everybody that wants to drop off a passenger in Central Springvale. I think the Mayor mentioned he was there today and it is busy already and you have no option but to almost break the rules. It appears that this is occurring because there is no other option yet people get fined. They ring me up. They complain they have been fined



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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

over \$100 for letting a passenger out in a stationary car when traffic is at a standstill. I acknowledge that Councillor Truong has raised this issue in the past with the suggestion of 'kiss and ride' spots. I would like to put the idea forward that if the relevant director and officers could investigate 'kiss and ride' areas for passengers, taxis and Ubers. Or alternatively, some laxity of application of the rules regarding alighting in peak times in Buckingham Avenue might be a possible solution with an understanding that if the car is stationary the driver must remain in the car. The driver cannot get out of the car. I think this is an obvious problem that is being put forward to myself by a resident and I think we need some creative thinking. Could I have an initial response from the relevant director?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

Yes, you do raise a difficult issue in Springvale with the amount of parking and traffic moving through the centre. It is difficult to identify as we have in the past, a number of car spaces that either traders and/or shoppers do not believe are important to them. However, what I would like to propose is perhaps that myself and the transport engineers with the Ward Councillors, meet in Springvale and try to work out what is best and seek the advice of the transport engineers at the same time. We will have to consult with regards to the local traders with regards to any spaces we do identify. I think certainly, we would probably want to identify a number of different options and not just one but I am happy to take notes of that on notice and we will arrange a meeting this time.

**Comment**

**Cr Youhorn Chea**

I just wanted to let Councillor Sean O'Reilly know that we have a drop-off zone along Buckingham Avenue and another in front of the Lim Pharmacy which Mr Jody Bosman, our Chief Executive Officer and I know of already. There is a third one along Balmoral Avenue next to Lim Pharmacy which is a loading zone from early morning until 9am and from 9am until 5pm, it is used as a drop-off zone. It is a valid question. Perhaps Mr Kearsley and the three Councillors of Lightwood Ward can investigate if any other places can be used as drop-off zones along Springvale Road or Balmoral Avenue in Springvale.

From 1 June 2020, the traffic lights at the intersection of Springvale Road, Hillcrest Grove and Heather Grove started operating. This morning, the students from Killester College and the parents are finding it easier to drive along Springvale Road with no traffic congestion at all which is great. Thank you to our officers for their hard work on this project.

Councillor Matthew Kirwan has already asked about the library and when it will open because Springvale is alive now. There will be traffic congestion expected on Saturday and Sunday as more people start to go out shopping and the restaurants will start opening with limited clients only. Springvale is flourishing again which is great.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Comment**

**Cr Jim Memeti, Mayor**

I attended the National Reconciliation Week Flag Raising Ceremony.

I also attended the Budget Public Submission Hearing where we had five suggestions and three people who came to speak regarding their submissions.

I also attended a visit by Councillors and officers to the new Springvale Community Hub. We had a look through it. Councillors and officers could not believe how magnificent it is. We were so impressed that we really want to show it to the community as soon as we can and I think our community will be very impressed and I think everybody around this room can be very proud of what this Council has achieved in 2020.

Also, an update regarding COVID-19. The City of Greater Dandenong has had an incredibly low figure of only 18 cases to date and no active cases at the moment so that is a fantastic outcome for our community.

Some of the announcements that I made last week, the opening of customer service here in Dandenong and Parkmore today. There were plenty of people coming through and the feedback I got was it went really well so Council will be looking at opening more facilities as we move along. The Dandenong Library opened today for a short amount of time. People can drop off or pick up books but this will gradually open up to more people coming through as COVID-19 updates come through.

Councillors, on a sad note, I attended the funeral of Mr Mohamed Hassan OAM, founding director of Minaret College.

On behalf of the Greater Dandenong Council, I offer our condolences to the Hassan family as they reflect and mourn the life of Mr Mohamed Hassan OAM. Mr Hassan was awarded the Order of Australia in 2007 in recognition to his services to education and to the Islamic community, particularly as founding director of Minaret College.

As a strong advocate for multiculturalism, racial tolerance and respect of different faiths, Mr Hassan expertly led Minaret College to deliver a well-balanced education where Islamic values are promoted, Australian values are upheld, a strong sense of community is established and the academic, spiritual and social wellbeing of students is paramount.

We share our gratitude for Mr Hassan's leadership and acknowledge the growing popularity and success of Minaret College is a testament to his vision and dedicated work.

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

I am sure that nearly everybody in this room has met Mr Hassan. Mr Hassan only got into education at the age of 60. I think he was an engineer before that and as his son spoke and said that he never dreamt that the school would grow so large. Establishing the school in Noble Park with only 20 students, in the early 1990s to having three campuses throughout Victoria now and the biggest one being in Springvale where there are over 1,500 students is unbelievable and a testament to what he has done for the city and his values that he has dealt with. It is a sad time and we will all miss him.

