



**GREATER  
DANDENONG**  
*City of Opportunity*

# **MINUTES**

**COUNCIL MEETING**

**MONDAY, 10 MAY 2021**  
Commencing at 7:00 PM

**COUNCIL CHAMBERS**  
225 Lonsdale Street, Dandenong VIC 3175

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## **1 MEETING OPENING**

### **1.1 ATTENDANCE**

#### **Apologies**

Cr Lana Formoso

#### **Councillors Present**

Cr Angela Long (Chairperson)

Cr Tim Dark, Cr Eden Foster, Cr Rhonda Garad, Cr Richard Lim, Cr Jim Memeti, Cr Bob Milkovic, Cr Sean O'Reilly, Cr Sophie Tan, Cr Loi Truong.

#### **Officers Present**

John Bennie PSM, Chief Executive Officer, Mick Jaensch, Director Corporate Services, Jody Bosman, Director City Planning, Design and Amenity, Mandy Gatliff, Acting Director Community Services, Paul Kearsley, Director Business, Engineering and Major Projects.

## **1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND**

Council acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

### 1.3 OFFERING OF PRAYER

All present remained standing as Rajaratna Sarma Premakantha Kurukkal from the Hindu Community, a member of the Greater Dandenong Interfaith Network, read the opening prayer:

"Good evening, We were born created by our parents. Likewise, this world was born and it's creation was caused by an energy and we call it "the nature". The Hindus call this energy as "God". In this context, there are five elements at work. You cannot measure these elements and they are enormous. Earth, water, fire, wind and space filled this earth. But these elements cannot be produced by the sheer will of a human. A scientist can only produce other forms by utilising these elements. The idea of this created nature should contain an eternal happiness where our forefathers, ancestors and fellow beings all devised ways to achieve it. They devised various modes and lived through this plan. Even today there are many known races adhere to their ancient roots and lead a life of modesty. A life formed by relationship, compassion and duty were all intertwined and shown a way of life. They were happy and content. Love, compassion, openness and trust permeates all through the region. This was the norm in the days gone by. Then arose the difference of opinion, wars all grew up. Man decided to grow with greed, started to lead a life of free will. Ego multiplied. Desire to conquer and an appetite for more and more shown. The rich and powerful elected to conquer the nature. The competition multiplied and an entire human psyche suffered. This pushed the planet to a very desperate reality. Forget love, compassion, culture and human kindness all vanished in turn only greed greed greed enveloped. Natural cycles forgotten. Humans dwelled in this pent up, short lived pleasure danced and dancing. No-one is watching the poor helpless beings and their tears were truly forgotten. Many nations suffered. Unspeakable horror, poverty, illness are all there and you name it. An evil force pervades. Now the end game is near. God of nature is slowly commencing its due course. The world of science is at its crossroads. Man made disasters are now a world problem. The free willed man who danced all day long is coming to an end. A very dangerous junction. A hope should arise. Let us unite. Let us bring happiness back in to our lives. God is in the nature. Surrender. Return to the god-head. Let love spread. In conclusion I wish and call upon this esteemed Dandenong Council to create big plans and devise programs to alleviate human suffering and show our neighbours a free will to be used in a very positive way. Let us pray together and abide by the gods."

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**Cr Richard Lim entered the Chamber at 7:04pm.**

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#### **1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Meeting of Council held 26 April 2021.

##### **Recommendation**

**That the minutes of the Meeting of Council held 26 April 2021 be confirmed.**

##### **MINUTE 153**

Moved by: Cr Sean O'Reilly  
Seconded by: Cr Eden Foster

**That the minutes of the Meeting of Council held 26 April 2021 be confirmed.**

**CARRIED**

## **1.5 DISCLOSURES OF INTEREST**

Nil.



## **2 OFFICERS' REPORTS - PART ONE**

### **2.1 DOCUMENTS FOR SEALING**

#### **2.1.1 Documents for Sealing**

File Id:	A2683601
Responsible Officer:	Director Corporate Services

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#### **Report Summary**

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

#### **Recommendation Summary**

This report recommends that the listed documents be signed and sealed.

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### 2.1.1 Documents for Sealing (Cont.)

#### Item Summary

There are two [2] items being presented to Council's meeting of 10 May 2021 for signing and sealing as follows:

1. A letter of recognition to Colin Hackett, Business, Engineering and Major Projects Services for 10 years of service to the City of Greater Dandenong; and
2. An Instrument of Appointment of Authorised Officer under the provisions of the *Local Government Act 1989*, the *Local Government Act 2020*, the *Environment Protection Act 1970*, the *Heritage Act 2017*, the *Infringements Act 2006*, the *Land Acquisitions and Compensation Act 1986*, the *Planning and Environment Act 1987*, the *Sex Work Act 1994*, the *Subdivisions Act 1988*, the *Victorian Civil and Administrative Tribunal Act 1998* and the Regulations made under each of those Acts; the Local Laws made under the *Local Government Act 1989*; and any other Act, Regulation or delegated legislation (including the Greater Dandenong Planning Scheme) which relates to the powers of the Council made under the provisions and enactments described. This instrument enables the following Council officers to carry out the statutory responsibilities of the above Acts and is subject to policy and delegations previously adopted by Council:
  - Claudia Navruk; and
  - Brendan Eager.

#### Recommendation

**That the listed documents be signed and sealed.**

#### MINUTE 154

Moved by: Cr Loi Truong  
Seconded by: Cr Sophie Tan

**That the listed documents be signed and sealed.**

**CARRIED**

## 2.2 DOCUMENTS FOR TABLING

### 2.2.1 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Director Corporate Services
Attachments:	Petitions and Joint Letters

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### Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

**Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Meeting Procedure Local Law. These are also tabled.**

### **2.2.1 Petitions and Joint Letters (Cont.)**

#### **Petitions and Joint Letters Tabled**

Council received no new petitions and no joint letters prior to the Council Meeting of 10 May 2021.

- A **copy** of a **joint letter** sent to the management of the Dandenong Plaza by 36 proponents in regard to the recent relocation of the Taxi ranks within the Dandenong Plaza shopping complex. **This is for noting only as it was not a joint letter sent to Council for action.**

***N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.***

#### **Recommendation**

**That the listed items detailed in Attachment 1 and the current status of each, be received and noted.**

#### **MINUTE 155**

Moved by: Cr Richard Lim

Seconded by: Cr Rhonda Garad

**That the listed items detailed in Attachment 1 and the current status of each, be received and noted.**

**CARRIED**

**2.2.1 Petitions and Joint Letters (Cont.)**

**DOCUMENTS FOR TABLING**

**PETITIONS AND JOINT LETTERS**

**ATTACHMENT 1**

**PETITIONS AND JOINT LETTERS**

**PAGES 6 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

ORDINARY COUNCIL MEETING - MINUTES

**2.2.1 Petitions and Joint Letters (Cont.)**

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
2/03/21	<p>• <b>Petition Text (Prayer)</b></p> <p><b>Petition regarding progressing concept design and location survey for the Dandenong Community Hub in 2020/21.</b></p> <p>To the Greater Dandenong Council.</p> <p>That the petitioner below request Council progress immediately the resolution of the Council Meeting of the 14th September 2020; namely that:</p> <p>(1) in the 2020/21 financial year, concept designs for an integrated, intergenerational Dandenong Community Hub with capacity for children services and formal and informal meeting and activity spaces be drawn up and exhibited; and</p> <p>(2) in tandem there be community consultation on the location which will include a range of options including the Clow Street (ie Market) precinct.</p>	406	Completed	<p>Tabled at Council Meeting 9 March 2021</p> <p>2/03/2021 Responsible Officer – Director Community Services</p> <p>2/03/2021 Acknowledgement Email sent to the head petitioner by Governance.</p> <p>16/03/21 Petitioners have been acknowledged. The Dandenong Community Hub and the concept designs were part of the discussions with Councillors at the recent Strategic Planning weekend. The recruitment process for a consultant has commenced and timelines have been developed. Further update will be provided in due course.</p> <p>22/03/21 We have developed a Dandenong Community Hub page on the Council website and will provide regular updates and information there for people to keep in touch with us. There are a number of important steps to progress the development of the Dandenong Community Hub and we are currently in the process of recruiting a consultant to assist us with this important work.</p>

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

**2.2.1 Petitions and Joint Letters (Cont.)**

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
				<p>Once they are appointed and we hope that will be in the beginning of April, we will confirm the community engagement plan, including the dates and times for community consultation. This information will be provided to residents and other interested stakeholders consistent with how we promote and provide information on other projects. That will include things like social media, our website, emails, promotions through key organisations.</p> <p><b>Response to the head petitioner sent 22/04/21:</b>                      The petition will be addressed as part of the consultation process with Councillors and the Greater Dandenong community, including discussions about the preferred site and concept plans. A public consultation meeting facilitated by our project consultant is scheduled to occur in May 2021. Council has now engaged Catherine Ramsay from Croxon Ramsay Pty Ltd <a href="http://croxonramsay.com.au/">http://croxonramsay.com.au/</a> to navigate the process to deliver the business case and concept plans for this project. Council's website is being regularly updated with information in relation to the Dandenong community hub, and we will also be promoting public workshops and consultation opportunities via existing networks, media pathways and stakeholders.</p>

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

**2.2.1 Petitions and Joint Letters (Cont.)**

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
				We are pleased this important community project is progressing and thank you for your continued interest.  If you have any other questions, please contact Manager Community Wellbeing.

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*



**2.2.1 Petitions and Joint Letters (Cont.)**

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
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*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

**2.2.1 Petitions and Joint Letters (Cont.)**

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*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

### **3 QUESTION TIME - PUBLIC**

#### **Question**

**Sabrina Mileto, Dandenong**

Having completed feedback for the Greater Dandenong Children's Plan, I note that using the Council's own population projections, there is expected to be 622 more 0-4 aged children in the suburb of Dandenong by 2026. Following that, there will be a further 581 children added by 2031. Given that there will be 1,203 extra children in the next 10 years, why is the provision of children's services in an integrated intergenerational Dandenong Community Hub not listed as a priority in the draft Greater Dandenong Children's Plan 2021-2026?

#### **Response**

**Mandy Gatliff, Acting Director Community Services**

The Greater Dandenong Children's Plan 2021-2026 has two key strategic actions to address population demand for the 0-14 year population. The first one is to explore external funding opportunities, to be responsive to policy change in implementing timely three year old kindergarten provision. Secondly, to undertake infrastructure planning to ensure timely and targeted provision of facilities and services for children and families.

The outcomes of the two key strategic actions are to secure external funding and timely infrastructure development to meet community needs. An annual action plan will accompany the Children's Plan 21-26 to meet any change in demographic data and community need for all early years infrastructure development including the Dandenong Community Hub.

#### **Question**

**Sabrina Mileto, Dandenong**

The annual action plan you say, will that be available to the public?

#### **Response**

**Mandy Gatliff, Acting Director Community Services**

Yes, it will be a public document.

#### **Question**

**Sabrina Mileto, Dandenong**

Why are the details of the Kindergarten Infrastructure and Services Plan for three year old kindergarten mentioned on p.60 as part of the organisational performance report not included in the Greater Dandenong Children's Plan? The current Greater Dandenong Children's Plan seems to be so high level that it is not meaningful to the public.

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**3 QUESTION TIME - PUBLIC (Cont.)**

**Response**

**Mandy Gatliff, Acting Director Community Services**

The Kindergarten Infrastructure and Services Plan or better known as the acronym KISP for three year old kindergarten, has not been publicly released by the State Government as yet. Once released, Council will include the KISP in the background document to the Children's Plan 21-26. Once the Children's Plan 21-26 is endorsed by Council, we will include an annual action plan and this will be available to the public as I have just outlined.

**Question**

**Pooja Agri, Keysborough**

When the Keysborough South concept design was approved in August last year, there was mentioned in the Council report that there would be potential provision of a mobile coffee cart in the foyer of the hub. What is happening in relation to making that a reality? It should make a lot of people come to the community hub, who would normally not see a community hub being relevant or appealing for them and would free up the hub staff from running the hub.

**Response**

**Paul Kearsley, Director Business, Engineering & Major Projects**

Plans for the Keysborough South Community Hub include a space and infrastructure for a mobile coffee cart at the entrance to the hub. Additionally, provisions have been made for a coffee machine and servery within the community kitchen and self-serve tea and coffee making facilities are also included in the community lounge. With regards to the mobile coffee cart, there will be a period of review in terms of how the operations are being undertaken, once the building is open and the community are using it and as such it may then be a decision made to go through a further process seeking independent mobile coffee carts at that particular time.

**Question**

**Matthew Kirwan, Noble Park**

I had heard from a number of people the increasing amounts of rats or mice around the Redgum Rest - the picnic area and playground, so I thought I would have a look for myself one Sunday. What I found was at least five mice and rats in the playground alone feeding off scraps. What is being done to control the numbers of rats and mice in this area?

**Response**

**Paul Kearsley, Director Business, Engineering & Major Projects**

A cleansing services team are endeavouring to control the numbers of vermin at Dandenong Park through a high frequency cleansing program. The cleansing program aims to reduce and eliminate food sources which are attracting the vermin. This program includes twice daily litter collection, barbecue and toilet cleansing and daily litter bin collection in terms of the food waste. We will continue to monitor the issue and adjust our programs to meet the volume of litter and waste generated within the Redgum Rest picnic area and playground.

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**3 QUESTION TIME - PUBLIC (Cont.)**

**Question**

**Matthew Kirwan, Noble Park**

Another thing I noticed when I visited the Redgum Rest playground in Dandenong Park, was that the water tap was still not operational. When will that be fixed as water play has been one of the highlights of the playground at Dandenong Park over the last decade?

**Response**

**Paul Kearsley, Director Business, Engineering & Major Projects**

The water play area within the Redgum playground is a popular feature within the park. The operation of the tap has been problematic in the past. This is due to sand accelerating the wear and tear on the working parts of the water feature and we have been waiting on parts to upgrade the tap's hardware to ensure the continued operation of the water feature. We expect the tap was upgraded last week.

**Question**

**Matthew Kirwan, Noble Park**

Regarding Item 4.1.1 on the Agenda - Q3 2020/21 Quarterly Performance Report: Part (a) page 37, when will the LATM projects for the 21/22 be on the web?

**Response**

**Paul Kearsley, Director Business, Engineering & Major Projects**

The current list of priority local air, traffic management or LATM projects is available on Council's website and can be found under the Road Safety section. This is however, the latest listing. Timing for delivery of these projects is dependent upon available budgets. Once the budget is known and that includes the draft 21/22 Budget, affordable projects from the top of the list are selected. They then undergo further community consultation and further design selection process. We should be able to update the LATM priority list in the coming months.

**Question**

**Matthew Kirwan, Noble Park**

Part (b) page 39 - When will the final version of the reconciliation action plan be coming back for Council giving the endorsement last year was provisional, subject to the Reconciliation Australia review?

**Response**

**Mandy Gatliff, Acting Director Community Services**

The final version of the 2021/23 Reconciliation Plan will be presented to Council following formal approval by Reconciliation Australia. Reconciliation Australia provisionally approved the RAP in late January this year. Council has engaged a local artist for the draft RAP artwork and this should be available for Reconciliation Australia to review around 24 May 2021.

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**3 QUESTION TIME - PUBLIC (Cont.)**

**Question**

**Matthew Kirwan, Noble Park**

Part (c) page 44 - On what date will the EOI process for the multicultural communities network commence?

**Response**

**Mandy Gatliff, Acting Director Community Services**

The EOI commenced on Monday 10 May 2021 and will be open for applications for a duration of four weeks until Monday 7 June this year.

**Questions**

**Matthew Kirwan, Noble Park**

Part (d) page 51 - When is the implementation of the Plastics Policy among community stakeholders expected to be completed?

Part (e) page 55 - So as to provide context to the biodiversity action plan, will the background report be publicly available when the biodiversity action plan goes out for public exhibition?

Part(f) page 62 - How many properties for potential acquisition have been considered at a Councillor Briefing Session so far in 2021? Where can information on the Greater Dandenong website be found regarding what properties have been purchased by Council since the open space acquisition program began a few years ago?

Part (g) page 64 - Can the 10 year infrastructure plan be made publicly available?

**The four questions above were taken on notice.**

**Questions**

**Gaye Guest, Keysborough**

Council meeting question time has become monotonous and bogged down in recent meetings where the same questions have been tweaked and asked repeatedly and even after the question has been asked and answered, the questioner still gets to ask the same question again in a different form. For onlookers we ask, is this firm, I assume that means this Council, a well-oiled machine using our public purse effectively? From the residents looking in we see decisions that focus like duplicating expensive buildings in the same precinct, Springers, \$11m Tatterson Pavilion and the \$12.1m Keysborough Hub, all in the same area. All offering the same spaces and yet real data of user group information is not known, advertised or even researched. Now Dandenong wants a multitude of hubs. The questions are and please do not give token symbolic gesture:

(1) What is happening to the PEP Building and Walker Street Buildings, will they be used for community spaces?

(2) Clow Street Building which reminds us of our past. Who are the tenants of this building and why isn't used more frequently?

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**3 QUESTION TIME - PUBLIC (Cont.)**

(3) How much money would be saved by repurposing these existing buildings rather than green-filled sites?

(4) What are the actual usage figures attendees versus overall costs of all Council run and owned facilities pre and post-COVID?

(5) Will the Oasis site be the combined Wellbeing Centre Community Hub and if not, why not?

(6) Will the "Change Today, Shape Tomorrow" document be the community consultation platform that will be used instead of going through the process of again with a great expense to the rest of the community?

**The six questions listed above were taken on notice.**

**Comment**

**John Bennie, Chief Executive Officer**

These questions will be comprehensively addressed. I am pleased to say at this stage though, that there will be a favourable response to all matters raised. These are serious and legitimate questions, but Council's processes of probity process and review ensure that there are answers that can be provided to all questions.

**Question**

**Gaye Guest, Keysborough**

On the CGD website under Council headings, there are many facilities Council is managing. Leisure and Recreational facilities six, two are being rebuilt; Sporting Clubs and Grounds - 31 of these facilities that need regular attendance and occupants; Master Plans nine - significant capital sporting projects with four sub-headings. Community centres and neighbourhood houses eight. This does not include all the church halls, guide and scout halls or even cultural centres that are standing idle in disrepair. There is a table of sporting facilities and passive reserve, casual hire fees and charges, they seem too high depending on the number of participants. All this information needs to be reviewed and restructured to show what each Ward has to offer their constituents. Why do we need another hub facility in Dandenong? How many facilities can Council manage given they are costing the ratepayers money hand over fist and are not at full occupancy?

**The above question was taken on notice.**

**Response**

**John Bennie, Chief Executive Officer**

I can advise that there are detailed and comprehensive answers to all of these questions. I do not accept all of the assertions as being correct. Council has from my recollection 210 public buildings and Council strives to maintain each and every one of these to the highest standard; and also seeks to ensure that each of those are used to their fullest. No public building is of any use to the community unless it is being used to its fullest extent. That has some relevance in relationship to the costings

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**3 QUESTION TIME - PUBLIC (Cont.)**

that Council charges in terms of recovering a certain degree of expense associated with the operation of each building but that is just a paraphrasing and overview of the situation and again a detailed response will be provided to Ms Guest and included in the Minutes.

**Question**

**Gaye Guest, Keysborough**

Council's own 'Change today, shape tomorrow', a 59 page document has just been released from the conversation caravan. How many different ways do we hold expensive community consultation out of a tiny financial budget? It really is how many different ways can you cook an egg. It is disappointing that certain sections seem to have a chokehold on what happens in this municipality, spending our public purse willy-nilly when it is not the overall residential view. The above document has just been released, let us all sit down and just digest it and let us marry it with other Council documents around sustainability, heritage and especially town planning, before we set off on another tangent of expensive community consultation where the same issues are discussed repeatedly for the same outcome.

Is this document being discussed by the People's Panel presently; are they now having input to these themes and adding to the collection of answers?

**The above question was taken on notice.**

**Response**

**John Bennie, Chief Executive Officer**

This will be comprehensively addressed. I do not hesitate to say that consultation is undertaken in this city, in this municipality to the extent that Council deems necessary and essential in informing the council to take informed decisions on behalf of the community.

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**John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses is provided as an attachment.**



**3 QUESTION TIME - PUBLIC (Cont.)**

**PUBLIC QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION**

<b>Date of Council Meeting</b> 26/04/21 PQT5	<b>Question Asked By</b> Matthew Kirwan, Noble Park	<b>Subject &amp; Summary of Question</b> <b>Minutes for Advisory Committee meetings submitted to Council</b> Of the total number of Council Advisory Committees that have met so far this year to the end of February 2021, what percentage of them have had their minutes come to a Council meeting. It seems like many Council Advisory Committees are not submitting their minutes for noting.	<b>Responsible Officer</b> Director Corporate Services	<b>Date of Completion</b> 10/05/21	<b>Summary of Response</b> <b>Initial response provided 26/04/21:</b> We will take that question from Mr Kirwan on notice as there is a little bit of running around to work out what committees have met so we will table that information for Mr Kirwan.  <b>Further response provided 10/05/21:</b> All of the Advisory Committees that met prior to the end of February have subsequently tabled their minutes a future Council meeting. So the percentage figure is 100%. There were however four remaining committees that have met since the end of February with minutes that are required to be tabled at a Council meeting as per the below table:
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<b>Committee</b>	<b>First Meeting</b>	<b>Tabled Council Meeting</b>
Advisory Committee	2 February	9 March
Positive Ageing Advisory Committee	11 February	22 March
Community Safety Advisory Committee	10 February	22 March
Springvale Community Hub Committee	23 February	12 April
Disability Advisory Committee	29 March	10 May
Arts Advisory Board	2 March	Minutes to be tabled
Cultural Heritage Advisory Committee	1 April	Minutes to be tabled
Community Sustainability Advisory Committee	3 March	Minutes to be tabled

## **4 OFFICERS' REPORTS - PART TWO**

### **4.1 POLICY AND STRATEGY**

#### **4.1.1 Q3 2020-21 Quarterly Performance Report**

File Id:

Responsible Officer:

Director Corporate Services

Attachments:

Quarterly Performance Report 1 January – 31  
March 2021  
Financial Report 1 July 2020 – 31 March 2021

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#### **Report Summary**

This report details Council's progress for the period 1 January to 31 March 2021 against performance targets outlined in the Council Plan 2017-21 and the Mid-Year Budget 2020-21.

#### **Recommendation Summary**

This report recommends that Council notes the achievements against the Council Plan indicators and the Mid-Year Budget for the period ending 31 March 2021.

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

### Background

Council adopted the Council Plan 2017-21 (Revised 2020) and Annual Plan 2020-21 on Monday 22 June 2020, and the Mid-Year Budget on Monday 14 December 2020.

The Council Plan 2017-21 outlines the vision and objectives of the current Council over the four years of its term in office. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.

The Council Plan 2017-21 and Annual Budget 2020-21 are made available to residents through the Customer Service Centres, libraries and on Council's website at [www.greaterdandenong.com](http://www.greaterdandenong.com)

Progress against performance targets for the period 1 January to 31 March 2021 is outlined in two components of this report:

Part 1 – The Quarterly Performance Report details the achievements for the Council Plan Indicators from the Council Plan 2017-21.

Part 2 – The Financial Report is designed to inform Councillors of the results of operations for the period 1 July to 31 March 2021 including financial performance against the Mid-Year Budget adopted by Council on Monday 14 December 2020.

### **Part 1 and Attachment 1: Quarterly Performance Report for the period 1 January to 31 March 2021**

Performance highlights against the Council Plan strategic objectives include:

#### A vibrant, connected and safe community

- Council's Australia Day Festival was conducted across a number of sites, including Dandenong Park, The Drum, Springvale Town Hall and Springvale Reserve.
- The 2020 Young Leaders group delivered a Youth Leadership Forum with 50 students attending from eight local secondary schools.
- 11 volunteer programs resumed over this period.
- All civil works for the 2020-21 Local Area Traffic Management program have been completed.
- 2,069 secondary school students were immunised.
- A comprehensive review of the Municipal Emergency Management Plan is nearing completion.

#### A creative city that respects and embraces diversity

- Day trips for Seniors recommenced.
- A draft Children's Plan has been completed and will be out for community consultation in April.
- Council represented the Local Government Mayoral Taskforce Supporting People Seeking Asylum at the Palm Sunday Justice for Refugees Rally.

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

- Arts and cultural heritage exhibitions have returned to a physical presence with two exhibitions on display in quarter 3.
- Digital programming continued at The Drum with 2,350 views over the quarter.
- The Springvale and District Historical Society has signed their lease on space within the Springvale Community Hub and planning has commenced for their move.

##### A healthy, liveable and sustainable city

- 12 webinars and face to face workshops have been held so far this year as part of the 2020-21 Waste Education Plan.
- The Sustainability Festival, now called 'Forever Fest, is scheduled for 22-30 May and the program is 95 per cent finalised.
- The introduction of FOGO is on track for 5 April.
- 10 inspections/audits were made of green waste and recycling facilities.
- The capital works program is 86 per cent in procurement, construction or complete.

##### A city planned for the future

- 100 per cent of town planning applications received were completed within the required timeframe.
- The Springvale Community Hub project is complete and the official opening on 17 April.
- Detailed design is complete for the Keysborough South Community Hub and the documentation phase is underway. Construction is due to commence in 2021-22.
- A Business Case for the Dandenong Wellbeing Centre is complete and design development is scheduled to commence in April.
- The Noble Park Structure Plan was tabled at a Councillor Briefing Session on 1 March and is due to be adopted at an upcoming Council meeting.
- Construction is well advanced on the Greater Dandenong Gallery of Art.
- The installation of parking sensors in central Dandenong is complete and testing is underway.

##### A diverse and growing economy

- Work has commenced on an Investment Attraction prospectus for Noble Park, Springvale and Dandenong activity centres.
- The 2021 'Take a Swing for Charity' golf day event was held on 24 February with more than 100 participants and 80 golfers.
- 49 business network activities have been held with over 974 participants.
- SEBN's 2021 International Women's Day breakfast event, in conjunction with the Greater Dandenong Chamber of Commerce, was held online on 10 March.

##### An open and effective Council

- The Community Satisfaction Survey was conducted in February/March and results are expected to be shared with Council in June.
- Council's social media channels reported a 2.8 per cent growth.

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#### **4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

- The 30 June 2021 interim finance audit is complete.
- The Councillor Induction Program is 90 per cent complete.
- The broad community consultation process for the new Council Plan concluded in February. The recruitment for the deliberative community panel is complete and the panel will meet over four sessions in April and May to discuss a new community vision and principles to guide Council's future thinking.

#### **Part 2 and Attachment 2: Financial Report for the period 1 July 2020 to 31 March 2021**

##### Introduction

The attached financial report is designed to inform Councillors of the results of operations for the period 1 July 2020 to 31 March 2021 including financial performance against the Mid-Year Budget adopted by Council on 14 December 2020.

The financial report incorporates a set of Financial Statements and a Directorate Analysis of financial performance by Business Unit. The following are contained in the Attachment:

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Statement
- Capital Expenditure report
- Investment Report
- Directorate Analysis

Whilst the Financial Statements are prepared in accordance with Australian Accounting Standards, they contain several items which are "non-cash" in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The table on the following page provides a management accounting summary of the financial performance for the period 1 July 2020 to 31 March 2021 which removes non-cash items and adds back cash items that are excluded from the financial statements.

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

**Management Accounting Summary  
for the period 1 July 2020 to 31 March 2021**

Description	YEAR TO DATE			FULL YEAR		
	ACTUAL \$'000	MID YEAR BUDGET \$'000	VARIANCE Fav(unfav) \$'000	MID YEAR BUDGET \$'000	FORECAST \$'000	VARIANCE Fav(unfav) \$'000
<b>Income Statement</b>						
Income	155,989	154,196	1,793	236,013	235,736	(277)
Expenditure	139,716	150,993	11,277	213,023	212,039	984
<b>Net surplus - ongoing operations</b>	<b>16,273</b>	<b>3,203</b>	<b>13,070</b>	<b>22,990</b>	<b>23,697</b>	<b>707</b>
<b>Management Accounting reconciliation</b>						
<i>Add back (less) non cash items</i>						
Depreciation	24,222	24,222	-	32,308	32,308	-
Amortisation - right of use assets	436	291	145	581	581	-
Amortisation - intangible assets	45	45	-	60	60	-
Contributions non-monetary assets	(298)	(298)	-	(15,000)	(15,000)	-
Assets written off	208	-	208	-	-	-
Prior year capital expenditure unable to be capitalised	593	-	593	-	-	-
Written down value of assets sold/disposed	1,043	155	888	309	1,237	(928)
<b>Sub total</b>	<b>26,249</b>	<b>24,415</b>	<b>1,834</b>	<b>18,258</b>	<b>19,186</b>	<b>(928)</b>
<b>Net operating surplus</b>	<b>42,522</b>	<b>27,618</b>	<b>14,904</b>	<b>41,248</b>	<b>42,883</b>	<b>1,635</b>
<i>Add/less non operating cash items</i>						
Capital expenditure	35,336	36,002	666	81,831	82,984	(1,153)
Net transfers to (from) reserves	(4,197)	(4,226)	(29)	(13,240)	(13,809)	569
Repayment of borrowings	2,433	2,433	-	3,255	3,255	-
Repayment of lease liabilities	506	429	(77)	571	571	-
<b>Sub total</b>	<b>34,078</b>	<b>34,638</b>	<b>560</b>	<b>72,417</b>	<b>73,001</b>	<b>(584)</b>
<b>Cash surplus (deficit)</b>	<b>8,444</b>	<b>(7,020)</b>	<b>15,464</b>	<b>(31,169)</b>	<b>(30,118)</b>	<b>1,051</b>
Accumulated surplus brought forward	-	-	-	31,169	31,169	-
<b>Surplus (deficit) position</b>	<b>8,444</b>	<b>(7,020)</b>	<b>15,464</b>	<b>-</b>	<b>1,051</b>	<b>1,051</b>

**Results for the period 1 July 2020 to 31 March 2021**

The overall management accounting result (after removing non-cash items) for the period 1 July 2020 to 31 March 2021 shows a favourable variance between the budget and actual of \$15.46 million. The variance is mainly due to a favourable surplus from ongoing operations, caused by lower than anticipated operating expenditure to date.

Capital expenditure is \$666,000 lower than the year to date budget (with a further \$21.74 million committed at 31 March 2021).

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

##### **2020-21 Budget and the COVID-19 pandemic**

Council's 2020-21 finances have been significantly impacted by COVID-19. In its original 2020-21 Budget, Council allocated \$4.6 million across various areas relating to adverse impacts, with a residual contingency remaining of approximately \$600,000.

A detailed review of additional COVID-19 impacts and assumptions was performed during the Mid-Year Budget Review. This review found COVID-19 stage four restrictions have had a significant adverse impact on Council, estimated at a further \$5.57 million. These COVID-19 items, combined with other known adjustments since adoption of the 2020-21 Annual Budget were reflected in the Mid-Year Budget Review. In order to balance the 2020-21 Budget, capital project deferrals of \$4.40 million were included.

The financial impact of COVID-19 is continuing to be closely monitored and any permanent variances identified subsequent to the Mid-Year Budget Review have been reflected in the Full Year Forecast and are included in this report. Despite 2020-21 being an extraordinary financial year with the pressures and impacts of the COVID-19 pandemic, the forecast result predicts a cash surplus of \$1.05 million. Whilst the current forecast position indicates a surplus result, COVID-19 continues to cause unfavourable financial impacts in terms of reduced rental income and reduced user fee and statutory fine income, etc. This has been largely offset by employee expense savings across the organisation (including casuals and overtime), utility savings and general administration costs across the organisation.

##### **INCOME**

Income for the period ended 31 March 2021 is favourable against budget by \$1.79 million. This is primarily due to the following:

**Grants – operating (\$2.63 million favourable)** – Additional funding received for Family Day Care (offset by higher payments to educators, \$1.38 million) and Child First (\$290,000), combined with an unbudgeted grant from the Department of Environmental, Land, Water and Planning (will be offset by grant expenditure, relates to High Risk Waste Sites Local Government Capacity Building Grant \$224,000).

The above favourable variance is partly offset by unfavourable variances in:

**Net gain (loss) on disposal of property, infrastructure, plant and equipment (\$908,000 unfavourable)** – Due to the sale of the car park at 2 Mason Street, Dandenong as part of a three-way land swap has been reflected in the Full Year Forecast. This is a non-cash accounting entry.

**User fees (\$759,000 unfavourable)** – Mainly due to a reduction in the Family Day Care (FDC) administration levy fee income caused by COVID-19 which is offset by higher FDC grant subsidy income (Community Services \$540,000), combined with lower fee income for building permits (City Planning, Design and Amenity \$155,000).

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

### EXPENDITURE

Actual expenditure at 31 March 2021 against the budget is favourable by \$13.07 million. The major variances are in materials and services and employee costs.

**Materials and services (\$5.68 million favourable)** – The major items contributing to this favourable variance include:

- Contract services (\$1.46 million) – mainly due to timing of works and delay in receipt of invoices in Roads and Drains, Waste Management and Cleansing combined with a temporary reduction in services and expenditure in Building Maintenance due to COVID-19 restrictions (Engineering Services \$2.00 million). These favourable variances are partly offset by higher payments to educators due to additional grant funding received (Family Day Care \$925,000).
- Materials, maintenance and services (\$1.27 million) – mainly due to delay in commencement of works and receipt of invoices in Home and Community Care and Libraries (Community Services \$529,000), Building Maintenance and Parks Services (Engineering Services \$394,000) and Parking Management (City Planning, Design and Amenity \$240,000).
- Consultants, professional services (\$1.21 million) – due to delay in commencement or delay in receipt of invoices relating to a number of grant funded programs (Community Services \$388,000), strategic planning projects, planning scheme amendments and legal expenses (City Planning, Design and Amenity \$352,000), asset condition audits (Engineering Services \$207,000) and Occupational Health and Safety program combined with Risk and Organisational Development legal and professional services (Corporate Services \$187,000).
- Administration costs (\$1.01 million) – lower than anticipated expenditure to date across a range of accounts including promotions, community education, postage/courier, printing/stationery, Council publications, fuel, postage, advertising and events (Community Services \$528,000, Engineering Services \$225,000 and Corporate Services \$128,000).
- Utilities (\$630,000) – mainly due to lower than anticipated electricity and water costs to date because of facility closures as per COVID-19 restrictions and a delay in receipt of invoices (Engineering Services \$465,000 and Corporate Services \$113,000).

