



**GREATER  
DANDENONG**  
*City of Opportunity*

# **AGENDA**

## **MONDAY 23 MAY 2022**

Commencing at 7:00 PM

### **COUNCIL MEETING**

#### **Statement - Coronavirus (COVID-19)**

At the time of printing this Agenda, the Council Meeting to be held on Monday 23 May 2022, will be open to the public but will be subject to venue seating capacity.

If we are unable to accommodate you indoors, you will still be able to watch the webcast live on the Urban Screen in Harmony Square.

To view the webcast and stay informed of the status of Council Meetings please visit Council's website.

*The Civic Centre basement carpark will be opened for members of the public attending Council Meetings to park between 6.45pm-7.30pm (sharp). Any parking in this area will be subject to availability.*

**COUNCIL CHAMBERS**  
**225 Lonsdale Street, Dandenong VIC 3175**

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## **1 MEETING OPENING**

### **1.1 ATTENDANCE**

#### **Apologies**

Cr Lana Formoso (Leave of Absence)

### **1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND**

Council acknowledges the Traditional Owners and Custodians of this land, the Bunurong people and pay our respects to their Elders past, present and emerging while also recognising their deep and continuing connections to climate, culture and country.

We also pay our respect to all Aboriginal and Torres Strait Islander peoples and their Elders and acknowledge their journey.

### **1.3 OFFERING OF PRAYER, REFLECTION OR AFFIRMATION**

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer, reflection or affirmation this evening will be offered by Mrs Roz Blades AM from the Jewish Community, a member of the Greater Dandenong Interfaith Network.

### **1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Meeting of Council held 9 May 2022.

#### **Recommendation**

**That the minutes of the Meeting of Council held 9 May 2022 be confirmed.**

## 1.5 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a material or general interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in Division 2 – Conflicts of Interest: sections 126, 127, 128, 129 & 130 of the *Local Government Act 2020*. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au).

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

## **2 OFFICERS' REPORTS - PART ONE**

### **2.1 DOCUMENTS FOR SEALING**

#### **2.1.1 Documents for Sealing**

File Id:	A2683601
Responsible Officer:	Manager Governance

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#### **Report Summary**

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

#### **Recommendation Summary**

This report recommends that the listed documents be signed and sealed.

### 2.1.1 Documents for Sealing (Cont.)

#### Item Summary

There is one item being presented to Council's meeting of 23 May 2022 for signing and sealing as follows:

1. An Instrument of Appointment of Authorised Officer under the provisions of the *Local Government Act 1989*, the *Local Government Act 2020*, the *Environment Protection Act 2017*, the *Heritage Act 2017*, the *Infringements Act 2006*, the *Land Acquisitions and Compensation Act 1986*, the *Planning and Environment Act 1987*, the *Sex Work Act 1994*, the *Subdivisions Act 1988*, the *Victorian Civil and Administrative Tribunal Act 1998* and the Regulations made under each of those Acts; the Local Laws made under the *Local Government Act 1989* and the *Local Government Act 2020*; and any other Act, Regulation or delegated legislation (including the Greater Dandenong Planning Scheme) which relates to the powers of the Council made under the provisions and enactments described. This instrument enables the following Council officer to carry out the statutory responsibilities of the above Acts and is subject to policy and delegations previously adopted by Council:
  - Soof Lemaire

#### Recommendation

**That the listed documents be signed and sealed.**



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**2.1.1 Documents for Sealing (Cont.)**

REPORT

23 May 2022

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Documents for Sealing

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Page 3

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## 2.2 DOCUMENTS FOR TABLING

### 2.2.1 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Manager Governance
Attachments:	Petitions and Joint Letters

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### Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

**Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Governance Rules. These are also tabled.**

### **2.2.1 Petitions and Joint Letters (Cont.)**

#### **Petitions and Joint Letters Tabled**

Council received no new petitions and no joint letters prior to the Council Meeting of 23 May 2022.

***N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.***

#### **Recommendation**

**That this report and Attachment be received and noted.**

**2.2.1 Petitions and Joint Letters (Cont.)**

**DOCUMENTS FOR TABLING**

**PETITIONS AND JOINT LETTERS**

**ATTACHMENT 1**

**PETITIONS AND JOINT LETTERS**

**PAGES 6 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.2.1 Petitions and Joint Letters (Cont.)**

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
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*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

**2.2.1 Petitions and Joint Letters (Cont.)**

Date Received	<ul style="list-style-type: none"> <li>Petition Text (Prayer)</li> </ul>	No. of Petitioners	Status	Responsible Officer Response
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*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

**2.2.1 Petitions and Joint Letters (Cont.)**

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
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*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

**2.2.1 Petitions and Joint Letters (Cont.)**

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*If the details of the attachment are unclear, please contact Governance on 8571 1000.*



**2.2.1 Petitions and Joint Letters (Cont.)**

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## **2.3 STATUTORY PLANNING APPLICATIONS**

### **2.3.1 Planning Decisions Issued by Planning Minister's Delegate - April 2022**

File Id: qA280444

Responsible Officer: Director City Planning Design & Amenity

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#### **Report Summary**

This report provides Council with an update on the exercise of delegation by Planning Minister's delegate.

