



**GREATER  
DANDENONG**  
*City of Opportunity*

# **MINUTES**

**COUNCIL MEETING**

**MONDAY, 29 NOVEMBER 2021**  
Commencing at 7:00 PM

**COUNCIL CHAMBERS**  
225 Lonsdale Street, Dandenong VIC 3175

---

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
<b>1</b>	<b>MEETING OPENING .....</b>	<b>8349</b>
<b>1.1</b>	<b>ATTENDANCE .....</b>	<b>8349</b>
<b>1.2</b>	<b>ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND .....</b>	<b>8349</b>
<b>1.3</b>	<b>OFFERING OF PRAYER .....</b>	<b>8350</b>
<b>1.4</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....</b>	<b>8350</b>
<b>1.5</b>	<b>DISCLOSURES OF INTEREST .....</b>	<b>8351</b>
<b>2</b>	<b>OFFICERS' REPORTS - PART ONE .....</b>	<b>8352</b>
<b>2.1</b>	<b>DOCUMENTS FOR SEALING .....</b>	<b>8352</b>
	2.1.1 Documents for Sealing .....	8352
<b>2.2</b>	<b>DOCUMENTS FOR TABLING .....</b>	<b>8354</b>
	2.2.1 Documents for Tabling .....	8354
	2.2.2 Petitions and Joint Letters .....	8356
<b>2.3</b>	<b>STATUTORY PLANNING APPLICATIONS .....</b>	<b>8362</b>
	2.3.1 Planning Decisions Issued by Planning Minister's Delegate .....	8362
	2.3.2 Planning Delegated Decisions Issued - October 2021 .....	8365
<b>3</b>	<b>QUESTION TIME - PUBLIC .....</b>	<b>8380</b>
<b>4</b>	<b>OFFICERS' REPORTS - PART TWO .....</b>	<b>8383</b>
<b>4.1</b>	<b>POLICY AND STRATEGY .....</b>	<b>8383</b>
	4.1.1 Q1 Quarterly Performance Report .....	8383
	4.1.2 Procurement Policy .....	8451
<b>4.2</b>	<b>OTHER .....</b>	<b>8478</b>

---

4.2.1	Proposal for Creation of United Energy Powerline Easement at 890E Taylors Road, Dandenong South .....	8478
4.2.2	List of Registered Correspondence to Mayor and Councillors .....	8486
<b>5</b>	<b>NOTICES OF MOTION .....</b>	<b>8490</b>
<b>6</b>	<b>REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS .....</b>	<b>8491</b>
<b>7</b>	<b>URGENT BUSINESS .....</b>	<b>8524</b>

---

## **1 MEETING OPENING**

### **1.1 ATTENDANCE**

#### **Apologies**

Cr Sean O'Reilly

#### **Councillors Present**

Cr Jim Memeti (Chairperson)

Cr Tim Dark, Cr Lana Formoso, Cr Eden Foster, Cr Rhonda Garad, Cr Richard Lim OAM, Cr Angela Long, Cr Bob Milkovic, Cr Sophie Tan, Cr Loi Truong.

#### **Officers Present**

John Bennie PSM, Chief Executive Officer, Paul Kearsley, Director Business, Engineering and Major Projects, Jamie Thorley, Acting Director City Planning, Design and Amenity, Tilla Buden, Acting Director Community Services, Kylie Sprague, Executive Manager Communications and Customer Service, Michelle Hansen, Executive Manager Finance and Information Technology, Lisa Roberts, Manager Governance.

### **1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND**

We acknowledge the traditional owners and custodians of this land, the Bunurong People, and pay our respect to their Elders past, present and emerging while also recognising their deep and continuing connections to climate, culture and country.

We also pay our respect to all Aboriginal and Torres Strait Islander peoples and their Elders who may be present at the meeting today and acknowledge their journey.

### **1.3 OFFERING OF PRAYER**

Deputy Mayor, Cr Eden Foster read the following prayer provided prior to the meeting by Roz Blades AM from the Jewish Community, a member of the Greater Dandenong Interfaith Network.

" On behalf of the Jewish community and the Interfaith Network of Greater Dandenong, may I as the Jewish member take the opportunity of wishing the councillors and staff a happy and Healthy Hanukkah. Hanukkah is a Jewish Festival that reaffirms the ideals of Judaism and commemorates in particular the rededication of the Second Temple of Jerusalem by the lighting of candles on each day of the Festival. According to legend the Jews had risen up against their Greek Syrian oppressors in the Maccabean revolt. Hanukkah 2021 will begin in the evening of Sunday 28th November and ends in the evening of Monday 6th December. Hanukkah is generally referred to as the festival of lights and has a candleabra with oil in it. It is lit each night to celebrate the miracle of the oil in the temple lasting eight days instead of one. The traditional foods that are eaten are potato latkes and jam doughnuts, both deep fried in oil. The traditional greeting for this festival if you want to wish someone a happy hannukah is Hannukah Sameach and I wish all of you a happy, healthy Festival of Lights."

### **1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Meetings of Council held 11 November 2021 and 15 November 2021.

#### **Recommendation**

**That the minutes of the Meetings of Council held 11 November 2021 and 15 November 2021 be confirmed.**

#### **MINUTE 338**

Moved by: Cr Loi Truong  
Seconded by: Cr Angela Long

**That the minutes of the Meetings of Council held 11 November 2021 and 15 November 2021 be confirmed.**

**CARRIED**

## **1.5 DISCLOSURES OF INTEREST**

Nil.

## **2 OFFICERS' REPORTS - PART ONE**

### **2.1 DOCUMENTS FOR SEALING**

#### **2.1.1 Documents for Sealing**

File Id:	A2683601
Responsible Officer:	Manager Governance

---

#### **Report Summary**

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

#### **Recommendation Summary**

This report recommends that the listed documents be signed and sealed.

### **2.1.1 Documents for Sealing (Cont.)**

#### **Item Summary**

There are four [4] items being presented to Council's meeting of 29 November 2021 for signing and sealing as follows:

1. A letter of recognition to Lauren Beechey, Community Services for 20 years of service to the City of Greater Dandenong;
2. A letter of recognition to Nevenka Fekovic, Community Services for 20 years of service to the City of Greater Dandenong;
3. A letter of recognition to Oleshya Zavinski, Community Services for 20 years of service to the City of Greater Dandenong; and
4. A letter of recognition to Tatjana Tvrtkovic, Community Services for 20 years of service to the City of Greater Dandenong.

#### **Recommendation**

**That the listed documents be signed and sealed.**

#### **MINUTE 339**

Moved by: Cr Angela Long  
Seconded by: Cr Sophie Tan

**That the listed documents be signed and sealed.**

**CARRIED**



## **2.2 DOCUMENTS FOR TABLING**

### **2.2.1 Documents for Tabling**

File Id:	qA228025
Responsible Officer:	Manager Governance

---

#### **Report Summary**

Council receives various documents such as annual reports and minutes of committee meetings that deal with a variety of issues that are relevant to the City.

These reports are tabled at Council Meetings and therefore brought to the attention of Council.

#### **Recommendation Summary**

This report recommends that the listed items be received.

---

**2.2.1 Documents for Tabling (Cont.)**

**List of Reports**

<b>Author</b>	<b>Title</b>
Noble Park Community Centre	Annual Report 2021

A copy of each report is made available at the Council meeting or by contacting the Governance Unit on telephone 8571 5235.

**Recommendation**

**That the listed items be received.**

**MINUTE 340**

Moved by: Cr Lana Formoso  
Seconded by: Cr Richard Lim

**That the listed items be received.**

**CARRIED**

---

### 2.2.2 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Manager Governance
Attachments:	Petitions and Joint Letters

---

### Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

**Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Governance Rules. These are also tabled.**

---

**2.2.2 Petitions and Joint Letters (Cont.)**

**Petitions and Joint Letters Tabled**

Council received one new petition and no joint letters prior to the Council Meeting of 29 November 2021.

*The Mayor, Cr Jim Memeti tabled the following petition at the 29 November 2021 Council Meeting:*

- A petition was received from 238 proponents requesting Greater Dandenong Council revise the concept design for the children's services, public playground and the cafe and community lounge in the Dandenong Community Hub. *This petition has been forwarded to the relevant Council Business Unit/s for action.*

***N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.***

**Recommendation**

**That this report and Attachment be received and noted.**

**MINUTE 341**

Moved by: Cr Eden Foster

Seconded by: Cr Loi Truong

**That this report and Attachment be received and noted.**

**CARRIED**

**2.2.2 Petitions and Joint Letters (Cont.)**

**DOCUMENTS FOR TABLING**

**PETITIONS AND JOINT LETTERS**

**ATTACHMENT 1**

**PETITIONS AND JOINT LETTERS**

**PAGES 4 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.2.2 Petitions and Joint Letters (Cont.)**

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
29/11/21	<p>PEITION: CONCEPT DESIGN OF THE DANDENONG COMMUNITY HUB</p> <p>So that the Dandenong Community Hub is successful and well used, Dandenong residents request Greater Dandenong Council to revise the concept design that has been exhibited to:</p> <ul style="list-style-type: none"> <li>a) put children's services including children's services playgrounds on the ground floor so children can experience the earth and so that it is a facility that parents want to send their children to</li> <li>b) expand the public playground to be at least the same size as the Keysborough South Community Hub and Springvale Community Hub playgrounds so it is a successful drawcard for visitors to the Dandenong Community Hub and Dandenong Market</li> <li>c) leave the cafe and community lounge on the ground floor so it interfaces with the public playground</li> </ul> <p>and to achieve this by using more of the publicly owned land available on the site bordered by Clow St, Stuart St, King St and Sleeth Avenue.</p>	238	New	<p>Tabled at CM 29/11/21</p> <p>Responsible Officer: Director                      Community services</p>

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

**2.2.2 Petitions and Joint Letters (Cont.)**

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
	THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK			

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

---

**2.2.2 Petitions and Joint Letters (Cont.)**

THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*



## **2.3 STATUTORY PLANNING APPLICATIONS**

### **2.3.1 Planning Decisions Issued by Planning Minister's Delegate**

File Id:	qA280444
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Planning Declared Area Delegated Decisions – October 2021

---

### **Report Summary**

This report provides Council with an update on the exercise of delegation by Planning Minister's delegate.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in October 2021.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PDA#.01 or similar, are applications making amendments to previously approved planning permits.

### **Recommendation**

**That the items be received and noted.**

### **MINUTE 342**

Moved by: Cr Tim Dark

Seconded by: Cr Richard Lim

**That the items be received and noted.**

**CARRIED**

---

**2.3.1 Planning Decisions Issued by Planning Minister's Delegate (Cont.)**

REPORT

29 November 2021

Statutory Planning Applications

---

**STATUTORY PLANNING APPLICATIONS**

**PLANNING DECISIONS ISSUED BY PLANNING MINISTER'S  
DELEGATES – OCTOBER 2021**

**ATTACHMENT 1**

**PLANNING DECLARED AREA  
DELEGATED DECISIONS  
OCTOBER 2021**

**PAGES 2 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

---

Page 2

**2.3.1 Planning Decisions Issued by Planning Minister's Delegate (Cont.)**

City of Greater Dandenong

PDA Delegated Decisions Issued 01/10/2021 to 31/10/2021

Application ID	Property Address	Applicant	Description	Notes	Authority	Decision	Decision Notified	Ward
PD20/0003	18-24 Scott Street DANDENONG VIC 3175	VKAS Design Group Pty Ltd	Mixed Use Development (8 levels) - 30 x dwellings, 3 x shops, reduction in car parking requirements	No response to further information request	Delegate	Lapsed	19/10/2021	Dandenong
<b>Total :</b>							<b>1</b>	

LNICHO

1

01/11/2021

---

### 2.3.2 Planning Delegated Decisions Issued - October 2021

File Id:	qA280
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Planning Delegated Decisions Issued – October 2021

---

#### Report Summary

This report provides Council with an update on the exercise of delegation by Council officers.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in October 2021.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PLA#, PLN#.01 or similar, are applications making amendments to previously approved planning permits.

The annotation 'SPEAR' (Streamlined Planning through Electronic Applications and Referrals) identifies where an application has been submitted electronically. SPEAR allows users to process planning permits and subdivision applications online.

#### Recommendation

**That the items be received and noted.**

#### MINUTE 343

Moved by: Cr Rhonda Garad  
Seconded by: Cr Eden Foster

**That the items be received and noted.**

**CARRIED**

---

**2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)**

REPORT

29 November 2021

---

Statutory Planning Applications

**STATUTORY PLANNING APPLICATIONS**

**PLANNING DELEGATED DECISIONS ISSUED -  
OCTOBER 2021**

**ATTACHMENT 1**

**PLANNING DELEGATED  
DECISIONS ISSUED  
OCTOBER 2021**

**PAGES 14 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

---

Page 2

2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)

City of Greater Dandenong

Planning Delegated Decisions Issued from 01/10/2021 to 31/10/2021

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA21/0041	PinAppAnd	No	1/28-38 Frankston Dandenong Road DANDENONG SOUTH VIC 3175	Nizar Investments Pty Ltd	This permit application seeks to amend Planning Permit PLN19/0385 pursuant to Section 72 of the Planning and Environment Act 1987 by the way of the following:	Amend permit to remove the proposed extension, turn lot 1 into 2 lots and to change external doors	Delegate	AmendPerm	14/10/2021	Dandenong
PLA21/0046	PinAppAnd	No	South Eastern Private Hospital 313-329 Princes Highway NOBLE PARK VIC 3174	SLR Consulting Australia Pty Ltd	What the permit allows AMENDMENT TO: Development of the land for alterations and additions to an existing hospital, to display an internally illuminated business identification sign and alteration of access to a road in a Road Zone Category 1 (PLN19/0002)	Amend endorsed plans to allow new access, replacement and relocation of directional board and removal of landscaping and one tree	Delegate	AmendPerm	07/10/2021	Yarraman
PLA21/0069	PinAppAnd	No	128-142 Ordish Road DANDENONG SOUTH VIC 3175	City Circle Recycling Pty Ltd	AMENDMENT TO: Development and use of the land for Materials Recycling with a reduction of the car parking requirement (PLN09/0858)	No response to further information request	Delegate	Lapsed	15/10/2021	Dandenong
PLA21/0074	PinAppAnd	No	2 Gwenida Street DANDENONG VIC 3175	LineDesign Design & Drafting Services	AMENDMENT TO: Development of the land for three (3) double storey dwellings, by way of: - Amendment to ground and first floor windows - Amendment to walls on boundaries - Amendment of Dwelling 1 external materials	Amend endorsed plans to change windows, unit 1 boundary wall height and correction to unit 1 ground floor facade	Delegate	NOD	08/10/2021	Cleeland
ADARK					1				04/11/2021	

ORDINARY COUNCIL MEETING - MINUTES

2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA21/0081	PinAppAnd	No	15-29 Coomoora Road SPRINGVALE SOUTH VIC 3172	Development Victoria	AMENDMENT TO: Staged subdivision of the land, creation of reserves (R-1 and R-2), creation of an easement, and the removal of native vegetation SPEAR (PLN20/0333)	Amend permit to allow placement of Sales Centre	Delegate	AmendPerm	22/10/2021	Keysborough
PLA21/0083	PinAppAnd	No	251 Hutton Road KEYSBOROUGH VIC 3173	Eastar Group Pty Ltd	AMENDMENT TO: Development of the land for sixty-six (66) dwellings, to remove native vegetation and to alter access to a road in a Road Zone, Category 1 (PLN17/0864)	Amend endorsed plans to substitute approved plans with new plans to cater for new development partner	Applicant	Withdrawn	28/10/2021	Keysborough South
PLA21/0088	PinAppAnd	No	15 Lenore Street SPRINGVALE VIC 3171	D Farrington	This permit application seeks to amend Permit PLN15/0922 pursuant to Section 72 of the Planning and Environment Act 1987 by the way of the following: - Plans endorsed under the permit	Amend endorsed plans to allow multiple layout changes to three dwellings	Delegate	AmendPerm	11/10/2021	Springvale North

04/11/2021

2

ADARK

2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA21/0089	PinAppAnd	No	4 Janine Road SPRINGVALE SOUTH VIC 3172	Durable Design Pty Ltd	The land was granted a permit under Planning Permit PLN19/0538 issued on 24/8/2020 for the use and development of the land for a Child Care Centre and to reduce the car parking requirement.  This application proposed to amend the development as follows:  <ul style="list-style-type: none"> <li>- Remove planter box to the rear of the building (first floor southwest corner);</li> <li>- Provide a stairway to the southwest of the building;</li> <li>- Provide steps near the western boundary;</li> <li>- Alteration to the layout of the ground floor kitchen;</li> <li>- Addition of a gate near the western boundary;</li> <li>- Lower portion of porch changed to steel</li> <li>- First floor door on southern elevation deleted;</li> <li>- Rainwater tanks changed from square to slimline; and</li> <li>- High level windows removed on north elevation.</li> </ul>	Amend endorsed plans to allow changes to layout	Delegate	AmendPerm	26/10/2021	Springvale South
PLA21/0092	PinAppAnd	No	46 St James Avenue SPRINGVALE VIC 3171	T Andrews	AMENDMENT TO: Development of the land for three (3) dwellings (two double storey dwellings and one single storey dwelling to the rear) and subdivision of the land into three (3) lots (PLN17/0153)	Amend plans to accommodate for South East Water asset	Delegate	AmendPerm	22/10/2021	Springvale Central

ADARK 3 04/11/2021



2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA21/0098	PinAppAmd	No	830-850 Princes Highway SPRINGVALE VIC 3171	M Ryan	AMENDMENT TO: Use of the land for warehousing within 30 metres of a residential zone, development of the land in association with warehousing and restricted retail, reduction in car parking in association with warehousing and restricted retailing, alteration of access to a road in a Road Zone, Category 1 (PLN17/0531)	Amend endorsed plans to remove reference to restricted retail	Delegate	AmendPerm	29/10/2021	Springvale North
PLN20/0536	PinApp	No	6 Oakdale Court SPRINGVALE VIC 3171	Westurban Group	The development of the land for three (3) double storey dwellings	Proposal fails to comply with Clause 15 (Built Environment and Heritage), Clause 21.04 (Land Use), Clause 21.05 (Built Form), Clause 52.06 (Car Parking)	Delegate	Refusal	21/10/2021	Springvale North
PLN20/0572	PinApp	No	87 Clew Street DANDENONG VIC 3175	Hartland Group Pty Ltd	The development of the land for ten (10) dwellings	Proposal fails to comply with relevant State Planning Policy Framework and clauses of the Greater Dandenong Planning Scheme and is therefore an inappropriate design response	Delegate	Refusal	15/10/2021	Cleeland
PLN20/0594	PinApp	No	8 Prince Street SPRINGVALE VIC 3171	Janthorn Pakdeesthai	Development of the land for four (4) double storey dwellings	Proposal fails to comply with Clause 15 (Built Environment and Heritage, Clause 15.01-5S (Building Design), Clause 15.01-5S (Neighbourhood Character, Clause 21.05 (Built Form), Clause 55.02-1 (Neighbourhood Character Objectives), Clause 22.09-3.1 (Residential Development & Neighbourhood Character Policy)	Delegate	Refusal	20/10/2021	Springvale North
PLN21/0028	PinApp	No	12 Sunline Avenue NOBLE PARK NORTH VIC 3174	S Mahmood	Development of the land for two (2) double storey dwellings on a lot	General Residential 1 Zone, 635sqm	Delegate	NOD	29/10/2021	Noble Park North

04/11/2021

4

ADARK

2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0063	PinApp	No	3/486-502 Princes Highway NOBLE PARK NORTH VIC 3174	Boron Molecular Pty Ltd	Construct Buildings and Works to an existing Industry (Chemical product manufacture other than listed within this group of Clause 53.1(0)	Commercial 2 Zone	Delegate	PlanPermit	28/10/2021	Noble Park North
PLN21/0086	PinApp	No	83 Bowmore Road NOBLE PARK VIC 3174	Archiden Architecture	Development of the land for two (2) dwellings (one double storey dwelling to the rear of an existing single storey dwelling) and alterations and additions to the existing dwelling	General Residential 1 Zone, 769sqm	Delegate	PlanPermit	15/10/2021	Yarraman
PLN21/0154	PinApp	No	895 Heatherton Road SPRINGVALE VIC 3171	TTT Tran	Development of the land for six (6) double storey dwellings and the alteration of access to a road in a Road Zone Category 1	No response to further information request	Delegate	Lapsed	15/10/2021	Springvale Central
PLN21/0156	PinApp	No	63-65 Walker Street DANDENONG VIC 3175	Con Tsourounakis	Use of the land as an education centre and a reduction to the car parking requirements (ground floor) DECLARED AREA	Comprehensive Development 2 Zone, adult education centre	Delegate	PlanPermit	28/10/2021	Dandenong
PLN21/0174	PinApp	No	1 Berga Avenue DANDENONG VIC 3175	O Alsharbat	Development of the land for three (3) double storey dwellings on a lot	No response to further information request	Applicant	Lapsed	07/10/2021	Yarraman
PLN21/0182	PinApp	No	20 Knox Street NOBLE PARK VIC 3174	Alacus Design & Planning	Development of the land for four (4) dwellings (three double storey dwellings and one single storey dwelling)	General Residential 1 Zone, 933sqm	Delegate	NOD	20/10/2021	Noble Park
ADARK									04/11/2021	
									5	

2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0193	PinApp	No	13 Clement Street DANDENONG VIC 3175	Linedesign	Development of the land for four (4) double storey dwellings	General Residential 3 Zone, 709sqm	Delegate	PlanPermit	14/10/2021	Cleeland
PLN21/0224	PinApp	No	5 Pascoe Avenue SPRINGVALE VIC 3171	C L E	Development of the land for four (4) dwellings (comprising three double storey dwellings and one single storey dwelling to the rear).	General Residential 1 Zone, 924sqm	Delegate	PlanPermit	13/10/2021	Springvale Central
PLN21/0227	PinAppVic	Yes	13-17 Manning Drive NOBLE PARK NORTH VIC 3174	Shed Bonanza c/- The Planning Professionals	The construction of a shed associated with an existing Education Centre VICSMART	General Residential 1 Zone, construction of shed for sports equipment	Delegate	PlanPermit	19/10/2021	Noble Park North
PLN21/0267	PinApp	No	14 Ebony Close SPRINGVALE VIC 3171	Jova Drafting Consultants	Use of the land for a Restricted Recreation Facility (Gymnasium) (Previous address: 1638 Centre Road, Springvale)	Industrial 1 Zone, Urban Floodway Zone, gymnasium/plates studio	Delegate	PlanPermit	29/10/2021	Springvale North
PLN21/0286	PinApp	No	17 Birdwood Avenue DANDENONG VIC 3175	Con Tsourounakis	Development of the land for two (2) double storey dwellings	General Residential 1 Zone, 810sqm	Delegate	PlanPermit	22/10/2021	Yarraman
PLN21/0291	PinApp	No	63 David Street DANDENONG VIC 3175	Creative Living Innovations Pty Ltd	Development of the land for three (3) dwellings (two double-storey dwellings and one single-storey dwelling to the rear)	General Residential 1 Zone, 747sqm	Delegate	PlanPermit	15/10/2021	Cleeland
ADARK					6				04/11/2021	

## ORDINARY COUNCIL MEETING - MINUTES

## 2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0295	PinApp	No	45-47 Miami Street DANDENONG SOUTH VIC 3175	C.E.M Properties c/o James Turner Design	Construction of buildings and works to an existing Warehouse	Industrial 1 Zone, extension of warehouse building	Delegate	PlanPermit	26/10/2021	Dandenong
PLN21/0296	PinApp	No	4 Elm Grove SPRINGVALE VIC 3171	Glenfect Pty Ltd	Development of the land for four (4) double storey dwellings.	General Residential 3 Zone, 908sqm	Delegate	PlanPermit	14/10/2021	Springvale Central
PLN21/0300	PinApp	No	875 Taylors Road DANDENONG SOUTH VIC 3175	Stephen D'Andrea	Development of the land for a warehouse building	Industrial 1 Zone, warehouse	Delegate	PlanPermit	29/10/2021	Dandenong
PLN21/0329	PinApp	No	7 Aegean Court KEYSBOROUGH VIC 3173	Stephen D'Andrea Pty Ltd	The development of the land for a building	Industrial 1 Zone, 2575sqm, warehouse with ancillary office, showroom, and associated car parking and landscaping	Delegate	PlanPermit	22/10/2021	Keysborough South
PLN21/0331	PinApp	No	76 St Johns Avenue SPRINGVALE VIC 3171	N Hong	Development of the land for four (4) dwellings on a lot, comprising three (3) triple storey dwellings and one (1) double storey dwelling	The proposal fails to meet Clauses 21.05 (Built Form), 15.01-1S (Urban Design), 15.01-2S (Building design), 15.01-5S (Neighbourhood character), 15.02-1S (Energy Resource Efficiency), 22.06 (Environmentally Sustainable Development), 22.09 (Design Principles), Schedule 3 to GRZ, Clause 55, 52, 06-9 (Car Parking) and Clause 65	Delegate	Refusal	27/10/2021	Springvale Central
ADARK					7				04/11/2021	

2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0343	PinApp	No	114 Fernside Drive BANGHOLME VIC 3175	NJ Finocchiaro	To carry out earthworks	Green Wedge Zone, earthworks to fill an existing small dam	Applicant	Withdrawn	19/10/2021	Keysborough South
PLN21/0347	PinApp	No	167 Buckley Street NOBLE PARK VIC 3174	Astra Melbourne Pty Ltd	Buildings and works (extension) and to display associated signage	Commercial 1 Zone, 905sqm, extend rear of existing building and internally illuminated sign	Delegate	PlanPermit	05/10/2021	Noble Park
PLN21/0361	PinApp	No	104A Cheltenham Road DANDENONG VIC 3175	S Oshana	Display of business identification signs	Industrial 1 Zone, Business Identification	Delegate	PlanPermit	29/10/2021	Dandenong
PLN21/0377	PinApp	No	12 Reid Court DANDENONG NORTH VIC 3175	Low Cost Draftsman	Development of the land for two (2) double storey dwellings on a lot	No response to further information request	Delegate	Lapsed	26/10/2021	Clelland
PLN21/0379	PinApp	No	402-418 Corrigan Road KEYSBOROUGH VIC 3173	OC Designis	Building and works (Extension) to the existing Child Care Centre	Neighbourhood Residential 1 Zone, 317,25sqm, extension of child care centre with new playroom, toddler room and to the existing verandah	Delegate	PlanPermit	04/10/2021	Keysborough
PLN21/0387	PinApp	No	1 Camberra Avenue DANDENONG VIC 3175	S Tairi	Development of the land for four (4) dwellings on a lot (three double storey and one single storey at the rear)	No response to further information request	Delegate	Lapsed	07/10/2021	Dandenong
ADARK					8				04/11/2021	

2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0400	PinAppVic	Yes	25-27 Futura Road KEYSBOROUGH VIC 3173	Trulflow Spray Booth (Aus) Pty Ltd	Buildings and works (building extensions) VICSMART	The proposal fails to meet decision guidelines of Clause 15.01-2S, 15.01-1S, 18.02-4S, 52.06, 22.03, 59.04 and does not contribute to the orderly planning of the area	Delegate	Refusal	14/10/2021	Noble Park
PLN21/0417	PinApp	No	44-48 Robinson Street DANDENONG VIC 3175	Melbourne Pet Surgery	Use of the land for a veterinary centre, to reduce the car parking requirements, and to display business identification signage DECLARED AREA	Comprehensive Development 2 Zone, Veterinary Clinic, Business Identification sign and reduction of 7 car parking spaces	Delegate	PlanPermit	07/10/2021	Dandenong
PLN21/0429	PinApp	No	7 Romsey Street NOBLE PARK VIC 3174	MG Land Surveyors	Subdivision of the land into four (4) lots SPEAR	Residential	Delegate	PlanPermit	11/10/2021	Noble Park
PLN21/0441	PinApp	No	253-281 Discovery Road DANDENONG SOUTH VIC 3175	Toyota Material Handling Australia Pty Ltd	Buildings and works and reduction in car parking requirements	Industrial 1 Zone, 22630sqm, warehouse and ancillary office, reduction in car parking requirements	Delegate	PlanPermit	15/10/2021	Dandenong
PLN21/0443	PinAppVic	Yes	35 Union Road DANDENONG SOUTH VIC 3175	Axiom Plus Pty Ltd	Buildings and works associated with an existing premises VICSMART	Industrial 3 Zone, extension to rear of existing warehouse	Delegate	PlanPermit	14/10/2021	Dandenong
PLN21/0461	PinApp	No	10 Watt Street SPRINGVALE VIC 3171	Luo Family Holdings Pty Ltd	Subdivision of the land into seven (7) lots SPEAR	Residential	Delegate	PlanPermit	20/10/2021	Springvale North
ADARK					9				04/11/2021	

## ORDINARY COUNCIL MEETING - MINUTES

## 2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0467	PinApp	No	251 Hutton Road KEYSBOROUGH VIC 3173	Millar and Merrigan Pty Ltd	Subdivision of the land (SPEAR)	Residential	Delegate	PlanPermit	28/10/2021	Keysborough South
PLN21/0469	PinApp	No	10 Whiteside Street SPRINGVALE VIC 3171	AMS Pty Ltd	Subdivision of the land into four (4) lots SPEAR	Residential	Delegate	PlanPermit	13/10/2021	Springvale North
PLN21/0472	PinApp	No	72 Cleeland Street DANDENONG VIC 3175	Nilsson Noel & Holmes (Surveyors) Pty Ltd	Subdivision of the land into eight (8) lots	Residential	Delegate	PlanPermit	12/10/2021	Cleeland
PLN21/0486	PinApp	No	117 Gladstone Road DANDENONG NORTH VIC 3175	V Gunda	Subdivision of the land into four (4) lots SPEAR	Residential	Delegate	PlanPermit	28/10/2021	Cleeland
PLN21/0491	PinAppVic	Yes	1/495 Hammond Road DANDENONG SOUTH VIC 3175	Dynamic Warehouse Solutions	Construction of a mezzanine floor VICSMART	Industrial I1 Zone, mezzanine floor	Delegate	PlanPermit	25/10/2021	Dandenong
PLN21/0504	PinApp	No	80 Regent Avenue SPRINGVALE VIC 3171	LN To, KN To	Subdivision of the land into three (3) lots SPEAR	Residential	Delegate	PlanPermit	29/10/2021	Springvale Central
ADARK					10				04/11/2021	

**2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)**

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0513	PinApp	No	140 Bridge Road KEYSBOROUGH VIC 3173	A Khorrami	Reduction in Car Parking Requirements	Industrial 1 Zone, reduce number of car parking spaces by 4	Applicant	Withdrawn	01/10/2021	Noble Park
PLN21/0538	PinApp	No	191-195 Springvale Road SPRINGVALE VIC 3171	JCP Construction c/- Trad Consultants	To display business identification signage	Commercial 1 Zone, business identification sign	Delegate	PlanPermit	29/10/2021	Springvale North
PLN21/0546	PinApp	No	17 Joffre Street NOBLE PARK VIC 3174	M.J.Reddie Surveys Pty Ltd	Subdivision of land into five (5) lots SPEAR	Residential	Delegate	PlanPermit	27/10/2021	Yarraman
PLN21/0556	PinApp	No	7 Digby Court SPRINGVALE SOUTH VIC 3172	Nobelius Land Surveyors Pty Ltd	Subdivision of land into two (2) lots SPEAR	Residential	Delegate	PlanPermit	29/10/2021	Springvale South
PLN21/0558	PinApp	No	37 Clarendon Drive KEYSBOROUGH VIC 3173	D Wallis	Construction of a verandah to an existing dwelling	Permit not required under Clause 62.02 (Buildings and works exemptions)	Delegate	NotRequire	29/10/2021	Keysborough South
PLN21/0559	PinAppVic	Yes	1/18 Edward Avenue DANDENONG VIC 3175	A Siskovic	Subdivision of the land into two lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	14/10/2021	Cleeland
ADARK					11				04/11/2021	



**2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)**

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0566	PinAppVic	Yes	43 Fifth Avenue DANDENONG VIC 3175	SSC Fernando	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	13/10/2021	Yarraman
PLN21/0569	PinAppVic	Yes	2 Lewis Street SPRINGVALE VIC 3171	TLT Nguyen	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	20/10/2021	Springvale North
PLN21/0570	PinAppVic	Yes	25 Nance Street NOBLE PARK VIC 3174	Anthony Ford & Associates C/- Vicki Arrowsmith	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	22/10/2021	Noble Park
PLN21/0571	PinAppVic	Yes	71 Jones Road DANDENONG VIC 3175	D Janovic, D Ninkovic	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	15/10/2021	Yarraman
PLN21/0572	PinAppVic	Yes	63 Princess Avenue SPRINGVALE VIC 3171	RCH Chuah, KPH Chau	Subdivision of the land into two (2) lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	14/10/2021	Springvale Central
PLN21/0573	PinAppVic	Yes	Hub Arcade 41/15-23 Langhorne Street DANDENONG VIC 3175	M & D Town Planning Pty Ltd	Reduce the car parking requirement (DECLARED AREA) VICSMART	Comprehensive Development 2 Zone, reduce number of car parking spaces by 9 car spaces	Delegate	PlanPermit	29/10/2021	Dandenong
ADARK					12				04/11/2021	

**2.3.2 Planning Delegated Decisions Issued - October 2021 (Cont.)**

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0576	PlnAppVic	Yes	43-63 Princes Highway DANDENONG SOUTH VIC 3175	ESR Australia c/- ProUrban	Construct Buildings and Works to an existing Warehouse VICSMART	Commercial 2 Zone, 4630sqm, heavy duty paving area (hard stand) and associated security fencing	Delegate	PlanPermit	21/10/2021	Dandenong
PLN21/0586	PlnAppVic	Yes	1/6 Helly Avenue DANDENONG NORTH VIC 3175	M Mandzic	Subdivision of the land into two lots SPEAR (VICSMART)	Residential	Delegate	PlanPermit	21/10/2021	Noble Park North

63

13

04/11/2021

ADARK

### **3 QUESTION TIME - PUBLIC**

#### **Question**

**Silvia Mastrogiovanni, Dandenong**

The answer to my question at the last Council meeting seemed to be that Council is choosing to keep Council meetings closed to the public because they can. However, given that since 18 November 2021, all restrictions have been removed from almost all indoor settings, particularly much higher risk settings like restaurants where there are no density limits anymore and no masks required, how can Council really justify closing Council meetings to the public? Why not introduce sensible constraints to allow a certain number of members of the public to attend?

