



**GREATER  
DANDENONG**  
*City of Opportunity*

# **AGENDA**

## **MONDAY 28 SEPTEMBER 2020**

### **ORDINARY COUNCIL MEETING**

#### **Statement - Coronavirus (COVID-19)**

**At the time of printing this Agenda the Council Meeting to be held on Monday 28 September 2020 will be closed to the public under the *COVID-19 Omnibus (Emergency Measures) Act 2020* and the *Local Government Act 2020*.**

**To view the webcast please visit Council's website:**

**<https://greaterdandenong.com/cgdmeetinglive>**

**The meeting will also be webcast live on the Big Screen in Harmony Square (Please note social distancing protocols and prevailing curfews will apply within the Harmony Square precinct).**

**Please stay informed about the status of the Council Meeting by visiting Council's website at:**

**<https://greaterdandenong.com/cgdagendasminutes>**

**COUNCIL CHAMBERS**  
**225 Lonsdale Street, Dandenong VIC 3175**

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## **1 MEETING OPENING**

### **1.1 ATTENDANCE**

#### **Apologies**

### **1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND**

Council acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

### **1.3 OFFERING OF PRAYER**

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer this evening was provided prior to the meeting by Pastor David Owen from the Dandenong Ministers' Fellowship.

### **1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Ordinary Meeting of Council held 14 September 2020.

#### **Recommendation**

**That the minutes of the Ordinary Meeting of Council held 14 September 2020 be confirmed.**

## 1.5 ASSEMBLIES OF COUNCIL

The following assemblies of Council occurred in the period 28 August & 14 September to 23 September 2020:

<b>Date</b>	<b>Meeting Type</b>	<b>Councillors Attending</b>	<b>Apologies Received</b>	<b>Topics Discussed &amp; Disclosures of Conflict of Interest</b>
20/08/20	Positive Ageing Advisory Committee	Maria Sampey		- Positive Ageing Advisory Committee Meeting (via Zoom).

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**1.5 ASSEMBLIES OF COUNCIL (Cont.)**

<b>Date</b>	<b>Meeting Type</b>	<b>Councillors Attending</b>	<b>Apologies Received</b>	<b>Topics Discussed &amp; Disclosures of Conflict of Interest</b>
14/09/2020	Pre-Council Meeting	Peter Brown (part), Youhorn Chea, Tim Dark, Matthew Kirwan, Angela Long, Zaynoun Melhem, Jim Memeti, Sean O'Reilly, Maria Sampey (part), Sophie Tan, Loi Truong		<ul style="list-style-type: none"><li>- Current status of COVID-19 and Council's material aid provisions.</li><li>- Open space acquisition update (CONFIDENTIAL). Cr Tim Dark disclosed a conflict of interest in this item and left the meeting during its discussion.</li><li>- Springvale Community Hub opening details.</li><li>- Noble Park health and wellbeing gymnasium update.</li><li>- Agenda items for the Council Meeting of 14 September 2020.</li></ul>

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**1.5 ASSEMBLIES OF COUNCIL (Cont.)**

Date	Meeting Type	Councillors Attending	Apologies Received	Topics Discussed & Disclosures of Conflict of Interest
21/09/2020	Councillor Briefing Session	Peter Brown (part), Youhorn Chea, Tim Dark, Matthew Kirwan, Angela Long, Zaynoun Melhem, Jim Memeti, Sean O'Reilly, Sophie Tan	Maria Sampey, Loi Truong	<ul style="list-style-type: none"> <li>- Current status of COVID-19 in Greater Dandenong.</li> <li>- Naming of Thomas Carroll Reserve and results of community consultation.</li> <li>- Arts Advisory Board annual update and proposed changes to its Terms of Reference.</li> <li>- Update on matters pertaining to planning application for 70 Ordish Road, Dandenong South.</li> <li>- Informal opening of the Springvale Community Hub and Library over the weekend.</li> <li>- Scheduled meeting with State Members in relation to anti-social behaviours in the Dandenong West area.</li> <li>- Past and present Springvale Benevolent Society funding.</li> <li>- Strategic land purchases across Greater Dandenong. (Cr Tim Dark and Cr Zaynoun Melhem disclosed conflicts of interest in this item and left the meeting during its discussion.)</li> <li>- Agenda items for the Council Meeting of 28 September 2020.</li> <li>- CEO/Councillors only session to discuss Integrity Governance report on management of Dandenong Market (CONFIDENTIAL). (Cr Jim Memeti disclosed a conflict of interest in this item and left the meeting during its discussion.)</li> </ul>

## **Recommendation**

**That the assemblies of Council listed above be noted.**

### **1.6 DISCLOSURES OF INTEREST**

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a direct or an indirect interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in sections 77A, 77B, 78, 78A-E & 79 of the Local Government Act 1989. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au).

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

## 1.7 ADOPTION OF AUDIT AND RISK COMMITTEE MEETING MINUTES

The Audit and Risk Committee held a meeting on 28 August 2020. Minutes of this meeting are presented to Council for adoption.

### Recommendation

**That the unconfirmed minutes of the Audit and Risk Committee meeting held on 28 August 2020 be adopted.**

Item	Topic
1	The outcomes of the 1 July 2019 – 30 June 2020 management financial report were tabled.
2	The Audit and Risk Committee received a presentation on Councils results for the Local Government Performance Reporting Framework for 2019-20
3	The results of the Dandenong Market Pty Ltd financial statements were tabled to the committee.
4	The Committee received a presentation on the formal 2019-20 Annual Financial Statements and discussed the outcomes with the external audit. The VAGO Draft Closing Report was tabled. The Committee recommended to Council the adoption of the financial statements
5	The quarterly Risk Management Report was presented to the Committee.
6	Councils Internal Auditor Crowe presented a status update on the Internal Audit program, which included a progress report and a summary of recent reports and publications which may have an impact on local government. Crowe tabled an Internal Audit Report on a review of the Dandenong Basketball Stadium, Records Management, Road Management Plan Compliance and Statutory Planning Processes for the Audit and Risk Committees consideration.
7	A report was presented to the Committee on the Annual Freedom of Information Report. A report was also presented on a review of CEO and Councillor Credit Card Expenditure to the Audit and Risk Committee.
8	The Audit and Risk Committee received a follow up report in respect of Internal Audit Risk Recommendations.
9	The Committee considered and endorsed the Audit and Risk Committee Annual Report.

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## 2 OFFICERS' REPORTS - PART ONE

### 2.1 DOCUMENTS FOR TABLING

#### 2.1.1 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Director Corporate Services
Attachments:	Petitions and Joint Letters

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***The recommendation for this report does not contravene section 69 of the Local Government Act 2020, nor does it represent a significant decision under Council's Election Period (Caretaker) Policy.***

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#### Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

**Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.**

### **2.1.1 Petitions and Joint Letters (Cont.)**

#### **Petitions and Joint Letters Tabled**

Council received one new (online) petition and one petition update prior to the Council Meeting of 28 September 2020 as follows:

- A new petition has been received via change.org from 152 signatories (at time of printing) – “Save the Springvale Trees.” This petition has been forwarded to the relevant Council Business Unit/s for consideration.

***N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.***

#### **Recommendation**

**That the listed items detailed in Attachment 1 and the current status of each, be received and noted.**

**2.1.1 Petitions and Joint Letters (Cont.)**

**DOCUMENTS FOR TABLING**

**PETITIONS AND JOINT LETTERS**

**ATTACHMENT 1**

**PETITIONS AND JOINT LETTERS**

**PAGES 4 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.1.1 Petitions and Joint Letters (Cont.)**

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
14/09/20	<p>• <b>Save the Springvale Trees.</b></p> <p>There is a proposal before council to investigate ripping out the few trees and bicycle racks in Buckingham Ave, Springvale and replace them with cars.</p> <p>Do you agree they should be saved?</p> <p><i>NB: This petition was submitted online via Change.org</i></p>	152 signatures as at 23/9/2020	New	<p>Tabled at Council Meeting 28 September 2020</p> <p>14/9/20                      Responsible Officer – Director Business, Engineering &amp; Major Projects.</p> <p>14/9/20                      Acknowledgement Email sent to the head petitioner by Governance.</p>