No decisions were reported for the month of April 2022.

#### **Recommendation**

**That the report be noted.**

### 2.3.2 Planning Delegated Decisions Issued - April 2022

File Id:	qA280
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Planning Delegated Decisions Issued – April 2022 Att 1

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#### Report Summary

This report provides Council with an update on the exercise of delegation by Council officers.

It provides a listing of Town Planning applications that were either decided or closed under delegation or withdrawn by applicants in April 2022.

It should be noted that where permits and notices of decision to grant permits have been issued, these applications have been assessed as being generally consistent with the Planning Scheme and Council's policies.

Application numbers with a PLA#, PLN#.01 or similar, are applications making amendments to previously approved planning permits.

The annotation 'SPEAR' (Streamlined Planning through Electronic Applications and Referrals) identifies where an application has been submitted electronically. SPEAR allows users to process planning permits and subdivision applications online.

#### Recommendation

**That the items be received and noted.**

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**2.3.2 Planning Delegated Decisions Issued - April 2022 (Cont.)**

REPORT

28 March 2022

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Planning Delegated Decisions Issued - April 2022 (Cont.)

**STATUTORY PLANNING APPLICATIONS**

**PLANNING DELEGATED DECISIONS ISSUED -  
APRIL 2022**

**ATTACHMENT 1**

**PLANNING DELEGATED  
DECISIONS ISSUED  
APRIL 2022**

**PAGES 10 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

2.3.2 Planning Delegated Decisions Issued - April 2022 (Cont.)

City of Greater Dandenong

Planning Delegated Decisions Issued from 01/04/2022 to 30/04/2022

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA21/0078	PinAppAmd	No	121 Ann Street DANDENONG VIC 3175	Farrington Architects	AMENDMENT TO: Alterations and additions to existing dwelling and construction of one (1) double storey dwelling to the rear (PLN13/0168)	Amend endorsed plans to construct a timber deck to the rear of the existing two storey dwelling	Delegate	AmendPerm	20/04/2022	Cleeland
PLA21/0607	PinAppAmd	No	161 Noble Street NOBLE PARK VIC 3174	Arkham Design Pty Ltd	AMENDMENT TO: Development of the land for six (6) double storey dwellings (PLN16/0695)	Amend endorsed plans to alter layout of townhouses	Delegate	AmendPerm	19/04/2022	Springvale South
PLA21/0636	PinAppAmd	No	58 Herbert Street DANDENONG VIC 3175	58 Herbert Street Pty Ltd	AMENDMENT TO: Development of the land for a four storey building comprising 10 dwellings (PLN17/0656)	Amend endorsed plans to allow multiple changes to layout, size and functionality	Delegate	AmendPerm	22/04/2022	Cleeland
PLA22/0006	PinAppAmd	No	1086 Heatherton Road NOBLE PARK VIC 3174	Calvin Raven Pty Ltd	AMENDMENT TO: Subdivision of the land into eight (8) lots (PLN21/0662)	Delete permit Condition 2 and substitute with a condition requiring a Section 173 Agreement	Delegate	AmendPerm	13/04/2022	Noble Park
PLA22/0015	PinAppAmd	No	875 Taylors Road DANDENONG SOUTH VIC 3175	Fraser's Property Industrial	AMENDMENT TO: The development of the land for Warehouses, display advertising signage and a reduction in the car parking requirement associated with warehouse under Clause 52.06 of the Greater Dandenong Planning Scheme (PLN21/0371)	Amend permit Conditions 1 and 3 relating to number of pylons per warehouse and subdivision and associated endorsed plans	Delegate	AmendPerm	19/04/2022	Dandenong