Overall, a \$440,000 favourable adjustment has been included in the Full Year Forecast for Materials and Services.

**Employee costs (\$5.18 million favourable)** – This favourable variance is mainly due to staff recruitment occurring later than planned, delay in commencement and recruitment of grant funded projects and lower than anticipated corporate training and training/conference expenditure (Community Services \$3.42 million, City Planning, Design and Amenity \$915,000, Engineering Services \$282,000 and Corporate Services \$444,000).

Of the \$3.42 million favourable variance in the Community Services directorate, \$2.29 million relates to grant funded programs which require an acquittal. Any unspent grant funding at 30 June 2021 will be carried over to the 2021-22 financial year.

Overall, a \$436,000 favourable adjustment has been included in the Full Year Forecast for Employee Costs.



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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

**Other expenses (\$1.19 million favourable)** – Favourable variance mainly due to delay in receipt of invoices for the Council election costs (Non-Directorate \$631,000), savings in Council's contribution to the Dandenong Night Market which has been cancelled due to COVID-19 and delay in Council's Melbourne Food and Wine Festival contribution (Corporate Services \$117,000).

#### **Capital expenditure**

Total capital expenditure at 31 March 2021 is \$35.34 million. A further \$21.74 million was committed at the end of March. The capital works program comprises of asset renewal, expansion, upgrade and the investment in new assets.

#### **Proposal**

That Council notes the progress against performance targets outlined in the Council Plan 2017-21 for the period 1 January to 31 March 2021 and the Financial Report for the period 1 July 2020 to 31 March 2021.

#### **Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### **Community Plan 'Imagine 2030'**

##### People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Outdoor Activity and Sports* – Recreation for everyone
- *Lifecycle and Social Support* – The generations supported

##### Place

- *Sense of Place* – One city many neighbourhoods
- *Safety in Streets and Places* – Feeling and being safe
- *Appearance of Places* – Places and buildings
- *Travel and Transport* – Easy to get around

##### Opportunity

- *Education, Learning and Information* – Knowledge
- *Jobs and Business Opportunities* – Prosperous and affordable
- *Tourism and visitors* – Diverse and interesting experiences
- *Leadership by the Council* – The leading Council

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#### **4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

##### **Council Plan 2017-2021**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### *People*

- A vibrant, connected and safe community
- A creative city that respects and embraces diversity

##### *Place*

- A healthy, liveable and sustainable city
- A city planned for the future

##### *Opportunity*

- A diverse and growing economy
- An open and effective Council

##### **Related Council Policies**

This report is in accordance with Council's policy of providing regular information and feedback to Council and the community about Council's financial position and key performance indicators.

##### **Victorian Charter of Human Rights and Responsibilities**

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

##### **Financial Implications**

The financial position of the Council will be monitored against the approved Mid-Year Budget to ensure that Council achieves its financial goals.

##### **Consultation**

The Chief Executive Officer, Directors and staff responsible for reporting were consulted. Council's Finance Department has prepared the financial statements and all other attachments with feedback from Business Unit Managers.

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**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

**Conclusion**

Greater Dandenong City Council provides a performance report against organisational objectives on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan Indicators and the Annual Budget. This ensures that all resources are managed effectively and accountably. Council will be kept informed of the financial position on a quarterly basis, as is current practice.

**Recommendation**

**That Council notes the progress against the performance targets outlined in the Council Plan 2017-21 for the period 1 January to 31 March 2021 and the financial report for the period 1 July 2020 to 31 March 2021.**

**MINUTE 156**

Moved by: Cr Rhonda Garad  
Seconded by: Cr Richard Lim

**That Council notes the progress against the performance targets outlined in the Council Plan 2017-21 for the period 1 January to 31 March 2021 and the financial report for the period 1 July 2020 to 31 March 2021.**

**CARRIED**

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**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

**POLICY AND STRATEGY**

**Q3 2020-21 QUARTERLY PERFORMANCE REPORT**

**ATTACHMENT 1**

**QUARTERLY PERFORMANCE REPORT 1  
JANUARY – 31 MARCH 2021**

**PAGES 53 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

**Council Plan  
Performance Report  
Q3 2020-21**



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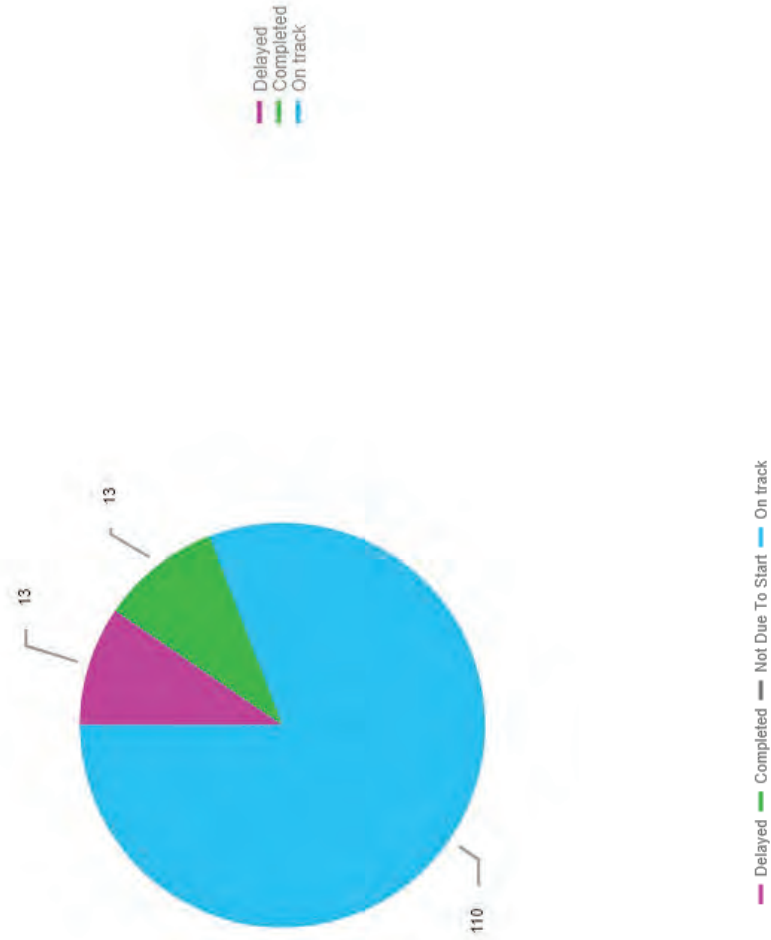
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4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Q3 Performance Summary - 1 January – 31 March 2021



4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

**Strategic Objective 1: A vibrant, connected and safe community**  
*A city with high community participation*






Priority	Action	Progress	Status
Advocate for increased employment opportunities, particularly for vulnerable community groups	Deliver initiatives which enhance the employment capability of young people	<p>Planning and recruitment has commenced for the IMPACT Youth Volunteering Program with 27 expressions of interest received from young people. The program will be delivered in early April.</p> <p>Youth and Family Services have continued to support youth employment pathways with the four Peer Research Assistants engaged in additional work to support youth programs and events, as well as assisting in Council's material aid distribution.</p>	
Increase community participation in physical activity through our leisure, recreation and sports services	<p>Develop and deliver a program of festivals and events across the City that are accessible and inclusive, financially and environmentally sustainable and contribute to the creativity and vibrancy of Greater Dandenong</p> <p>Develop female physical activities and sporting opportunities as part of the 'Make Your Move' Physical Activity Strategy</p>	<p>Council's Australia Day Festival was a multi-site festival with activities in Dandenong Park, Drum Theatre, Springvale Town Hall and Springvale Reserve.</p> <p>Council's Open Air Movies series commenced on 26 February and will continue on Friday evenings until 23 April.</p> <p>The 'This Girl Can' program has now concluded and the acquittal process is underway. The team in conjunction with Darebin Council developed two 30 minute printable flyer workouts for two female population groups (65+ years, and CALD). In addition to the progress made on the 'This Girl Can' program the Sport and Recreation team successfully delivered a six- week virtual movement program with Burke and Beyond's female disability group in CGD. The session included 25 minutes of movement run by a YMCA personal trainer followed by a 15 minute Q&amp;A with representatives of the South Side Flyers (Women's National Basketball League) on topics such as overcoming fears, and tips to make exercise fun. The feedback from the groups were positive and the Sport and Recreation team will now work on further programs and activities for the next six months now that COVID-19 restrictions have eased.</p>	
			

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ORDINARY COUNCIL MEETING - MINUTES




4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Implement the year one actions of the 'Make Your Move' Physical Activity Strategy	Year one actions for the 'Make Your Move' Physical Activity 2020-30 Strategy have commenced and are progressing well. 14 actions are on track for completion for 2020-21. A mid way point assessment has been conducted and five additional actions have progressed this year. Due to the nature of these actions they will need to be rolled over to 2021-22 Year 2 Actions. Eight additional actions will be rolled over to 2021-22.	
Provide quality and affordable community facilities to enable effective programs and activities for all	Manage the new permanent Pop Up Park (constructed by Development Victoria)	Park works are fully complete and handed over. Sport and Recreation are now responsible under licence for its day to day management.	
	Review governance structures for kindergarten and child care provision across the municipality	Service and license agreements have been finalised for distribution. A governance review is being scoped for an Expression of Interest for a consultant to support the review.	
Support agencies, schools, neighbourhood houses and community groups to work collaboratively to build resilience and social connectedness	Develop an Informal Recreation Infrastructure Plan	The draft plan is in the process of being updated to align with the recent Open Space Strategy reserve hierarchy and typology. In addition, discussions with the Open Space team will occur. Community Consultation is now complete and will provide the basis of the review of the plan.	
	Develop and implement a governance framework that will guide engagement, support and business with community organisations	A project brief has been developed after engagement with relevant teams. A project brief has been updated to incorporate Gender Impact Assessments and an Impact on Environment Statement. This will be shared with Council for feedback prior to public consultation commencing mid 2021.	

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  On track

ORDINARY COUNCIL MEETING - MINUTES



4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Finalise the review of the Community Development Framework and Community Hub Framework	The draft revised Community Development Framework and the Community Hubs Framework were submitted for Public Exhibition from 1-28 February. Additional feedback was sort directly from various community groups and Council advisory committees. Where appropriate recommendations/suggestions were incorporated into the Frameworks. A Councillor Briefing session to discuss these two Frameworks (and the Diversity, Access and Equity Policy) has been scheduled for 7 June.	
	Implement a new network approach to connect and build the capacity of Not for Profit agencies through corporate support and sponsorship	Council has facilitated donations of food and material relief from 14 businesses to local relief organisations for distribution to the community. A framework for supporting connection and building capacity of Not for Profit agencies through corporate support and sponsorship is under development.	
	Support young people to participate in civic and community activities which enhance leadership and personal development	<p>During this quarter Youth and Family Services have delivered a number of leadership programs for young people, including:</p> <ul style="list-style-type: none"> <li>- Young Leaders program (8 sessions, 63 contacts)</li> <li>- FreeZA committee (8 sessions, 89 contacts)</li> <li>- Holiday Activities Committee (5 sessions, 25 contacts)</li> </ul> <p>The 2020 Young Leaders group delivered a Youth Leadership Forum in March 2021, with 50 students attending from eight local secondary schools.</p> <p>A group of culturally diverse young people has been engaged in a project to develop engaging social media content promoting COVID-19 safe behaviours to their peers. (6 sessions, 23 contacts). The content will be launched in May 2021.</p>	

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ORDINARY COUNCIL MEETING - MINUTES




4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Support and promote volunteering through the Council volunteer program, Greater Dandenong Volunteer Resource Service and community groups	Continue to support, train and recognise Council volunteers through regular training and recognition events	11 volunteer programs resumed over this period. Volunteers returning to Council programs were all provided with one to one training at each individual site on new COVID-19 safe work practices. Home Library volunteers were provided with a group training session at Springvale Hub on the new Contactless Home Library Service. All Volunteers continue to be supported through individual and group contacts and regular Volunteer Newsletters.	
	Increase opportunities for volunteering within Council programs	New opportunities were offered to volunteers to assist at the Mayoral Charity Golf Day and assist senior club members in meeting COVID-19 QR code obligations. Volunteers assisted Material Aid by conducting surveys with users of the service and attended a feedback meeting. These new opportunities were filled by existing volunteers.	

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  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)







*A safe community*

Priority	Action	Progress	Status
Advocate for increased police resources for our city to assist with reducing crime	Assist Victoria Police with targeted enforcement of speeding and hoon behaviour, through ongoing liaison and data provision	Council was not requested to assist the police this quarter through the utilisation of the SAM trailer. Hooning and excessive speeding issues raised by the public were passed onto Victoria Police for enforcement.	
	Improve safety within the community by advocating for additional police resources and addressing identified hot spots while also continuing to monitor community perceptions	<p>Council has commenced procurement processes to install safety infrastructure and CCTV to address crime and anti-social behaviour impacts in the Walker Street Car Park and the Springvale Hub.</p> <p>Council has endorsed the Hemmings Street Precinct Action Plan and liaised intensively with State Government MPs and departments to advocate for their collaboration and sufficient resources to implement the Plan.</p> <p>Council has worked to address perceptions and levels of safety in the 301 Thomas Street, Dandenong commercial area. Collaboration with traders, Police and social services has occurred to resolve unauthorised occupation on traders' private land to the rear of the complex and Council's adjacent carpark.</p> <p>The rate of alleged offences in Greater Dandenong has decreased by 14% in the four years to 2019-20, including a 15% decrease in violent offences and 18% in property offences. Drug offences rose 3%.</p>	
Develop safe and well-designed public spaces which encourage public access	Develop and implement the Domestic Animal Management Plan 2020-21	Initial preparations for the Domestic Animal Management Plan have begun, and this is on track to be presented to Council prior to the second quarter of 2021-22.	

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ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Maintain the Safe City CCTV system in accordance with specified performance standards	Council's Safe City CCTV system is currently meeting all specified performance standards.	
	Review the Municipal Emergency Management Plan as part of ongoing continuous improvement activities	A comprehensive review and update of the Municipal Emergency Management Plan (MEMP) is nearing completion. This is on target to be submitted to the Regional Emergency Management Planning Committee (REMPC) by 28 April 2021 for their approval which is required by 7 May 2021 in line with the new legislative requirements.	
Increase cyber safety awareness in the community	Maintain eSmart Libraries accreditation to equip libraries and connect communities with the skills needed for smart, safe and responsive use of technology	Library Services continues to retain eSmart accreditation through ongoing education and information provision of cyber safety practices through Library programs, e-news and the Libraries' webpages.	
Promote gender equity, and support the right of women to engage and participate equally in all aspects of community life	Work with young people to address the impact of racism and discrimination	Planning has commenced for a youth forum on racism and discrimination, to be held in June 2021. Young people's input will support Youth and Family Services submission to the development of a national anti-racism framework.	
Provide information on road laws and ensure road safety messages are culturally sensitive and available in languages other than English	In association with RoadSafe South East, continue to advocate for and promote the implementation of programs that address road laws and highlight the impact that alcohol and drugs (legal and illegal), fatigue, speed, hoon behaviour and distractions have on driving abilities	Uptake has been low post COVID-19. Applications for program funding in 2021-22 have been submitted.	
	Provide ongoing funds for local road safety treatments to address priority locations, where the greatest road safety risks are identified (via Council's Local Area Traffic Management prioritisation program)	All civil works for the 2020-21 LATM Program have been completed. Initial concept designs are being prepared for the next sites likely to receive treatments in the 2021-22 financial year.	

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  Completed 
  Not Due To Start 
  On track





**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

Priority	Action	Progress	Status
Support those experiencing family violence and work with agencies and Victoria Police to address the causes	Deliver support services for vulnerable families, including those experiencing or at risk of, family violence	This quarter, Family Support engaged 90 families and 215 children, providing a total of 2,498 contact hours of support.	
	Host the 2020 Walk Against Family Violence	The online Walk Against Family Violence was held on 20 November 2020.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)





*A well informed and connected community with improved health and wellbeing*

Priority	Action	Progress	Status
Enhance the health and wellbeing of our community through key initiatives of the Community Wellbeing Plan	Continue to develop and implement an Anti-Poverty Collective Impact program with high community and cross Council departmental involvement	Recruitment for the Anti-poverty officer was finalised in early December and the officer has been supporting the Material Aid consortium emergency food relief work. A survey of 361 'relief recipients' was conducted. Anti-Poverty meetings have been held with consortium partners with development of working groups on data reporting and material aid planned for April/May. A housing agency has been invited into the Anti-Poverty Consortium. An assessment of the Housing Strategy 2014-24 is complete and provides recommendations for a detailed review process.	
	Endorse and begin implementation of the next Reconciliation Action Plan	Reconciliation Australia has provided conditional endorsement of the Reconciliation Action Plan in January. Final endorsement will be provided once graphic artwork is complete and a local artist has been engaged through a tender process to complete this. A feasibility study for a First Nations Community Space has commenced through Karabena Consulting. Recruitment delays for the RAP portfolio officer has meant some RAP actions have not commenced as initially scheduled.	
	Maintain food safety - inspect all registered food premises annually and report outcomes	A total of 301(21%) of the food premises received their annual inspection in Q3, with 87% complying with food safety requirements. Due to the effects of the pandemic, additional resources are being sourced to assist with the workload.	
	Maintain food safety and public health standards - interact with other local authorities, Environmental Health Professionals Australia (EHPA), Municipal Association of Victoria (MAV), and State Government departments	The public health team has continued to represent CGD on a number of professional groups including the Regional Managers Group, Regional Public Health COVID group, EHPA's Public Health and Wellbeing Special Interest Group (SIG) and EHPA's Food SIG.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Priority	Action	Progress	Status
	Monitor adolescent immunisation rates and report on the number of adolescents immunised according to the National Immunisation Program (NIP) Secondary School Program	2,069 secondary school students were immunised this quarter. This is at expected levels .	
	Monitor immunisation rates and report on the number of children and adolescents under 20 years of age immunised according to the National Immunisation Program (NIP)	546 children < 20 years of age were immunised this quarter (not including the secondary school program).	
	Promote gender equity, and support the right of women to engage and participate equally in all aspect of community life	On 14 September Council endorsed nine grants totalling \$259,311 for the 2020-21 financial year for projects and activities that promote gender equity and support the right of women to engage and participate equally in all aspects of community life. Grant recipients have been engaged with to understand the modifications to program delivery due to COVID-19.	
	Report on services and initiatives targeting vulnerable people in the community who may be at risk of being unimmunised or under immunised	The Immunisation service provides free access to vaccination for eligible children and adults, with a focus on improving access to refugees, asylum seekers and the socially disadvantaged. The Refugee Immunisation project aimed at creating better access to vaccination has been extended into the 2020-21 financial year, as has the program delivering immunisation to the Noble Park English Language School and an expanded project that includes families entering the region on humanitarian visas.	

 Delayed 
  Completed 
  Not Due To Start 
  On track



4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



*Enhanced partnerships with agencies and stakeholder groups to deliver quality services*

Priority	Action	Progress	Status
Provide community funding programs to increase capacity of strategic partners and community groups	Engage with and monitor organisations funded through the Community Partnership Funding and Sponsorship Program to ensure delivery of outcomes.  Implement the endorsed recommendations of the Community Transport Review 2020 which aims to develop an improved Community Transport Program for older frail residents and residents with a disability to foster greater social connectedness and health and wellbeing	Funded agencies have been provided grant agreements and engaged with to report on the effect of COVID-19 on program delivery, including delays to implementation or changes to delivery to comply with COVID-19 safety requirements. Monitoring visits have commenced in Q3 for funded agencies.  Essential transport for vulnerable older people continued throughout the COVID-19 restrictions. With appropriate COVID-19 safe measures in place, transport is now back to full capacity with the introduction of additional shopping trips. Implementation of further actions from the Community Transport report and new policy will be implemented over the coming months.	  

 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)




**Strategic Objective 2: A creative city that respects and embraces its diversity**  
*A city well known for working together with its community*

Priority	Action	Progress	Status
Provide community members of all abilities and backgrounds with access to community and council information, services and events	Implement Year Four actions of the Disability Action Plan 2017-23  Implement Year Four actions of the Positive Ageing Strategy 2017-25	Medium term actions have been prioritised and the mid-term review of the Disability Action Plan has been presented to the Disability Advisory Committee for their feedback and identification of new objectives and actions.  Medium term actions of the Positive Ageing Strategy have been prioritised with a particular focus on transport and social connection. COVID-19 restrictions however have had a negative impact on the delivery of some of these actions whilst also providing the opportunity to implement unique programs like the Seniors Phone Chat group. As restrictions have eased, programs including day trips have recommenced.	
Provide programs and events for people to participate in community activities and civic life	Monitor and analyse the recommendations of the Aged Care Quality and Safety Royal Commission final report due November 2020 with a view to preparing an Options Paper which identifies the possible impacts for older residents of Greater Dandenong and the role of Aged Services post June 2022  Facilitate the implementation of a new Children Youth and Family Strategy 2020-24 for children and families	The Aged Care Quality and Safety Royal Commission final report was released in February 2021 after delays related to the COVID-19 pandemic. Community Care has analysed the issues raised through the Royal Commission and has sought the input of the Positive Ageing Advisory Committee, the MAV and other Councils in order to understand the potential impact on our local community. Following the Government response to the Royal Commission due on 31 May, Community Care will prepare an Options Paper for the future of aged care services at the City of Greater Dandenong.  A draft Children's Plan and background information has been completed and presented to the Executive Management Team in March. Community consultation will occur in April. An annual action plan to accompany the Children's Plan has also been developed.	

 Delayed  Completed  Not Due To Start  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



*A harmonious community that celebrates diversity*

Priority	Action	Progress	Status
Advocate against all forms of discrimination	Continue to improve the inclusion, recognition and community understanding of the LGBTIQ community	Discussions are to take place with the LGBTIQ Working Group regarding appropriate celebrations to be held for International Day Against Homophobia, Biphobia, Intersexism and Transphobia for Monday 17 May. Some initial activities commemorating the day include lighting up the Drum Theatre in rainbow colours and raising the Pride Flag at both Harmony Square and Springvale Hub.  Early discussions are taking place with a number of different Councils and organisations in the southeast region about establishing a possible regional LGBTIQ Network.	
Advocate for and assist Asylum Seekers and Refugees living in the community	Continue to support the Back Your Neighbour campaign and the activities of the Local Government Mayoral Taskforce Supporting People Seeking Asylum	Greater Dandenong Council represented the Local Government Mayoral Taskforce Supporting People Seeking Asylum at the Palm Sunday - Justice for Refugees Rally, which took place in late March 2021. Mayor Cr. Angela Long, and Councillors Eden Foster, Lana Formoso, and Rhonda Garad stood united under the Back Your Neighbour banner, calling for a humane and empathetic approach to be adopted by the Federal Government in its treatment of refugees and people seeking asylum. Efforts to expand the Mayoral Taskforce have also taken place, with letters sent to newly elected Councillors of non-member Councils, asking them to raise the possibility of membership. Follow-up requests will be sent in the coming week. Back Your Neighbour social media channels also continue to be active with the assistance of two volunteers, under the direction of a Community Advocacy Officer.	
	Deliver the Home exhibition and program that features artists from refugee backgrounds including people seeking asylum	This project was delivered in Q1.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES



4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Support implementation of yearly actions from the Greater Dandenong People Seeking Asylum and Refugee Action Plan 2018-21	At the March meeting of the Multicultural and People Seeking Asylum Advisory Committee the members provided activity updates from their respective sector areas and agreed that the entire Part B Action Plan will be reviewed by the next meeting in May. The establishment of the Multicultural Communities Network was temporarily placed on hold following the December meeting after new information was received about the creation of other multicultural networks in the region that may fulfill a similar purpose. Members subsequently discussed the matter and agreed that there was still a unique need for the MCN and the EOJ process for this group will recommence.	
Celebrate diversity through a range of cultural activities	Provide support and guidance to community organised festivals, events and cultural celebrations	Support and guidance was provided to organisers of the Tet Festival flag raising, Bangladeshi flag raising, Lunar New Year, and outdoor activations organised by the Drum Theatre. An eNewsletter to local Event Organisers Network provided Covid related information to all groups.	

 Delayed 
  Completed 
  Not Due To Start 
  On track


**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

*Increased participation in creative and cultural activities*

Priority	Action	Progress	Status
Provide community arts participation for artists, residents and businesses through performances, exhibitions and programs	Deliver at least 12 arts and cultural heritage exhibitions and supporting programs annually through cultural facilities	Following the easing of COVID-19 restrictions in Q3, exhibitions reverted to a physical presence. This included two exhibitions delivered by Arts and Cultural Development (Changed Forever: Legacies of Conflict, and FLORA). The FLORA exhibition has been presented over five supporting locations.  Additional programming was delivered in association with the exhibitions: Changed Forever: Two supporting programs in person; FLORA programs will continue through Q4.	
	Deliver the 2020 Short Cuts Film Festival	This program has been cancelled for 2020-21 due to COVID-19 restrictions.	

 Delayed 
  Completed 
  Not Due To Start 
  On track



4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Implement Year Five actions of the Greater Dandenong Arts and Cultural Heritage Strategy 2016-26	<p>Community Connection:</p> <ul style="list-style-type: none"> <li>- Aged Care facilities engaged via Community Bus Tours to Changed Forever and FLORA exhibitions.</li> </ul> <p>Cultural Destination:</p> <ul style="list-style-type: none"> <li>- The FLORA exhibition is presented across multiple venues in collaboration with Libraries, Civic Facilities and Open Spaces encouraging walking tours.</li> <li>- Delivery of a successful SANGAM Festival</li> </ul> <p>History and Heritage:</p> <ul style="list-style-type: none"> <li>- A heritage exhibition is presented in support of the FLORA exhibition.</li> </ul> <p>Cultural Venues:</p> <ul style="list-style-type: none"> <li>- Cultural venues reopened following the lifting of COVID-19 restrictions;</li> <li>- The construction of the new Greater Dandenong Gallery of Art continued</li> <li>- Hirers were re-engaged to participate in venue activities and COVID-19 planning was supported.</li> </ul> <p>Partnerships and Evaluation:</p> <ul style="list-style-type: none"> <li>- New members were appointed to the Arts Advisory Board</li> <li>- The Drum Working Group continued to meet</li> </ul>	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track




ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Present a season of professional performances consisting of varied genres for the Encore seniors program, family and children's program as well as general programming with broad appeal</p>	<p>Digital programming continued with a special performance by Rhonda Burchmore and a series of videos of virtual tours of The Drum receiving a total of 2,350 views. Programming commenced with the Australia Day children's hub with performances in circus, magic, acrobatics and theatre. The 2021 Season 1 (February - June) program was launched in February. The Drum program for this quarter included two Encore programs that were tributes to three very different musical groups: 'Frankie Valli and the Four Seasons vs The Beach Boys'; and the music of Fleetwood Mac. Culturally diverse programming was front and centre with the SANGAM Festival: 'Earth Matters (a walking tour of South Asian dance and music); Dawn Raga (early morning Indian music in Harmony Square); and 'Bukjeh - stories of home and having to leave it', by Palestinian artist Aseel Tayah. Michael Cormick and Rachael Beck celebrated their music theatre history in 'You And I'. Local artists also came together again for 'Our Beat' in March.</p>	
	<p>Promote and support artists locally through engagement, networking, residency and development activities</p>	<ul style="list-style-type: none"> <li>- A sound artist in residency created works for the FLORA exhibition</li> <li>- Ongoing engagement occurred with the local schools network and delivery of school incursions</li> <li>- Implementation of community grants outcomes were supported including the delivery of a partnership agreement with the SANGAM Festival.</li> </ul>	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)


Priority	Action	Progress	Status
	Promote greater artist engagement through The Drum's programs, performances and workshops	Participation and engagement with artists and the community increased with the ability to reopen. Local artists were supported through providing rehearsal and creative development space for 'Pathways' a professional development program for emerging South Asian artists. This intersected with support for the SANGAM Festival which presented 100 artists across four venues, including the Drum Theatre. Rehearsals for 'Our Story', an ensemble project of local young people aged 13-30 returned, and 'Our Beat' kicked off with an artist mixer along with the 'Bukjeh' artists in residence during March.  Workshops and activities also included weekly dance workshops "Dance Up" by the Southern Migrant Resource Centre and activities through the 'Bukjeh' residency included workshops at Mt Hira Secondary College, pop up stories and music in Palm Plaza and a special Harmony Day storytime at the Dandenong Library. These activities involved 244 people.	
	Provide 20 community arts participation opportunities for artists, residents and businesses through performance and exhibition programs and other projects	- 10 workshops were offered for community engagement both online and in person. - Additional engagement opportunities offered including online Q&A's, webinars and curator talks.	
Provide opportunities for children and young people to participate in civic and community activities	Host the 2020 Children's Forum	The 2020 Children's Forum was held on 29 October 2020, during Children's Week.	

 Delayed 
  Completed 
  Not Due To Start 
  On track



ORDINARY COUNCIL MEETING - MINUTES


4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Record, protect and promote local heritage including support of the historical societies and Cultural Heritage Advisory Committee	Enhance Council's ability to store and protect the City's heritage collections in collaboration with local historical societies	<p>The Springvale and District Historical Society (SDHS) has signed the lease on their space within the Springvale Community Hub and planning has commenced for their move.</p> <p>The COVIDSafe Plan for the Shared Archive has been finalised with staff and Historical Societies being briefed on requirements. Long-term and short-term archival and collection storage will continue to be assessed in consultation with the Historical Societies.</p>	

 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)





**Strategic Objective 3: A healthy, liveable and sustainable city**  
*A city that delivers a clean and healthy environment for people to enjoy*

Priority	Action	Progress	Status
Engage with the community to increase their awareness of the environment and sustainability	Develop and deliver a 2020-21 Waste Education Program	<p>The 2020-21 Waste Education Plan was developed and is in place.</p> <p>The COVID-19 pandemic has restricted its delivery. The introduction of a webinar style delivery of programs has been initiated and is currently under development for expansion. Three face to face workshops were delivered.</p> <p>January:                      0 webinars delivered                      2 face to face workshops delivered</p> <p>12/1/2021 - Reuse art workshop - making egg carton faces - library school holiday program</p> <p>21/1/2021 - Reuse art workshop - T-shirt into a tote bag - library school holiday program</p> <p>February:                      0 webinars delivered                      0 face to face workshops delivered</p> <p>March:                      0 webinars delivered                      1 face to face workshop delivered</p> <p>11/3/2021 - Recycle Right in Greater Dandenong - as part of the Libraries After Dark program (11 attendees)</p> <p>YTD - 12 webinars / face to face workshops</p>	

 Delayed 
  Completed 
  Not Due To Start 
  On track






ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Implement the Greater Dandenong Plastics Policy	The Plastics Policy continues to be developed internally, with Sustainability Planning Officers seeking advice from sports and community stakeholders to better prepare for the reopening of clubs and events in particular. The development of guidance material for hospitality and sporting clubs has commenced. Implementation has been delayed by COVID-19 but is expected to progress well in line with easing restrictions and better capacity for engagement with the community.	
	Implement the Greater Dandenong Sustainability Strategy 2016-30 and undertake the five year review	The ongoing implementation of the Sustainability Strategy continues, and is closely entwined with the implementation and development of several other key strategic documents, including the Climate Emergency Strategy and the Council Plan. The five year review is currently underway and is expected to be finalised by 30 June 2021.	
	Undertake the annual Sustainability Festival and Awards	The development of the Sustainability Festival and Awards is progressing smoothly, with content now live via Council's website and social media pages. Entries recently opened for the Sustainability Awards, which have been altered this year to attract a broader range of applicants and encourage creativity and engagement within the community. The Sustainability Festival, rebranded as "Forever Fest", is locked in for 22-30 May and technical rehearsals for delivery via Zoom have now commenced. The programme is 95% finalised with each of the nine days showcasing a broad range of content.	
Improve diversion from landfill rates	In conjunction with the Metropolitan Waste Resource and Recovery Group, participate in the current EOJ process and report back to Council at the key milestones that will inform the final tender stage	Stage two of the procurement is continuing with competitive dialogue with the three short listed contractors almost complete. A councillor briefing by the Metropolitan Waste and Resource Recovery Group is scheduled for 3 May 2021 when a detailed update will be provided.	