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

ORDINARY COUNCIL MEETING - AGENDA

2.1.1 Petitions and Joint Letters (Cont.)

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
4/09/20	<p>• <b>Build a 6 GREEN STAR GENUINELY SUSTAINABLE Community Hub.</b></p> <p>As a resident of the new estates of Keysborough, I think now that Greater Dandenong City Council has declared a climate emergency it also needs to show leadership and build a 6 Green Star Keysborough South Community Hub. Not one that just attempts to cover up sustainability weaknesses with solar panels, or starts off with 6 Green Stars but then degrades in sustainability performance over time, but one that has the proper design and construction to be genuinely the best it can be in sustainable design and materials in order to keep performing to it's original rating.</p> <p>To achieve 6 Green Star for the Hub the following sustainable practices also needs to be implemented: minimising of glass walls and installing triple glazing where glass walls and windows are used; using recycled materials; using grey water where suitable.</p> <p><i>NB: This petition was submitted online via Change.org</i></p>	115 signatures as at 9/9/2020	Completed	<p>Tabled at Council Meeting 14 September 2020</p> <p>4/9/20 Responsible Officer – Director Business, Engineering &amp; Major Projects.</p> <p>4/9/20 Acknowledgement Email sent to the head petitioner by Governance.</p> <p>15/09/20 This matter was considered as part of the consultation process undertaken for the design of the KSCH. The following response was included in the Council Report dated 10 August:</p> <p><i>Council is committed to developing the Hub as a 'minimum' certified 5 Star Green Star facility with net zero emissions.</i></p> <p><i>This commitment is made in accordance with Council's Sustainable Buildings policy which calls for a minimum of 5 Stars Green Star, (design, as built and performance) and a target for net zero emissions.</i></p> <p><i>A broad range of sustainability initiatives have and will continue to be considered during the detailed design process (including the use of solar panels) in order to achieve the target.</i></p> <p><i>The potential for additional credits above the 5 star green star target will be considered during the detailed design process, including the potential to achieve a 6 star green star rating, which will be based on a detailed cost benefit analysis.</i></p>

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.1.1 Petitions and Joint Letters (Cont.)**

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## 2.2 STATUTORY PLANNING APPLICATIONS

### 2.2.1 Planning Delegated Decisions Issued - August 2020

File Id:	qA280
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Planning Delegated Decisions Issued – August 2020

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***The recommendation for this report does not contravene section 69 of the Local Government Act 2020, nor does it represent a significant decision under Council’s Election Period (Caretaker) Policy.***

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#### Report Summary

This report provides Council with an update on the exercise of delegation by Council officers.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in August 2020.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council’s policies.

Application numbers with a PLN#.01 or similar, are applications making amendments to previously approved planning permits.

The annotation ‘SPEAR’ (Streamlined Planning through Electronic Applications and Referrals) identifies where an application has been submitted electronically. SPEAR allows users to process planning permits and subdivision applications online.

#### **Recommendation**

**That the items be received and noted.**

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**2.2.1 Planning Delegated Decisions Issued - August 2020 (Cont.)**

**STATUTORY PLANNING APPLICATIONS**

**PLANNING DELEGATED DECISIONS ISSUED – AUGUST 2020**

**ATTACHMENT 1**

**PLANNING DELEGATED DECISIONS ISSUED  
AUGUST 2020**

**PAGES 9 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

ORDINARY COUNCIL MEETING - AGENDA

2.2.1 Planning Delegated Decisions Issued - August 2020 (Cont.)

City of Greater Dandenong

Planning Delegated Decisions Issued from 01/08/2020 to 31/08/2020

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN13/0723.02	No	398-418 Hammond Road DANDENONG SOUTH VIC 3175	Creative Living Innovations Pty Ltd	Amendment to Planning Permit PLN130723.01 issued for the use and development of the land for materials recycling and a car parking reduction, to allow changes to the Permit preamble to delete reference to the reduction in the car parking requirements and to include the use of the land as a transfer station; and Endorsed plans and documents as a result of proposed buildings and works, provision of car parking and modifications to the quantity of goods processed and collected	Amend endorsed plans to conduct additional buildings and works with addition of office and canopy.	Delegate	AmendPerm	31/08/2020	RedGum
PLN17/0224.02	No	61-63 Licola Crescent DANDENONG SOUTH VIC 3175	Glass Recycling (VIC) Pty Ltd c/-KLM Spatial	Amendment to Permit PLN17/0224.01 which allows for the use the site for the purpose of an Industry (Transfer Station) and Materials Recycling with a reduction in the car parking requirements. Amendments include: Amending address of the land to include 65 Licola Crescent DANDENONG SOUTH VIC 3175 (Lot 2 PSS08245N). Amending Permit preamble to include the variation of restriction on Title (Instrument AB477142L)	Amend permit preamble to include variation of restriction on title and add another address	Delegate	AmendPerm	27/08/2020	RedGum
PLN17/0359.01	No	5, Trevelthick Road SPRINGVALE VIC 3171	AS Cota Builders	AMENDMENT TO Development of the land for five (5) double storey dwellings, by way of Change to ground and first floor windows, Amendment to setbacks, increase to west wall on boundary for dwelling 5	Amend endorsed plans to reflect what was constructed on site	Delegate	AmendPerm	17/08/2020	Lighthouse
PLN17/0502.01	No	6 Monterey Road DANDENONG SOUTH VIC 3175	Eurofins Scientific Pty Ltd C/- Tract Consultants Pty Ltd	AMENDMENT TO: Buildings and Works (Warehouse) and Reduction in Car Parking Requirements	Amend permit to allow amendment to endorsed plans and condition 10.3	Delegate	AmendPerm	19/08/2020	RedGum

01/09/2020

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ORDINARY COUNCIL MEETING - AGENDA

2.2.1 Planning Delegated Decisions Issued - August 2020 (Cont.)

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLN18/0394	No	578 Springvale Road SPRINGVALE SOUTH VIC 3172	Domenico Amato	Development of the land for seven (7) double storey dwellings and alteration to access to a Road Zone Category 1	General Residential 1 Zone, 1790sqm	Delegate	PlanPermit	24/08/2020	Lightwood
PLN18/0485.01	No	1 Norris Street NOBLE PARK VIC 3174	Tim Stickley	AMENDMENT TO: To develop the land for three (3) double storey dwellings and one (1) single storey dwelling	Amend permit Condition 2.6 to remove reference to retention of existing canopy tree at the front yard of dwelling 1	Delegate	AmendPermit	28/08/2020	Paperbark
PLN18/0551.01	No	757 Taylors Road DANDENONG SOUTH VIC 3175	Mainfreight Logistics Pty Ltd	AMENDMENT TO: Use and development of the land for warehouse and transport terminal and reduction to the number of car spaces required. The amendment seeks to amend the address and conditions of the permit and amend the plans.	Amend permit to reflect new address, modify the layout of the plans and amend conditions 1 & 2 and add any additional conditions	Delegate	AmendPermit	12/08/2020	RedGum
PLN18/0556.01	No	185 Chapel Road KEYSBOROUGH VIC 3173	Daseel Pty Ltd	AMENDMENT TO: planning permit PLN18/0556 which allowed for the subdivision of the land. The amendment seeks to alter the preamble, permit conditions and endorsed plans to allow for the subdivision of the land in stages.	Amend permit preamble, conditions and endorsed plans to allow staged development	Delegate	AmendPermit	17/08/2020	RedGum
PLN19/0210	No	74 Assembly Drive DANDENONG SOUTH VIC 3175	Quality First Designs Pty Ltd	Variation to Item (b) of Covenant V151731B and development of the land for industry together a reduction in the car parking requirement associated with an industry under Clause 52.06 of the Greater Dandenong Planning Scheme.	Commercial 2 Zone, transfer station	Delegate	PlanPermit	31/08/2020	RedGum
PLN19/0467	No	16 Balmoral Avenue SPRINGVALE VIC 3171	Strength Group	Development of the land for a four (4) storey plus basement level building containing six (6) medical suites and eleven (11) apartment dwellings and to reduce the car parking requirements	The proposal fails to comply with Clause 71.02 (Planning Policy), Clause 11.02 (Urban Land), Clause 15 (Built Environment), Clause 16 (Housing), Clause 21.05 (Built Form), Clause 43.01 (Design & Development Overlay), Clause 58 (Objectives & Standards) and Clause 52.06 (Parking & Design Standard)	Delegate	Refusal	26/08/2020	Lightwood

01/09/2020

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**2.2.1 Planning Delegated Decisions Issued - August 2020 (Cont.)**

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLIN19/0548	No	3 Yemora Court KEYSBOROUGH VIC 3173	Yun Lou	Development of the land for two (2) double storey dwellings	Neighbourhood Residential 1 Zone, 553sqm	Delegate	NOD	12/08/2020	Paperbark
PLIN19/0594	No	1/73-81 Bessemer Drive DANDENONG SOUTH VIC 3175	Moonarra Cheese Pty Ltd	Use of the land for an Industry (Manufacture Dairy Products) and to reduce the car parking requirements	No response to further information request	Delegate	Lapsed	26/08/2020	RedGum
PLIN19/0603	No	4/13-15 Brough Street SPRINGVALE VIC 3171	Builders Academy Australia	Use of the land for an education centre and to reduce the car parking requirement	The proposal fails to comply with various clauses of the Planning Policy Framework, Clause 21.07 (Infrastructure and Transportation), 21.04-3 (Land Use), Clause 52.06 (Car Parking), Clause 34.02 (Commercial 2 Zone) and Clauses 65 and 71.02-3	Delegate	Refusal	28/08/2020	Lightwood
PLIN19/0614.01	No	131-149 National Drive DANDENONG SOUTH VIC 3175	Pellicano Investments Pty Ltd	AMENDMENT TO: Buildings and Works (Warehouse) and Reduction in Car Parking Requirements	Amend endorsed plans to add additional floor area	Delegate	AmendPermit	19/08/2020	RedGum
PLIN20/0002	No	27 Podmore Street DANDENONG VIC 3175	Kandy Auto Holdings Pty Ltd	Change of Use (Car Dealership)	No response to further information request	Delegate	Lapsed	05/08/2020	RedGum
PLIN20/0021	No	81 Chandler Road NOBLE PARK VIC 3174	Strait-Line Builders & Drafters Pty Ltd	Development of the land for three (3) double storey dwellings	General Residential 1 Zone, 685sqm	Delegate	PlanPermit	19/08/2020	Paperbark
PLIN20/0024	No	13 Ann Street SPRINGVALE VIC 3171	Strait-Line Builders & Drafters Pty Ltd	Development of the land for four (4) double storey dwellings	General Residential 1 Zone, 1068sqm	Delegate	PlanPermit	10/08/2020	Lightwood
PLIN20/0041	No	25 Hammond Road DANDENONG VIC 3175	Sharifi Partners Pty Ltd	The use of the land for an Industry (Motor Repairs) and Retail Premises (Car Sales) and to reduce the car parking requirements DECLARED AREA	No response to further information request	Delegate	Lapsed	24/08/2020	RedGum

