

Vehicle Crossing Permit – Terms and Conditions

1. The permit applicant/holder must hold a current public liability insurance policy with a cover of not less than \$10 million per claim, and that all responsibility for liability and/or claims for damages which arise as the result of the work are to be borne by the person or company to whom the permit is issued. Insurance must remain current for the duration of the works otherwise this permit will become invalid (Note: Council may request to sight your Insurance Policy at any time).
2. A maximum of two vehicle crossings can be constructed under the one permit on the conditions that the property address is the same and the vehicle crossings are prepared and poured at the same time so that no additional pre or post pour inspections need to occur.
3. Council reserves the right to charge a bond under certain circumstances.
4. The permit is non-refundable and must be available on site at all times whether the permit holder or any other person is carrying out the works.
5. The permit is valid for 12 months or when the prescribed works have concluded, whichever comes first.
6. A minimum of 24 hours' notice must be given for an inspection appointment.
7. Any works in addition to those prescribed in this permit must not be conducted without prior approval by Council's appointed officer.
8. Ensure that adequate & effective safety precautions (including traffic management to VicRoads code of practice if required) are adhered to at all times. Barriers and signs must be installed at the work site for the entire duration of the works in accordance with the Standards Association of Australia & The Road Management Act requirements.
9. If the proposed vehicle crossing works are on an arterial or main road, written consent from Vic Roads (DoT) and a planning permit is required before proceeding with any works.
10. Restriction of the free passage of traffic, including pedestrians, should be minimised, in both time and work area.
11. Works which will affect access to, or the safe navigation of, a public carriageway must be completed within one day, between the hours of 8am and 5pm Monday – Friday or 9am and 5pm any other day. Any variation to this requirement must be ratified by Council's appointed officer before starting works.
12. Any further work by Council to a vehicle crossing that fails or does not meet Council's specifications will be at the cost of the permit holder. This includes the cost of any additional inspections required.
13. On the completion of works the area around the work site must be restored to a safe, clean and tidy condition and all surplus material must be removed. Any damage identified by Council at the time of the final inspection will be repaired by the Council at the permit holder's expense unless prior arrangements have been made. If applicable, deposit refunds will not be processed until a site inspection has taken place to satisfy compliance with the permit conditions.
14. Council may at any time assume control of the work site, should the permit holder fail to comply in a timely manner with the requirements of the permit or the directives of Council's Delegated Officer. Any costs associated with the permit holder's failure to comply will be passed on to the permit holder.

15. Council reserves the right to charge an additional fee should the scope of works change from that stated on the permit.
16. All redundant and/or redundant portions of a vehicle crossing must be reinstated back to kerb and channel, footpath and nature strip to Council's satisfaction.
17. The permit holder assumes responsibility for any damage caused by works to service authority or privately-owned assets.
18. Council reserves the right to charge an additional inspection fee if the vehicle crossing is not ready for inspection at the time of an agreed inspection time or when failure to comply with Council's specifications, necessitates another inspection.
19. The permit may be subject to Special Terms & Conditions if applicable.

Vehicle Crossing – Application Guidelines

Specification:

Each application for permit will be assessed based on the site-specific conditions for the property.

- **Residential Properties Minimum Requirements**
All new vehicle crossings must be constructed in accordance with Council Standard SD300 for Barrier Kerb and Channel, SD301 for Rollover Kerb and Channel or SD306 for Older Type Kerb & Channel. Minimum width at boundary line is 3.0m. Maximum width at boundary line is 4.5m. Any deviation on these parameters will require a process of formal assessment and the outcome will be at Council's discretion.
- **Industrial/Commercial Properties & Carpark Entrances Minimum Requirements**
All new vehicle crossing must be constructed in accordance with Council Standard SD300 for Barrier Kerb and Channel or SD301 for Rollover Kerb and Channel or SD306 for Older Type Kerb and Channel. Minimum width at building line is 3.0m. Maximum width at boundary line is 4.5m. Any deviation on these parameters will require a process of formal assessment and the outcome will be at Council's discretion.
- **Rural Vehicle Crossing**
Refer to Council Standard SD703 for rural crossing construction.
- **Inspections**
A Permit fee is payable to Council, at the application stage, to cover the cost of Council inspections and permit processing. The applicant is to arrange for a pre-pour inspection with an authorised Council Officer (Minimum 24 hours' notice is to be given for an inspection). At the requested inspection time, the vehicle crossing must be fully prepared for pouring concrete. A final inspection will be undertaken on completion of work to the satisfaction of the authorised Council Officer.