 Delayed 
  Completed 
  Not Due To Start 
  On track



4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Investigate the implications in implementing the Circular Economy Policy recommendations	The introduction of FOGO is on track to be introduced by 5 April 2021. The processing contractor, Veolia, reports improvements to the quality of compost being reduced and the increased demand from both the agriculture and horticultural industries. Monitoring of the demand for e-waste is being monitored with a key industry recycler ceasing processing of e-waste.	
	Offer a Food Organics Garden Organics (FOGO) service to our community as a means to divert this valuable resource from landfill	The introduction of FOGO is on track for a 5 April 2021 commencement. The FOGO Community Communications Plan is in full swing with a wealth of educational and engagement materials produced. The community has responded positively to the offer of free home kitchen caddies with almost 6,000 ordered for the initial round of deliveries.	
	Review the recycling charges, whilst considering opportunities to introduce an incentive for increased recycling	The waste and recycling charges were reviewed as part of the 2020-21 budget. Councillors elected not to adjust these charges, which would have impacted the majority of customers with an increased charge in a period when people were impacted by COVID-19. Council officers elected to maintain the current formula in determining the waste charge after having considered the prevailing circumstances of COVID-19 impacts on the community and volatility across waste and recycling costs.	
Protect and enhance the ecological value of land within the municipality	Finalise the Urban Forest Strategy	A draft Urban Forest Strategy has been completed and presented to Councillors. Public consultation was completed in February 2021 and the consultation outcomes are currently being reviewed. This will assist in finalising the draft documents.	
	Implement the Greater Dandenong Green Wedge Management Plan 2015-35	The implementation of the actions of the Greater Dandenong Green Wedge Management Plan 2015-35 are undertaken on an ongoing basis during the year.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)




Priority	Action	Progress	Status
	Implement Year Three of the Urban Tree Strategy 2018-23	<p>Planning for street tree planting in 2021 has been finalised. Tree planting will commence in May and extend through to September.</p> <p>The cyclic tree pruning program is on track with inspections and audits being undertaken within recently completed blocks in Dandenong North.</p>	
Provide proactive waste 'pick up' throughout the municipality combined with a public education campaign	Monitor materials recycling and green waste processing sites across the municipality	<p>There was 10 inspections/audits of green waste and recycling facilities conducted in Q3. One facility of interest was a tyre stockpile which is currently being investigated by Council and the EPA. The inclusion of the DELWP funded High Risk Waste Sites Officer will make an impact in this space in the next quarter.</p>	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



*A city that prepares for climate change*

Priority	Action	Progress	Status
Develop and complete a Climate Change Strategy	Determine future approach re: ESD 2.0 (implementing zero carbon into the planning scheme)	The Council Alliance for a Sustainable Built Environment (CASBE) has now provided Council officers with a draft Terms of Reference and Memorandum of Understanding in relation to the proposed ESDv2.0 planning scheme amendment. Council officers are currently closely reviewing these documents. Once this internal review is complete, the documents will be escalated for executive discussion and decisions.	
	Develop an Electric Vehicle Fleet Transition Plan	Research on potential consultants is complete and a project brief issued for quotation. Preliminary discussions with the preferred consultant (only one identified that can address the entire fleet rather than just passenger vehicles) indicate a report can be completed by June 30 within the available project budget. Formal engagement of the consultant is currently being finalised.	
	Embed climate emergency into decision making and governance processes	Members of the Sustainability Planning team are currently working closely with relevant Council officers in preparation of the Council Plan, ensuring the climate emergency is well-considered and embedded within this strategic framework for Council's operations over the years to come. A member of the Community Sustainability Advisory Committee with significant expertise in climate change has agreed to take part in speaking at the community consultation panel event on 17 April 2021. This will further inform incorporation of climate emergency action within the Council Plan, in line with the panel's feedback.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES


4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Finalise and begin implementing the Climate Change Strategy and Action Plan	Implementation of the Climate Emergency Strategy and Action Plan continues, with a program of Council staff and climate change awareness training currently being developed and a rollout of surveys to understand current attitudes commencing shortly. Council's internal Climate Emergency Implementation Group has held several initial meetings and provides a robust mechanism for oversight and governance of the Strategy's implementation. Current priorities include assigning identified climate change risks to relevant Directors and engaging with State and Federal Government infrastructure grants to improve the municipality's climate resilience.	
Ensure new street plantings are compatible with increasing average temperatures, whilst increasing canopy cover throughout the municipality	Commence the development of the Biodiversity Action Plan	Ecology Australia have completed the initial community consultation phase which included workshops and surveys. Field surveys and data collection have also been completed. The Consultant has been delayed in preparing the draft background report and action plan. The working group have met with Ecology Australia to review the proposed timeline with the view to have a final draft of both the background report and action plan in May.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

*A network of quality parks, reserves and sportsgrounds*






Priority	Action	Progress	Status
Upgrade Council parks and reserves through the implementation of the Capital Improvement Program	Undertake Dandenong Park improvements as per the Dandenong Park Masterplan 2007	<p>This is a multi-year project however the current package of on ground works including the following elements have now been completed:</p> <p>New park furniture, picnic facilities, fitness equipment, walking paths, garden beds, refurbished "Rotary Water Wheel", tree planting, interpretive elements and signage have all been constructed and installed.</p> <p>The next phase of on ground works is to install a new irrigation system for the entire northern precinct of the park. These works are expected to commence in April and be completed by the end of May. Once the irrigation system is installed, significant landscaping will be undertaken in all of the garden bed areas, the planting will continue through the months of May and June.</p>	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track



4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)




*Infrastructure that supports people and business*

Priority	Action	Progress	Status
Increase the length and coverage of the shared path network	Deliver Council's Capital Works Program	The Capital Works Program is 86% in procurement, construction or complete. The shared path network extension is currently in the procurement phase.	
	Enable and showcase the opportunity for social activity on local streets, for example street parties, temporary playgrounds and events	The framework, barriers and signage are ready. The showcase and roll out is delayed due to COVID-19.	
	Finalise the Toilet Strategy to map out where there needs to be new or upgraded public toilets	This strategy has been presented to Council and is now complete.	
	Implement the Active Transport Infrastructure Priority Program improving pedestrian and cycling infrastructure	Design work is being undertaken for the Hammond Road path between Dalgety Street and Kirkham Road. The design is being finalised to ensure driveways are suitably addressed to avoid property access issues.	
	Undertake the road resurfacing program	This program is progressing well.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)








**Strategic Objective 4: A city planned for the future**  
*An adequate supply of residential, commercial and industrial development*

Priority	Action	Progress	Status
Appropriately zone sufficient land for ongoing industrial growth and development in the city	Process the Planning Scheme Amendment for the Sandown Master Plan  Town Planning referral from Engineering. Compliance with statutory timeframes as defined by the Subdivision Act	Work continues to progress on this Planning Scheme Amendment, and a Council report will be tabled at an upcoming Council meeting to seek approval to request authorisation from the Minister for Planning to commence the formal PSA.  Total applications received = 108, with a total of 108 completed within timeframe. Percentage completed = 100%	
	Translate the existing Local Planning Policy Framework and Municipal Strategic Statement to the Planning Policy Framework in conjunction with DEWLP	The translation of the existing Local Planning Policy Framework and Municipal Strategic Statement to the Planning Policy Framework (PPF) in conjunction with DEWLP was delayed as Council were awaiting the provision of draft material from DEWLP for 12 months. Draft material has now been received and officers are now undertaking the review of the proposed PPF. Given the DEWLP delays, this project will likely extend into the next financial year.	
Undertake a review of the number of dwellings constructed in each residential zone to ensure the aims of the Municipal Housing Strategy are being met	Review the Greater Dandenong Housing Strategy	The scope and method for the review of the Greater Dandenong Housing Strategy has been presented to selected representatives of the Executive Management Team for consideration. A consultant brief has been requested with the review scheduled for completion prior to 30 June.	

 Delayed  Completed  Not Due To Start  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

*Assets planned to meet future community needs*

Priority	Action	Progress	Status
Advocate for improved transport options	Develop a Multi Modal Transport Infrastructure Plan for Noble Park Activity Centre	Department of Transport input is scheduled for Q4.	
	Finalise a Multi Modal Transport Infrastructure Plan for Dandenong Activity Centre	Department of Transport input is scheduled for Q4.	
	Launch the Public Transport Advocacy Statement and advocate in accordance with the Statement	This statement has been finalised. Advocacy and activity are occurring in alignment with the document.	
Investigate the development of a municipal wide developer contributions plan for application to new development across the city	Complete the Springvale Community Hub Project	This project is complete and the official opening is scheduled for Saturday 17 April.	
	Continue planning for a Dandenong Community Hub by developing the business case and concept plans	A project brief has been prepared for Concept Plan and a Business Case. The brief has been issued to eligible consultants (submissions due to close 31 March 2021) and a consultant will be engaged in April of 2021. The project work still aims to be concluded by the end of the 2020-21 financial year.	
	Continue to advocate for the proposed Dandenong Sports and Events Centre, as south east Melbourne's home for elite sporting competitions, major events, concerts and community festivals	State Government funding has been received to enable a Feasibility Review and Business Case to be undertaken.	
	Finalise the design and commence construction of the Keysborough South Community Hub	Detailed design is complete and the documentation phase is underway. Construction is due to commence in the 2021-22 financial year.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**


Priority	Action	Progress	Status
	Review and implement the Municipal Early Years Infrastructure Plan to embed planning for three year old kindergarten	The draft kindergarten infrastructure and services plan for three year old kindergarten has been completed and is awaiting endorsement and input from the Department of Education.	
	Undertake detailed planning for the new Dandenong Aquatic and Leisure Centre in partnership with key stakeholders and in accordance with the Greater Dandenong Aquatic Strategy	Business Case for the Dandenong Wellbeing Centre is complete. Design development to commence in April.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

*Increased sustainability of residential, commercial, industrial and Council developments*

Priority	Action	Progress	Status
Ensure that both private and new developments are site responsive, innovative, and achieve high quality urban design and environmentally sustainable outcomes	Increase access and availability of social housing stock in the municipality by activation of Council and community assets for delivery of social housing, and advocating for increased State and Federal Government provision	Greater Dandenong is one of 13 regional Charter Councils seeking to increase access and availability of social housing stock in each respective municipality. Briefings have been received from Homes Victoria (the newly formed State Government body responsible for implementing the Big Housing Build) as to the processes and opportunities for Councils to increase social housing supply. At the municipal level the Executive Management Team have considered a partnership opportunity with a local philanthropic organisation to secure social housing for women escaping family violence. These discussions are continuing.	

■ Completed 
 ■ Not Due To Start 
 ■ On track

**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**





*Quality public open space provided across the city*

Priority	Action	Progress	Status
Increase supply of open space in areas currently deficient and achieve policy benchmark of 4.5ha per 1000 head of population for each of the areas outlined in the Greater Dandenong Open Space Strategy	Finalise the revised Open Space Strategy and commence the Planning Scheme Amendment  Implement the Open Space Acquisition Targets	The revised Open Space Strategy 2020-30 was adopted at the 24 August Council meeting. Preparation of the Planning Scheme Amendment has commenced.  Officers continue to identify opportunities to acquire properties that assist in delivering more open space in gap areas.	  

 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)





*Revitalised activity centres*

Priority	Action	Progress	Status
Amend the Greater Dandenong Planning Scheme to include and update policy provisions for Noble Park and Springvale Activity Centres	Finalise the Noble Park Activity Centre Structure Plan and commence the Planning Scheme Amendment	The Structure Plan was presented at the Councillor Briefing Session on 1 March and will be tabled at an upcoming Council meeting for adoption. The Planning Scheme Amendment will commence after the Structure Plan is adopted.	
Deliver a collaborative approach to creating, enhancing and managing great people focused places that respond to and respect the unique qualities of the activity centres	Finalise the Planning Scheme Amendment for the Springvale Activity Centre Structure Plan	The Planning Scheme Amendment for the Springvale Activity Centre Structure Plan has been approved by the Minister for Planning and awaiting formal gazettal.	
	Advocate for phase two of the Revitalising Central Dandenong project	The VPA grant was successful for the review of central Dandenong investment attraction. Capital Alliance was successful in securing rights to land parcels in the 11-15 Foster Street precinct. City Deal work is progressing with central Dandenong as a key pillar.	
	Construct the Greater Dandenong Gallery of Art	Construction is well advanced with the program now on track for a new agreed practical completion date.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Continue to support the Little India Precinct including implementing the State Government grant to deliver Victorias first ever Indian Cultural Precinct	Business Audits (2019) were completed and reported. The Place Score (2020) for Little India improved from 54/100 to 80/100. The Net Promoter Score was one of the highest in Greater Dandenong at +36. A shop front improvement program was delivered to a further nine shops. A Marketing Plan developed with traders has delivered a branding Style Guide, Facebook and Instagram page, seven human interest stories, "official trader" stickers for shops, bulletin header, social media campaign and 'discount sale' signs for traders. Improved vehicle signage at intersections around the cultural precinct periphery was delivered. Multicultural Affairs and Social Cohesion Division have extended the balance of the grant until June 2021 however spending is on hold. The Indian Cultural Precinct Taskforce overseeing the state government grant, is also on hold. Support is ongoing to the Foster Street Traders Association to support implementation of their \$10,000 grant from Small Business Victoria.	
	Develop Vanity Lane as a new pedestrian link between Thomas and Lonsdale Streets, Dandenong	Detailed design commenced pending input from partial demolition of the existing structure. Delays with demolition are due to complex staging.	
	Implement staged delivery of the Springvale Boulevard Project	CBS is scheduled for 6 April 2021 with a project update and recommendations to be provided. The Communications Strategy is complete and materials are being prepared. The Department of Transport (DoT) have approved part of the documentation with final approvals imminent. Construction preliminaries are being finalised with the Contractor and the anticipated construction start date is April/May 2021.	
	Monitor the 10 year Infrastructure Plan for the Activity Centres	The 10 year program has been developed. It may need adjustment pending limited available funding via CIP due to COVID-19 impacts. A review has commenced.	

 Delayed 
  Completed 
  Not Due To Start 
  On track





**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

Priority	Action	Progress	Status
	Monitor, implement and promote Activity Centre parking changes	COVID-19 has impacted on parking demand. Lonsdale Street free parking was extended until July 2021. The installation of parking sensors is complete in central Dandenong and testing is underway.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)




**Strategic Objective 5: A diverse and growing economy**  
*A city that is connected to the global economy*

Priority	Action	Progress	Status
Continue to promote opportunities for businesses to compete and participate in the global economy	Deliver activities to business and industry that provide opportunities, awareness and exposure to global trends and markets	Exploring new global markets and opportunities is the key focus for 2021-22. Research has been undertaken and a work program finalised which will be 'launched' in late April. The first stage of the program will comprise a series of information sessions and workshops through to November to encourage a collaborative approach by participants in assessing their potential global markets and creating access to government assistance to expedite their journeys.	
	Support the Future of Manufacturing program and continue to explore the opportunities for a Manufacturing Connectivity Centre in partnership with SEMMA	Early this quarter the group conducted an evaluation session to realign the group's focus with addressing the ever-changing local and global challenges created by COVID-19. February's session focussed on exploring the change from face-to-face to online selling, global logistics and the challenges finding suitable employees. The March meeting discussed the current disruption in global supply chains and addressed potential short to medium term solutions.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)


*A city that supports the economic contribution, strength and diversity of its industries*

Priority	Action	Progress	Status
Market business and investment success stories	Develop an Activity Centre's investment prospectus	Work has commenced on an Investment Attraction prospectus for Noble Park, Springvale and Dandenong activity centres.	
Provide information on investment options and facilitate streamlined processes for planning and investment	Develop an investment attraction prospectus for the City	Preliminary scoping and research has been undertaken for an investment attraction prospectus.	
	Undertake discussions with industry experts and stakeholders on future opportunities and strategies for revitalising central Dandenong	A preliminary discussion has been held, the likely timing is to commence in early 2021. This is linked to other work including a VPA study and City Deal. Development Victoria announced Capital Alliance as the successful consortium for Sites 11-15 and discussions are to be held in 2021 to progress investment in central Dandenong.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)




*A city where business and community work together*

Priority	Action	Progress	Status
Support, promote and facilitate local social enterprises	Develop and deliver a program for social enterprises	<p>The monthly meetings between key internal Council units continues to strengthen the overall delivery of this program. The program continues to stay on track despite the pandemic placing a hold on this program moving as fast as hoped. A proposal has been put forward to Community Development to utilise the Australian Network on Disability (AND) disability intern program which Council is a part of. The successful intern would assist with a project within the Social Enterprise Program. Other initiatives which are keeping this program on track include identifying regular stories to feature in the "Talking Business" Magazine. Looking ahead, EDU is still anticipating meetings between Council and The Western Program Alliance at McConnell Dowell in regards to engaging social enterprises in the latest Level Crossing Removal Project and other identified bodies such as Afri-Auscare.</p>	

■ Completed   
 ■ Not Due To Start   
 ■ On track   
 ■ Delayed

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)




*A great place for business*

Priority	Action	Progress	Status
Support businesses through education, awareness, collaboration, networking and trade opportunities	Host the CGD-industry "Take a Swing" golf day event to raise funds in support of the local community	The 2021 "Take a Swing for Charity" golf day event was held as scheduled on 24 February at Victoria Golf Club. More than 100 people participated in the event, with more than 80 golfers enjoying the fun, camaraderie, and competition, that the day offers. It is yet to be confirmed, but more than \$40k was raised for two local charities, ASRC and the Keysborough Learning Centre. Discussions have already commenced with sponsors for 2022.	
	Monitor and report the number of network activities conducted with a target of 50	This quarter's activities have again been conducted on-line, with the exception of the Future of Manufacturing (FoM) group, which has met face-face. Activities included 3 Events; 2 FoM sessions; 1 program and 6 network meetings resulting in a total of 12 sessions (year to date 49) and total participants in excess of 220 (year to date in excess of 974).	
	Provide activities that encourage opportunities for women and promote women in business	SEBN's 2021 International Women's Day breakfast event in partnership with the Greater Dandenong Chamber was held online on 10 March. The mixed audience from various business sectors were inspired by Captain Mona Shindy a weapons electrical engineer with the Australian Navy - who served on a warship; was one of just 100 Muslims in the ADF; and the Telstra Business Woman of the Year 2015. The audience was welcomed by Minister Gabrielle Williams and Mayor Angela Long provided closing remarks. The Women in Business (WIB) network session held this quarter featured how the visual approach to professional reports can help unlock the story being told. A new WIB network framework has been developed for 2021-22 to broaden the participation base.	

 Delayed 
  Completed 
  Not Due To Start 
  On track


4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

*A resilient employment hub*

Priority	Action	Progress	Status
Work collectively with and across government, industry, service providers and educational organisations to facilitate long term solutions to both the supply and demand of employment	Continue to implement the refreshed Local Economic and Employment Development Strategy	The refreshed strategy is being confirmed. In the meantime, work continues with implementing the broad actions, contained within the strategy.	
	Deliver a minimum of one key event for secondary school students that promotes the diversity of career opportunities in the region, particularly within the manufacturing sector	This action is complete. The focus is currently on the 2021 event scheduled for September.	
	Oversee and implement the Community Revitalisation and One Per Cent project and continue to develop the capability and capacity of the disadvantaged/disengaged jobseekers in our community	Moving into the January - June extension to the CR project, the first priority this quarter was to re-engage the CEAV to continue the one-on-one individualised support to our disadvantaged jobseekers. The new 'Employer Insights' videos project will further inform jobseekers of local opportunities and employer needs and the manufacturing project - designed to attract new entrants to the sector - will be launched in coming weeks. Opportunities to support local jobseekers as we emerge from the COVID-19 restrictions will be enhanced by the recent announcement of a further extension for the CR project to December 2021.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)


Priority	Action	Progress	Status
	<p>Publish four editions of 'Talking Business' magazine and relevant e-newsletters</p>	<p>The March edition of 'Talking Business' was published and distributed on time. The magazine was able to feature 13 local business stories which is the highest amount of businesses featured when compared to the past three year history. Alongside these business profiles Greater Dandenong Chamber of Commerce and SEMMA were also highlighted. Articles covered in this issue included, but were not limited to, topics on disability in the workplace, tax advice from the Australian Taxation Office, sustainability, investment attraction and/or place-making activities which are improving our City. The magazine was distributed in both print and electronic format, with a combined total of 10,668 copies distributed (1,906 print/8,762 electronic). We saw an increase in subscribers since last quarter of 349 people/businesses.</p>	

 Delayed
  Completed
  Not Due To Start
  On track

ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

*A tourist destination attracting new visitors*




Priority	Action	Progress	Status
Undertake effective marketing, events and tourism activities to promote Greater Dandenong	Continue to implement the Tourism and Regional Food Strategies	Council continues to promote that Greater Dandenong is open for business with all our tourism operators now ready for patronage to their venues. We are focussing on our domestic (local) visitors to the area and working across the industry to bring awareness to the municipality. Information is shared across the business community, continuously supporting them to market/promote their business. An increase in enquiries for our Food and Cultural Tours has been noticed and paid advertising in neighbouring publications is being undertaken, as well as identifying the larger more local centric editions.	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track



4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



**Strategic Objective 6: An open and effective Council**  
*A Council connected with the community, providing an effective voice on their behalf*

Priority	Action	Progress	Status
Continue to be a strong advocate on issues of community importance which are beyond Council authority	Achieve an index score that is equivalent or higher than the average result of comparison Councils for community consultation and advocacy (Community Satisfaction Survey)	The Community Satisfaction Survey was conducted by JWS Research in February and the results of the survey are not expected to be received until June. Once the final report has been provided to Council the results will be publicly available on Council's website.	
	Maintain a detailed advocacy register on Council's website and prepare an updated advocacy document for distribution to local Members of Parliament	A detailed advocacy register is available and up to date on Council's website. This was reviewed and updated for the launch of Council's new website in November and is now fully functional. All Council's most recent advocacy documents are available online, including that which was distributed to a number of local, state and federal MP's highlighting projects that could quickly be mobilised if stimulus funding were to become available following the COVID-19 pandemic. Advocacy efforts for the 'Orange Door' family violence service to be located in Dandenong were added to the website this quarter, which will improve the coordination of services in the south east; as well as advocacy for increased material aid funding following the pandemic.	
	Facilitate Community Forums as requested by Councillors	No community forums were requested by Councillors during this quarter.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)






Priority	Action	Progress	Status
<p>Undertake proactive communication on key issues to foster community understanding</p>	<p>Grow Council's social media following by 10 per cent from a base figure of 26,000</p>	<p>Total quarterly growth (Facebook, Twitter, Instagram, YouTube and LinkedIn CGD Official Channels combined) = 2.8 per cent                      Facebook - 14,970 total followers, 201 posts sent, 24,920 engagements, 260,108 reach (Organic and paid). Total growth = 2.6 per cent                      Twitter - 4,559 total followers, 11 tweets sent, 159 engagements, 28 link clicks, 4 retweets. Total growth = 0.83 per cent                      Instagram - 4,043 total followers. 64 posts sent, 1,775 Engagements, 3.6 per cent engagement rate. Total growth = 2.6 per cent                      YouTube - 1,010 total subscribers, 37,792 views, 979 hours watched. Total growth = 6.5 per cent                      LinkedIn - 6,877 followers, 58 posts, 2,115 engagements, 1,534 clicks. Total growth = 4.3 per cent</p>	
	<p>Manage VEC contract for conduct of the 2020 Council elections and conduct candidate forums across Greater Dandenong community.</p>	<p>All requirements of Council and the CEO in relation to the elections and under the <i>Local Government Act 2020</i> were met. The VEC met all contracted obligations and reported regularly on all outcomes. Apparent Failure to Vote notifications (first round) were sent at the end of March (6,578 sent).</p>	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track

ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)







*A well-managed and high performing Council*

Priority	Action	Progress	Status
Ensure best practice risk management through the implementation of the Risk Management Strategy	Enhance the Pulse risk management system across Council for improved performance reporting, risk identification and mitigation	The Environmental Risk Register is being entered into the Pulse online system with reporting on actions arising from identified risks to occur later in 2020-21. The Risk Register and use of Pulse is being reviewed through Council's internal audit program in early 2021 and recommendations will be actioned to improve the use of Pulse.	
	Ensure Local Government Act general compliance across the organisation through the ongoing management of the legislative compliance system	The Manager Governance is awaiting a response to the report submitted to the Executive Management Team regarding resourcing and priority for this project. The Legislative Compliance and Delegations Policy have been approved and will now be rolled out across the organisation.	
Maintain and annually review Council's Long Term Financial Strategy to ensure financial sustainability	Review and update the Audit Advisory Committee Charter	The Audit and Risk Committee has been developed under the new requirements of the <i>Local Government Act 2020</i> and has a new charter endorsed by Council.	
	Develop a Revenue and Rating Strategy	This is on track and is to be scheduled for a Councillor Briefing Session in April and put out for public comment in May.	
	Maintain sound financial practices by completion of the Annual Financial Statements for the year ended 30 June 2020 and receive full audit clearance by the legislated time frame of 30 September (including compliance with the Model Financial Report)	The 30 June 2021 Interim audit is complete.	

 Delayed 
  Completed 
  Not Due To Start 
  On track


ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Review the Long Term Financial Strategy and seek Council adoption of the revised framework	The long term financial plan (LTFP) has commenced and now includes 10 years as per the new Local Government Act and Regulation requirements. Timelines for deliberative engagement have now been set and a consultant has been engaged. The draft LTFP has been completed and presented to Council in March 2021. Council is on track to adopt the final LTFP post deliberative engagement by 31 October 2021.	
Maintain Council as an employer of choice and provide a safe work environment	Complete a Workforce Management Plan	Work on this process will commence in the first half of 2021 in line with the requirements and timelines of the new Local Government Act.	
	Complete the development of a CEO remuneration policy	Work on this policy has now commenced with the review of policies from other Councils and the commencement of a draft document. Maddocks lawyers are also finalising a template policy for LG that can be amended to suit. Once this is published this will be reviewed and considered as part of the policy development process for CGD.	
	Develop a professional development and training program for Councillors	The Councillor Induction Program is 90% complete with some minor topics to be covered in the next quarter. Declarations will be signed off by the end of April to comply with the <i>Local Government Act 2020</i> mandatory component.	
Provide high quality, timely customer service	Achieve an index score of 76 or higher for customer satisfaction (Community Satisfaction Survey)	The Community Satisfaction Survey was conducted by JWS Research in February and the results of the survey are not expected to be received until June. Once the final report has been provided to Council the results will be publicly available on Council's website.	
	Maintain all public registers required in accordance with the Local Government Act and associated regulations	All public registers have been maintained and updated as required in accordance with the <i>Local Government Acts 1989</i> and <i>2020</i> and associated regulations.	

 Delayed 
  Completed 
  Not Due To Start 
  On track


**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

Priority	Action	Progress	Status
Seek to establish and maintain strategic partnerships and alliances which enhance Council performance	Manage the effective leasing of Council's commercial property portfolio including seeking new lease opportunities for spaces which are currently vacant	The effective management leasing of Council's Commercial Property portfolio is on track with only one commercial property being vacant post easing of the COVID-19 pandemic restrictions. This vacancy is being actioned by managing agents.	

■ Completed   
 ■ Not Due To Start   
 ■ On track   
 ■ Delayed

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



*An innovative and technologically connected Council*

Priority	Action	Progress	Status
Implement the Digital Strategy	<p>Continue to develop on-line digital forms to supplement current manual processes and promote these products to the community</p> <p>Implement Council's Information Technology and Digital Strategy 2020-25</p>	<p>Online Forms:                      A total of 52 forms have been created and there have been 35,923 entries. These include:</p> <ul style="list-style-type: none"> <li>- Home Maintenance Report</li> <li>- Claim for travel expenses</li> <li>- Change of bank details</li> <li>- Food and Garden Waste Service Caddy Expression of Interest</li> <li>- Higher Duties Authorisation</li> <li>- Refund under \$448</li> </ul> <p>Work continues on the implementation of the new Asset Management System, Assetic. The Customer portal EOI has gone out and will be assessed in the next quarter.</p>	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track


4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

*Decision making which is transparent and accountable*

Priority	Action	Progress	Status
Continue to implement mechanisms that enhance community access and understanding of Council decision making and the role of Council	Achieve an index score that is equivalent or higher than the average result of comparison Councils for making decisions in the interest of the community (Community Satisfaction Survey)	The Community Satisfaction Survey was conducted by JWS Research in February and the results of the survey are not expected to be received until June. Once the final report has been provided to Council the results will be publicly available on Council's website.	
	Develop the new Council Plan 2021-25 and the Annual Plan 2021-22	<p>From November 2020 until February 2021 the community participated in a number of activities:</p> <ul style="list-style-type: none"> <li>* Community survey - 107 people completed the online and hard copy survey</li> <li>* Online ideas wall - over 40 ideas were posted on social pinpoint</li> <li>* Pop-Up Events - nearly 600 ideas were shared by more than 250 people across seven events in Dandenong, Springvale, Noble Park and Keysborough South</li> <li>* Children's Worksheets - over 70 children shared their ideas and priorities for the city through worksheets and drawings.</li> </ul> <p>These activities concluded the broad engagement phase and the results will be shared with Councillors, staff and the community in April/May.</p> <p>The second phase of community engagement commences on Thursday 15 April when the community panel first meets. This panel will discuss the vision for the Greater Dandenong community and make recommendations to Council on how the diverse needs of the municipality can be met. The panel will meet over three and a half days in April and May.</p>	

 Delayed 
  Completed 
  Not Due To Start 
  On track

**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

Priority	Action	Progress	Status
Ensure compliance with the Local Government Act and Councillor/Staff Codes of Conduct	Produce and adopt the Annual Budget by 30 June 2021 in line with the new requirements of the Local Government Act	The first Councillor Budget Briefing session was held on 29 March 2021, with the second session to follow on 7 April 2021. Council is on track to finalise the proposed 2021-22 Budget and present to Council on 26 April 2021. Some community consultation will occur in May prior to the adoption of the 2021-22 Budget by 30 June 2021.	

■ Delayed   
 ■ Completed   
 ■ Not Due To Start   
 ■ On track



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**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

**POLICY AND STRATEGY**

**Q3 2020-21 QUARTERLY PERFORMANCE REPORT**

**ATTACHMENT 2**

**FINANCIAL REPORT | JULY 2020 – 31  
MARCH 2021**

**PAGES 52 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



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**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

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4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

**CGD – Operating Result**

For the period 1 July 2020 – 31 March 2021

Note	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income B1</b>							
Rates and charges	114,656	114,386	270	151,750	151,880	130	152,325
Statutory fees and fines	5,086	4,924	162	7,140	6,591	(549)	8,426
User fees	4,001	4,760	(759)	6,502	5,648	(854)	8,068
Grants - operating	24,983	22,352	2,631	29,662	32,084	2,422	29,875
Grants - capital	1,593	1,548	45	13,879	14,488	609	3,244
Contributions - monetary	1,846	1,719	127	4,058	4,059	1	2,910
Contributions - non-monetary	298	298	-	15,000	15,000	-	15,000
Net gain (loss) on disposal of property, infrastructure, plant and equipment	281	1,189	(908)	1,377	290	(1,087)	377
Other income	3,245	3,020	225	6,645	5,696	(949)	6,000
<b>Total income</b>	<b>155,989</b>	<b>154,196</b>	<b>1,793</b>	<b>236,013</b>	<b>235,736</b>	<b>(277)</b>	<b>226,225</b>
<b>Expenses B2</b>							
Employee costs	60,138	65,322	5,184	90,541	90,105	436	84,402
Materials and services	46,876	52,561	5,685	77,914	77,474	440	70,493
Prior year capital expenditure unable to be capitalised (non-cash)	593	-	(593)	-	-	-	-
Bad and doubtful debts	510	674	164	1,363	1,365	(2)	1,363
Depreciation	24,222	24,222	-	32,308	32,308	-	31,433
Amortisation - intangible assets	45	45	-	60	60	-	-
Amortisation - right of use assets	436	291	(145)	581	581	-	-
Borrowing costs	2,205	2,205	-	2,924	2,924	-	3,051
Finance costs - leases	-	-	-	21	21	-	-
Asset write offs	208	-	(208)	-	-	-	-
Other expenses	4,483	5,673	1,190	7,311	7,201	110	5,725
<b>Total expenses</b>	<b>139,716</b>	<b>150,993</b>	<b>11,277</b>	<b>213,023</b>	<b>212,039</b>	<b>984</b>	<b>196,467</b>
<b>Net surplus (deficit)</b>	<b>16,273</b>	<b>3,203</b>	<b>13,070</b>	<b>22,990</b>	<b>23,697</b>	<b>707</b>	<b>29,758</b>

**Overview**

The surplus at 31 March 2021 is favourable to budget by \$13.07 million due mainly to the following year to date variances:

- **Materials and services (\$5.69 million)** - due to delay in receipt of invoices combined with timing of works (Engineering Services \$3.38 million) and lower than anticipated expenditure (Community Services \$970,000, City Planning, Design and Amenity \$727,000 and Corporate Services \$461,000).
- **Employee costs (\$5.18 million)** – due to delay in recruitment and commencement of grant funded projects mainly in Community Services (\$3.42 million), City Planning Design and Amenity (\$915,000) and Corporate Services (\$444,000). Of the \$3.42 million favourable variance in Community Services, \$2.29 million relates to grant funded programs which require an acquittal. Any unspent grant funds relating to these programs will be carried forward to the 2021-22 financial year.
- **Grants – operating (\$2.63 million)** – due to additional grant funding received mainly in Family Day Care which is mostly offset by higher payments to educators (Community Services \$2.02 million) and a Local Government Capacity Building grant which will be offset by salary costs (City Planning Design and Amenity \$212,000).

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

#### COVID-19 and 2020-21 impacts

Council's 2020-21 finances have been significantly impacted by COVID-19. In its original 2020-21 Budget, Council allocated \$4.6 million across various areas relating to adverse impacts, with a residual contingency remaining of approximately \$600,000.

#### 2020-21 Mid-Year Budget Review

A detailed review of additional COVID-19 impacts and assumptions was performed during the Mid-Year Budget Review. This review found COVID-19 stage four restrictions have had a significant adverse impact on Council, estimated at a further \$5.57 million. These COVID-19 items, combined with other known adjustments since adoption of the 2020-21 Annual Budget were reflected in the Mid-Year Budget Review. In order to balance the 2020-21 Budget, capital project deferrals of \$4.40 million were included.

The more significant COVID-19 impacts adjusted in the 2020-21 Mid-Year Budget Review comprise:

- Parking fines, ticket machine income and permits (\$2.13 million)
- Lower interest returns on investments (\$700,000).
- Leisure centres impact (\$591,000).
- Lower rental and venue hire income due to rental waivers and required facility closures (\$477,000).
- Additional allocation to the business grants program (\$290,000)
- Deferral of penalty rate interest payable on outstanding rates (\$225,000).
- Reduction in supplementary rates income due to slowing trend (\$200,000).
- Financial Assistance Grants funding to be received via the Victoria Grants Commission (\$189,000). Outcome lower due to COVID-19 impact on investment returns affecting the available pool fund.
- Continuation of Council's COVID-19 rate waiver package (\$150,000).

#### 2020-21 Full Year Forecast

The financial impact of COVID-19 is continuing to be closely monitored and any permanent variances identified subsequent to the Mid-Year Budget Review have been reflected in the Full Year Forecast and are included in this report.

Despite 2020-21 being an extraordinary financial year with the pressures and impacts of the COVID-19 pandemic, the forecast result predicts a cash surplus of \$1.05 million. However, the current forecast review highlights many ups and downs in revenue and expenditure and is explained further below.

The full year forecast result is the subject of an extensive review undertaken with departments during the March quarter. Council's 2020-21 initial financial position was heavily influenced by early COVID-19 impacts and council officers will continue to closely monitor the impacts to Council's financial position for the remainder of 2020-21. Whilst the current forecast position indicates a surplus result, COVID-19 continues to cause unfavourable financial impacts in terms of reduced rental income and reduced user fee and statutory fine income, etc. This has been largely offset by employee expense savings across the organisation (including casuals and overtime), utility savings and general administration costs across the organisation.

**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**

Financial Report for the period 1 July 2020 – 31 March 2021

Highlighted below are some of the trends (favourable/unfavourable) in the 2020-21 forecast surplus of \$1.05 million:

*Favourable*

- Employee cost savings of \$436,000. Most of these savings occur in City Planning, Design and Amenity (\$545,000) and Corporate Services (\$516,000). Partly offset by higher forecast costs in Engineering Services (\$265,000) and Non-Directorate (\$130,000). Non-Directorate includes a forecast increase due to predicted unfavourable movements in leave provisions resulting from a higher level of annual leave hours held by staff. This has been softened by lower fringe benefits tax (FBT) payable as a result of a successful Australian Taxation Office ruling on car parking FBT.
- Utility costs savings across the organisation (\$181,000) primarily water and electricity relating to Council's facilities (mainly Parks Services).
- Administration costs across the organisation (\$448,000) mainly events (\$151,000), fuel (\$120,000), postage/courier and storage costs (\$61,000).