01/09/2020

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**2.2.1 Planning Delegated Decisions Issued - August 2020 (Cont.)**

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLIN20/0060	No	152 Buckley Street NOBLE PARK VIC 3174	Mehdi Sayed	Development of the land for four (4) dwellings (three (3) double storey dwellings and one (1) single storey dwelling)	General Residential 1 Zone, 868sqm	Delegate	NOD	14/08/2020	Paperbark
PLIN20/0077	No	47 Hudson Court KEYSBOROUGH VIC 3173	Concept Y Architecture	Development of the land for fourteen (14) warehouses and to reduce the car parking requirements	Industrial 1 Zone, 3597sqm & reduction in car parking requirements	Delegate	PlanPermit	13/08/2020	RedGum
PLIN20/0084	No	1-2/27 Langhorne Street DANDENONG VIC 3175	Ali Noori	Display of one (1) internally electronic sign on the land DECLARED AREA	No response to further information request	Delegate	Lapsed	21/08/2020	RedGum
PLIN20/0097	No	498-523 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	South Eastern Prosperities Group Pty Ltd	Subdivision of the land adjacent to a Road Zone Category 1 (Creation of a Road) and to create a reserve	Industrial	Delegate	PlanPermit	18/08/2020	RedGum
PLIN20/0101	No	1080 Heatherton Road NOBLE PARK VIC 3174	Abacus Designs & Planning	Development of the land for five (5) double storey dwellings and to create or alter access to a road in a Road Zone, Category 1.	Residential Growth 1 Zone, 873sqm	Delegate	PlanPermit	19/08/2020	Paperbark
PLIN20/0126	No	1/137 Lightwood Road NOBLE PARK VIC 3174	MJL Design & Drafting	Extension to an existing dwelling on a lot less than 300 square metres	General Residential 1 Zone, 280sqm, demolition of existing carport and construction of garage	Delegate	PlanPermit	28/08/2020	Lightwood
PLIN20/0133	No	1/19 Cheltenham Road DANDENONG VIC 3175	Rodan Rodan	Change of Use (Food and Drink (Cafe)) DECLARED AREA	Comprehensive Development 2 Zone, Shisha Lounge and Cafe	Delegate	PlanPermit	14/08/2020	RedGum
PLIN20/0152	No	35 Shepreth Avenue NOBLE PARK VIC 3174	Daniel Rae Aniki Shaw	Development of the land for four (4) double storey dwellings	General Residential 1 Zone, 843sqm	Delegate	NOD	25/08/2020	Paperbark
PLIN20/0153	No	First Floor 343-345 Springvale Road SPRINGVALE VIC 3171	TQH Lawyers and Consultants	To display business identification signage	Commercial 1 Zone business identification signage	Delegate	PlanPermit	27/08/2020	Lightwood

01/09/2020

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**2.2.1 Planning Delegated Decisions Issued - August 2020 (Cont.)**

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLIN20/0161	No	6 Johnson Street NOBLE PARK VIC 3174	Sasa Bozickovic	Development of the land for one (1) single storey dwelling to the rear of an existing dwelling, alterations and additions to the existing dwelling and construction of a front fence exceeding 1.2 metres in height	Neighbourhood Residential 1 Zone, 749sqm	Delegate	PlanPermit	17/08/2020	Paperbark
PLIN20/0184	No	2 Ashdale Court SPRINGVALE VIC 3171	A Line Surveying	Subdivision x 4 SPEAR	Residential	Delegate	PlanPermit	21/08/2020	Lightwood
PLIN20/0186	No	530-534 Springvale Road SPRINGVALE SOUTH VIC 3172	Nacha Moore Land Surveyors Pty Ltd	Subdivision of the land into forty (40) lots SPEAR	Residential	Delegate	PlanPermit	17/08/2020	Lightwood
PLIN20/0189	No	5/2 John Street DANDENONG VIC 3175	EJC Academy Dandenong Pty Ltd	Use of the land for a restricted recreation facility (Gym)	Industrial 1 Zone, change to a 24/7 gym	Delegate	NOD	31/08/2020	RedGum
PLIN20/0208	No	16 Henry Street NOBLE PARK VIC 3174	AMS Pty Ltd	Subdivision of the land into ten (10) lots SPEAR	Residential	Applicant	Withdrawn	27/08/2020	Paperbark
PLIN20/0212	No	353 Cheltenham Road KEYSBOROUGH VIC 3173	Cultured House Pty Ltd	Use of the land for a Medical Centre	Under Clause 32.08-2, a permit is not required for the proposed use	Delegate	NotRequire	11/08/2020	Paperbark
PLIN20/0219	No	67-75 Princes Highway DANDENONG SOUTH VIC 3175	EM Signs (Vic) Pty Limited	Display of five (5) signs, comprising business identification signs and three (3) internally illuminated signs	Commercial 2 Zone, Business identification	Applicant	Withdrawn	03/08/2020	RedGum
PLIN20/0228	No	8 Dandenong Street DANDENONG VIC 3175	Brad Gill	Development of the land for a warehouse	Industrial 1 Zone, 351.8sqm	Delegate	PlanPermit	24/08/2020	RedGum
PLIN20/0231	No	Eastern Treatment Plant 275 Thompson Road BANGHOLME VIC 3175	Safety Focused Performance Joint Venture	Removal of Native Vegetation	Public Use 1 Zone	Delegate	PlanPermit	21/08/2020	RedGum
EANTOS				5				01/09/2020	

**2.2.1 Planning Delegated Decisions Issued - August 2020 (Cont.)**

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLIN20/0245	No	269-271 Frankston Dandenong Road DANENONG SOUTH VIC 3175	Tycab Australia	Construct buildings and works and creation of a road in a Road Zone, Category 1	Industrial 1 Zone, crossover, sealed driveway and creation of access to a Road Zone Category 1	Delegate	PlanPermit	17/08/2020	RedGum
PLIN20/0262	No	1626-1638 Centre Road SPRINGVALE VIC 3171	Speedie Development Consultants Pty Ltd	Staged subdivision of the land SPEAR	Industrial	Delegate	PlanPermit	07/08/2020	Lightwood
PLIN20/0268	Yes	56A Princess Avenue SPRINGVALE VIC 3171	TSG Australia Pty Ltd	Subdivision of the land into (2) lots SPEAR VICSMART	Residential	Delegate	PlanPermit	03/08/2020	RedGum
PLIN20/0279	No	93 Cheltenham Road DANENONG VIC 3175	VKAS Design Group Pty Ltd	Buildings and Works (Canopy) DECLARED AREA	No response to further information request	Delegate	Lapsed	21/08/2020	RedGum
PLIN20/0302	Yes	94 Fox Drive DANENONG SOUTH VIC 3175	Stephen D'Andrea Pty Ltd	Development of the land for a warehouse VICSMART	Industrial 1 Zone, 1104sqm, construction of a warehouse with ancillary office	Delegate	PlanPermit	06/08/2020	RedGum
PLIN20/0309	No	12 Mons Parade NOBLE PARK VIC 3174	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into three (3) lots SPEAR	Residential	Delegate	PlanPermit	11/08/2020	PaperBark
PLIN20/0315	No	35 Union Grove SPRINGVALE VIC 3171	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into (4) lots SPEAR	Residential	Delegate	PlanPermit	17/08/2020	Lightwood
PLIN20/0320	Yes	8 Baltic Way KEYSBOROUGH VIC 3173	Phil Bernardo Drafting Pty Ltd	Construction of a mezzanine VICSMART	Industrial 1 Zone, 73sqm, construction of a mezzanine	Delegate	PlanPermit	25/08/2020	RedGum
PLIN20/0322	No	24 Logis Boulevard DANENONG SOUTH VIC 3175	Signed On (Aust) Pty Ltd	Signage (Business Identification)	Industrial 3 Zone, illuminated signage	Delegate	PlanPermit	31/08/2020	RedGum