02/05/2022

1

EANTOS

2.3.2 Planning Delegated Decisions Issued - April 2022 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLA22/0020	PlnApp/VicA	Yes	131-149 National Drive DANDENONG SOUTH VIC 3175	Pellicano Investments Pty Ltd	AMENDMENT TO: Development of the land for one warehouse building with a reduction of the car parking requirement (PLN19/0644) VICSMART	Amend permit to increase size of warehouse and associated changes	Delegate	AmendPerm	13/04/2022	Dandenong
PLA22/0021	PlnApp/VicA	Yes	131-149 National Drive DANDENONG SOUTH VIC 3175	Pellicano Investments Pty Ltd	AMENDMENT TO: Development of the land for two warehouse buildings with a reduction of the car parking requirement (PLN19/0645) VICSMART	Amend permit to increase size of warehouses and associated changes	Delegate	AmendPerm	20/04/2022	Dandenong
PLN21/0204	PlnApp	No	551 Springvale Road SPRINGVALE SOUTH VIC 3172	JK Group Constructions Pty Ltd	Development of the land for two (2) double storey dwellings	General Residential 1 Zone, 524sqm	Delegate	NOD	13/04/2022	Springvale South
PLN21/0238	PlnApp	No	26-30 Parsons Avenue SPRINGVALE VIC 3171	Blue Sky Services (Vic) Pty Ltd c/- KLM Spatial	Development of the land for two (2) warehouse buildings	Industrial 1 Zone, 1258sqm, development of two warehouses	Delegate	PlanPermit	22/04/2022	Springvale North
PLN21/0256	PlnApp	No	25/134-142 Springvale Road SPRINGVALE VIC 3171	Association of Wall and Ceiling Industries Victoria c/- Glossof Town Planning	Use of the land for an education centre	Commercial 2 Zone, training centre and reduction in car parking requirements	Delegate	PlanPermit	27/04/2022	Springvale North
PLN21/0265	PlnApp	No	250 Fernside Drive BANGHOLME VIC 3175	BG Yang	Use and development of the land for two (2) warehouse, removal of native vegetation and a reduction in car parking.	The proposal is inconsistent with Planning Policy Clause 14.01-1S (Protection of Agricultural Land), Planning Policy Clause 19.01-3S (Pipeline Infrastructure) and the purpose of the Farming Zone.	Delegate	Refusal	27/04/2022	Keysborough South
EANTOS					2				02/05/2022	

**2.3.2 Planning Delegated Decisions Issued - April 2022 (Cont.)**

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLIN21/0303	PluApp	No	61 Noble Street NOBLE PARK VIC 3174	Westurban Group	Development of the land for three (3) double storey dwellings	General Residential 1 Zone, 685sqm	Delegate	PlanPermit	28/04/2022	Springvale Central
PLIN21/0336	PluApp	No	88 McFees Road DANDENONG NORTH VIC 3175	Arto Arc Pty Ltd	Development of the land for one (1) double storey dwelling to the rear of an existing single storey dwelling with alterations and additions to the existing dwelling	General Residential 1 Zone, 557sqm	Delegate	NOD	28/04/2022	Cleeland
PLIN21/0413	PluApp	No	5 Clow Street DANDENONG VIC 3175	O Alsharbat	Use the land as a Place of Assembly (Shisha Lounge) DECLARED AREA	Comprehensive Development 2 Zone, Shisha Lounge and Food and Drink premises, 25 patrons	Delegate	PlanPermit	12/04/2022	Dandenong
PLIN21/0421	PluApp	No	576 Frankston Dandenong Road BANGHOLME VIC 3175	Plans in Motion	Use of the land for the purpose of a Transfer Station, associated buildings and works and Alteration to Access in a Transport Zone	Proposal failed to provide sufficient information to enable a determination to be made and the required statutory fees were not paid	Delegate	Refusal	01/04/2022	Keysborough South
PLIN21/0473	PluApp	No	280-284 Chapel Road KEYSBOROUGH VIC 3173	RLBowman	Use and development of the land for one (1) dwelling	Green Wedge A Zone, Urban Floodway Zone, construction of a single dwelling	Delegate	PlanPermit	29/04/2022	Keysborough South
EANTOS					3				02/05/2022	

2.3.2 Planning Delegated Decisions Issued - April 2022 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0502	PluApp	No	84 Railway Parade DANDENONG VIC 3175	Origin Square Property Consulting	Development of the land for four (4) double storey dwellings	Proposal fails to meet Clause 15.01-2S Building Design and Clause 15.01-5S Neighbourhood Character, Clause 21.05 (Built Form), Clause 22.09-3.1 Design Principles for all residential developments, Clause 22.09-3.3 Design Principles for Incremental Change Areas, Clause 55 and Clause 65 General Residential 1 Zone, 553sqm	Delegate	Refusal	07/04/2022	Yarraman
PLN21/0514	PluApp	No	30 Gairside Street DANDENONG VIC 3175	Enrite Design & Construction	Development of the land for two (2) double storey dwellings		Applicant	Withdrawn	14/04/2022	Cleeland
PLN21/0544	PluApp	No	14 Gloria Avenue DANDENONG NORTH VIC 3175	KatDesign Pty Ltd	Development of the land for two (2) double storey dwellings	No response to further information request	Delegate	Lapsed	20/04/2022	Cleeland
PLN21/0554	PluApp	No	875 Trivets Road DANDENONG SOUTH VIC 3175	Stephen D'Andrea	Development of the land for a warehouse building	Industrial 1 Zone, 2197sqm, construction of a warehouse and a double storey ancillary office	Delegate	PlanPermit	12/04/2022	Dandenong
PLN21/0623	PluApp	No	60-62 Ordish Road DANDENONG SOUTH VIC 3175	Argus Waste Recycling Pty Ltd	Use and development of the land for materials recycling	Industrial 2 Zone, industrial waste services, construction of two slurry pants, one fuel cell and concrete hardstand area	Delegate	PlanPermit	29/04/2022	Dandenong
EANTOS					4				02/05/2022	