For general enquiries or to arrange an inspection call 8571 1000 (8.30am - 5pm, - Monday to Friday. Inspections will not be undertaken on Saturdays, Sundays or Public Holidays.
- **Public Liability Insurance**
The Applicant and/or persons undertaking the work must have a current public liability policy.
- **Safe Work Practices**
It is the obligation of the contractor or persons undertaking the work to comply with all the relevant provisions of the Occupational Health and Safety Act.

- **Barricades and Lights**
The contractor or persons undertaking the works should provide the barricades and lights necessary to ensure that the work site is maintained in a safe and secure condition. The work site should be signed in accordance with current Australian Standards and relevant Occupational Health and Safety requirements. An approved traffic management plan may be required depending on the scope and location of works.
- **Offences**
Failure to comply with any/or all of the above conditions may render a permit void and the offender liable for prosecution under the Council Local Law or other relevant law.

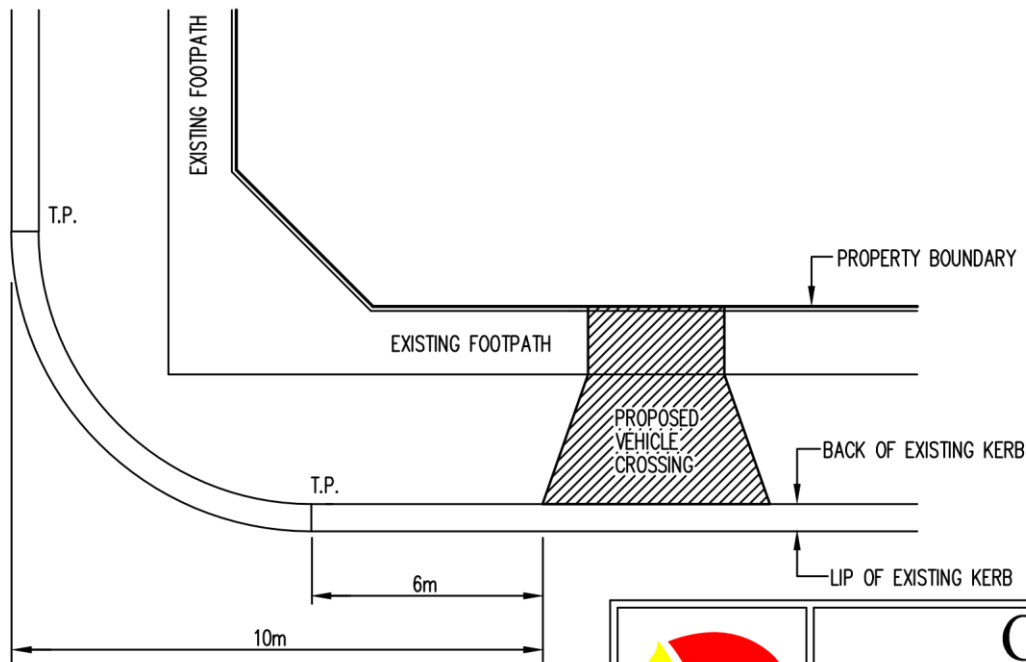
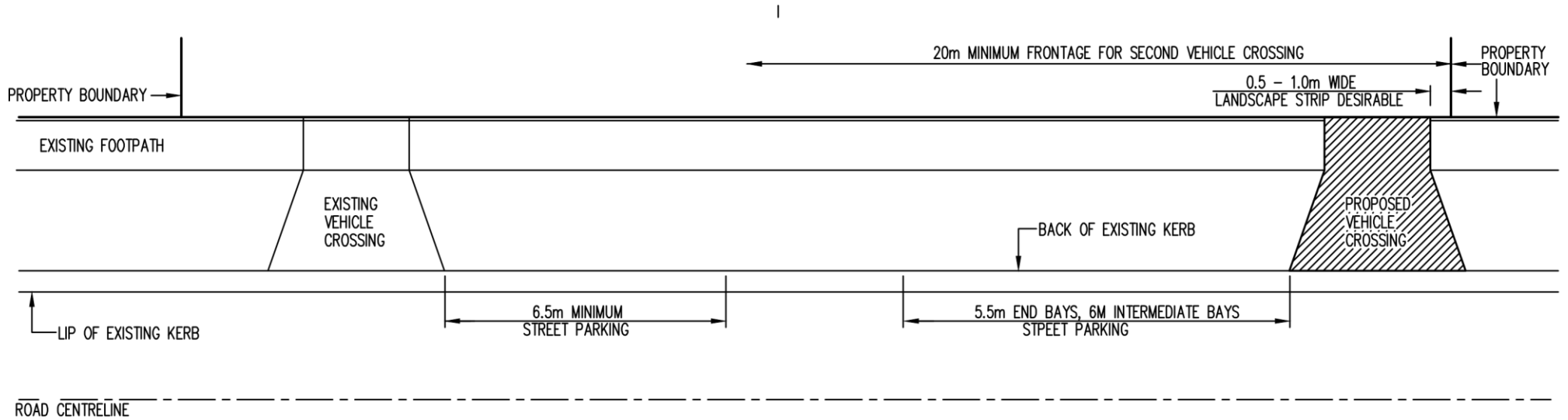
Miscellaneous