#### **Response**

**Lisa Roberts, Manager Governance**

Council is choosing to keep members of the public physically outside of Council meetings for the remainder of 2021 but it is also reminding them at every opportunity to watch the live webcast. This is for a number of reasons. Unfortunately, the infection rate in Greater Dandenong is still quite high even though the vaccination rate is increasing. There remains too many unvaccinated people who could interact with others unless we exercise the highest level of caution. Risks for people in public places remain and we have structured attendance levels at this venue to maintain an optimal level of safety particularly in this period immediately after lockdown. When vaccination levels improve and when densities can safely increase, we will have no hesitation in allowing more people to attend. In the meantime, the safety of those who must attend such as our elected representatives, staff and of course any members of the public is at the forefront of our response. Council is testing a number of risk control measures at both Councillor Briefing Sessions and Council meetings until the end of the year to decide on the most effective method of keeping everyone safe particularly those who might be more susceptible to contracting the virus. Directions for open Council facilities do not yet specify Council meetings and only include essential Council facilities and services. Council is hopeful that further clear directions will be issued by the State Government that outline a clear path in coming together indoors in the Council meeting environment for all participants regardless of their vaccination status. We appreciate the public's patience while we undertake further risk control measures over the remainder of this year and await further directions from the State Government.

#### **Question**

**Matthew Kirwan, Noble Park**

In relation to Agenda Item 4.1.1 – Q1 Quarterly Performance report, I have a two-part question. (a) Regarding action “Complete and execute outstanding and new Joint Use Agreements between the Department of Education and the City of Greater Dandenong (p.45)”, what is the nature of the Joint Use Agreements with Keysborough College Acacia and Banksia campuses; what is the community benefit obtained and how is that communicated to the public? Using the Chandler Community Centre as an example back in the 1980s, the concept of it as a community centre for Keysborough residents was clear but now there is little broader resident consciousness about it. It is seen as just a school building for hire.

---

**3 QUESTION TIME - PUBLIC (Cont.)**

(b) Regarding action “Implement the year two actions of the Make Your Move Greater Dandenong Physical Activity Strategy to improve health outcomes for our diverse and multicultural community (p.45)”, when is the informal recreation plan that was consulted on earlier this year going to be publicly available?

**Response**

**Tilla Buden, Acting Director Community Services**

I will start with Part (a). The Keysborough College Acacia and Banksia campuses Joint Use Agreements have been in place for many of years allowing Council to allocate the playing fields for cricket each summer. Officers are working with the Department of Education to develop new agreements to ensure ongoing community access. The joint use of these spaces for the community provides additional opportunities to improve participation and access to sport and recreation activities.

For Part (b), the draft informal recreation infrastructure plan is going to support the implementation of the Make Your Move Greater Dandenong Physical Activity Strategy and also the Greater Dandenong Open Space Strategy. Consultation was conducted earlier this year on existing informal recreational infrastructure usage and what infrastructure the community would like to see more of in the future. Feedback from this consultation will guide future planning and provision of informal outdoor community infrastructure as open space upgrades are planned. Further updates on this work will be provided to the community in the new year.

**Question**

**Matthew Kirwan, Noble Park**

I have heard a lot of residents complain in recent weeks about overgrown grass in parks. The fact that grass is growing quicker is likely due to climate conditions. Is Council considering changing their mowing frequency to take account of different weather conditions and in particular, the impacts of climate change and if not, why not?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

Council have faced a number of issues and concerns from our community. Essentially, I can advise that staff are now mowing Saturdays and Sundays as well as options to start early and work late. The mowing of high-profile parks has been prioritised and we are now on a three-week cycle for Dandenong Park, Keysborough South and other prominent parks and they are beginning to present well. Sports grounds have been double cut this week for the first time in several weeks. The application of growth inhibitors and double cuts moving forward will be presented well within the next fortnight. We have increased mowing frequencies for our roadside mowing contract to a three week cycle which includes main roads such as Cheltenham Road, Princes Highway and Springvale Road and this program is also starting to present well. We have increased mowing frequencies with our maintenance contracts for Somerfield and Djerring Trail. We believe that with weather like today, all of the parks should start drying out start to become accessible for our mowing machines.

**3 QUESTION TIME - PUBLIC (Cont.)**

I have asked the relevant teams to present to myself, Executive Management Team and Councillors at a Councillor Briefing Session. We may hold a 101 session early in the new year perhaps around March, to highlight what we have regarding the impact of the recent wet and warm weather and what that might do with regards to implications on ongoing budgets. We need to observe what is working today, what is working for the next couple of months and report that back to Council. If that means that we need to tweak our program, tweak our budgets as we go through what we have at the moment which is El Nina, then we can certainly put that to Council for some further consideration.

## **4 OFFICERS' REPORTS - PART TWO**

### **4.1 POLICY AND STRATEGY**

#### **4.1.1 Q1 Quarterly Performance Report**

File Id:	A8209332
Responsible Officer:	Executive Manager Communications & Customer Service
Attachments:	Quarterly Performance Report 1 July – 30 September 2021

---

#### **1. Report Summary**

This report details Council's progress for the period 1 July to 30 September 2021 against performance targets outlined in the Council Plan 2021-25.

#### **2. Recommendation Summary**

This report recommends that Council notes the achievements against the Council Plan indicators for the period ending 30 September 2021.

---

#### 4.1.1 Q1 Quarterly Performance Report (Cont.)

### 3. Background

Council formally adopted the Council Plan 2021-25 and Annual Plan 2021-22 on Monday 25 October 2021.

The Council Plan 2021-25 outlines the vision and objectives of the current Council over the four years of its term in office. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.

The Council Plan 2021-25 is made available to residents through the Customer Service Centres, libraries and on Council's website at [www.greaterdandenong.vic.gov.au](http://www.greaterdandenong.vic.gov.au)

Progress against performance targets for the period 1 July to 30 September 2021 is outlined in Attachment 1 of this report.

Performance highlights against the Council Plan strategic objectives include:

#### A socially connected, safe and healthy city

- Four online workshops were delivered for volunteers and an additional four volunteer training sessions have been held with 50 participants.
- Council has continued its involvement and promotion of healthy eating and active living initiatives through the South East Food and Nutrition Network, Healthy Sports Club program and South East Health Prevention Leadership Group.
- Council's Public Space CCTV system and program are being maintained in accordance with all policies, procedures and agreements.
- The design team for the Keysborough South Community Hub are currently preparing the Round 2 submission for the Green Building Council of Australia (GBCA) review process. The progress of the Construction Tender Package is 75 per cent.
- Family Services have engaged 47 families and 103 children, providing a total 2834.05 contact hours of support.
- 200 families enrolled in the 20 supported playgroups.
- The Community Gardens on Council Owned Public Open Space Policy and the Community Gardens on Council Owned Public Open Space Guidelines were adopted by Council at the 13 September 2021 Council meeting.

#### A city that respects and celebrates diversity, our history and the arts

- The Local Government Mayoral Taskforce Supporting People Seeking Asylum welcomed Casey Council as the tenth member of the Executive. The Mayoral Taskforce is now a 36 member strong coalition of Councils banding together to advocate for people seeking asylum.
- Two artists were commissioned to develop work for the HOME 2022 exhibition.

---

#### 4.1.1 Q1 Quarterly Performance Report (Cont.)

- The Children's Festival and Little Day Out (rebranded as the Little Night In) were both successfully delivered online, with an audience satisfaction rate of 90 per cent, up from 75 per cent the previous year.
- 25 events took place at the Drum Theatre including 11 live performances, 1 digital performance and 13 other events (rehearsals and workshops) for 1,479 people.

#### A city of accessible, vibrant centres and neighbourhoods

- Stage 1 of the Mills Reserve precinct plan is complete. Stage 2, the development of the master plan, is underway and on track.
- Council in partnership with a local philanthropist and WAYSS will support the construction of 3-5 units for women and families affected by family violence. Council approval has been provided to purchase land and investigations continue re locating a suitable block.
- Two webinars were provided to assist tourism operators survive and manage the impacts of COVID-19.
- Council officers are working with the Department of Transport to assist with the installation of new bus stops in Keysborough for the new 816 bus route.
- Final preparations and service approvals for Stage 1 of the Abbotts Rd widening (between Remington Dr and National Dr) were resolved. Early construction works are expected to commence in November.

#### A green city committed to a sustainable future

- Development of the Climate Change Community Engagement and Mobilisation Plan has commenced.
- The priority tasks for the implementation of the Climate Emergency Strategy are a program of Council staff and Councillor climate change awareness training, development of a Community Engagement and Mobilisation Plan, and capacity building of Council's internal Climate Emergency Implementation Group.
- Planning for the 2022 Forever Fest (Sustainability Festival) has commenced, with the festival scheduled to occur in April 2022.
- Ross Reserve all abilities playground opened in September.
- The Urban Forest Strategy 2021-28 was adopted by Council at its meeting on 27 September.

#### A city that supports entrepreneurship, quality education and employment outcomes

- Since its launch in 2020, the 'This is IT' Schools program has donated approximately 250 laptops to local schools and other charitable education organisations.
- Youth and Family Services facilitated a range of online programs with 670 contacts to build young people's leadership capacity and enhance community participation.
- As part of the Community Revitalisation and One Per Cent projects\_Council played the critical role of brokerage in providing digital technology during lockdown enabling jobseekers to study and continue job-seeking.



---

#### **4.1.1 Q1 Quarterly Performance Report (Cont.)**

- Business, digital literacy, learning help for adults, Citizenship, Conversation buddies, DandEreaders, Coffee Club and ABS Census sessions were delivered online through Library Services.
- Information was regularly shared with 17,000 businesses on EDU's database, via monthly e newsletter quarterly Talking Business magazine.

#### A Council that demonstrates leadership and a commitment to investing in the community

- Council has successfully employed three Business COVID Support Project officers and as at the end of the quarter 768 businesses have been directly engaged.
- Council is currently coordinating a summer heatwave plan consistent with the southern metropolitan regional plan.
- Delivery of a communications program to enhance digital literacy has commenced.
- Works are underway to expand the parking sensor coverage to the Springvale central activity area, with installation expected to occur early in the new year.
- A new Self-Assessment Climate Change Tool has been developed for the Capital Improvement Project bid process within Council.
- Council's 10 year Long Term Financial Plan satisfied the requirements of the Local Government Act 2020 and was adopted by Council at its meeting on 25 October 2021.

#### **4. Proposal**

That Council notes the progress against performance targets outlined in the Council Plan 2021-25 for the period 1 July to 30 September 2021.

#### **5. Financial Implications**

The financial position of the Council will be monitored against the approved Amended Budget to ensure that Council achieves its financial goals.

#### **6. Consultation**

The Chief Executive Officer, Directors and staff responsible for reporting were consulted. Council's Finance Department has prepared the financial statements and all other attachments with feedback from Business Unit Managers.

#### **7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans**

##### **Community Vision 2040**

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment

---

#### 4.1.1 Q1 Quarterly Performance Report (Cont.)

- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture

### 8. Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community

### 9. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

This report addresses the following principles:

- a. the municipal community is to be engaged in strategic planning and strategic decision making;
- b. the transparency of Council decisions, actions and information is to be ensured.

And also takes into account the following supporting principles:

- a. the community engagement principles (section 56);
- b. the public transparency principles (section 58);
- c. the strategic planning principles (section 89);
- d. the financial management principles (section 101);
- e. the service performance principles (section 106).

The Quarterly Performance Report provides details on Council's progress against its key strategic objectives to ensure accountability and transparency of its actions.

### 10. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

---

#### 4.1.1 Q1 Quarterly Performance Report (Cont.)

### 11. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The content/topic/issue (of this report) is purely administrative in nature and does not benefit any one gender group over any other. The Council Plan itself was the subject of a Gender Impact Assessment and all strategic objectives and key priorities were developed to ensure that all genders were

### 12. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report outlines progress against some of Council's overarching climate change and sustainability actions for 2021-22. The Council Plan highlights key activities which impact Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 and the requirements of the *Local Government Act 2020*.

### 13. Related Council Policies, Strategies or Frameworks

This report forms part of Council's Integrated Planning Framework.

### 14. Conclusion

Greater Dandenong City Council provides a performance report against organisational objectives on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan Indicators. This ensures that all resources are managed effectively and accountably.

### 15. Recommendation

**That Council notes the progress against the performance targets outlined in the Council Plan 2021-25 for the period 1 July to 30 September 2021.**

---

**4.1.1 Q1 Quarterly Performance Report (Cont.)**

**MINUTE 344**

Moved by: Cr Rhonda Garad  
Seconded by: Cr Richard Lim

**That Council notes the progress against the performance targets outlined in the Council Plan 2021-25 for the period 1 July to 30 September 2021.**

**CARRIED**

**4.1.1 Q1 Quarterly Performance Report (Cont.)**

**POLICY AND STRATEGY**

**Q1 QUARTERLY REPORT PERFORMANCE REPORT**

**ATTACHMENT 1**

**COUNCIL PLAN 2021-25  
PERFORMANCE REPORT Q1 2021-22**

**PAGES 61(including cover)**

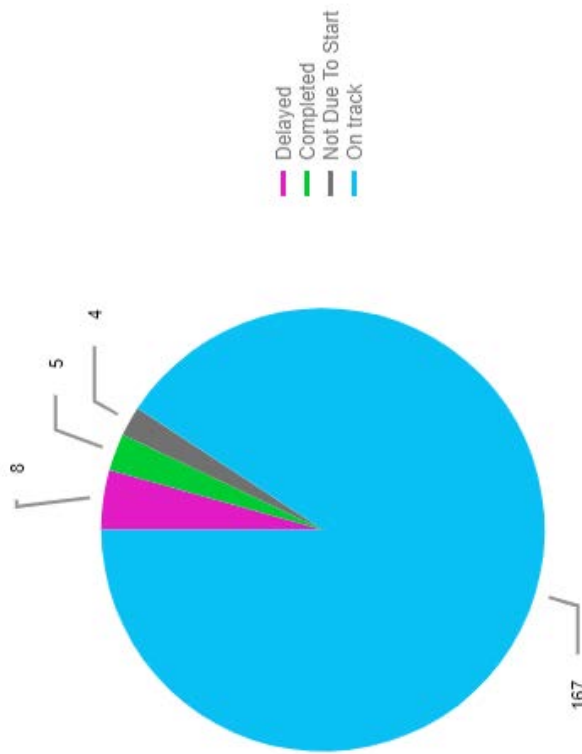
*If the details of the attachment are unclear please contact Governance on 8571 5235*

4.1.1 Q1 Quarterly Performance Report (Cont.)






4.1.1 Q1 Quarterly Performance Report (Cont.)

Q1 Performance Summary July – September 2021



4.1.1 Q1 Quarterly Performance Report (Cont.)

*Strategic Objective 1: A socially connected, safe and healthy city*







Priority	Action	Comments	Status
Deliver and support initiatives that raise community awareness of harmful alcohol, tobacco and other drugs use	Deliver initiatives that raise young people's awareness of drug and alcohol related harms	Due to COVID-19, initiatives were reoriented online. Youth and Family Services facilitated two Party Safe workshops in local schools and community settings (total 110 contacts). A social media campaign also ran on the impact of drugs and alcohol on young people resulting in 2,500 views.	
	Enhance strategic partnerships and collaboration to address negative impacts of alcohol use and sales	Council continues to collaborate with the SECADA consortium of alcohol and other drugs agencies, Enliven, and Victoria Police to utilise and apply the GIS mapping and database developed by South East Melbourne Group of Councils to assess the density of alcohol packaged liquor outlets and associated harm. The collaboration aims to update and adapt the SEMCA data model to include other alcohol distribution points and investigate overlaying ambulance and drug treatment. Council is also participating in Enliven's new Local Drug Action Team project that will work to increase resilience and reduce isolation amongst vulnerable communities.	
	Work with Monash Health to support the community with greater access to and uptake of smoking cessation supports	Mapping of local data and stakeholders working in reducing tobacco-related harm has commenced. Participation in Monash Health's Smoke-free Committee to undertake collaborative planning is scheduled for December 2021.	

 Delayed 
  Completed 
  Not Due To Start 
  On track






ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Enhance understanding of, and compliance with alcohol and tobacco regulations within the city	Coordinate tobacco control activities to meet service and funding requirements in accordance with the Municipal Association of Victoria service agreement	A total of seven hospital visits were undertaken and 29 tobacco retailers and 60 outdoor locations were inspected in accordance with the MAV service agreement.	
	Support liquor licensees and collaborate with other authorities to implement policy and legislation to reduce alcohol harms in the community	Seven liquor license planning permit applications were assessed to ensure the proposed venue would comply with Responsible Service of Alcohol standards and Council's Alcohol Management Policy and Guidelines.	
Ensure Council's services and supports are inclusive of people with a disability and their carers	Update Council's Local Law, when required, to ensure it is meeting the community's expectations regarding alcohol controls in the public realm	Local Law 2 was adopted by Council in September 2021 which includes information on public events and liquor licences.	
	Continue to advocate and support local residents with a disability to successfully find paid employment through participating in the Australian Network on Disability (AND)'s "Stepping Into" paid internship program and promoting its success to the local business economy	Ongoing participation in the Australian Network on Disability's programs has led to support and interest across all departments in Council. The Disability Advisory Committee continues to advocate for employment options in the local area. Council supported the employment of people with a disability through the appointment of an intern in Community Care. Plans for the next intern are underway.	
	Explore ways that greater support can be provided to the carers of people with a disability	Consultation with carers has commenced with a variety of support options and activities scheduled as restrictions ease.	
	Provide support and information to residents on how to access the NDIS to help maximise their understanding and knowledge	Through supporting and leading networks including the Southern Region Disability Alliance and the CALD Disability Network people in the community are supported to access information about the NDIS and other supports available.	

 Delayed 
  Completed 
  Not Due To Start 
  On track





4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Improve participation and access to sport and recreation activities to support active living	Complete and execute outstanding and new Joint Use Agreements between the Department of Education and City of Greater Dandenong.	Four Joint Use Agreements (JUAs) are being reviewed. Council drafted JUA proposals will be forwarded to the following schools: Lyndale Secondary College Silverton Primary School Keysborough College - Banksia Keysborough College - Acacia	
	Implement the year two actions of the 'Make Your Move' Greater Dandenong Physical Activity Strategy to improve health outcomes for our diverse and multicultural community	Actions this quarter included: - An analysis of sports ground vacancies - Background data collection for a lighting cost analysis - Identification and engagement of Community Ambassadors for the Community Champions program - Engagement activities with AFL Victoria and Football Victoria regarding game development/participation issues. St Kilda FC have been linked to ongoing discussions regarding an uplift in junior development activities and initiatives.	
Increase and promote meaningful volunteering opportunities within Council and recruit, support and recognise Council Volunteers	Continue to support, train and recognise Council volunteers through regular events	Training plans have been developed in preparation for COVID-safe delivery and are connected to training opportunities. Volunteers continue to be supported to monitor their health and wellbeing and provide information on support programs available to them. Two new COVID-safe roles have been established to support social connection and environmental sustainability programs.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES





4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Increase and promote meaningful volunteering opportunities within Council and recruit, support and recognise Council Volunteers	Increase COVID-Safe opportunities for volunteering within Council programs including social links for isolated community members	New COVID-safe volunteering programs have been established to address social isolation for residents including the digital promotion of cultural heritage in Greater Dandenong. Programs to support knitting of local goods for at risk community members continues with goods to be distributed when safe to do so.	
	Support community initiatives that promote meaningful volunteering opportunities	The Greater Dandenong Volunteer Resource Service has provided COVID-safe services with a total of 98 volunteers interviewed for referral to services. Four online workshops were delivered for volunteers and an additional four volunteer training sessions have been held with 50 participants.	
	Utilise volunteers to help raise community awareness on the positive impact of physical activity	Officers have reached out to potential candidates to be volunteer community ambassadors. A position description has been created and will be sent to identified ambassadors prior to the end of the year. COVID-19 restrictions unfortunately delayed the engagement of these volunteers as most of their work will be at events or being present for promotional material. Officers are working towards a launch in early 2022.	
Increase emergency, crisis, transitional housing accommodation and support to address the needs of persons who are homeless in the public domain	Investigate the feasibility of implementing a 'Functional Zero' model of homelessness in Greater Dandenong	Discussions have taken place with representatives from Launch Housing around the feasibility of implementing a 'Functional Zero' model of homelessness support. This approach brings together multiple service agencies for targeted support of those sleeping rough and stakeholder mapping of service agencies is underway with a view to commencing the project in early 2022.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES




4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Increase meaningful engagement and facilitate collaboration and partnerships to enhance the health, wellbeing and resilience of the Greater Dandenong community</p>	<p>Develop an Anti-Poverty Strategy through community consultation and partnership with local community agencies and organisations</p>	<p>The development of the Anti-Poverty Strategy is progressing. An extensive consultation plan has been developed with a financial hardship survey currently online and further consultation to be delivered. Local partners continue to be consulted to ensure strategy accounts for current and emerging effects of COVID-19 on the Greater Dandenong community.</p>	
	<p>Partner with Melbourne City FC and City in the Community to develop and deliver aligned programs that focus on community outreach, engagement, participation and business networking</p>	<p>Meetings have been held between key stakeholders to plan for priority programs and initiatives. COVID-19 restrictions have delayed the implementation of some key initiatives.</p>	
	<p>Support community initiatives to increase healthy eating and promote healthy lifestyles and settings within the city</p>	<p>Council has continued its involvement and promotion of healthy eating and active living initiatives through the South East Food and Nutrition Network, Healthy Sports Club program and South East Health Prevention Leadership Group. A social media campaign promoting healthy eating and mental wellbeing is planned for delivery later in the year.</p>	
	<p>Support community initiatives to raise awareness of the increased health risks related to climate change particularly in vulnerable individuals</p>	<p>Support of community initiatives in this space, such as Council's partnership with Eniiven and Jesuit Social Services continues to better understand and support vulnerable individuals who may be at greater risk of health impacts in a warming climate. In addition the Vulnerability Assessment being conducted in partnership with SECCCA will inform the community's vulnerability to heat waves in Greater Dandenong.</p>	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES





4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Increase meaningful engagement and facilitate collaboration and partnerships to enhance the health, wellbeing and resilience of the Greater Dandenong community</p>	<p>Support engagement, transparency and accessibility of Council's grant programs</p>	<p>Council's grant programs have been promoted through multiple online mechanisms in a COVID-safe manner. Programs are accessible, with results transparently presented on Council's website. Projects have been reported against with good practice examples identified for promotion in future quarters to increase transparency of and community engagement with the program.</p>	
	<p>Support the establishment and transition of South East Leisure in the management of Council's major aquatic and recreation facilities</p>	<p>Weekly meetings with SEL are occurring. Assistance has been provided and a Transition Plan has been developed. The SEL Establishment Plan has been provided.</p>	
	<p>Support the implementation of the Greater Dandenong Social Prescribing Network Pilot initiatives through regular network meeting attendance and linkage with other Council service programs</p>	<p>Regular Network Committee meetings continue with Council's Community Care Department and Community Advocacy unit represented. Council has been able to provide some reallocated funding towards part employment of a Project Support Officer (under Springvale Neighbourhood House as the lead coordination agency) to support the implementation of this project. Collateral material has been created and printed for network partners and multiple referrals have been made for the service. Evaluation tools have been created and review periods established.</p>	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track

ORDINARY COUNCIL MEETING - MINUTES





4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Increase space activation and social inclusiveness to reduce crime and anti-social behaviour in the public realm	Implement Council's Community Safety Plan 2015-22	Public space activation events have been delayed due to COVID-19 lockdowns. Online meetings have been held amongst Council units, service agencies, the Department of Families, Fairness and Housing (DFFH), Department of Justice and Community Safety (DJCS), Victoria Police, traders and community members to determine when and what events and activations can be held to increase perceptions of safety, stakeholder and neighbourhood connections in the Hemmings Street Precinct, Springvale Hub outdoors area, and central Dandenong.	
	Manage and maintain Council's CCTV Safe City program	Council's Public Space CCTV system and program are being maintained in accordance with all policies, procedures and agreements. Council has begun engaging with an external party for the review of the existing agreement and will look at formalising this contract in the future.	
Provide support for older residents by building healthy, respectful and inclusive communities and removing barriers to participation	Promote physical and social activity in local streets including the roll out of a new Street Parties Framework	The rollout of this framework is anticipated in 2022. An application has been submitted for grant funding to further promote this through Play Australia.	
	Actively support and encourage older residents to understand the importance of maintaining social connections, assist senior's clubs and groups to recommence club activities together and increase the range and number of social activities provided by Council	Due to the extended lockdown this activity required modification and efforts were shifted to encouraging older people to connect digitally, through library programs or phone chat groups. As restrictions ease groups will be supported to restart. Plans are underway for a broader range of social activities in Q2 to assist people to reconnect with the community.	

 Delayed 
  Completed 
  Not Due To Start 
  On track




ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Provide support for older residents by building healthy, respectful and inclusive communities and removing barriers to participation	Participate in consultations with the Commonwealth Government and the Aged Care sector regarding the design of the new Home Care Program that is being developed in response to the Royal Commission into Aged Care Quality and Safety to ensure that the needs of Greater Dandenong older residents are considered	Council has participated in surveys and consultations with Commonwealth representatives through the MAV. The MAV represents Victorian Local Government on the National Home Care Working Party and Council has provided advice to the MAV representative to present at the Working Party.	
	Undertake a review into the impacts of the new Home Care Program Model once announced on both the community and Council's role as a service provider for Council's consideration	Council is still awaiting further information as to the final service model being proposed by the Commonwealth Government for the new combined Home Care Model which is due to commence July 2023.	
Provide welcoming and active community precincts that enable residents and visitors to connect, participate and celebrate	Undertake the Future Directions for Community Transport project	Some consultation and research has commenced with plans to launch additional bus runs, day trips and support for seniors groups as restrictions ease.	
	Commence the detailed design of the Dandenong Community Hub	The current concept plan and community consultation project for the Dandenong Community Hub is yet to be finalised. This is expected to occur in early 2022. Once that has occurred the detailed design process will commence and the due date for completion of this will now be the end of 2022.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q1 Quarterly Performance Report (Cont.)