2.3.2 Planning Delegated Decisions Issued - April 2022 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN21/0650	PinApp	No	G06 148 Logie Boulevard DANDENONG SOUTH VIC 3175	Beifield Planning Consultants Pty Ltd	Buildings and works (outdoor seating area) and display of signage associated with a food and drink premise	No response to further information request	Delegate	Lapsed	27/04/2022	Dandenong
PLN21/0658	PinApp	No	14 Mauna Court NOBLE PARK VIC 3174	Kiril Architects Pty Ltd	Development of one (1) single storey dwelling to the rear of an existing single storey dwelling and alterations to the existing dwelling	General Residential 1 Zone, 751sqm	Delegate	PlanPermit	20/04/2022	Yarraman
PLN21/0666	PinApp	No	875 Taylors Road DANDENONG SOUTH VIC 3175	CCD Drafting	Development of the land for one (1) warehouse building and reduction in car parking requirements under Clause 52.06 of the Planning Scheme (Future Property: 6 Lord Court, Dandenong South)	Industrial 1 Zone, 1143sqm, development of warehouse and reduction in car parking requirements	Delegate	PlanPermit	08/04/2022	Dandenong
PLN21/0700	PinApp	No	11 Buckley Street NOBLE PARK VIC 3174	N Luu	Use of the land for industry (Food Production)	No response to further information request	Delegate	Lapsed	08/04/2022	Noble Park
PLN21/0707	PinApp	No	1/46 Hillside Avenue DANDENONG NORTH VIC 3175	PY He, YP Bo	Subdivision of the land into two (2) lots SPEAR	Residential	Delegate	PlanPermit	27/04/2022	Cleeland
PLN21/0724	PinApp	No	31B Princes Highway DANDENONG SOUTH VIC 3175	Goodison Surveying	To realign the boundary between lots 4 and 5, to remove the carriage easement E-4, to create a new carriage easement E-7 and to create a new drainage easement E-8 SPEAR	Commercial	Delegate	PlanPermit	12/04/2022	Dandenong
EANTOS					5				02/05/2022	

**2.3.2 Planning Delegated Decisions Issued - April 2022 (Cont.)**

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN22/0005	PluApp	No	11-13 Greaves Street DANDENONG VIC 3175	I Zaheer	Use of the land for industry (motor repairs) and retail premises (motor vehicle sales) DECLARED AREA	No response to further information request	Delegate	Lapsed	12/04/2022	Dandenong
PLN22/0014	PluApp	No	34 Union Grove SPRINGVALE VIC 3171	MHT Nguyen	Subdivision of the land into three (3) lots SPEAR	Residential	Delegate	PlanPermit	11/04/2022	Springvale Central
PLN22/0020	PluApp	No	51-55 Greens Road DANDENONG SOUTH VIC 3175	Maureen Jackson Planning	To display business identification, promotion and sky signs as shown on the endorsed plans	Industrial 1 Zone, replace existing wall signs with banner signs	Delegate	PlanPermit	28/04/2022	Dandenong
PLN22/0028	PluApp	No	20-26 Thomas Murrell Crescent DANDENONG SOUTH VIC 3175	D Vigiariolo	Use of the land for industry (Materials Recycling) with associated buildings and works	No response to further information request	Delegate	Lapsed	12/04/2022	Dandenong
PLN22/0038	PluApp	No	6 Moya Crescent NOBLE PARK VIC 3174	R D Carter & Associates Pty Ltd	Creation of an Easement SPEAR	No response to further information request	Delegate	Lapsed	12/04/2022	Springvale Central
EANTOS					6				02/05/2022	