- **Additional vehicle crossings**
The proposal must support a minimum property frontage width of no less than 20m, a cumulative crossing width at a title line of both existing and proposed crossing of no more than 6.0m, a minimum width of 7.0m between inside edge of existing and proposed crossing. Outside edge of crossings to be located 300mm from the boundary either side of property. The location of proposed vehicle crossing is to maximize the ability of on- street parking provision.
- **Council Street Trees**
Proposed crossings to be constructed 3.0m clear from existing street tree greater than 100mm diameter and 2.0m clear of tree less than 100mm diameter. This may be subject to tree protection conditions. The applicant is to seek advice from the Council Arborist prior to applying for a permit.
- **Other Assets**
Service Authority poles, hydrants and other raised/fixed objects or roadside furniture are to have a minimum clearance of 1.0m from the nearest edge of the asset to the edge of the vehicle crossing. The issue of a vehicle crossing permit may be considered upon the applicant obtaining written approval from other statutory authorities, where the vehicle crossing requires the alteration, removal or relocation of assets belonging to the respective authority. It is the responsibility of the applicant to seek such approvals and undertake works at the applicant's full cost. It is the applicant's responsibility to identify and locate all assets prior to the commencement of work. If in doubt, the applicant may call the "Dial before you Dig" service or the appropriate authorities directly to obtain the location of assets. Alterations to service authority assets may be expensive.
- **Traffic Management Device**
Proposed crossings are to be a minimum of 4m from speed humps, traffic islands or any traffic management devices. Maximum width at building line for a proposed vehicle crossing is 4.5m. Any deviation on these parameters will require a process of formal assessment and the outcome will be at Council's discretion.
- **Council stormwater pits**
A minimum clearance of 1.0m otherwise must be fully constructed within the crossing. Work requiring stormwater pits to be modified or constructed within the proposed crossing, may be performed by Council's preferred contractors at the applicant's cost, or must be approved by Council's Drainage Supervisor and/or an authorised Council Officer.