Priority	Action	Comments	Status
<p>Provide welcoming and active community precincts that enable residents and visitors to connect, participate and celebrate</p>	<p>Finalise the concept design of the Dandenong Community Hub</p>	<p>Detailed planning for the development of a Dandenong Community Hub commenced with Notice of Motion No 89 - Progressing planning for a Dandenong Community Hub and was endorsed at the Council Meeting on Monday 14 September 2020. Phase 1 (May and June 2021) instigated a community consultation of the business case and site location and sought community feedback and included workshops and Councillor engagement. At the Council Meeting on Monday 13 September 2021 (Minute 262) Council endorsed the preferred site bordering Stuart Street, Clow Street and Sleeth Avenue and inclusions for the draft concept plan and business case. Phase 2 (September - October 2021) scheduled community consultation, community feedback and Councillor engagement of the draft concept designs. Presentation of the finalised Business Case and Concept Plans is currently scheduled to be presented to Council in early 2022. Detailed design is currently scheduled for 2022-23 and will involve further community consultation.</p>	
	<p>Implement the Springvale Community Hub Action Plan</p>	<p>The Action Plan is progressing within COVID-19 lockdown restrictions.</p>	
	<p>Progress the construction of the Keysborough South Community Hub</p>	<p>Design: Having made the first submission the design team are currently preparing the Round 2 submission for the Green Building Council of Australia (GBCA) review process. The progress of the Construction Tender Package is 75 per cent.</p> <p>Construction: The construction is expected to commence in July 2022.</p>	

 Delayed 
  Completed 
  Not Due To Start 
  On track



ORDINARY COUNCIL MEETING - MINUTES





4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status	
Support alliances and community initiatives to address gambling harm and promote sources of assistance	Monitor and report gambling trends, as well as hazards of gambling and sources of assistance, to Council, community agencies, residents and other Councils	Council was involved in the promotion and conduct of a Gambling Harm Awareness week activity, run by Gambler's Help concerning sports and on-line gambling.		
	Oppose electronic gambling machine applications to the Commission for Liquor and Gambling Regulation, where instructed by Council	No applications have been received, or are ongoing, in this period.		
	Support community-based initiatives to address gambling harm and inform residents about sources of assistance	Planning has begun for a project to generate information in community languages about gambling harm.		
	Support the Alliance for Gambling Reform with its advocacy campaigns and data on gambling trends	Letters, urging reduced venue opening hours and a proposal for SBS to remove gambling ads, have been prepared to support Alliance for Gambling Reform campaigns. Arrangements have been made for a presentation to Councilors by representatives of the Alliance for Gambling Reform.		
	Support children, young people and their families to build greater social and family connections including a focus on vulnerable families	Deliver programs and services that support vulnerable families, including those at risk of or experiencing family violence	Family Services have engaged 47 families and 103 children, providing a total 2834.05 contact hours of support.	
		Support parents and their children to access the Supported Playgroup program and community playgroups	200 families enrolled in the 20 supported playgroups. Due to the lockdown, staff engaged families via phone, facetime and an online platform. At the end of the term families were surveyed regarding their satisfaction. Results are not yet available.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES




4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Support children, young people and their families to build greater social and family connections including a focus on vulnerable families	Support vulnerable children to form social connections through the CALD Kindergarten Project	The Cultural and Linguistically Diverse (CALD) Kindergarten Project has supported 105 children and their families to enrol for early start kindergarten, and gain referrals to Playgroup, Maternal and Child Health and Immunisation Services.	
Support the community and work with partner agencies to address and prevent family violence	Deliver Youth United Against Family Violence initiatives in local school and community settings	The Youth United Against Family Violence Project was presented at the Youth Affairs Council of Victoria (YACVic) 'Reshape Our Future' conference in August (400 contacts), raising the profile of the project across the State. Youth and Family Services have also established a working group with the Sport and Recreation Department and are planning the rollout of workshops in local sporting clubs.	
	Document, and report on, trends relating to family violence	Summary information about a major proposal for parental leave for men, data concerning gender equity by religion and birthplace, and a range of information on sexual and reproductive health, was prepared and distributed to Council partners and relevant community agencies.	
	Inform the community about the nature and impacts of family violence and sources of assistance	Summary information about a major proposal for parental leave for men, data concerning gender equity by religion and birthplace, and a range of information on sexual and reproductive health, was prepared and distributed to Council partners and relevant community agencies. Advertisements about family violence have aired on the Urban Screens.	

 Delayed 
  Completed 
  Not Due To Start 
  On track





ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Support the community and work with partner agencies to address and prevent family violence	Support community initiatives to address and prevent family violence	<p>Arrangements have been made to support a Council funded project by Springvale Monash Legal Service relating to mothers and family violence.</p> <p>Two information sessions were provided to business units re conducting Gender Impact Assessments. Further discussions were had with staff involved in relevant projects or policy development with an information brochure prepared to assist. Gender workplace planning was supported with a summary of key issues, consultations with staff and analysis of the results of the consultations, a gender audit, staff survey and secondary research.</p> <p>Council participated in the planning of a tool to support prevention of violence against women initiatives among Councils.</p>	
Support the mental and physical health of children, young people and their families through preventative health initiatives and responsive interventions	Analyse the State Government response to the recommendations of the Royal Commission into Victoria's Mental Health System	<p>Two responses in relation to the mental health notice of motion have been submitted through information bulletins to Councilors this quarter, including a potential advocacy piece for further funding to be followed up in February 2022.</p> <p>Youth and Family services have engaged community members by sharing mental health messages and support services through social media totaling 13,895 contacts.</p>	
	Commence the delivery of health promotion modules of the VicHealth Local Government Partnership, to improve mental health, increase healthy eating and physical activity among children and young people	<p>The delivery of the health promotion modules for the VicHealth Local Government Partnership Program is well on track, with several programs and projects underway. In some cases COVID-19 restrictions have affected the chosen delivery method and local schools have supported alternative models.</p>	




 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Support the mental and physical health of children, young people and their families through preventative health initiatives and responsive interventions	Continue the delivery of the Sleep and Settling Initiative expanding to all funded age groups	Groups have expanded to include two of the funded age groups. The other groups will commence in the new year once additional staff are employed within this program.	
	Deliver preventative health activities to Aboriginal and Torres Strait Islander families through the New Directions project	The Indigenous Australians' Health Program - New Directions Project team continue to deliver preventative health activities to Aboriginal and Torres Strait Islander families through the New Directions project. The Carrum Carrum to Corhanwarrabul 'Once As It Was' Map has now been completed.	
	Expand the Maternal and Child Health program to meet identified gaps in mental health, family violence and outreach	An Outreach MCH Nurse has commenced within the Enhanced Program. Despite advertising a Mental Health Nurse and Family Violence Practitioner role recruitment was unsuccessful. This position will be readvertised in the Q2.	
	Monitor and report on the percentage of children fully vaccinated according to their age, through to five years old, according to the national immunisation register	The Australian Immunisation Register reports on the percentage of children fully vaccinated according to their age by LGA. Greater Dandenong's percentages for the three age cohorts reported through to five years of age are: (12<15 months) 92.45% fully vaccinated for age (24<27 months) 94.31% fully vaccinated for age (60<63 months) 93.39% fully vaccinated for age Note: calculated on 30 June 2021 and processed on 31 September 2021.	

 Delayed 
  Completed 
  Not Due To Start 
  On track



4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Support the mental and physical health of children, young people and their families through preventative health initiatives and responsive interventions	Support the mental health of young people and families through providing flexible and responsive interventions and raising awareness of available supports	<p>Youth and Family Services have implemented a range of strategies and interventions online and through telehealth to promote the mental health of young people and families including:</p> <ul style="list-style-type: none"> <li>- Greater Dandenong Youth Network meeting, exploring the theme of 'technology and social media' and its impacts on young people and families</li> <li>- Youth Services staff provided individual support to young people via phone check-ins</li> <li>- The Counselling and Support team engaged 22 young people.</li> </ul> <p>Total contacts = 320</p> <p>Furthermore, 22 posts promoting mental health messaging and support services have been shared on Youth Services' social media pages this quarter, reaching a total of 13,895 contacts.</p>	
Work with key partners to increase and support community access to affordable, healthy and culturally appropriate food, especially for vulnerable groups	Complete the Community Gardens Policy	The Community Gardens on Council Owned Public Open Space Policy and the Community Gardens on Council Owned Public Open Space Guidelines were adopted by Council at the 13 September 2021 Council meeting.	
	Work with the State Government and the Material Aid Consortium through the COVID-19 response	Material Aid Consortium agencies have continued to provide services through provision of food boxes, vouchers and hot meals to approximately 500 vulnerable community members per week. Agencies have continued to adapt service models under COVID-19 requirements.	

 Delayed  
  Completed  
  Not Due To Start  
  On track

4.1.1 Q1 Quarterly Performance Report (Cont.)


*Strategic Objective 2: A city that respects and celebrates diversity, our history and the arts*

Priority	Action	Comments	Status
Advance the process of reconciliation to embed reconciliation across policy, business and community structures	Implement Council's Reconciliation Action Plan (RAP)	<p>Council's RAP is at final endorsement stage with Reconciliation Australia after consultation with newly determined Traditional Owners, the Bunurong Land Council (BLC). Formal Council Acknowledgement Statements were endorsed to reflect BLC as the Traditional Owners of the lands encompassed by the City of Greater Dandenong and monthly relationship/consultation meetings have been organised. BLC were consulted re the development of the Arts, Culture and Heritage four year Strategic Plan.</p> <p>The Arts Creek Trail Project has commenced in partnership with BLC and Wurundjeri Land Council. Deakin University was engaged to provide project evaluation "Listen to Country, Listen to Community".</p> <p>A Feasibility study re a community gathering space report has been finalised and further recommendations are to occur via the Living Links project pertaining to the Police Paddocks.</p>	
	Provide support to Early Years Services to develop their own RAP	<p>Four early years services and one primary school with Reconciliation Action Plans have been registered with the Narragunnawali Platform. Children's Services continues to deliver support to early years services and primary schools to connect to Aboriginal and Torres Strait Islander early years service providers, the Narragunnawali Platform and the Gathering Places to support the development of Reconciliation Action Plans.</p>	

■ Completed   
 ■ Not Due To Start   
 ■ On track




ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Advocate for and assist People Seeking Asylum and Refugees living in the community</p>	<p>As Chair of the Local Government Mayoral Taskforce Supporting People Seeking Asylum advocate for the rights of people seeking asylum</p>	<p>The Local Government Mayoral Taskforce Supporting People Seeking Asylum welcomed Casey Council as the tenth member of the Executive with Kingston Council joining the Taskforce is now a 36 member strong coalition of Councils banding together to advocate for people seeking asylum.                      Recently the Executive endorsed Phase 4 of the Back Your Neighbour campaign, which will focus on federal government advocacy in the lead up to the next election. Phase 4 will advocate for a pathway to permanency for people seeking asylum who have remained on temporary visas for many years. It will also advocate for universal access to services for people seeking asylum, ensuring they have access to Centrelink supports, Medicare and other services.                      The Taskforce agreed to put forward an EO1 to engage the expertise of a media consultancy agency to provide specialised campaign management and strategic guidance to Phase 4 Back Your Neighbour. Council Officers finalised the EO1 and it was advertised on Thursday 28 October.                      The Multicultural and People Seeking Asylum Advisory Committee is now focusing their efforts to assist in running a local event for the Afghan community and newly arrived Afghans.</p>	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track

4.1.1 Q1 Quarterly Performance Report (Cont.)


Priority	Action	Comments	Status
<p>Deliver a range of festivals, events and programs across the city which celebrate the diversity of cultures within our community</p>	<p>Deliver exhibitions, performance events, and associated programs which celebrate the diversity of cultures within our community</p>	<p>In person delivery was impacted by COVID-19 lockdowns. The Past Present and Future exhibition was rescheduled for November (Walker Street Gallery) - including online workshops with school students in lieu of in-person attendance. Two artists were commissioned to develop work for the HOME 2022 exhibition.</p>	
	<p>Deliver preventative health activities during NAIDOC and Reconciliation week activities</p>	<p>NAIDOC and Reconciliation week activities have been delayed due to COVID-19 lockdowns, however planning is underway for future preventative health activities to be delivered. The Indigenous Australians' Health Program - New Directions Project will continue to participate in local and internal working groups to support future events.</p>	
	<p>Deliver the annual Children's Forum</p>	<p>The Annual Children's Forum will be delivered online this year due to COVID-19 restrictions. The forum has been postponed until 18 November 2021 as restrictions ease. Cross - Council planning is well underway with Arts and Culture, Transport, Festival and Events, Libraries, Strategic Design and Sustainability, and Place Making to deliver activities at the forum.</p>	

 Delayed 
  Completed 
  Not Due To Start 
  On track




ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Deliver a range of festivals, events and programs across the city which celebrate the diversity of cultures within our community</p>	<p>Deliver the following major events (subject to COVID-19 permissions):</p> <ul style="list-style-type: none"> <li>- Spirit of SnowFest</li> <li>- Children's Festival and Little Day Out</li> <li>- New Year's Eve</li> <li>- Keysborough Big Picnic</li> </ul> <p>Support community led festivals and events which celebrate the diversity of cultures within our community</p>	<p>The Festivals and Events team was able to deliver a portion of the Spirit of Snow Fest before being impacted by the recent COVID-19 lockdown. The remainder of the program will be delivered in December.</p> <p>The Children's Festival and Little Day Out (rebranded as the Little Night In) were both successfully delivered online, with an audience satisfaction rate of 90 per cent, up from 75 per cent the previous year.</p> <p>Due to the impact of COVID-19, only one event was able to be facilitated in the first quarter, the Oromo Vigil in Harmony Square.</p> <p>The team has liaised with organisers as they prepared then postponed their events or went online, including Afghan Independence Day, Fiji Day Festival and Gambling Harm Prevention Week.</p>	<p></p>


 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Empower communities and individuals to take action to prevent and reduce racism	Investigate and research the barriers to reporting racism and address these challenges	<p>Council partnered with Casey Council and Victoria University to explore ways to improve local support services and reporting pathways for residents who have and/or continue to experience racism or religious prejudice/discrimination.</p> <p>The project thus far hosted an information session introducing local service providers to the initiative and provided an opportunity for Council to further understand some of the issues which service providers are witnessing in terms of racism within the community. The research project is now preparing for two information sessions to be undertaken in November, where community members, predominantly from a CALD background, will be invited to discuss racism and how to overcome the barriers to reporting it.</p>	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track




4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Promote a socially cohesive, respectful and harmonious community</p>	<p>Deliver initiatives which support young people and families to feel safe and included in the community</p>	<p>Youth and Family Services have delivered a range of online activities this quarter to support young people and families to feel safe and included, such as:</p> <ul style="list-style-type: none"> <li>- Change Makers, an anti-racism program supporting young people to plan and deliver projects that combat discrimination</li> <li>- Disability Inclusion Project, delivered for VCAL students in a local secondary school</li> <li>- Winter Holiday Program, featuring a range of free activities for young people to connect with peers</li> <li>- Inclusive Practice Workshop, teaching young people in out-of-home care strategies to be inclusive of, and support, the LGBTIQ+ community contacts</li> <li>- Spring Holiday Program, providing a valuable point of social connection for young people during lockdown.</li> </ul> <p>Total of 267 contacts.</p> <p>In addition, Youth Services shared a number of social media posts to promote safety and inclusion including:</p> <ul style="list-style-type: none"> <li>- Wear it Purple Day (692 contacts)</li> <li>- Online safety tips (26,635 contacts)</li> </ul>	

Delayed  Completed  Not Due To Start  On track 

ORDINARY COUNCIL MEETING - MINUTES





4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Promote a socially cohesive, respectful and harmonious community	Promote social cohesion and harmony through significant days of celebration and advocacy	The Multicultural and People Seeking Asylum Advisory Committee is currently investigating appropriate options with other Council departments to host an event for the Afghan community. The event would be for those having lived in the community for many years and for new arrivals. This event would provide an opportunity to promote cohesion and harmony to different ethnic groups with the Afghan community and also the wider community.	
Promote respect and equality of opportunity among people of all genders	Inform the community about gender equity issues and sources of assistance	Summary information about a major proposal for parental leave for men, data concerning gender equity by religion and birthplace, and a range of information on sexual and reproductive health, has been prepared and distributed to Council partners and relevant community agencies.	
	Support community initiatives to advance gender equality, and report on related trends	Arrangements have been made to support a Council funded project by Springvale Monash Legal Service relating to mothers and family violence.  Council has also participated in planning for a tool to support prevention of violence against women initiatives among councils.	

 Delayed 
  Completed 
  Not Due To Start 
  On track


ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Promote visibility and better social outcomes for LGBTQIA+ communities through the promotion of equal rights and opportunities	Promote visibility of LGBTQIA+ communities through significant days of celebration and advocacy	Council celebrated Wear It Purple Day on Friday 27 August 2021, for the second year in a row. To mark the celebrations the Drum Theatre was illuminated in rainbow pride colours, and the Pride Flag was raised at Harmony Square. Internally, staff came together for an online Rainbow Network lunch, where staff were also consulted about the Gender Equity Survey. Officers are investigating options for CGD staff to participate at next year's Pride March.	
	Provide cultural facilities and infrastructure to meet the community's needs now and into the future	Complete and launch the Dandenong New Art Gallery  Deliver on the Library Service Needs and Feasibility Study to ensure local library service requirements are met into the future  Progress the Precinct Energy Plant Creative Industries Hub development	    




 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Provide cultural facilities and infrastructure to meet the community's needs now and into the future</p>	<p>Undertake a feasibility study for Civic Archive capacity expansion</p>	<p>A new operating initiative to undertake this assessment will be submitted as part of the Long Term Financial Plan process. The study would provide:</p> <ul style="list-style-type: none"> <li>- An assessment of the current site/s with a focus on the current storage mechanisms and level of storage</li> <li>- Calculation of projected levels and rate of growth of Heritage Collections stored in the Civic Archive and other offsite storage locations.</li> </ul> <p>It would also:</p> <ul style="list-style-type: none"> <li>- Offer alternative approaches to assist current storage pressures</li> <li>- Provide recommendations on future storage options, including alternative appropriate sites and cost estimates, and</li> <li>- Make recommendations on appropriate environmental conditions and other good collections storage principles to protect collections.</li> </ul>	

■ Delayed   
 ■ Completed   
 ■ Not Due To Start   
 ■ On track



4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Provide local and meaningful opportunities for creative and cultural participation, learning, enjoyment and expression</p>	<p>Deliver a vibrant, inclusive and high quality performing arts offering through the Drum that is celebrated for its role in arts development and engagement with our community</p>	<p>The Drum Theatre was only operational 21 days out of 92 this quarter due to COVID-19 restrictions, with three weekends in July/August bringing an opportunity to run events for reduced audiences. During this period, 25 events took place including 11 live performances, 1 digital performance and 13 other events (rehearsals and workshops) for 1,479 people. 6 Drum-curated performances were presented, including Our Story by a local ensemble of young people who had been working on this production for almost 2 years. The Encore seniors program presented the Victorian State Ballet's The Nutcracker to the maximum capacity audience permitted. UnHOWsed, a show about and by a group of women with experiences of homelessness, could not be realised as a live performance but was presented digitally with a pre-recorded version of the performance and a live Q and A with the cast. Facilitated by Waysys CEO, Liz Thomas, this session was a powerful engagement with the community around issues of homelessness.</p>	
	<p>Deliver an accessible, inspiring and high quality visual arts offering through the Dandenong New Art exhibition and public program</p>	<p>Preparation of the exhibition and public art program is underway for the opening of DNA. The first year exhibition program is to include HOME, First Nations program along with other contemporary artworks. Delivery is delayed due to the delayed construction of the gallery.</p>	
	<p>Develop and implement the Arts and Cultural Heritage Strategy 2022-25</p>	<p>Consultants (Spark) have been engaged and community consultation is due to begin at the end of October including engagement with children as part of the Children's Festival.</p>	

■ Delayed 
 ■ Completed 
 ■ Not Due To Start 
 ■ On track

ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Provide local and meaningful opportunities for creative and cultural participation, learning, enjoyment and expression</p>	<p>Nurture and showcase local arts, creativity and innovation</p>	<ul style="list-style-type: none"> <li>- In person opportunities have been impacted by lockdowns.</li> <li>- Development of QuickArts digital tutorials is underway.</li> <li>- Preparation of a revised Walker Street Gallery program for 2022 is underway to include local artist exhibition opportunities and a community engaged portrait project.</li> </ul>	
<p>Record, protect, and promote community understanding of local history and heritage</p>	<p>Record, protect, and promote local heritage including support of the historical societies and related groups</p>	<ul style="list-style-type: none"> <li>- Exhibition and program development includes Reading and Writing, Arithmetic: Early Education in the City of Greater Dandenong.</li> <li>- Weekly Flashback Friday posts, promoting online engagement with the Graham Southern Collection were prepared, now in conjunction with a volunteer program.</li> <li>- A funding application of \$15k was successful for a Public Records Office of Victoria Grant for "We built this City: a collaborative interpretation project"</li> <li>- A Cultural Heritage Advisory Committee meeting was held on 19 August 2021.</li> <li>- There were 2,709 page views to the Ehive digital archive from 1 July - 30 September 2021.</li> <li>- Civic and Cultural Heritage Collection and Acquisitions and Deaccession Working Group Terms of Reference and work group formation planning has progressed.</li> </ul>	

 Delayed 
  Completed 
  Not Due To Start 
  On track







**4.1.1 Q1 Quarterly Performance Report (Cont.)**

Priority	Action	Comments	Status
Support community health and wellbeing through providing opportunities to connect and access programs and resources through welcoming library spaces, online and outreach services	Develop and implement the Library Services Strategy 2022-25	Planning has commenced with consultants Spark Strategy appointed. Community and other stakeholder engagement will get underway in the next quarter.	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track

4.1.1 Q1 Quarterly Performance Report (Cont.)





*Strategic Objective 3: A city of accessible, vibrant centres and neighbourhoods*

Priority	Action	Comments	Status
Advocate for affordable quality housing and legislated change in the operation of rooming houses	Advocate to the State Government to create a Local Government Task Force to address inconsistencies in the standards	Discussions with the local MP and advocacy to Consumer Affairs Victoria has been actioned.	
	Create safe, inclusive and well-designed public spaces which encourage community participation	<ul style="list-style-type: none"> <li>- Preparation of a public art audit and engagement of a contractor are underway.</li> <li>- Investigation of maintenance requests and accession processes is underway and maintenance works of select pieces is in progress.</li> </ul>	
	Construct Stage 1 of the Vanity Lane pedestrian link in central Dandenong	<ul style="list-style-type: none"> <li>- Contract documentation, detailing all aspects of the project is 90 per cent complete.</li> <li>- Tendering of the construction contract is expected in early 2022.</li> <li>- A series of three interpretive signs celebrating the sites history have been developed in consultation with stakeholders and are ready for fabrication/</li> <li>- Demolition of the existing building has been delayed.</li> </ul>	
	Create safer public spaces through applying Crime Prevention Through Environmental Design (CPTED) principles such as prompt removal of graffiti and litter, the use of targeted CCTV, and public lighting	Two Crime Prevention Through Environmental Design (CPTED) Audits were undertaken in an area of Clarendon Drive, Keyborough South, and Boyd Lane and Pioneer Park in central Dandenong. Council is now scoping the potential to trial models of small-scale independent CCTV cameras with traders in central Dandenong and the Hemmings Street Precinct, and solar powered movement-activated lighting on a pathway to the rear of Clarendon Drive.	

 Delayed 
  Completed 
  Not Due To Start 
  On track


ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Deliver improved amenity and a range of quality streetscapes and public places that build pride, respond to and respect the unique qualities of the activity centres and meet current and future needs	Continue renewal of quality streetscapes such as Douglas Street, Noble Park and Railway Parade, Noble Park	The Douglas Street works are nearing completion and the Railway Parade project is being planned.	
	Implement and monitor the 10 Year Infrastructure Plan for Activity Centres	Review of the Activity Centre's ten year capital improvement plan has been updated and project bids identified for the next financial year.	
Encourage investment and infrastructure improvements through a collaborative approach to creating, enhancing and managing great people focused places	Improve information and communications relating to parking in accordance with Council's Activity Centre Parking Precinct Action Plan	Website updates are being drafted. Broader communication has been delayed due to the lack of opportunity to update Councillors and COVID-19 lockdowns.	
	Facilitate the DV/Capital Alliance investment project in the Revitalising Central Dandenong Foster Street precinct	Development Victoria/Capital Alliance are progressing the master plan for the Foster Street precinct.	

 Delayed 
  Completed 
  Not Due To Start 
  On track






4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Encourage investment and infrastructure improvements through a collaborative approach to creating, enhancing and managing great people focused places</p>	<p>Work in partnership with the State Government to facilitate the Noble Park Revitalisation project</p>	<p>The following project proposals have been endorsed (some are awaiting final Ministerial approval) and engagement with a range of internal and external stakeholders has been undertaken to ensure timely funding application submissions and presentations to the Noble Park Revitalisation Board have been made:</p> <ul style="list-style-type: none"> <li>- Pedestrian Counters x 5 locations</li> <li>- Leonard Avenue and Buckley Street Concepts</li> <li>- Library Lounge Feasibility Study</li> <li>- Noble Park Community Centre Business Plan</li> <li>- Noble Park Community Centre Upgrades</li> <li>- Greater Dandenong Chamber of Commerce - Consultation with Traders</li> <li>- Tree Planting Plan (up to 50 trees)</li> <li>- Interpretive Signage Program x 3</li> <li>- Seasonal Display Crates x 5</li> <li>- Transformed - Temporary Public Art x 3</li> <li>- Soccer Clinics</li> <li>- Youth Festival 2022</li> <li>- Yoga in the Park</li> <li>- Skateboarding Masterclass</li> <li>- All Abilities Playground</li> <li>- Douglas Street Streetscape Upgrade</li> <li>- Frank Street Open Space Redevelopment</li> <li>- Ian Street Redevelopment</li> </ul>	

■ Delayed 
 ■ Completed 
 ■ Not Due To Start 
 ■ On track

ORDINARY COUNCIL MEETING - MINUTES





4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Ensure an appropriate mix of housing, industrial and commercial development across the city	Commence the Environmentally Sustainable Design 2.0 Planning Scheme Amendment	Commencement of a Planning Scheme Amendment to introduce the Environmentally Sustainable Design 2.0 into the Greater Dandenong Planning Scheme will commence once the Environmentally Sustainable Design 2.0 is completed which is anticipated to be in late 2021.	
	Complete the Noble Park Activity Centre Structure Plan Planning Scheme Amendment	Council resolved on 24 May 2021 to seek authorisation from the Minister for Planning to exhibit the Noble Park Activity Centre Structure Plan Planning Scheme Amendment. Officers finalised the drafting of the amendment and provided DELWP with a draft copy of the documentation for comment prior to lodging a formal request for authorisation. Ministerial authorisation is expected in the second quarter with the public exhibition component of the planning scheme amendment process to be commenced after the December/January period in early 2022.	
Improve access to quality infrastructure and spaces that enhance community participation, encourage visitors and deliver positive health outcomes for current and future generations	Complete the Mills Reserve Precinct Plan and commence implementation in partnership with key stakeholders	Stage 1 of the precinct plan is complete. Stage 2, the development of the master plan, is underway and on track.	
	Complete the stage 1 redevelopment of the Noble Park Aquatic Centre in accordance with the Greater Dandenong Aquatic Strategy	Construction is progressing in accordance with the project plan, with the exception of a few unexpected delays including the COVID-19 lockdown period.	
	Continue to plan and advocate for the proposed Dandenong Sports and Events Centre, as south east Melbourne's home for elite sporting competitions, major events, concerts and community festivals	The feasibility review and business case is progressing in accordance with the project plan, in collaboration with Sport and Recreation Victoria and the Melbourne City Football Club.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES



4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Improve access to quality infrastructure and spaces that enhance community participation, encourage visitors and deliver positive health outcomes for current and future generations</p>	<p>Continue to plan for the development of a new table tennis centre in Greater Dandenong in partnership with key stakeholders</p>	<p>An Issues and Opportunities Paper is complete. Community consultation is complete and stakeholder engagement is ongoing.</p>	
	<p>Deliver the Springvale Boulevard construction for Stage 1</p>	<p>Works are now underway on site after an extended period of planning and preparing.</p>	
	<p>Design and deliver the new aquatic and wellbeing centre in Dandenong in partnership with key stakeholders and in accordance with the Greater Dandenong Aquatic Strategy</p>	<p>This project is progressing as planned. The project is currently in the schematic design phase that is expected to be completed by early 2022 along with Cost plan B. The next round of community consultation focusing on the key elements of the design is planned to commence at the end of 2021 and feedback to Council planned in early 2022. The project scope has changed since project inception, now including a new integrated hockey pavilion and new carpark to accommodate the new Aquatic and Wellbeing facility. Construction is on track to commence in early 2023.</p>	
<p>Increase access and availability of social housing stock in the city by activation of Council and community assets for delivery of social housing, and advocating for increased State and Federal Government provision</p>	<p>Advocate for greater social and affordable housing through membership with the Regional Local Government Homelessness and Social Housing Charter group of Councils</p>	<p>Council in partnership with a local philanthropist and WAYSS will support the construction of 3-5 units for women and families affected by family violence. Council approval has been provided to purchase land and investigations continue re locating a suitable block. Council participation in the regional Charter group of Councils continues with discussions focused on better social housing outcomes facilitated through the Victorian Government's Big Housing Build.</p>	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES


4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Increase access and availability of social housing stock in the city by activation of Council and community assets for delivery of social housing, and advocating for increased State and Federal Government provision</p>	<p>Provide assistance to housing associations seeking to develop social or affordable housing projects that support vulnerable CGD residents</p>	<p>Council in partnership with a local philanthropist and WAYSS will support the construction of 3-5 units for women and families affected by family violence. Council approval has been provided to purchase land and investigations continue re locating a suitable block. Discussions with local social housing associations re social housing initiatives have taken place and enquiries made with Homes Victoria re finance options available.</p>	
<p>Promote and strengthen Greater Dandenong as a tourist and food destination</p>	<p>Implement the Dandenong Visitor Attraction Plan</p>	<p>Recognising the current environment (lockdowns), Council has been promoting businesses to the local community through social media platforms. The Great Bites - Open for Business campaign to market hospitality businesses continued through CGD's website. Flags have been identified to be installed along Lonsdale Street to promote Greater Dandenong as a place to eat, shop, see and do.</p>	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track

ORDINARY COUNCIL MEETING - MINUTES




4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Promote and strengthen Greater Dandenong as a tourist and food destination</p>	<p>Implement the Greater Dandenong Regional Food Strategy</p>	<p>Actions undertaken include:</p> <ul style="list-style-type: none"> <li>- Continued connection of businesses through four webinars delivered across industry on various relevant topics. Also connected with Federation University to collaborate on the discussions about gaps between skilled graduates and the manufacturing industry.</li> <li>- A social media campaign was conducted with Gourmet Traveller to entice the target audience to experience the flavours of the world, without using their passports. Quarterly advertising was placed in the Mornington Peninsula magazine on the Food and Cultural Tours.</li> <li>- Outdoor dining is well under way, with a waiting list of cafes and restaurants keen to participate.</li> </ul>	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track








4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Promote and strengthen Greater Dandenong as a tourist and food destination	Implement the Tourism Strategy and updated Action Plan 2020-24	Actions include: - A presentation was made to Visit Victoria on what Greater Dandenong has to offer - this was the first time an LGA presented to Visit Victoria's team. - Two webinars were provided to assist tourism operators, survive and manage the impacts of COVID-19. - Outdoor dining has seen successful take up by cafes and restaurants, with a waiting list of other eateries keen to become involved. - The Great Bites electronic version has been updated. - Recognising the current environment Council supported tourism operators by sponsoring CGD events and giving away family tickets to tourism venues, as well as family tickets to Council Food and Cultural Tours.	
Provide an accessible transport network which caters increasingly for growth and provides a range of options	Advocate for a major upgrade to Dandenong Station	The State Government has funded an investigation to improve accessibility and safety at Dandenong station.	
	Advocate for and deliver improved active transport networks	The Hammond Rd SUP upgrade is under construction as part of the Active Transport Infrastructure Program. Applications have been submitted to TAC for infrastructure and analysis funding under the TAC Local Government Infrastructure Grants program.	