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**John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses provided as an attachment.**

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**COUNCILLOR QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
23/03/20 CQT9	Cr Matthew Kirwan	<p><b>Multiple questions relating to waste to energy via incineration proposal at 70 Ordish Road, Dandenong South</b></p> <p>I have received the following questions about the waste to energy via incineration proposal at 70 Ordish Road, Dandenong South which I am putting forward to the relevant officers tonight:</p> <p>(a) Waste incinerators generate hazardous wastes which include dioxins and furans. How much hazardous waste does the proposal expect to produce per year? Where will it be disposed at? If it is likely to be disposed at the Lyndhurst landfill, does Lyndhurst have sufficient space to receive waste for the lifetime of the project?</p> <p>(b) How close will this incinerator be to the residential areas and how can we ensure no toxic fly ash containing harmful chemicals or metals are released into the local environment?</p> <p>c) There have been many hazardous fires and leaks from toxic facilities in recent years causing huge harm to creeks and risking people's healths in Melbourne's West. How can residents trust this will be any different?</p> <p>d) In New South Wales, the Independent Planning Commission rejected a proposal for a waste incinerator on the grounds of concerns about the health impacts on local residents. How is this and other incinerator proposals in Victoria</p>	Director Business, Engineering and Major Projects		<p><b>Response provided 2/04/20:</b> This proposal is subject to an Environmental Protection Authority (EPA) Works Approval process that is designed to consider the concerns that Cr Kirwan has raised. It is our current understanding that the EPA findings will be clearer this month.</p> <p><b>Further response provided 25/05/20:</b> The questions raised relate to the EPA Works Approval application, which is currently being assessed by the EPA. It is expected that these matters will be considered as part of that application, and information will be included in the EPA decision when it is released.</p> <p><b>Further response provided 5/06/20:</b> I have today followed up with EPA via letter seeking responses for Cr Kirwan's questions however, I think the best way forward is to submit questions of this nature such as parts (a), (b), (c) and (e) directly to the EPA to ensure accurate responses are given.</p> <p>I would hope that question (d) may be answered through the decision that VCAT is now being asked to make through the appeal process.</p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

ORDINARY COUNCIL MEETING - MINUTES

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT3		<p>different?                      e) When calculating the climate pollution of these facilities, what proportion of the resources burnt has the applicant estimated organic material to be? Has the applicant calculated a reduction in organics over time in the applicant's calculations as more and more Councils introduce food composting services into green bins? Has the applicant also calculated the reductions in emissions from conventional energy as mains electricity moves from coal to renewable energy?                      f) At a time when the impacts of climate change are upmost in our minds due to the bushfires, how can Local Governments support a new industry to be established that locks in burning fossil fuels (via plastics) and climate pollution for around 30 years to come? How is this protecting our environment?  <b>This question was tabled and taken on notice.</b></p>	Director Business, Engineering and Major Projects	5/06/20	<p>We will have to wait and see.                      Finally, for part (f), I see this as more of a philosophical question for the Local Government sector. I will seek some comments from the Sustainability Unit in the Planning Directorate especially in light of the current Climate Change work being undertaken.                        FURTHER ACTION REQUIRED</p>
	Cr Sean O'Reilly	<p><b>Multilingual Videos to promote overseas investments in Greater Dandenong</b>                      I have had an idea as I do quite regularly get ideas suggested from people in the community and I think this one is really good. We know that one-third of Victoria's manufacturing jobs are in Dandenong. The coronavirus pandemic has and will impact our local industry significantly. The Council needs to promote business investment to support local jobs and this particular idea which I</p>			<p><b>Initial response provided 25/05/20:</b>                      I am noting the brilliant idea and I hope to make some commentary on that. We do currently have and have had in the past a number of videos promoting the nature of the industry sector and the manufacturing sector in this particular location being Dandenong South and also the City of Greater Dandenong. I am happy to look at opportunities where we could diversify and use different languages to do that. There would</p>

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 Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>will seek the Director's response on, but I have not heard of this Council doing it yet. That is to be promoting the City of Greater Dandenong as an investment destination particularly for overseas investments. The way that we can do this most effectively is by producing a video in multiple languages, in the native languages of the top overseas investment destinations such as China, Vietnam and those sorts of places, in their own languages. I think it could be a really effective way for this Council to support local businesses as being in video format can be easily shared via social media so may I have the Director's response to my brilliant idea?</p>			<p>need to be some work to identify exactly where we best pitch. However, without wanting to enter into a debate, there is a lot of discussion at the moment about the nature of manufacturing in this country and certainly in our region being more self-reliant, not necessarily looking for overseas investment in terms of their ownership being overseas. I think people have probably read a lot of that in the latest media about this current situation that we are in with COVID-19. I think one of the things I will do is probably take Councillor O'Reilly's idea to SEMMA (South East Melbourne Manufacturers Alliance) and see what they think with regards to that particular idea as well. We will see whether or not there are for example, a number of existing business owners in our manufacturing sector that might be able to offer us their services by speaking in various languages and not necessarily people outside the industry. If Councillor O'Reilly can leave that idea with me, I will be able to come up with a few other thoughts about it and we can probably have a look at doing that in the coming months. There is a general ongoing debate about investment at the moment and I would probably think that the majority of manufacturers would look for Australian based investments instead of overseas. That is a debate for another time.</p>