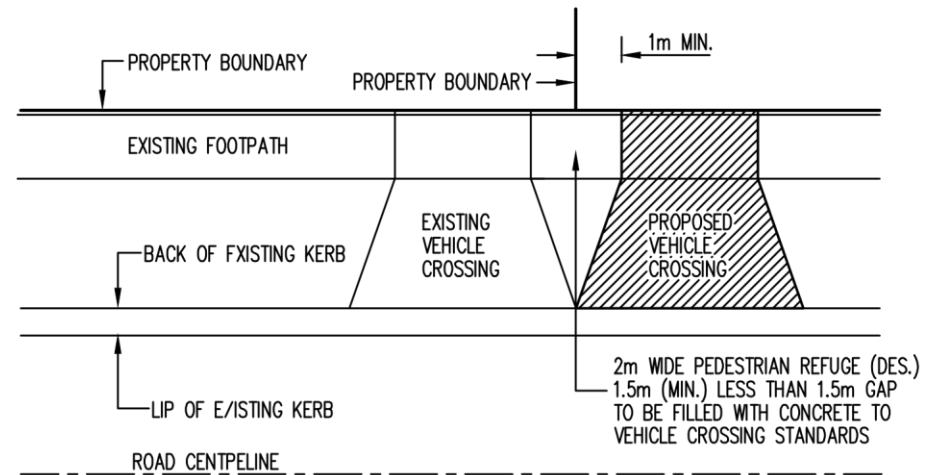
Where the pit or grate is located within a court bowl or low area of a road pavement, consideration of an additional side entry pit may be required by Council at the applicant's costs.

Should the works not be carried out in accordance with the specification and the site not cleared of spoil and/or debris, Council will perform remedial works and recover the costs from the applicant.

**** Council Standard Drawings associated with location and spacing parameters for vehicle crossings are on following pages****