2.3.2 Planning Delegated Decisions Issued - April 2022 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN22/0045	PluApp	No	1/15 Stephenson Street SPRINGVALE VIC 3171	Lasting Solutions	Development of the land for two (2) triple storey dwellings to the front of one (1) double storey dwelling	Proposal fails to meet objectives of Clause 15.01-2S and 15.01-5S (Building Design and Neighbourhood Character), Clause 21.05-1 (Urban Design, Character and Landscapes), Clause 32.08 (General Residential Zone - Schedule 3), Clause 22.09-3.1 and 22.09-3.3 (General Design and Incremental Change Principles) and Clauses 55 and 65	Delegate	Refusal	20/04/2022	Springvale North
PLN22/0058	PluApp/Vic	Yes	7-13 Galli Court DANDENONG SOUTH VIC 3175	Aus Iron Pty Ltd	Buildings and works comprising alterations to the existing warehouse building VICSMART	Commercial 2 Zone, widen an opening of an existing concrete wall panel	Delegate	PlanPermit	07/04/2022	Dandenong
PLN22/0075	PluApp/Vic	Yes	265-285 Greens Road DANDENONG SOUTH VIC 3175	Development Victoria	Construction of a shelter VICSMART	Industrial 3 Zone, free standing park shelter	Delegate	PlanPermit	11/04/2022	Dandenong
PLN22/0076	PluApp	No	9 Parsons Avenue SPRINGVALE VIC 3171	AMS Pty Ltd	Subdivision of the land into four (4) lots SPEAR	Residential	Delegate	PlanPermit	28/04/2022	Springvale North
PLN22/0085	PluApp	No	6 Kelly Court SPRINGVALE VIC 3171	Parsons Avenue Pty Ltd	Subdivision of the land into two (2) lots SPEAR	Industrial	Delegate	PlanPermit	29/04/2022	Springvale North
EANTOS					7				02/05/2022	

2.3.2 Planning Delegated Decisions Issued - April 2022 (Cont.)

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
PLN22/0086	PInApp	No	9 Kelly Court SPRINGVALE VIC 3171	Industrial Cranbourne Pty Ltd	Subdivision of the land into two (2) lots SPEAR	Industrial	Delegate	PlanPermit	28/04/2022	Springvale North
PLN22/0090	PInApp	No	148 Clarendon Drive KEYSBOROUGH VIC 3173	James Turner Design	Buildings and Works (Alterations to a Dwelling)	Permit is not required for the purpose of construction of an extension to an existing dwelling under Clause 32.08-5	Delegate	NotRequire	14/04/2022	Keysborough South
PLN22/0099	PInApp	No	225 Glasscocks Road DANDENONG SOUTH VIC 3175	Taras Nominees Pty Ltd	Earthworks	Industrial 1 Zone	Delegate	PlanPermit	28/04/2022	Dandenong
PLN22/0102	PInApp/Vic	Yes	20 Carleton Road DANDENONG NORTH VIC 3175	KL Lai	Subdivision of the land into two (2) lots SPEAR VICSMART	Residential	Delegate	PlanPermit	19/04/2022	Dandenong North
PLN22/0105	PInApp	No	Parkmore Centre Management 317-321 Cheltenham Road KEYSBOROUGH VIC 3173	GPT Funds Management Limited	Buildings and works (alterations to car parking area, accessway, pedestrian pathways and landscaping)	Commercial 1 Zone, upgrades around south-western entry point including paving, landscaping and traffic management	Delegate	PlanPermit	28/04/2022	Keysborough
PLN22/0147	PInApp	No	31 Broadoak Street SPRINGVALE SOUTH VIC 3172	Nobelius Land Surveyors Pty Ltd	Subdivision of the land into two (2) lots SPEAR	Residential	Delegate	PlanPermit	28/04/2022	Springvale South
EANTOS					8				02/05/2022	

**2.3.2 Planning Delegated Decisions Issued - April 2022 (Cont.)**

Application ID	Category	VicSmart	Property Address	Applicant Name	Description	Notes	Authority	Decision	Decision Date	Ward
43									02/05/2022	
					9					
	EANTOS									

### 3 QUESTION TIME - PUBLIC

**Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the Councillors, Delegates and/or officers of the Greater Dandenong City Council. Questions must comply with s. 4.5.8 of Council's Governance Rules.**

#### QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented. Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

b) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.

c) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:

- i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
- ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.

d) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:

- i) does not relate to a matter of the type described in section 3(1) of the *Local Government Act 2020* (confidential information);
- ii) does not relate to a matter in respect of which Council or a Delegated Committee has no power to act;
- iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor, Delegated Member or Council officer; and
- iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).

e) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Council Meeting or Delegated Committee, then the Chairperson and/or Chief Executive Officer:

- i) must advise the Meeting accordingly; and
- ii) will make the question available to Councillors or Members upon request.