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EANTOS

**2.2.1 Planning Delegated Decisions Issued - August 2020 (Cont.)**

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLIN20/0323	Yes	32B Edison Road DANDENONG SOUTH VIC 3175	Coomiella Pty Ltd	Development of the land for a mezzanine and to reduce the car parking requirement VICSMART	Industrial 1 Zone, mezzanine	Delegate	PlanPermit	14/08/2020	RedGum
PLIN20/0324	Yes	19 Aegean Court KEYSBOROUGH VIC 3173	PDT Property Developments Pty Ltd	Subdivision of the land into (2) lots SPEAR VICSMART	Industrial	Delegate	PlanPermit	20/08/2020	RedGum
PLIN20/0328	No	1/28 Gray Street SPRINGVALE VIC 3171	Linear Land Surveying Pty Ltd	Subdivision of the land into two (2) lots SPEAR	Residential	Delegate	PlanPermit	17/08/2020	Lightwood
PLIN20/0330	No	42 Hosken Street SPRINGVALE SOUTH VIC 3172	Smit Piyush Shah	Subdivision of the land into (3) lots SPEAR	Residential	Delegate	PlanPermit	17/08/2020	Lightwood
PLIN20/0331	No	237 Gladstone Road DANDENONG NORTH VIC 3175	Jayashree Dinesh & Dines Karta	Subdivision of the land into two (2) lots SPEAR	Residential	Delegate	PlanPermit	13/08/2020	Silverleaf
PLIN20/0352	Yes	16 Vincent Crescent NOBLE PARK VIC 3174	Rakshit Uppal	Subdivision of the land for two (2) lots SPEAR VICSMART	Residential	Delegate	PlanPermit	20/08/2020	Paperbark
PLIN20/0353	No	241 Perry Road KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	Construction of two (2) warehouses	Industrial 1 Zone, 639sqm	Delegate	PlanPermit	26/08/2020	RedGum
PLIN20/0354	No	241 Perry Road KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	Construction of two (2) warehouses	Industrial 1 Zone, 639sqm	Delegate	PlanPermit	26/08/2020	RedGum
PLIN20/0357	No	241 Perry Road KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	Construction of a warehouse	Industrial 1 Zone, 704sqm	Delegate	PlanPermit	26/08/2020	RedGum

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EANTOS

ORDINARY COUNCIL MEETING - AGENDA

**2.2.1 Planning Delegated Decisions Issued - August 2020 (Cont.)**

Application ID	VicSmart	Property Address	Applicant	Description	Notes	Authority	Decision	Date	Ward
PLIN20/0359	No	241 Perry Road KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	Construction of a warehouse	Industrial 1 Zone, 728sqm	Delegate	PlanPermit	26/08/2020	RedGum
PLIN20/0361	No	241 Perry Road KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	Construction of two (2) warehouses	Industrial 1 Zone, 639sqm	Delegate	PlanPermit	26/08/2020	RedGum
PLIN20/0363	Yes	241 Perry Road KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	Construction of a warehouse VICSMART	Industrial 1 Zone, 780sqm	Delegate	PlanPermit	25/08/2020	RedGum
PLIN20/0364	Yes	17 Eagle Drive NOBLE PARK NORTH VIC 3174	P M Kennedy Land Surveyor	Subdivision of the land into two (2) lots SPEAR VICSMART	Residential	Delegate	PlanPermit	25/08/2020	Silverleaf

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EANTOS

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01/09/2020

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## 2.2.2 Planning Decisions Issued by Planning Minister's Delegate - August 2020

File Id:	qA280444
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Planning Declared Area Delegated Decisions - August 2020

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***The recommendation for this report does not contravene section 69 of the Local Government Act 2020, nor does it represent a significant decision under Council's Election Period (Caretaker) Policy.***

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### Report Summary

This report provides Council with an update on the exercise of delegation by Planning Minister's delegate.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in August 2020.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PDA#.01 or similar, are applications making amendments to previously approved planning permits.

### Recommendation

**That the items be received and noted.**

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**2.2.2 Planning Decisions Issued by Planning Minister's Delegate - August 2020 (Cont.)**

**STATUTORY PLANNING APPLICATIONS**

**PLANNING DECISIONS ISSUED BY PLANNING MINISTER'S DELEGATE –  
AUGUST 2020**

**ATTACHMENT 1**

**PDA DELEGATED DECISIONS ISSUED  
AUGUST 2020**

**PAGES 2 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

**2.2.2 Planning Decisions Issued by Planning Minister's Delegate - August 2020 (Cont.)**

City of Greater Dandenong

PDA Delegated Decisions Issued 01/08/2020 to 31/08/2020

Application ID	Property Address	Applicant	Description	Notes	Authority	Decision	Decision Notified	Ward
PDA16/0002.01	5 Stud Road DANDENONG VIC 3175	T3-Architecture	AMENDMENT TO: Buildings and Works (4 storey plus basement car parking), Change of Use - Child Care Centre, Signage	Amend permit condition 16 to increase maximum patron numbers from 136 to 158 on site at any one time	Applicant	Withdrawn	13/08/2020	RedGum
PDA18/0003	1/31-33 Pickett Street DANDENONG VIC 3175	SHK Dandenong 01 Pty Ltd	Multi Dwelling Development x 43 (3 storey plus 2 basement levels)	Residential Growth 1 Zone, 1937/sqm	Delegate	PlanPermit	13/08/2020	RedGum
<b>Total :</b>							<b>2</b>	

01/09/2020

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LNICHO

### 3 QUESTION TIME - PUBLIC

**Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the councillors and/or officers of the Greater Dandenong City Council. Questions must comply with clause 31 of Council's current Meeting Procedure Local Law.**

#### QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented.

Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

b) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.

c) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:

- i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
- ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.

d) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:

- i) does not relate to a matter of the type described in section 89(2) of the Act (confidential matters);
- ii) does not relate to a matter in respect of which Council has no power to act;
- iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor or Council officer; and
- iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).

e) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Meeting, then the Chairperson and/or Chief Executive Officer:

- i) must advise the Meeting accordingly; and
- ii) will make the question available to Councillors upon request.

f) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.

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**3 QUESTION TIME - PUBLIC (Cont.)**

- g) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.
- h) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
- i) A Councillor or member of Council staff nominated to answer a question may:
- i) seek clarification of the question from the person who submitted it;
  - ii) seek the assistance of another person in answering the question; and
  - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
- j) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
- k) The text of each question asked and the response will be recorded in the minutes of the Meeting.

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## 4 OFFICERS' REPORTS - PART TWO

### 4.1 OTHER

#### 4.1.1 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 August 2020

File Id:	A6788984
Responsible Officer:	Director Community Services
Attachments:	Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting on 4 August 2020

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***The recommendation for this report does not contravene section 69 of the Local Government Act 2020, nor does it represent a significant decision under Council's Election Period (Caretaker) Policy.***

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#### Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

#### Recommendation Summary

This report recommends that the draft Minutes of the Multicultural and People Seeking Asylum Advisory Committee meeting provided in the attachment to this report be noted by Council.

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#### **4.1.1 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 August 2020 (Cont.)**

### **Background**

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the draft Minutes are provided in the attachment to this report.

### **Proposal**

#### **Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### **Community Plan 'Imagine 2030'**

##### People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Lifecycle and Social Support* – The generations supported

##### Opportunity

- *Education, Learning and Information n, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

#### **Council Plan 2017-2021**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### People

- A creative city that respects and embraces diversity

##### Opportunity

- An open and effective Council

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**4.1.1 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 August 2020 (Cont.)**

**Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

**Financial Implications**

There are no financial implications associated with this report.

**Consultation**

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

**Recommendation**

**That Council notes the draft minutes of the 4 August meeting of the Multicultural and People Seeking Asylum Advisory Committee as provided in the attachment to this report.**

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**4.1.1 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 August 2020 (Cont.)**

**OTHER**

**DRAFT MINUTES OF MULTICULTURAL AND PEOPLE SEEKING  
ASYLUM ADVISORY COMMITTEE MEETING**

**ATTACHMENT 1**

**DRAFT MINUTES OF MULTICULTURAL  
AND PEOPLE SEEKING ASYLUM  
ADVISORY COMMITTEE MEETING ON  
4 AUGUST 2020**

**PAGES 5 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - AGENDA

**4.1.1 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 August 2020 (Cont.)**

<b>Advisory Committee or Reference Group Name:</b>	Multicultural and People Seeking Asylum Advisory Committee (MAPSAAC)
<b>Date of Meeting:</b>	4 August 2020
<b>Time of Meeting:</b>	3pm
<b>Meeting Location:</b>	Online via Team Meeting

**Attendees:**

Kylie Reid (Chisholm Institute) – Chairperson, Sarita Kulkarni (Community Member), Jacquie McBride (Monash Health), Chris Pierson (South East Community Links [SECL]), Community Development Coordinator (City of Greater Dandenong [CGD]), Binita Maskey (Women's Association South East Melbourne Australia [WASEMA]), Siv Yoganathan (Life Without Barriers [LWB]), Kadira Pethiyagoda (Community Member), Sri Samy (Friends of Refugees [FOR]).