 Delayed 
  Completed 
  Not Due To Start 
  On track




ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Provide an accessible transport network which caters increasingly for growth and provides a range of options	Advocate for new and enhanced public transport services	The Eastern Transport Coalition is finalising an advocacy document for bus improvements across the eastern region. Council officers are working with the Department of Transport to assist them with the installation of new bus stops in Keysborough for the new 816 bus route.	
	Advocate for Victorian State's priority arterial projects including the Dandenong Bypass Extension, Cranbourne - Dandenong Shared User Path, Glasscocks Road duplication and Dandenong South East-West Link and Bangholme Road Bridge	Council Officers continue to advocate for the high priority road network projects at various forums. Refinement of advocacy documentation for the Dandenong Bypass Extension and Glasscocks Road duplication projects has been undertaken to facilitate their inclusion within GSEM City Deal discussions. Details around the major Trail projects (Djerring and Cranbourne - Dandenong) have been shared and discussed with the local MPs office for support in upcoming Victorian Budget discussions.	
	Expand the use of streets for uses other than through-movement	Lockdown has delayed the uptake of these initiatives. An application through Play Australia for Street Parties has been submitted and some streets are being considered for temporary closure during quiet periods as part of Outdoor Economy Grant opportunities.	
	Finalise a Multi Modal Transport Infrastructure Plan for the Activity Centres and NEIC	Draft reports and content have largely been prepared in previous years. The outstanding item remains Department of Transport confirmation of Movement and Place classifications that are critical to the documents.	
	Implement the Active Transport Infrastructure Priority program improving pedestrian and cycling infrastructure	The Hammond Rd SUP is currently being constructed between Dalgety St and Kirkham Rd.	

 Delayed 
  Completed 
  Not Due To Start 
  On track







4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Provide an accessible transport network which caters increasingly for growth and provides a range of options	<p>Improve access to, from, and within major Activity Centres, including the extension of the Djerring Trail to the Dandenong Activity Centre</p> <p>Maintain performance in management of heavy vehicle permits and freight networks</p>	<p>Multi-modal plans for Dandenong, Springvale and Noble Park have been drafted. Council has overseen the designs for Springvale Rd and Virginia St signalisation which includes provisions for bus priority and new pedestrian crossings.</p> <p>Heavy vehicle applications were managed via the NHVR portal. A total of 251 applications were processed this quarter.</p>	
	<p>Roll-out a high priority local road program within Dandenong South, including the Dandenong South Industrial Area Extension Structure Plan's Transport Network, and Abbots Road widening and associated infrastructure</p>	<p>Final preparations and service approvals for Stage 1 of the Abbots Rd widening (between Remington Dr and National Dr) were resolved. Early construction works are expected to commence in November. Detailed designs for the Remington Dr/Pound Rd connection were prepared by Major Road Projects Victoria, with input from Council Officers. Final designs are to be confirmed in early November.</p>	
Provide quality community infrastructure to support the delivery of early years services to children and their families	<p>Review the Municipal Early Years Infrastructure Plan</p>	<p>A regular meeting occurs with the Department of Education to plan and ensure adequate infrastructure is in place for the continued roll out of three year old Kindergarten. New infrastructure is planned to meet this demand at Keysborough Primary School opening in 2022 and Rosewood Downs Primary School opening in 2023.</p>	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES





4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Reduce the occurrence of casualty accidents on roads throughout Greater Dandenong	Advocate for enforcement and deliver infrastructure and education to reduce the number of fatalities on local roads	Consistent anti-social driving issues in known areas are reported and advocated to Victoria Police for law enforcement.  For road infrastructure projects, three blackspot projects are currently being delivered. Additionally, Blackspot applications are being prepared to the Department of Transport for potential funding.	
	Advocate for safety improvements on and across arterial roads	Advocacy campaigns are ongoing on a number of arterial road issues (Stud Road, Jacksons Road, Kirkham Road). Ongoing participation in regular meetings with the Department of Transport is occurring. Design of Springvale Road/Virginia Street signals has been handed over to the Department of Transport for delivery.	
	Develop a child restraint safety checking activity	This activity has not been scoped to start yet.	
	Develop a new Road Safety Strategy	Some early scoping has been undertaken, however the bulk of the work is anticipated to occur in 2022.	
	Promote road safety success stories and road safety awareness to manage perceived road safety risks	A road safety article advising of the new road rule for passing cyclists on roads was published in the July edition of the Greater Dandenong Council News.	
	Provide ongoing funds for road safety treatments to address priority locations, where the greatest road safety risks are identified	Council is in the process of undertaking designs for projects funded via the 2021-22 Federal Blackspot program. Applications are being developed for submission under the 2022-23 Federal Blackspot program.	

 Delayed 
  Completed 
  Not Due To Start 
  On track




4.1.1 Q1 Quarterly Performance Report (Cont.)

*Strategic Objective 4: A green city committed to a sustainable future*

Priority	Action	Comments	Status
Actively support community action to mitigate greenhouse gas emissions and build environmental resilience	Develop the Greater Dandenong Climate Change Community Engagement and Mobilisation Plan	Development of the Climate Change Community Engagement and Mobilisation Plan has commenced, with RMIT Master of Communications students recently completing an engagement framework that will further inform the Plan.	
	Work with partners and key stakeholders to support increased community awareness of climate change risks and their ability to respond	Work continues on this action through projects such as the SECCCA community climate action project, asset vulnerability assessments, hotspots program in partnership with Enliven and Jesuit Social Services, and engagement and training internally with Council's in-home support team.	
Become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate	Implement the Climate Emergency Strategy and climate emergency declaration	Implementation of the Climate Emergency Strategy and Action Plan continues. The priority tasks for implementation in 2021-22 are a program of Council staff and Councillor climate change awareness training, development of a Community Engagement and Mobilisation Plan, and capacity building of Council's internal Climate Emergency Implementation Group which will provide manager oversight of implementation of other key activities across the entire organisation.	
	Implement the Sustainability Strategy	The Sustainability Strategy continues to be implemented progressively. Specific to Q1 was the development of a training program in partnership with Melbourne Water to upskill Council's Statutory Planners in stormwater management in order to minimise the impact of runoff throughout the municipality.	



 Delayed 
  Completed 
  Not Due To Start 
  On Track

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate	Implement the Sustainable Buildings Policy for new buildings Undertake the Forever Fest (Sustainability Festival)	The Sustainable Buildings Policy is actively being used to inform the design of new buildings. Planning for the 2022 Forever Fest (Sustainability Festival) has commenced, with the festival scheduled to occur in April 2022.	
Improve knowledge and promote participation in protecting biodiversity values within Greater Dandenong and protect and enhance the ecological value of the land	Finalise development of and implement the Biodiversity Action Plan	A completed draft of the Biodiversity Action Plan and Ecological Knowledge review were presented to Council. The community was consulted during August and September and staff are currently reviewing and consolidating the community feedback. There has been a slight delay in finalising the development of the Biodiversity Action Plan due to vacant positions across the Parks team.	
In partnership with State Government agencies, continue to protect the health of our community from industrial uses impacting our air and water quality	Advocate to the EPA to undertake regular air and water quality assessments to protect the health of our community	Preliminary discussions have been held between Planning Compliance Officers and the EPA waste response team. The next steps are to write formally to the EPA on behalf of Council, requesting their assistance.	

 Delayed 
  Completed 
  Not Due To Start 
  On track


4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>In partnership with State Government agencies, continue to protect the health of our community from industrial uses impacting our air and water quality</p>	<p>Audit the industrial and commercial areas with a focus on hazardous materials and waste storage identification and elimination</p>	<p>In February 2021 Planning Compliance initiated a proactive audit of industrial and commercial areas focusing on unregistered vehicle parking, planning permit non-compliance and unsightly land. Regular patrols were conducted targeting specific industrial areas to which Council receive complaints. In conjunction with Local Laws a number of businesses were identified to be in breach of Planning Scheme and Local Law requirements. The proactive audit was completed in August.</p> <p>In partnership with DEWLP, City of Casey and the City of Kingston CGD has employed two High Risk Waste Site Officers (Planning &amp; Building Compliance) to identify sites within the municipality which pose a risk to our community. A number of businesses have been identified as non-compliant. Currently the officers are proactive in nature visiting high profile hazardous and waste storage sites. These visits have identified a number of planning and building breaches, which in one case, has escalated to legal action. In turn there have been several referrals to planning for amendments, infringement/warning notices issued and knowledge shared with our business partners such as EPA, Worksafe, FRV and VicPoi.</p>	
<p>Increase the quantity and quality of diverse and accessible open spaces across the city</p>	<p>Complete the Open Space Contributions Plan</p>	<p>A report recommending adoption and implementation of the draft Open Space Contributions Plan is on the Council Agenda for 25 October 2021.</p>	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)





Priority	Action	Comments	Status
<p>Increase the quantity and quality of diverse and accessible open spaces across the city</p>	<p>Continue development and implementation of improvements to open space reserves such as Ross Reserve, Frederick Wachter Reserve, Greaves Reserve and the program of park projects in the adopted budget</p> <p>Implement the Open Space Strategy</p>	<p>Pre-planning, concept designs and request for quotations are well underway for all of the open space projects. On ground works for a number of the projects is expected to commence in the second reporting period at which time further updates and information will be provided.</p> <ul style="list-style-type: none"> <li>- Ross Reserve all abilities playground opened in September.</li> <li>- Rowley Allan Reserve Concept Plan was adopted by Council on 27 September 2021.</li> <li>- Community consultation has occurred on two local playgrounds - JB Sheen Reserve and Sandra Reserve.</li> <li>- The contracts for new public toilets in Westwood Boulevard Reserve, Norine Cox Reserve and Pencil Park which will be of significant benefit to the community have been awarded for construction.</li> <li>- The planning and design for a range of open space projects, including playgrounds, improvements to sports and recreational facilities, landscape improvements and tree planting plans has commenced with consultation and implementation occurring in Q2/Q3.</li> <li>- The design has been completed for the grant funded project at Alan Corrigan Reserve.</li> </ul>	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track



ORDINARY COUNCIL MEETING - MINUTES





4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Promote a healthy, green and resilient urban forest that is well managed, protected and provides benefits to the community	Implement year four of the Greening Our City: Urban Tree Strategy 2018-28	Year four of the Urban Tree Strategy is underway, with the 2021 tree planting program almost complete. Tree inspections are occurring as per the cyclic program. Due to COVID-19 restrictions community tree planting days have been cancelled, and instead planting has been undertaken by redeployed Council staff and contractors.	
Raise community awareness about the importance of tree canopy cover on private land	Finalise and adopt the Urban Forest Strategy and commence implementation of the Action Plan	The Urban Forest Strategy 2021-28 was adopted by Council at its meeting on 27 September 2021. Council officers will now proceed towards commencing the implementation of the Action Plan.	
Work in partnership with the state government to minimise waste and maximise resource recovery	In partnership with the Metropolitan Waste Resource and Recovery Group participate in the procurement for advanced waste processing services and recycling removal and sort services	The next phase of the procurement has commenced with a working group developing a tender specification for final tenders to be called, scheduled for December.	
Work with key partners to increase the community's awareness of and preparation for the social, environmental and health impacts of climate change	Develop and deliver an annual waste education program inclusive of litter prevention	The 2021-22 program has been developed and introduced from 1 July 2021. COVID-19 restrictions have limited the program's full implementation including the cancellation of Council's community events and school classroom programs. Instead online education programs are being delivered, along with a higher level of attention to website and media communication and engagement initiatives	

 Delayed 
  Completed 
  Not Due To Start 
  On track



4.1.1 Q1 Quarterly Performance Report (Cont.)

*Strategic Objective 5: A city that supports entrepreneurship, quality education and employment outcomes*

Priority	Action	Comments	Status
Continue to advocate for and pursue the policy and implementation of decentralisation for government and corporate offices to attract white collar workers to Dandenong and the GSEM region to provide for economic growth	Develop a campaign to encourage private sector businesses and government agencies to relocate to central Dandenong	A project brief has been issued for an "Innovative Investment Attraction" study to facilitate increased investment.	
	In partnership with GSEM pursue policy changes at both State and Federal Government levels to locate government tenants in the Greater South East Melbourne region	GSEM advocacy aligned with this initiative is progressing.	
Contribute to the development of a more resilient and capable workforce through a continued focus on collaborative partnerships, work readiness and promoting local jobs for local people	Facilitate Playgroup Training Vocational Pathways for local community members	Nine new community playgroup volunteer leaders have completed Playgroup Leader Training on Play at Playgroup and re-opening. Planning is underway for next term on 'How to engage and support families at playgroup'.	
	In partnership with Chisholm TAFE host traineeships for local job seekers studying in Aged and Community Care	Trainees have been assessed as competent for Home Care and continue a hybrid approach completing the required units of study.	
	Support community initiatives that improve job readiness for community members at risk of poverty	Multiple referrals have been made by Council's CASI officer to Jobs Victoria to advocate for tailored support to client's needs. Regular discussions continue with the Coordinator Community Revitalisation re opportunities within their programs for further collaboration around job support initiatives. Collaboration with Chisholm Skills and Jobs Centre re distribution of their job readiness program support material and active job vacancy listings has occurred. Planning for Anti-poverty Consultation (scheduled for Nov-Dec) has taken place.	



 Delayed 
  Completed 
  Not Due To Start 
  On Track

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Contribute to the development of a more resilient and capable workforce through a continued focus on collaborative partnerships, work readiness and promoting local jobs for local people	Through a collaborative co-design process, deliver an action plan to guide the next phase of the Community Revitalisation project and strengthen pathways to economic participation	As a prelude to the planned co-design phase of Community Revitalisation #2, Council has participated in a Community of Practice workshop in Wyndham to meet the project consultant partners (with the State Government) and scope the parameters of the initial phase. This unique opportunity provided to the five CR sites across the state, is an intensive strategic activity designed to create a community-owned agenda for change to the employment system over this four-year funded period and beyond. Foundation work has begun with Collaboration for Impact and this phase is scheduled for completion by 31 December 2021.	
Deliver activities that support and strengthen the personal and professional development of women in business	Deliver key events that showcase women in business including International Women's Day	The SEBN Showcasing Women in Business (August) event was held on 'Speaking Words of Wisdom' - Dr Louise Mahler'. This was a well-attended online event supported by marketing across multiple channels including socials, newsletters and website. Planning is underway for the next Showcasing Women in Business on 18 November featuring Clare Bowditch. The Communications Masterclass with Debra Lawrence was also well attended and offered to the broader network.	



 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Deliver activities that support and strengthen the personal and professional development of women in business</p>	<p>Facilitate the SEBN Women in Business group network</p>	<p>A new SEBN WIB program was developed and launched this quarter incorporating regular network group meetings (including Masterclass) and a Showcasing event. Feedback on this new program, which incorporates branding and marketing/promotional materials has been very positive. It is structured around four key themes, each identified as being an area of growth and/or opportunity for local women: Time to Share (Connection)   In the Loop (Communication)   Go for Gold (Confidence) and Out of the Box. (Courage/Creativity/Entrepreneurship)</p>	
<p>Deliver key events which provide an opportunity for business and education providers to support vulnerable and disadvantaged members of the community</p>	<p>Facilitate and deliver the fundraising event "Take a Swing for Charity Golf Day" with industry partners  Host the "This is IT Schools" program</p>	<p>Planning is underway for the 2022 CGD-Industry golf day to be held on Wednesday 23 February 2022.</p> <p>CGD/SEBN is a founding partner with SELLEN and local business in 'This is IT Schools' - designed to 'equalise education through the repurposing of laptops'. The project aims to donate 1,000 re-purposed laptops to secondary school students who don't own a computer in Greater Dandenong, Casey and Cardinia. Since its launch in 2020, approximately 250 laptops have been donated to local schools and other charitable education organisations. The project has been impacted considerably by COVID-19 which has limited the availability of laptops as well as creating a significant increase in demand. A minimum of a further 30 laptops are anticipated to be donated this year, through committed donations or external funding.</p>	



 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Deliver key events which provide an opportunity for business and education providers to support vulnerable and disadvantaged members of the community</p>	<p>In partnership with SELLEN host the key education industry "Lunch with the Winners"</p>	<p>Lunch with the Winners was again a successful event delivered in a virtual environment. The lower than anticipated attendance by students and teachers (70+) once again was due to general fatigue in screen-based activities in our sixth lockdown period. The calibre of speakers captured the interest and imagination of those who did attend. The keynote presentations were well received and reflected a range of future opportunities offered within the space/aerospace industries, trades and entrepreneurship. Of equal interest to the young people attending were the many and varied pathways to achieving career goals demonstrated by the young speakers. This is a partnership event between SEBN and SELLEN.</p>	
<p>Deliver networks and activities that enhance the capability and competitiveness of the manufacturing sector locally and globally</p>	<p>Deliver a range of networks, common interest groups and targeted activities that have relevance and impact for local manufacturers</p>	<p>A key focus has been on addressing issues related to the ongoing impact of COVID-19 on manufacturers and their employees. In particular, allowing participants to share their experiences, emotions and 'fears' relating to both themselves and their people in the areas of mental wellbeing, vaccination issues and best practice in the prevention of COVID-19 cases in their workplace. Other issues addressed this quarter included leadership lessons (Young Leaders); Leadership Masters (FoM) and Lean, Real Time Data and other 'best practice' processes (Manufacturing Excellence).</p>	

 Delayed 
  Completed 
  Not Due To Start 
  On track



4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Deliver networks and activities that enhance the capability and competitiveness of the manufacturing sector locally and globally	Develop activities and events that offer exposure to local and international opportunities and new thinking on global issues and trends including COVID-19	Focus this quarter has been on local and global supply streams which is severely impacting manufacturing here and across the globe; managing a COVID-19 workforce and developing activities to address the opportunity space in a carbon constrained world. Raising awareness on the new 'alliance' between Australia, India and Japan (and potential opportunities) was a focus at the Dr Keith Suter event.	
Facilitate the active participation of young people in the community to enhance leadership and personal development opportunities	Deliver leadership and skill development programs for young people	Youth and Family Services facilitated a range of online programs during this quarter to build young people's leadership capacity and enhance community participation, including the: <ul style="list-style-type: none"> <li>- Young Leaders program</li> <li>- FreeZA events committee</li> <li>- Change Makers, anti-racism program</li> <li>- COVID-safe Behaviours Project, supporting a team of young content creators to develop four social media posts this quarter</li> <li>- Kick Start, transitions program for vulnerable Year 7-8 students</li> <li>- On The Money, financial literacy workshops for secondary students</li> <li>- Noble Park Youth Committee</li> <li>- Future Healthy Consultation, providing young people with the opportunity to inform VicHealth's new 'Future Healthy' project.</li> </ul> Total contacts = 670	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track


ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Promote and support the strong manufacturing presence within the city to secure the economy and maintain future employment opportunities</p>	<p>Maintain support, collaboration and board participation of SEMMA</p> <p>Support and encourage sharing of successes and best practice, delivering key events to the manufacturing sector, including the Christmas Industry Breakfast</p>	<p>Staff attended Board and Executive meetings; a special Skills Meeting with DJPR and provided support for their Welding Project, advocacy and other reciprocal collaborative opportunities.</p> <p>Articles and stories on manufacturing successes and achievements including business expansion and new products were provided for Talking Business. A key manufacturing event with Dr Keith Suter, AM was delivered and planning is underway for a Christmas Industry breakfast on 9 December.</p>	
<p>Support engagement in learning, skill development and employment pathways to improve social, economic and environmental outcomes</p>	<p>Deliver initiatives which provide opportunities for young people to gain skills and experience that enhance their employment</p>	<p>Youth and Family Services reoriented services and have delivered a number of initiatives this quarter to assist young people in developing employability skills and experience, including the:</p> <ul style="list-style-type: none"> <li>- Employment Bootcamp, a new initiative to build young people's employability and job search skills. 24 young people participated in the two online workshops.</li> <li>- FReeZA events committee (9 sessions, 112 contacts)</li> <li>- IMPACT Volunteering program, providing young people with a 'hands on' immersive volunteering experience in a local retail setting (2 sessions, 31 contacts).</li> </ul> <p>In addition, a number of social media posts were shared on Youth Services Facebook and Instagram pages this quarter, promoting a range of employment tips and highlighting the benefits of volunteering (12 posts, 3,240 contacts)</p>	

■ Delayed   
 ■ Completed   
 ■ Not Due To Start   
 ■ On track



4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Support engagement in learning, skill development and employment pathways to improve social, economic and environmental outcomes	Deliver welcoming library services and increase engagement opportunities to enhance learning, reading and literacy, digital and technology skills at all life stages  Drive the ongoing implementation of the Local Economic and Employment Development Strategy	The library has maintained partnerships with business, education and employment service providers. The language and literacy service has delivered ongoing employment and education support services and referral pathways in an online/phone capacity during COVID-19. The ATO and Consumer Affairs partnership continued with online presentations on Businesses Preparing for Tax Time in July 2021 and Consumer Affairs and Business delivered in September 2021.  An updated LEED Strategy is awaiting final approval prior to publication. Greater Dandenong Business group continued to implement workplans and assist the business community. The focus was on helping businesses survive and/or manage the impacts of COVID-19.	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track






4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Support engagement in learning, skill development and employment pathways to improve social, economic and environmental outcomes</p>	<p>Manage and chair the Greater Dandenong Regional Employment Taskforce and associated projects</p>	<p>Due to member priorities, the Taskforce formally met on one occasion this quarter, with individual matters being canvassed via email. During this time, considerable work was taking place with new governance arrangements, particularly in relation to project approvals. The Taskforce also hosted the announcement of further funding and additional, more strategic deliverables with the CR program, which is overseen by the Taskforce. SEBN's 'Making our Future' project to promote manufacturing as a career of choice to young people and their influencers has been designed and launched into the public domain on the front page of the September edition of Talking Business. A comprehensive marketing plan is in development which will underpin promotion across the LGA and beyond.</p>	
	<p>Manage and implement the Community Revitalisation and One Per Cent projects to develop the capability and capacity of jobseekers in our community facing multiple complex barriers to employment</p>	<p>Council played the critical role of brokerage in providing digital technology during lockdown enabling jobseekers to study and continue job-seeking, which would not have otherwise been possible. Jobseekers were supported to participate in the Ikea Refugee Internship program. Scoping and co-designing an employment pathway program was undertaken to support African jobseekers to obtain sustainable employment. A user-friendly employment resource was developed on the SEBN website, building a 'one-stop shop' for jobseekers, students and employers. The valuable work of our CEAV program has now been scaled across the state with the addition of Job Advocates and Careers Counsellors - all seeded from the evidence-base built from CGD's CR program.</p>	

■ Delayed  
 ■ Completed  
 ■ Not Due To Start  
 ■ On track

ORDINARY COUNCIL MEETING - MINUTES




4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Support engagement in learning, skill development and employment pathways to improve social, economic and environmental outcomes	Support local creative industry development	Specific engagement has been planned for creative industries as part of the Arts and Cultural Heritage Strategy to better understand the creative sector needs.	
	Through library services facilitate and champion activities and partnerships that support the community to participate in work, entrepreneurship, education, training, social and civic life	Business, digital literacy, learning help for adults, Citizenship, Conversation buddies, DandEreaders, Coffee Club and ABS Census sessions were delivered online. COVID-19 restrictions applied to all in-house program delivery. All partnerships were maintained during this restricted period.	
Work with partners to facilitate engaged local business and industry taking action to increase resilience and transition to a net zero carbon economy	Continue to build on the Greater Dandenong Business Local Economic and Employment Development Strategy programs to help encourage and promote the benefits to businesses across CGD in taking action to prepare for the impacts of climate change and moves towards Net Zero Carbon operations	CGD's successful Sustainability Festival was strongly supported.  Communications were shared around new EPA laws with 17,000 businesses on the database. Laws came into effect on 1 July, changing the way Victorian businesses manage their environmental impact.  In Talking Business, good news stories and case studies of businesses that are taking action and preparing for the impacts of climate change and moving towards Net Zero Carbon operations were shared. The top business environmental initiatives in our industrial areas were also shared with readers. This data was sourced from the recent CGD business audit of the industrial areas.  The relationship with the ASPIRE platform was strengthened to broaden its reach beyond manufacturers and encourage a Circular Economy.	

 Delayed 
  Completed 
  Not Due To Start 
  On Track

ORDINARY COUNCIL MEETING - MINUTES





4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
<p>Work with partners to facilitate engaged local business and industry taking action to increase resilience and transition to a net zero carbon economy</p>	<p>Facilitate and promote the Aspire platform to engage business through SEBN networks and other sustainability activities</p>	<p>The ASPIRE platform was promoted in network forums and SEBN newsletters and connected manufacturers to the ASPIRE team. The ASPIRE team was offered advice to ensure their platform is suitable for all businesses. In conjunction with the EDU, negotiations began with ASPIRE for additional resources and plans for a shared approach to the platform in the future.</p>	
	<p>Strengthen capability and increase awareness of new technologies and opportunities around waste and energy</p>	<p>The opportunity for a strategy specialist to visit companies to diagnose waste streams and potential for reduction and re-use as a strategic input to company operations was offered to local businesses. This offer was made early August but was delayed due to lockdown. In partnership with SEMMA, SEBN is also facilitating a Waste Focused network group; however the next phase requires group site meetings which have been placed on hold until restrictions ease. As specific needs arise out of the network sessions, targeted interventions will be developed.</p>	
	<p>Support local business efforts to respond to their climate change risks by informing them of relevant State and Federal Government policies and programs</p>	<p>Information was regularly shared with 17,000 businesses on EDU's database, via monthly newsletter, quarterly Talking Business magazine, as well as by sharing information with the Greater Dandenong Chamber of Commerce, SEMMA and when engaging directly with individual or groups of businesses.</p>	

 Delayed 
  Completed 
  Not Due To Start 
  On track

4.1.1 Q1 Quarterly Performance Report (Cont.)




*Strategic Objective 6: A Council that demonstrates leadership and a commitment to investing in the community*

Priority	Action	Comments	Status
Advocate to the state government for the recovery of COVID relief costs	Continue to work with agencies on COVID-19 response and recovery efforts	A partnership with Monash Health has been developed re pop-up vaccinations in Palm Plaza. Council is participating in the south east area of operations chaired by the Department of Health. The purpose of these meetings is to strategically respond to COVID-19. Council is working with the Department of Families, Fairness and Housing on the management of local COVID-19 outbreak sites and is currently reviewing agencies and providers within the municipality for future partner opportunities.	
Attract investment and build partnerships with key stakeholders to ensure the sustainability, viability and growth of Greater Dandenong and its major activity centres to provide jobs, housing and liveability outcomes	Develop an investment Attraction prospectus, with a particular emphasis on our Activity Centres	A draft project brief has been completed in consultation with the place making team. The next stage of the initiative will be informed by the Innovative Investment Attraction report.	
Deliver Council's capital works program	Complete key capital works across the city	Approximately half of the program is complete, under construction or committed which is a good indicator for progress on completion of the whole program.	
Develop long term plans to effectively manage Council's assets	Develop a ten year asset plan	A draft Strategy is underway and initial conclusions have been presented to the AMS Steering Committee. An Asset plan will be presented to Council and the community with the annual budget papers.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES







4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Educate local businesses on their public health responsibilities including COVID safe practices	Seek State Government funding to assist with educating businesses and community groups on COVIDSafe practices	Greater Dandenong in partnership with Local Government Victoria (LGV) have employed three COVID-19 Safety Officers. There have been 68 direct engagements with community groups and articles published in newsletters including Community Council on Ethnic Issues (CCOEI) Newsletter and Enliven. A presentation was delivered to Enliven where the team educated the participants on COVID-safe practices. The next project is to develop a video "COVID Support Officers: Business and Community Group Engagement".	
	Upon successful receipt of funding, implement a program to provide COVIDSafe education across all businesses within Greater Dandenong	Council has successfully employed three Business COVID Support Project officers. By the end of the quarter 768 businesses had been directly engaged. The team has observed only 46 per cent of businesses were COVID-safe compliant on the first visit, that increased to 81 per cent on the second visit and 99 per cent compliant on the third. Unfortunately, the funding is only until 30 November and it is well known this resource is required until early 2022.	
Encourage an organisational culture of innovation and leadership	Complete a Workforce Management Plan and other workforce requirements under the Local Government Act 2020	Consultations with all Directorates and report scoping is underway.	

 Delayed 
  Completed 
  Not Due To Start 
  On track




ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Ensure all Council's Emergency Management responsibilities and obligations are implemented as described in the Municipal Emergency Management Plan (MEMP)	Coordinate and conduct four Municipal Emergency Management Planning Committee (MEMPC) meetings with key stakeholders and agencies	The next MEMPC meeting is scheduled for 23 November.	
	Implement, monitor and review progress on mitigation strategies to risks identified via the Community Emergency Risk Assessment (CERA) - Heat/health, Floods and Storms, and Pandemic	Council is currently coordinating a summer heatwave plan consistent with the southern metropolitan regional plan.	
Ensure compliance with the Local Government Act 2020, Councillor and Staff Codes of Conduct, Council policies and all legislation relevant to Council	Comply with the auditing requirements of the Gender Equality Act 2020	A Gender audit was completed by 1 June 2021 and a mandated reporting spreadsheet for this audit was completed.	
	Continue to embed consideration of climate change into Council's policies and decision making processes	Council officers continue to provide feedback and support within the framework of the Council Plan to embed consideration of the climate emergency in all decision-making processes. This includes development of a framework for addressing key areas of climate resilience when submitting CIP bids, and ongoing manager oversight of the implementation of the Climate Emergency Strategy 2020-30 under the auspice of the internal Climate Emergency Implementation Group.	
	Develop an organisation-wide Conflict of Interest framework and policy	Development of this policy has commenced but has been delayed subject to resourcing.	
	Update the Legislative Compliance program across the organisation	This action has not commenced and is subject to resourcing and prioritising requirements.	