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Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT14	Cr Matthew Kirwan	<p><b>The entire process of setting up a mother's group to its operation.</b> Given that the next extent of easing is expected around 21 June 2020, I am curious on how long it takes from when we decide on forming new mothers' groups until we get some up and running? My concern is, that that would probably take four weeks so we would probably need to start planning now, not just wait until 21 June 2020 and then have nothing up and running until the end of July 2020.</p> <p><b>Question</b> <b>Cr Matthew Kirwan</b> How long does it take from when we decide to get mothers groups up and running to when we can start having mothers meeting?</p>	Director Community Services	1/06/20	<p><b>Further response provided 5/06/20:</b> I will be liaising directly with Cr O'Reilly with ideas and thoughts going forward.</p> <p style="text-align: center;">COMPLETED</p> <p><b>Initial response provided 25/05/20:</b> I am not sure of the exact duration of planning required but I can assure Councillor Kirwan that officers are already hard at work planning for return. I will take that question on notice.</p> <p><b>Further response provided 1/06/20:</b> The resumption of First Time/New Parent Groups in our Maternal Child Health Service are currently planned for the week commencing Monday 15 June. Current social distancing restrictions are being applied to existing program spaces to determine allowable attendance numbers, and program amendments are being made to accommodate physical distancing.</p> <p>Planning has also commenced for supported playgroups to resume direct face-to-face service delivery in Term 3, pending approval from the State Government. Families currently enrolled in Term 2 are receiving home coaching via distance learning will transition into Term 3 groups. Community Playgroups will also recommence.</p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT15	Cr Matthew Kiwan	<p><b>Agenda Item 4.3.2 Springvale Community Hub – Strategic Plan (Endorsement)</b></p> <p>(a) Under next steps there is reference to the next stages of consultation to develop the 2020/21 Annual Action Plan. What are the timeframes and approach for this consultation?</p> <p>(b) When is the 2020/21 Annual Action Plan aimed to be finished (That financial year is only six weeks away from starting) and in particular when is it planned to come to a Council meeting for endorsement?</p> <p>(c) Going back to the answer in the email below from the 23<sup>rd</sup> April, when will the high-level principles of the operating model ie: the information in the power point attached, be on our website?</p> <p><b>This question was tabled and taken on notice.</b></p>	Director Community Services	26/05/20	<p>COMPLETED</p> <p><b>Response provided 26/05/20:</b></p> <p>(a) Planning for the community consultation has commenced, and it is anticipated that community consultation will commence early in June, with more detailed community group / agency consultation to occur mid-June. Consultation is being structured to ensure all community groups can participate and that COVID-19 restrictions will not impact on any groups ability to openly participate in this process. Engagement forms and methods will be developed to comply with COVID-19 restrictions in place at the time of delivery.</p> <p>(b) Timeline as follows:</p> <ul style="list-style-type: none"> <li>• Public consultation: June to July 2020</li> <li>• Action Plan and Report drafting: July 2020.</li> <li>• EMT/CBS/Council review and draft adjustment: July to August.</li> </ul> <p>(c) This information is now available on Councils website. It is currently located within construction focused pages of the website and will be moved across to the operational pages when they are completed shortly.</p> <p>COMPLETED</p>
25/05/20	Cr Matthew	<b>Delivering library books to members</b>	Director	26/05/20	<b>Response provided 26/05/20:</b>

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Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice



**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
CQT16	Kirwan	<p><b>for free during COVID-19</b> I understand that during COVID-19 that the City of Casey are dropping off books to library members for free. Have we considered this?</p> <p><b>This question was tabled and taken on notice.</b></p>	Community Services		<p>Libraries have initiated a trial of the new BookMatch Plus home delivery service. BookMatch Plus has been developed in response to the current COVID-19 situation and enables library materials to be distributed to Library members via Australia Post in a safe and contact free service. The initial trial involved library materials being delivered to library members who are considered vulnerable due to the COVID-19 pandemic or who were unable to access ebooks or library resources online. Library staff connect and engage with BookMatch Plus customers via phone, to devise a personalised pick list of Library materials to be delivered, whilst providing a personalised social connection to the Library Service and Council. We are currently reviewing the trial of BookMatch Plus with a view to extending this service to the broader Greater Dandenong community. A key issue to overcome has been a temporary loss of access to a significant part of the Libraries' collections due to the moving process into the new Springvale Library. We will continue to deliver this service as restrictions ease due to the limitations in place for the number of people who can access the library facilities at any one time, limited access to collections and for people in the community who may need to continue to self-isolate.</p>

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Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

## ORDINARY COUNCIL MEETING - MINUTES

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT17	Cr Matthew Kinwan	<p><b>Plans for the Emerging Writers' Festival this year</b> Are we doing anything for the Emerging Writers' Festival this year and how can Councilors be involved?</p> <p><b>This question was tabled and taken on notice.</b></p>	Director Community Services	26/05/20	<p>COMPLETED</p> <p><b>Response provided 26/05/20:</b> The City of Greater Dandenong is again partnering with the Emerging Writers Festival this year to deliver the following virtual programs.</p> <ul style="list-style-type: none"> <li>• Workshop: Podcasting 101 on Thursday 18 June (5.30pm via Zoom)</li> <li>• A Panel on Writing Comedy: So you think you're pretty funny? On Sunday 21 June (12.30pm via YouTube)</li> <li>• Workshop: Creative Memoir (memoir writing workshop) on Sunday 22 June (4.30pm via Zoom).</li> </ul> <p>Councillors can be involved by promoting these workshops and events through their social media pages. We are also looking at the possibility of recording a message from the Mayor for the event.</p>
25/05/20 CQT18	Cr Matthew Kinwan	<p><b>Indigenous cultural awareness training for Councilors</b> When is the Indigenous Cultural Awareness training for Councilors planned to occur?</p> <p><b>This question was tabled and taken on notice.</b></p>	Director Community Services	26/05/20	<p>COMPLETED</p> <p><b>Response provided 26/05/20:</b> Cultural awareness training for Councilors was not included as part of the current Reconciliation Action Plan (RAP). A new RAP will be presented to Council for consideration in September 2020. Cultural awareness training will be recommended for inclusion in the new RAP for both Councilors</p>