GREATER OF THESE TWO OFFSETS IS THE MINIMUM OFFSET FOR THE PROPOSED DRIVEWAY FROM THE SIDE STREET



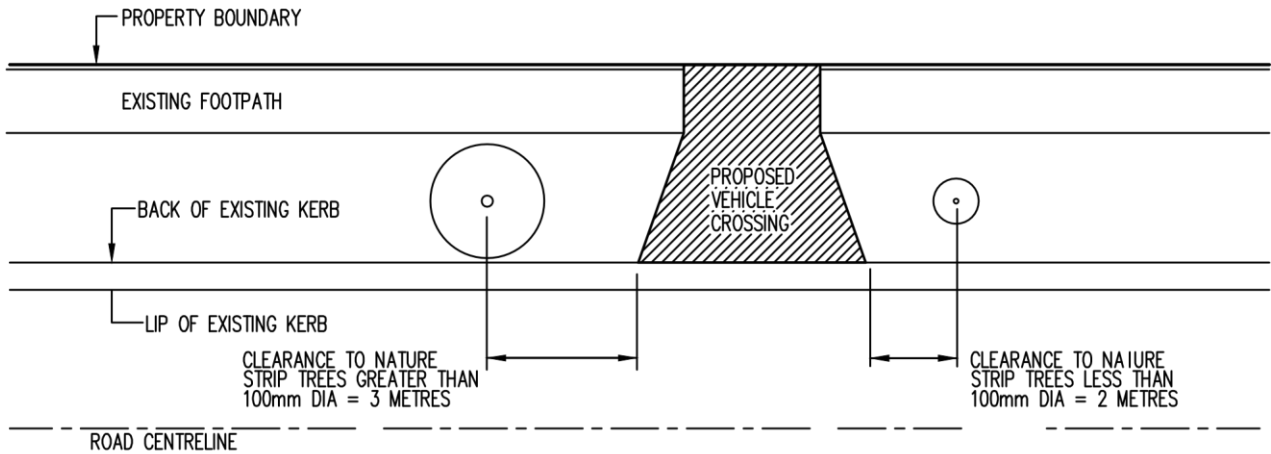
GREATER DANDENONG

VEHICLE CROSSINGS
RESIDENTIAL AREAS
LOCATION AND SPACING

LAST UPDATED - SEPTEMBER 2014

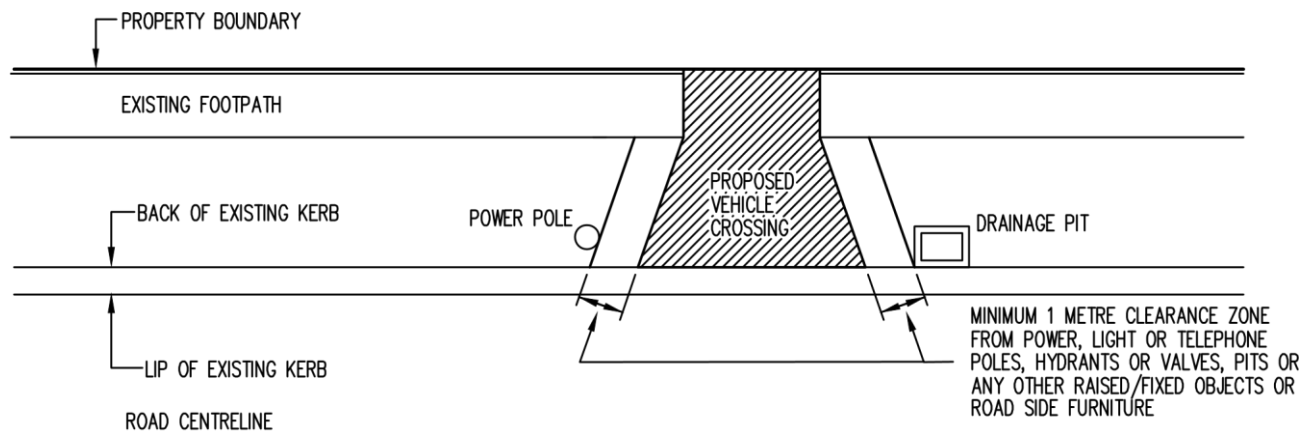
INFRASTRUCTURE PLANNING

SD 311-A



NOTES:

1. ANY REDUCTION IN CLEARANCE WILL REQUIRE APPROVAL FROM COUNCIL'S ARBORIST.



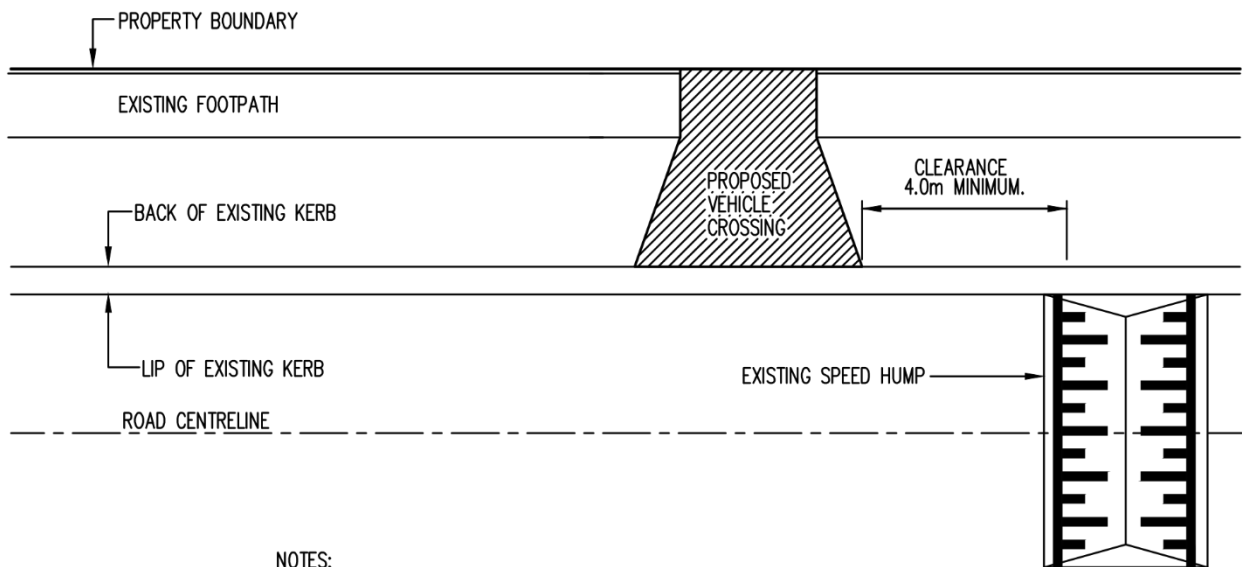
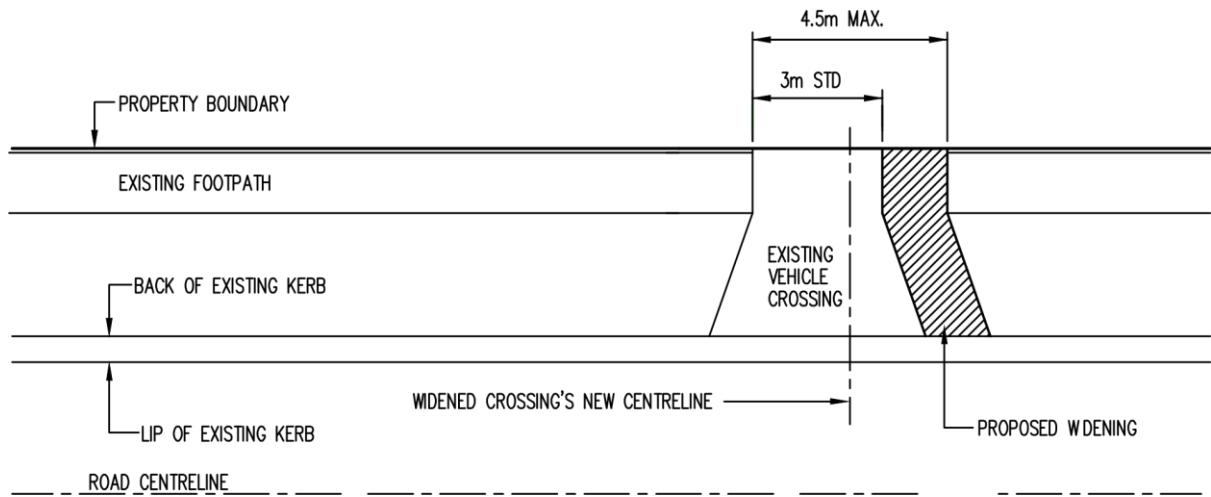
GREATER DANDENONG

VEHICLE CROSSINGS
RESIDENTIAL AREAS – CLEARANCES FROM
STREET TREES AND SERVICES

LAST UPDATED – SEPTEMBER 2014

INFRASTRUCTURE PLANNING

SD 312-A



NOTES:

1. PROPOSED DRIVEWAYS ADJACENT TO ANY OTHER TRAFFIC MANAGEMENT DEVICES WILL BE SUBJECT TO TURNING MOVEMENT REQUIREMENTS



GREATER DANDENONG

VEHICLE CROSSINGS
RESIDENTIAL AREAS – WIDENING AND
CLEARANCES FROM TRAFFIC MANAGEMENT DEVICES

LAST UPDATED – SEPTEMBER 2014

INFRASTRUCTURE PLANNING

SD 313-A