*Unfavourable*

- A forecast reduction in statutory fees and fines income across the organisation of \$548,000 mainly due to lower building and planning compliance fines income, animal and parking management fines income.
- Lower fees and charges of \$343,000 primarily in building (\$153,000) and car parking (\$102,000).
- Lower asset sales (\$160,000) – arising from slower vehicle turnover due to lower kilometres travelled in council vehicles. Primarily due to COVID-19 working from home arrangements.
- Spring Valley landfill recoveries (\$864,000) – recoveries for rehabilitation works is currently in dispute. Whilst the outcome is unknown, an appropriate provision has been allowed for in the 2020-21 Forecast until further information comes to hand.
- Lower rental income (\$387,000) across Council's facilities including sporting pavilions, civic facilities and car parking.
- Lower interest on investments returns further projected of \$98,000 largely due to the current low interest rate environment impacted by COVID-19.

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

**Balance Sheet**

As at 31 March 2021

	Note	2020-21 ACTUAL 31 Mar 2021 \$'000	2019-20 ACTUAL 30 Jun 2020 \$'000	2020-21 MID YEAR BUDGET \$'000	2020-21 ORIGINAL BUDGET \$'000
<b>ASSETS</b>					
<b>Current assets</b>					
	<b>C1</b>				
Cash and cash equivalents		165,658	154,563	116,858	108,170
Financial assets		-	2,000	-	-
Trade and other receivables		55,853	24,974	25,876	24,120
Other assets		694	4,537	2,815	2,756
Non-current assets classified as held for sale		-	1,000	-	-
<b>Total current assets</b>		<b>222,205</b>	<b>187,074</b>	<b>145,549</b>	<b>135,046</b>
<b>Non-current assets</b>					
	<b>C2</b>				
Property, infrastructure, plant and equipment		2,201,541	2,190,972	2,256,186	2,244,581
Investment property		11,814	11,814	11,814	12,827
Right-of-use assets		562	998	988	-
Intangible assets		79	124	64	-
Other financial assets		-	-	-	230
Trade and other receivables		305	305	305	325
<b>Total non-current assets</b>		<b>2,214,301</b>	<b>2,204,213</b>	<b>2,269,357</b>	<b>2,257,963</b>
<b>Total assets</b>		<b>2,436,506</b>	<b>2,391,287</b>	<b>2,414,906</b>	<b>2,393,009</b>
<b>LIABILITIES</b>					
<b>Current liabilities</b>					
	<b>C3</b>				
Trade and other payables		4,429	18,800	22,684	20,670
Prepaid rates		37,345	-	-	-
Trust funds and deposits		9,053	8,425	8,425	39,069
Unearned income		46,705	40,340	40,340	-
Provisions		20,790	19,659	19,659	17,418
Interest-bearing liabilities		822	3,255	3,372	3,270
Lease liabilities		65	571	571	-
<b>Total current liabilities</b>		<b>119,209</b>	<b>91,050</b>	<b>95,051</b>	<b>80,427</b>
<b>Non-current liabilities</b>					
	<b>C4</b>				
Provisions		1,910	1,110	1,110	1,555
Trust funds and deposits		298	311	311	900
Interest-bearing liabilities		56,636	56,636	53,264	53,495
Lease liabilities		442	442	442	-
<b>Total non-current liabilities</b>		<b>59,286</b>	<b>58,499</b>	<b>55,127</b>	<b>55,950</b>
<b>Total liabilities</b>		<b>178,495</b>	<b>149,549</b>	<b>150,178</b>	<b>136,377</b>
<b>NET ASSETS</b>	<b>C5</b>	<b>2,258,011</b>	<b>2,241,738</b>	<b>2,264,728</b>	<b>2,256,632</b>
<b>EQUITY</b>					
Accumulated surplus		925,049	904,579	940,808	955,453
Asset revaluation reserve		1,269,823	1,269,823	1,269,824	1,241,807
Reserves		63,139	67,336	54,096	59,372
<b>TOTAL EQUITY</b>		<b>2,258,011</b>	<b>2,241,738</b>	<b>2,264,728</b>	<b>2,256,632</b>

For comments regarding movements and particular line items above, please refer to explanatory notes located at C1 to C5.

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

**Cash Flow Statement as at 31 March 2021**

	2020-21 ACTUAL 31 Mar 2021 Inflows/ (Outflows) \$'000	2020-21 ANNUAL MID YEAR BUDGET Inflows/ (Outflows) \$'000	2020-21 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
<b>Cash flows from operating activities</b>			
Rates and charges	119,636	151,750	151,986
Statutory fees and fines	4,148	4,875	6,587
User fees	4,443	7,152	8,710
Grants - operating	25,446	32,021	31,642
Grants - capital	7,862	13,879	3,244
Contributions - monetary	3,555	4,058	2,910
Interest received	572	800	1,496
Trust funds and deposits taken	20,719	27,052	35,500
Other receipts	2,846	6,599	5,019
Net GST refund	6,992	13,001	8,900
Employee costs	(60,156)	(90,541)	(83,649)
Materials and services	(58,501)	(88,341)	(86,855)
Trust funds and deposits repaid	(19,980)	(27,052)	(33,500)
Other payments	(4,808)	(8,042)	(6,298)
<b>Net cash provided by operating activities</b>	<b>52,774</b>	<b>47,211</b>	<b>45,692</b>
<b>Cash flows from investing activities</b>			
Payments for property, infrastructure, plant and equipment	(39,844)	(81,831)	(43,705)
(Payments) proceeds for investments	2,000	2,000	2,000
Proceeds from sale of property, infrastructure, plant and equipment	1,323	1,686	686
<b>Net cash used in investing activities</b>	<b>(36,521)</b>	<b>(78,145)</b>	<b>(41,019)</b>
<b>Cash flows from financing activities</b>			
Finance costs	(2,217)	(2,924)	(3,051)
Repayment of borrowings	(2,433)	(3,255)	(3,126)
Interest paid - lease liability	(2)	(21)	-
Repayment of lease liabilities	(506)	(571)	-
<b>Net cash provided by (used in) financing activities</b>	<b>(5,158)</b>	<b>(6,771)</b>	<b>(6,177)</b>
Net increase (decrease) in cash and cash equivalents	11,095	(37,705)	(1,504)
Cash and cash equivalents at the beginning of the year	154,563	154,563	109,674
<b>Cash and cash equivalents at the end of the period</b>	<b>165,658</b>	<b>116,858</b>	<b>108,170</b>
<b>Represented by:</b>			
Operating cash	41,004	5,880	(9,846)
Restricted cash	124,654	110,978	118,016
<b>Total</b>	<b>165,658</b>	<b>116,858</b>	<b>108,170</b>

- Details regarding Council's cash movements are contained in **Note D - Cash Flow Statement**.
- The dissemination of Council's restricted and operating cash is provided in the graph "Restricted and Unrestricted Cash" in **Appendix 2 Investment Analysis** in this report.
- Cash inflows and outflows are inclusive of GST where applicable.



4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

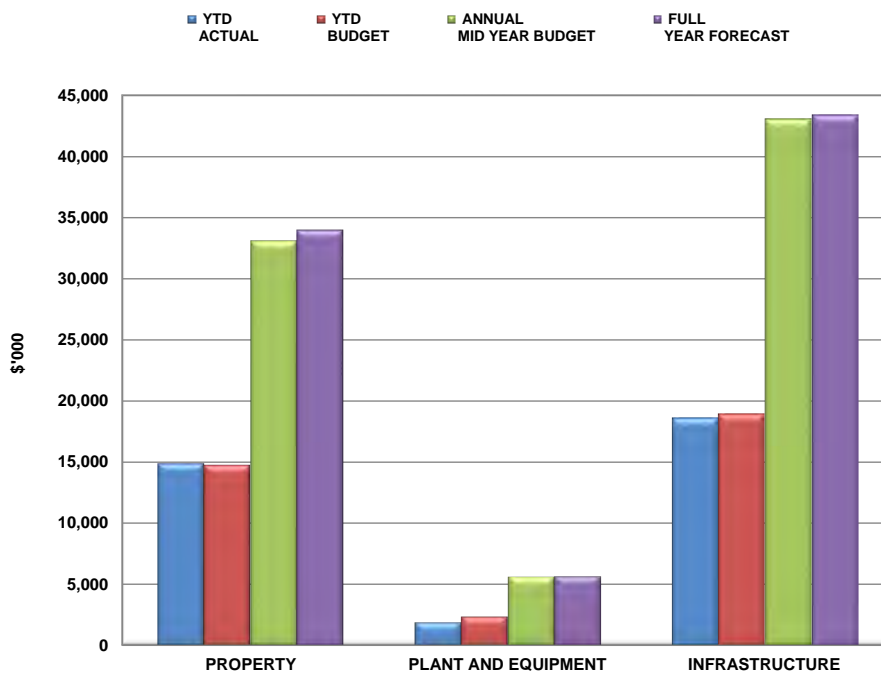


Financial Report for the period 1 July 2020 – 31 March 2021

### Capital Expenditure Statement

The detailed program under each of the capital groups is contained in **Appendix 1 – Capital Expenditure**.

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	COMMIT \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	ANNUAL ORIGINAL BUDGET \$'000
PROPERTY	14,865	14,730	(135)	12,282	33,118	33,962	13,713
PLANT AND EQUIPMENT	1,883	2,361	477	971	5,639	5,657	4,769
INFRASTRUCTURE	18,587	18,912	324	8,483	43,074	43,366	25,225
<b>TOTAL EXPENDITURE</b>	<b>35,336</b>	<b>36,002</b>	<b>666</b>	<b>21,736</b>	<b>81,831</b>	<b>82,985</b>	<b>43,705</b>



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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

### Notes to the Financial Statements

#### A. Accounting Policy Notes

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

- 1. Rate revenue:** Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- 2. Grants revenue:** Council receives two types of grants, namely a General Purpose Grant (Financial Assistance Grant funding from the Victoria Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. In accordance with new Accounting Standards, AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income of Not-For-Profit Entities', grant income is now generally recognised in the Income Statement to the extent of satisfied performance obligations. Alternatively, grant funding which does not have sufficiently specific performance obligations is recognised as income when the cash is received. Any grant income relating to unsatisfied performance obligations is recognised as unearned income in the Balance Sheet at balance date. Grants comprise of operating and capital (recurrent and non-recurrent).
- 3. Fees and charges:** Most fees and charges are recognised when cash is received. Generally, where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received. Car parking permit income relating to a future period at balance date are recognised as unearned income in the Balance Sheet.
- 4. Contributions - cash:** Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see **note 9** below).
- 5. Employee costs:** Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and workcover.
- 6. Capital expenditure:** The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
- 7. Budget information:** The Original Budget information contained in the report is the budget approved by Council on 22 June 2020. The year to date budget in this report reflects the Mid-Year Budget as adopted by Council on 14 December 2020. The Mid-Year Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2019-20 and any adjustments identified since the 2020-21 Original Budget was approved in June 2020.
- 8. Cash Flow Statement:** Reflects the actual cash movements during the year.
- 9. Restricted cash:** These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

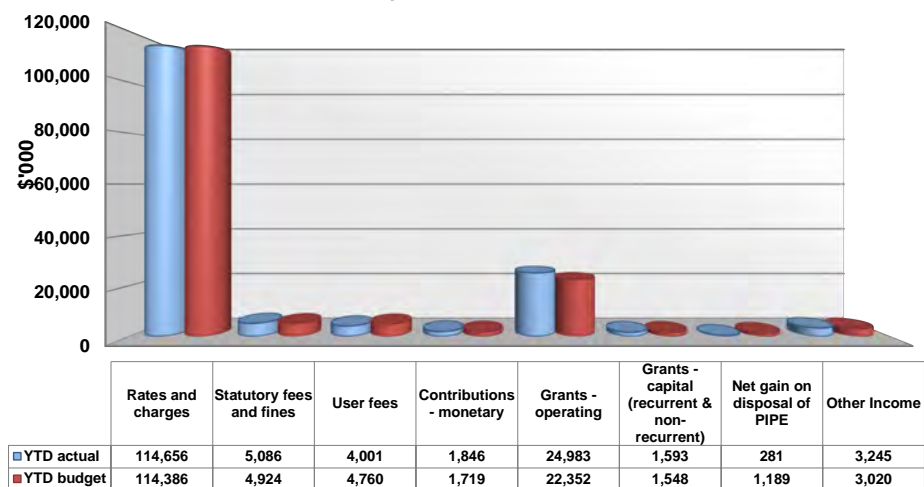


Financial Report for the period 1 July 2020 – 31 March 2021

**B1. Operating Income**

The chart below shows the categories of operating income against their respective budgets (excluding non-cash accounting entries such as non-monetary contributions or gifted assets).

**Income from operating activities  
for 1 July 2020 - 31 March 2021**



Income for the period ended 31 March 2021 is favourable against budget by \$1.79 million. This is primarily due to the following:

**Grants – operating (\$2.63 million favourable)** – Additional funding received for Family Day Care (offset by higher payments to educators, \$1.38 million) and Child First (\$290,000), combined with an unbudgeted grant from the Department of Environmental, Land, Water and Planning (will be offset by grant expenditure, relates to High Risk Waste Sites Local Government Capacity Building Grant \$224,000).

The above favourable variance is partly offset by unfavourable variances in:

**Net gain (loss) on disposal of property, infrastructure, plant and equipment (\$908,000 unfavourable)** – Due to the sale of the car park at 2 Mason Street, Dandenong as part of a three-way land swap which has been reflected in the Full Year Forecast. This is a non-cash accounting entry.

**User fees (\$759,000 unfavourable)** – Mainly due to a reduction in the Family Day Care (FDC) administration levy fee income caused by COVID-19 which is offset by higher FDC grant subsidy income (Community Services \$540,000), combined with lower fee income for building permits (City Planning, Design and Amenity \$155,000).

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

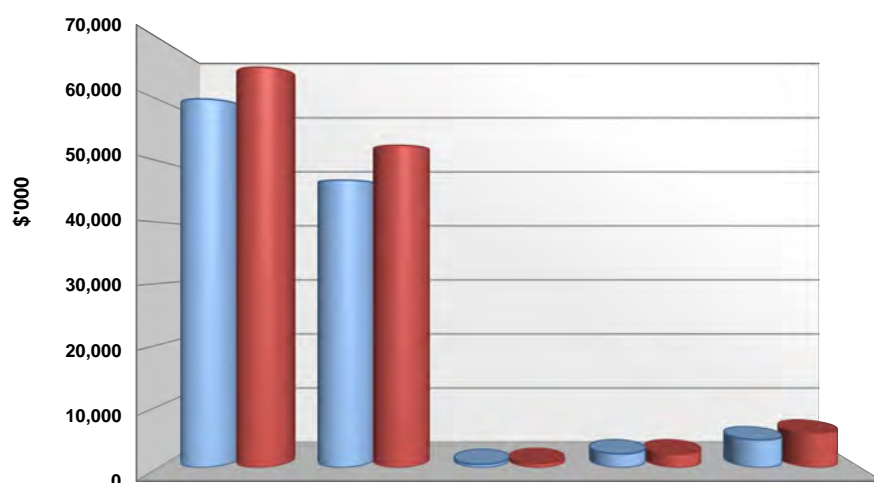


Financial Report for the period 1 July 2020 – 31 March 2021

**B2. Operating Expenditure**

The chart below shows the categories of operating expenditure against their respective budget (excluding non-cash accounting entries including depreciation, amortisation, asset write offs and prior year capital expenditure unable to be capitalised).

**Expenditure from operating activities  
for 1 July 2020 to 31 March 2021**



	Employee costs	Materials and services	Bad and doubtful debts	Borrowing costs	Other expenses
■ YTD actual	60,138	46,876	510	2,205	4,483
■ YTD budget	65,322	52,561	674	2,205	5,673

Actual expenditure at 31 March 2021 against the budget is favourable by \$11.28 million. The major variances are in materials and services and employee costs.

**Materials and services (\$5.68 million favourable)** – The major items contributing to this favourable variance include:

- Contract services (\$1.46 million) – mainly due to timing of works and delay in receipt of invoices in Roads and Drains, Waste Management and Cleansing combined with a temporary reduction in services and expenditure in Building Maintenance due to COVID-19 restrictions (Engineering Services \$2.00 million). These favourable variances are partly offset by higher payments to educators due to additional grant funding received (Family Day Care \$925,000).
- Materials, maintenance and services (\$1.27 million) – mainly due to delay in commencement of works and receipt of invoices in Home and Community Care and Libraries (Community Services \$529,000), Building Maintenance and Parks Services (Engineering Services \$394,000) and Parking Management (City Planning, Design and Amenity \$240,000).

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

- Consultants, professional services (\$1.21 million) – due to delay in commencement or delay in receipt of invoices relating to a number of grant funded programs (Community Services \$388,000), strategic planning projects, planning scheme amendments and legal expenses (City Planning, Design and Amenity \$352,000), asset condition audits (Engineering Services \$207,000) and Occupational Health and Safety program combined with Risk and Organisational Development legal and professional services (Corporate Services \$187,000).
- Administration costs (\$1.01 million) – lower than anticipated expenditure to date across a range of accounts including promotions, community education, postage/courier, printing/stationery, Council publications, fuel, postage, advertising and events (Community Services \$528,000, Engineering Services \$225,000 and Corporate Services \$128,000).
- Utilities (\$630,000) – mainly due to lower than anticipated electricity and water costs to date because of facility closures as per COVID-19 restrictions and a delay in receipt of invoices (Engineering Services \$465,000 and Corporate Services \$113,000).

Overall, a \$440,000 favourable adjustment has been included in the Full Year Forecast for Materials and Services.

**Employee costs (\$5.18 million favourable)** – This favourable variance is mainly due to staff recruitment occurring later than planned, delay in commencement and recruitment of grant funded projects and lower than anticipated corporate training and training/conference expenditure (Community Services \$3.42 million, City Planning, Design and Amenity \$915,000, Engineering Services \$282,000 and Corporate Services \$444,000).

Of the \$3.42 million favourable variance in the Community Services directorate, \$2.29 million relates to grant funded programs which require an acquittal. Any unspent grant funding at 30 June 2021 will be carried over to the 2021-22 financial year.

Overall, a \$436,000 favourable adjustment has been included in the Full Year Forecast for Employee Costs.

**Other expenses (\$1.19 million favourable)** – Favourable variance mainly due to delay in receipt of invoices for the Council election costs (Non-Directorate \$631,000), savings in Council's contribution to the Dandenong Night Market which has been cancelled due to COVID-19 and delay in Council's Melbourne Food and Wine Festival contribution (Corporate Services \$117,000).

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

### C. Balance Sheet

Council's net assets are valued at \$2.26 billion at 31 March 2021.

#### C1. Current assets (cash and other assets that can be readily converted to cash)

**Cash and cash equivalents (\$165.66 million)** – Represents the amount held by Council in cash or term deposits. Please note that this amount includes \$124.65 million of funds "restricted" for various purposes. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by investing in products that have a minimum Standard and Poor's (S&P) rating of 'A'.

**Financial assets (\$nil)** – Financial assets represent investments with a maturity term of greater than three months. The decrease in financial assets from 30 June 2020 reflects the maturity of \$2 million in investments placed in Green Tailored Deposits with a term of greater than three months (matured in August 2020).

**Trade and other receivables (\$55.85 million)** – This balance includes:

- Rate debtors \$40.20 million. The collection rate is monitored closely with 25.18% of 2020-21 rate income levied still to be collected at 31 March (compared to 24.05% at the same time last year). Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- Infringement debtors of \$9.51 million (net of provision for doubtful debts).
- General debtors \$6.14 million (net of provision for doubtful debts).

**Other assets (\$694,000)** – This balance includes:

- Prepayments \$320,000 - expenses prepaid at 31 March 2021.
- Other deposits \$309,000 – represents \$75,000 deposit for Metropolitan Waste and Resource Recovery Group organic waste processing contract and \$234,000 deposit paid to South East Water for provision of water and sewerage assets at 5 Mason Street, Dandenong.
- Accrued income \$65,000 – income earned but cash not yet received at 31 March 2021.

**Non-current assets classified as held for sale (\$nil)** – The decrease from 30 June 2020 reflects the settlement of the sale of a car park land asset at 2 Mason Street, Dandenong in December 2020.

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

### C2. Non-current assets

**Property, infrastructure, plant and equipment (\$2.20 billion)** – Includes Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

**Investment property (\$11.81 million)** is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets is recorded in the Comprehensive Income Statement and these assets are not depreciated.

**Right-of-use assets (\$562,000)** – Represents leased (right-of-use) assets in accordance with the new Accounting Standard AASB 16 'Leases'. Includes property, fleet, IT and office equipment that have been leased under ordinary lease arrangements. These values are reflected after recognising the amortisation expense.

**Intangible assets (\$79,000)** – Represents computer software assets that were transferred from 'Property, infrastructure, plant and equipment' to 'Intangible assets' in 2019-20. These values are reflected after recognising the amortisation expense.

**Other financial assets (\$nil)** – The decrease in this item reflects Council's previous share-holding of \$230,000 in Regional Kitchen Pty Ltd which will not be returned.

**Trade and other receivables (\$305,000)** - \$232,000 of this balance represents Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site combined with a \$73,000 refundable bond paid to Community Chef (which is expected to be returned to Council).

### C3. Current liabilities (debts due to be repaid within 12 months)

**Trade and other payables (\$4.43 million)** – This balance includes trade creditors arising from operations and capital works.

**Prepaid rates (\$37.35 million)** – Rate revenue (excluding supplementary rates) is earned evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Prepaid rates represent rates received that have not yet been earned. This item will be \$nil at 30 June 2021 as all rates received will have been earned.

**Trust funds and deposits (\$9.05 million)** – Trust funds and deposits includes other refundable monies in respect of:

- Other deposits (\$3.30 million), mostly relating to asset protection bonds (\$2.29 million), drainage work deposits (\$530,000) and contractor deposits (\$232,000).
- Road deposits (\$2.52 million).
- Fire services property levy funds collected by Council on behalf of the State Government, but not yet paid on to the State Revenue Office (\$1.77 million). These monies are remitted to the State Revenue Office in accordance with legislative timeframes (28 days after each quarterly rate instalment date).
- Landscape deposits (\$798,000).
- Open space contributions (\$657,000).

The significant decrease in this line item from the 2020-21 Original Budget to Mid-Year Budget is due to a reclassification of Developer Contribution Plan (DCP) liabilities from 'trust funds and deposits' to 'unearned income' as per the note below relating to 'unearned income'.

#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

**Unearned income (\$46.71 million)** – Represents income not yet earned in accordance with the new Accounting Standards AASB 1058 'Income of Not-For-Profit Entities' and AASB 15 'Revenue from Contracts with Customers' based on specific performance obligations that were not complete at 31 March 2021 in respect of:

- Developer Contribution Plan liabilities (DCP) – (\$30.47 million)
- Grants - operating (\$5.99 million)
- Grants - capital (\$10.11 million)
- Other (\$134,000).

**Provisions (\$20.79 million)** – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
  - Long service leave entitlements - \$11.64 million.
  - Annual leave entitlements - \$8.10 million.
  - Rostered days off (RDO) - \$560,000.
- Landfill provision - \$489,000 - provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

**Interest-bearing liabilities (\$822,000)** – Represents the remaining repayments of long-term borrowings to occur during 2020-21.

**Lease liabilities (\$65,000)** - Represents the lease repayments in respect of right-of-use assets that are due to occur within 12 months and mainly comprise of property and information technology related lease obligations.

#### **C4. Non-current liabilities** (debts due to be repaid in future years)

**Provisions (\$1.91 million)** – Represents the provisions estimated to be paid beyond the 2020-21 financial year and comprises long service leave entitlements for employees (\$1.39 million) and landfill provision for restoration of Spring Valley landfill site (\$515,000) (Council's share is 19.88% of the total future estimated costs).

**Trust funds and deposits (\$298,000)** – Represents deposits that are payable beyond the 2020-21 financial year and comprises landscape deposits of \$273,000 and contractor deposits of \$25,000.

**Interest-bearing liabilities (\$56.64 million)** – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

**Lease liabilities (\$442,000)** – Represents lease liability repayments expected to occur beyond the next 12 months.

#### **C5. Net assets and equity**

**Net assets** - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.



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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

**Reserves** – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

The discretionary reserves are:

- Major projects reserve
- Self-insurance reserve
- Council funded – Development Contribution Plans reserve
- Spring Valley landfill rehabilitation reserve
- Springvale Activity Precinct – Parking and Development reserve
- Dandenong Activity Precinct – Parking and Development reserve
- Native re-vegetation reserves
- Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Future maintenance reserve (LXRA)

The statutory reserves are:

- Open space – planning, development and improvements
- Open space – acquisitions

### D. Cash Flow Statement

Cash and investment holdings total \$165.66 million at 31 March 2021, an increase of \$11.10 million since 30 June 2020. Total cash and investment holdings are made up of operating cash (\$41.00 million) and restricted cash (\$124.65 million).

Please refer to the next page for a detailed listing of Restricted Cash items, which are set aside for specific purposes.

**Cash flows from operating activities** – net inflow of \$52.77 million.

The major inflows are rates \$119.64 million, grants \$33.31 million, trust funds and deposits taken \$20.72 million, user fees \$4.44 million, statutory fees and fines \$4.15 million and monetary contributions \$3.55 million

The major outflows are employee costs \$60.16 million, materials and services \$58.50 million and trust funds and deposits repaid \$19.98 million.

Trust funds and deposits taken and repaid mainly relate to fire services property levies (FSPL). The remittance of the FSPL and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**



Financial Report for the period 1 July 2020 – 31 March 2021

**Cash flows from investing activities** – net outflow of \$36.52 million, including:

- \$39.84 million for capital works expenditure. The detailed capital works schedule is included in this report as Appendix 1. Please note the difference between the two capital expenditure amounts is due to the movement in capital trade creditors at the start and end of the reporting period. Appendix 1 is on an accrual basis.
- \$2.00 million of proceeds from financial assets (investment funds held at 30 June 2020 in tailored deposits with a maturity of greater than three months).
- \$1.32 million proceeds on asset sales represents \$1.00 million from sale of car park land asset at 2 Mason Street Dandenong as part of a three-way land swap with Development Victoria and \$323,000 from the fleet replacement program.

**Cash flows from financing activities** – outflow of \$5.16 million. Council incurred \$2.22 million in finance costs on its borrowings and repaid \$2.43 million of existing loans. In accordance with the new Accounting Standard AASB 16 'Leases', Council incurred \$2,000 in finance costs on leases and repaid \$506,000 of its leased liabilities as at 31 March 2021.

**Restricted cash** - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

Type	31 Mar 2021	Notes
<b>Reserve funds</b>	<b>\$'000</b>	
Council funded Development Contribution Plans (DCP) reserve	19,815	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	10,336	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	891	To fund acquisitions of new open space land.
Major projects reserve	25,755	Holds funds realised from the sale of Council's property assets or surplus Council funds that will be utilised for investing in other properties or funding future major projects.
Keysborough South Maintenance Levy	2,554	Reserved for specific maintenance expenditure relating to this area.
Spring Valley landfill rehabilitation	469	This reserve is for the rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	369	These funds are to meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	928	This fund has been created to meet large and unexpected policy excesses on multiple insurance claims.
Springvale Activity Precinct Parking and Development reserve	235	This reserve is to fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	1,247	This reserve is to fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	334	Funds set aside for the aged care reforms.
Future maintenance reserve (LXRA)	206	Contribution funds for future works to address level crossing removal authority defects.
<b>Total reserve funds</b>	<b>63,139</b>	

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**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**



Financial Report for the period 1 July 2020 – 31 March 2021

Type	31 Mar 2021	Notes
<b>Employee provisions</b>	<b>\$'000</b>	
Long service leave	13,034	Funds set aside to meet long service leave commitments.
Annual leave and other	8,661	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
<b>Employee provisions</b>	<b>21,695</b>	
<b>Trust funds and deposits</b>	<b>\$'000</b>	
Fire services property levy (FSPL) collected and due	1,774	Payable to State Revenue Office – legislative requirement.
Open space contributions	657	Pending completion of works.
Landscape deposits	1,071	Pending completion of works.
Road deposits	2,519	Pending completion of works.
Other trust funds and deposits	3,330	Refundable upon finalisation of programs.
<b>Total trust funds and deposits</b>	<b>9,351</b>	
<b>Other restricted funds</b>	<b>\$'000</b>	
DCP unearned income	30,469	Pending completion of works by developers.
<b>Other restricted funds</b>	<b>30,469</b>	
<b>Total restricted cash</b>	<b>124,654</b>	

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

#### Statement of Capital Works

Total capital expenditure at 31 March 2021 was \$35.34 million. A further \$21.74 million was committed at the end of March. The following **CIP Expenditure Report** contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major year to date variances is provided below (i.e. variances greater than \$300,000). Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

#### Plant and equipment

- **1445 Fleet Purchases (\$366,000 favourable)** – Lower than anticipated fleet purchases to date. The turnover and purchase of fleet is based on utilisation. Utilisation has slowed significantly due to COVID-19 restrictions and only critical fleet services occurring for a number of months. In addition, the planned purchase of a large tractor is unlikely to occur by 30 June 2021 as stock supply into Australia has been hindered by COVID-19. Some savings in this program are anticipated this financial year due to COVID-19.

#### Infrastructure

- **3900 Ross Reserve Plaza/Play/Oval/Path (\$348,000 favourable)** – Works have commenced and mostly on track. Playground contract has been awarded and works are expected to be complete by 30 June 2021. Stage 1 works of the shared pedestrian path (jogging/tan track) have been completed, however, stage 2 cannot be undertaken until construction of the pavilion is complete. Similarly, upgrade of oval 1 will be undertaken once construction of the pavilion is complete. The Plaza works – construction of basketball court and supporting elements have been completed.

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**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**



Financial Report for the period 1 July 2020 – 31 March 2021

# Appendix 1

## Capital Expenditure

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

CIP Expenditure Report

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	FULL YEAR FORECAST \$	ANNUAL ORIGINAL BUDGET \$
<b>PROPERTY</b>							
<b>Buildings</b>							
3043. Springvale Community Precinct	2,204,972	2,198,060	(6,912)	9,315	2,221,060	2,221,060	500,000
3219. Thomas Carroll Pavilion	43,600	45,572	1,972	85,049	2,450,475	2,450,475	-
3362. Springvale City Hall	-	-	-	-	25,000	-	25,000
3547. George Andrews Reserve-Bld Modific.	1,565	-	(1,565)	-	330,000	330,000	330,000
3548. Keysborough South Community Hub Dev	292,957	294,568	1,611	260,562	3,612,121	2,971,053	2,575,108
3792. Dandenong Mkt Back of House-Coolrm	623,152	640,876	17,724	9,351	720,876	720,876	580,000
3793. Dandenong Market Utility Srv Infra	-	-	-	-	100,000	100,000	100,000
3802. Building Energy Efficiency Program	90,891	-	(90,891)	-	-	-	-
3805. Municipal Early Years Infrast. Plan	-	-	-	1,333	60,164	60,164	-
3813. Shalimar Kindergarten MCH	2,825	-	(2,825)	-	1,500	1,500	-
3814. D nong Nth Senior Citizen Ctr Latha	-	1,500	1,500	-	45,000	45,000	45,000
3873. Building Renewal Prg.- DDA	600	16,875	16,275	-	310,000	310,000	310,000
3874. Building Renewal Prg.- HVAC	128,939	170,625	41,686	-	115,000	115,000	115,000
3876. Building Renewal Prg.- Bathroom	109,568	115,000	5,432	8,556	122,000	122,000	122,000
3877. Building Renewal Prg.- Flooring	168,564	122,000	(46,564)	-	28,375	28,375	-
3878. Building Renewal Prg.- Lift Refurb.	41,910	28,375	(13,535)	-	45,000	45,000	45,000
3879. Building Renewal Prg.- Minor Works	93,448	45,000	(48,448)	20,715	125,000	125,000	275,000
3880. Building Renewal Prg.- Roof	59,410	96,250	36,840	14	224,300	224,300	224,300
3883. Building Renewal Prg.- Kitchen & Eq	159,421	163,488	4,067	93,702	1,992,500	1,992,500	2,000,000
3902. Ross Reserve Pavilion	810,820	810,000	(820)	7,591,738	576,000	576,000	576,000
3904. Building Renewal Prg. - Theatre	410,279	404,500	(5,779)	41,959	6,437,493	6,437,493	1,500,000
3906. Greater D nong Gallery of Art	2,037,101	2,040,000	2,899	3,507,413	178,067	178,067	-
3908. Oasis/NPAC Design Dev't	189,733	178,067	(11,666)	-	30,000	30,000	30,000
3945. CCTV Renewal Program	34,516	24,750	(9,766)	11,740	558,000	558,000	558,000
3946. Building Renewal Prg.-Aquatic & Lei	458,477	480,000	21,523	75,326	150,000	150,000	150,000
3947. Building Renewal Prg.- Project	6,068	56,250	50,182	6,545	130,000	130,000	130,000
3948. D nong Mkt (Fruit & Veg) Floor&Roof	16,728	17,000	272	2,798	3,000,000	3,000,000	-
3949. NPAC Redevelopment	285,607	287,000	1,393	94,980	20,000	20,000	20,000
3950. Robert Booth Baseball Design&Constr	6,889	-	(6,889)	9,091	300,000	300,000	300,000
3951. Ross Res P/grnd-Change Plc Toilet	2,030	-	(2,030)	214,710	100,000	100,000	100,000
3952. S/Vale Library/Civic-Storage&Equip	-	-	-	-	57,207	57,207	400,000
3953. Balmoral Ave Car Park	44,020	38,000	(6,020)	23,187	-	-	500,000
3972. Local Roads Community Infrast. Prg.	-	-	-	-	1,970,000	1,970,000	2,000,000
3974. D nong Aquatic & Wellbeing Ctr	204,321	205,000	679	213,350	-	-	-
<b>Leasehold Improvements</b>							
3941. Police Paddocks Res. Grandstand	-	-	-	-	434,860	434,860	-
3954. Police Paddocks Changerooms	94,841	95,000	159	-	102,385	102,385	202,385
<b>Land</b>							
3396. 2A Frank St Noble Park	1,404,457	1,404,457	0	-	1,404,457	1,404,457	-
3444. 3-Way Land Swap-Dev't Vic	1,128,303	1,125,000	(3,303)	-	1,125,000	1,125,000	-
3452. 114 Hanna St, Noble Park	75,000	-	(75,000)	-	-	1,510,000	-
3975. 86-88 Clow St Dandenong	2,666,654	2,669,526	2,872	-	2,669,526	2,669,526	-
3976. 218 Railway Parade Noble Park	962,696	950,000	(12,696)	-	950,000	950,000	-
3989. DCP - 675 Taylors Road (LRO6b)	4,652	6,932	2,280	678	396,932	396,932	-
<b>Total property</b>	<b>14,865,016</b>	<b>14,729,671</b>	<b>(135,345)</b>	<b>12,282,112</b>	<b>33,118,298</b>	<b>33,962,230</b>	<b>13,712,793</b>
<b>PLANT AND EQUIPMENT</b>							
<b>Plant, machinery and equipment</b>							
1445. Fleet Purchases	632,020	998,407	366,387	616,186	2,746,410	2,746,410	2,662,410
1447. Fleet New Program	-	-	-	-	160,000	160,000	244,000
3449. TAC Road Safety Trailer	17,510	-	(17,510)	-	-	17,155	-

**Note: Buildings** – 3902 Ross Reserve Pavilion – the commitments amount of \$7.59 million in the report above includes commitments relating to future years (multi-year project).