**Apologies:**

Kudzayi Nhatarikwa (Red Cross), Sean Quigley (WAYSS), Mayor, Cr Jim Memeti (CGD), Nabila Marzouk (Multicultural Muslim Women's Network), Minwen Wu (Community Member), Nagamuthu R. Wickramasingham (Community Member), Chaw Po (Burmese Women's Alliance [BWA]), Cr Matthew Kirwan (CGD).

**Minutes:**

Community Advocacy Officer (CGD)

Item No.	Item	Action	Action By
1.	<b>Welcome and Apologies</b> Chair welcomed Committee Members and acknowledged Traditional Owners.		
2.	<b>Previous meeting minutes and actions</b> Minutes endorsed by MAPSAAC prior to meeting. No actions arising.		
3.	<b>Information sharing / COVID-19 impact and responses</b> <b>WASEMA</b> Online classes and programs continue to be delivered to people experiencing isolation – yoga, salsa dance classes, financial literacy.  Within Greater Dandenong there are residents facing challenges to participate online due to lack of technical skills/devices.  Victorian Government is addressing this issue through its 'Let's Stay Connected Fund' with grants ranging from \$5,000 to \$200,000 for community initiatives aimed at alleviating social isolation.  Congratulations to Binita Maskey for her successful nomination for the board of WASEMA.		

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

ORDINARY COUNCIL MEETING - AGENDA

**4.1.1 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 August 2020 (Cont.)**

<p><b>LWB</b> No waiting list for Status Resolution Support Services (SRSS) applications. Adequate levels of staffing have met the increased demand in the number of new applicants.</p> <p>LWB advocating to Federal Government to modify the eligibility criteria for SRSS in light of the current Victorian shutdowns and restrictions.</p> <p>Undertaken recruitment of an Employment Mentor, focusing on building employment skills and capabilities, as well as developing English literacy amongst clients. Part-time role.</p> <p>LWB Team available to provide SRSS information to local organisations. Virtual meetings can be facilitated by the LWB Team for individual organisations. Please email Siv Yoganathan to arrange session.</p> <p>Suggestion was also made for LWB to run an online information session inviting multiple agencies.</p> <p><b>Kadira Pethiyagoda</b> Highlighted the need to circulate accurate information amongst the local community about COVID-19.</p> <p><b>FOR</b> Currently only providing emergency relief, material aid and food aid. Anticipating further increase in demand for such assistance due to ongoing COVID-19 restrictions.</p> <p>Children's programs continue to be delivered online.</p> <p>Sewing machines have been provided to some clients to sew face masks.</p> <p><b>SECL</b> Extreme hardship grants have been released by the Victorian Government who do not have access to JobSeeker due to their particular visa. Applicants can apply twice over the 6-month duration the grant is available. SECL assisting their clients to register for the grant.</p> <p>Significant decrease in demand for material aid program amongst clients who periodically relied on the service. SECL has attributed this decrease due to the doubling of the JobSeeker payment. Concerned that demand will increase as early as September when JobSeeker payment reductions take place. Estimated increase in demand for material aid could be around 43 per cent.</p> <p>Important to identify which service providers are still operating during Stage 4 restrictions.</p> <p>SECL also supporting people with registering for the State Government 'Working for Victoria' initiative.</p> <p>Advice is to refer people to SECL's financial counselling service as soon as problems are being experienced by the individual. It is projected that growing personal debt will become even more</p>	<p>Community Advocacy Officer (CGD) to discuss with LWB possible arrangements.</p>	<p>CGD – Community Advocacy Officer</p>
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*If the details of the attachment are unclear please contact Governance on 8571 5235.*

ORDINARY COUNCIL MEETING - AGENDA

**4.1.1 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 August 2020 (Cont.)**

<p>problematic early next year as welfare payments wind back.</p> <p><b>MONASH HEALTH</b>          COVID-19 transmission has increased in the south-east region.</p> <p>Increase in screening clinics. Drive thru clinics include Casey Fields, Pakenham, Carroll Lane Car Park, Dandenong, and Springers Leisure Centre in Keysborough.</p> <p>Monash Health's Emergency Response team is also undertaking home visits for COVID-19 testing for community members unable to visit a screening clinic.</p> <p>Tracing teams are under immense stress. DHHS has encouraged Monash Health to independently follow up with COVID-19 positive clients.</p> <p>Increase in the number of individuals who have lost employment and are now unable to manage their own healthcare. Around 10 individuals a week.</p> <p>Enliven providing valuable assistance in translating State Government messages into different languages.</p> <p><b>CHISHOLM TAFE</b>          Continuing to deliver courses online, including English classes.</p> <p>Students who deferred earlier this year are now re-enrolling. Positive signs that students are engaging with Chisholm.</p> <p>Many students work in construction and there is a potential increase in unemployment amongst this cohort.</p> <p>Financial, career, and personal counselling available to students.</p> <p><b>CGD</b>          Recent advocacy efforts between the Mayoral Taskforce Supporting People Seeking Asylum and Refugee Council of Australia ensured that 39 mayors across Australia signed on to an open letter to the Federal Government asking that people seeking asylum be provided with access to Medicare and a liveable safety-net.          Campaign secured media coverage by ABC Radio National, Sydney Morning Herald, and a number of local newspapers.</p> <p>The Victorian Government's new <b>Community Activation and Social Isolation (CASI)</b> initiative helps people who might be feeling lonely or have lost their regular networks during the COVID-19 pandemic.</p> <p>There are two parts to the initiative:</p> <ol style="list-style-type: none"> <li>1. People can now call the <b>COVID-19 hotline on 1800 675 398</b> to receive emotional support if they are feeling lonely or</li> </ol>	
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*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - AGENDA

**4.1.1 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 August 2020 (Cont.)**

	<p>disconnected as a result of COVID-19. The Australian Red Cross is the Victorian Government's partner in providing this support.</p> <p>2. If they are interested, people can also be linked into a <b>community connector</b> in their local government area. This person will help connect them with local organisations who can provide ongoing emotional, practical or social support.</p> <p>A community connector at CGD has been assigned and is actively liaising with local support organisations.</p>		
4.	<p><b>Multicultural Communities Network – Expression of Interest (EOI)</b></p> <p>EOI workshopped by MAPSAAC members.</p>		
	<p><b>Part B Action Plan – Action 3.3 – EOI</b></p> <p>EOI workshopped by committee members.</p>		
8.	<p><b>Other Business</b></p> <p><b>PART B Action Plan – Mid-point review</b> Committee members were provided with a progress update on the People Seeking Asylum and Refugee Part B Action Plan. The members were advised that a total of eight actions had now been completed/ongoing, fifteen actions have been commenced, and seven actions have not yet been commenced. An additional two actions are on track for completion within the next two months, these include 'Action 1.3 - Establishment of a Multicultural Communities Network' and 'Action 3.3 - Promote the Springvale Library and Hub as a resource for people seeking asylum and refugees'. The Committee also agreed that incomplete actions will rollover to the current financial year 2020-21, with a focus on completing actions which address COVID-19 related gaps currently experienced by people seeking asylum and refugees.</p> <p><b>Employment &amp; Education Working Group</b> The Advisory Committee agreed that a Terms of Reference be developed for the Employment &amp; Education Working Group.</p>	<p>Develop Terms of Reference for the Employment &amp; Education Working Group</p>	<p>CGD – Community Advocacy Officer</p>
	<p><b>Meeting closed at 5:10PM.</b></p>		

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

#### **4.1.2 Draft Minutes of Community Safety Advisory Committee Meeting - 12 August 2020**

File Id:	A6805766
Responsible Officer:	Director Community Services
Attachments:	Draft Minutes of Community Safety Advisory Committee Meeting on 12 August 2020

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***The recommendation for this report does not contravene section 69 of the Local Government Act 2020, nor does it represent a significant decision under Council's Election Period (Caretaker) Policy.***

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#### **Report Summary**

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

#### **Recommendation Summary**

This report recommends that the draft Minutes of the Community Safety Advisory Committee meeting held on 12 August 2020 as provided in the attachment to this report be noted by Council.

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#### 4.1.2 Draft Minutes of Community Safety Advisory Committee Meeting - 12 August 2020 (Cont.)

### Background

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the draft Minutes are provided as the attachment to this report.

### Proposal

#### **Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### **Community Plan 'Imagine 2030'**

##### People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Lifecycle and Social Support* – The generations supported

##### Opportunity

- *Education, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

#### **Council Plan 2017-2021**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### People

- A creative city that respects and embraces diversity

##### Opportunity

- An open and effective Council

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**4.1.2 Draft Minutes of Community Safety Advisory Committee Meeting - 12 August 2020 (Cont.)**

**Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

**Financial Implications**

There are no financial implications associated with this report.