 Delayed 
  Completed 
  Not Due To Start 
  On track






4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Ensure Council decisions contribute towards building a smarter, more digitally enabled future for our community and organisation	Develop and deliver a communications program to enhance the digital literacy of staff, the community and stakeholders	Delivery of a communications program to enhance digital literacy has commenced, with the following actions from the IT and Digital Strategy Action Plan undertaken this quarter: * Digital Platform Standards - developed and adopted * Digital Development Road Map - now in development, ongoing * Digital Literacy Uplift Program communications plan - completed and the roll out has commenced.	
	Strengthen Council's digital governance through a continuous improvement program to ensure digital solutions meet the business needs of Council	Work has begun to implement single sign on for residents to improve their user experience and increase their security when accessing Council systems. A Digital Platforms Standard has been developed to ensure that all systems moving forward are sustainable and suitable not only for Council staff but also for residents.	
Increase the use of smarter technologies to improve the efficiency and effectiveness of managing Council assets and resources to ensure they meet the community's current and future needs	Increase awareness of, availability and capability around modern and smart technologies	Council Officers have been utilising the parking sensor data from within central Dandenong to monitor parking occupancy and identify locations where parking restrictions/time limits may be altered to better suit demand. Works are underway to expand the parking sensor coverage to the Springvale central activity area, with installation expected to occur early in the new year.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)




Priority	Action	Comments	Status
Maintain a safe and healthy workplace through a people centred, systematic approach to risk management	Implement a people-centred approach to how safety is managed across the organization	Work is continuing on the PHIRES project within Community Care aimed at taking a holistic and systems approach to reducing manual handling injuries in this staff cohort. This is a great example of a people centred approach to safety at work. Work is continuing on implementing a people centred approach to all safety processes and procedures. This is a long term and cultural project.	
Manage Council's resources effectively and efficiently to ensure financial sustainability	Continue to integrate recognition of climate change into Council's financial and budget process	A new Self-Assessment Climate Change Tool has been developed for the Capital Improvement Project bid process within Council. This tool requires all bids to outline how the project addresses sustainability and contributes to net zero carbon emissions along with its alignment with the 10 themes of Council's Sustainability Strategy.	
	Increase Council's awareness and understanding of a changing climate's impacts on its assets, operations and finances	This action will commence in 2022.	
	Review Council's Long Term Financial Plan	Council's 10 year Long Term Financial Plan satisfied the requirements of the <i>Local Government Act 2020</i> and was adopted by Council at its meeting on 25 October 2021.	
	Strengthen governance capacity of Council grant and funding partners	Agencies supported by Council in multi-year grant funding have participated in Good Governance training. The development of a good governance framework for Council venues managed by non-profits is under development with creation of a Council working group.	

 Delayed 
  Completed 
  Not Due To Start 
  On track



ORDINARY COUNCIL MEETING - MINUTES

4.1.1 Q1 Quarterly Performance Report (Cont.)

Priority	Action	Comments	Status
Provide meaningful engagement opportunities which capture the voices of all ages, genders and cultures within the city	Encourage the voice of children through the facilitation of the Children's Advisory Group in planning and policy development	The Children's Advisory group have met virtually each month. The focus has been planning for the Annual Children's Forum. They have also provided feedback on several projects including the draft concept designs for the Dandenong Community Hub, the new development of Dandenong Oasis, the Communities for Children consultation and Children and young people leading healthier communities consultation.	
	Investigate opportunities for an ongoing community panel representative of the diversity of our city	Research will commence in Q2 including liaison with other Councils who have successfully implemented ongoing community panels.	
	Review the Community Engagement Framework	The Community Engagement Framework is being reviewed in line with the <i>Local Government Act 2020</i> and feedback from recent community consultations which were undertaken to develop the new Council Plan 2021-25.	

 Delayed 
  Completed 
  Not Due To Start 
  On track

#### **4.1.2 Procurement Policy**

File Id:

Responsible Officer:

Manager People, Culture and Innovation

Attachments:

Procurement Policy

---

### **1. Report Summary**

Council policies are in place to ensure accordance with relevant legislation, regulations, and best practices. They provide a consistent approach to Council's operational requirements and promote accountability and transparency of Council decisions and actions. This Procurement Policy is a collaborative work of the Councils in the South East Metro Regional Procurement Excellence Network (SEMRPEN) and in consultation with numerous Victorian Councils to ensure all requirements and expectations of the Local Government Act 2020 are appropriately considered and addressed.

Council previously adopted its Procurement Policy in November 2019 and the Policy now requires review. The revised Policy is now submitted to Council for readoption.

### **2. Recommendation Summary**

This report recommends that the Procurement Policy be readopted as per Attachment 1.

---

#### 4.1.2 Procurement Policy (Cont.)

### 3. Background

Essentially, policies developed by Council are aimed at ensuring good governance and decision-making processes, as well as the effective and efficient management of community resources and the day-to-day business of Council. They help govern how Council operates and provide a clear set of principles that provide a definite direction for Council.

Each policy is developed in order to address specific matters and objectives as outlined in the Council Plan 2021-25 or as required by legislation. Policies promote consistency across the organisation and enable the community to be familiar with the principles behind administrative and council decisions.

Existing council policies are subject to an ongoing review process to ensure they remain up-to-date and comply with current legislation. Policies should be reviewed and updated if legislation requires it; or when Council's functions, structure or activities change; or when technological advances or new systems are implemented.

Council policies should be read in conjunction with any related legislation, relevant internal policies, codes of practice or guidelines. A Council policy is automatically revoked upon readoption of the latest version of that policy.

Policies that are superseded or superfluous to Council's needs require formal abolition by Council.

### 4. Proposal

It is proposed that the Procurement Policy be readopted by Council noting that the revised policy is a collaborative effort ensuring consistent procurement practices across the South East Region. Some of the key changes include:

- Changes to the Procurement thresholds in Appendix 1.
- Guidance on undertaking collaborative procurement.
- The inclusion of Key Performance Indicators for enhanced reporting and benchmarking of procurement activities.
- The inclusion of an in-kind section to provide more options for sporting clubs and other community organisations to undertake works.
- Significant strengthening of the guidance on Conflict of Interest.

### 5. Community Plan 'Imagine 2040' and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2040, the result was the Greater Dandenong Community Vision 2040. This report is consistent with the following community vision and its accompanying principles:

---

#### 4.1.2 Procurement Policy (Cont.)

### Community Vision 2040

- *Education, training, entrepreneurship and employment opportunities*
- *Sustainable environment*

### 6. Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community

### 7. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the Charter of Human Rights and Responsibilities Act 2006 and, as such, are all responsible to act in accordance with the Victorian Charter of Human Rights and Responsibilities 2006 (the Charter).

**All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Financial Implications**

### 8. The Gender Equality Act 2020

Council's Diversity, Access and Equity Policy and the Gender Equality Act 2020 have been considered in the preparation of the policy. While it is predominantly administrative in its nature and does not have the potential to influence broader social norms and gender roles, the policy contains considerations for all gender groups.

### 9. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

### 10. Financial Implications

No financial resources are impacted by this report.

#### **4.1.2 Procurement Policy (Cont.)**

### **11. Consultation**

Prior to reporting to Council, the Procurement Policy was reviewed and evaluated by the:

- Procurement Steering Committee
- Audit Advisory Committee

### **12. Conclusions**

A review of the Procurement Policy was conducted and is now presented to Council for readoption. The principal objective of the review was to ensure that the policy is current with legislative requirements and remained relevant and up to date.

### **13. Recommendation**

**That the Procurement Policy be readopted as per Attachment 1.**

### **MINUTE 345**

Moved by: Cr Angela Long  
Seconded by: Cr Bob Milkovic

**That the Procurement Policy be readopted as per Attachment 1.**

**CARRIED**

**4.1.2 Procurement Policy (Cont.)**

**POLICY AND STRATEGY**

**PROCUREMENT POLICY**

**ATTACHMENT 1**

**PROCUREMENT POLICY 2021-2025 - DRAFT**

**PAGES 22(including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235*

**4.1.2 Procurement Policy (Cont.)**



**Procurement Policy 2021-2025**

**South East Regional Group of Councils**

A collaboration between Bayside City Council, Cardinia Shire Council, Frankston City Council, Glen Eira City Council, Greater Dandenong City Council, Mornington Peninsula Shire Council and Stonnington City Council.

Policy Endorsement:	Council		
Policy Superseded by this Policy:			
Directorate:	CEO/Corporate		
Responsible Officer:	Manager People, Culture and Innovation		
Policy Type:	Legislated - <i>Local Government Act 2020</i>		
File Number:		Version No:	001
1 <sup>st</sup> Adopted by Council	Minute No.	Last Adopted by Council:	Minute No.
Review Period:	Every 4 years	Next Review:	June 2025

**4.1.2 Procurement Policy (Cont.)**

*This page has been left intentionally blank*



---

## 4.1.2 Procurement Policy (Cont.)

### Contents

<b>1. Definitions and Abbreviations</b> .....	3
<b>2. Purpose</b> .....	4
<b>3. Applicability</b> .....	4
<b>4. Guiding Principles</b> .....	4
4.1 Strategic Procurement.....	4
4.2 Value for Money .....	5
4.3 Assessing the Evaluation Criteria - Value for Money .....	5
<b>5. Council Policy</b> .....	6
5.1 Procurement Structure, Processes, Procedures and Systems.....	6
5.2 Probity, Accountability and Transparency.....	6
5.3 Procurement Methods .....	7
5.4 Collaborative Procurement .....	7
5.5 Procurement Processes, Thresholds and Competition .....	8
5.6 Procurement Principles .....	9
5.7 Tender Evaluation and Negotiation.....	9
5.8 Corporate Social Responsibility (Sustainable and Ethical Procurement) .....	9
5.9 Economic, Environmental and Social Objectives.....	10
5.10 Exemptions and Breaches .....	12
5.11 Sole or Select Sourcing .....	13
<b>6. Relevant Legislation, Policy and other Documents</b> .....	14
<b>7. Monitoring Review and Audit</b> .....	14
<b>8. Procurement Policy Enquiries and Contact Details</b> .....	15
<b>APPENDICES</b> .....	16
APPENDIX 1. Council Procurement Thresholds.....	16
APPENDIX 2. Council Performance Indicators .....	16
APPENDIX 3. Council Specific Exemptions.....	17
APPENDIX 4. Council Risk Management.....	17
APPENDIX 5. Conflict of Interest.....	18
APPENDIX 6. Disclosure of Information.....	18
APPENDIX 7. Council Sustainable Procurement .....	19
APPENDIX 8. In-Kind Contributions .....	21

**4.1.2 Procurement Policy (Cont.)**

*Council recognises procurement is more than a transaction. It can help affect real change. Council is a major buyer within the City and across Melbourne’s SE region. As such, it has a social responsibility to ensure its procurement adds to community wealth building and economic development. Namely, that it assists drive down inequality and increase the quality of living for our community.*

**1. Definitions and Abbreviations**

<b>Best Practice</b>	As defined in the <i>Local Government Best Practice Procurement Guidelines</i> or any other document specified by Council.
<b>Collaborative Procurement Arrangement</b>	A contract established by the Council, government or a nominated agent, such as Municipal Association of Victoria (MAV), Procurement Australasia (PA), South East Regional Group of Councils (SERGC) or local government entity, for the benefit of numerous state, federal and/or local government entities that achieves best value by leveraging combined economies of scale.
<b>Commercial in Confidence</b>	Information that, if released, may prejudice the business dealings or commercial interests of Council or another party, e.g. prices, discounts, rebates, profits, methodologies and process information, etc.
<b>Contract Management</b>	The process that ensures all parties to a contract fully meet their respective obligations as efficiently and effectively as possible, in order to deliver the contract objectives and provide Value for Money.
<b>Council</b>	Greater Dandenong City Council.
<b>Emergency</b>	A sudden or unexpected event requiring immediate action including the occurrence of a natural disaster, flooding or fire event at a Council property; the unforeseen cessation of trading of a core service provider; any other situation which is liable to constitute a risk to life or property.
<b>Local Supplier</b>	A commercial business with an operational premise that is physically located within the municipal borders of the participating South East Regional Councils or performs the majority of their goods/services in this region.
<b>Material Breach</b>	Any breach of this policy that may also represent a breach of legislation such as procurement thresholds, fraud or corruption and occupational health and safety.
<b>Probity</b>	Probity is the evidence of ethical behaviour, and can be defined as complete and confirmed integrity, uprightness and honesty in a particular process. Probity is a defensible process which is able to withstand internal and external scrutiny, achieves both accountability and transparency, providing respondents with fair and equitable treatment.
<b>Procurement</b>	Procurement is the whole process of acquisition of external goods, services and works. This process spans the whole life cycle from initial concept through to the end of the useful life of an asset (including disposal) or the end of a service contract. It also includes the organisational and governance frameworks that underpin the procurement function.
<b>Reasonably Practicable</b>	That which is, or was at a particular time, reasonably able to be done in relation to ensuring health and safety, taking into account and weighing up all relevant matters.
<b>South East Regional Group of Councils (SERGC)</b>	The 11 Councils comprising the SERGC being the Cities of Bayside, Boroondara, Casey, Dandenong, Frankston, Glen Eira, Kingston, Port Phillip, Stonnington and Shires of Cardinia and Mornington Peninsula.

## 4.1.2 Procurement Policy (Cont.)

<b>Total Contract Sum</b>	The potential total value of the contract including: <ul style="list-style-type: none"><li>• costs for the full term of the contract, including any options for either party to extend the contract;</li><li>• applicable goods and services tax (GST);</li><li>• anticipated contingency allowances or variations; and</li><li>• all other known, anticipated and reasonably foreseeable costs.</li></ul>
<b>Value for Money</b>	Value for Money in procurement is about selecting the supply of goods, services and works taking into account both cost and non-cost factors including: <ul style="list-style-type: none"><li>• Non-cost factors such as contribution to the advancement of Council's priorities, fitness for purpose, quality, service and support; and</li><li>• Cost-related factors including whole-of-life costs and transaction costs associated with acquiring, using, holding, maintaining and disposing of the goods, services or works.</li></ul>

### 2. Purpose

Council purchases goods, services and works to support service delivery and the maintenance and development of infrastructure. Council is required under sections 108 and 109 of the [Local Government Act 2020](#) (the Act) to prepare, adopt and comply with its procurement policy. In accordance with the Act, this policy sets out the key principles, processes and procedures applied to all purchases of goods, services and works by Council.

This policy has been developed collaboratively by the South East Regional Group of Councils (SERGC) with a view to facilitating effective collaborative procurement processes consistent with the Act. This policy also incorporates content that is specific to the named Council and may differ slightly from that of the other SERGC councils and is intended to apply only to procurement practices involving Greater Dandenong City Council.

### 3. Applicability

This policy applies to all contracting and procurement activities conducted at each Council and is applicable to all Councillors, Council staff and other persons undertaking procurement on Greater Dandenong City Council's behalf.

It is recognised this will enhance achievement of each Council's objectives such as sustainable and socially responsible procurement, supporting local economies and obtaining value for money, leading to a better result in the provision of goods, services and works for the benefit of the community.

This policy provides direction on the conduct of procurement activities throughout the sourcing, management and disposal phases. It also covers the general procurement framework but does not extend to the related accounts payable processes.

Each Council must comply with this Procurement Policy before entering into a contract for the purchase of goods or services or the carrying out of works.

### 4. Guiding Principles

Council's procurement processes are based on the following principles, irrespective of the value and complexity of that procurement:

#### 4.1 Strategic Procurement

Council's procurement processes will be based on the principles of strategic procurement. Planning for an individual procurement exercise will include consideration of collaborative procurement opportunities, access to suppliers under existing contracts and analysis of alternative contract models. Guidance and procurement planning templates are available from the Contracts Unit

---

## 4.1.2 Procurement Policy (Cont.)

### 4.2 Value for Money

Council will weigh the benefits of the procurement against the costs necessary for the optimum result for Council and the local community. While Council is not required to accept the lowest price, it is required to take into account several factors such as quality, cost, warranties, accessibility of the service and other factors relevant to both the overall procurement objectives and the Act.

In terms of the contracting process, value for money requires Council to apply appropriate weighting for quality and price with as much transparency as is reasonably achievable. In this context, price should take into account the whole life cost of the provision as far as is practicable.

To achieve value for money for the community, Council will look beyond upfront costs to make purchasing decisions based on the entire life cycle of goods and services or works, and take into account related costs, environmental/circular economy and social risks and benefits, and broader social and environmental implications.

Council will seek to conduct sustainable procurement through measures including, but not limited to:

- a) adopting any Federal, State or Local Government policies, targets and strategies that avoid unnecessary consumption and help to manage demand;
- b) giving consideration to the purchase of goods and infrastructure that can be reused, repaired and recycled, and that include recycled content;
- c) giving consideration to the purchase of goods, services or works that benefit local suppliers or social enterprises;
- d) minimising environmental impacts over the life of the goods and services by choosing products or services that have lower adverse impacts associated with their production, use or disposal;
- e) fostering innovation in sustainable products and services through the design and implementation of procurements;
- f) pursuit of fair and ethical sourcing practices that require suppliers to comply with socially responsible practices, including legislative obligations to employees.

Achieving value for money shall be the basis of all procurement decisions within Council.

### 4.3 Assessing the Evaluation Criteria - Value for Money

Council's procurement activities will be carried out on the basis of obtaining value for money consistent with acceptable quality, reliability and delivery considerations.

Value for money in Council procurement is about selecting the supply of goods, services and works taking into account both cost and non-cost factors including:

- a) non-cost factors such as contribution to the advancement of Council's priorities, fitness for purpose, quality, social and environmental impacts, service and support; and
- b) cost-related factors including whole-of-life costs and transaction costs associated with acquiring, using, holding, maintaining and disposing of the goods, services or works

Value for money is best achieved by:

- a) developing, implementing and managing procurement strategies that support the co-ordination and streamlining of activities throughout the procurement lifecycle;
- b) aggregating purchasing whenever possible; and
- c) undertaking competitive procurement processes.

The Council may include the following evaluation criteria categories to determine whether a proposed contract provides value for money:

- Mandatory compliance criteria (e.g. ABN registration, OH&S, Fair Work Act);
- Tendered price;

---

## 4.1.2 Procurement Policy (Cont.)

- Capacity and capability of the respondent to provide the goods and/or services and/or works;
- Demonstration of sustainable procurement impact; and
- Any other criteria relevant to the goods and/or services and/or works being procured.

### 5. Council Policy

#### 5.1 Procurement Structure, Processes, Procedures and Systems

Council maintains a procurement function responsible for:

- a) Maintaining the Procurement Policy and associated guidelines, processes and procedures;
- b) Maintaining appropriate purchasing, procurement and contract management systems and tools;
- c) Providing procurement-related advice and support to the organisation as required;
- d) Building organisational procurement and contract management capability (including delivery of training and provision of guidance materials);
- e) Promoting awareness of and monitoring compliance with this Policy;
- f) Ensuring legislation is followed, reporting breaches and corrective actions in a timely manner; and
- g) Collaborating with other councils and organisations to identify best practice in and achieving better value from procurement.

Councillors, Council staff and persons undertaking procurement on Council's behalf are responsible for complying with this policy.

Council will maintain a *Procurement and Contracts Guidelines* document detailing the processes, procedures and systems related to procurement.

Council will maintain details of contracts entered into.

Whenever practicable, Council must give effective and substantial preference to contracts for the purchase of goods, machinery or material manufactured or produced in Australia or New Zealand.

#### 5.2 Probity, Accountability and Transparency

All people undertaking procurement activities on Council's behalf are responsible for the actions and decisions they take in relation to procurement and for the resulting outcomes.

Therefore, the processes by which all procurement activities are conducted will be in accordance with Council's procurement policies, associated policies and procedures as set out in this policy, relevant legislation, relevant Australian Standards, commercial law and the *Local Government Act 2020*.

Where a third-party agent is engaged to procure goods, services or works on behalf of Council, they must ensure they are compliant with the relevant legislation including the Act.

##### a) Probity

Council has a responsibility to obtain value for money and this must be achieved by acting with probity. Procurement probity is a defensible process, able to withstand internal and external scrutiny, one which achieves accountability, transparency and provides tenderers with fair and equitable treatment. Probity is about ensuring the procedural integrity of the procurement process, guarding against collusion and fraud and anti-competitive conduct, and not receiving personal gain.

Council may choose to engage probity services depending on the nature, complexity, risk and value of a procurement activity. Please refer to Appendix 9 for further guidance on the engagement of probity services

##### b) Risk Management

---

## 4.1.2 Procurement Policy (Cont.)

The principles of risk management are to be appropriately applied at all stages of procurement activities, which will be properly planned and carried out in a manner that will protect and enhance Council's capability to prevent, withstand and recover from personal injury, property damage, reputational loss, financial exposure and interruption to the supply of goods, services and works.

The provision of goods, services and works by a supplier or contractor potentially exposes Council to risk. Council will minimise its risk exposure through a number of processes and practices (refer to Appendix 4).

### 5.3 Procurement Methods

The standard methods for procurement will be via:

- a) purchasing card;
- b) purchase order;
- c) a quotation process (refer Appendix 1);
- d) a tender process, followed by contract; or
- e) under approved purchasing schemes (Panel contracts).

The source of funds must be identified and the procurement authorised in accordance with Council's Instrument of Financial Delegation, before any commitment to purchase is made.

More than one person will be involved in, and responsible for, each transaction with appropriate delegations obtained and documented.

Council may seek Expressions of Interest where:

- a) there are likely to be many tenderers; and/or
- b) tendering will be costly, or the procurement is complex and Council does not wish to impose the costs of preparing full tenders on all tenderers; and/or
- c) there is uncertainty as to the willingness and/or interest of vendors to offer the required procurement; and/or
- d) Council requires advice from the market regarding how best to address a particular need.

All Expressions of Interest and public tenders invited by Council will be published via Council's eTendering Portal.

Information regarding current tenders and awarded tenders will be published on Council's website.

Panel contracts include Greater Dandenong Council panel contracts, eligible State Government panel contracts including the Construction Supplier Register and approved schemes including MAV Procurement and Procurement Australasia.

For procurements where there is an existing panel contract, staff are required to:

- a) obtain the relevant number of quotes from suitable panel members, in line with this policy;
- b) raise a purchase order including the relevant information, e.g. must use VendorPanel process and register rules, or internal panels/pre-approved supplier lists.

Council will identify and actively investigate relevant collaborative procurement opportunities, where the procurement objectives are focussed on collaborative benefits, and/or shared services that align within the public tender thresholds among the SERGC.

### 5.4 Collaborative Procurement

In accordance with Section 108(c) of the Act, Council will seek to collaborate with other Councils, especially the SERGC and public bodies in the procurement of goods, services and works in order to take advantage of economies of scale.

---

### 4.1.2 Procurement Policy (Cont.)

Council staff must consider any opportunities for collaborative procurement in relation to a procurement process undertaken by Council. Any Council report that recommends entering into a procurement arrangement must set out information relating to opportunities for collaborative procurement, including:

- the nature of those opportunities, if any, and the councils or public bodies with which they are available; and
- why Council did, or did not, pursue the identified opportunities for collaboration in relation that procurement process.

When proposing to engage in a Collaborative Procurement Arrangement, Council will do so in accordance with the following process:

- a heads of agreement, agency appointment or other similar arrangement (including on a non-binding basis) will be established, which among other things, will aim to set out a lead participant to act as each participant's agent in the Collaborative Procurement Arrangement (unless alternative arrangements are set out in the heads of agreement/agency appointment); and
- each of the participants will be able to participate in the Collaborative Procurement Arrangement through a contracting model as agreed under the heads of agreement or agency appointment document, which may include a model whereby participants enter into a contract using "jump in/opt-in" contract provisions during the contract term.

Each participant of the Collaborative Procurement Arrangement must be involved in:

- the initial decision to undertake the Collaborative Procurement Arrangement;
- preparation of, and agreement to, the specifications;
- ensuring probity for the Collaborative Procurement Arrangement; and
- the acceptance of the competitive procurement process response(s) and awarding of contract(s).

Council may collaborate with other Councils to procure goods, services or works, or utilise MAV Procurement, State or Commonwealth Government and Procurement Australasia contracts for the procurement of goods, services or works established through a public tender process where it provides an advantageous, value for money outcome for the Council.

Where a procurement for services or works is 100% funded by a State or Commonwealth grant it may be exempt from collaborative procurement dependant on the nature of the grant conditions.

### 5.5 Procurement Processes, Thresholds and Competition

Section 108 of the Act details that each Council will set the public tender threshold circumstances when tenders for contracts must be publicly invited.

Guidelines will be determined from time to time for minimum spend thresholds associated with Council's procurement activities. These will be decided by analysing the historical size and complexity of the procurement activity and of proposed procurement activities.

Council will invite tenders, proposals, quotes and expressions of interest from the supply market for goods, services, building and construction works in accordance with the thresholds listed in Appendix 1 of this policy to ensure compliance with the Act. These thresholds will only be varied with approval from within each particular Council. The thresholds must represent the estimated value of the whole term of the contract i.e. the initial term plus any options to extend the initial contract term and are to be inclusive of GST.

The options for a procurement process compliant with the public tendering requirements contained in the Act include:

- a) Council running its own publicly advertised tender process, a variety of advertising mediums may be chosen from, including national newspapers, local newspapers and web-based forums;
- b) Council participating in collaborative tender processes for similar services in conjunction with other councils, including councils in the SERGC;
- c) Council appointing an external agent to run a tender process on its behalf. Organisations such as Procurement Australasia and Municipal Association of Victoria (MAV) Procurement are active in this area;

---

## 4.1.2 Procurement Policy (Cont.)

- d) Council accessing Victorian State Government contracts (e.g. State Purchase Contracts, Whole-of-Government contracts) that have been made available to Local Government and which Local Government can access without the need to comply with the requirements of Division 2 Section 108 (1) of the Act;
- e) Council accessing contracts for panels of suppliers where those panels have been put in place through a compliant tender process. For example, these panel contracts may have been put in place through a Council-run tender process, a tender process run for Council by an external agent or be a Victorian State Government panel made available to Local Government; or
- f) seeking an exemption as outlined in section 108 3 (d) of the Act (refer to section 5.10 of this policy).

### 5.6 Procurement Principles

Council will apply the following fundamental best practice principles to procurement, irrespective of the value and complexity of that procurement:

- value for money;
- sustainability (social, economic and environmental);
- open and fair competition;
- accountability;
- risk management; and
- probity and transparency.

### 5.7 Tender Evaluation and Negotiation

Late tenders will not be accepted.

The tender selection criteria and weighting for each criterion will be documented prior to the requesting of tenders.

An appropriately qualified and briefed evaluation panel will be established to evaluate each tender submission against the tender selection criteria.

External representatives may be part of, or an advisor to, the panel to ensure appropriate skills, experience and/or probity.

The evaluation process must be robust, transparent and unbiased. Each panel member will be required to formally declare any conflicts of interest (in line with Greater Dandenong's City Council's Conflict of Interest Policy), prior to commencing their evaluations.

A Tender Evaluation and Probity Plan must be developed for all high value and/or high-risk procurements.

Contract negotiations can be conducted to obtain the best outcome for Council, providing negotiations remain within the intent and scope of the tender.

Council may conduct a shortlisting process. Shortlisted tenderers may be invited by the Council to submit a best and final offer

The results of the tender evaluation and demonstration of the robustness of the process must be documented in a tender evaluation report approved by the relevant delegate.

The tender evaluation process should take into consideration the whole-of-life cost of the goods/services/works.

### 5.8 Corporate Social Responsibility (Sustainable and Ethical Procurement)

Council will support sustainability through its purchasing activity and prioritise purchases that minimise waste generation and maximise energy efficiency, water conservation and reductions in greenhouse gas emissions.

Value for money purchasing decisions made by Council are made based on whole-of-life cost and non-price factors including contribution to Council's sustainability objectives.



---

## 4.1.2 Procurement Policy (Cont.)

Council prefers to purchase sustainable, recycled and environmentally preferred products whenever they achieve the same function and value for money outcomes. Council may spend up to ten percent more for products that provide environmentally sustainable benefits.

Council will support products and new industries which provide sustainable and social benefits.

Council will monitor and report on Council procurement activities and programs that have an impact on or contribute to the wellbeing and sustainability of the environment.

### 5.9 Economic, Environmental and Social Objectives

Council will seek to advance economic, environmental and social objectives to benefit the community directly by purchasing from for-social benefit entities and indirectly by including social clauses in its contracts with private sector providers and screening supply chains for ethical considerations.

Council may apply a preference of up to 10% in the evaluation of proposals that:

- a) are from social enterprises or include social enterprises in their supply chain; and/or
- b) are from Indigenous suppliers or include Indigenous suppliers in their supply chain.

Council will also give regard to the following elements when making procurement decisions:

1. **Economic Sustainability** - Council supports local businesses and economic diversity by encouraging purchases that:
  - are made from local suppliers and small to medium enterprises;
  - generate local employment; and
  - consider the cost vs. life cycle/durability of purchases.
2. **Environmental Sustainability/Circular Economy** - Council seeks to make procurement decisions that reduce natural resource and biodiversity depletion by promoting:
  - green purchasing (i.e. making purchases that use materials made of recycled content, are energy efficient and greenhouse friendly, are from a social enterprise or are second hand/refurbished);
  - reduced greenhouse gas emissions;
  - reduced waste to landfill and the increase of the amount of waste recycled;
  - reduced water consumption and the improvement of water management;
  - improved environmental management in Council's supply chain;
  - the selection of products/services that have minimal effect on the depletion of natural resources and biodiversity; and
  - improved adaptability to climate change.
3. **Social Sustainability** - Council seeks to address disadvantage by encouraging diversity, acceptance, fairness, compassion, inclusiveness and access for people of all abilities in its purchasing by seeking to:
  - create new jobs and opportunities for people who may be struggling to find work;
  - target cohorts that may be experiencing economic exclusion;
  - reinvigorate depressed or marginalised communities; and
  - improve equity of access to opportunities.