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

CIP Expenditure Report

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	FULL YEAR FORECAST \$	ANNUAL ORIGINAL BUDGET \$
<b>Library books</b>							
3104. Library Resources	486,561	598,592	112,031	323,363	849,560	849,560	859,560
<b>Computers and telecommunications</b>							
3827. Increase Wi-Fi Cover-Variou Locatn	-	-	-	-	20,000	20,000	20,000
3902. Ross Reserve Pavilion	-	-	-	-	45,000	45,000	-
3911. Dandenong Stadium Wi-Fi	1,143	-	(1,143)	-	10,000	10,000	10,000
3913. People Counters Installation	3,045	-	(3,045)	-	-	-	-
3914. Asset Management System	372,678	393,048	20,370	419	915,258	915,258	216,612
3918. Drum Theatre Ticketing System	137,161	137,161	-	-	137,161	137,161	-
3919. Digital Infrastructure (Website)	7,442	8,000	559	-	100,000	100,000	100,000
3956. 39A Clow-Security Eq,Software&Radio	14,845	15,000	155	-	15,000	15,000	15,000
3957. Audio Visual Equipment Renewal	23,634	24,375	741	-	25,000	25,000	25,000
3958. D'nong Civic Ctr-Security Eq&S'ware	105,252	100,000	(5,252)	4,748	110,000	110,000	110,000
3959. Emergency Relief Centres-Equipment	18,249	20,000	1,751	1,005	60,000	60,000	60,000
3960. Menzies Ave CCTV	5,400	6,000	600	-	20,000	20,000	20,000
<b>Fixtures, fittings and furniture</b>							
3314. Public hall equipment	57,573	60,000	2,427	19,420	400,000	400,000	400,000
3952. S'Vale Library/Civic-Storage&Equip	-	-	-	-	10,000	10,000	10,000
3955. MCH Blinds-Chandler & Darren Reserv	880	-	(880)	5,786	16,000	16,000	16,000
<b>Total plant and equipment</b>	<b>1,883,392</b>	<b>2,360,583</b>	<b>477,191</b>	<b>970,926</b>	<b>5,639,389</b>	<b>5,656,544</b>	<b>4,768,582</b>

**INFRASTRUCTURE**

<b>Parks, open space and streetscapes</b>							
1629. 275 Lonsdale St D'nong-Vanity Lane	63,390	65,000	1,610	54,000	1,175,000	1,175,000	1,175,000
1747. Barry Powell Reserve Master Plan	3,105	5,000	1,895	-	99,049	99,049	-
1748. Spring Valley Reserve Master Plan	-	38,724	38,724	40,872	38,724	38,724	-
1761. 6-8 Fifth Ave - Reserve Development	27,402	29,000	1,598	13,873	100,000	100,000	100,000
1762. 90 Gove St - Reserve Development	84,750	85,000	250	-	100,000	100,000	100,000
1796. Wal Turner Reserve Master Plan	377,801	378,591	790	64,302	383,591	383,591	-
1818. Safety, Security & Space Activation	-	-	-	-	-	-	17,270
2117. 89 Douglas Street Noble Park	23,501	22,500	(1,001)	740	80,000	80,000	80,000
2126. Herbert St Pocket Park	-	-	-	-	-	275,000	-
3065. Public Place Recycling Bin Instal.	37,189	39,192	2,003	-	39,192	39,192	-
3141. Thomas St Precinct Enhance(Afghan)	-	-	-	-	17,511	17,511	-
3192. Douglas st. s/scape improv.proj.	10,988	4,000	(6,988)	-	4,000	4,000	-
3248. DCP Keybs. Sth Industrial Buffer	91,951	109,229	17,278	6,630	109,229	109,229	-
3272. Indigenous Public Art SCP	27,865	21,000	(6,865)	2,017	61,000	61,000	-
3438. Hemmings St Nhood Act Ctr	2,100	10,000	7,900	-	60,000	60,000	-
3439. LRCI-Ross Reserve Stage 2	437,005	440,000	2,995	16,401	500,000	500,000	-
3440. LRCI-Warner Reserve	15,976	30,000	14,024	172,841	200,000	200,000	-
3454. Dogs off leash program	102,350	150,000	47,650	-	150,000	150,000	150,000
3490. Springvale Road Boulevard	7,298	11,246	3,948	122,066	4,069,601	4,069,601	-
3498. Walker St D'nong-Streetscape	760	-	(760)	-	-	-	-
3631. Dandenong Park Master Plan	1,501,075	1,492,915	(8,160)	318,777	2,200,915	2,200,915	1,000,000
3714. Tirhatuan Park Dog Off Leash	143,786	145,000	1,214	3,935	153,500	153,500	-
3747. Streetscapes - Activity Centres	-	-	-	-	50,000	50,000	50,000
3848. LRCI Hemmings SC Streetscape	294,599	305,000	10,402	26,518	417,807	417,807	100,000
3849. Frederick Wachter Res. Master Plan	509,674	502,126	(7,548)	630,868	1,310,626	1,310,626	510,000
3853. Parkfield Res. Master Plan Impl.	181,878	182,901	1,023	558,629	894,901	894,901	1,050,000
3854. Burden Park Res. Master Plan Impl.	748,804	750,104	1,300	6,339	787,104	787,104	20,000
3900. Ross Reserve Plaza/Play/Oval/Path	16,920	364,000	347,080	8,004	535,755	535,755	-
3929. Act Crt Strat Plan Imp - D'nong	204,807	206,393	1,586	289,390	443,393	443,393	-
3930. Act Crt Strat Plan Imp - NPark	13,565	15,000	1,435	1,987	50,000	50,000	-
3931. Guardrail Upgrade Program	8,670	8,670	0	-	8,670	8,670	-
3932. Open Space Infra Renewal Prg	94,041	87,000	(7,041)	5,273	160,000	160,000	160,000
3933. Sports Lighting Plan Imp.	136,255	135,000	(1,255)	27,396	400,000	400,000	-
3934. Parking Sensor Implementation	239,517	240,000	483	222,911	344,508	344,508	-
3940. Ross Reserve Comm Ctr Car Park	303,147	304,000	853	165,847	499,452	499,452	-
3943. Keybs Sth Comm Hub Dog Off Leash	25,603	27,938	2,335	-	62,938	62,938	-
3967. D'nong Act Ctr- Streetscape	-	-	-	-	25,000	25,000	25,000
3968. Norman Luth Reserve Lighting	302,643	302,500	(143)	76,064	376,365	376,365	376,365
3969. Thomas Carroll-Cricket/Play/Light	12,200	15,000	2,800	5,800	15,000	15,000	15,000
3970. Alan Corrigan Exercise Equipment	53,830	55,000	1,170	-	60,000	60,000	60,000
3971. D'nong/D'nong Nth-Sensory Nature Tr	-	-	-	-	-	-	100,000
3973. Signage Renewal Program	37,496	41,250	3,754	40,500	110,000	110,000	110,000

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

CIP Expenditure Report

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	FULL YEAR FORECAST \$	ANNUAL ORIGINAL BUDGET \$
<b>Recreational, leisure and community facilities</b>							
3209. Active Reserves Program	114,374	115,000	626	161,770	335,000	335,000	335,000
3442. Noble Park Revitalisation	64,874	65,000	126	143,520	190,000	190,000	-
3518. Harmony Square Entrance Protection	10,000	10,000	-	-	30,000	30,000	-
3794. Tatterson Park Masterplan	395,166	398,000	2,834	68,487	435,671	435,671	-
3837. Greaves Res. Tennis Court Resurf.	21,254	19,276	(1,978)	47,832	95,276	95,276	-
3900. Ross Reserve Plaza/Play/Oval/Path	734,748	736,000	1,252	1,414,486	1,998,252	1,998,252	-
3926. Sports Facilities Plan Imp.	(96)	-	96	-	-	-	-
3963. Ian Tatterson Leisure Park Cricket	35,465	30,000	(5,465)	-	30,000	30,000	60,000
3964. Warner Reserve Recreation Space	27,165	28,000	835	150,173	175,450	175,450	350,900
3965. Red Gum Rest - Shade	94,318	95,000	682	29,225	120,000	120,000	120,000
3966. Tirhatuan Park - Basketball Court	4,700	4,700	-	-	4,700	4,700	175,000
3969. Thomas Carroll-Cricket/Play/Light	1,790	-	(1,790)	174,663	180,000	180,000	430,000
<b>Roads</b>							
1629. 275 Lonsdale St Dnong-Vanity Lane	60,477	60,000	(477)	24,187	90,000	90,000	-
3080. Abbots Road DCP item L102	-	-	-	-	4,806,087	4,806,087	4,806,087
3231. Local Road Upgrade & Reconstruction	59,045	55,133	(3,912)	58,110	165,133	165,133	-
3373. Municipal wide, Kerb and Channel	245,866	246,875	1,009	102,089	350,000	350,000	500,000
3418. Municipal Wide,LATM post audit	434,173	450,000	15,827	117,880	450,000	450,000	450,000
3752. Local Road Rehab.Prg-Implement R2R	-	-	-	190,230	507,817	507,817	507,817
3753. Local Road Surf./Rehabit. Prg.	2,759,228	2,760,000	772	511,996	4,000,000	4,000,000	5,250,000
3828. Activity Centre Proj. Mason St	59,952	58,779	(1,173)	32,108	488,779	488,779	-
3831. Bakers Rd, D'ning Nth Alter.Cross	-	-	-	-	-	-	-
3923. Cheltenham Rd/Chandler Rd	235,245	241,666	6,421	-	241,666	241,666	-
3934. Parking Sensor Implementation	-	-	-	-	200,000	200,000	200,000
3938. Kerb & Channel Resurfacing Program	3,052,629	3,000,000	(52,629)	130,964	3,000,000	3,000,000	1,750,000
3942. Black Spot Works Program	273,061	275,189	2,128	21,008	2,681,676	2,681,676	-
3944. Keysb Sth Comm Hub Access Road	119,903	117,000	(2,903)	1,928,589	1,977,002	1,977,002	2,000,000
3961. Road Reconst Program - Geotechnical	-	-	-	-	50,000	50,000	50,000
3962. Bakers Road Service Road	-	-	-	-	-	-	180,000
3972. Local Roads Community Infrs. Prog.	-	-	-	-	-	-	517,807
3990. DCP - Chapel Rd Upg & Traffic Lght	300,434	156,237	(144,197)	-	156,237	156,237	-
3992. DCP - Perry Road South Upgrade	5,274	-	(5,274)	-	-	-	-
<b>Bridges</b>							
3185. Municipal Wide - Bridges	-	-	-	-	-	-	100,000
<b>Footpath and cycleways</b>							
3174. Active Transport Infra.Priority Pat	20,460	30,000	9,540	-	200,000	200,000	200,000
3355. Municipal Wide-Footpath Renewal	807,680	810,500	2,820	82,073	1,000,000	1,000,000	1,400,000
<b>Off street car parks</b>							
3794. Tatterson Park Masterplan	1,494,569	1,494,918	349	81,185	1,648,918	1,648,918	-
3901. Ross Reserve Access Road	68,912	69,717	805	35,113	174,717	174,717	-
3937. Car Park Renewal Program	18,461	87,672	69,211	-	153,645	153,645	-
<b>Drainage</b>							
3019. Major Drainage Renewal Prg.	286,971	288,250	1,279	6,335	410,000	410,000	410,000
3129. Drainage program	311,862	340,351	28,489	72,883	384,770	384,770	-
3939. Drainage Reactive Renewal Program	327,502	250,000	(77,502)	15,988	250,000	250,000	250,000
<b>Total infrastructure</b>	<b>18,587,406</b>	<b>18,911,542</b>	<b>324,136</b>	<b>8,482,872</b>	<b>43,073,627</b>	<b>43,365,897</b>	<b>25,223,976</b>
<b>GRAND TOTAL</b>	<b>35,335,814</b>	<b>36,001,796</b>	<b>665,982</b>	<b>21,735,910</b>	<b>81,831,314</b>	<b>82,984,671</b>	<b>43,705,351</b>



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**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**



Financial Report for the period 1 July 2020 – 31 March 2021

# Appendix 2

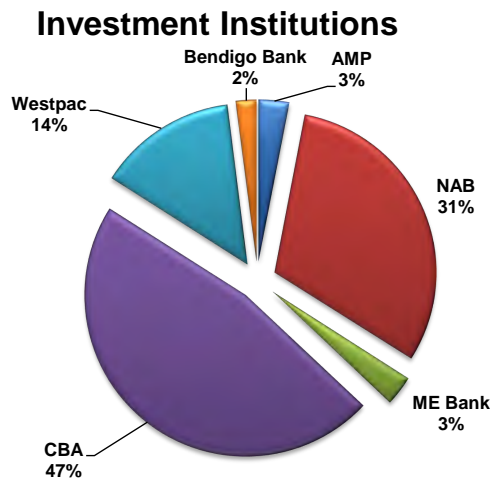
## Investment Analysis

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



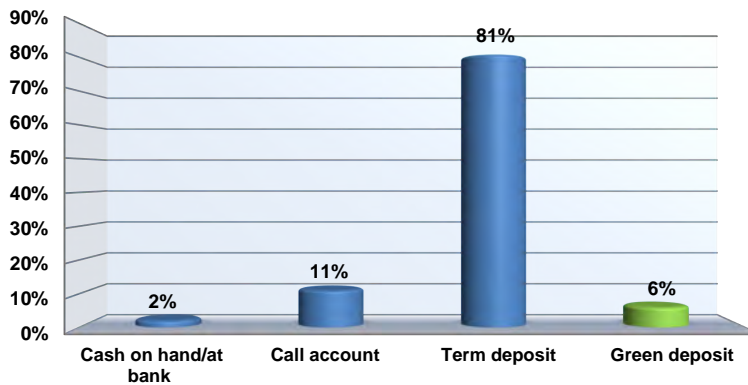
Financial Report for the period 1 July 2020 – 31 March 2021

Cash and Investments



Policy limit - no single institution shall comprise more than 25% of the total investment portfolio, unless the investment is with Council's banker.

### Portfolio Products



**Note: Green deposit:** 6% (or \$10.10 million) was invested at 31 March 2021. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds.

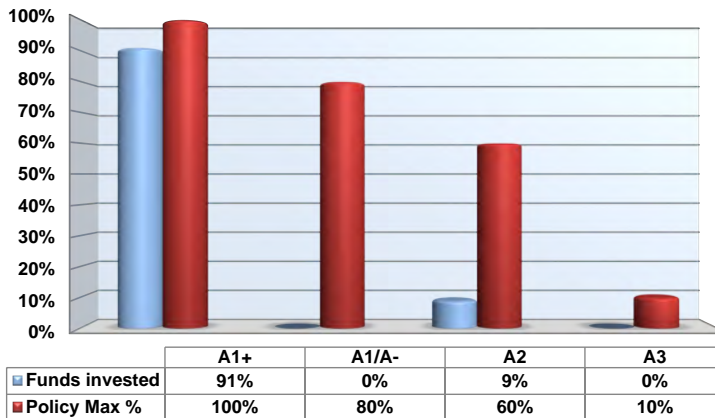
4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



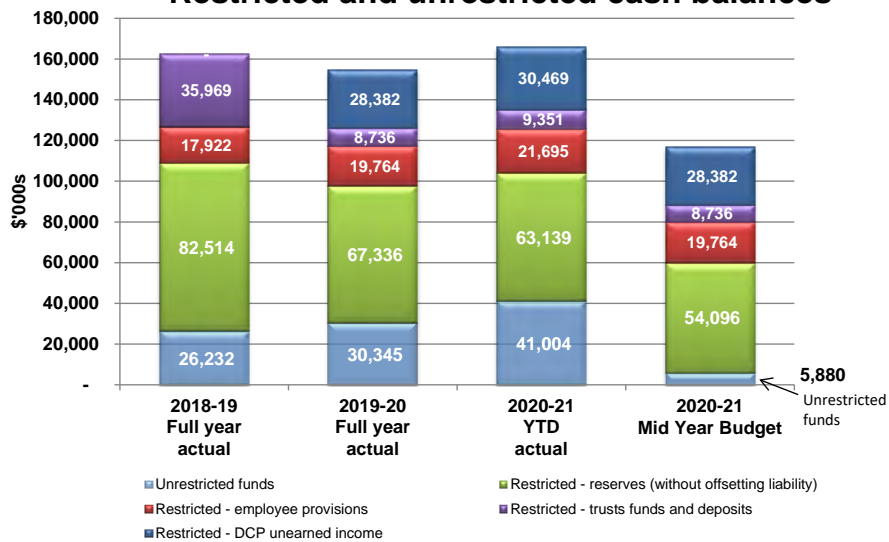
Financial Report for the period 1 July 2020 – 31 March 2021

Cash and Investments

Investment Credit Rating



Restricted and unrestricted cash balances



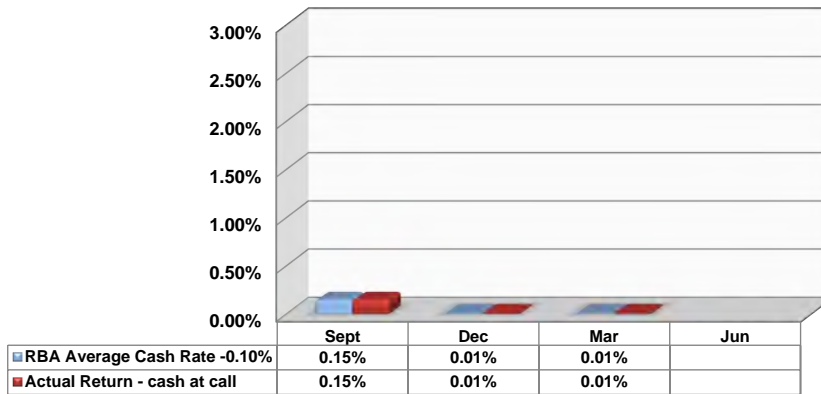
Note - DCP unearned income was previously classified in trust funds and deposits (2018-19 and prior).

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)

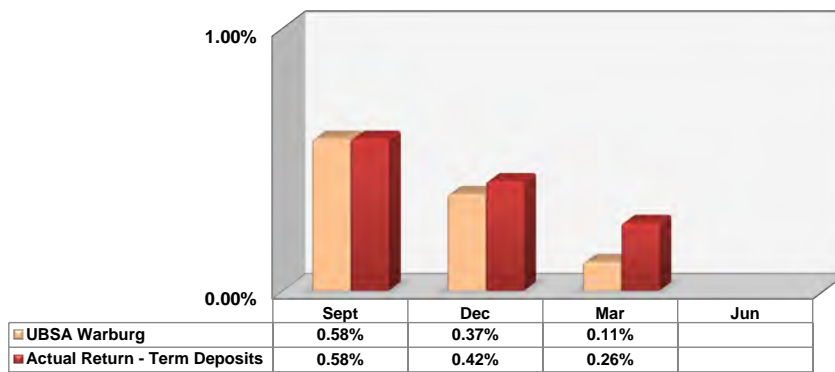


Financial Report for the period 1 July 2020 – 31 March 2021

**Benchmark Indicator - Cash at Call**



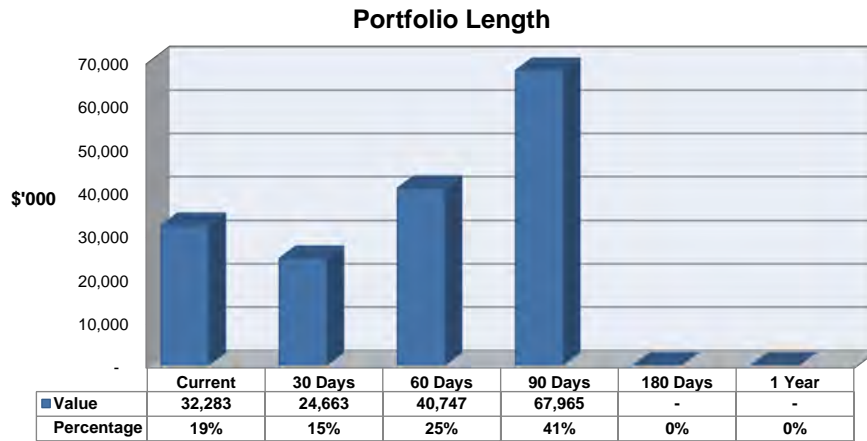
**Benchmark Indicator - Term/Green Deposits**



**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**



Financial Report for the period 1 July 2020 – 31 March 2021



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**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**



Financial Report for the period 1 July 2020 – 31 March 2021

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# Appendix 3

## Directorate Analysis

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

Total Operating Results

CGD BY DIRECTORATE

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>							
Chief Executive Office	-	-	-	-	-	-	-
Greater Dandenong Business	969	763	206	795	939	144	196
Corporate Services	1,372	1,229	143	2,131	2,035	(96)	2,691
Engineering Services	19,102	18,816	286	27,246	26,571	(675)	24,776
City Planning Design and Amenity	7,867	7,780	87	10,734	10,148	(586)	13,218
Community Services	15,616	14,160	1,456	20,338	20,989	651	20,602
Non-Directorate <sup>(a)</sup>	110,497	110,052	445	159,141	159,745	604	160,898
Capital Works Program	1,607	1,548	59	15,937	16,546	609	4,154
<b>Total income</b>	<b>157,030</b>	<b>154,348</b>	<b>2,682</b>	<b>236,322</b>	<b>236,973</b>	<b>651</b>	<b>226,535</b>
<b>Expenses</b>							
Chief Executive Office	494	509	15	788	779	9	788
Greater Dandenong Business	2,902	3,163	261	5,209	5,194	15	4,299
Corporate Services	15,676	16,765	1,089	22,858	21,759	1,099	23,280
Engineering Services	43,488	47,298	3,810	69,150	68,782	368	64,637
City Planning Design and Amenity	11,387	13,235	1,848	18,498	17,629	869	18,256
Community Services	33,295	37,748	4,453	52,162	52,815	(653)	47,828
Non-Directorate <sup>(a)</sup>	33,515	32,427	(1,088)	44,667	46,318	(1,651)	37,689
Capital Works Program	-	-	-	-	-	-	-
<b>Total expenses</b>	<b>140,757</b>	<b>151,145</b>	<b>10,388</b>	<b>213,332</b>	<b>213,276</b>	<b>56</b>	<b>196,777</b>
<b>Net surplus (deficit)</b>	<b>16,273</b>	<b>3,203</b>	<b>13,070</b>	<b>22,990</b>	<b>23,697</b>	<b>707</b>	<b>29,758</b>

<sup>(a)</sup> Non Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

**Note** - Total income and total expenditure may differ to the operating result on the previous page due to the treatment of proceeds from asset sales and associated written down value.

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

**CEO DIRECTORATE**

**OPERATING RESULT**

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<b>Expenses</b>							
	442	432	(10)	586	586	-	586
	52	22	(30)	96	89	7	96
1	-	55	55	106	104	2	106
	494	509	15	788	779	9	788
	(494)	(509)	15	(788)	(779)	9	(788)

**BUSINESS UNITS**

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>							
CEO	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<b>Expenses</b>							
CEO	494	509	15	788	779	9	788
	494	509	15	788	779	9	788
	(494)	(509)	15	(788)	(779)	9	(788)

**Notes:**

**Expenditure**

**Note 1** Other expenses (\$54,000 favourable) – Favourable variance due to delay in budgeted contribution to South East Melbourne Incorporated.



4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

**GREATER DANDENONG BUSINESS GROUP**

**OPERATING RESULT**

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>							
	-	-	-	6	6	-	6
2	886	680	206	680	790	110	-
	83	83	-	109	143	34	190
<b>Total income</b>	<b>969</b>	<b>763</b>	<b>206</b>	<b>795</b>	<b>939</b>	<b>144</b>	<b>196</b>
<b>Expenses</b>							
3	1,927	2,078	151	2,789	2,745	44	2,806
4	971	1,033	62	1,977	2,025	(48)	1,365
	4	52	48	443	424	19	128
<b>Total expenses</b>	<b>2,902</b>	<b>3,163</b>	<b>261</b>	<b>5,209</b>	<b>5,194</b>	<b>15</b>	<b>4,299</b>
<b>Net surplus (deficit)</b>	<b>(1,933)</b>	<b>(2,400)</b>	<b>467</b>	<b>(4,414)</b>	<b>(4,255)</b>	<b>159</b>	<b>(4,103)</b>

**BUSINESS UNITS**

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>							
Greater Dandenong Business Executive	-	-	-	-	-	-	(1)
Business Networks	318	180	138	204	180	(24)	50
Activity Centres Revitalisation	580	500	80	506	616	110	6
Major Projects	69	79	(10)	79	141	62	135
Economic Development	2	4	(2)	6	2	(4)	6
<b>Total income</b>	<b>969</b>	<b>763</b>	<b>206</b>	<b>795</b>	<b>939</b>	<b>144</b>	<b>196</b>
<b>Expenses</b>							
Greater Dandenong Business Executive	278	302	24	420	415	5	424
Business Networks	650	666	16	1,014	962	52	747
Activity Centres Revitalisation	831	851	20	1,871	1,953	(82)	1,102
Major Projects	344	328	(16)	494	557	(63)	550
Economic Development	799	1,016	217	1,410	1,307	103	1,476
<b>Total expenses</b>	<b>2,902</b>	<b>3,163</b>	<b>261</b>	<b>5,209</b>	<b>5,194</b>	<b>15</b>	<b>4,299</b>
<b>Net surplus (deficit)</b>	<b>(1,933)</b>	<b>(2,400)</b>	<b>467</b>	<b>(4,414)</b>	<b>(4,255)</b>	<b>159</b>	<b>(4,103)</b>

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

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### Greater Dandenong Business Group

#### Income

**Note 2 Grants - operating (\$206,000 favourable)** – The favourable variance is due to receipt of unbudgeted grant income for Central Dandenong Facilitation Study (Place Making and Revitalisation \$80,000) and extension of Community Revitalisation Project (\$126,000). These grants will be offset by associated expenditure and have been reflected in the full year forecast.

#### Expenditure

**Note 3 Employee costs (\$151,000 favourable)** – The favourable variance is due to vacant positions and a delay in recruitment (Economic Development \$124,000 and Place Making and Revitalisation \$23,000), partly offset by the extension of the City Deals secondment position to January 2022.

Overall, a favourable variance of \$44,000 has been reflected in the full year forecast.

**Note 4 Materials and services (\$62,000 favourable)** – Favourable variance due to delay in receipt of invoices and commencement of projects (Economic Development \$82,000, Business Networks \$42,000, Business Engineering and Major Projects Executive \$13,000 and Major Projects \$11,000).

This favourable variance is partly offset by higher expenditure for professional services (Community Revitalisation Project \$53,000) and asset purchases (Outdoor Eating and Entertainment \$31,000) which will be offset by grant funding.

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

**CORPORATE SERVICES DIRECTORATE**

**OPERATING RESULT**

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>								
Statutory fees and fines		69	84	(15)	111	101	(10)	111
User fees		4	16	(12)	21	2	(19)	21
Grants - operating		24	-	24	40	72	32	1
Other income	5	1,275	1,129	146	1,959	1,860	(99)	2,558
<b>Total income</b>		<b>1,372</b>	<b>1,229</b>	<b>143</b>	<b>2,131</b>	<b>2,035</b>	<b>(96)</b>	<b>2,691</b>
<b>Expenses</b>								
Employee costs	6	9,791	10,234	443	14,063	13,547	516	14,134
Materials and services	7	5,047	5,508	461	7,518	7,046	472	7,479
Other expenses	8	838	1,023	185	1,277	1,166	111	1,667
<b>Total expenses</b>		<b>15,676</b>	<b>16,765</b>	<b>1,089</b>	<b>22,858</b>	<b>21,759</b>	<b>1,099</b>	<b>23,280</b>
<b>Net surplus (deficit)</b>		<b>(14,304)</b>	<b>(15,536)</b>	<b>1,232</b>	<b>(20,727)</b>	<b>(19,724)</b>	<b>1,003</b>	<b>(20,589)</b>

**BUSINESS UNITS**

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>								
Corporate Services Executive		-	-	-	-	-	-	-
Communications and Customer Service		58	55	3	197	73	(124)	559
Governance		1,137	1,020	117	1,511	1,508	(3)	1,748
Information Technology		-	-	-	-	-	-	-
Financial Services		121	139	(18)	363	354	(9)	363
People and Procurement Services		56	15	41	60	100	40	21
<b>Total income</b>		<b>1,372</b>	<b>1,229</b>	<b>143</b>	<b>2,131</b>	<b>2,035</b>	<b>(96)</b>	<b>2,691</b>
<b>Expenses</b>								
Corporate Services Executive		362	365	3	598	596	2	609
Communications and Customer Service		3,633	4,142	509	5,715	5,141	574	6,188
Governance		1,987	2,358	371	3,175	3,013	162	3,248
Information Technology		3,888	3,935	47	5,092	5,042	50	5,186
Financial Services		1,926	1,926	-	2,878	2,867	11	2,889
People and Procurement Services		3,880	4,039	159	5,400	5,100	300	5,160
<b>Total expenses</b>		<b>15,676</b>	<b>16,765</b>	<b>1,089</b>	<b>22,858</b>	<b>21,759</b>	<b>1,099</b>	<b>23,280</b>
<b>Net surplus (deficit)</b>		<b>(14,304)</b>	<b>(15,536)</b>	<b>1,232</b>	<b>(20,727)</b>	<b>(19,724)</b>	<b>1,003</b>	<b>(20,589)</b>

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

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### Corporate Services Directorate

#### Income

**Note 5 Other income (\$146,000 favourable)** – Higher than anticipated rental and recovery income to date (Property Management Administration \$98,000 and Emergency Management \$45,000).

An unfavourable variance of \$99,000 has been reflected in the full year forecast due to anticipated COVID-19 impacts on rental income from Civic Facilities.

#### Expenditure

**Note 6 Employee costs (\$443,000 favourable)** – The favourable variance is primarily due to vacant positions and a reduction in the use of casual staff and overtime (Civic Facilities \$179,000, Call and Service Centres \$107,000, Records Management \$46,000 and Southern Screen \$25,000), a delay in corporate training (Organisational Development Executive \$53,000), reduced hours for staff (Governance \$27,000) and the timing of delivery of programs (Occupational, Health and Safety \$11,000).

This favourable variance is partly offset by the retirement of a staff member (Property Revenue \$19,000).

Overall, a permanent favourable variance of \$517,000 has been reflected in the full year forecast.

**Note 7 Materials and services (\$461,000 favourable)** – Favourable variance due to delay in receipt of invoices, commencement of projects and lower than anticipated printing and stationery, postage and storage, subscriptions, professional services and insurance claims to date (Organisational Development Executive \$86,000, Property Management Administration \$70,000, Communications and Customer Service Executive \$62,000, Technical Services \$49,000, Civic Facilities \$45,000, Records Management \$43,000, Occupational Health and Safety \$41,000, Members of Council \$38,000, Governance \$21,000, Print Shop \$16,000, Call and Service Centres \$16,000, Jan Wilson Community Centre \$14,000 and Senior Citizen Facilities \$12,000).

This favourable variance is partly offset by higher than anticipated emergency relief and recovery costs, which are mostly recoverable (Emergency Management \$33,000) and higher than anticipated professional services (Dandenong Market \$34,000).

Overall, a permanent favourable variance of \$472,000 has been reflected in the full year forecast.

**Note 8 Other expenses (\$185,000 favourable)** – Favourable variance mainly due to a saving in Council's contribution to the Dandenong Night Market which will not occur due to the COVID-19 pandemic, a delay in the Melbourne Food and Wine Festival contribution (Dandenong Market \$127,000) and lower administration costs to date (Members of Council \$37,000).

A permanent favourable variance of \$110,000 has been reflected in the full year forecast.