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT19	Cr Matthew Kirwan	<p><b>Future direction for Hockey sport.</b> In the answer that I received post-meeting to my question about hockey at the last meeting, it was said that in May 2019 Hockey Victoria was provided an opportunity to provide feedback to the Draft Make Your Move Physical Activity Strategy. In this discussion the future directions of the sport, strengths and opportunities for Hockey were discussed. This was the part of the answer that was key to my question which I have asked almost every year since 2016 since the broader strategic issues experienced by the Hockey Club was brought to my attention. What were the future directions of the sport and strengths and opportunities identified and what is the pathway for further developing those, as they do not all relate to the venue?</p> <p><b>This question was tabled and taken on notice.</b></p>	Director Community Services	26/05/20	<p>and Council officers.</p> <p>COMPLETED</p> <p><b>Response provided 26/05/20:</b> On 14 May 2019, Hockey Victoria was provided an opportunity to provide feedback to the Draft Make Your Move Physical Activity Strategy. In this discussion Sport and Recreation officers discussed the future directions of the sport, strengths and opportunities. In this discussion there were strengths and opportunities identified such as:</p> <ul style="list-style-type: none"> <li>- School engagement</li> <li>- Additional programming</li> <li>- Social hockey opportunities</li> <li>- Further activation of Indoor Hockey</li> <li>- Masters competitions.</li> </ul> <p>As the current COVID-19 health crisis has placed conversations on future direction on hold for the short term, Officers plan to discuss the above listed opportunities with the club and Hockey Victoria once restrictions are further eased and play is able to resume. The precinct/Master Plan for Mills Reserve will also provide insight into the future direction of the sport locally and part of this planning will consider the future requirements of the Hockey Club. Preliminary discussions have already been had with the club and will continue later this year.</p>

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## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT20	Cr Matthew Kinwan	<b>Pop-up co-working spaces in community centres</b> In terms of new buildings like the Springvale Community Hub we are incorporating co-working spaces into them. However, I noticed that Nillumbik Shire have created pop up co-working spaces in existing community facilities. Have we considered that or retrofitting our current community centres to enable this?	Director Corporate Services	26/05/20	<b>COMPLETED</b>  <b>Response provided 26/05/20:</b> No, we have not and it would require a review of each centre in terms of space and utilisation to understand whether it was possible to do. In terms of our two main community centres, the Paddy O'Donoghue Centre is located within 2.5km of the new Springvale Hub and it could be argued that this proximity does not warrant further changes to the Paddy O'Donoghue centre. With the Jan Wilson Community Centre, it would need to be understood where such a space could be retrofitted, how this would impact on the current users of the facility and the likely demand and cost of doing these works.
25/05/20 CQT21	Cr Matthew Kinwan	<b>Progress on request for changing speed limit at Foster Street (between Lonsdale &amp; Clow Streets)</b> Last year in April, I raised the matter of unsafe pedestrian crossing of Foster Street near the intersection of Pultney Street. In response officers were going to advocate to the State Government to make Foster Street between Lonsdale Street and Clow Street a 50 km/hr area. How has that progressed?  <b>This question was tabled and taken on notice.</b>	Director Business, Engineering and Major Projects  LS	3/06/20	<b>COMPLETED</b>  <b>Response provided 3/06/2020:</b> Council Officers are continuing to liaise with the Department of Transport (DoT) to explore the possibility of implementing a 40km/h zone along Foster Street between Clow Street and Lonsdale Street beyond the existing school zone speed limit which currently exists. This is currently being explored via the Blackspot program however is yet to be supported by the DoT.
25/05/20	Cr Matthew	<b>Latest results on speeding along</b>	Director	3/06/20	<b>Response provided 3/06/2020:</b>  <b>COMPLETED</b>

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## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
CQT22	Kirwan	<p><b>Tyers Lane &amp; Chapel Road &amp; consideration for traffic calming measures.</b>            What latest test results do we have of speeding in Tyers Lane and Chapel Road and how many years before traffic calming measures would be considered for them?</p> <p><b>This question was tabled and taken on notice.</b></p>	Business, Engineering and Major Projects LS		<p>The 85 percentile speed of traffic on Tyers Lane in our last counts were just under 45km/h. If this remains the case, then Tyers Lane is unlikely to rank highly enough for LATM funding within the next 5 years.</p> <p>There are also currently traffic calming treatments being installed at the intersection of Tyers Lane and Perry Road. We anticipate this will reduce entry speeds into Tyers Lane and any road safety risk.</p> <p>The only trigger which might cause Tyers Lane to increase in the LATM rankings would be if traffic starts to use Tyers Lane to avoid the new traffic calming on Church Road and Westwood Boulevard.</p> <p>We will be undertaking surveys in Keysborough South later in the year once drivers have adjusted their travel behaviours to the new LATM treatments in the area and traffic volumes are more reflective of what they may be on an ongoing basis.</p>
25/05/20 CQT23	Cr Matthew Kirwan	<p><b>Speeding in Keysborough South</b>            Regarding speeding in Keysborough South, I have had these particular matters raised with me:</p> <p>(a) That the line marking for the pedestrian crossing at the roundabout at the intersection of Lake Edge Boulevard</p>	Director Business, Engineering and Major Projects	3/06/20	<p><b>COMPLETED</b>  <b>Response provided 3/06/2020:</b>            (a) On the matter of the faded line marking and missing sign near the intersection of Lake Edge Boulevard and Edgewater Drive, the crossings at this location will all be raised and re-line marked in a few months' time as part of the Local Area Traffic</p>