As part of its corporate social responsibility objectives and to achieve the objectives of Council strategies and plans, a minimum tender weighting of 15% for socially responsible procurement will be applied to all tenders. Socially responsible procurement is procurement that has the most positive environmental, social, economic impacts possible across the entire life cycle and that strives to minimise adverse impacts.

- Social procurement aspects (e.g. social enterprises, fair trade, and social responsibility)

#### 4.1.2 Procurement Policy (Cont.)

- Local economic development and employment aspects (e.g. businesses operating in the municipality, or have a presence in the municipality, employing staff from the municipality)
- Environmental and sustainability aspects (use of recycled materials, innovation to reduce wastage or use sustainable materials such as crushed concrete, disposal of waste, reduced water use, reduced carbon emissions and reduced pollution etc.)

Not all three sub-criteria will be applied to all categories equally, it will be determined at the pre-planning stage after consideration of relevant Council strategies and plans and in consultation with the Contracts Unit and approved by the relevant Director.

#### 4.1.2 Procurement Policy (Cont.)

##### 5.10 Exemptions and Breaches

The following circumstances are exempt from the general tender, proposal, quotation and expression of interest requirements. Use of any exemption must be endorsed in accordance with the current Instrument of Financial Delegations.

Exemption Name	Explanation, Limitations, Responsibilities and Approvals
A contract made because of genuine emergency or hardship	Where Council has resolved that the contract must be entered into because of an emergency event (e.g. to provide immediate response to a natural disaster) or where the Victorian Government has declared a State of Emergency.
A contract made with, or a purchase from a contract made by another government entity, government-owned entity or other approved third party	This general exemption allows engagements with another government entity or government owned entity. For example, Federal, State or Local Government or an entity owned by the Federal, State or Local Government.  Contracts and arrangements established by another government entity, local authority or local government group purchasing scheme, Municipal Association of Victoria (MAV) or National Procurement network members (e.g. Local Buy), Procurement Australasia (PA).
Exemption from public tendering	Where the contract is entered into in accordance with arrangements approved by the Minister and where Council must demonstrate to the Minister for Local Government that it is not a viable option to undertake a public tender.
Extension of contracts while Council is conducting a market tender	Allows Council to extend an existing contract where the procurement process to replace the contract has commenced, and where the tender process or negotiations will take or have taken longer than expected.  This exemption may be used when the establishment of an interim short-term arrangement is considered not to be in the public interest, as it may be cost prohibitive and/or present a risk in the delivery of critical public services to the municipality.
Professional services unsuitable for tendering	Legal Services. Insurance.
Novated contracts	Where the initial contract was entered into in compliance with the Act and due diligence has been undertaken in respect to the new party.
Information technology resellers and software developers	Allows Council to renew software licenses and maintenance and support, or upgrade existing systems, (where a public tender was completed for the original contract) and there is only one incumbent supplier of the software, who holds the intellectual property rights to the software.
Utility companies	When utility authorities are required to undertake work on their assets.
Regional waste management groups	Situations where a regional waste management group constituted under section 50F of the <i>Environment Protection Act 1970</i> had already conducted a public tender for and on behalf of its member councils.
Operating Leases	Where a lessor leases an asset (generally a vehicle or plant and equipment) to the Council and assumes the residual value risk of the vehicle.

**4.1.2 Procurement Policy (Cont.)**

Exemption Name	Explanation, Limitations, Responsibilities and Approvals
Variations under contract	Where a variation occurs, the delegation is not defined by the value of the variation, but by the value of the whole contract. An officer with a sub-delegation from the Chief Executive Officer or Council may vary a contract to the limit in the Instrument of Sub-Delegation.  Approved budget must be available for all variations.
Contract over expenditure	Variation above the approved contract value is deemed a contract over expenditure. Any variation, single or cumulative, that exceeds the public tender threshold or 10% of the original contract value is subject to a council resolution. An officer with a sub-delegation from the Chief Executive Officer or Council may vary a contract to the limit to the public tender threshold or 10% of the original contract value.
Other specific Council exemptions	Defined in Appendix 4.  Specific Council exemptions will be reviewed and updated from time to time.

Spend breaches will be reported to Council’s Executive Management Team on a quarterly basis as part of a Procurement Update and the Contracts Unit is to sign off on the deviations to say they meet value for money principles.

Emergency events and post-emergency procurement should meet all requirements of the Disaster Recovery Funding Arrangements. In addition, the value for money principles will still be applicable.

Where Council expenditure is funded from State or Federal Government grant monies the requirement to comply with Division 2, Section 108 of the Act remains unless there are grant conditions which provide alternative arrangements.

Should the nature of the requirement and the characteristics of the market be such that it is considered a public tender process is not possible, an exemption as outlined in Section 108(3)(d) may be sought from Council.

If a state of emergency/disaster/pandemic event is in place within Victoria, this exemption can be approved by the Chief Executive Officer.

**5.11 Sole or Select Sourcing**

Supply of goods, services or works can be sought from one supplier (sole sourcing) or a restricted group of suppliers (select sourcing) without tenders, expressions of interest, proposals or quotes where it is consistent with this policy and either:

- a) is in the public interest; or
- b) the marketplace is restricted by statement of license or third-party ownership of an asset (including when utility authorities are required to undertake work on their assets); or
- c) Council is party to a joint arrangement where Council jointly owns the intellectual property with a third-party provider.

If there is a current procurement or disposal process in place, that process must be terminated prior to sole sourcing being implemented.

Sole or select sourcing is subject to existing financial delegations.

---

## 4.1.2 Procurement Policy (Cont.)

### 6. Relevant Legislation, Policy and other Documents

Council's procurement activities shall be carried out to the professional standards in accordance with best practice and in compliance with the Act and applicable policies and procedures including Codes of Conduct for Councillors, Council staff and others.

Compliance will be monitored by Council's Contracts Unit and minor issues will be appropriately addressed by Council staff in leadership positions. Where required, serious compliance issues will be reported to the Audit and Risk Committee and Council.

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this policy.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this policy. While it is predominantly administrative in its nature and does not have the potential to influence broader social norms and gender roles, this policy contains considerations for all gender groups.

This policy complies with the overarching principles of the *Local Government Act 2020* in that:

- (a) it has been developed in accordance with the relevant law;
- (b) priority has been given to achieving the best outcomes for the municipal community, including future generations;
- (c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks has been considered and promoted;
- (d) it ensures that innovation and continuous improvement will be pursued;
- (e) collaboration has been sought and undertaken with other Councils, governments and statutory bodies;
- (f) the ongoing financial viability of Council has been considered;
- (g) it ensures that regional, state and national plans and policies are considered in tender planning and decision making; and
- (h) it ensures the transparency of Council decisions, actions and information.

This policy has clear linkages to a range of codes, charters, legislation and Council documents including:

- a) *Local Government Act 2020*;
- b) *Competition and Consumer Act 2010 (Cth)* – relevant provisions;
- c) Greater Dandenong City Council Conflict of Interest Policy
- d) Greater Dandenong City Council Procurement Procedures and Guidelines;
- e) Greater Dandenong City Council Purchasing and Accounts Payable Manuals;
- f) Greater Dandenong City Council Councillor Code of Conduct
- g) Greater Dandenong City Council Staff Code of Conduct (including Supplier Code of Conduct);
- h) Greater Dandenong City Council Contract Management Guidelines;
- i) *Working with Children Act 2005* and associated regulations;
- j) *Occupational Health and Safety Act 2004*; and
- k) Australian Standards – relevant provisions.

### 7. Monitoring Review and Audit

The Contracts Unit will monitor procurement activity on an ongoing basis with respect to annual procurement activity and compliance with key internal controls. Council is committed to continuous improvement and will review this policy in accordance with the requirements of the Act to ensure that it continues to meet its wider strategic objectives.

This policy is subject to amendment at any time if required and is to be reviewed at least once in every four (4) year Council term as required by the Act.

**Responsible officer:** Manager People, Culture And Innovation

---

## 4.1.2 Procurement Policy (Cont.)

**Department:** People and Procurement

**Approval date:** [insert]

**Approved by:** Greater Dandenong City Council

**Review date:** June 2025 (for November)

**Expiry date:** 31/12/2025

**Version number:** 1.0

### 8. Procurement Policy Enquiries and Contact Details

For further information on the policy, please contact the individual Council Procurement Teams as detailed in the table below.

Council	Email address	Phone
Bayside City Council		
Cardinia Shire Council	<a href="mailto:procurement@cardinia.vic.gov.au">procurement@cardinia.vic.gov.au</a>	1300 787 624
Frankston City Council		
Glen Eira City Council		
Greater Dandenong City Council	<a href="mailto:procurement@cgd.vic.gov.au">procurement@cgd.vic.gov.au</a>	(03) 8571 1000
Mornington Peninsula Shire Council	<a href="mailto:procurement@mornpen.vic.gov.au">procurement@mornpen.vic.gov.au</a>	(03) 5950 1000
Stonnington City Council	<a href="mailto:procurement@stonnington.vic.gov.au">procurement@stonnington.vic.gov.au</a>	(03) 8290 1333

## 4.1.2 Procurement Policy (Cont.)

### APPENDICES

All policy requirements contained within these Appendices are only applicable to Greater Dandenong City Council.

#### APPENDIX 1. Council Procurement Thresholds

Council will invite tenders, proposals, quotes and expressions of interest from the supply market for goods, services, building and construction works in accordance with the thresholds listed below:

Procurement Threshold (incl. GST)	Procurement Methodology
<\$10,000	Obtain at least one written quotation.
\$10,001 - \$100,000	At least two written quotations are to be invited from suppliers who are considered able to meet the requirements. Where only one quotation is received from those invited, Value for Money must be demonstrated. When seeking and/or evaluating quotes, preference will be applied to local suppliers and a minimum of one local supplier must be invited, depending on availability or local suppliers.
\$100,001 - \$300,000	Obtain a Contract Number. Undertake a formal Request for Quotation process by following the process within Council's eTendering Portal. Where only one quotation is received from those invited, Value for Money must be demonstrated. When seeking and/or evaluating quotes, preference will be applied to local suppliers and a minimum of one local supplier must be invited, depending on availability or local suppliers.
>\$300,000	Obtain a Contract Number. A formal Request for Tender process must be undertaken by Council's Contract's Unit using Council's eTendering Portal.

Procurement transactions will not be split to circumvent the above thresholds, this includes cumulative expenditure over a (12) month period. Obtaining sufficient quotations can sometimes be difficult, e.g. if there are few suppliers for the goods, services or building and construction works being sought, or where the work is highly specialised. In such cases an Exemption from Procurement Process Form will be required to waive the requirement to request three quotations.

#### APPENDIX 2. Council Performance Indicators

Council will seek to improve its procurement performance by capturing and analysing data on key performance indicators including:

- extent of contracts delivered on time and on budget;
- new collaborative procurement contracts;
- new preferred supplier (panel) contracts;
- the number of Local Businesses engaged and proportion of local spend;
- value of savings and benefits achieved;
- level of compliance with the Procurement Policy;
- annual spend on sustainable goods and services; and
- the return on procurement investment.

A memorandum detailing actual performance against these indicators will be presented annually to Council's Audit & Risk Committee.

---

## 4.1.2 Procurement Policy (Cont.)

### APPENDIX 3. Council Specific Exemptions

Council has not determined any additional general exemptions to the public tender threshold beyond those detailed in section 5.3 of this policy.

The Chief Executive Officer may approve ad-hoc exemptions in exceptional circumstances where it can be demonstrated that it is in the best interests of the community to do so and must include an assessment the expenditure represents value for money .

The public tender threshold and related exemptions also apply to collaborative procurements.

### APPENDIX 4. Council Risk Management

Council shall have in place consistent strategies for managing risks associated with all procurement processes.

- a) providing sufficient planning and lead-time for procurement preparation and consideration;
- b) using appropriate Council standard-form contracts provided by Council's Contracts Unit which include current, relevant clauses to mitigate risk to Council;
- c) all contract departures will be reviewed and negotiated by Council's Counsel prior to the award of the contract. Copies of all communication between Council's Counsel and the preferred contractor or supplier will be saved in Council's Electronic Document and Records Management System (Objective) as evidence of review and approval of non-standard contracts;
- d) Council's Counsel will review all non-standard contracts, as well as standard contracts that have agreed departures included, prior to the contract being disseminated for execution;
- e) requiring security deposits where appropriate;
- f) referring specifications to relevant experts;
- g) all Contracts must be executed and a copy provided to the Contracts Unit before allowing the commencement of procurement of any goods, services or work;
- h) ongoing and timely Contract management; and
- i) effectively managing the contract including monitoring and enforcing performance.



---

## 4.1.2 Procurement Policy (Cont.)

### APPENDIX 5. Conflict of Interest

Councillors and Council staff shall at all times avoid situations which may give rise to an actual or perceived conflict of interest. A conflict of interest may be a 'general' or a 'material' conflict of interest.

A Councillor or a member of Council staff (relevant person) has a general conflict of interest in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty.

A relevant person has a material conflict of interest in a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter. The benefit or loss may be direct or indirect and pecuniary or non-pecuniary. Affected persons include, among others, the member of Council Staff and their family members.

Council staff involved in the procurement process, however remotely, in particular those preparing tender documentation, writing tender specifications, opening tenders, participating in tender evaluation panels, preparing a recommendation report; and Councillors and Council staff awarding tenders must:

- **comply** with Greater Dandenong City Council's Conflict of Interest Policy;
- **Avoid** conflicts of interest wherever possible, whether material or general or actual, potential or perceived;
- **Declare** when they do not have a conflict of interest in respect of the procurement process. All relevant persons participating in tender processes must complete a probity declaration. All relevant persons participating in tender evaluation panels must complete a Conflict of Interest declaration and provide it to the Governance Unit. All relevant persons must declare any actual or perceived conflicts in line with Council's internal processes for reporting conflicts of interest; and
- **Observe** prevailing Council and Government guidelines on how to prevent or deal with conflict of interest situations and not take advantage of any tender related information whether or not for personal gain.

### APPENDIX 6. Disclosure of Information

*Commercial in Confidence* information received by the Council must not be disclosed and is to be stored in a secure location.

Councillors and Council staff must take all reasonable measures to maintain confidentiality of:

- Information disclosed by organisations in tenders, quotations or during tender negotiations; and
- *Commercial in Confidence* information.

Breaches of confidentiality will be dealt with in accordance with the *Local Government Act 2020*.

Councillors and Council staff are to avoid references to current or proposed contracts in discussion with acquaintances or outside interests.

Discussion with potential suppliers during tender evaluations should not go beyond the extent necessary to resolve doubt on what is being offered by that supplier.

At no stage should any discussion be entered into which could improperly influence the procurement process or negotiation of a contract prior to the contract approval process being finalised, other than authorised pre-contract negotiations.

**4.1.2 Procurement Policy (Cont.)**

**APPENDIX 7. Council Sustainable Procurement**

Council commits to applying principles of sustainability to all of its decision-making and activities. In addition, Council applies sound contracting principles to its procurement activity. The following economic, environmental and social objectives have been determined in line with these principles.

Area	Principles	Objectives
Economic	<p>Council is committed to procurement that supports local business and economic diversity in the SERGC. Where practicable and applicable, Council will actively seek quotes and tenders from local businesses in the SERGC whilst ensuring value for money outcomes.</p> <p>Council’s economic procurement will be underpinned by the following principles:</p> <ul style="list-style-type: none"> <li>• Ensuring open and effective competition and development of competitive local business and industry;</li> <li>• Fostering innovation and emerging sectors; and</li> <li>• Where practicable Council will give preference to goods manufactured or produced in Australia and New Zealand.</li> </ul> <p><i>Note: Local in the context of this policy denotes the municipalities of Bayside, Casey, Cardinia, Dandenong, Frankston, Glen Eira, Kingston, Mornington Peninsula, Port Phillip and Stonnington.</i></p>	<p>Council’s economic sustainability commitment and approach aims to:</p> <ul style="list-style-type: none"> <li>• Achieve value for money on a whole-of-life (including disposal) basis, rather than just initial cost;</li> <li>• Consider life cycle impacts of products purchased;</li> <li>• Ensure probity and accountability in the procurement process;</li> <li>• Commit to source locally;</li> <li>• Build relationships with local businesses and encourage purchasing from local suppliers to help build their capacity and</li> <li>• Increase local employment.</li> </ul>

**4.1.2 Procurement Policy (Cont.)**

Area	Principles	Objectives
Environmental	<p>Where applicable, Council will include appropriate criteria in request for quotes and tenders to deliver environmentally preferable outcomes and deliver strategies to avoid and reduce waste generation and drive energy efficiency.</p> <p>To support the achievement of objectives and targets within Council's sustainability strategies, Council is committed to minimise its impact on the environment by:</p> <ul style="list-style-type: none"> <li>• Purchasing goods, services and construction which avoid air, water and soil pollution;</li> <li>• Minimising natural resource and biodiversity depletion;</li> <li>• Supporting suppliers to reduce carbon emissions in the supply chain;</li> <li>• Purchasing environmentally preferred goods and services whenever they present an acceptable value for money outcome and</li> <li>• Contributing to sustainable waste management (with reference to the waste hierarchy and circular economy principles).</li> </ul>	<p>Councils environmental sustainability commitment and approach aims to:</p> <ul style="list-style-type: none"> <li>• Maximise energy efficiency and reducing greenhouse gas emissions and contribute towards Council's carbon neutral status;</li> <li>• Minimise waste production by:                             <ul style="list-style-type: none"> <li>- Reduced usage of non-renewable resources; and</li> <li>- Reduced demand for raw materials and natural resources;</li> </ul> </li> <li>• Promote a market for recycled materials and</li> <li>• Reduce water consumption and activities that impact diversity.</li> </ul>
Social	<p>Council is committed to building stronger communities and meeting social objectives which benefit the community and commits to integration of measures in its procurement processes and documentation which promote improved social outcomes. Council's sustainability strategies will be underpinned by:</p> <ul style="list-style-type: none"> <li>• Creation of training and employment opportunities for unemployed, disadvantaged municipal residents or marginalised job seekers;</li> <li>• Creation of opportunities for small, medium and social enterprises, Indigenous and disability employment enterprises;</li> <li>• Promotion of equity, diversity and equal opportunity; and</li> <li>• Provision for broad public involvement on issues that affect the community such as addressing complex local challenges such as intergeneration employment, crime, vandalism and economic decline.</li> </ul>	<p>Councils social sustainability commitment and approach aims to:</p> <ul style="list-style-type: none"> <li>• Ensure vendors do not exploit workers and provide fair wages, including inclusive and sustainable business practices;</li> <li>• Maintain a social procurement program to increase social procurement spend across the South Eastern Region;</li> <li>• Ensure sourced products are accessible by all segments of the community;</li> <li>• Increase employment opportunities for Indigenous people, disabled people, disadvantaged people and long term unemployed;</li> <li>• Increase gender equity; and</li> <li>• Prevent, detect and remove modern slavery from Council's supply chain.</li> </ul>

---

## 4.1.2 Procurement Policy (Cont.)

### APPENDIX 8. In-Kind Contributions

An in-kind contribution is defined as a donation of goods, materials, services, time or expertise, by a community group or club that assists a tenderer to deliver their contractual obligations to Greater Dandenong City Council. Where a community group or club wishes to provide an in-kind contribution to a Greater Dandenong City Council funded project, and the value of the project is such that Greater Dandenong City Council's policy requires a competitive arrangement, then the community group or club may elect to either:

- tender direct to Greater Dandenong City Council for the entire project (noting that Greater Dandenong City Council's conditions of contract and protocols will apply), or
- engage with the tenderer(s) for the provision of the in-kind contribution for the project and the tenderer submits the Tender to Greater Dandenong City Council.

In either scenario the tenderer must be capable of performing the work. This would include having the required skills, regulatory registrations and financial capacity to undertake the works. The tenderer will be assessed on their ability to complete the project to the satisfaction of Greater Dandenong City Council within the contract price, and in doing so, will bear total contractual liability for the delivery of the project including the in-kind contribution.

### APPENDIX 9. Probity Services

Recent integrity body reports indicate organisations need to have clear guidance in managing probity during procurement process – including the use of Probity Advisors and Probity Auditors.

To maximise the integrity of procurement, Council may appoint an independent Probity Advisor and / or Probity Auditor. The Probity Advisor and Probity Auditor must be independent from Council and must not be the same person or organisation.

Circumstances where a Probity Advisor and / or Probity Auditor must be engaged include procurement with an expected value of \$5 million or over.

Other circumstances where a Probity Advisor and / or Probity Auditor must be engaged include procurement with an expected value of \$1 million, and are:

- a) deemed high risk; or
- b) deemed by the Executive Management Team to be complex or sensitive in nature; or
- c) considered politically sensitive or subject to a high degree of public scrutiny.

Council's contract initiation forms will provide for the relevant Director to review and recommend the appointment of a probity advisor or probity auditor where deemed necessary.

Further guidance on the engagement for probity services to be provided by the Contracts Unit.

## 4.2 OTHER

### 4.2.1 Proposal for Creation of United Energy Powerline Easement at 890E Taylors Road, Dandenong South

File Id:	A8169609
Responsible Officer:	Manager Governance
Attachments:	Council Reserve at 890E Taylors Road, Dandenong South - Creation of Powerline Easement Plan and Locality Plan

---

#### 1. Report Summary

This report addresses a proposal to create an easement for powerline purposes pursuant to section 88 of the *Electricity Industry Act 2000* in favour of United Energy across Council's Reserve at 890E Taylors Road, Dandenong South more particularly described as Reserve 1 on PS 814223R, Vol 12210 Fol 114 (the Land).

The proposed easement will provide permanent installation of United Energy powerline cabling infrastructure that will allow for the connection of power to the adjoining property across Council's Reserve.

#### 2. Recommendation Summary

This report recommends that Council commences the statutory procedures required under section 114 of the *Local Government Act 2020* for the creation of a powerline easement over part of the Council Reserve (the Land).

**4.2.1 Proposal for Creation of United Energy Powerline Easement at 890E Taylors Road, Dandenong South (Cont.)****3. Background**

United Energy has requested that Council permits the creation of a powerline easement for electricity distribution purposes pursuant to Section 88 of the *Electricity Industry Act 2000* over Council Land.

The proposed easement is located over part of the Council Reserve at 890E Taylors Road, Dandenong South, more particularly described as Reserve 1 on PS 814223R, Vol 12210 Fol 114 (the Land). The Land is used for Conservation Reserve purposes.

The creation of easement plan provided in Attachment 1 to this report shows the location of the proposed powerline easement which will allow for the connection of power from Taylor's Road, across Council's Reserve to the adjoining property. The proposed easement has a total area of 15 square metres.

The creation of an easement is, in effect, handing over the rights to land to another body or party. For this reason, the creation of an easement needs to be considered under section 114 of the *Local Government Act 2020* which prescribes what Council must do if it intends to sell or exchange land.

**4. Proposal**

This report proposes that Council gives public notice of its intention to create a powerline easement over part of the Land for use by United Energy and that the statutory procedures required under sections 114 of the *Local Government Act 2020* and Council's Community Engagement Policy are commenced. This process will include advertising the proposal and inviting public submissions.

After the required advertising and submission process is completed, a further report will be presented to Council in order to consider any submissions received prior to a decision being made in relation to the proposed creation of easement.

**5. Financial Implications**

There are no financial implications associated with this report. Council will not pay any costs associated with the creation of an easement over the Land as all costs associated with the proposal will be borne by United Energy. Any works conducted in the easement on Council Land will be reinstated at no cost to Council.

Valuation advice was provided prior to consideration of this proposal and the loss in value to the Land which is attributable to the creation of the easement is \$375.00 plus GST. This amount will be reimbursed to Council by United Energy.

**6. Consultation**

A public consultation process will be commenced as required under section 114 of the *Local Government Act 2020* and in accordance with Council's Community Engagement Policy. A public notice will be placed on Council's website and in the local paper circulating in Greater Dandenong. Interested parties will be given the opportunity to make submissions for a period of 28 days. Any submissions received will be detailed for consideration in a further report to Council to determine if it proceeds with the proposal.

---

#### **4.2.1 Proposal for Creation of United Energy Powerline Easement at 890E Taylors Road, Dandenong South (Cont.)**

Council departments have been consulted and have contributed to this report. The relevant Council departments were supportive and offered no objections to the proposed easement.

### **7. Community Plan ‘Imagine 2030’ and Council Plan 2017-21 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted to see for themselves and the City in 2030, the result was the Greater Dandenong Community Plan ‘Imagine 2030’. This report is consistent with the following community visions:

#### **Community Plan ‘Imagine 2030’**

##### Place

- *Appearance of Places – Places and buildings*
- *Travel and Transport – Easy to get around*

### **8. Council Plan 2017-21**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following goals:

##### Place

- *A healthy, liveable and sustainable city*
- *A city planned for the future*

### **9. The Overarching Governance Principles of the *Local Government Act 2020***

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. This report gives effect to the following overarching governance principles:

- Council decisions have been made and actions taken in accordance with the relevant law;
- priority has been given to achieving the best outcomes for the municipal community, including future generations;
- the municipal community will be engaged in the consultation process as required;
- collaboration with other Councils, governments and statutory bodies has been sought;
- regional, state and national plans and policies have been considered where relevant; and
- the transparency of Council decisions, actions and information has been ensured.

### **10. The *Gender Equality Act 2020***

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

---

#### **4.2.1 Proposal for Creation of United Energy Powerline Easement at 890E Taylors Road, Dandenong South (Cont.)**

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents.

The content of this report does not have a direct and significant impact on members of the Greater Dandenong community therefore a gender impact assessment is not required.

### **11. Consideration of Climate Change and Sustainability**

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability. Note that the easement is to be created for a proposed powerline easement that will allow for connection to the adjoining property across Council's Reserve.

### **12. Conclusion**

It is considered that the proposal to create a 15 square metre easement at the Council Reserve at 890E Taylors Road, Dandenong South as shown in Attachment 1 will not create a substantial detriment to the Land or surrounding area.

### **13. Recommendation**

**That Council, in relation to a proposal to create a powerline easement over part of the Council Reserve at 890E Taylors Road, Dandenong South (known as Reserve 1 on PS 814223R, Vol 12210 Fol 114) in favour of United Energy, resolves that:**

- 1. Council officers commence the statutory processes to create an easement over part of the Land, in accordance with section 114 of the *Local Government Act 2020* and Council's Community Engagement Policy; and**
- 2. any submissions received will be detailed for consideration in a further report to Council to determine if it proceeds with the easement proposal.**



---

**4.2.1 Proposal for Creation of United Energy Powerline Easement at 890E Taylors Road, Dandenong South (Cont.)**

**MINUTE 346**

Moved by: Cr Rhonda Garad  
Seconded by: Cr Angela Long

**That Council, in relation to a proposal to create a powerline easement over part of the Council Reserve at 890E Taylors Road, Dandenong South (known as Reserve 1 on PS 814223R, Vol 12210 Fol 114) in favour of United Energy, resolves that:**

- 1. Council officers commence the statutory processes to create an easement over part of the Land, in accordance with section 114 of the *Local Government Act 2020* and Council's Community Engagement Policy; and**
- 2. any submissions received will be detailed for consideration in a further report to Council to determine if it proceeds with the easement proposal.**

**CARRIED**

---

**4.2.1 Proposal for Creation of United Energy Powerline Easement at 890E Taylors Road, Dandenong South (Cont.)**

**OTHER**

**PROPOSAL FOR CREATION OF UNITED ENERGY POWERLINE  
EASEMENT AT 890E TAYLORS ROAD, DANDENONG SOUTH**

**ATTACHMENT 1**

**CREATION OF POWERLINE EASEMENT  
PLAN  
AND  
LOCALITY PLAN**

**PAGES 3 (including cover)**

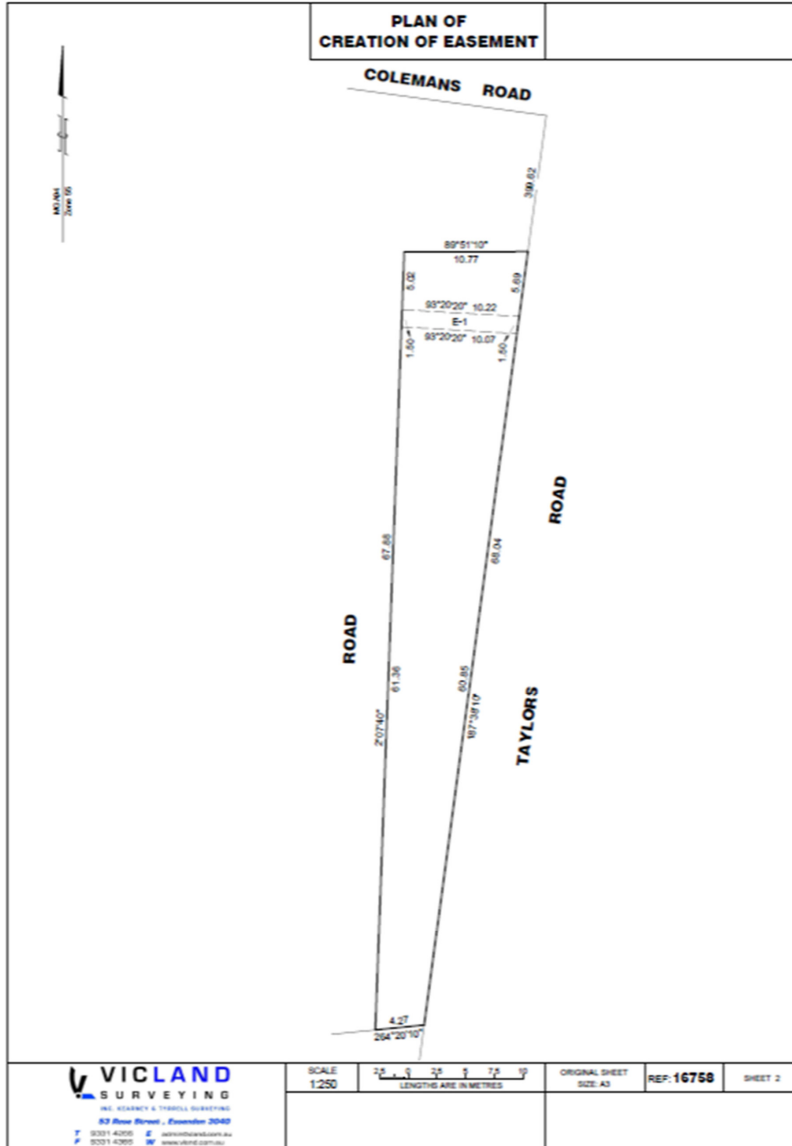
*If the details of the attachment are unclear please contact Governance on 8571 5235.*

**4.2.1 Proposal for Creation of United Energy Powerline Easement at 890E Taylors Road, Dandenong South (Cont.)**

ATTACHMENT 1

29 November 2021

Council Reserve at 890E Taylors Road, Dandenong South  
 Creation of Powerline Easement Plan

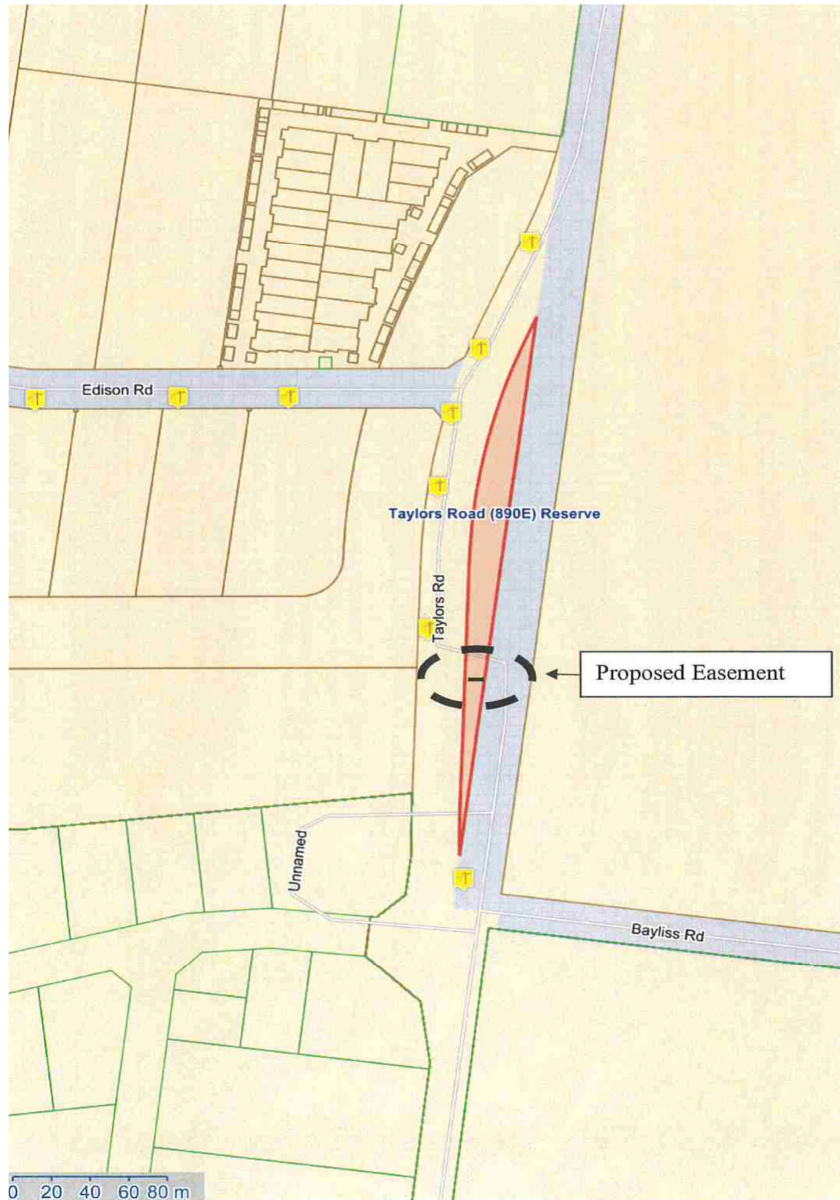


**4.2.1 Proposal for Creation of United Energy Powerline Easement at 890E Taylors Road, Dandenong South (Cont.)**

ATTACHMENT 1

29 November 2021

**Council Reserve at 890E Taylors Road, Dandenong South  
Locality Plan**



Page 2

---

#### 4.2.2 List of Registered Correspondence to Mayor and Councillors

File Id:	qA283304
Responsible Officer:	Manager Governance
Attachments:	Correspondence Received 8-19 November 2021

---

#### Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 8-19 November 2021.