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

**ENGINEERING SERVICES DIRECTORATE**

**OPERATING RESULT**

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000	
<b>Income</b>								
Rates and charges	9	16,910	16,822	88	22,438	22,438	-	22,438
Statutory fees and fines	10	295	203	92	215	250	35	413
User fees	11	396	447	(51)	607	607	-	607
Grants - operating	12	399	230	169	290	466	176	15
Contributions - monetary		2	-	2	-	1	1	-
Asset sales		322	343	(21)	686	526	(160)	686
Other income		778	771	7	3,010	2,283	(727)	617
<b>Total income</b>		<b>19,102</b>	<b>18,816</b>	<b>286</b>	<b>27,246</b>	<b>26,571</b>	<b>(675)</b>	<b>24,776</b>
<b>Expenses</b>								
Employee costs	13	13,333	13,615	282	18,621	18,887	(266)	18,082
Materials and services	14	29,770	33,150	3,380	49,810	49,256	554	46,131
Bad and doubtful debts		1	-	(1)	-	-	-	-
Carrying amount of assets sold	15	42	155	113	309	237	72	309
Other expenses		342	378	36	410	402	8	115
<b>Total expenses</b>		<b>43,488</b>	<b>47,298</b>	<b>3,810</b>	<b>69,150</b>	<b>68,782</b>	<b>368</b>	<b>64,637</b>
<b>Net surplus (deficit)</b>		<b>(24,386)</b>	<b>(28,482)</b>	<b>4,096</b>	<b>(41,904)</b>	<b>(42,211)</b>	<b>(307)</b>	<b>(39,861)</b>

**BUSINESS UNITS**

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>							
Engineering Services Executive	-	-	-	-	-	-	-
Infrastructure Services	18,100	17,864	236	26,037	25,294	(743)	23,510
City Projects and Asset Improvement	23	19	4	19	19	-	19
Infrastructure Planning	979	933	46	1,190	1,258	68	1,247
<b>Total income</b>	<b>19,102</b>	<b>18,816</b>	<b>286</b>	<b>27,246</b>	<b>26,571</b>	<b>(675)</b>	<b>24,776</b>
<b>Expenses</b>							
Engineering Services Executive	-	-	-	-	-	-	-
Infrastructure Services	34,617	37,910	3,293	55,663	55,133	530	51,698
City Projects and Asset Improvement	7,364	7,777	413	11,371	11,560	(189)	10,940
Infrastructure Planning	1,507	1,611	104	2,116	2,089	27	1,999
<b>Total expenses</b>	<b>43,488</b>	<b>47,298</b>	<b>3,810</b>	<b>69,150</b>	<b>68,782</b>	<b>368</b>	<b>64,637</b>
<b>Net surplus (deficit)</b>	<b>(24,386)</b>	<b>(28,482)</b>	<b>4,096</b>	<b>(41,904)</b>	<b>(42,211)</b>	<b>(307)</b>	<b>(39,861)</b>

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

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### Engineering Services Directorate

#### Income

**Note 9 Rates and charges (\$88,000 favourable)** – Favourable variance due to better than anticipated income from waste and supplementary waste charges to date (Waste Management \$86,000).

**Note 10 Statutory fees and fines (\$92,000 favourable)** – Favourable variance due to better than anticipated fee income from sub-divisions and plan checking (Civil Development and Design \$92,000).

A favourable variance of \$35,000 has been reflected in the full year forecast.

**Note 11 User fees (\$51,000 unfavourable)** – Lower drainage plan and asset protection fees to date (Transport and Civil Development \$51,000).

**Note 12 Grants - operating (\$169,000 favourable)** – Receipt of unbudgeted grant income for Peri Urban Weed Management and Corridors of Green (Parks Services \$162,000). These grants will be offset by associated project expenditure and have been reflected in the full year forecast.

#### Expenditure

**Note 13 Employee costs (\$282,000 favourable)** – Favourable variance caused by a delay in recruitment and lower temporary agency staff costs (Roads and Drains \$167,000, Asset Management System Implementation \$111,000, Parks Services \$101,000, Infrastructure Services and Planning Executive \$35,000, Waste Management \$31,000 and Asset Protection \$14,000), combined with secondment of staff (Transport \$22,000) and higher than anticipated motor vehicle recovery (Fleet Management \$25,000).

This favourable variance is partly offset by higher than anticipated temporary agency costs (Cleansing \$101,000), job share arrangement resulting in unbudgeted EFT combined with unbudgeted parental leave payments (City Improvement Executive \$114,000) as well as leave not yet taken by staff (Building Maintenance \$26,000)

An unfavourable variance of \$266,000 has been reflected in the full year forecast.

**Note 14 Materials and services (\$3.38 million favourable)** - Favourable variance due to:

- Timing of works and delay in receipt of invoices from contractors particularly for garden waste, hard waste, tipping fees and recycling costs (Waste Management \$837,000), major road patching, fire hydrants and bridge maintenance (Roads and Drains \$686,000), cleaning and maintenance of buildings (Building Maintenance \$507,000), park maintenance and utilities (Parks Services \$400,000) and dumped rubbish (Cleansing \$263,000).
- Lower than anticipated contract services for street lighting, professional services for asset audits and asbestos rectification works (Asset Management \$406,000).
- Lower than anticipated fuel and fleet related costs to date (proactive maintenance, consumables, electrical) (Fleet Management \$261,000).
- Delay in commencement of projects (Strategic Transport Planning \$54,000).
- Lower than anticipated building maintenance and operational costs for the Springvale Community Hub due to COVID-19 restrictions on opening (\$36,000).

A favourable variance of \$553,000 has been reflected in the full year forecast.

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**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**



Financial Report for the period 1 July 2020 – 31 March 2021

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**Note 15 Carrying amount of assets sold (\$113,000 favourable)** – Lower than anticipated carrying amount of assets sold to date, consistent with lower asset sale proceeds. This is a non-cash accounting entry (Fleet Management \$113,000).

A favourable variance of \$72,000 has been reflected in the full year forecast.

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

## CITY PLANNING, DESIGN & AMENITY

### OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>							
Rates and charges	-	-	-	-	-	-	-
Statutory fees and fines	16 4,713	4,629	84	6,614	6,231	(383)	7,701
User fees	17 2,463	2,618	(155)	3,539	3,195	(344)	4,961
Grants - operating	18 680	468	212	493	709	216	468
Other income	19 11	65	(54)	88	13	(75)	88
<b>Total income</b>	<b>7,867</b>	<b>7,780</b>	<b>87</b>	<b>10,734</b>	<b>10,148</b>	<b>(586)</b>	<b>13,218</b>
<b>Expenses</b>							
Employee costs	20 8,973	9,887	914	13,450	12,904	546	13,670
Materials and services	21 1,909	2,636	727	3,648	3,335	313	3,141
Bad and doubtful debts	22 497	674	177	1,353	1,355	(2)	1,353
Other expenses	8	38	30	47	35	12	92
<b>Total expenses</b>	<b>11,387</b>	<b>13,235</b>	<b>1,848</b>	<b>18,498</b>	<b>17,629</b>	<b>869</b>	<b>18,256</b>
<b>Net surplus (deficit)</b>	<b>(3,520)</b>	<b>(5,455)</b>	<b>1,935</b>	<b>(7,764)</b>	<b>(7,481)</b>	<b>283</b>	<b>(5,038)</b>

### BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>							
City Planning, Design and Amenity Exec.	-	-	-	-	-	-	-
Building Services	1,692	1,667	25	2,009	1,935	(74)	2,236
Planning and Design	1,234	1,265	(31)	1,743	1,723	(20)	1,733
Regulatory Services	4,941	4,848	93	6,982	6,490	(492)	9,249
<b>Total income</b>	<b>7,867</b>	<b>7,780</b>	<b>87</b>	<b>10,734</b>	<b>10,148</b>	<b>(586)</b>	<b>13,218</b>
<b>Expenses</b>							
City Planning, Design and Amenity Exec.	342	349	7	481	474	7	481
Building Services	2,551	2,747	196	3,719	3,799	(80)	3,511
Planning and Design	3,624	4,264	640	5,760	5,382	378	5,571
Regulatory Services	4,870	5,875	1,005	8,538	7,974	564	8,693
<b>Total expenses</b>	<b>11,387</b>	<b>13,235</b>	<b>1,848</b>	<b>18,498</b>	<b>17,629</b>	<b>869</b>	<b>18,256</b>
<b>Net surplus (deficit)</b>	<b>(3,520)</b>	<b>(5,455)</b>	<b>1,935</b>	<b>(7,764)</b>	<b>(7,481)</b>	<b>283</b>	<b>(5,038)</b>



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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

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### City Planning, Design and Amenity Directorate

#### Income

**Note 16 Statutory fees and fines (\$84,000 favourable)** – Favourable variance mainly due to higher than anticipated income from parking fines (Parking Management \$244,000) partly offset by lower than anticipated fines and fees (Animal Management \$73,000, Planning Compliance \$45,000, Building \$33,000, Regulatory Services Administration \$15,000 and Strategic Design and Sustainability Planning \$12,000).

An unfavourable variance of \$383,000 has been reflected in the full year forecast.

**Note 17 User fees (\$155,000 unfavourable)** – Unfavourable variance due to lower than anticipated building permits (Building \$128,000), parking permits (Car Parks \$65,000) and planning fees (Statutory Planning \$39,000).

The unfavourable variance is partly offset by higher than anticipated income from ticket machines (Parking Management \$50,000), registration fees (Animal Management \$18,000) and renewal fees (Health \$13,000).

An unfavourable variance of \$343,000 has been reflected in the full year forecast primarily due to lower Building fee income.

**Note 18 Grants – operating (\$212,000 favourable)** – Favourable variance due to receipt of unbudgeted grant from the Department of Environmental, Land, Water and Planning (Local Government (LG) Capacity Building Grant \$224,000). This will be offset by associated project expenditure and has been reflected in the full year forecast.

**Note 19 Other income (\$54,000 unfavourable)** – Unfavourable variance due to lower than anticipated rental income from Carroll Lane car park caused by delay in lease arrangement as a result of COVID-19 testing at this site (Car Park \$54,000).

#### Expenditure

**Note 20 Employee costs (\$914,000 favourable)** – Favourable variance due to delay in recruitment of vacant positions, lower overtime and use of temporary staff to date (Statutory Planning \$206,000, Parking Management \$121,000, Animal Management \$104,000, Strategic Design and Sustainability Planning \$94,000, Public Safety and Security \$84,000, Building \$63,000, Planning Compliance \$51,000, Regulatory Services Administration \$49,000, General Law Enforcement \$45,000 and Health \$30,000) combined with lower salary costs for school crossings due to closure of schools under COVID-19 stage four restrictions (School Crossing Supervisors \$66,000).

A favourable variance of \$546,000 has been reflected in the full year forecast.

**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**Financial Report for the period 1 July 2020 – 31 March 2021

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**Note 21 Materials and services (\$727,000 favourable)** – Favourable variance due to lower Fines Victoria statutory lodgement costs for parking infringements (Parking Management \$240,000), delay in receipt of invoices and commencement of projects, combined with lower professional services expenditure (Strategic Design and Sustainability Planning \$248,000, Health \$52,000, Statutory Planning \$67,000, Animal Management \$45,000, Regulatory Services Administration \$42,000 and Car Parks \$24,000).

This favourable variance is partly offset by higher than anticipated professional services costs to engage a Municipal Building Surveyor (Building \$32,000).

Overall, a favourable variance of \$314,000 has been reflected in the full year forecast.

**Note 22 Bad and doubtful debts (\$177,000 favourable)** – Favourable variance due to lower than anticipated provision for doubtful debts expense to date (Parking Management \$146,000, General Law Enforcement \$19,000 and Health \$9,000).

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

**COMMUNITY SERVICES DIRECTORATE**

**OPERATING RESULT**

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>								
User fees	23	1,138	1,678	(540)	2,329	1,837	(492)	2,473
Grants - operating	24	14,244	12,224	2,020	17,439	18,829	1,390	17,191
Other income		234	258	(24)	570	323	(247)	938
<b>Total income</b>		<b>15,616</b>	<b>14,160</b>	<b>1,456</b>	<b>20,338</b>	<b>20,989</b>	<b>651</b>	<b>20,602</b>
<b>Expenses</b>								
Employee costs	25	23,606	27,025	3,419	37,072	36,991	81	34,076
Materials and services	26	7,820	8,790	970	12,496	13,226	(730)	11,095
Bad and doubtful debts		13	-	(13)	9	9	-	9
Other expenses	27	1,856	1,933	77	2,585	2,589	(4)	2,648
<b>Total expenses</b>		<b>33,295</b>	<b>37,748</b>	<b>4,453</b>	<b>52,162</b>	<b>52,815</b>	<b>(653)</b>	<b>47,828</b>
<b>Net surplus (deficit)</b>		<b>(17,679)</b>	<b>(23,588)</b>	<b>5,909</b>	<b>(31,824)</b>	<b>(31,826)</b>	<b>(2)</b>	<b>(27,226)</b>

**BUSINESS UNITS**

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>								
Community Services Executive		-	-	-	-	-	-	-
Community Wellbeing		8,166	6,752	1,414	9,739	10,775	1,036	8,873
Community Care		5,778	5,881	(103)	8,655	8,300	(355)	9,655
Community Arts, Culture and Libraries		1,308	1,286	22	1,511	1,469	(42)	1,613
Community Development, Sports and Recreation		364	241	123	433	445	12	461
<b>Total income</b>		<b>15,616</b>	<b>14,160</b>	<b>1,456</b>	<b>20,338</b>	<b>20,989</b>	<b>651</b>	<b>20,602</b>
<b>Expenses</b>								
Community Services Executive		447	524	77	744	734	10	445
Community Wellbeing		11,429	13,864	2,435	19,046	20,028	(982)	14,791
Community Care		8,824	9,593	769	13,113	12,817	296	13,894
Community Arts, Culture and Libraries		6,855	7,526	671	10,077	9,888	189	10,331
Community Development, Sports and Recreation		5,740	6,241	501	9,182	9,348	(166)	8,367
<b>Total expenses</b>		<b>33,295</b>	<b>37,748</b>	<b>4,453</b>	<b>52,162</b>	<b>52,815</b>	<b>(653)</b>	<b>47,828</b>
<b>Net surplus (deficit)</b>		<b>(17,679)</b>	<b>(23,588)</b>	<b>5,909</b>	<b>(31,824)</b>	<b>(31,826)</b>	<b>(2)</b>	<b>(27,226)</b>

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

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### Community Services Directorate

#### Income

**Note 23 User fees (\$540,000 unfavourable)** - Unfavourable variance mainly due to the Family Day Care (FDC) administration levy not being charged for most of the year as a result of COVID-19, (mostly offset by higher FDC grant subsidy income, FDC \$431,000) combined with lower than anticipated service provision fee income (Home and Community Care \$131,000).

An unfavourable variance of \$491,000 has been reflected in the full year forecast.

**Note 24 Grants – operating (\$2.02 million favourable)** - Favourable variance due to:

*Higher than anticipated or additional grant funding received (will be offset by associated expenditure):*

- Family Day Care \$1.38 million
- Child First \$290,000
- Library and Information Services \$74,000

*New (unbudgeted) grant funding received (reflected in the full year forecast and will be offset by associated expenditure):*

- Community Development (Community Activation Social Isolation (CASI)) \$65,000
- Community Development (CASI Working For Victoria) \$49,000
- Community Development (Safety, Security and Space Activation) \$23,000
- HACC PYP Linkages \$127,000
- Healthy Children & Young People \$19,000

*Grant funding received earlier than anticipated:*

- Enhanced MCH Program \$99,000
- HACC – Assessments and Team Leaders \$63,000
- Maternal and Child Health \$34,000
- Childrens Support Services \$19,000

These favourable variances are partly offset by:

*Lower than anticipated grant funding based on target achievement for:*

- Home and Community Care \$62,000
- Food Services \$77,000
- Planned Activity Group \$67,000

*Delay in receipt of anticipated grant funding:*

- Y-Space \$17,000

*Grant funding no longer expected to be received (reflected in the full year forecast):*

- Sports Planning (Walk to School) \$10,000

A favourable variance of \$1.39 million has been reflected in the full year forecast.

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

##### Expenses

**Note 25 Employee costs (\$3.42 million favourable)** - \$2.19 million of this favourable variance relates to grant funded programs (which require an acquittal) caused by a delay in recruitment (Enhanced MCH Program \$694,000, Child First \$504,000, New Directions - Mother and Babies \$246,000, Sleep and Settling Initiative \$240,000, Playgroups Initiative \$186,000, Pre-School Field Officer \$145,000, Right@Home \$130,000 and Drug Strategy \$66,000). Any unspent grant funds relating to these programs will be carried forward to the 2021-22 financial year.

The remaining favourable variance is due to a delay in recruitment (Library and Information Services \$284,000, Home and Community Care \$236,000, Maternal and Child Health \$137,000, Planned Activity Group \$125,000, Children's Support Services \$125,000, Cultural Development \$58,000, Community Development \$46,000, Food Services \$45,000, Family Day Care \$45,000, HACC - Co-ordination \$44,000, Youth Leadership \$41,000, HACC - Home Maintenance \$31,000, Youth Development \$28,000 and HACC – Assessments and Team Leaders \$25,000).

The favourable variance is partly offset by higher hours than anticipated due to COVID-19 requirements (Immunisation \$117,000).

Overall, the majority of this favourable variance is not expected to be permanent, with a favourable adjustment of \$81,000 being reflected in the full year forecast.

**Note 26 Material and services (\$970,000 favourable)** – Favourable variance due to delay in receipt of invoices and commencement of projects (Leisure Centres \$287,000, Library and Information Services \$245,000, Home and Community Care \$169,000, Market Street Occasional Child Care Centre \$126,000, Festivals and Events \$122,000, New Directions – Mothers and Babies \$117,000, Cultural Development \$95,000, Drug Strategy \$88,000, Community Hub Early Years \$85,000, Enhanced MCH Program \$84,000, Food Services \$60,000, Community Funding \$55,000, Community Precinct Operations \$48,000, Sports Planning \$36,000, Community Development \$31,000 and HACC Co-ordination \$23,000).

This favourable variance is partly offset by higher payments to educators relating to additional service delivery requirements which are offset by higher grant income (Family Day Care (FDC) \$902,000).

An unfavourable variance of \$730,000 has been reflected in the full year forecast mainly due to the higher payments to FDC educators.

**Note 27 Other expenses (\$77,000 favourable)** – Favourable variance mainly due to timing of community funding allocation (Community Funding \$31,000) and lower than anticipated expenditure (Senior Citizens Centres \$27,000).

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

**NON-DIRECTORATE**

**OPERATING RESULT**

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>								
Rates and charges	28	97,746	97,564	182	129,312	129,442	130	129,887
Statutory fees and fines		9	9	-	200	9	(191)	200
Grants - operating		8,750	8,750	-	10,720	11,218	498	12,201
Contributions - monetary	29	1,830	1,719	111	2,000	2,000	-	2,000
Contributions - non-monetary		298	298	-	15,000	15,000	-	15,000
Asset sales		1,001	1,000	1	1,000	1,001	1	-
Other income	30	863	712	151	909	1,075	166	1,610
<b>Total income</b>		<b>110,497</b>	<b>110,052</b>	<b>445</b>	<b>159,141</b>	<b>159,745</b>	<b>604</b>	<b>160,898</b>
<b>Expenses</b>								
Employee costs		2,065	2,050	(15)	3,959	4,447	(488)	1,050
Materials and services	31	1,307	1,420	113	2,369	2,497	(128)	1,188
Prior year capital expenditure unable to be capitalised (non-cash)	32	593	-	(593)	-	-	-	-
Depreciation		24,222	24,222	-	32,308	32,308	-	31,433
Amortisation - intangible assets		45	45	-	60	60	-	-
Amortisation - right of use assets	33	436	291	(145)	581	581	-	-
Borrowing costs		2,205	2,205	-	2,924	2,924	-	3,051
Finance costs - leases		-	-	-	21	21	-	-
Carrying amount of assets sold	34	1,000	-	(1,000)	-	1,000	(1,000)	-
Fair value adjustments expense		-	-	-	-	-	-	-
Asset write offs	35	208	-	(208)	-	-	-	-
Other expenses	36	1,434	2,194	760	2,445	2,480	(35)	967
<b>Total expenses</b>		<b>33,515</b>	<b>32,427</b>	<b>(1,088)</b>	<b>44,667</b>	<b>46,318</b>	<b>(1,651)</b>	<b>37,689</b>
<b>Net surplus (deficit)</b>		<b>76,982</b>	<b>77,625</b>	<b>(643)</b>	<b>114,474</b>	<b>113,427</b>	<b>(1,047)</b>	<b>123,209</b>

**BUSINESS UNITS**

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>								
Governance		1,001	1,000	1	1,000	1,001	1	-
Corporate Accounting		107,666	107,333	333	156,141	156,744	603	158,898
Planning and Design		1,830	1,719	111	2,000	2,000	-	2,000
<b>Total income</b>		<b>110,497</b>	<b>110,052</b>	<b>445</b>	<b>159,141</b>	<b>159,745</b>	<b>604</b>	<b>160,898</b>
<b>Expenses</b>								
Governance		1,007	23	(984)	30	1,030	(1,000)	30
Corporate Accounting		32,486	32,386	(100)	44,619	45,266	(647)	37,641
Planning and Design		22	18	(4)	18	22	(4)	18
<b>Total expenses</b>		<b>33,515</b>	<b>32,427</b>	<b>(1,088)</b>	<b>44,667</b>	<b>46,318</b>	<b>(1,651)</b>	<b>37,689</b>
<b>Net surplus (deficit)</b>		<b>76,982</b>	<b>77,625</b>	<b>(643)</b>	<b>114,474</b>	<b>113,427</b>	<b>(1,047)</b>	<b>123,209</b>

Non-Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs. Non attributable COVID-19 pandemic costs are included here.

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#### 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

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### Non-Directorate

#### Income

**Note 28 Rates and charges (\$182,000 favourable)** – Favourable variance due mainly to higher than anticipated income from supplementary rates, interest on rates and maintenance levy for Keysborough South Development (the maintenance levy is transferred to reserves).

A favourable variance of \$130,000 has been reflected in the full year forecast.

**Note 29 Contributions – monetary (\$111,000 favourable)** – Better than anticipated income from public open space contributions to date. The nature of these receipts makes timing difficult to predict. These funds are transferred to reserves.

**Note 30 Other income (\$151,000 favourable)** – Favourable variance is mainly due to unanticipated car parking Fringe Benefits Tax refund due to a successful Australian Taxation Office (ATO) ruling.

A favourable variance of \$166,000 has been reflected in the full year forecast due to this favourable FBT refund partly offset by COVID-19 impacts on investment returns (interest income).

#### Expenditure

**Note 31 Materials and services (\$113,000 favourable)** – Favourable variance due to delay in receipt of invoices for postage, occupancy costs and bank charges (Working for Victoria Fund \$79,000 and Corporate Accounting \$61,000).

**Note 32 Prior year capital expenditure unable to be capitalised (non-cash) (\$593,000 unfavourable)** – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$593,000). This is a non-cash entry that does not impact on Council's cash position. Examples of non-capital expenditure include asset relocation, asset removal/demolition, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

**Note 33 Amortisation – right of use assets (\$145,000 unfavourable)** – Unfavourable variance due to incorrect budget phasing. This will be resolved in April and is a non-cash accounting entry.

**Note 34 Carrying amount of assets sold (\$1 million unfavourable)** – Unfavourable variance due to written down value of land sold as part of three-way land swap with Development Victoria that settled in December. This is a non-cash accounting entry and it has been reflected in the full year forecast.

**Note 35 Asset write offs (\$208,000 unfavourable)** – Unfavourable variance due to assets written off mostly due to asset renewal and replacement. This item is difficult to predict and is a non-cash accounting entry.

**Note 36 Other expenses (\$760,000 favourable)** – Mostly due to a delay in receipt of invoices for the Council election costs which are expected to be received in May (Corporate Accounting \$631,000).

**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**



Financial Report for the period 1 July 2020 – 31 March 2021

**CAPITAL WORKS PROGRAM**

**OPERATING RESULT**

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
<b>Income</b>							
Grants - capital	1,593	1,548	45	13,879	14,488	609	3,244
Contributions - monetary	14	-	14	2,058	2,058	-	910
<b>Total income</b>	<b>1,607</b>	<b>1,548</b>	<b>59</b>	<b>15,937</b>	<b>16,546</b>	<b>609</b>	<b>4,154</b>
<b>Expenses</b>							
Employee costs	-	-	-	-	-	-	-
Materials and services	-	-	-	-	-	-	-
Bad and doubtful debts	-	-	-	-	-	-	-
Other expenses	-	-	-	-	-	-	-
<b>Total expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net surplus (deficit)</b>	<b>1,607</b>	<b>1,548</b>	<b>59</b>	<b>15,937</b>	<b>16,546</b>	<b>609</b>	<b>4,154</b>

**Notes:**

No comments required for this directorate.



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**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**



Financial Report for the period 1 July 2020 – 31 March 2021

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# Appendix 4

## Operating Initiatives

4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

**Operating Initiatives**

Operating initiative project	2020-21 YTD Actuals \$	2020-21 YTD Budget \$	YTD Variance (Unfav) Fav \$	2020-21 Original Budget \$	Project update - 31 March
<b>Community Services</b>					
Membership fee for Refugee Welcome Zone (RWZ) Leadership Council	5,000	5,000	0	5,000	Initiative completed for 2020-21.
Dandenong Community Hub - Business Case and Concept Plan	0	20,000	20,000	80,000	Project has not yet commenced.
Chandler Reserve Community Gardens Contribution	720	0	(720)	20,000	Community consultation has closed. Officers continue to liaise with the Maralinga Community Garden Inc. The proposal has been delayed, pending a State Government Advisory Committee decision for the adjacent school site. This is anticipated to be handed down in April/May 2021. Further consideration by council and consultation with the community will be required at that time. Councillors have been kept informed on the progress of this initiative.
	<b>5,720</b>	<b>25,000</b>	<b>19,280</b>	<b>105,000</b>	
<b>City Planning, Design and Amenity</b>					
Climate Change Strategy Implementation	50,000	50,000	0	80,000	Consultant has commenced the South East Councils Climate Change Alliance (SECCCA) additional asset vulnerability assessments for community services and open space.
Community Gardens Strategy Development	0	0	0	20,000	Project has progressed and is in the detailed development phase of the strategy.
	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>100,000</b>	
<b>Business, Engineering and Major Projects</b>					
Stage 2 Social Enterprise Program	0	23,000	23,000	40,000	Project has not yet commenced. This funding is to be redirected to the COVID Business Grants Support Program (reflected in full year forecast).
Business Case for Dandenong Sports and Events Centre	0	0	0	50,000	Project has not yet commenced. Waiting for matching funding contribution from key stakeholders.
Street Trees - Springvale South	17,402	20,000	2,598	20,000	Project completed (minor savings).

Table continued on next page

## ORDINARY COUNCIL MEETING - MINUTES

## 4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2020 – 31 March 2021

Operating initiative project	2020-21 YTD Actuals \$	2020-21 YTD Budget \$	YTD Variance (Unfav) Fav \$	2020-21 Original Budget \$	Project update - 31 March
Biodiversity Action Plan	0	24,999	24,999	50,000	Consultants have completed the initial community consultation phase which included workshops and surveys. Field surveys and data collection have also been completed. The consultant has been delayed in preparing the draft background report and action plan. The working group have met with Ecology Australia to review the proposed timelines with the view to have a final draft of both the background report and action plan early May.
Electric Vehicle Fleet Transition Plan	0	20,000	20,000	20,000	Expert consultant has now been identified and in the process of being engaged - the difficulty has been finding someone who can consider the whole of Council's fleet (including electricity grid network and supporting infrastructure required) rather than just an assessment of the passenger vehicles which represent <20% of the total fleet by either numbers or \$ value. It is anticipated that the project will be completed by late June at a cost of approximately \$25,000 (the shortfall will be funded from savings in other the Fleet operating expense accounts).
Landscaping - Robinson Street and Princes Highway Intersection	12,000	12,000	0	200,000	Design is currently under review with works expected in June.
Building demolition - Ross Reserve Junior Soccer Pavilion	58,840	59,000	160	80,000	Project is on track and due to be completed by 30 June 2021.
Building demolition - Ross Reserve O'Donahue Pavilion	73,815	74,000	185	100,000	Project is on track and due to be completed by 30 June 2021.
Street lighting - install and replacement	0	300,000	300,000	408,000	Order has been placed for the purchase of the lights, with installation to be undertaken in year four.
	<b>162,057</b>	<b>532,999</b>	<b>370,942</b>	<b>968,000</b>	
<b>TOTAL</b>	<b>217,777</b>	<b>607,999</b>	<b>390,222</b>	<b>1,173,000</b>	

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**4.1.1 Q3 2020-21 Quarterly Performance Report (Cont.)**



Financial Report for the period 1 July 2020 – 31 March 2021

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**Notes re Operating Initiative reporting:**

The reporting on operating initiatives excludes the following:

- Salary related initiatives
- Operating initiatives that add to an existing budget
- Ongoing initiatives
- Carry overs of prior year operating initiatives

## 4.2 OTHER

### 4.2.1 Draft Minutes of Disability Advisory Committee Meeting - 29 March 2021

File Id:

Responsible Officer:

Director Community Services

Attachments:

Draft Minutes of Disability Advisory Committee Meeting - 29 March 2021

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### Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

### Recommendation Summary

This report recommends that the draft Minutes of the Disability Advisory Committee meeting provided in Attachment(s) to this report be noted and endorsed by Council.

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#### 4.2.1 Draft Minutes of Disability Advisory Committee Meeting - 29 March 2021 (Cont.)

### Background

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the draft Minutes are provided as attachment to this report.

### Proposal

#### **Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### **Community Plan 'Imagine 2030'**

##### People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Lifecycle and Social Support* – The generations supported

##### Opportunity

- *Education, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

#### **Council Plan 2017-2021**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### People

- A creative city that respects and embraces diversity

##### Opportunity

- An open and effective Council

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**4.2.1 Draft Minutes of Disability Advisory Committee Meeting - 29 March 2021 (Cont.)**

**Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

**Financial Implications**

There are no financial implications associated with this report.

**Consultation**

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

**Recommendation**

**That Council notes the draft Minutes of meeting for the Disability Advisory Committee as provided in Attachment 1 to this report.**

**MINUTE 157**

Moved by: Cr Loi Truong  
Seconded by: Cr Rhonda Garad

**That Council notes the draft Minutes of meeting for the Disability Advisory Committee as provided in Attachment 1 to this report.**

**CARRIED**

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**4.2.1 Draft Minutes of Disability Advisory Committee Meeting - 29 March 2021 (Cont.)**

**OTHER**

**DRAFT MINUTES OF DISABILITY ADVISORY COMMITTEE  
MEETING**

**ATTACHMENT 1**

**DISABILITY ADVISORY COMMITTEE  
MEETING HELD ON 29 MARCH 2021**

**PAGES 4 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*



**4.2.1 Draft Minutes of Disability Advisory Committee Meeting - 29 March 2021 (Cont.)**

**Advisory Committee or Reference Group Name:** Disability Advisory Committee Meeting

**Date of Meeting:** Monday 29 March 2021

**Time of Meeting:** 4.00pm – 5.30pm

**Meeting Location:** Room 2NE/NW  
 City of Greater Dandenong Civic Centre  
 225 Lonsdale Street, Dandenong

Also via Microsoft Teams

**Attendees:**

Mandy Gatliff (Chair), Pradeep Hewavitharana, Jennifer La Brooy, Lionel Gee, Cr Angela Long - Mayor, Catherine Rampant, Lyn Bates, Sharon Harris, Martin Fidler, Jayne Kierce, Chris Stewart, Jenny Vong (minute taker)

**Apologies:**

Phillip Toovey

**Guests:**

Hayden Brown (City of Greater Dandenong – Community Advocacy Officer)

**Minutes:**

Item No.	Item	Action	Action By
1.	<b>Welcome and Introductions</b> The chair welcomed all present including two new Committee members, Lyn Bates and Catherine Rampant.		
2.	<b>Previous Minutes &amp; Business Arising</b> <ul style="list-style-type: none"> <li>• Draft August 2020 minutes were accepted – moved Sharon Harris and seconded Pradeep Hewavitharana</li> <li>• Apologies noted</li> </ul>		
3.	<b>Disability Action Plan 2017-2023: Midterm review</b> The Disability Action Plan 2017-23 adopted by Council in 2017 has now reached its halfway point and a midterm review of the outcomes from the plan has taken place.  The Disability Planning Officer presented a summary of the outcomes from the review of the Plan.  From the midterm review, it has been identified the following require greater focus for the second half of the Disability Action Plan: <ul style="list-style-type: none"> <li>- Increase support for technology to assist people with disabilities</li> <li>- Opportunities for changing attitudes towards people with a disability</li> </ul>	For noting  Send a copy of summary findings to DAC members	Disability Planning Officer

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - MINUTES

**4.2.1 Draft Minutes of Disability Advisory Committee Meeting - 29 March 2021 (Cont.)**

	<ul style="list-style-type: none"> <li>- Support and advocacy for people ineligible for the NDIS</li> <li>- Further promotion of the NDIS to the CALD community</li> </ul>		
4.	<p><b>Diversity, Access and Equity Policy</b> Council's Community Advocacy Officer presented an overview on the draft Diversity, Access and Equity Policy.</p> <p>The policy emphasises the importance of access, partnership, advocacy, language, communication, diversity, development of inclusive spaces and involvement of the community in service planning and delivery.</p> <p>Discussion was held on the Committee's feedback and considerations on the policy including:</p> <ul style="list-style-type: none"> <li>- Improved accessibility for all including safe smooth footpath design</li> <li>- Promoting accessible information through local venues such as train stations, markets, public notice boards or through letterbox drops</li> <li>- Utilising pictures not just words to aid communication</li> <li>- Providing accurate and up to date information in various formats</li> <li>- Providing accessible, safe and welcoming spaces</li> <li>- Well lit up areas with CCTV for safety</li> </ul>	DAC member's feedback considered in the development of the final draft DAE Policy	Community Advocacy Officer
5.	<p><b>Disability Consultation Forum 2020</b> Access and Quality Coordinator provided an overview on the outcome from the Southern Region Disability Alliance (SRDA) workshop held on 15 December 2020 via Zoom.</p> <p>The SRDA is a joint initiative of Cardinia Shire Council, City of Casey Council and the Greater City of Dandenong Council. Working with service providers, community organisations and the community at large to reach this mission across the southern-metropolitan region of Melbourne.</p> <p>The forum was held to increase involvement, awareness and explore challenges and opportunities to support those with a disability to participate in community life.</p> <p>Outcomes of the community workshop demonstrated the need for SRDA to take a leading role in providing information about the services and support available for a person with a disability. Helping the individual, family member, carer or service provider to understand services and support on offer within the southern-metropolitan region.</p>	Send a copy of the detailed outcomes report to DAC members	Access and Quality Coordinator
6.	<b>All Abilities Playground Update</b>		

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - MINUTES

**4.2.1 Draft Minutes of Disability Advisory Committee Meeting - 29 March 2021 (Cont.)**

	The construction on the All Abilities Playground in Ross Reserve, Noble Park, is currently underway. It will offer an inclusive and diverse range of play experiences for all ages and abilities. The project is due to be completed in June 2021. Further updates will be provided at the next meeting.	Add to next meeting agenda	Access and Quality Coordinator
7.	<p><b>MAV Projects Update</b></p> <p>The Disability Planning Officer provided an update on the two MAV employment projects that was placed on hold due to COVID restrictions.</p> <p>Due to COVID restrictions, the Social Procurement forum has been placed on hold.</p> <p>The Disability Work Experience Project has recommenced again with a graduate intern with a disability provided work experience to document and identify approaches to build on the seven disability related employment projects currently operating at Council.</p> <p>Council continues to encourage access to employment opportunities for people with disabilities. A report on the outcomes from the project is to be finalised with a copy to be presented to Council.</p> <p>The Manager of Community Care thanked and commended the Disability Planning Officer for his efforts and progress on these projects.</p>	For noting	
8.	<p><b>NDIS Update</b></p> <p>Not discussed due to time constraints.</p>	Email Access and Quality Coordinator or Disability Planning Officer any updates/concerns	DAC members
9.	<p><b>Other Business</b></p> <p>New disability parking permit process to be discussed at the next meeting.</p>	Add to next meeting agenda	Access and Quality Coordinator
<b>Meeting Closed at 5.18pm</b>			

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

#### **4.2.2 Draft Minutes of Positive Ageing Advisory Committee Meeting - 8 April 2021**

File Id:

Responsible Officer:

Director Community Services

Attachments:

Draft Minutes of Positive Ageing Advisory  
Committee Meeting - 8 April 2021

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#### **Report Summary**

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution was in relation to allowing interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

#### **Recommendation Summary**

This report recommends that the draft Minutes of the Positive Ageing Advisory Committee meeting provided in Attachment(s) to this report be noted and endorsed by Council.