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>and Edgewater Drive, Keysborough has faded and that the pedestrian crossing sign is missing</p> <p>b) That a 40 Km/hr flashing sign be installed after the roundabout at the corner of Chapel Road and Westwood Boulevard (somewhere near the CFA) so that drivers know that a school zone is imminent as they are finding drivers are not slowing down in time or braking suddenly when they get to the school zone.</p> <p><b>This question was tabled and taken on notice.</b></p>			<p>Management Project in the area. As such, the line marking will not be renewed in the meantime.</p> <p>The missing sign will be replaced in the near future.</p> <p>(b) Regarding the request for flashing 40km/h signs, by the time drivers have reached the CFA, they are already within the 40km/h zone, which also covers Sirius College. There is already a flashing sign on Chapel Road just to the north of the roundabout with Westwood Boulevard.</p> <p>All speed signage in Victoria is approved by the Department of Transport and the Minister. We are working with the Department to upgrade the 40km/h school zone signage along Chapel Road to make sure it appropriately covers Sirius College and Keysborough Gardens. This will not include any more flashing signs but will have additional static repeater signs. We anticipate these will be installed once the works at the signals is fully complete (the utility poles etc. moved).</p>
25/05/20 CQT24	Cr Matthew Kinwan	<p><b>Issues along Dandenong Creek.</b></p> <p>A Dandenong resident contacted me regarding three issues along Dandenong Creek. Can I please have an officer response on the following?</p>	Director Business, Engineering and Major Projects	1/06/20	<p><b>COMPLETED</b></p> <p><b>Response provided 1/06/20:</b></p> <p>a) The Athletics complex at Robert Booth reserve is fenced:</p>

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>a) Why so much of Robert Booth Reserve is fenced off given how it is not used most of the time, particularly the Little Athletics Area where there is no danger from baseballs.</p> <p>b) The car park between the Athletics Area and the creek. It seems unused and interrupts the Dandenong Creek trail.</p> <p>c) The lack of canopy trees along the track between Turner Court and Jesson Crescent.</p> <p><b>This question was tabled and taken on notice.</b></p>			<ul style="list-style-type: none"> <li>To protect the turf running track and infield from the damage caused by inappropriate access by all types of vehicles e.g. cars, motor bikes &amp; push bikes.</li> <li>Protection for the athletes and residents that use the facility from dogs and people straying into the area when in use.</li> <li>To provide a barrier for athletic spectators.</li> </ul> <p>The only other fencing in the Reserve other than for the Baseball is pine log fencing and fencing around the dog off leash.</p> <p>c) The lack of canopy trees along the track between Turner Court and Jesson Crescent.</p> <p>The section of the Dandenong Creek Bike Trail referred to is on land (apart from the trail) owned and managed by Melbourne Water for flood management purposes. Council has been working closely with Melbourne Water along the Dandenong Creek, and are currently undertaking weed control and planting more than 9000 indigenous plants as part of the Corridors of Green grant for the section of creek just south of Jesson Crescent. Council officers will continue to work closely with Melbourne Water to explore further planting opportunities.</p>

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT25	Cr Matthew Kirwan	<p><b>Application for Clark Road Solar Farm</b> When is the Clark Road Solar Farm permit application expected to come to a Council meeting?</p> <p><b>This question was tabled and taken on notice.</b></p>	Director City Planning, Design and Amenity	28/05/20	<p><b>COMPLETED</b> <b>Response provided 28/05/20:</b> Officers are currently processing an application to amend an existing Section 173 Agreement relating to the site and that will need to be finalised prior to the planning application and being able to be tabled at a Council Meeting. The 173 agreement seeks to remove a requirement to comply with a plan that is no longer in existence. In terms of the status of the Section 173 that will be going out to exhibition in the next few weeks. The decision to follow after that and as a consequence it is likely that the planning application can be tabled at a Council meeting towards the end of the year.</p>
25/05/20 CQT26	Cr Matthew Kirwan	<p><b>Update on Climate Change Strategy &amp; Action Plan</b> It has been a couple of months since I last asked how the formation of a Multicultural Leaders Network is progressing. Having an informal network of multicultural leaders is going to make a huge difference as an engagement mechanism not just for community services but in terms of engaging with diverse communities to enable implementation many Council action plans. One that comes to mind is our Climate Change Strategy and Action Plan. What month and year should we</p>	Director Community Services	26/05/20	<p><b>COMPLETED</b> <b>Response provided 26/05/20:</b> A draft Terms of Reference for the formation of a Multicultural Leaders Network will be discussed at the next Multicultural and People Seeking Asylum Advisory Committee meeting scheduled for 2 June. Following Committee endorsement of the Terms of Reference it is expected that formation of the Multicultural Leaders Network could be established within a three-month timeframe.</p>

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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT27	Cr Matthew Kirwan	<p>have this up and running?</p> <p><b>This question was tabled and taken on notice.</b></p> <p><b>Council to work with Harrisfield Primary School and TAFE on revegetation of area between the school &amp; Joan Sheen Reserve.</b></p> <p>I spoke on the weekend with a member of the school council of Harrisfield Primary School regarding Joan Sheen Reserve in Bowmore Road. We discussed the possibility of revegetating both sides of the fence between the primary school and Joan Sheen Reserve with both mature trees and undergrowth similar to those that had already been done by Council on the western side of the school fence. The primary school has a relationship with Chisholm TAFE that has led to some native vegetation being planted by horticulture students already onsite. Could we explore the possibility of a three-way collaborative project between our parks team, the school and the TAFE in this small area?</p> <p><b>This question was tabled and taken on notice.</b></p>	Director Business, Engineering and Major Projects	1/06/20	<p>COMPLETED</p> <p><b>Response provided 1/06/20:</b> The Parks team has planted with Harrisfield Primary School in the school grounds and at Joan Sheen Reserve for around 20 years, but unfortunately not in the last few years due to a change in teachers. The Parks Team is more than happy to reconnect, and it fits in very well with our popular Adopt a Park program. We will liaise directly with the relevant parties upon receipt of the contact details from Cr Kirwan.</p> <p>COMPLETED</p>
25/05/20 CQT28(a)	Cr Matthew Kirwan	<p><b>Multiple questions on Darren Reserve, Springvale South.</b></p> <p>A resident of Noble Park has asked me some questions regarding the Darren Reserve in Springvale South and</p>	Director City Planning, Design and Amenity	29/05/20	<p><b>Response provided 29/05/20:</b> There has been no change to the original site, the kindergarten increased with an extension at some stage possibly giving the impression</p>