#### Recommendation

**That the listed items provided in Attachment 1 for the period 8-19 November 2021 be received and noted.**

#### MINUTE 347

Moved by: Cr Eden Foster  
Seconded by: Cr Richard Lim

**That the listed items provided in Attachment 1 for the period 8-19 November 2021 be received and noted.**

**CARRIED**

---

**4.2.2 List of Registered Correspondence to Mayor and Councillors (Cont.)**

**OTHER**

**LIST OF REGISTERED CORRESPONDENCE TO  
MAYOR AND COUNCILLORS**

**ATTACHMENT 1**

**CORRESPONDENCE RECEIVED  
8-19 NOVEMBER 2021**

**PAGES 3 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

**4.2.2 List of Registered Correspondence to Mayor and Councillors (Cont.)**



**Correspondences addressed to the Mayor and Councillors received between 08/11/21 & 19/11/21 - for officer action - total = 3**

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
An email from a resident expressing concern about the bike trail near the South Eastern Purification Plant.	09-Nov-21	10-Nov-21	FA229873	Mayor & Councillors EA
A letter from a Noble Park North resident advising of some trouble with pit lids lifting of in heavy rain.	16-Nov-21	16-Nov-21	FA230211	Mayor & Councillors EA
An email of complaint from Springvale residents regarding rubbish being dumped in Springvale streets.	18-Nov-21	19-Nov-21	FA230591	Mayor & Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

**4.2.2 List of Registered Correspondence to Mayor and Councillors (Cont.)**



**Correspondences addressed to the Mayor and Councillors received between 08/11/21 & 19/11/21 - for information only - total = 4**

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Assigned
A letter of thanks to the Mayor for council's condolences for the passing of Alan Carter.	10-Nov-21	10-Nov-21	A8219749	Mayor & Councillors EA
A letter to the Mayor from a Springvale resident expressing concern about a neighbour's residence and activities.	12-Nov-21	12-Nov-21	A8227610	Mayor & Councillors EA
A letter of congratulations to the Mayor and Deputy Mayor containing a Local Government Climate Emergency Toolkit for distribution.	15-Nov-21	15-Nov-21	A8234757	Mayor & Councillors EA
An invitation to Crs Truong, Lim, O'Reilly, Dark, Long, Tan, Milkovic, Foster and Memeti from the Springvale Shopping Centre to its Christmas Dinner on 16 December 2021.	16-Nov-21	16-Nov-21	Various	Mayor & Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.



## **5 NOTICES OF MOTION**

Nil.

## **6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS**

### **Comment**

#### **Cr Tim Dark**

It has certainly been a very, very busy fortnight for not only this Council but also for the community, particularly as we now come out of COVID lockdowns after such a long time. I have had the pleasure of attending quite a few events this past weekend.

### **Question**

#### **Cr Tim Dark**

One of the highlighted events that I attended was the Noble Park Junior Soccer Club which this Council has always supported, particularly recently via the Parkfield Master Plan which has received a significant amount of investment. They were fortunate enough thanks to Football Victoria and with the lockdowns, to be promoted along with many other soccer clubs in the municipality. I know it is a significant celebration for a club to move up in rankings and I know historically we have held events for clubs that have advanced in levels. Can Council write to the clubs that have been successful? Many other Councils are also aware of several clubs that have been promoted.

***This question was noted for further action.***

### **Question**

#### **Cr Tim Dark**

I also had the pleasure of attending the Springvale and Districts Football Club awards night on Saturday night and to celebrate the 2021 season. They are now the largest football club in the Southern District Football League. That is across Glen Iris and Elwood towards Frankston. They are also one of the largest female sports teams. They now have eight female netball clubs with female football teams within their club playing both AFL and netball. They advised they have had conversations with Council regarding the fact they are suffering substantial growing pains. Can we discuss with them the options available? I am aware Council has allocated \$300,000 for the upgrade for the facilities but there is a large facility there they do not have access to when they are playing their large games.

### **Response**

#### **Tilla Buden, Acting Director Community Services**

I will take that question on notice.

### **Comment**

#### **Cr Tim Dark**

I also had the pleasure of attending one of the biggest Scout events I have attended in quite a long time for the local Scouts. This was organised by the Buninyong Rovers who are fundraising for many of the community events they have been hosting. We travelled to the Yarra Valley with many people

---

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

celebrating the achievements of the Scouts. I want to thank and congratulate the Second Springvale Scouts on all the work they have done over the last few years and wish them good luck with their upcoming interstate rally.

**Comment**

**Cr Jim Memeti, Mayor**

It is good to see my old football club Springvale District doing well. I played in the Under 15s there many, many years ago and it is good to see they are going from strength to strength.

**Comment**

**Cr Bob Milkovic**

I would like to thank Verne Krastin and Mr Kevin Van Boxtel for organising a meeting at the Brady Road shops to discuss the outdoor dining furniture. It was a very productive meeting. The shop owners there, the Chooks on Brady and also Baladi on Brady a Lebanese Bakery shop, are delighted that there is an opportunity to apply for that so thank you to the team.

**Question**

**Cr Bob Milkovic**

I have recently been contacted regarding the late issue of Council rates notices. A resident contacted me to advise their rates notice was issued on 5 November and stamped by the Post Office on the 25 November 2021. The resident is concerned about the no interest charges for December. Can the interest waiver be communicated widely to residents, particularly elderly residents so that there is no panic about missing out on the no interest period?

**Response**

**Michelle Hansen, Executive Manager Finance & Information Technology**

Many rate notices are delayed due to Australia Post delivery delays. I will work with the Executive Manager Communications and Customer Service to better convey communications regarding the interest waiver period.

**Comment**

**Cr Sophie Tan**

These are some of the events I attended in the last two weeks.

On 20 November 2021, I attended the Cambodian Fundraising to assist the local Cambodians affected by COVID-19 hosted by the Cambodian Association of Victoria. Over \$6,000 was raised on the day so I want to congratulate the Cambodian Association of Victoria and thank them for their generosity and help. Since the Delta outbreak this year, they have managed to help at least 52 families with food relief packages. \$100 per package per family consisting of rice, noodles, vegetables and fruit. Congratulations to the Cambodian Association of Victoria and Happy 36th Anniversary.

---

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

On 23 November 2021, I attended the COVID information sessions to discuss how best to support our older Cambodian community members to become vaccinated. Thank you to Mr Youhorn Chea, President of the Cambodian Association of Victoria, Ms Mandy Gatliff, Manager Community Care and Rob Koch, Coordinator of Community Development and Volunteer Services at Monash Health, for organising the event. Monash Health will be organising a vaccination bus for all the community groups who do not have transportation so it will assist the elderly to be vaccinated.

I also want to mention the International Day for the Elimination of Violence against Women. The 16 days of activism campaign is about violence against women and starts on 25 November to 10 December 2021. I want to thank Council because although we could not participate in the physical walk due to COVID restrictions, we managed to participate online. This campaign is also raised to eliminate violence against girls around the world and it calls for global actions to increase awareness, to promote advocacy and create opportunities for discussion, challenges and solutions.

Tonight, I want to thank our Business, Engineering and Mayor Projects Directorate for their great works, especially for the near completion of the \$1.17m project on Douglas Street Streetscape upgrade in Noble Park. This project includes the treatment and functional road changes at Douglas Street and Leonard Avenue to Stuart Street which will improve the appearance of the streets and identify traffic and parking issues.

**Question**

**Cr Sophie Tan**

Can I have an update on the block of land at the Noble Park Station that is owned by the State Government? Do you know of any improvements on that yet?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I will take that question on notice. We last contacted them several months ago so it is probably an opportune time to ask them what they are doing. The last piece of information we had was that they had a particular developer in mind. VicTrack had gone through a process but that is probably the furthest we got to so we will try and get some further information about timing.

---

**Cr Bob Milkovic left the Chamber at 7.26pm.**

---

**Question**

**Cr Sophie Tan**

I also wanted to enquire about the block of land at Copas Reserve in Noble Park. I believe an aged care facility was to be built there but we have not heard anything since.

---

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I will take that question on notice.

**Comment**

**Cr Richard Lim OAM**

On Wednesday 17 November 2021, I attended the Annual General Meeting for the Italian Senior Citizens Club as a guest speaker.

On Tuesday 25 November 2021, I was the guest speaker at the Cambodian Association of Victoria meeting with Mrs Mandy Gatliff and Rob Koch who is a Senior Advisor for community engagement from Monash Health.

On Wednesday 24 November 2021, I was invited by Springvale Neighbourhood Health as a guest speaker at their Annual General Meeting.

**Question**

**Cr Richard Lim OAM**

Can business owners at the Springvale Activity Centre sponsor certain amenities in my Ward? I understand there are not enough funds for Council to fund all amenities. Some business owners have raised the issue of upgrading and making our amenities more attractive and more prestigious. Can business owners sponsor seats and upgrades to stainless steel rubbish bins?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

One of the ways that Council can do that is through a special charge scheme or a special rates scheme. There are many in other Councils that relate to trader communities or shopping precincts. The process is guided by an Act of Parliament and is complex. It requires a significant percentage of traders and owners to support the proposal. It is something that we can investigate. We can discuss this process early in the new year and if you are still interested we could discuss the matter at a Councillor Briefing Session. It can take a year and a half and sometimes even longer. Contributions are required from landowners and/or tenants and they can fund certain things as you mentioned. They usually also fund promotions and marketing opportunities, but it has to be driven by a trader association. We can discuss this with the Springvale Asian Business Association (SABA) to see if they are interested. A trader can contribute a couple of hundred dollars a month towards a plan that is then adopted by both the Council and the trader group with regards to using those funds for certain things, whether it be for a festival or marketing or in some cases it can be for physical infrastructure like seats. We can brief Councillors regarding what it takes in terms of getting it through Council. I have been involved in many in other municipalities. They do take time and unless you get that trader support of a significant number, it does not get through.

---

**Cr Bob Milkovic returned to the Chamber at 7.29pm.**

---

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Richard Lim OAM**

The second question is relating to private loading zones. I raised this issue previously but nothing has happened yet. I also emailed the relevant officer and I have not yet received an answer. In the Springvale Activity Centre, many business people have some issues with their private loading zones. People sometimes park there all day and stop delivery people entering the loading zones to despatch their goods. Is there anything that we can do as a Council to monitor the loading zones by issuing infringement notices to those people that park illegally on the private loading zone and Council can generate some income from this?

**Response**

**Jamie Thorley, Acting Director City Planning, Design and Amenity**

Officers are currently investigating various car parking and access matters within the Springvale Activity Centre. This work is ongoing and once we have a clearer picture of the potential way forward, Jody Bosman, Director of City Planning, Design and Amenity, will be in contact with Cr Lim within the next two weeks to discuss. A potential way forward is for Council to pursue any legislative matters or means that we have.

**Comment**

**Cr Richard Lim OAM**

I want to thank all the Directors and Council officers Mr Brett Jackson, Mr Jim Davine and Paul Kearsley for helping me in the last couple of weeks regarding many issues in my Ward and other Wards. Thank you to Matt McNally who oversees the Springvale Boulevard construction and a Communication Manager. Since the beginning of the construction works, he has regularly kept me updated on the progress of the Boulevard project.

---

**Cr Lana Formoso left the Chamber at 7.32pm.**

**Comment**

**Cr Angela Long**

These are some of the events I have attended since my last formal meeting.

On 16 November 2021, I attended the Interfaith Network Combined Schools Gathering via Zoom.

On 18 November 2021, I attended the SEBN showcasing Women in Business via Zoom. The topic was 'Tame your Inner Critic'.

On 21 November 2021, I attended the book Launch of a very proud Wurundjeri elder, Aunty Pat Ockwell in Abbotsford. The title of the book is Aunty Pat Ockwell Tells Her Story. Here is a copy of that book and they are available.

---

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

---

**Cr Angela Long presented a copy of Aunty Pat Ockwell's book "Aunty Pat Ockwell Tells Her Story."**

---

On 23 November 2021, I attended the Board meeting of the Dandenong Market Pty Ltd as Council's representative where we discussed various items of business, finance, strategy and marketing.

On 24 November 2021, I delivered flowers to Don and Audrey Burgman for their 70<sup>th</sup> Wedding Anniversary.

On 26 November 2021, I attended a Teams meeting of the Road Safety Executive. At lunchtime, I attended the season launch and business and sponsors luncheon for the Dandenong Cricket Club at Shepley Oval. That night, I attended the TAB Melbourne Cup at Sandown Greyhounds.

---

**Cr Lana Formoso returned to the Chamber at 7.35pm.**

---

**Comment**

**Cr Rhonda Garad**

I had the opportunity of meeting with the Keysborough Community Children Centre during the week who are doing a tremendous job. It is quite incredible to hear that services such as this have remained open during COVID. Congratulations to this community-led service for the important work they do in caring for young children and providing a stimulating learning environment, particularly with the constant challenges of COVID. It is also very pleasing to see the commencement of the long-awaited Keysborough South bus route. This will reduce traffic and increase travel options for residents. We do need to see the bus frequency increased to half-hourly and there is an urgent need for bus shelters. It is unacceptable that many residents, particularly elderly residents, must stand in the hot sun or in the rain for up to 50 minutes without shelter.

I would also like to take this opportunity to urge people to support a local resident who is doing it tough. Tommy Hood who is from a well-known local family unfortunately was diagnosed with T-cell lymphoma. Since the diagnosis, Tommy has been fighting every step of the way through multiple surgeries, chemo, with many ups and downs that have accompanied his treatment. Melbourne Cable Park are hosting a huge fundraising event in the park on 11 December. It would be tremendous to see the community get behind the family and support Tommy and his mum through this really difficult time. Tommy's Day is on 12 December from 10am to 6pm and you can find tickets on the Melbourne Cable Park website and their Facebook page.

I also wish to congratulate the residents who advocated for the suspension of the sale of the Walker Street Gallery which will continue for some time to be of use to community artists. This is a good move for the local artist community and a good decision by the Council and Councillors.

---

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Rhonda Garad**

Can the relevant officer please explain the delay in the commencement of the Keysborough South Hub?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

The last advice on timing was given by myself in early September and I will refer to a couple of dates to then give you some updates. The tender period at that point was to be from the end of January 2022 to the end of February 2022. That will now commence in March 2022 a four-delay. With regards to construction commencement, we had previously identified that it would be early June 2022. We are now looking at construction commencing in July 2022 and as such, that is why Council was previously advised that the financial commitment for this construction would be in the next financial year and not this current financial year. Some reasons, which are unfortunate is the significant turnover in staff at both the architects and a number of lead consultants. We have essentially lost the entire architect team at GSA that were involved in the whole project. They are now working very hard to make sure they keep to the times that we told them to keep to and we are as recorded on page 35 of tonight's Agenda in the Quarterly Performance Report, it refers to the Round 2 Submission for the Green Building Council of Australia being at 75 percent. That is a construction tender package that we are required to submit to the Green Building Council before completing our own tender process. We are aiming to have that completed in the next couple of weeks which means the slip has occurred due to the complexity of that process.

**Question**

**Cr Rhonda Garad**

It is pleasing to see the Council's Election Advocacy document has gone live. However, some major projects do not seem to be there such as the Dandenong Hub. What is the status of this document; is it up to date and if not when will it be? This is critically important as we are soon to head into a Federal election.

**Response**

**Kylie Sprague, Executive Manager, Communications and Customer Service**

Council's Advocacy Document is updated at least annually and made available on our website soon after its updated and available. The current version was updated for the Mayor and Councillors attendance at the Annual General Assembly in Canberra in June of this year. Plans are now underway to update that document for the forthcoming Federal Election to which Councillors will be presented with a list of topics of most relevance for inclusion. There is already a section on extending and upgrading the user networks in the current version but as mentioned, topics will be reviewed particularly with Federal advocacy in mind. We also have a separate public transport advocacy page on the website which I have now arranged to be linked and this makes specific reference to various bus routes in addition to which various items of state advocacy have been undertaken. We will be looking with the new documents for that to be targeted at federal advocacy items.



---

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Rhonda Garad**

Thank you for that information. Can we add to the state advocacy page the Green Wedge walking, cycling and equestrian trails plan that has been languishing since 2019? Can we also add to the transport plan that you mentioned an increase in the frequency of the Keysborough South bus route to half-hourly and the inclusion of bus shelters?

**Response**

**Kylie Sprague, Executive Manager, Communications and Customer Service**

The State Transport Advocacy document does refer to the Keysborough South bus route. We can certainly look at adding more on bus shelters to that and to the trails that you mentioned.

**Question**

**Cr Rhonda Garad**

Many residents have expressed concerns about Pencil Park in Keysborough South. They are concerned about the health of the waterway noting several dead fish and a lingering putrid smell. Also, the wooden uprights on the bridge appear to be weakened by infestation. Can we have the water tested and a report provided on the uprights of this bridge?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I can advise that Melbourne Water is the responsible authority for the management of the wetlands and waterways within Keysborough. Council is responsible for the maintenance of the vegetation from the high watermark. We did contact Melbourne Water on 24 November 2021 when initial concerns were raised regarding the volume of Azolla which is the plant that grows on the top. We have yet to receive a response from Melbourne Water. In the interim, we will install temporary signage on site and utilise social media to inform the community about Azolla, its lifecycle and the benefit it provides. However, we do understand that there can be some side effects with regards to the impact on fish. The bridge and boardwalks have recently been inspected. Some of the timber posts have been compromised due to water penetrating the top of the posts. These will be treated to prevent further deterioration and metal capping has been ordered and will be installed in the coming weeks to further protect the infrastructure.

**Comment**

**Cr Rhonda Garad**

I appreciate your efforts to resolve the issue. The Keysborough South residents are very aware of the lifecycle of Azolla and are very familiar with it. This appears to be quite different. It appears to be quite thick and has been there for some time and the smell is an additional issue. If you could continue to advocate to Melbourne Water, that would be greatly appreciated.

---

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

**Comment**

**Cr Eden Foster**

Over the past couple of weeks, I attended many events online and in person. The main ones I want to mention today is firstly, the Greater Dandenong Combined Schools Interfaith Gathering which was held online that I attended with Cr Long. Normally, this event would be held face to face and has been since 2002, so it has been running for quite some time. However, due to COVID like everything else, it was via Zoom. The group managed to bring together the faith and school communities really well in such a lovely manner with the help of Dandenong High School Year 11 media students who put together a beautiful video for the event.

I also attended the Young Women's Gala Day. In attendance were female students from Noble Park Secondary College, Dandenong High and Mount Hira College from Keysborough. The girls had a great time with activities, including hearing from a dietician about the importance of healthy eating and they had St Kilda Football Club demonstrating some skills for the girls amongst other activities. The girls had a lot of fun from what I could tell and no doubt appreciated the lessons in being more active and the benefits of physical activity for their physical health and well-being. I would like to thank the Community Development Team for putting this event together and being able to finally fit it into the year. I believe it was meant to be held in July this year and postponed due to COVID but we managed to get it in for the students so it is fantastic to be able to support young women in our community and encourage them with fitness.

I also want to thank Council for their response to cleaning up and repairing our amenities following the horrendous weather that we had earlier this month. Within the Yarraman Ward, the Noble Park Tennis Club were impacted by the storms and had gates that were not locking and damaged fencing. Council responded promptly to ensure the safety and to repair the damages, so thank you to the relevant team and I am sure the Noble Park Tennis Club and the President are very grateful.

**Comment**

**Cr Lana Formoso**

I would like to bring to Council's attention an incredible 12-year old local, Connie Psihogios who is off to Portugal tomorrow to represent Australia in the Junior Table Tennis Championships. She and Parleen Kaur have both been selected to represent Australia, the only two females to be selected and are both Dandenong locals. Connie did apply for a community supports grant through City of Greater Dandenong and that was put through today through Council. A big thank you to Council for helping her with her extremely expensive tour that she will be taking as of tomorrow. Table tennis obviously, does not get a lot of funding that it needs particularly juniors and particularly females. There is also a GoFundMe page if anyone is interested in supporting Connie and getting her to Portugal. That would be greatly appreciated. An incredible young woman doing amazing things in this sport and will continue to do so.

---

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Lana Formoso**

On Thursday I visited Ross Reserve to watch the Springvale Athletics Track Club train and they were telling me how they are having some issues with numbers and participation. I am keen to see Council encourage more people to attend this athletics club. They are doing incredible things in the community and have been for decades. I noted other sporting clubs are using the facilities at the same time as them. Could the relevant officer investigate who it is that is using the facilities at the same time and discourage them doing so and provide an option of when else they can use the facilities because we still want people participating?

**Response**

**Tilla Buden, Acting Director Community Services**

We will arrange for the relevant officers to investigate.

**Question**

**Cr Lana Formoso**

I have raised the issue of the drainage and pit works that are occurring on the corner of Sunline Avenue and Tudor Crescent in Noble Park North. The pit is completely exposed and has been for quite some time. When will this be rectified?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I will take that question on notice.

**Question**

**Cr Lana Formoso**

Whilst we are on the topic of Sunline Avenue, some line markings have not been done since the resurfacing, particularly on the corner of Sunline Avenue and Oakwood Avenue which is creating a hazard. Could you please investigate?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

Yes.

**Comment**

**Cr Lana Formoso**

On a positive note, it has only taken me since I got elected as Councillor to have the horrendous potholes on the corner of Jacksons Road and Justin Drive to be filled. I am very pleased to announce that the resurfacing is complete and I would like to thank our team as we had to work with the Department of Transport as it is partially their responsibility. It took some time to get that done but it is complete.

---

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

**Question**

**Cr Loi Truong**

I exercise everyday via the same route and on my way home I noted rubbish at the front of a property at Parkwood Road. I contacted the residents and they advised that Council had already collected their rubbish but someone else has put more rubbish at the front of their home and it has been happening to other properties in Springvale South. Could Council please send someone to investigate and collect the rubbish?

**Response**

**Paul Kearsley, Director Business, Engineering and Major Projects**

I will take those questions on notice. I can discuss with the Compliance Team. If they are residential properties, they may be waiting for a hard waste collection.

**Comment**

**Cr Jim Memeti, Mayor**

I attended the City of Greater Dandenong Children's Forum 2021, which was an online event and it was great to speak to many, many children online. I was asked many questions which even surprised me. I think we have got to do a bit more listening to the children because they are our future.

I also attended the Dandenong Well-Being Centre Announcement with the Honourable Catherine King, Shadow Infrastructure Minister and Federal Member also for Bruce, Julian Hill and Claire O'Neill, Member for Hotham at the Dandenong Oasis and Noble Park Aquatic Centre. The announcement was a \$20m grant if Labor was to be elected at the next Federal election. I am looking forward to having the Prime Minister, Mr Morrison attend and do the same thing and I will be very happy to wear my mayoral robes and chains as I have said to other Councillors, if they can match that announcement, that will be fantastic.

Also, I attended the opening of Masaya Angels which is the largest Indian clothing store right here in Lonsdale Street with Cr Dark. It was good to see Daisy who is a Keysborough resident setting up business here in Lonsdale Street. Very, very good, high quality clothing and we want more of those shops opening up in Lonsdale Street.

I also attended the Audit Advisory Committee meeting, with Cr Garad which is always very informative and that is held every quarter so I look forward to the next one.

I also attended the Springvale Neighbourhood House 2021 Annual General Meeting. Springvale Neighbourhood House is well run with many activities. As Cr Lim who was the guest speaker agrees, there are so many things in Springvale that I cannot wait. We heard about how many people are helped during COVID and so many online sessions where they even got online with people that had never even used a computer. They did some really fantastic work in that time.

I also attended a State Funding announcement with Mr Lee Tarlamis for the Noble Park Revitalisation Project. There are so many projects.

---

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

I attended the skate park program called Boss Your Board skateboarding master class. If you have Facebook you probably saw a picture of me on a skateboard. I do need quite a few lessons. There are so many other programs like Keep Calm and Yoga, Soccer Smarts, community soccer clinics, Youthfest, seasonal crate displays, tree planting program, temporary public art and interpretive signing program. There are so many activities happening that our community should get involved in that and I think they are great announcements.

I attended with Cr Long, the Dandenong Cricket Club season launch, the Dandenong Panthers over at Shepley Oval which are the premier league of cricket. The best you can get in the state and it is good to see so many young juniors coming through the ranks. It is always good to support the local cricket clubs which are at the highest level which is fantastic.

I also attended the Sandown Greyhound Racing Club TAB Melbourne Cup. It was a big event. It is very similar to the racehorses. I was very shocked to hear the prize money for the dog that came first was \$500,000 so it was a lot of money for greyhounds as well. The facilities looked first class. The car park and everything around there just keeps on improving which is good.

I also did a recording video for White Ribbon Day. Unfortunately, we could not do our street walk from the Dandenong Market to Harmony Square. It is very important that we raise White Ribbon Day. Like many of you, I have a mother, a wife, a sister, daughters and granddaughters. Family violence is unfortunately on the rise in the City of Greater Dandenong and we have got to speak up and stand up and I think we have got to be doing a bit more in this area. I look forward to making sure that we get back to doing the march and sending a message to our community. I think it is very, very important.

I also did a video for the Christmas Carols. Unfortunately, it is going to be online again. We will not be able to do it in person. Dennis Walter will be the main speaker and he will be running the show on 11 December. You can log on and watch it live on that date. It is in the evening so do not miss that.

Also, Cr Long and her husband Barry donated \$600 to the SES collection of aluminium cans. It took three years to get half a tonne of cans that would have gone to the tip. Thank you to Cr Long and her husband Barry Long for doing that.

I am excited to announce that the City of Greater Dandenong Council has been awarded the 2021 Cities Power Partnership Climate Award in the Innovation category for the development of our climate change self-assessment tool at the recently held national awards event. This Council's initiative climate change self-assessment tool is a first of a kind tool that is now used in the assessment of all asset and re-infrastructure project bids. The tool provides a holistic assessment against 10 sustainability themes and assesses the contribution of the proposal capital improvement project awards and this Council's commitment to achieving net zero carbon emissions across all operations by 2025. Climate change is a major issue for councils and communities throughout Australia and across the world. It is, therefore, really pleasing to see our Council leading the way in this area and making a meaningful difference by ensuring Council's projects mitigate against the impacts of climate change. The development of this tool has resulted from the hard work and dedication of many officers across the organisation. However, I would like to particularly recognise Jessica Harrison, Marina Lysenko, Russell Tait, Alison Saunders, Kelly Davidson and Darren Wilson who are instrumental in

---

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

developing this self-assessment tool and training staff across the organisation in how to consider the impacts of climate change across a very diverse range of capital work bids. This is another fantastic representation of the brilliant work that is undertaken by this organisation and I look forward to us continuing to lead the way in this space.