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**3 QUESTION TIME - PUBLIC (Cont.)**

- f) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- g) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.
- h) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
- i) A Councillor, Delegated Committee Member or member of Council staff nominated to answer a question may:
- i) seek clarification of the question from the person who submitted it;
  - ii) seek the assistance of another person in answering the question; and
  - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
- j) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
- k) The text of each question asked and the response will be recorded in the minutes of the Meeting.

## **4 OFFICERS' REPORTS - PART TWO**

### **4.1 OTHER**

#### **4.1.1 Reappointment of Chief Executive Officer**

File Id: A8730185  
Responsible Officer: Manager Governance

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#### **Report Summary**

The current contract of employment for Council's Chief Executive Officer (CEO), John Bennie PSM, expires on 31 July 2022.

In accordance with Council's CEO Employment and Remuneration Policy under the *Local Government Act 2020*, Mr Bennie has indicated to the CEO Employment and Remuneration Committee through the Mayor that he is seeking a new contract from 1 August to 30 November 2022 (four months only).

This will provide for advancement and finalisation of specific matters and provide the CEO Employment and Remuneration Committee sufficient time to recruit a suitable replacement.

#### **Recommendation Summary**

This report recommends that Council offers the current incumbent CEO, Mr John Bennie PSM a new employment contract from 1 August to 30 November 2022.



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#### **4.1.1 Reappointment of Chief Executive Officer (Cont.)**

### **Background and Discussion**

In accordance with section 44 of the *Local Government Act 2020*, Council must appoint a natural person to be its Chief Executive Officer in accordance with its Chief Executive Officer Employment and Remuneration Policy. This policy was endorsed by Council on 13 December 2021.

A Chief Executive Officer must be appointed under a contract of employment with Council for a period that does not exceed five years.

### **Proposal**

The requirements of sections 44 of the *Local Government Act 2020* have been met and the proposal to offer the incumbent CEO, Mr John Bennie PSM a new four-month employment contract when the current contract expires can proceed.

### **Financial Implications**

Resource requirements are in accordance with existing budgetary allocations.

### **Consultation**

Annual performance reviews of the incumbent CEO have been independently conducted by Mr Allan Preiss from Talent Architects on behalf of Council and the CEO Employment and Remuneration Committee throughout the existing contract term. The CEO performance review outcomes have been regularly and confidentially discussed by Councillors at Councillor Briefing Sessions over this period.

### **Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.  
It's a city where you can enjoy and embrace life through celebration and equal opportunity.  
We harmonise the community by valuing multiculturalism and the individual.  
Our community is healthy, vibrant, innovative and creative.  
Our growing city is committed to environmental sustainability.  
Welcome to our exciting and peaceful community.

This report is consistent with the Council's Community Vision 2040, the Council Plan 2021-2025 and their accompanying principles.

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#### **4.1.1 Reappointment of Chief Executive Officer (Cont.)**

### **The Overarching Governance Principles of the *Local Government Act 2020***

Section 9 of the *Local Government Act 2020* states that a Council must, in the performance of its role, give effect to the overarching governance principles. In particular, the associated proposal complies with the following:

- Council decisions are made and actions taken in accordance with the relevant law;
- priority is given to achieving the best outcomes for the municipal community, including future generations;
- the ongoing financial viability of the Council is considered; and
- transparency of Council decisions, actions and information is ensured.

### **Victorian Charter of Human Rights and Responsibilities**

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this proposal and are consistent with the standards set by the Charter.

### **The *Gender Equality Act 2020***

The *Gender Equality Act 2020* (the Act) came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

This proposal does not have a direct and significant impact on members of the Greater Dandenong community therefore a gender impact assessment is not required under the Act. It is purely administrative in nature and does not benefit any one gender group over any other.

### **Consideration of Climate Change and Sustainability**

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 and the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability have been considered in the preparation of this proposal but are not relevant to its contents.

#### **4.1.1 Reappointment of Chief Executive Officer (Cont.)**

### **Related Council Policies, Strategies or Frameworks**

Council's Chief Executive Officer Employment and Remuneration Policy is relevant to this proposal.

### **Recommendation**

#### **That Council:**

- 1. resolves to reappoint the incumbent Chief Executive Officer (CEO), John Bennie PSM, to the position of CEO for the Greater Dandenong City Council upon the expiration of his current contract on 31 July 2022;**
- 2. negotiates the terms of the new employment contract (commencing on 1 August 2022 and expiring on 30 November 2022) prior to the contract being finalised; and**
- 3. resolves to sign and seal Mr Bennie's new employment contract once that documentation has been completed and agreed by the parties.**

#### **4.1.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 11 & 26 April & 2 May 2022**

File Id: fA25545  
Responsible Officer: Manager Governance

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### **1. Report Summary**

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings in April and May 2022.

### **2. Recommendation Summary**

This report recommends that the information contained within it be received and noted.