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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		adjacent buildings: (a) Was the open space area originally bigger and by how much in square metres and when did that change? <b>This question was tabled and taken on notice.</b>			that the reserve got smaller.  COMPLETED
25/05/20 CQT28(b)	Cr Matthew Kirwan	<b>Multiple questions on Darren Reserve, Springvale South.</b> (b) Is there any possibility of moving the kindergarten off the reserve onto a primary school site so that the reserve is made bigger again? <b>This question was tabled and taken on notice.</b>	Director Community Services	26/05/20	<b>Response provided 26/05/20:</b> The Darren Reserve Kindergarten at 3 Gillian Street, Springvale South is a Committee run kinder in a Council owned building, with the facility also incorporating Maternal Child Health services. Within the last 5 years there has been considerable refurbishment undertaken to maintain the facility and it is not currently considered surplus to requirements. The State Government's Three-Year-Old kinder program will create additional demand for kinder services from 2022.  COMPLETED
25/05/20 CQT28(c)	Cr Matthew Kirwan	<b>Multiple questions on Darren Reserve, Springvale South.</b> (c) Are there any discussions occurring with the planned Chinese aged care centre at the corner of the Coomoora Road and Darren Road as to having an open space component that would make Darren Reserve bigger? <b>This question was tabled and taken on notice.</b>	Director City Planning, Design and Amenity	29/05/20	<b>Response provided 29/05/20:</b> There is no permit application for the site on corner of Coomoora Rd and Darren Road.  COMPLETED

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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT28(d)	Cr Matthew Kirwan	<p><b>Multiple questions on Darren Reserve, Springvale South.</b></p> <p>(d) In general, what is the status of the planned Chinese aged care centre? Has a permit been lodged and if so, what is its permit application number and what is its status?</p> <p><b>This question was tabled and taken on notice.</b></p>	Director City Planning, Design and Amenity	29/05/20	<p><b>Response provided 29/05/20:</b></p> <p>We have had no discussions with anybody in regard to a proposed development. What we do have just north of that particular site is an application for a development permit. As to the aged care centre there is nothing in terms of an application.</p> <p>COMPLETED</p>
25/05/20 CQT30	Cr Maria Sampey	<p><b>Various issues at Jan Wilson Centre.</b></p> <p>My good old community centre, the Jan Wilson Centre. I went to visit it last week with Councillor Kirwan and they still have problems with regards to the water coming in from the rangehood and the stove is covered in plastic. This happened four weeks after the kitchen was opened. It really concerns me that we have to continually lay plastic over the stove because of the water coming in from the rangehood. The contractor really needs to come and fix it once and for all.</p> <p><b>Comment</b> <b>Cr Maria Sampey</b> I would like to be there as well.</p>	Director Business, Engineering and Major Projects	5/06/20	<p><b>Initial response provided 25/05/20:</b></p> <p>I am happy to take that up with the relevant manager in my team but also probably for myself to take the opportunity to go and have a look at the issues that have been raised.</p> <p><b>Further response provided 5/06/20:</b></p> <p>A meeting was held with Councillors Sampey and Kirwan to discuss a few issues related with the Jan Wilson Centre and also to discuss the proposed size of the kitchen at the Centre compared to the one proposed for Keysborough Community Hub. No further action required.</p>
25/05/20 CQT31	Cr Maria Sampey	<p><b>Parking and patrolling at Heritage Kindergarten, Dandenong North.</b></p>	Director Business, Engineering	3/06/20	<p><b>Initial response provided 25/05/20:</b></p> <p>Certainly. I think from a transport engineers point of view, we could go</p> <p>COMPLETED</p>

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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>I know that the Heritage Kindergarten is now closed but residents have been contacting me because two-hour parking signs were put opposite the kindergarten about 12 months ago due to the fact that the staff at the nearby nursing home were parking there from 7.30am and parents could not drop off their kids at the kindergarten. Have the Council traffic officers been there checking that the two-hour restrictions are being observed? Residents are telling me that a few of them park from 6am until 3pm when they finish their shifts. Can we check and see what is going on with regards to the parking restrictions?</p>	<p>and Major Projects/Director City Planning, Design and Amenity</p>		<p>out and have a look at what the situation is but perhaps Mr Bosman could also comment?</p> <p><b>Initial response provided 25/05/20:</b> The answer to Councillor Sampey's first question is yes. The answer to the second question is also yes. They are observing the areas and they are patrolling the area and can be more vigilant? We will make sure that once schools are better running that there will be that as well but I am fully aware of the site that Councillor Sampey is talking about and it is certainly part of our regular patrols.</p> <p><b>Response provided 3/06/2020:</b> The Transport Team installed the 2P restrictions to assist with addressing the matter of staff from the aged care facility occupying the on-street spaces all-day. This question is regarding patrolling and enforcement of the 2P restrictions for Jody and his team to respond to.</p>
25/05/20 CQT32	Cr Maria Sampey	<p><b>Lyndale Pavilion Master Plan update.</b> What is happening with the Lyndale Pavilion Master Plan because last year around January, we were going to discuss the Memorandum of Understanding and have a meeting with the Education Department but I have not heard anything else since. What is happening there?</p>	Director Community Services	1/06/20	<p><b>COMPLETED</b></p> <p><b>Initial response provided 25/05/20:</b> I will take that question on notice.</p> <p><b>Further response provided 1/06/20:</b> In October 2019, the Master Plan for the Lyndale Secondary College Sports Precinct Master Plan was endorsed. Council officers subsequently advised the College</p>