**Consultation**

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

**Recommendation**

**That Council notes the draft Minutes of the Community Safety Advisory Committee meeting held on 12 August 2020 as provided in the attachment to this report.**

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**4.1.2 Draft Minutes of Community Safety Advisory Committee Meeting - 12 August 2020 (Cont.)**

**OTHER**

**DRAFT MINUTES OF COMMUNITY SAFETY ADVISORY  
COMMITTEE MEETING**

**ATTACHMENT 1**

**COMMUNITY SAFETY ADVISORY  
COMMITTEE MEETING ON  
12 AUGUST 2020**

**PAGES 7 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - AGENDA

**4.1.2 Draft Minutes of Community Safety Advisory Committee Meeting - 12 August 2020 (Cont.)**

<b>Advisory Committee or Reference Group Name:</b>	Community Safety Advisory Committee Meeting
<b>Date of Meeting:</b>	12 August 2020
<b>Time of Meeting:</b>	3pm
<b>Meeting Location:</b>	Microsoft Teams Dial-in

**Attendees:**

Cr Angela Long (City of Greater Dandenong [CGD]), Cr Matthew Kirwan (CGD), Acting Inspector Dean Grande (Victoria Police [VicPol]), Acting Senior Sergeant Will Harvey (VicPol), Catherine McGrath (Department of Health and Human Services [DHHS]), Sean Quigley (Wayss), Codie Schaefer (Launch Housing), Toshi Mochida (Launch Housing), Sarah Lalley (Youth Advocacy and Support Service [YSAS]), Derlie Mateo-Babiano (Melbourne University), Manager – Community Development, Sport and Recreation (CGD), Coordinator – Community Development – Chairperson (CGD), Manager – Communications and Customer Service (CGD), Coordinator – Youth and Family Services (CGD), Manager – Business and Revitalisation (CGD), Emergency Management Officer (CGD), Team Leader – Public Safety and Security (CGD), Team Leader – Community Advocacy (CGD), Community Advocacy Officer (CGD), Business Support Officer (CGD).

**Apologies:**

Cr Maria Sampey (CGD), Cr Sophie Tan (CGD), Inspector Mark Langhorn (VicPol), Senior Sergeant Brett Skurka (VicPol), Dawn Vernon (Greater Dandenong Neighbourhood Watch [NHW]), Deb Pugsley (WHISE), Andrew D'Arcy (Launch Housing), Yvette Shaw (DHHS), Suzanne Bumpstead (Monash Health Accident and Emergency), Jessica Elsworth (Women's Health In South East [WHISE]), Director – Community Services (CGD), Place Manager – Activity Centres Revitalisation (CGD), Manager – Communications and Customer Service (CGD), Team Leader – Transport (CGD).

**Minutes:**

Community Advocacy Officer (CGD).

Item No.	Item	Action	Action By
1.	<b>Welcome and Apologies</b> The Chair welcomed attendees, acknowledged the Traditional Owners of the Land, and noted apologies.		
2.	<b>Minutes of Previous Meeting and Business Arising</b> The Minutes of the Previous Meeting were adopted.  <b>Membership Update</b> <ul style="list-style-type: none"> <li>Sarah Lalley was welcomed back to the CSAC after re-establishing YSAS' membership.</li> <li>The potential Country Fire Authority representative for the CSAC was recontacted and has informed Council that the organisation will defer their decision for several months due to their recent amalgamation with the Melbourne Metropolitan Fire Brigade. There are new planning priorities, staff changes that includes changes to their own role, and now Covid considerations.</li> </ul> <p>They requested the CSAC re-contact them in November to allow them the time to determine if the new structure allows for representation on the CSAC and who may be suitable.</p>	<p>Re-contact the CFA/FRV and PTV/DOT in November to obtain their final decisions regarding joining the CSAC.</p> <p>Metro Trains and Monash Health Alcohol and Drug Services representatives to be invited to join prior to the November meeting.</p>	Council to report back at the November CSAC meeting.

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

ORDINARY COUNCIL MEETING - AGENDA

**4.1.2 Draft Minutes of Community Safety Advisory Committee Meeting - 12 August 2020 (Cont.)**

	<ul style="list-style-type: none"> <li>The potential Public Transport Victoria (PTV)/VicRoads representative for the CSAC was re-contacted and has also asked for more time to consider the offer to join the Committee.</li> <li>Contact was made with Metro Trains at Dandenong Station, and it was requested that a senior community liaison officer at head office be first offered the opportunity to join the Committee. The long-term officer at the Station who provided the contact details stated they themselves were very interested in joining the CSAC.</li> <li>Inspector Langhorn has liaised with a Team Leader of Monash Health Alcohol and Drug Services, who has previously expressed an interest to Council to join the CSAC as the service's representative. This will be arranged for the next CSAC meeting.</li> </ul> <p><b>Community Safety Plan Year 4-5 Reporting</b></p> <ul style="list-style-type: none"> <li>The Community Safety Plan's Years 4-5 Reporting Tables, covering January-June 2019 and July 2019-June 2020 will be distributed to stakeholders responsible for actioning Plan objectives by the end of August, with previous reports to assist with responses.</li> <li>Both current reporters and CSAC members that are not listed to deliver reports on objectives were requested to also provide:             <ul style="list-style-type: none"> <li>- Commentary about COVID-19 impacts on their agencies, service delivery and clients</li> <li>- Responses to these impacts and outcomes</li> <li>- Identified service gaps and resource needs that the CSAC could collectively assist to advocate for.</li> </ul> </li> </ul> <p><b>Notice of Motion No.81: Hemmings Street and Precinct (refer Item 3)</b></p> <p><b>Mobile CCTV System Proposal</b></p> <ul style="list-style-type: none"> <li>A grant application discussed at the previous meeting was submitted with CCTV proposals, including for Boyd Lane in central Dandenong. Components required to implement a mobile CCTV system were included in the grant, whilst a full mobile system has been included as a strategy requiring Council funding in the Notice of Motion report on the Hemming Street Precinct crime and anti-social behaviour.</li> </ul>	<p>Council to distribute Years 4-5 Reporting Tables by end-August and assist members to provide response</p>	<p>Council to report back to the November CSAC meeting.</p>
<p>3.</p>	<p><b>Notice of Motion No.81: Hemmings Street and Precinct</b></p> <ul style="list-style-type: none"> <li>A report is being developed in response to the Notice of Motion discussed at the previous CSAC meeting, regarding crime and anti-social behaviour in the Hemmings Street Precinct in Dandenong West.</li> <li>The report is based on findings from crime data analysis, and from consultation, interviews, and meetings with Precinct stakeholders, residents and business providers.</li> <li>Proposed actions focus on developing further stakeholder partnerships, promotion about the need and benefits of calling Triple Zero, and sourcing security infrastructure.</li> <li>Other actions will aim to increase community</li> </ul>	<p>Council to report on progress of the Hemmings St Precinct Action Plan.</p>	<p>Council at the November CSAC meeting.</p>

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - AGENDA

**4.1.2 Draft Minutes of Community Safety Advisory Committee Meeting - 12 August 2020 (Cont.)**

	<p>engagement through arts and cultural events to build community connections and improve perceptions of safety.</p> <ul style="list-style-type: none"> <li>Plan implementation will also consider the social and cultural influences that shape the Precinct, and there is the potential for a research partnership project with Deakin University to inform planning.</li> <li>The Notice of Motion report will go before Council for a briefing on 24 August with a report to be submitted for endorsement on 14 September.</li> </ul>		
4.	<b>Abandoned/Derelict Houses [Confidential]</b>		
5.	<p><b>Community Safety Plan 2019-22 18 Reporters Updates</b></p> <ul style="list-style-type: none"> <li>No specific updates were raised, and related Plan actions were discussed in Roundtable Updates below.</li> </ul>		
6.	<p><b>Roundtable Updates</b></p> <p><b>YSAS</b></p> <ul style="list-style-type: none"> <li>YSAS gave an overview of client issues brought about by COVID-19:</li> <li>There has been a rise in youth homelessness, with noticeable numbers of young people reporting they are couch surfing, eg, at friends' places.</li> <li>YSAS is also working to support some street-based young people and their families, who are not homeless but instead refusing to return home for a variety of reasons, such as family conflict and/or violence, or disliking household rules.</li> <li>State Government COVID-19 funding has assisted YSAS greatly to provide crisis accommodation in local hotels, though services are concerned about housing availability when funding ceases.</li> <li>YSAS is collaborating with other services such as Wayss, to advocate for housing that meets the needs of vulnerable and homeless youth.</li> <li>Other COVID-19 impacts that YSAS has noted is a likely increase in harmful substance use, particularly adulterated barbiturates that is leading to a rise in accidental, or potential deliberate overdoses.</li> <li>There is also a rise in mental health issues reported in young people, including a noticeable increase in self-harm and suicide attempts. Mental health and other health providers are finding it challenging to meet the need.</li> <li>As a result of the above, YSAS staff are carrying a much higher case load than normally allocated, whilst also working further to educate young people and families to recognise and manage risky behaviours.</li> <li>Another trend being noted is a reluctance by young people to be tested for COVID-19. Some believe that Police or the army will be informed of who has been tested and will visit people's homes. Many local youths come from refugee backgrounds and have had negative experiences with authorities from a young age, and such visits would bring shame on their parent/s or carer.</li> <li>Being tested also requires self-isolation afterwards, and if results come back positive, this is seen as a disincentive that compromises their ability to work or</li> </ul>		