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#### 4.1.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 11 & 26 April & 2 May 2022 (Cont.)

### 3. Background

The Executive Management Team and associated staff at Greater Dandenong City Council host Councillor Briefing Sessions and Pre-Council Meeting on a regular basis (weekly) to inform Councillors about the work officers are undertaking, share information, obtain feedback and discuss strategies and options for current and future work.

To ensure transparency in this process matters discussed at Councillor Briefing Sessions and Pre-Council Meetings (other than those matters designated to be confidential under the *Local Government Act 2020*) are reported on at Council meetings. This report represents matters discussed at the Councillor Briefing Sessions & Pre-Council Meetings in April and May 2022.

### 4. Matters Presented for Discussion

Item		Councillor Briefing Session/Pre-Council Meeting
1	<p><b>General Discussion</b></p> <p>Councillors and Council officers briefly discussed the following items:</p> <ul style="list-style-type: none"><li>a) Council Plan 2021-25 &amp; Annual Plan 2022-23.</li><li>b) Hemmings Street community safety - progress on actionable items and consultation.</li><li>c) Agenda items for the Council Meeting of 11 April 2022.</li></ul>	11 April 2022
2	<p><b>General Discussion</b></p> <p>Councillors and Council officers briefly discussed the following items:</p> <ul style="list-style-type: none"><li>a) South-East Leisure Inc current status.</li><li>b) Hemmings Street community safety - progress on actionable items and consultation.</li><li>c) Council's community engagement framework.</li><li>d) Agenda items for the Council Meeting of 26 April 2022.</li></ul>	26 April 2022
3	<p><b>Arts &amp; Cultural Heritage Strategy and Library Services Strategy</b></p> <p>Councillor feedback was sought on the draft strategies prior to progressing to public exhibition. A final review of each strategy will be prepared and presented to Council for endorsement on 27 June 2022.</p>	2 May 2022

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**4.1.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 11 & 26 April & 2 May 2022 (Cont.)**

<b>4</b>	<b>Community Engagement Framework</b>  Councillor feedback was sought on the draft framework prior to progressing to public exhibition throughout May 2022.	<b>2 May 2022</b>
<b>5</b>	<b>Memorial Activities and Naming of Internal Space</b>  Councillors were informed of the intention to proceed with proposed Merle Mitchell memorial activities and renaming the Exhibition Hall (an internal space) at the Springvale Community Hub to the Mitchell Hall.	<b>2 May 2022</b>
<b>6</b>	<b>Customer Service at Parkmore</b>  Councillors were presented with a proposal to close Council's customer service centre at Parkmore Shopping Centre on Saturday mornings.	<b>2 May 2022</b>
<b>7</b>	<b>General Discussion</b>  Councillors and Council officers briefly discussed the following items: a) South-East Leisure Inc current status. b) Events occurring at the previous Council Meeting. c) Agenda items for the Council Meeting of 9 May 2022.	<b>2 May 2022</b>

## **5. Apologies**

- Cr Loi Truong submitted an apology for the Pre-Council Meeting on 11 April 2022.
- Cr Lana Formoso, Cr Bob Milkovic and Cr Sophie Tan submitted apologies for the Pre-Council Meeting on 26 April 2022.
- Cr Lana Formoso, Cr Rhonda Garad, Cr Jim Memeti, Cr Sophie Tan and Cr Loi Truong submitted apologies for the Councillor Briefing Session on 2 May 2022.

## **6. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.  
It's a city where you can enjoy and embrace life through celebration and equal opportunity.  
We harmonise the community by valuing multiculturalism and the individual.

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#### **4.1.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 11 & 26 April & 2 May 2022 (Cont.)**

Our community is healthy, vibrant, innovative and creative.  
Our growing city is committed to environmental sustainability.  
Welcome to our exciting and peaceful community.

#### **6.1 Community Vision 2040**

This report is consistent with the Community Vision 2040 and its accompanying principles:

[Please delete bullet points from the below Council Plan accompanying principles that are not relevant to your report]

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture

#### **6.2 Council Plan 2021-25**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A Council that demonstrates leadership and a commitment to investing in the community.

### **7. The Overarching Governance Principles of the *Local Government Act 2020***

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

Reporting on matters discussed at Councillor Briefing Sessions and Pre-Council Meetings gives effect to the overarching governance principles (in particular, section 9(i) of the *Local Government Act 2020*) in that the transparency of Council actions and information is ensured.

### **8. Victorian Charter of Human Rights and Responsibilities**

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation and are consistent with the standards set by the Charter.