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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT34	Cr Maria Sampey	<p><b>Unightly premises at Halton Road, Noble Park North.</b></p> <p>Along Halton Road, Noble Park North, there is a weatherboard house that has been vacant and it is rat-infested. I placed a Merit in November last year and I am wondering what is happening with it? It is still in the same position and residents are complaining that it is rat-infested and was supposed to be bulldozed.</p>	Director City Planning, Design and Amenity	29/05/20	<p>that they need to contact the Department of Education and Training on the development of a draft joint-use agreement for negotiation. To date Council has not yet received a draft agreement for review. In recent weeks officers have had discussions with Gabrielle Williams office to progress the agreement, and potential State Government funding for the project.</p> <p>COMPLETED</p> <p><b>Initial response provided 25/05/20:</b> I will take that question on notice.</p> <p><b>Further response provided 29/05/20:</b> A Building Order requesting demolition of the building was issued to the landowner and lapsed in February this year. Our officers then proceeded to prosecute the landowner for failing to comply with the building order. Due to the COVID-19 restrictions, this case before the Magistrates Court has been delayed until the first available hearing on 3 September 2020.</p>
25/05/20 CQT35	Cr Peter Brown	<p><b>Mowing at Ardgowrie Road, Noble Park</b></p> <p>I did notice when I was there that the grounds at the Ardgowrie Road entrance in Noble Park, really need mowing.</p> <p><b><i>This question was noted for further action.</i></b></p>	Director Business, Engineering and Major Projects	1/06/20	<p>COMPLETED</p> <p><b>Response provided 01/06/2020:</b> It is assumed that this question relates to the nature strip at the entrance to the kindergarten off Boremore Road. This is the responsibility of the kindergarten which has since been mown.</p>

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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT36	Cr Sophie Tan	<p><b>Assistance with increased cleaning required by community groups</b></p> <p>With regards to the Stage 2 restrictions announced by the Victorian Premier, the community centres will be open for a maximum of 20 people. A few members of some community groups are concerned about their safety and the cleanliness of the centres. Do we as a Council have any resources to help them if they need it?</p>	Director Community Services	4/06/20	<p>Council manages the Reserve off Ardgow Road which also abuts the kindergarten. Council's mowing team cut the grass at the Reserve on the 22 May 2020.</p> <p>COMPLETED</p> <p><b>Initial response provided 25/05/20:</b> I think in the first instance we would be referring people across to some of the State Government resources as they have a lot of resources available but if Councillor Tan can pass on some contact details, we can certainly follow up and help them personally.</p> <p><b>Further response provided 4/06/20:</b> Council staff have been working with and supporting a number of community centres, groups and sporting clubs as they resume activities in the COVID-19 environment. The requirements of many of these groups is specific to their venue / activities and services they provide. Council officers have been providing advice, guidance, details of funding programs and State Government agencies that have a range of resources available to support them. The Chief Medical Officer's advice is that handwashing with soap and water for 20 seconds is the most effective way to reduce the risk of contracting COVID-19. Apart from some donations in April to agencies associated with the</p>

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Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT37	Cr Sophie Tan	<b>Tree trimming around streetlights in Keysborough.</b> A resident in Keysborough contacted me today regarding a streetlight on his street. The light is not working and he thinks it was affected by tree trimming near the powerlines. Who is responsible for fixing that light? Is it Council or United Energy?	Director Business, Engineering and Major Projects	28/05/20	Material Aid Program, Council is not able to provide hand sanitiser or additional cleaning resources.  <b>COMPLETED</b> <b>Initial response provided 25/05/20:</b> If Councillor Tan could forward on those details, we will certainly have a look at where it sits with our tree maintenance. We could also advise United Energy if there are any issues with the light as well so if you could send those details through, we could get straight back to that particular resident.  <b>Further response provided 28/05/20:</b> A Council arborist inspected the street, and the melaleuca in front of 6 Clarence Avenue was pruned away from the lights and the pole on the 27/5/2020. The other trees in the street were also inspected and are clear of the lights.
25/05/20 CQT38	Cr Sophie Tan	<b>Issues with an Airbnb property</b> Another resident pointed out that there is a property in his neighbourhood which has been converted into an Airbnb they feel it is not legal at the moment due to social distancing restrictions. What do we do in that situation?	Director City Planning, Design and Amenity	4/06/20	<b>COMPLETED</b> <b>Initial response provided 25/05/20:</b> I am happy to have a conversation with Councillor Tan after the meeting to get some more details to see if we can assist.  <b>Further response provided 4/06/20:</b> Property was inspected by Council officers and found to be vacant. The property has been listed as a B&B. Officers contacted property owner