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

ORDINARY COUNCIL MEETING - AGENDA

**4.1.2 Draft Minutes of Community Safety Advisory Committee Meeting - 12 August 2020 (Cont.)**

	<p>socialise.</p> <p><b>Launch Housing</b></p> <ul style="list-style-type: none"> <li>• Launch Housing is working in collaboration with the DHHS Hotel Response Team to ensure there is an effective crisis response for persons who are homeless during COVID-19 restrictions.</li> <li>• Launch is supporting clients in a hotel, providing 24-hour security and support workers. A model being implemented across Melbourne.</li> <li>• Launch is also collaborating with Wayss, YSAS and other services to advocate for increased social housing options, through the HART consortium of 15 services based in the Bayside and southeast region.</li> <li>• Launch's Assertive Outreach Worker is actively in the field, and visiting squats to leave information, linking rough sleepers and persons in squats with Wayss for accommodation and support.</li> </ul> <p><b>Wayss</b></p> <ul style="list-style-type: none"> <li>• Wayss has now completed the transition to their new offices on the Princes Highway with no disruption to service delivery through the varying levels of ongoing COVID-19 restrictions.</li> <li>• Clients continue to be supported either in person or via phone. There is limited office structure with ninety per cent of staff working remotely or from home. This still allows for some face-to-face contact as needed.</li> <li>• Mobile phones are still being made available to clients, as well as maps and access to a free call 1800 referral support line. This is to increase the likelihood clients can contact services during COVID-19 restrictions.</li> <li>• COVID-19 has seen Wayss receive an average 100 calls per day, compared to 70-80 before the pandemic commenced. There has been an increase in requests for assistance with rent arrears and income loss.</li> <li>• Wayss are now providing approximately 40 COVID-funded crisis accommodation beds per night, and informed attendees that State Government funding has been extended until April 2021.</li> <li>• Wayss is collaborating in the HART project, which has established a central registration database for service to locate available hotel beds.</li> <li>• Whilst funding has been extended to support crisis accommodation until April 2021, Wayss' collaborative advocacy goal is to ensure that 1,100 rental and 1,000 social housing properties are created in the region to go towards meeting regional needs.</li> </ul> <p><b>DHHS</b></p> <ul style="list-style-type: none"> <li>• DHHS continues to implement the State response and funding for dealing with COVID-19 impacts. It is working collaboratively with local services to provide accommodation through the Hotels Response Team.</li> <li>• Agencies are facing difficulty with the logistics of delivering perishable food items to these hotels and noted that rooms do not have fridges or cooking facilities to prepare meals. Many do not have microwaves to heat pre-prepared meals that can be delivered.</li> </ul>	<p>Council to distribute PPE</p>	<p>DHHS and</p>
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*If the details of the attachment are unclear please contact Governance on 8571 5235.*

ORDINARY COUNCIL MEETING - AGENDA

**4.1.2 Draft Minutes of Community Safety Advisory Committee Meeting - 12 August 2020 (Cont.)**

<ul style="list-style-type: none"> <li>• The key local hotel providing crisis accommodation is being supported with daily food drop-offs by a café and Launch Housing is providing food vouchers for those who are not self-isolating and can shop.</li> <li>• DHHS has a separate protocol that outlines standards for personal protective equipment use (PPE) by people in contact with or providing meal deliveries to persons that are self-isolating.</li> <li>• Many services providing food/meals are enquiring about PPE standards and use, and the DHHS protocols will be made available to support them to work safely when visiting hotels.</li> </ul> <p><b>Police</b></p> <ul style="list-style-type: none"> <li>• The pandemic has seen VicPol take on another layer of complex duties involving managing compliance of persons' testing positive and their contacts with COVID-19 directions and restrictions.</li> <li>• VicPol continues to monitor public order during COVID-19 restrictions in locations where public could gather, such as Ouson Plaza on Princes Highway, central Dandenong and the Hemmings Street Precinct.</li> </ul> <p><b>Council</b> <b>Councillors</b></p> <ul style="list-style-type: none"> <li>• Councillors requested VicPol, Local Laws and/or Launch Housing visit Dandenong Park where a person is camping, and Hemmings Street shopping zone where another person is begging.</li> </ul> <p><b>Youth Services</b></p> <ul style="list-style-type: none"> <li>• Council's Youth Services have noted a significant increase in mental health impacts and disengagement from learning amongst youth due to COVID-19. Youth workers are finding that young people are expressing they want to be connected and engaged with others.</li> <li>• There is a noticeable emergence amongst young people of what has been termed 'COVID fatigue', where youth are known to breach isolation to be with peers and are being fined as a result.</li> <li>• It is understood the increase in self-harm and suicide attempts has led to a thirty-three per cent increase in presentations of young people under 18 years of age to hospital Emergency Departments since COVID-19 commenced.</li> <li>• The mental health system has received a funding boost that includes addressing youth needs. It is hoped this will provide a model that complements Youth Services' psychosocial support approach and provide a telehealth service.</li> <li>• Numbers and groups of young people socialising around Youth Services' offices at 39A Clow St during summer, have markedly decreased. It is thought to be due to a combination of COVID-19 restrictions, cold weather and the assertive engagement undertaken to encourage the young people to be more respectful of others and their surrounds.</li> </ul> <p><b>Activities Centres Revitalisation</b></p> <ul style="list-style-type: none"> <li>• Council has received a grant from the Department of Jobs, Precincts and Regions to assist in the revitalisation of the Noble Park activities centre. Ongoing discussions will determine what</li> </ul>	<p>protocols to services.</p>	<p>Council.</p>
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*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - AGENDA

**4.1.2 Draft Minutes of Community Safety Advisory Committee Meeting - 12 August 2020 (Cont.)**

	<p>infrastructure will be agreed to.</p> <p><b>Public Safety and Security</b></p> <ul style="list-style-type: none"> <li>• Council's CCTV system has had minimal disruptions since last meeting. An upgrade to the system's monitoring capabilities was one of the proposals included in a recently submitted grant application.</li> </ul> <p><b>Community Development</b></p> <ul style="list-style-type: none"> <li>• Council is partnering in the DHHS Community Activation and Social Isolation (CASI) initiative which includes referrals from the COVID-19 Support Hotline. The CASI initiative provide support for community connection, material aid and food items, and referral linkages for community members under stress and/or self-isolating.</li> <li>• Council units are working together to provide ongoing on-line and phone-based support and a referral system to better identify the needs of community members and provide support options.</li> </ul> <p><b>Emergency Management</b></p> <ul style="list-style-type: none"> <li>• Council's Emergency Management Team has been focussed on coordinating Council's responsibilities in responding to COVID-19 impacts and implementing associated legislative requirements.</li> <li>• Current issues include collaborating with DHHS to manage: <ul style="list-style-type: none"> <li>○ COVID-19 outbreaks amongst staff at a local meatworks, aged care facilities, supermarket and factory. Work being done to ensure hygienic practices, compliance, and referral to appropriate services.</li> <li>○ Supporting Council units to source and distribute 15,000 purchased and donated face masks to vulnerable members of the community.</li> <li>○ An ongoing concern with factories overstockpiling recycled goods and rubbish. The Fire Planning Sub-committee is working with a variety of State authorities to address this.</li> </ul> </li> </ul> <p><b>Melbourne University</b></p> <ul style="list-style-type: none"> <li>• After delaying the start of Semester Two for as long as possible due to COVID-19, Melbourne University has commenced programs on-line. COVID-19 has impacted enrolments due to students returning home overseas and some research has been put on hold.</li> </ul> <p>The meeting closed at 4.10pm.</p>		
<b>Next Meeting</b>			
<b>Wednesday</b>	<b>Time</b>	<b>Dandenong Civic Centre</b>	
25 Nov (post local election)	3-4.30pm	To be confirmed, dependent on COVID restrictions: Microsoft Teams Dial In or Dandenong Civic Centre Meeting Room	

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

#### 4.1.3 Change to Scheduled 2020 Council Meeting Dates

File Id:

Responsible Officer:

Director Corporate Services

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***The recommendation for this report does not contravene section 69 of the Local Government Act 2020, nor does it represent a significant decision under Council's Election Period (Caretaker) Policy.***

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#### Report Summary

Council adopted a schedule for its 2020 Council Meeting dates on 14 November 2019. Council has now received advice from the Victorian Electoral Commission (VEC) regarding the conduct of the 2020 Council elections and subsequently needs to make some changes to its 2020 schedule of Council Meeting dates.

#### Recommendation Summary

This report recommends that Council reschedules the Council Meetings for November 2020 to allow for the anticipated declaration of the Greater Dandenong 2020 election results by the VEC.

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#### 4.1.3 Change to Scheduled 2020 Council Meeting Dates (Cont.)

### Background

The adopted Council Meeting Schedule for 2020 lists the following Council Meetings for the remainder of 2020.

Monday 12 October 2020	Ordinary Council Meeting
Thursday 5 November 2020	Annual Statutory Meeting
Monday 9 November 2020	Ordinary Council Meeting
Monday 23 November 2020	Ordinary Council Meeting
Monday 14 December 2020	Ordinary Council Meeting

*Note: the terms "Ordinary Council Meeting" and "Annual Statutory Meeting" are no longer used under the Local Government Act 2020.*

The VEC has advised Councils across Victoria which are having elections in October 2020 that it is unlikely that results will be declared prior to 13 November 2020. Council will therefore need to cancel the meetings scheduled for the 5, 9 and 23 November 2020 (as listed above). At this stage, there is no need to cancel the meetings already scheduled for 12 October and 14 December 2020.