---

**John Bennie PSM, Chief Executive Officer tabled a listing of responses to questions taken on notice/requiring further action at the previous Council meeting. A copy of the responses is provided as an attachment.**

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

**COUNCILLOR QUESTIONS TAKEN ON NOTICE/REQUIRING FURTHER ACTION**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT1	Cr Lana Formoso	<b>Traffic issues at SES entrance</b> There is an issue with visibility when entering and exiting the premises especially during an emergency, our vision is often blocked by people in the driveway. I did bring this to the Engineers' attention, requesting a 'Keep Clear' sign on the road. Can an officer prioritise this assessment?	Director Business, Engineering & Major Projects	25/11/21	<b>Initial response provided 15/11/21:</b> Yes, we will investigate and provide Cr Formoso with a response.  <b>Further response provided 25/11/21:</b> With regards to the sight distance issue when exiting the SES facility on Mills Road Dandenong, you may be aware that Daniel Przychodzki, Coordinator of Transport has reached out to both Mr Cooksley and Mr Prior seeking to arrange an on-site meeting to discuss the concerns. Mr Przychodzki has yet to have received a response to his email request however he will reach out again in an effort to find a suitable time to meet. You will be provided an update once that meeting has taken place.
15/11/21 CQT2	Cr Lana Formoso	<b>Rubbish issues at Elonera Reserve, Noble Park North</b> The other issue that I would like to bring to Council's attention is Elonera Reserve. I raised this back in August about the amount of rubbish that is being dumped along that reserve. A park bench and tables were installed earlier in the year for people to use when purchasing takeaway food from further up on Elonera Road, 50 metres	Director Business, Engineering & Major Projects	24/11/21	<b>COMPLETED</b>  <b>Initial response provided 15/11/21:</b> Yes, we will investigate.  <b>Further response provided 24/11/21:</b> This is a follow-up question to one that was raised at a Council meeting earlier in the year when Council Officers advised that they did not believe a bin was warranted, that the inclusion of bins at locations such as

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

1 / 20

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		<p>away from this reserve. I was told by the officers that it was going to be very costly to have a bin placed there; that it is very costly to have it cleared out every couple of weeks; and that often what happens is that people are dumping rubbish as a result of having the bin there. Residents are distressed by rubbish being dumped there due to many takeaway places nearby. I find it strange to provide tables and chairs but no rubbish bin. If we could please investigate again and if a rubbish bin is not provided can rubbish collection be increased in that region?</p>			<p>this often encouraged rubbish dumping with residents using the bin as a secondary bin and that Council Officers would monitor the site for future consideration to install a bin. The site has been monitored for a number of months now and the following observations have been made:</p> <ul style="list-style-type: none"> <li>Litter volumes have been negligible.</li> <li>The litter found in the park is believed to be roadside litter blown into the park rather than litter generated by park users.</li> <li>A bin would not address the littering behaviour.</li> </ul> <p>We now have the site programmed for a weekly litter collection provided to us via Waverley Industries, a disability employer who Council has a partnership/contract with. This is a more cost-effective outcome and will also address the litter blown in from the roadside.</p>
15/11/21 CQT3	Cr Lana Formoso	<p><b>Bus shelter on Oakwood Avenue, Noble Park Path</b> With regards to a bus shelter on Oakwood Avenue, Noble Park North, I know my fellow Councillor was successful in acquiring a shelter in Outlook Drive, Dandenong North. Can I have an update please?</p>	Director Business, Engineering & Major Projects	25/11/21	<p><b>COMPLETED</b> <b>Initial response provided 15/11/21:</b> I will take that question on notice. <b>Further response provided 25/11/21:</b> With regards to the request for a replacement bus shelter on Oakwood Drive, as you may be aware Council officers are currently reviewing the highest priority locations for new/replacement</p>

Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice

2 / 20



**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT4	Cr Lana Formoso	<p><b>Water leak at Tudor Crescent, Noble Park North</b> I have an issue with South East Water regarding a major leak in Tudor Crescent, Noble Park North that I noticed a few months ago. I thought that it was related to current works nearby however there is a substantial amount of water leaking. I submitted a request with South East Water on 6 November 2021 and they assured me it would be assessed within 72 hours.</p>	Director Business, Engineering & Major Projects	24/11/21	<p>shelters. With only four shelters remaining available through our agreement with Public Transport Victoria (PTV) which lasts until 2025, with many more sites with requests for shelters, we need to determine the locations where a shelter may provide the greatest benefit to the community. Our assessments include factors such as patronage, available space, condition of any existing shelter and proximity to activity generators such as schools, shopping centres and aged care facilities. We are also considering if provision of seating may be a 'value added' if a shelter is not likely to be provided. These assessments are ongoing and you will be advised of the outcomes once a final determination has been made.</p> <p style="text-align: center;"><b>COMPLETED</b></p> <p><b>Initial response provided 15/11/21:</b> Yes, we will follow up with South East Water and see where the progress is on that request.</p> <p><b>Further response provided 24/11/21:</b> The water on the footpath and nature strip in Tudor Crescent appears to be uncontrolled runoff coming from a broken/poorly connected house downpipe which is</p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT5	Cr Lana Formoso	<p>Sure enough, I have driven past again today and noticed there is still a major leak there. Can officers follow up with South East Water please?</p>			<p>flowing through an adjacent property and out into the road reserve. The matter has been referred to Council's Local Laws team for further investigation as this has created a potential slip hazard for pedestrians. All properties are required to have a stormwater drainage system that collects and discharges the stormwater runoff from that property into a Council asset such as a drain or kerb &amp; channel. The property owner is responsible for the internal stormwater drains and any sections of their private drain outside the property until it connects to the Council drainage network at the legal point of discharge. Property owners are not allowed to have uncontrolled runoff from their land to other properties or the road reserve. We also followed up with South East Water and were advised that they have no record of your request. Even though the source of the water has now been identified, another request has been logged on your behalf that will be investigated within the next 24hrs (Reference No. 1013756).</p>
		<p><b>Illegal parking at Camellia Avenue, Noble Park North</b> I would like to discuss an issue I raised previously regarding illegal parking in Camellia Avenue, Noble Park North,</p>	Director City Planning, Design & Amenity	19/11/21	<p><b>COMPLETED</b></p> <p><b>Initial response provided 15/11/21:</b> I will ensure officers review the situation.</p> <p><b>Further response provided</b></p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

4 / 20

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT6	Cr Jim Memeti	<p>particularly a boat that is still parked there. Can officers please investigate? The Mayor and I witnessed cars parked illegally on either side of the white line on Saturday. It is an ongoing issue that the residents are constantly raising.</p> <p><b>No standing signs for parking across the white lines at the same location</b> Can 'No standing' signs be installed? Parking is not allowed where the white line is on an intersection.</p> <p><b>Comment</b> <b>Cr Lana Formoso</b> Yes, it is necessary particularly with four new town houses planned to be built at that intersection soon.</p>	Director Business, Engineering & Major Projects	25/11/21	<p><b>19/11/21:</b> Council's Parking Officers have previously attended this area and spoken to residents regarding parking with an initial focus on education. Officers will continue to patrol the area and will now commence enforcing any illegal parking in the street. With regards to the boat, the trailer is currently registered and as such it is permitted to stay in one spot on the street for a maximum of two months (provided it is parked legally). The parking officers will continue to monitor this.</p> <p>COMPLETED</p> <p><b>Initial response provided 15/11/21:</b> Yes, our Traffic Engineers will investigate the dimensions and distances from the intersection.</p> <p><b>Further response provided 25/11/21:</b> It is not normal practice to install 'No Stopping' signs in such locations, as it is a general road rule which motorists are expected to understand and can create issues with consistency. The Victorian Road Rules identify it is illegal to park within 10m of an unsignalised-intersection. Further, motorists are not permitted to park adjacent to a continuous dividing line (10m long or longer) unless they can leave 3m of clear road width between the outer edge of their vehicle and the dividing</p>

5 / 20  
Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT7	Cr Eden Foster	<p><b>Update on pram crossing at King George Parade, Dandenong</b> A resident has brought to my attention the lack of a pram crossing on the west side of King George Parade and Princes Highway service road in Dandenong West. This makes it difficult and dangerous for people with disabilities to cross safely. The resident has made several reports to Council about this lack of crossing. Can I have an update on this pram crossing?</p>	Director Business, Engineering & Major Projects	24/11/21	<p>line which is not the case at this location. Whilst 'No Stopping' signs would help to clarify this to some motorists, it can result in an inconsistent application as we generally do not install such signage at all intersections. Given those who park in this location are likely to be local residents or their visitors, we will instead letterdrop all surrounding properties reminding them of the parking rules. This letter will be followed-up with some monitoring by the Parking Management Officers to ensure compliance.</p> <p>COMPLETED</p> <p><b>Initial response provided 15/11/21:</b> I will take that question on notice.</p> <p><b>Further response provided 24/11/21:</b> A new pram ramp will be installed on the west side of King George Parade at the intersection with Princes Highway service road in response to the request from the resident. It is anticipated these works will take 4-6 weeks to complete. I am also aware that this is not the first time this resident has made this request (which has previously been declined) and would like to offer an explanation for Council's revised position. A planning permit has previously been issued for the vacant lot on the corner of King George Parade, the development of which will fundamentally change the</p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

6 / 20

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT9	Cr Eden Foster	<p><b>Frequency of Lawn Mowing at the parks</b> Whilst we are on the topic of overgrown lawn, how often is Council mowing the lawn in our parks particularly our pop-up parks? I have noticed in the Yarraman Ward some overgrown lawn which is concerning with hay fever and seasonal asthma.</p>	Director Business, Engineering & Major Projects	24/11/21	<p>alignment of the intersection and footpath (and hence the decision to hold off until this happens). It is now believed that this development may take longer to occur than first thought, hence our change of direction to proceed with installation of the tram ramp now rather than continue to wait for the ultimate alignment.</p> <p>COMPLETED</p>
					<p><b>Initial response provided 15/11/21:</b> The frequency of mowing depends on the scale of the park so I can provide a response regarding individual parks.</p> <p><b>Further response provided 24/11/21:</b> Council's parks and reserves are mowed 14 times per annum. The mowing frequency varies depending on seasonal variations, with an increase frequency during Spring and early Summer, whilst the grass is actively growing and a decrease in frequency during winter, when grass growth slows down. The combination of above average rainfall, warm temperatures and significant storm events during Spring has presented a challenge with the delivery of our mowing and maintenance programs. Many of our parks, reserves and sportsgrounds are saturated and the ground is extremely heavy, preventing or</p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

7 / 20

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT16	Cr Rhonda Garad	<b>Council advocate &amp; support Carbon Reduction measures</b> Will the Council support and advocate for carbon reduction measures to be	Director City Planning, Design & Amenity	25/11/21	<p>limiting access for plant and equipment. In these instances, we have to leave some parks and sportsgrounds to dry out, or only mow and brush cut areas which are still accessible, otherwise we run the risk of damaging the surface and/or plant and equipment. Over the past four weeks, Council's mowing crews and contractors have been redeployed to assist the community in response to severe flooding and high winds. Our mowing crews and contractors are now fully deployed to deal with the grass growth working during the week and on weekends, mowing areas of accessible parks, open space and road reserves. They will take several weeks to get on top of some sites but will do so as quickly as possible. In terms of hay fever and allergies overall, the largest contributors to pollen production in the Melbourne region are the expansive pasture grasses and weeds to the North of the Melbourne metropolitan area. In general, our local parks and reserves within Greater Dandenong are not a significant contributor to pollen production and hay fever across the City.</p> <p style="text-align: right;">COMPLETED</p>
<p><b>Initial response provided 15/11/21:</b> Yes, we are currently considering that. Obviously in light of all of the other work we are doing in regard to</p>					8 / 20

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT17	Cr Sophie Tan	<p>included in the National Construction Code? This will have a substantial impact in reducing the 20 percent of carbon emissions from housing and is in line with our Climate Emergency Declaration Strategy.</p> <p><b>Keep clear signs at CFA entrance in Noble Park</b> A concern was raised by the Noble Park Brigade that it is difficult for the trucks to exit and enter because cars are parked on both sides on Buckley Street. Can the relevant officer please investigate and either install keep clear signs, parking on one side only or a permit parking time limit on Buckley Street towards the entrance to the Noble Park CFA?</p>	Director Business, Engineering & Major Projects	25/11/21	<p>the planning scheme and improvements we can make to housing design through that process as well. It is under consideration and we will provide more details once we have confirmed that.</p> <p><b>Further response provided 25/11/21:</b> Officers will be providing a response in support of appropriate measures being included in the National Construction Code. While doing this, we will also be highlighting the importance of continuing to improve sustainability measures for new development through all relevant mechanisms, including the Victorian Planning Provisions.</p> <p>COMPLETED</p>
					<p><b>Initial response provided 15/11/21:</b> Yes, Traffic Engineers will investigate.</p> <p><b>Further response provided 25/11/21:</b> Currently there are existing 'Keep Clear' markings as well as 'No Stopping' restrictions on both sides of the road along the entire frontage of the CFA. Please refer to the aerial image included below. As such, there are no constraints regarding vehicle access to or from this site. Issues which have been previously raised by the Noble Park CFA were in relation to traffic</p>

9 / 20  
Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

## ORDINARY COUNCIL MEETING - MINUTES

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT18	Cr Sophie Tan	<p><b>Cleaning up of branches from recent storms</b>            Since the recent storms, there have been fallen trees and branches left on nature strips. Is it the responsibility of the State Emergency Services or the Council to clean this up? There are many of these fallen trees along Corrigan Road and in Springvale.</p>	Director Business, Engineering & Major Projects	24/11/21	<p>congestion during certain times, particularly on Douglas Street, which I am sure you can appreciate is very difficult to control or manage. In these instances there is very little we can do to assist, other than encourage the CFA to use alternative routes to the south, which may not be as direct, but may be quicker as they are likely to be less congested. Council officers will contact the CFA again to discuss the above and determine if there are other opportunities to assist.</p> <p>COMPLETED</p>
					<p><b>Initial response provided 15/11/21:</b>            If they are street trees it is Council's responsibility to clean up. Our first priority is to clear the traffic ways and gradually follow up and clear other debris.</p> <p><b>Further response provided 24/11/21:</b>            Council is responsible for the clean-up and removal of branches generated from trees located within our parks, reserves and nature strips. Residents are responsible for the clean-up and removal of branches generated from trees located on private property. Residents are responsible for the removal of branches piled on nature strips where the SES attended to private tree damage following the storm on the 29 October 2021. The</p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

10 / 20



## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT19	Cr Sophie Tan	<p><b>Update on Petanque Courts at the Noble Park Community Centre</b> Regarding a project that was included in the CIP bid last year, the Petanque Courts for a French ball game, at Ross Reserve at the Noble Park Community Centre. From the previous update, I was advised that designs are in progress. I have received a few questions from a club that want to play this sport so what is the status of the project at when will it be completed?</p>	Director Business, Engineering & Major Projects	25/11/21	<p>Parks team is continuing to work through a backlog of over 300 storm related requests. To date we have attended to and actioned more than 450 tree related requests since the storm on 29 October 2021. We will continue to prioritise and work through the backlog of requests and attend to the collection of Council tree branches along Corrigan Road over the next few weeks.</p> <p style="text-align: center;">COMPLETED</p> <p><b>Initial response provided 15/11/21:</b> I will take that question on notice.</p> <p><b>Further response provided 25/11/21:</b> I can advise that this project is still in the planning phase. Consultation with the users is in progress including discussion about the other uses close to these pitches.</p> <p style="text-align: center;">COMPLETED</p>
15/11/21 CQT20	Cr Richard Lim	<p><b>Regular inspection of private properties at Springvale Activity Centre and carparking hazards</b> Would it be possible for a Council officer to inspect private property at the Springvale Activity Centre on a regular basis? The reason why I am raising this issue is because it has been going on for many months and nothing has happened especially regarding private</p>	Director City Planning, Design & Amenity	26/11/21	<p><b>Initial responses provided 15/11/21</b> <b>Acting Director Business, Engineering &amp; Major Projects:</b> If we can get the exact location, if there is any waste dumped onto our carpark that will be cleaned up.</p> <p><b>Acting Director City Planning, Design &amp; Amenity:</b></p>

Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice

11 / 20

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT21	Cr Richard Lim	<p>toilets. Many accidents have happened at the arcade in the Springvale Centre. Many people have complained to me about the body corporate but the body corporate and some business owners are saying it is a Council issue. It has been going on for nearly 12 months. We want our shopping centres to be up to standard and provide a safe and secure environment for the visitors. Up to now, I have tried to communicate with the body corporate of Springvale Centre and Golden Plaza Shopping Centre. They keep saying that they are going to look into it and they promised me a few months ago they are going to renovate their toilets but nothing has happened due to lockdown. This afternoon I had a good discussion with the manager of Springvale Shopping Centre who promised they will have a new toilet and will invite the Councillors to see it. I am very excited about that so can we patrol or inspect this area on a regular basis?</p> <p><b>Public toilets patrol for hygienic reasons &amp; to control drug use in Springvale Area</b></p> <p>Our public toilets are clean and the streets of Springvale Activity Centre are also very clean. I would like to thank the cleaning team that looks after Springvale area. I recently discovered evidence of drug activities in a toilet with syringes and other items in the rubbish bins. Can we ask the Police to patrol our public toilets on a regular basis and also our multilevel carpark?</p>	Director City Planning, Design & Amenity	26/11/21	<p>We take part of the question on notice and have a further discussion with our Environmental Health Officers as to what we can do in that space and advise.</p> <p><b>Further response provided 26/11/21:</b></p> <p>Both our Environmental Health and Building Services Teams have looked into the requirements of the cleanliness of private toilets in a shopping centre. Unfortunately, there is very little legislative means at our disposal to improve the situation. What we will do, is encourage (as you and our teams have in the past) the Centre Management to improve the standards of the toilet facilities.</p> <p>COMPLETED</p>
					<p><b>Initial response provided 15/11/21:</b></p> <p>We will have a tentative further discussion with Victoria Police and examine how to address that issue.</p> <p><b>Further response provided 26/11/21:</b></p> <p>Council has CCTV that feeds directly to Victoria Police that watches over that laneway and the rear of the multicultural square and also additional CCTV inside the carpark on an independent system. Our</p>

12 / 20  
Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

## ORDINARY COUNCIL MEETING - MINUTES

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
		These kinds of activities will deter our customers from different parts of Melbourne from visiting Springvale.			discussions previously with Victoria Police informed us they constantly review this footage for anti-social behaviour and send officers out to respond as soon as possible. We will continue to engage with Victoria Police regarding this matter. We will also ensure that a Sharps Bin is provided in these toilets to assist with the correct disposal of used syringes.
15/11/21 CQT23	Cr Richard Lim	<b>Extension of service in Library to download digital certificates</b> Would it be possible to have this same service extended for another two weeks during the same hours? There is a high demand for it.	Director Community Services	22/11/21	<b>COMPLETED</b>  <b>Initial response provided 15/11/21:</b> Yes, we will investigate. If there is a demand and our partners are able to be involved, I am sure that we are more than happy to provide that support and that concierge.  <b>Further response provided 22/11/21:</b> The Digital Certificate Help Desk has been extended for another two weeks due to community demand and to meet changes to retail certificate requirements. The project is due to be completed on Saturday 27 November 2021, at which point it will have been in operation for three weeks. So far in the first two weeks the Digital Certificate Help Desks outside Dandenong and Springvale libraries have supported over 800 people to gain access to their digital Covid-19 vaccination records.

Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice

13 / 20

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT24	Cr Bob Milkovic	<p><b>Speeding along Gladstone Road, Dandenong North during school times</b></p> <p>Recently I have noticed disturbing behaviour along Gladstone Road, Dandenong North, with cars speeding past the 40km school zone. This morning, I witnessed it myself, reckless, selfish and disgusting behaviour. Waiting at the set of lights at Lyndale Primary School and a car whizzed past at about 70km an hour in the bike lane, over the speed hump and nearly hit the school crossing supervisor. Can the relevant officer liaise with Victoria Police or requesting more enforcement? Due to the recent lockdowns and 'hibernation' people are not allowing enough time and I am not saying that they are doing it deliberately but it is quite dangerous especially with kids crossing the road. This morning was mayhem and I could not believe it. People are tooting their horns and the supervisor was just standing there absolutely stunned at what had happened. All it takes is for one kid not to realise that the traffic is backed up and not a green light and we have a disaster on our hands. Could we please ask Victoria Police to increase patrols, install a speed camera or a highway patrol unit? We need to get these people off the road before someone is either seriously injured or killed?</p>	Director Business, Engineering & Major Projects	25/11/21	<p>COMPLETED</p> <p><b>Initial response provided 15/11/21:</b> Yes, we will liaise with Victoria Police and see if they can provide some more enforcement at that location.</p> <p><b>Further response provided 25/11/21:</b> Council has previously undertaken works to assist with speeding issues along Gladstone Road including the introduction of parking/cycle lanes to visually narrow the road and several raised platforms, two of which are located within the school speed zone areas. Whilst these treatments were effective at encouraging most motorists to drive at suitable speeds, and feedback from the school community and crossing supervisors has been very positive in this regard, there are always some drivers who have complete disregard for the road rules and travel at inappropriate speeds. In these circumstances the best action is enforcement from the Victorian Police. Council's Traffic Engineers regularly liaise with Victoria Police on many issues and will raise these concerns with them at the next available opportunity.</p> <p>COMPLETED</p>

Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice

14 / 20

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT25	Cr Bob Milkovic	<p><b>Parking/no stopping/keep clear signs at Dandenong Stadium</b></p> <p>Another issue is at Dandenong Stadium along Stud Road, Dandenong. I am not sure who is in charge of the maintenance and the parking there. This happens during normal business hours but it also happens frequently after hours with basketball training and volley ball training occurring at night. I witnessed this also myself because my son plays basketball there. People tend to park at the very front entrance where there is obviously no parking, it is a footpath. They park massive four-wheel drives blocking the turning lane and visibility exiting the centre and they are not parked for 5 minutes. I was there for 15 minutes parked in one of the parking bays, the car was there well before I came and was still there when I left. I know it is after hours and it might not be possible to police it every day. There are kids playing and also younger children there. Could we please do something for the safety of the kids, emphasise the signage of no stopping or clearways? That relates to the speeding issues on Gladstone Road. They go slowly in the school that their kids attend and whiz past the next school which I find quite unacceptable. Could we please remind people to be responsible and not as selfish as they are?</p>	Director City Planning, Design & Amenity	23/11/21	<p><b>Initial response provided 15/11/21:</b></p> <p>Yes, we will have our officer investigate and patrol.</p> <p><b>Further response provided 23/11/21:</b></p> <p>Parking officers are now patrolling this carpark on a regular occurrence, with the aim of educating users of the facility on safe and appropriate parking behaviours. Infringements will also be issued when deemed appropriate. In terms of signage, Council's Transport team have assessed this on several occasions previously. It has been determined that signage should not be installed on the grass areas or raised concrete areas given it is clear that parking is not permitted on these areas, particularly when all the other areas are marked with bays. If Council were to install such signage, this would be inconsistent with signage application at other parks, reserves and facilities with defined parking areas, which could create the impression parking is permitted in other areas as they are not signed. With increased education and the issue of infringements were necessary, it is anticipated that parking behaviour will improve.</p>
15/11/21 CQT26	Cr Bob Milkovic	<p><b>Update on Tirhatuan Park basketball courts</b></p> <p>I know through my correspondence with</p>	Director Business, Engineering	26/11/21	<p><b>Initial response provided 15/11/21:</b></p> <p>Yes, I will investigate.</p> <p style="text-align: center;">COMPLETED</p>

15 / 20

Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice

## ORDINARY COUNCIL MEETING - MINUTES

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT28	Cr Bob Milkovic	<p>one of the Council officer Michael Smith, that Tirhatuan Park basketball court was due to start. I realise there have been COVID restrictions and inclement weather. The tender was assigned at the start of November 2021. Can I have an update as the deadline to have Stage 1 complete before Christmas has well and truly expired due to weather and restrictions?</p> <p><b>Update on boardwalk repair at Tirhatuan Park lake, Dandenong North</b> Could we also get an update as to what has happened with the boardwalk that was under repair and fenced off at Tirhatuan Park lake where people look at ducks? I think there were structural issues. Has that been resolved please?</p>	& Major Projects   Director Business, Engineering & Major Projects	24/11/21	<p><b>Further response provided 26/11/21:</b> You are correct that that this project is due to start after some minor delays. The only constraint is the wet ground conditions. These conditions not only impact access by heavy equipment but also the quality of the final product. Unfortunately, the wet weather has continued and it is difficult to predict when the ground will be stable enough to commence the work. It is hoped to start before the Christmas break.</p> <p style="text-align: center;">COMPLETED</p> <p><b>Initial response provided 15/11/21:</b> That is still fenced off so I will find out exactly what is happening with the repairs there.</p> <p><b>Further response provided 24/11/21:</b> In September 2021, we advised that State Government directives at the time in response to the COVID-19 pandemic only allow Council's operational staff to undertake 'critical' maintenance activities. Unfortunately, repair of the boardwalk over the lake at Tirhatuan Park was assessed as a 'non-critical' activity which is why it was fenced off to ensure public safety. We also suggested that given the likely timeframe for easing of these directives (plus the existing backlog</p>

Reports from Councillors/Delegates &amp; Councillors' Questions – Questions Taken on Notice

16 / 20

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT29	Cr Tim Dark	<p><b>Debris on Dandenong Bypass</b> Through the back part of my Ward along the Dandenong Bypass heading up towards Hammond Road in Dandenong South, a significant amount of debris and waste seems to be accruing. 18 months ago it was clean and tidy but has become decrepit. I know it is not our responsibility, it is the authority of the Department of Transport. Can we contact the Department of Transport and (1) request an audit of the boundaries between Dandenong Bypass and people's back fences; and (2) have a clean sweep of the rubbish. It would easily fill three or four skip bins with the waste accruing along the Bypass.</p>	Director Business, Engineering & Major Projects	24/11/21	<p>of other 'non-critical' works) it was anticipated that this boardwalk might not be repaired until early in the new year (February 2022). That time estimate remains unchanged (the recent extreme weather events have since added to the backlog of higher priority works). Council was fortunate that we were able to complete repairs at the time to the other section of the boardwalk approximately 200m further to the east on the basis that it forms part of a broader 'critical' regional trail network.</p> <p>COMPLETED</p>
<p><b>Initial response provided 15/11/21:</b> Yes, we are happy to liaise with the Department of Transport and pass those concerns on.</p> <p><b>Further response provided 24/11/21:</b> An initial inspection was conducted along the Dandenong Bypass on Thursday 18 November 2021, inclusive of the intersections at Perry, Chandler and Chapel Roads confirming that there is a lot of litter in garden bed areas, with litter also trapped against guard rails and other road furniture. The traffic treatments at the intersections are covered in weed and there is a build-up of silt on each corner and all along the barrier walls. These issues have since been reported to the</p>					

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

17 / 20

## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT30	Cr Tim Dark	<p><b>Additional planting at Snow Gum Court, Noble Park - Melbourne Water easement</b></p> <p>Sometime ago I raised a query about No.1 Snow Gum Court which is a block of land in the north part that was a Melbourne Water easement. There is a very large tree at the front and then there is nothing else going on with the site. A couple of people in the Court contacted me over Facebook Messenger a couple of days ago. I am just chasing up to see whether it is possible to have some sort of additional planting or something on the site so it looks a bit more. I suppose respectable than a tree and it seems to be just very, very vacant land? The fact that it was a retarding basin, the land over time is actually higher than the surrounding blocks. I do not know how it can hold water when it is at a higher point than</p>	Director Business, Engineering & Major Projects	24/11/21	<p>Department of Transport (DoT). The customer reference number provided for this report is ETS502354937. We will deploy staff there in the coming weeks to confirm that a suitable clean-up has been completed by DoT and undertake the necessary follow-up with them if this has not occurred. We also plan to undertake a further inspection along the bike path to gather clear details of any dumped rubbish in order to provide DoT with more specific advice on this matter.</p> <p>COMPLETED</p>
					<p><b>Initial response provided 15/11/21:</b> Yes, we will investigate.</p> <p><b>Further response provided 24/11/21:</b> The site is owned by South East Water and serves as an important drainage reserve. There are no current plans by Council to undertake landscaping or improvement works within the reserve. Additional tree planting in such reserves owned by South East Water would not usually be approved.</p> <p>COMPLETED</p>

Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

18 / 20



## ORDINARY COUNCIL MEETING - MINUTES

## 6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
15/11/21 CQT32	Cr Tim Dark	<p>the others but if we could please have a look at that that would be great.</p> <p><b>Traffic issues on Cochrane Avenue, Keysborough /intersection near Parkmore Shopping Centre</b> I have a question from residents that live just off Cochrane Avenue, Keysborough. At the intersection of Kingsley and Cochrane Avenue there is an intersection opposite the exit and carpark from Parkmore Shopping Centre. There have been several near-misses recently with kids heading to school as they walk around the site. Also the amount of traffic that seems to be exiting Parkmore Shopping Centre and getting caught up during school hours and during peak hour. Can we please investigate options in terms of signalisation as there has been significant demand?</p>	Director Business, Engineering & Major Projects	25/11/21	<p><b>Initial response provided 15/11/21:</b> Yes, our Traffic Engineers will investigate that location.</p> <p><b>Further response provided 25/11/21:</b> Council officers are well aware of the issues at this intersection, particularly given the complexity of movements which are permitted to occur. To reduce the number of conflicting movements which could be undertaken, Council (with permission from the Department of Transport) has previously banned u-turns at this location. Further restrictions on particular movements were also considered, however were not implemented given the lack of suitable alternative routes. Additionally, given the proximity of the Cheltenham Road intersection, signalisation of this intersection is also not an option. We appreciate during the peak periods the area can become quite congested with traffic from the nearby school and shopping centre. This may not have been as much of an issue in recent times due to COVID-related lockdowns, however Council's Traffic Engineers will revisit this location to review the operation of the intersection and identify if any further refinements can be implemented.</p>

19 / 20  
Reports from Councillors/Delegates & Councillors' Questions – Questions Taken on Notice

**6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS (Cont.)**

Date of Council Meeting	Question Asked By	Subject & Summary of Question	Responsible Officer	Date of Completion	Summary of Response
					<p>We will inform you of the outcomes once the review has been completed. Please note given the current volume of requests arising as we emerge from COVID, there may be some delays to completing the review, which may carry over into the new year.</p> <p style="text-align: right;">COMPLETED</p>

**At the Ordinary meeting of Council on Monday, 24 March 2014, Council resolved to change the way Councillors and Public questions taken on notice are answered and recorded from 14 April 2014 meeting of Council onwards.**

## **7 URGENT BUSINESS**

No urgent business was considered.

The meeting closed at 7.59PM.

Confirmed: / /

---