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## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQT39	Cr Tim Dark	<p><b>Kerb &amp; Channel issue on Superior Drive, Dandenong South</b></p> <p>My first question tonight is and Councillor Sampey has just reminded me, it is an issue I forgot to raise on behalf of the owners but in Superior Drive in Dandenong South, there have been a lot of significant damages to the kerb and channels along Superior Drive. I believe Council has said it has raised a merit so I just wondered whether we could potentially just chase up how we are tracking along with that and if we could also contact the owners as well. I am happy to pass on the details with regards to that.</p>	Director Business, Engineering and Major Projects	28/05/20	<p>and agent of situation and suitable actions have been taken to ensure no re-occurrence of this activity.</p> <p>COMPLETED</p> <p><b>Initial response provided 25/05/20:</b> Certainly, I saw the email from Councillor Sampey I think over the weekend with regards to that so we have sent that on and hopefully, the officers will be out there fairly soon to look at what needs to be done. If it has not been actioned from the past, then we will certainly follow up with the owners to make sure that the work is to our standard and hopefully get back to Councillor Dark within this week.</p> <p><b>Further response provided 28/05/20:</b> The team have identified and tagged about 10mits of kerb to be replaced under our Kerb replacement program. We have prioritised the works and it will be done by 30 June 2020.</p>
25/05/20 CQT40	Cr Tim Dark	<p><b>Car Parking/loading zone lan Street, Noble Park</b></p> <p>My next question is with regards to the lan Street, Ciro's Cakes &amp; Biscuits shop which has been operating for quite some time. It was raised with me by Ciro himself that there was a Council consultation that went out with regards to campark spaces in lan Street. Directly out the front of Ciro's Bakery is a loading</p>	Director Business, Engineering and Major Projects	3/06/20	<p>COMPLETED</p> <p><b>Initial response provided 25/05/20:</b> Certainly, I am happy to take that one on notice and have a look at what consultation has been done in the past and possibly whether or not we can open a further level of consultation with regards to that particular loading bay. As soon as you ask for traders to relocate it, a number of them will get a bit upset</p>

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ORDINARY COUNCIL MEETING - MINUTES

6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
25/05/20 CQ142	Cr Tim Dark	<p>zone but there is nowhere for a quick five-minute stop. Directly across the road is a mechanic and they are taking up a lot of the carpark spaces as well. The bakery store customers are having extreme difficulty being able to get in and out quickly to get what they want. They have had multiple people who have stopped in the loading zone, being fined very, very quickly as well by a Local Laws officer. I believe that some consultation did go out. I just want to find out:</p> <p>(1) Exactly what that consultation was.</p> <p>(2) With the loading zone out the front, whether it is possible that that loading zone be converted to like a five-minute stop for people who are going to stop, run in, get what they need and be able to go. If we could just investigate, that would be fantastic.</p> <p><b>Comment</b> <b>Cr Tim Dark</b></p> <p>I can assure you that the majority of the traders in Ian Street are no longer in business. There are probably more 'for lease' signs than there are actual traders open but definitely, I think it is worthwhile we could go down and have a conversation with them.</p>	Director City Planning, Design and Amenity	5/06/20	<p>but certainly, I can chase it up and supply all the Councillors with that information.</p> <p><b>Response provided 3/06/2020:</b> Council Traffic Engineers are aware of this request and have consulted with nearby businesses to modify two on-street parking bays from 2P to 1/4P (15 minute) parking, whilst retaining the Loading Zone. This proposal was supported by a clear majority of respondents and will be implemented in the near future. Letters advising of the outcome of the consultation will be distributed to nearby businesses in the coming week.</p> <p>COMPLETED</p>
		<p><b>Vacant land sites at Darren &amp; Coomoorra Road, Springvale South (as above) Follow up with site owner DHS</b></p>	Director City Planning, Design and Amenity	5/06/20	<p><b>Initial response provided 25/05/20:</b> Yes, I will do. The site is still owned by the Department of Human Services (DHS) so it has not</p>

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## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>If Mr Bosman could just chase that up with the people who own that because I know there was definitely a sign to do with the Chinese care and I believe Mr Bosman is right, that there was some media coverage where a grant was potentially received from the State or Federal Government. If we could just get that and the information on the development plan at a later stage as well for the next site that would be great.</p>			<p>changed hands but we could make an inquiry at the offices of DHS.</p> <p><b>Further response provided 5/06/20:</b> I am now able to provide an update following advice in this regard from DHHS. The Victorian Government committed \$2.5m funding in the 2016-17 budget to address the need for culturally appropriate aged care in the Victorian Chinese community. After additional funds were made available in 2018, the site was acquired from the Minister for Education to accommodate a 90-place aged care facility. Following a community consultation and expression of interest process DHHS selected the Chinese Community Council of Australia (Vic) (CCCAY) as the preferred applicant to deliver the project. DHHS has advised that it may take at least another three years before the construction and commissioning of a new multicultural residential aged care facility is complete.</p>
25/05/20 CQT43	Cr Tim Dark	<p><b>Andleon Way, Springvale South becoming a rat run</b> My last question for this evening came from a resident that I was actually talking to at Councillor Truong's milk bar when I actually stopped there. This resident explained to me that Andleon Way in Springvale South has become a bit of a rat run for people trying to take a shortcut</p>	Director Business, Engineering and Major Projects	3/06/20	<p><b>COMPLETED</b> <b>Initial response provided 25/05/20:</b> I will take that one on notice and I will get the traffic engineers to have a look at that.</p> <p><b>Response provided 3/06/2020:</b> Andleon Way provides a direct connection with Springvale Road and as such, will provide some</p>

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>after the closure of Coomooora Road. The road is quite curvy and I believe Councillor O'Reilly has raised something about this in the past but I just want to find out if we have done an assessment on traffic to do with traffic flows and if we have seen that people are speeding through Andleon Way as a shortcut down to Coomooora Road and beyond.</p>			<p>element of a collector road function. Since the Coomooora Road connection with Springvale Road was terminated and the intersection at Northgate Drive was modified there has been a modest increase in traffic volumes. However, these volumes, which were last recorded at 946 vehicles per day, are well within acceptable levels for the local context. Updated traffic data collection has been scheduled for later in the year and will allow for a review to be conducted to identify if any further actions are necessary.</p>

COMPLETED

**At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillors and Public questions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.**

## **7 URGENT BUSINESS**

Nil.

The meeting closed at 7.57PM.

Confirmed: / /

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