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#### 4.2.2 Draft Minutes of Positive Ageing Advisory Committee Meeting - 8 April 2021 (Cont.)

### Background

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Statutory Meeting and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for noting and endorsing.

As such, the draft Minutes are provided as attachment to this report.

### Proposal

#### **Community Plan 'Imagine 2030' and Council Plan 2017-2021 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan 'Imagine 2030'. This report is consistent with the following community visions:

#### **Community Plan 'Imagine 2030'**

##### People

- *Pride* – Best place best people
- *Cultural Diversity* – Model multicultural community
- *Lifecycle and Social Support* – The generations supported

##### Opportunity

- *Education, Learning and Information* – Knowledge
- *Leadership by the Council* – The leading Council

#### **Council Plan 2017-2021**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### People

- A creative city that respects and embraces diversity

##### Opportunity

- An open and effective Council

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**4.2.2 Draft Minutes of Positive Ageing Advisory Committee Meeting - 8 April 2021 (Cont.)**

**Victorian Charter of Human Rights and Responsibilities**

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

**Financial Implications**

There are no financial implications associated with this report.

**Consultation**

Advisory Committees and Reference Groups have been advised of the need to submit minutes of meetings to Council for noting and endorsement.

**Recommendation**

**That Council notes the draft Minutes of meeting(s) for the Positive Ageing Advisory Committee as provided in Attachment 1 to this report.**

**MINUTE 158**

Moved by: Cr Sophie Tan  
Seconded by: Cr Richard Lim

**That Council notes the draft Minutes of meeting(s) for the Positive Ageing Advisory Committee as provided in Attachment 1 to this report.**

**CARRIED**

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**4.2.2 Draft Minutes of Positive Ageing Advisory Committee Meeting - 8 April 2021 (Cont.)**

**OTHER**

**DRAFT MINUTES OF POSITIVE AGEING ADVISORY COMMITTEE  
MEETING**

**ATTACHMENT 1**

**POSITIVE AGEING ADVISORY  
COMMITTEE MEETING  
HELD ON 8 APRIL 2021**

**PAGES 5 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - MINUTES

**4.2.2 Draft Minutes of Positive Ageing Advisory Committee Meeting - 8 April 2021 (Cont.)**

**Advisory Committee or Reference Group Name:** Positive Ageing Advisory Committee

**Date of Meeting:** 8 April 2021

**Time of Meeting:** 1.30-3.30pm

**Meeting Location:** Springvale Community Hub  
5 Hillcrest Grove, Springvale  
Community Rooms 4 & 5

Also via Microsoft Teams

**Attendees:**

Committee: Julie Klok (Chair), Maria Erdeg, Morrie Hartman, Shirley Constantine, Milena France, Christine Green, Merle Mitchell, Erica Moulang

Council Officers: Deputy Mayor Cr Sophie Tan, Mandy Gatliff, Tracey Macleod, Jenny Vong (minute taker)

**Apologies:** Carol Drummond, Jayne Kierce

**Guest speaker:** Hayden Brown (City of Greater Dandenong – Community Advocacy Officer)

**Minutes:**

Item No.	Item	Action	Action By
1.	<p><b>Welcome and Introductions</b></p> <ul style="list-style-type: none"> <li>Welcome from the Chair</li> <li>Deputy Mayor Cr Sophie Tan provided the Committee her background and interest in representing the community in the PAAC.</li> </ul>	For noting	
2.	<p><b>Previous Minutes &amp; Business Arising</b></p> <ul style="list-style-type: none"> <li>Draft February 2021 minutes were accepted – moved Morrie Hartman and seconded Maria Erdeg</li> <li>Apologies noted</li> </ul>		
3.	<p><b>Diversity, Access and Equity Policy</b></p> <p>Council's Community Advocacy Officer presented an overview on the draft Diversity, Access and Equity Policy and associated frameworks.</p> <p>The policy emphasises the importance of access, partnership, advocacy, language, communication, diversity, development of inclusive spaces and involvement of the community in service planning and delivery.</p> <p>Discussion was held on the Committee's feedback and considerations on the policy including:</p> <ul style="list-style-type: none"> <li>Promoting information to Community leaders and groups</li> <li>Providing accurate, up to date information</li> </ul>	Feedback from the Committee will assist with the development of the final draft	Community Advocacy Officer

*If the details of the attachment are unclear please contact Governance on 8571 5235.*



## ORDINARY COUNCIL MEETING - MINUTES

**4.2.2 Draft Minutes of Positive Ageing Advisory Committee Meeting - 8 April 2021 (Cont.)**

Item No.	Item	Action	Action By
	<p>in various formats and languages</p> <ul style="list-style-type: none"> <li>- Information that is easy to understand</li> <li>- Communicating via credible community members to promote via word of mouth</li> <li>- Advertising via different methods such as community radio, religious groups, maternal childcare, kindergartens, library, neighbouring houses and sporting clubs</li> <li>- Well maintained areas of public spaces and parks with clear signage</li> <li>- Well lit up areas with CCTV for safety</li> <li>- Public toilets that are well kept and accessible including parenting facilities</li> </ul>	of the Diversity, Access and Equity Policy for Council's consideration.	
4.	<p><b>Discussion on Royal Commission Final Report</b>  <b>Discussion around the Royal Commission recommendations</b></p> <p>An initial summary document had been distributed to PAAC members prior to the meeting.</p> <p>Discussion was held on Final Report published by the Royal Commission. From the 8 volumes and 148 recommendations, the key recommendations discussed for residential care include:</p> <ul style="list-style-type: none"> <li>- Developing staff ratios</li> <li>- Improved and continuous training of staff</li> <li>- Additional qualified staff</li> <li>- Quality food to maintain a healthy lifestyle</li> </ul> <p>Initial comments from Merle Mitchell expressing her disappointment with the lack of agreement between the two Royal Commissioners on what Governance arrangements they recommend to Government to be implemented.</p> <p>There was general discussion around the lack of focus on recommendations for the Commonwealth Home Support Programme (CHSP) given this is the program that approximately 78% of Commonwealth Aged Care clients use.</p> <p>One of the key issues across all aged care services is the current lack of enough suitability qualified staff. The Manager Community Care advised the Committee that Council is currently working to alleviate the shortage of staff by entering into a partnership with Chisholm TAFE by offering 20 Certificate III in Individual Support traineeships to local job seekers. It is hoped that this can become a model for other Aged Care providers to consider going forward.</p> <p>Due to time constraints, the following recommendations were not discussed:</p> <ul style="list-style-type: none"> <li>- Informal carers/volunteers and how to support them</li> <li>- The assessment process, how to streamline this process</li> </ul>	Provide feedback to Manager Community Care	PAAC Members

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

## ORDINARY COUNCIL MEETING - MINUTES

**4.2.2 Draft Minutes of Positive Ageing Advisory Committee Meeting - 8 April 2021 (Cont.)**

Item No.	Item	Action	Action By
	<p>- What the recommendations means for our community</p> <p>The Government will be announcing their response to the Royal Commission recommendations and how they will implement them by 31 May as part of the Federal budget announcements.</p> <p>Manager Community Care asked the Committee to consider what recommendations they felt were the most important to be implemented. This will form the basis of a discussion at the next PAAC meeting.</p>	Consider the most important RC recommendations to be implemented	PAAC members
5.	<p><b>Updates</b></p> <p><b>Senior Clubs</b></p> <p>The Positive Ageing team has held a series of forums with the Seniors Clubs updating them on the latest guidance around COVID-19 and group gatherings. These sessions supported the groups to develop their COVID safe plans and guidance on utilising QR codes so that the groups can safely return.</p> <p>Clubs have expressed the difficulty in checking in all members with QR codes due to technological issues with a lack of either a smart phone or access to the internet.</p> <p>The Positive Ageing team have proposed clubs could mark the attendance of members with their contact details, take a photo and send this to the Positive Ageing team who will input the electronic record for contact tracing requirements.</p> <p><b>Bus Outing Program</b></p> <p>The Senior Day trips have continued to be very popular with many trips at capacity within days of the program being announced.</p> <p>COVID safe practices on buses and at the destinations have helped older residents feel comfortable re-engaging with the community. This program is released bi-monthly with an expectation that the number of activities offered will continue to increase as restrictions ease.</p> <p>Daily trips to five different locations for Devonshire Tea will be promoted the week prior to Mother's Day.</p>	<p>Monitoring and support provided to senior's clubs as necessary</p> <p>Email Committee details of Outings program</p>	<p>Positive Ageing Team</p> <p>Positive Ageing Team Leader</p>
6.	<p><b>Other business:</b></p> <p>Chair requested for draft minutes to be circulated as soon as possible.</p>	Email draft minutes	Minute taker
7.	<p><b>Next Meeting</b></p> <ul style="list-style-type: none"> <li>Thursday 10 June</li> </ul>		

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

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**4.2.2 Draft Minutes of Positive Ageing Advisory Committee Meeting - 8 April 2021 (Cont.)**

Item No.	Item	Action	Action By
Meeting Closed 3.30pm			

DRAFT

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

#### **4.2.3 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 19 April 2021**

File Id: fA25545  
Responsible Officer: Director Corporate Services

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#### **Report Summary**

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at ordinary Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in April 2021.

#### **Recommendation Summary**

This report recommends that the information contained within it be received and noted.

**4.2.3 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 19 April 2021 (Cont.)****Matters Presented for Discussion**

Item		Councillor Briefing Session/Pre-Council Meeting
1	<p><b><i>Plaques, Memorials and Interpretive Signage Policy and Guidelines</i></b></p> <p>Council's Plaques, Memorials and Interpretive Signage Policy was last reviewed and adopted by Council in 2015. As the policy is now due for review Councillors were presented with the proposed recommendations to update the policy, associated guidelines and application process.</p>	19 April 2021
2	<p><b><i>Social Housing</i></b></p> <p>Councillors and officers discussed recent options regarding Social Housing provision proposal within the City of Greater Dandenong.</p>	19 April 2021
3	<p><b><i>Notice of Motion No. 84 – Trees in Buckingham Street</i></b></p> <p>Councillors and officers discussed the status of this Notice of Motion which called for the removal of trees from the parking bays in Buckingham Avenue between Balmoral Avenue and Windsor Avenue, Springvale.</p>	19 April 2021
4	<p><b><i>Springvale Boulevard Construction Program Update</i></b> <b><i>Boulevard Construction Program Update</i></b></p> <p>Councillors were provided with an update on the commencement of works within the Springvale Boulevard project. Timelines were also provided regarding a Communication Plan with traders and residents.</p>	19 April 2021
5	<p><b><i>Revenue and Rating Strategy</i></b></p> <p>Councillors and officers discussed the proposed Revenue and Rating Plan 2021-2025 which will be formally considered by Council at the meeting held 26 April 2021 and then placed on public exhibition in conjunction with the Annual Budget 2021-22.</p>	19 April 2021

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**4.2.3 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 19 April 2021 (Cont.)**

<b>6</b>	<p><b><i>General Discussion</i></b></p> <p>Councillors and Council officers briefly discussed the following topics:</p> <ul style="list-style-type: none"><li>a. Media coverage of iCook Foods in weekend media.</li><li>b. Consultants employed for Dandenong Community Hub stakeholder engagement.</li><li>c. Update on recent deliberative engagement panel activities.</li><li>d. Agenda items for the Council Meeting of 26 April 2021.</li></ul>	<b><i>19 April 2021</i></b>
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**Apologies**

- Cr Bob Milkovic and Cr Loi Truong submitted apologies for the Councillor Briefing Session on 19 April 2021.

**Recommendation**

**That the information contained in this report be received and noted.**

**MINUTE 159**

Moved by: Cr Sophie Tan  
Seconded by: Cr Rhonda Garad

**That the information contained in this report be received and noted.**

**CARRIED**

#### **4.2.4 List of Registered Correspondence to Mayor and Councillors**

File Id:	qA283304
Responsible Officer:	Director Corporate Services
Attachments:	Correspondence Received 19-30 April 2021

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#### **Report Summary**

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 19-30 April 2021.

#### **Recommendation**

**That the listed items provided in Attachment 1 for the period 19-30 April 2021 be received and noted.**

#### **MINUTE 160**

Moved by: Cr Richard Lim  
Seconded by: Cr Loi Truong

**That the listed items provided in Attachment 1 for the period 19-30 April 2021 be received and noted.**

**CARRIED**

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**4.2.4 List of Registered Correspondence to Mayor and Councillors (Cont.)**

**OTHER**

**LIST OF REGISTERED CORRESPONDENCE TO  
MAYOR AND COUNCILLORS**

**ATTACHMENT 1**

**CORRESPONDENCE  
RECEIVED 19-30 APRIL 2021**

**PAGES 3 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*



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#### 4.2.4 List of Registered Correspondence to Mayor and Councillors (Cont.)



##### Correspondences addressed to the Mayor and Councillors received between 19/04/21 & 30/04/21 - for officer action - total = 1

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
A letter to all Councillors from the President of the Springvale Sri Sathiya Sai Centre requesting Council considers waiving ongoing hall hiring fees.	29-Apr-21	29-Apr-21	1A215097	Mayor & Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

**4.2.4 List of Registered Correspondence to Mayor and Councillors (Cont.)**



**Correspondences addressed to the Mayor and Councillors received between 19/04/21 & 30/04/21 - for information only - total = 3**

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
A letter from the Minister for Planning to the Mayor advising of Amendment VC194 which facilitates state and local government projects.	11-Apr-21	19-Apr-21	A7615867	Mayor & Councillors EA
An invitation to all Councillors to attend the Sandown Greyhound Cup on 27 May 2021.	30-Apr-21	30-Apr-21	A7652928	Mayor & Councillors EA
A request to all Councillors from a Keysborough resident for Councillors and staff to consider a commitment to work with the community to achieve zero community carbon emissions by 2030 in the Council Plan.	30-Apr-21	30-Apr-21	A7652909	Mayor & Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

## **5 NOTICES OF MOTION**

Nil.

## **6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS**

### **Comment**

#### **Cr Tim Dark**

I would like to acknowledge guests in the gallery this evening. Former Councillor Frank Holohan, who represented the City of Dandenong from 1972-1994. Former Councillor Teresa Richichi who represented the City of Springvale from 1988-1991. I want to welcome them to the Council meeting this evening.

### **Question**

#### **Cr Tim Dark**

There is an issue with rubbish at the rear of the Parkmore Shopping Centre along Kingsclere Avenue, Keysborough. Have officers had any conversations with Parkmore Shopping Centre regarding the rubbish issue? There is rubbish material blowing across Cheltenham Road. Could this matter be followed up?

### **Response**

#### **Jody Bosman, Director City Planning, Design & Amenity**

Yes, between my Local Laws officers and the Education officer in Mr Kearsley's team, we will coordinate communication with the management at Parkmore.

### **Question**

#### **Cr Tim Dark**

Regarding the Keysborough Community Park located at the back of Eildon Drive and to the west of Loxwood Avenue, Keysborough. The Freedom Club which is held at Resurrection Parish raised a concern regarding the ground at the rear which had previously been used as a cricket ground.

There is an old brick pavilion and a circular field which is no longer being used. I would like an update on what is happening with that field, given Council is maintaining it in the circle fashion, and whether Council propose any future improvements, given the townhouses which soon will be under construction there.

### **Response**

#### **Paul Kearsley, Director Business, Engineering & Major Projects**

I will take that question on notice.

---

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Tim Dark**

Whilst doorknocking through Green Street, Springvale South in Green Street, some residents have noted that the nature strips have become quite bare, there are vehicles parking over the nature strips and some other areas have had quite a bit of planting. Is it possible to increase planting along Green Street where there are a number of bare nature strips? Can Local Law officers increase parking patrols at that location?

**Response**

**Jody Bosman, Director City Planning, Design & Amenity**

Yes, we will include Green Street on the list for increased patrols in the area. We are developing guidelines for additional planting that will allow residents to do their own planting and beautification of nature strips within the guidelines that are currently being produced. We should see action being taken from the point of view of parking management, but ultimately, improve beautification of the area as well.

**Question**

**Cr Tim Dark**

I received some correspondence from a resident in Sunnyvale Crescent, Keysborough and I know it is an existing issue I have raised on multiple occasions over the years. There has been quite an increase in the amount of speeding along Sunnyvale Crescent in the lead up to Chapel Road. This occurs from early in the morning and also to late at night. A few residents in the street have called me about it. There are modified cars that are quite loudly, hooning up and down the street disturbing the peace. Can officers investigate the speeding issues and if Council can install traffic management measures? Also, what local laws apply to modified vehicles?

**Response**

**Jody Bosman, Director City Planning, Design & Amenity**

With regards to speed humps or other forms of traffic devices, officers will investigate. With regards to noise and hooning, local laws officers are not equipped, trained or have jurisdiction to take action with hoon behaviour, that is the jurisdiction of Victoria Police. I do have it directed at me fairly often about hoon behaviour and hoon drivers, but I say, it is not an area of local law jurisdiction and my officers are not equipped to deal with that. I would suggest that the complainant does vigorously engage with Victoria Police in this matter.

**Question**

**Cr Tim Dark**

Regarding the Bilbungra Kindergarten in Filer Court in Keysborough in my Ward, there have been many conversations which have occurred within the directorate about the closure of the kindergarten and its impending move to the Keysborough Primary School site. Some residents nearby in Putt Grove, Keysborough have raised some concerns about the distance for them to access the primary school. Can we have an update on what is planned for the kindergarten and if it is planned to close, when it is planned to close; and if you could provide any more information on that?

---

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Mandy Gatliff, Acting Director Community Services**

I will take that question on notice.

**Question**

**Cr Bob Milkovic**

I wanted to thank officers for sweeping Boyd Lane, Dandenong, regularly over the past couple of weeks. There has been quite a bit of rubbish at that location. Is it possible to regularly monitor this area so traders are not disadvantaged by walking on broken glass in the back lane? Maybe this can be incorporated into Lonsdale Street cleansing.

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

Yes, we can certainly investigate that.

**Question**

**Cr Bob Milkovic**

I have received photos from a local resident regarding one of the charity stores. I think it is St. Vinnies De Paul at 111-115 Lonsdale Street, Dandenong. People donate for charity purposes, but also dump rubbish. It is not so much that it is unsightly, but the wind blows rubbish onto the road. Though it is a private carpark, can officers liaise with the shop owners or body corporate or whoever controls that carpark to remind them to keep it clean?

**Response**

**Jody Bosman, Director City Planning, Design and Amenity**

Yes, officers can engage with them to see if we can get the situation better managed. I will arrange that through our Regulatory Services department.

**Comment**

**Cr Richard Lim**

I would like to give a report about my activities in the last week.

On Monday 26 April 2021, I had an exciting meeting with Mr Martin Fidler, Mr Marcus Foster and Ms Leonie King regarding the Snow Fest Event 2021. This event is going to put sensational Springvale in the spotlight. Even more sensational than before because we are going to have ice skating and so many activities throughout the 10 days. As a Councillor of Springvale Central, I am very excited and I will be promoting this event very, very heavily for the next couple of months.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

On Sunday 2 May 21, the Cambodian community and I have organised a Buddhist Flower Ceremony to raise funds for the Monash Children Emergency Department. In less than six weeks, we received over \$140,000. Thank you to the Mayor Cr Angela Long, Deputy Mayor Cr Sophie Tan and also Cr Sean O'Reilly for your attendance. Currently, we have raised \$580,000 for the Monash Children's Hospital.

On Monday 3 May 2021, I attended a workshop for the Dandenong Community Hub.

On Wednesday 5 May 2021, I attended the Councillor Workshop about the Community Vision and Plan. There was great input from the People's Panel.

**Comment**  
**Cr Sophie Tan**

This is my report from 27 April to 9 May 2021.

On 2 May 2021, I attended the Buddhist Flowers Ceremony hosted by Lim Pharmacy in support of the Monash Health Foundation. Congratulations to Cr Lim for his generosity in raising over \$104,000 for this cause.

On 5 May 2021, I attended the Councillors Workshop with some of the City of Greater Dandenong People's Panel and our executive members including our Chief Executive Officer. We are working on our Council Plan for the next four years which is great and we have many new ideas added to our long-term plan for the next four years.

On 7 May 2021, I attended the Noble Park Revitalisation Project Ministerial Visit with the Mayor Cr Angela Long. Minister Shaun Leane MP, Mr Lee Tarlamis MP, the Noble Park Revitalisation Board Committee and Council staff. I want to congratulate and thank the State Government especially the Labour State Government, the Suburban Revitalisation program for investing in funding the project and the upgrades of the community playgrounds through the Noble Park Revitalisation program. So far, we have invested \$500,000 on projects including the Douglas Street streetscape. Douglas Street will be commencing soon and completed by July 2021.

On 8 May 2021, I attended the Buddhist's Flower Fundraising event hosted by the Cambodian Australian Federation Inc, the Cambodian Association of Victoria and the Cambodian community. Together we raised over \$300,000 on the day to support the poor people in Cambodia, who have been impacted by the recent COVID-19 lockdowns. The Cambodian government does not offer many benefits such as JobSeeker and JobKeeper that we have in Australia and the lockdowns started on 13 April to now. Many people from the red zone areas which are mainly factory workers cannot afford to survive for two weeks so it was a great effort from our communities.

**Question**  
**Cr Sophie Tan**

I am following up on a complaint from a resident regarding noise issues caused by car racing at Sandown Park. The resident lives about 1.5 kilometres which is walking distance to the Sandown Park Racecourse. This issue was raised in November 2020 and is an ongoing issue. We have already sent the information to the relevant officer so could you please give an update on this?

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Jody Bosman, Director City Planning, Design and Amenity**

I did have a discussion with Cr Tan and the matter has been investigated. I am sorry if the message has not gone back to the complainant. At the times the motor racing occurred, they were in compliance with the planning permit that has been issued for motor racing at the track, both in terms of the days or at which they were conducted, the races were conducted and within the sound limits. I will however get a formal response back and see if there were any subsequent dates since the original complaint was lodged.

**Question**

**Cr Sophie Tan**

A resident from Maureen Crescent, Noble Park complained about some anti-social behaviour with the boarding house in Buckley Street. There are also issues with the street lights, traffic congestion and speeding. Can the relevant officer please provide feedback on this?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I am happy to obtain information from Cr Tan regarding the address, the traffic issues and also the street lighting. If you could forward those details through, we could get those underway. Mr Bosman will respond to the remainder of the issues raised.

**Response**

**Jody Bosman, Director City Planning, Design and Amenity**

In response to the question, there was a similar question from Cr Milkovic. Issues of hooning are not in the jurisdiction of local laws that Council officers attend to. Similarly, anti-social behaviour is something that is better attended to by Victoria Police as it is not within our local law to control anti-social behaviour.

In consultation with Mr Kearsley, we will investigate the address and that the use of site is in compliance with the planning scheme and the building regulations. As to the behaviour of the people who are on site, that is a matter to be pursued through Victoria Police.

**Comment**

**Cr Jim Memeti**

It is sad that we lost former Mayor Ian MacDonald a few days ago. Ian was very active in the Dandenong community for many, many decades. He served as mayor two times and we only just made him a Living Treasure in 2020. It is sad to see him pass and I used to run into Ian very regularly at the Dandenong Plaza. He used to fill me in on the history of Dandenong and I will surely miss him and those meetings we used to have.



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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Also, I attended many Iftar dinners in the last fortnight. One that I attended was the TAHA Association, which is a growing Afghan community. The Iftar dinners are when people who have been fasting bring it to an end. That has been happening right throughout the month of Ramadan which ends on Wednesday. I would like to wish all the community who are celebrating Eid Mubarak.

**Question**

**Cr Jim Memeti**

I understand that we have installed the parking sensors City-wide in Springvale, Dandenong and Noble Park. When will we be able to turn them on and obtain useful data out of these sensors?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I will provide an update on that. I am not sure whether they were extended into Noble Park but I can certainly provide an update and also with regards to the commencement and the type of data that we will obtain from them.

**Question**

**Cr Jim Memeti**

I do see driving past Dandenong Park it does have security fences right around it. What works are we currently doing there that has closed off half of Dandenong Park?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I will provide an update. We do have ongoing works there. I think most of those works are related to new pathways. We had the fencing removed on Friday so that the weekend park run could take place but I will provide more information to all Councillors.

**Question**

**Cr Jim Memeti**

I have had a resident call me regarding street lighting in Sunset Grove, Dandenong. Can we please investigate lighting in that street?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

Yes, if you can pass on the details of the property. We will organise for someone to inspect. If we do believe they are not of a high quality or a high standard, we then have to refer that to United Energy and that is where the delay starts. We do have issues with how long that they may take, some months sometimes, but we can investigate and see whether a change is required.

**Comment**

**Cr Jim Memeti**

Sunset Grove is a very short street so perhaps we can investigate the whole street.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Also, I would like to congratulate Mr Bosman and his team. I read in the Quarterly Performance report that 100 percent of town planning applications received were completed within the required timeframe so can you pass on our congratulations to the team who I know work very hard under difficult situations.

**Comment**

**Cr Rhonda Garad**

Firstly, I too would like to acknowledge the esteemed company we have here tonight, of our past fellow councillors. I would like to belatedly wish a happy mothers' day to all those who perform mothering roles in the City of Greater Dandenong, including aunts, stepmums, grandmas and in some cases single dads, who do such a great job and also to recognise for some, it is a day of remembrance and a sad day for some as well.

I spent a wonderful evening enjoying Iftar with the great women from the Cleeland Street Mosque, along with the Honourable Gabrielle Williams and the community policing team. I thank these women for their warm hospitality and wish as Cr Memeti has, our Muslim community, Eid Mubarak, for when Ramadan ends on Wednesday.

Last weekend I had the honour of attending the Australian Local Government's Women's Conference, with Cr Formoso who is not with us here tonight. It was a wonderful change to network with women Councillors across the state and find out the great work that they are all doing.

I also would like to take this opportunity to commend the Council staff who secured the \$1million grant that was secured from the Living Libraries Infrastructure Program, that will go to the Keysborough Hub which will contribute to an even greater facility in the Keysborough Hub. I wish to acknowledge the work of the staff and thank them for the outcome.

I also had the honour of attending the People's Panel consultation, which was incredibly energising for all of us I think, who attended. Just to reiterate that this Council is very much focused on meaningful and deliberate consultation. We take consultation with the community extremely seriously and we do listen and we consolidate all of the feedback that the Council gets and we do use that in the development of Council Plans. The role of the Council is to be responsive to the needs and wants of the community and the People's Panel, is an extraordinary example of that. I wish to commend the consultants who are carrying out this body of work. MosaicLab who are doing such an extraordinary job and I also wish to thank the extraordinary effort of the people who are representing the City of Greater Dandenong, for the enormous amount of hours and time and effort and energy they are putting into this. It is extremely encouraging and I think we all walked away from that, feeling much boosted for having attended that event.

I would also like to take the opportunity to remind people that the Forever Fest is starting this Saturday which is a tremendous week of extraordinary events that are being carried out in the City of Dandenong, both online and face-to-face events, with engaging speakers, where the people of the City of Dandenong can learn about the sustainability work that the Council is doing and also how they can conduct that work themselves.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Rhonda Garad**

There was a Dandenong Journal article in the past week about a person seeking asylum in the south-east, who was banned from paid work as he awaits years for a legal outcome to remain in Australia. My question is, as Chair and Council of the Local Government Mayoral Taskforce, supporting people seeking asylum, are we taking an advocacy role in this situation of this person seeking asylum and others facing asylum more generally?

**Response**

**Mandy Gatliff, Acting Director Community Services**

Officers at this stage are not aware of the specifics of this case and we will follow up on the needs of this person once details become available. The Local Government Mayoral Taskforce, supporting people seeking asylum, continues with its ongoing general advocacy in collaboration with the Refugee Council of Australia via the Back Your Neighbour campaign, with regular postings via its social media presence. Specific stories about individuals or families, maybe highlighted in these platforms depending on the nature of the circumstances involved.

**Question**

**Cr Rhonda Garad**

Given the latest science indicates that we need to reach net zero emissions by 2030 to safely avoid a 1.5 temperature rise, is Council considering amending its own Climate Change Emergency Strategy to reflect this and if not, why not?

**Response**

**Jody Bosman, Director City Planning, Design and Amenity**

I think there is a lot of work currently being done and the question of whether we are looking at amending I will take on notice. The question deserves a more complex answer than the question itself implies.

**Question**

**Cr Rhonda Garad**

It is pleasing to me to note the State Government has vastly increased their targets in the last week. My next question, in respect to the Council's Waste Contract and proposed advanced waste solutions including waste to energy plants, is the Council aware that the citizens of Hume Council effectively revoked the proposed waste to energy plants socialises to operate due to health concerns expressed by the community?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I personally am not aware of that situation, but I will seek some commentary from my staff and we can investigate by approaching Hume and provide that information to you.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

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**Cr Bob Milkovic left the Chamber at 7.57pm.**

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**Question**

**Cr Rhonda Garad**

Will the Council ensure that all waste solutions in the City of Greater Dandenong will not omit cancer causing substance that will impact the health of our community?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I will take this question on notice but just a question of clarity. I know the overarching question you are referring to refers to waste to energy, but in this question, you are referring to all waste solutions. Does that include matters of recycling and Food Organics Garden Organics (FOGO)?

**Comment**

**Cr Rhonda Garad**

Thanks for the opportunity to clarify. I am referring only to the advance waste solutions and that the other waste options are not omitting cancer causing substances.

**Question**

**Cr Rhonda Garad**

When will the Council fix the lighting on the Djerring Trail between Springvale and Westall stations that is currently creating a risk to public safety?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I will take this question on notice. As I did indicate with the other enquiry, it may be sitting with United Energy and that is something I will follow up and provide some details.

**Question**

**Cr Rhonda Garad**

With the public open space bought in recent years in Dandenong and Noble Park, can these sites be put on the web page so the public can know our progress in acquiring open space?

**Response**

**Jody Bosman, Director City Planning, Design and Amenity**

Yes, there have been five started with the Council, four of which have been purchased and I will certainly investigate whether we can put those details on our website. I think that should be relatively easy.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Rhonda Garad**

A follow up question, what is the status and timeframes of these sites being formally zoned in public park and recreational zone?

**Response**

**Jody Bosman, Director City Planning, Design and Amenity**

Those that do require rezoning, none of those are currently on my business plan. They will be placed on my business plan as soon as I can allocate resources to them. The process of rezoning generally takes in the vicinity of 18 months.

**Question**

**Cr Rhonda Garad**

What is the status and timeframes of the public art installation in the Hemmings Street shopping strip, Dandenong?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

The Hemmings Street public art project is well underway. Designs inspired by the local Dandenong West Primary students and refined by illustrator Becky Authen have been developed into a bright and inviting mural, now on display at 102 Hemmings Street. Kinetic Totem Sculptures are also currently under fabrication. Whilst there have some delays experienced due to unforeseen challenges with the availability of materials related to the fabrication, it is anticipated that these totems will be installed by the end of this financial year.

**Question**

**Cr Rhonda Garad**

What is the status and timeframes of the finalisation of the Tirhatuan Park Nature Sensory Trail?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

This item is not included in the upcoming 21/22 Capital Works listing. It was a matter for Council debate and consideration during that so, as it is not part of that ongoing program, it will be considered in the 22/23 financial year.

**Question**

**Cr Rhonda Garad**

On 14 September 2020, Council endorsed the draft Greater Dandenong Reconciliation Action Plan (RAP), subject to further review by the Reconciliation Australia. Has this process been completed and will it come back to Council for final adoption or alternatively, will it be put on the website? Also,

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

the Council's report on 14 September 2020 identified a need for a point eight EFT officer position for the delivery of the RAP. That was at that point under-budgeted. What is the current status of that issue?

**Response**

**Mandy Gatliff, Acting Director Community Services**

Reconciliation Australia provisionally endorsed the draft 2021/23 RAP in late January 2021 and will provide final endorsement once artwork has been complete. A local artist has been engaged to develop the draft RAP artwork and once endorsed, Reconciliation Australia, RAP will be officially launched and placed on Council's website. The point eight EFT officer position to deliver the RAP portfolio, is currently being advertised. There is however, no budget allocation for the identified second position at this stage.

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**Cr Bob Milkovic returned to the Chamber at 8.00pm.**

**Question**

**Cr Eden Foster**

Over the weekend, I spent some time doorknocking in the Yarraman Ward particularly in Dandenong. Some of the concerns raised have been in relation to lack of on street parking surrounding residents' homes, particularly where there have been, might I say an overdevelopment of townhouses. A resident from Queen Street, Dandenong has expressed concerns that residents and visitors from the neighbouring block of townhouses, park on the street rather than in the townhouse complex itself and this is impacting on other locals being able to park close to their home. My question to the relevant officer is in relation to resident parking in these areas. Could Council please consider parking permits for this location and also similar areas? Parking permits may serve as a deterrent for non-residents to park there, or at least limit their time parked in the street and would encourage residents of blocks of townhouses in question to park in the off-street parking.

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

Transport Engineers will investigate. It is a fairly complex issue in terms of residential parking permits. We have generally found when the matter is introduced or thought about being introduced, many other residents in the street do not necessarily agree with that. However, we will investigate and provide feedback before we proceed any further.

**Question**

**Cr Eden Foster**

A follow up question in regard to that, the resident I speak of also has a disability and is inconvenienced significantly when they have to walk a distance from their car to their home. Does Council have a policy in relation to applying for disabled parking spots in residential areas?