At this stage it is difficult to confirm when the declaration of the results of the Greater Dandenong Council elections will be made, however it is proposed to work to the date anticipated by the VEC and schedule new Council Meeting dates as follows for the month of November 2020:

6.00pm, Thursday 19 November 2020	Swearing in of Councillors and Election of the Mayor and Deputy Mayor
7.00pm, Monday 30 November 2020	Council Meeting

These proposed Council Meeting dates allow for enough notification and consultation with the incoming Council and the public to prepare for the Council Meeting to elect the Mayor and Deputy Mayor. They also allow for some time for induction to be provided to new Councillors (who have never been in office before) prior to the first Council Meeting of the new term.

If the VEC declares the results of the elections sooner than anticipated, every attempt will be made to hold the Council Meeting to elect the Mayor and Deputy Mayor at an earlier time.

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#### **4.1.3 Change to Scheduled 2020 Council Meeting Dates (Cont.)**

### **Proposal**

#### **Community Plan 'Imagine 2030' and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### **Community Plan 'Imagine 2030'**

##### People

- *Pride* – Best place best people

##### Opportunity

- *Leadership by the Council* – The leading Council

#### **Council Plan 2017-21**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### Opportunity

- An open and effective Council

#### **Related Council Policies**

This report is consistent with Council's Governance Rules adopted on 24 August 2020 under the *Local Government Act 2020*.

#### **Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

### **Financial Implications**

There are no financial implications associated with this report.

### **Consultation**

Council's Governance Rules state that reasonable notice of Council Meetings must be given and the Agenda for a public Council Meeting must be made available to the public via Council's website three business days before that meeting.

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#### **4.1.3 Change to Scheduled 2020 Council Meeting Dates (Cont.)**

### **Conclusion**

It is proposed that Council cancels the scheduled Council Meetings of 5, 9 and 23 November 2020 and schedules new meetings for 19 and 30 November 2020 as outlined in this report.

### **Recommendation**

#### **That Council:**

- 1. cancels the scheduled Council Meetings for 5, 9 and 23 November 2020;**
- 2. schedules new Council Meetings for 6.00pm on Thursday 19 November 2020 (for swearing in of Councillors and election of the Mayor and Deputy Mayor) and 7.00pm on Monday 30 November 2020; and**
- 3. endorses any arrangements required for earlier meetings as in Point 2 above and as indicated in this report if the Victorian Electoral Commission declares the results of the 2020 Greater Dandenong Council elections earlier than the anticipated date of 13 November 2020.**

#### **4.1.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 7 September 2020**

File Id: fA25545  
Responsible Officer: Director Corporate Services

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***The recommendation for this report does not contravene section 69 of the Local Government Act 2020, nor does it represent a significant decision under Council's Election Period (Caretaker) Policy.***

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#### **Report Summary**

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in September 2020

#### **Recommendation Summary**

This report recommends that the information contained within it be received and noted.

**4.1.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 7 September 2020 (Cont.)****Matters Presented for Discussion**

Item		Councillor Briefing Session/Pre-Council Meeting
1	<p><b><i>Drum COVID-19 Recovery Package and Schools Subsidy</i></b></p> <p>Councillors were briefed on a proposed Drum Theatre recovery package and school subsidy prior to a report being presented to the 14 September 2020 Council Meeting. The briefing outlined details of the package and subsidy and its value to community recovery.</p>	<b><i>7 September 2020</i></b>
2	<p><b><i>Public Open Space Acquisition – CONFIDENTIAL</i></b></p> <p>(Cr Tim Dark disclosed a conflict of interest in this item and left the meeting during its discussion).</p>	<b><i>7 September 2020</i></b>
3	<p><b><i>Dandenong Community Hub</i></b></p> <p>Councillors were presented with the findings of a Needs Analysis which has assessed the current and future demand for community infrastructure in the central Dandenong area.</p>	<b><i>7 September 2020</i></b>
4	<p><b><i>Audit &amp; Risk Committee Annual Report</i></b></p> <p>Councillors were provided with the Audit Committee Annual Report by the Committee Chair which will be tabled at the 14 September 2020 Council Meeting.</p>	<b><i>7 September 2020</i></b>
5	<p><b><i>Response to Notice of Motion No. 82 – Springvale Community Hub Action Plan</i></b></p> <p>Councillors were informed of the Springvale Community Hub Action Plan and Advisory Committee Terms of Reference prior to a report being presented to the 14 September 2020 Council Meeting.</p>	<b><i>7 September 2020</i></b>

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**4.1.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 7 September 2020 (Cont.)**

<b>6</b>	<b><i>General Discussion</i></b>  Councillors and Council officers briefly discussed the following topics: a) Caretaker period and restrictions on Council. b) Agenda items for the Council Meeting of 14 September 2020.	<b><i>7 September 2020</i></b>
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**Apologies**

Nil.

**Recommendation**

**That:**

1. the information contained in this report be received and noted; and
2. the information discussed at the above listed Councillor Briefing Session that was declared confidential in item 2 by the Chief Executive Officer under sections 77(2)(c) of the *Local Government Act 1989* and section 3(1) of the *Local Government Act 2020* remains confidential until further advisement unless that information forms the subject of a subsequent Council report.

Item 2 was deemed confidential on the ground that is was council business information that would prejudice Council's position in commercial negotiations if prematurely released. Council's position in commercial negotiations if prematurely released.

#### 4.1.5 List of Registered Correspondence to Mayor and Councillors

File Id:	qA283304
Responsible Officer:	Director Corporate Services
Attachments:	Correspondence Received 7-18 September 2020

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***The recommendation for this report does not contravene section 69 of the Local Government Act 2020, nor does it represent a significant decision under Council's Election Period (Caretaker) Policy.***

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#### Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 7-18 September 2020.

#### Recommendation

**That the listed items provided in Attachment 1 for the period 7-18 September 2020 be received and noted. be received and noted.**

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**4.1.5 List of Registered Correspondence to Mayor and Councillors (Cont.)**

**OTHER**

**LIST OF REGISTERED CORRESPONDENCE TO  
MAYOR AND COUNCILLORS**

**ATTACHMENT 1**

**CORRESPONDENCE RECEIVED  
7-18 SEPTEMBER 2020**

**PAGES 3 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

**4.1.5 List of Registered Correspondence to Mayor and Councillors (Cont.)**



**Correspondences addressed to the Mayor and Councillors received between 07/09/20 & 18/09/20 - for officer action - total = 5**

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
A request from a past resident to speak to the Mayor regarding a property in Alexander Avenue, Dandenong in which they lived and the problems they experienced while living in that property.	07-Sep-20	07-Sep-20	fA199139	Chief Executive Officer
A complaint from a resident to the Mayor regarding a person who was sleeping rough in Dandenong Park and dumping rubbish and displaying anti-social behaviours.	06-Sep-20	10-Sep-20	fA199291	Mayor & Councillors EA
A request from a Springvale South resident for a \$100 waiver from their rates.	07-Sep-20	17-Sep-20	fA199775	Rates & Revenue
A request from a resident to be involved via Zoom in the VCAT appeal process against EPA approval for the energy plant proposal at 70 Ordish Road, Dandenong South.	17-Sep-20	17-Sep-20	fA199818	Mayor & Councillors EA
A request from the Embassy of Bosnia and Herzegovina to build a memorial plaque in Noble Park to mark 25 years since the genocide in Srebrenica, Bosnia and Herzegovina.	08-Sep-20	11-Sep-20	A6846899	Community Services

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

**4.1.5 List of Registered Correspondence to Mayor and Councillors (Cont.)**



**Correspondences addressed to the Mayor and Councillors received between 07/09/20 & 18/09/20 - for information only - total = 3**

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
A letter of acknowledgement to the Mayor from the Assistant Minister for Customs, Community Safety and Multicultural Affairs regarding the fast track of the re-application process for SSRS for asylum seekers.	01-Sep-20	07-Sep-20	A6834532	Mayor & Councillors EA
Advice from the Minister for Planning regarding the adoption and approval of Amendment C228 to the Greater Dandenong Planning Scheme in relation to 27 Wilma Avenue, Dandenong.	06-Sep-20	10-Sep-20	A6844149	Mayor & Councillors EA
A letter to the Mayor from the National Australia Day Council advising of its grants program for local Australia Day 2021 activities.	16-Sep-20	16-Sep-20	A6859804	Mayor & Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

## **5 NOTICES OF MOTION**

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Meeting Procedure Local Law.

## **6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS**

At each Ordinary Meeting of Council all Councillors will have the opportunity to speak for exactly four (4) minutes on any meetings, conferences or events they have recently attended.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Member of Governance by 9am the day following the meeting.

Question time is provided to enable Councillors to address questions to the Administration. The guidelines for asking questions at a Council meeting are included in the current Meeting Procedure Local Law.

## **7 URGENT BUSINESS**

No business may be admitted as urgent business unless it:

- a. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
- b. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.