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

No, we do not. With regards to the supply of disability spaces, they are normally associated with commercial shopping centres, public uses like this building and others. My only advice would be that the resident would need to find parking on their own property if that is the case. If not, then I suggest if you pass the details on, our Transport Engineers can investigate.

**Question**

**Cr Eden Foster**

Concerns have also been raised with me about the traffic situation on Chandler Road, on the approach to Heatherton Road, particularly in peak hour, due to cars parked near the intersection. What has Council been able to do to try and address the situation and would Council consider potentially moving no standing signs further down to accommodate or possible clearways or no standing during peak hours?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

That matter has been referred to the Department of Transport. We have had a meeting with the Department of Transport. It is their road so therefore any changes that we wish to put, whether it is the changing of the signage or introduction of different line markings on the road, are all subject to their approval. That matter is in hand but I will foreshadow that unless we get the Department of Transport to agree to some of those matters, then there will be some difficulty. We are facing generally a higher level of congestion on some of our roads, due to the lessening of the COVID issues and perhaps people not returning to pre-COVID levels, with regards to the use of buses and public transport but we would see that probably developing over the coming month.

**Question**

**Cr Eden Foster**

Next week we know is Volunteer Week and at the last Council meeting, I did mention my concerns about our municipality having low rates of volunteerism compared to the wider Victoria. Can the relevant officer please advise on what range of events will be conducted next week, to promote volunteering and its benefits so as to increase the number of residents in our municipality that volunteer, given we are at such a low rate?

**Response**

**Mandy Gatliff, Acting Director Community Services**

Certainly, our big event for volunteer recognition for Volunteer Week is next Tuesday afternoon at the Springvale City Hall, where all the volunteers across the municipality are invited to a recognition event, which is something I think this Council does particularly well. COVID has played a huge challenge I think to volunteers everywhere. We are certainly looking at a range of different ways of trying to bring people back because clearly, one of the major things that we have learnt through the COVID crisis, is the critical importance of social participation in our local communities so for volunteers, participating in their community is good for them and it is good for the people that they serve and

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

therefore it is good for Council as well. There is a range of things that we are doing. We did endorse our first Volunteer Policy last year and that has got a range of ways that we are trying to engage with different Councils. I know from my own department, my day job in Community Care, we are looking at ways of using volunteers in different ways, not just the traditional meals-on-wheels, but a range of other things that really promote that social participation. Things like friendly visiting, other events, outings, those sorts of things we are looking at which is a win-win because the power of relationships are really, really important. There are many things that are happening and we are certainly working with the Volunteer Coordinator in community development to look at a whole range of use across the whole of Council in different areas, about how we validate those people that give of their time and their expertise to support our community. I think volunteering is one of the best ways that people can support their community.

**Question**

**Cr Eden Foster**

How is Council promoting next week?

**Response**

**Mandy Gatliff, Acting Director Community Services**

All the registered volunteers with Council have been invited to the event on Tuesday. There is also information on the website. I will have to take on notice whether there are things being put on our social media as well but traditionally, it has been older people that volunteer. I know my Positive Ageing team that works with the hundred plus seniors' clubs and groups across the municipality, they certainly try and get the message out there. In fact, the committees of those seniors' clubs are volunteers so we are creating more and more support for those volunteers and looking at different ways of getting them back as well.

**Comment**

**Cr Sean O'Reilly**

it was quite an interesting experience with the Greater Dandenong People's Panel and I must admit I was a bit sceptical as to how it might go, how valuable it might be, given that Councillors are elected as representatives of the community and we are supposed to make the decisions. It could be seen that we are outsourcing that to another group of people but with all the contacts and with the participants of the People's Panel and the particular events we have had, I really think it has been great for this Council to have more engagement with the community. It has been a learning experience for myself and other Councillors; for the participants when I have spoken with them and from asking around, other municipalities have not done it the same way that we have. They have done the minimum required under the *Local Government Act*. I am proud that this Council made a decision that we were not going to do it half-hearted, that we were going to engage as much as possible in the process and I can see we already have and will get great value from it.

**Question**

**Cr Loi Truong**

Some residents have asked if they were provided with the green kitchen caddies, would their rates increase?



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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

If you are referring to the kitchen caddies to go with the food organics, that is something that we can provide.

**Comment**

**Cr Loi Truong**

Yes.

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

If you provide me with the details of the residents and if it is with regards to the varying sizes of other bins, we can assist with that. Council's Waste Officers can speak to them directly.

**Comment**

**Cr Angela Long, Mayor**

On 27 April 2021, Greater Dandenong Chamber of Commerce Business Workshop in conjunction with empowered to speak, confidence in connecting with others.

On 29 April 2021, I attended the official opening ceremony of the new building of NASON Engine Parts. It is a new administration building and extended warehouse facility. That was followed by a tour throughout the facility and a light lunch.

On 1 May 2021, I attended the People's Panels Vision presentation.

On 2 May 2021, I attended the Buddhist Flower ceremony.

On 3 May 2021, I attended a memorial service to celebrate the life of Betty Wilderman. She was a member of the Spirit of Enterprise.

On 4 May 2021, I attended the Greek Senior Citizens at St. Athanasios Parish of Springvale Greek Easter lunch.

On 5 May 2021, I attended the Spanish-Italiano Mother's Day lunch. That night I attended the Council Plan Councillor's Workshop.

On 6 May 2021, I attended the Julian Hill meeting which was a roundtable discussion about cutbacks to service providers. That night I attended Wellsprings for Women's Annual Iftar Dinner.

On 7 May 2021, I met with Minister Leane at their site visit. We started off at the all abilities playground which will be completed soon and it looks fantastic even now. We did a walkthrough to Douglas Street and then up through Ian Street to show that the Noble Park Revitalisation Board are doing a fair bit of work along that area and we need more funding for that area as well. I also met with the Druze Community of Victoria and that night I attended at the Drum Theatre Archie's Roach Concert, 'Tell Me Why'. It was a fantastic performance, a full house and he did us proud.

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

On 8 May 2021, I attended the Mauritian Golden Age Mother's Day Dance.

On 9 May 2021, I attended the 20/21 Mother's Day Talent Show celebration hosted by A877 Community Club and 12 local Chinese art organisations.

Tonight, Council held a special dinner in recognition of five of our residents getting OAMs and we have one of them in the Chamber.

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**John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses is provided as an attachment.**

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

## COUNCILLOR QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
9/03/21 CQT21	Cr Tim Dark	<p><b>Letters to Fire Brigade Members (TD to provide details)</b></p> <p>I am aware that the local volunteer fire brigades in Keysborough, Springvale, Dandenong and Noble Park have had their brigade elections with quite a turnover of new captains taking on new positions and some leadership positions within the Country Fire Authority (CFA). Can the Mayor please write to the people who have been elected to the various roles within the brigades such as managers, captains and lieutenants? I will source out the information as it comes to hand and send it on. I do believe that Keysborough's elections are coming up but Noble Park and Springvale have got new captains and new executives.</p>	Mayor		<p><b>Initial response provided 9/03/21:</b> If you can provide their names, I will prepare the letters for them.</p> <p><b>Further update provided 9/03/21:</b> Cr Dark to provide information required for the letters such as names, etc.</p> <p><b>Further update provided 12/04/21:</b> Still waiting for correct details such as the names and the positions in order to complete these letters.</p> <p>FURTHER ACTION REQUIRED</p>
12/04/21 CQT30	Cr Angela Long	<p><b>Letter to Dandenong Panthers Cricket team</b></p> <p>I would like to congratulate the Dandenong Panthers Women's First 11 Cricket Team who won their grand final against Box Hill. The captain was Nicole Falton and player of the match was Kim Garth. I would like to present the Dandenong Panthers Women's Cricket Club a congratulatory letter.</p> <p><b><i>This question was noted for further action.</i></b></p>	Mayor	29/04/21	<p><b>Response provided 26/04/21:</b> Letter in progress</p> <p><b>Further response provided 29/04/21:</b> Letter sent.</p> <p>COMPLETED</p>

Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT1	Cr Sean O'Reilly	<p><b>Improvements to athletics track at Ross Reserve, Noble Park</b></p> <p>I have one question without notice and it is to do with the Athletics Track at Ross Reserve in Noble Park. Several weeks ago, the Mayor Cr Angela Long, Cr Foster and I visited the Springvale Athletics Club at Ross Reserve Athletics Track. The Club leaders there at the time expressed concern about the condition of the athletics track and said that until it is replaced or strongly remediated, it is inhibiting district events from happening at the Ross Reserve Athletics Track. Just today, I have had further confirmation by members of the club that the track is deteriorating and bubbling. Apparently, multiple safety incidents have happened at the track and were reported to Council officers via email. As the local Ward Councillor, I would ask the Acting Director of Engineering Services if these incidents could be summarised and if I could be provided with a summary of those safety incidents. Could I also be advised as to when the track is planned to be replaced?</p>	Director Business, Engineering and Major Projects	6/05/21	<p><b>Initial response provided 26/04/21:</b> We are certainly aware of the condition of the Ross Reserve Athletics Track which was brought to our attention 12 months ago. During certain times of the year, we increase the level of service in terms of removing debris and water puddling in some localised areas of the track. It certainly needs a capital improvement injection of funds to rehabilitate that track so I will provide answers to those questions.</p> <p><b>Further response provided 6/05/21:</b> <u>Summary of safety incidents</u> Most of the incidents we have responded to relate to debris on the track and water ponding but the club has advised of two trips by members.</p> <p><u>Planned track replacement</u> Our Sport and Recreation team advise that they have applied for stimulus funding for this project and have had positive discussions recently with Sport and Recreation Victoria to receive \$1.5mill of the \$2,068,450 we sought. This is similar to the NPAC project, where we sought funds but were satisfied with the lesser amount. Whilst not confirmed, this \$1.5m would allow the Council to bring the track works forward. The construction of the</p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					<p>synthetic soccer pitch is directly linked to our ability to complete the athletics track redevelopment, as we needed to move soccer out of the athletics precinct. We expect an announcement on that shortly.</p> <p>A possible timeline could be as follows (subject to sign off of grant):</p> <ul style="list-style-type: none"> <li>• 21/22: Construction of Synthetic Soccer Pitch</li> <li>• 22/23: Athletics Track reconstruction (stage 1 of 2 at \$1.5m)</li> <li>• 23/24: Athletics Track reconstruction (stage 2 of 2 at \$1.0m))</li> <li>• 23/24: Soccer Social Pavilion demolition</li> <li>• 24/25: Athletics Pavilion redevelopment &amp; Surrounds – Concept Design</li> <li>• 25/26: Athletics Pavilion redevelopment &amp; Surrounds – Detailed Design</li> <li>• 26/27: Athletics Pavilion redevelopment – Construction (stage 1 of 2)</li> <li>• 27/28: Athletics Pavilion redevelopment – Construction (stage 2 of 2)</li> </ul> <p>As a further update I can advise that the main issue with the track has been the deterioration of its base mostly due to ground movement over time. This means that repairs are difficult and not as long lasting</p>

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## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT2	Cr Eden Foster	<p><b>Increased volunteer participation</b></p> <p>I also attended the Greater Dandenong Young Vinnies Recruitment Night where I spoke about my earlier role in Young Vinnies as their inaugural President in 2013 and the benefits of volunteering, not just for those receiving support but those who volunteer themselves. Young Vinnies is a youth branch of St Vincent de Paul Society for people aged 17 to 35. I am well over that now and not considered youth but they do amazing work for our community including tutoring children, kids' day out events for disadvantaged youth and helping out with other activities in the community. I note that the City of Greater Dandenong overall has a relatively low rate of volunteering. According to the 2016 census data 11.9 percent of Greater Dandenong residents volunteered compared to 20.9 percent of all Victorians so there is a big difference. I feel we need to do more as a Council to encourage residents to volunteer, given the research shows that altruism and</p>	Director Community Services	5/05/21	<p>as we would like. We have scheduled in further specialist repair in the next four weeks which will require the track to be closed for a short period. Once the timing is confirmed the Sport and Recreation team will liaise with the club about the works. In the meantime we will continue to undertake make safe works as best we can.</p>
					<p>COMPLETED</p> <p><b>Initial response provided 26/04/21:</b></p> <p>We have a two phased approach to our volunteering supports. Firstly, a Council volunteer team that supports a whole range of functions from Meals on Wheels, delivering library books and English language classes so it is quite extensive. Council also funds the support of the Greater Dandenong Volunteer Resource Service which is based at 39 Clow Street, Dandeong. They provide a lot of information about how the community can access volunteering opportunities outside of Council such as community organisations and sporting clubs. I will advise Cr Foster in terms of our formal frameworks and policies. I do not have that information in front of me but I will take that question on notice and provide that to Cr Foster.</p> <p><b>Further response provided 5/05/21:</b></p> <p>Council adopted its first Volunteer Policy in June 2020 and is available</p>

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT3	Cr Eden Foster	<p>volunteering has significant benefits, positive health benefits and positive well-being benefits for the volunteer themselves. To the relevant officer, does Council have a formal volunteer strategy that recognises the value of volunteering for the community and articulates Council's vision to increase volunteering in our city, not just volunteering within the Council itself but also strategy that helps connect local volunteers with local organisations?</p> <p><b>Formal volunteer strategy</b> Just a follow up, I think maybe a formal strategy might be helpful. I note that in my research, Maribyrnong and Brimbank Councils do have formal strategies which helps outline how their communities can perhaps promote volunteering. Given we are at such a low rate compared to Victoria overall, I think it might be important that we perhaps investigate having a strategy to promote volunteering in the community.</p>	Director Community Services	5/05/21	<p>for viewing on Council website.</p> <p>Following the impacts of COVID restrictions and to grow the number of volunteers in CGD, Council is exploring new opportunities to expand engagement by streamlining online processes, and maintaining an easy access and informative volunteering webpage.</p> <p style="text-align: right;"><b>COMPLETED</b></p> <p><b>Initial response provided 26/04/21:</b> I believe we do have a formal position but unsure if it is a policy strategy framework. That is what I will investigate but it is a very large piece of our work so I will take that question on notice and provide that information to Cr Foster.</p> <p><b>Further response provided 5/05/21:</b> Council provides one point of contact for all Council volunteering enquiries and supports the Greater Dandenong Volunteer Resource Service (GDVRS) through ongoing contract management and collaboration. Both Council and GDVRS support public volunteering opportunities along with training and recognition events.</p> <p>Council also supports public volunteering through the Community Grants program with many not for profit agencies receiving project</p>

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## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT6	Cr Rhonda Garad	<p><b>Dandenong Community Hub/ Consultation (Part 1) - Advance notice of dates</b></p> <p>Regarding the Dandenong Community Hub consultation, on the Dandenong website, consultation is due to commence on May 10. Where is the advance notice of these dates?</p>	Director Community Services	3/05/21	<p>grants. Additional grants to strengthen organisational governance and operational structures have recently been awarded and these will positively impact volunteering in the future.</p> <p style="text-align: center;">COMPLETED</p> <p><b>Initial response provided 26/04/21:</b> As I said earlier, the website was updated on 23 April 2021 and consultation will be starting the week of 10 May 2021. We were hoping to have those dates up on Friday but firstly have to put a COVID safe booking system in place so we are hoping to have that finalised tomorrow and have the dates and time uploaded by 5pm tomorrow.</p> <p><b>Further response provided 3/05/21:</b> Three open workshops have been scheduled as follows:</p> <ul style="list-style-type: none"> <li>• <b>Thursday 13 May (NIGHT SESSION) - 7pm</b></li> <li>• <b>Tuesday 25 May (DAY SESSION) - 10am</b></li> <li>• <b>Thursday 27 May (NIGHT SESSION) - 7pm</b></li> </ul> <p>All sessions will be held at the Dandenong Civic Centre, Council Chambers at 225 Lonsdale Street, Dandenong. Technology will be</p>



**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT11	Cr Rhonda Garad	<p><b>Traffic issues at Round-a-bout at Donnici/Villiers/Church/Chapel Road, Keysborough</b></p> <p>Residents in Keysborough South have raised safety concerns before regarding cars blocking entry and exit points in Chapel Road and have requested 'keep clear' signs at the roundabout in Chapel Road and Donnici Drive as well as in Chapel Road and Villiers Road in Keysborough. Has any progress been made on this issue?</p>	Director Business, Engineering and Major Projects	5/05/21	<p>made available for those preferring remote / online participation. These sessions are being promoted on Council's website, via social media and printed flyers have been also distributed.</p> <p style="text-align: center;">COMPLETED</p> <p><b>Initial response provided 26/04/21:</b> I will take that question on notice.</p> <p><b>Further response provided 5/05/21:</b> As you may be aware, the Keysborough South area, which includes this location, was subject to a detailed traffic investigation focusing on safety and capacity issues.</p> <p>Whilst this roundabout does experience congestion during peak periods, as do many of the other intersections in the area, no specific safety issues were identified as part of the investigation.</p> <p>Additionally, as the public return to a post COVID restrictions 'normal', there are more people using private motor vehicles resulting in higher levels of congestion. This is largely associated with confidence levels regarding the use of public transport being somewhat lower, resulting in more choosing private vehicles for their commute. Most experts believe</p>

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## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT12	Cr Jim Memeti	<p><b>Traffic flow/speed limits in Bryants Road, Dandenong</b></p> <p>I have been contacted by residents in Bryants Road, Dandenong where one side of Bryants Road is industrial factories and the other side is residential homes. It has only a 50 kilometre speed limit and it is the widest street I have seen in the City of Greater Dandenong. What happens when you get the widest street in an area that is built like that? You get hoons and people who speed in excess of the speed limit and the residents are very upset and they want Council to do something about it. Can we investigate the speed limits and the traffic flow of Bryants Road please?</p>	Director Business, Engineering and Major Projects	5/05/21	<p>this higher than usual increase in traffic will be temporary. As the public's confidence increases in relation to control of COVID spread, we anticipate an increased use of public transport.</p> <p>In the meantime, we ask motorists to be patient and allow more time for their commute as necessary, understanding the increased congestion could well be around for a little while longer.</p>
COMPLETED					
<p><b>Initial response provided 26/04/21:</b> Yes, Council's traffic engineers will assess the activities along Bryants Road.</p> <p><b>Further response provided 5/05/21:</b> As you are aware, Bryants Rd has industrial development along the eastern side and residential development along the western side. Within the industrial development as per Council's Design Standard, the road is significantly wider than a typical residential street to cater for industrial traffic.</p> <p>Traffic calming measures have been investigated, however because the road must cater for large trucks, there are limited physical measures available. Council's Engineers have</p>					

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## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT13	Cr Jim Memeti	<p><b>Traffic issues in Bryants Road &amp; Kirkham Road, Dandenong South due to size of roundabout</b></p> <p>On the corner of Bryants Road and Kirkham Road is a very large roundabout which I advocated for about 10 -15 years ago. However, it is so big that you cannot get around it and unfortunately the trucks always end up on the nature strip. If you drive around it, you will be able to see the big holes on the nature strips. Can we have a look at trying to reduce the</p>	Director Business, Engineering and Major Projects	5/05/21	<p>previously marked parking areas to visually narrow the road. This helps to reduce vehicle speeds. Other measures will be investigated, such as including centre-line markings to further assist in influencing driver behaviour.</p> <p>With the above-mentioned in mind, the southern section of Bryants Rd, which is residential along both sides, is likely to receive funding within the next few years for traffic calming treatments via Council's LATMs program. Any proposed treatments will likely be designed to encourage industrial traffic to avoid this section through the use of intersection modifications and raised platforms. The ultimate goal will be to have all industrial traffic using John and Podmore streets as the link between the industrial section of Bryants Rd and Kirkham Rd.</p>
					<p>COMPLETED</p> <p><b>Initial response provided 26/04/21:</b> Yes, Council's traffic engineers will investigate the traffic speed, volumes and roundabout.</p> <p><b>Further response provided 5/05/21:</b> With regards to the roundabout at the intersection of Bryants Rd and Kirkham Rd, this has been designed to be fully mountable by larger vehicles. There should be no need for drivers of larger vehicles to</p>

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## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT14	Cr Sophie Tan	<p>size of that roundabout so it is easier for trucks to navigate?</p> <p><b>Caravans parking (rubbish issues) at Ross Reserve, Noble Park</b> I am following up on a complaint from a resident about a caravan parked at Ross Reserve in Noble Park, opposite the Skate Park. People who camp there are dumping rubbish so I want to enquire if this issue has been sorted.</p> <p><b>Comment</b> <u>Cr Angela Long, Mayor</u> This is the same person that we have moved on before and they have been in quite a few locations and left rubbish behind.</p>	Director City Planning, Design and Amenity	6/05/21	<p>mount the outer kerbs, however our observations are many drivers attempt to navigate the central annulus of the roundabout, resulting in them mounting the kerb. Reducing the size of the roundabout will not necessarily assist with the issues identified. Instead, signage has been installed encouraging larger vehicles travelling along Kirkham Rd to access Bryants Rd via John and Podmore streets.</p> <p>The signs together with the potential future LATM treatments, should provide enough direction for drivers of larger vehicles to use alternative roads to access the industrial area on Bryants Rd.</p>
					<p>COMPLETED</p> <p><b>Initial response provided 26/04/21:</b> It is not just one person. There has been a couple of situations in the area where our Local Laws Officers have intervened, moving people on with the assistance of some of the outside agencies so the support agencies have provided some assistance to the people that are involved. We will continue to do so in the area. Obviously, we are dealing very often with people that are suffering some difficult times and circumstances in their life. I know that from the outside looking in it looks terrible, but there are situations, social situations that we</p>

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT15	Cr Sophie Tan	<p><b>Broken gate at Tennis court complex in Joy Parade, Noble Park</b></p> <p>My next question is regarding the St Columba Church located on Joy Parade, Noble Park, with a tennis court at the rear of the church. The residents have raised their concerns about the broken gate to the courts and concerned that someone might break into the church as well. Do we know who owns that land?</p> <p><b>Response</b> <b><u>Jody Bosman, Director City Planning, Design and Amenities</u></b> I might just be able to give some advice there. I had a discussion with Cr Tan around it. The piece of land where the gate is locked is owned by Council and somebody appears to be going in with a bolt cutter to cut and remove the lock. I</p>	Director Business, Engineering and Major Projects	4/05/21	<p>also need to deal with as sensitively as we can. However, be assured that we are dealing with that and any other matters in the area as best as we can. I will keep you up to date as we make that progress.</p> <p><b>Further response provided 6/05/21:</b> I advise on the outcome on this matter which is a positive one, in that the people concerned have moved on and are not at the location anymore.</p> <p>COMPLETED</p> <p><b>Initial response provided 26/04/21:</b> I will take that question on notice.</p> <p><b>Further response provided 4/05/21:</b> As a follow up to your question I can advise that arrangements have been made to repair the fence and re-lock the gate at 2A Frank St Noble Park (off Joy Street).</p> <p>COMPLETED</p>

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## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT16	Cr Bob Milkovic	<p>will update Mr Taveira and we will see if we can resecure that parcel of park land that Cr Tan has identified.</p> <p><b>Vehicles speeding along Brady Road, Dandenong North (near shops in particular)</b></p> <p>A while ago we spoke about cars speeding up and down Brady Road at Dandenong North, in front of the shops. I would like to know if any progress has been made regarding putting some temporary strips or signage to slow down traffic. I understand the speed limit is up to VicRoads and we cannot do anything about it but last night I witnessed people flying up and down that road at almost 100 kilometres an hour which is very dangerous. There is a pedestrian crossing with lights but obviously they seem to disregard that completely. Can we have an update if anything can be done by way of strips, signage, light signage or any kind of presence, that would be great.</p>	Director Business, Engineering and Major Projects	5/05/21	<p><b>Initial response provided 26/04/21:</b> I will check in with our traffic engineers and provide an update on that question.</p> <p><b>Further response provided 5/05/21:</b> We have now received updated traffic data which has identified the 85th percentile speed (the speed at which 85% of drivers travel at or below) in the vicinity of the shops, as 54km/h. This result demonstrates a slight reduction in speeds over previous years' data and is considered an appropriate speed for the local context since it is well below the posted 60km/h speed limit.</p> <p>With the aforementioned speed outcome, along with the existing flashing lights, signage, lighting and clear sight lines to the pedestrian crossing, significant modifications in the vicinity of the shops and crossing are not considered a priority for installation at this time.</p> <p>However, as this location has a history of crashes and speeding issues, we will continue to monitor vehicle speeds and consider the need for further action should circumstances change.</p>

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT17	Cr Tim Dark	<p><b>Noble Park fire brigade – dumped rubbish and traffic congestion issues</b> I have received some correspondence from the Noble Park Fire Brigade particularly with regards to two issues. (1) At the back of the Fire Station along the alleyway, there has been a significant amount of rubbish been dumped there. There are couches, bits of bins and bags of rubbish. Can this be investigated?</p> <p>(2) At the front of the Station, Noble Park Fire Brigade is having some issues with the amount of congestion during the day. This is making it very, very difficult for them to be able to get out and respond to emergencies and the Noble Park Fire Brigade turn out zone goes all the way down to Cheltenham Road which covers a significant part of my Ward. Could this be investigated as a matter of urgency to assure that if they do have an emergency call out, they can deal with that.</p>	Director Business, Engineering and Major Projects	6/05/21	<p>COMPLETED</p> <p><b>Initial response provided 26/04/21:</b> Yes, we will certainly get the dumped rubbish removed and we will have our traffic engineers assess the congestion matters outside the fire station.</p> <p><b>Further response provided 6/05/21:</b> (1) To the first part of this question, the site has been inspected and it was confirmed that there was a presence of dumped rubbish spread across both private and public land. Council has arranged for the retrieval of the dumped rubbish that was located within the public land areas and our Local Laws team will be working with the adjacent property owners to clear the rubbish within their premises.</p> <p>(2) There are 'Keep Clear' road markings and 'No Stopping' parking restrictions which currently exist along the frontage of the CFA building. As such there should be no issues regarding access or egress. However, Council's Traffic Engineers will contact the Noble Park CFA to discuss their concerns in greater detail to identify if any further actions which may be required.</p> <p>COMPLETED</p>

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## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT18	Cr Tim Dark	<p><b>Lighting issues at Rowley Allan Reserve, Keysborough</b></p> <p>My next question has to do with the Rowley Allan Reserve in Keysborough. I have raised some issues including an injury that occurred for an elderly resident while walking around caused by a large root protruding through the asphalt. The resident ended up in hospital to have their hands and ankles checked out. A Merit was logged for it. With regards to the Reserve, I have become aware that there are significant lighting issues there. It has become so bad that it was very, very difficult for the seniors to be able to play during the practice match at night. It reached a point where one of the football players from the Club went in and tried to fix it so they could have the lights on. I am aware as well that there are one or two light poles with missing globes. I do know that it has been itemised for new lights but if we could please investigate to ensure they have some form of light at the moment, that would be greatly appreciated.</p>	Director Business, Engineering and Major Projects	6/05/21	<p><b>Initial response provided 26/04/21:</b> We will certainly investigate the issue with the tree root and if it was logged via a Merit, we will be able to obtain the precise location. We will report back if we are struggling to find the details.</p> <p>In terms of the Rowley Allan Reserve on Cheltenham Road, we will have the lighting assessed.</p> <p><b>Further response provided 6/05/21:</b> The large tree root lifting the paved asphalt area adjacent to the car park has been investigated by Council officers. The damaged section of asphalt will be removed, the tree roots will be trimmed and a new asphalt surface re-laid. Weather permitting, it is anticipated that these works will be completed over the next two weeks.</p> <p>Council officers first became aware of the issues with the lighting at Rowley Allan Reserve on 14th April. Within two days of this notification, our lighting contractor had completed their inspections and ordered the required components to conduct the repairs. Most of these components have now arrived and the contractor is planning to complete these works by the end of this week (weather permitting). All globes will be replaced except for a few that we are awaiting on their</p>

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## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT19	Cr Tim Dark	<p><b>Female change room provision at Rowley Allan Reserve, Keysborough as part of Master Plan</b></p> <p>With regards to the Rowley Allan Master Plan, many club members were asking questions on when the draft Plan is going out for consultation. They have also raised some concerns, particularly with Auskick, many females are getting involved with football and they do not have any changing room facilities for the girls. They go into the clubrooms and use one of the toilets right next to the bar which is not the best option. They were wondering whether there may be potential of looking at some sort of portable room in the meantime and what other options are available?</p>	Director City Planning, Design and Amenity	6/05/21	<p>delivery from overseas that may take a few weeks to arrive in Australia. Our contractor is continuing to explore other domestic suppliers who may have the correct globes in stock to accelerate the completion of this work. Please note that the globes that could not be replaced by the end of this week (due to supply issues) are still operating, and together with the newly installed globes, should provide enough illumination for sporting activities in the interim.</p> <p style="text-align: center;"><b>COMPLETED</b></p> <p><b>Initial response provided 26/04/21:</b> With regards to the actual Master Plan, there is a process that we are currently going through. There is ongoing communication between the officers that are involved in the development of that Master Plan and the stakeholders that use the grounds and the facilities there.</p> <p>With regards to the possibility of some sort of temporary facility, I will consult with my colleagues in the Engineering Department and see what the options are and come back to you with an update on the progress of the Master Plan itself as well the component that you have asked about regarding the changing room facilities.</p> <p><b>Further response provided 6/05/21:</b></p>

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					<p>The updated concept plan for Rowley Allan Reserve is currently out on 4 weeks community consultation – 26<sup>th</sup> April until 24<sup>th</sup> May.</p> <p>With regards to the park's stakeholders, i.e. the sports clubs, emails have been sent to the key contacts for each stakeholder advising of the consultation, including links to council's website and advice that contact will be made by our consultant to set up meetings with the groups to discuss the update concept plan. The club members will be able to provide their responses to the concept plan as part of this process through the stakeholder meetings as well as responding through the survey and/or submitting other responses.</p> <p>Consideration of all community and stakeholder submissions to the consultation will be undertaken at the conclusion of this engagement process. This will inform the finalisation of the concept plan and implementation plan. It should be noted that there has been previous correspondence to the sports clubs regarding council's capital works bid process for the design and construction of a new pavilion as well as all other capital works projects that flow on from the completion and adoption of the concept plan.</p>

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**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT20	Cr Tim Dark	<p><b>Youth services (white oppression matter in media)</b></p> <p>My final question for tonight follows on from some recent media coverage over the weekend, particularly to do with the Parkdale Secondary College and the City of Kingston Youth Services. I am sure you would have seen within the media, an issue involving a Council employee who whilst talking to Year 11 students asked the male students who were white Christians to stand up and basically self-identify and then claim that they were the oppressors in the community and were the privileged ones. Does Council Youth Services department run such programs within schools, and if we do, how they are run.</p>	Director Community Services	4/05/21	<p>It is recommended that the home change rooms (with adjoining amenities) be allocated to males and the away change rooms (with adjoining amenities) to the females (or vice versa) when Auskick is being conducted. This approach could also be applied for all other training times.</p> <p style="text-align: center;">COMPLETED</p> <p><b>Initial response provided 26/04/21:</b> I have never heard of that situation happening in any Council. That is the first time I have ever heard of it in my 20 year history in Local Government but I am happy to take the question on notice and investigate but I have never heard of that happening before so it sounds quite isolated.</p> <p><b>Further response provided 4/05/21:</b> Youth and Family Services do not run gender identity programs. Youth and Family Services do currently run the 'Inclusive Youth Ambassadors Program'. This program was developed and is run in partnership with Department of Education staff.</p> <p>All programs conducted by Council's Youth and Family Services take an evidence-based approach and</p>

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## 6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
26/04/21 CQT21	Cr Tim Dark	<p><b>Gender identity program run by CGD youth services</b></p> <p>Thank you for the Director for his answer. My question particularly comes down to whether we do run such programs within schools, particularly given how abhorrent this was and the way that it has certainly shown positions. I am aware that we do have a very good Youth Services team who provide excellent services within the community but I just want to find out whether we do run, I believe a gender identity class within the schools program. If we could find out from Youth Services what programs are run within schools, that would be great.</p>	Director Community Services	4/05/21	<p>COMPLETED</p> <p><b>Initial response provided 26/04/21:</b> I am not aware of providing those services but I will investigate and provide that information back to you.</p> <p><b>Further response provided 4/05/21:</b> As stated in the previous question, Youth and Family Services do not run gender identity programs. Youth and Family Services do currently run the 'Inclusive Youth Ambassadors Program'. This program was developed and is run in partnership with Department of Education staff.</p> <p>All programs conducted by Council's Youth and Family Services take an evidence-based approach and Council staff undertake regular professional development to ensure facilitation skills are professional and respectful.</p>
26/04/21 CQT22	Cr Angela Long	<p><b>Tree pruning on Chapel Road, Keysborough</b></p> <p>I have one question without notice from a resident who asked me about the plants in the middle of the roundabouts in</p>	Director Business, Engineering and Major Projects	5/05/21	<p><b>Initial response provided 26/04/21:</b> We will certainly have our traffic engineers check the sight distance at that roundabout and if we need to do any work, we will arrange that.</p>

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Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

ORDINARY COUNCIL MEETING - MINUTES

**6 REPORTS FROM COUNCILLORS/DELEGATES AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>Chapel Road, Keysborough. They want them trimmed back because it is too hard to see where the other cars are on the roundabout due to the plants being too high. The resident lives in the Retirement Village and uses that road frequently. He is a World War II veteran so I think we need to accommodate. Can we check how high the plants are and make sure they are trimmed to a level where people can see across the roundabout?</p>			<p><b>Further response provided 5/05/21:</b>                      Council Traffic Engineers have investigated these locations. Visibility at each of these roundabouts was identified as satisfactory from all approaches, for the following reasons:                       Whilst some drivers may prefer to be able to see vehicles approaching from the diametrically opposite side of the roundabout, given the relatively large size of these particular roundabouts, this is certainly not necessary. A driver approaching a roundabout at a suitable safe speed, is only required to have clear visibility to their right - and the road segment on the right side of the roundabout. With clear visibility of the locations on their right, a driver is able to make an informed decision regarding whether it is clear to enter the roundabout or must give-way to any vehicle already within the roundabout.                       Additionally, when a driver's visibility is limited because they cannot see through to the opposite side of the roundabout, they tend to approach with more caution at slower speeds. This results in a safer outcome for all road users.                       With the above-mentioned in mind, there are no current proposals to remove or reduce the height of the</p>

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 Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice



## **7 URGENT BUSINESS**

No urgent business was considered.

The meeting closed at 8.15PM.

Confirmed: / /

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