### **9. The *Gender Equality Act 2020***

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

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**4.1.2 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings - 11 & 26 April & 2 May 2022 (Cont.)**

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only. The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

**10. Consideration of Climate Change and Sustainability**

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

**11. Recommendation**

**That the information contained in this report be received and noted.**



#### **4.1.3 Proposal to Lease Council's Leisure Services Premises to South East Leisure Pty Ltd**

File Id: A8731869  
Responsible Officer: Manager Governance

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#### **Report Summary**

On 8 February 2021, Council resolved to form a proprietary company limited by shares entitled South East Leisure Pty Ltd (SEL) for the purposes of managing four of Council's major leisure facilities.

Subsequently, on 15 June 2021, Council endorsed the Constitution and Management Services Agreement for SEL. This report addresses Clause 6.1 of the Management Services Agreement in that it proposes that a lease be granted to SEL by Council in respect of each of the four major leisure facilities.

#### **Recommendation Summary**

This report recommends that Council undertakes a community engagement process in respect of the proposal to lease its four major leisure centres to SEL under section 115 of the *Local Government Act 2020* and commences the community engagement process as outlined in this report (section 7).

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#### 4.1.3 Proposal to Lease Council's Leisure Services Premises to South East Leisure Pty Ltd (Cont.)

### Background

On 8 February 2021, Council resolved to form a proprietary company limited by shares entitled South East Leisure Pty Ltd (SEL) for the purposes of managing four of Council's major leisure facilities.

Subsequently, on 15 June 2021, Council endorsed the Constitution and Management Services Agreement for SEL. This report addresses Clause 6.1 of the Management Services Agreement in that it proposes a lease be granted to SEL by Council in respect of each of the four major leisure facilities. These facilities are known as:

- Dandenong Oasis (Oasis);
- Dandenong Stadium;
- Noble Park Aquatic Centre (NPAC); and
- Springers Leisure Centre (Springers).

The YMCA is currently contracted to manage Oasis, NPAC and Springers until 30 June 2022 (extension of initial contract received under Ministerial Exemption as required by the *Local Government Act 1989* – in force at that time). Elite Stadium Management is currently contracted (in overhold) for the management of the Dandenong Stadium also concluding on 30 June 2022.

### Legislative Requirements

Section 115 of the *Local Government Act 2020* states (amongst other things) that a Council's power to lease any land is limited to leases for a term of 50 years or less and that, if the proposal was not included in the budget, Council must undertake a community engagement process in accordance with its Community Engagement Policy in respect of the proposal before entering into the lease. This leasing proposal was not included in Council's draft budget which was adopted in principle at Council's meeting of 26 April 2022 and will be formally adopted at the scheduled Council Meeting of 27 June 2022. A community engagement process will therefore be required for the proposed lease to SEL. This process is outlined in section 7 of this report.

### Proposal

It is proposed to lease Council's four major leisure centres as listed above to SEL. The terms of the proposed lease for these centres are as follows:

Expiry Date:	1 July 2022
Expiry Date:	30 June 2032
Further Terms:	1 x further term of 10 years in accordance with the Management Services Agreement
Rent:	\$1.00 per annum plus GST
Permitted Use:	Management and operation of leisure centres in accordance with the Management Services Agreement

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#### **4.1.3 Proposal to Lease Council's Leisure Services Premises to South East Leisure Pty Ltd (Cont.)**

Other Conditions: Sections 4, 5 and 6 of the Management Services Agreement [in relation to management services (including asset management), financial matters and occupancy].

Since 15 June 2021, the appointed Board of SEL has established the administrative infrastructure and resources required to manage these four major Greater Dandenong leisure centres. This proposed lease will enable SEL to commence full management of these centres from 1 July 2022 as planned.

#### **Financial Implication**

The proposed lease provides for payment of only a nominal rental to Council. Under the Management Services Agreement, Council must pay SEL any deficits to actual quarterly earnings as a management fee. Any quarterly or annual surpluses are to be paid to Council as a dividend. Reporting standards and requirements are clearly outlined in the Management Services Agreement and are accounted for in the proposed 2022-2023 Budget and Long Term Financial Plan.

Costs for the community engagement process and legal services (in relation to the development of this lease) have been absorbed within existing budget allocations.

#### **Consultation**

Under Council's Community Engagement Policy, it is proposed to utilise the participatory engagement model. Council will inform the public of the proposal via Council's website and a public notice in the local paper circulating in Greater Dandenong and invite interested parties to make submissions regarding the proposal for a period of 21 days. Submitters will be provided with the opportunity to speak to their submissions at a meeting to be convened if it is required.

#### **Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

The City of Greater Dandenong is a home to all.  
It's a city where you can enjoy and embrace life through celebration and equal opportunity.  
We harmonise the community by valuing multiculturalism and the individual.  
Our community is healthy, vibrant, innovative and creative.  
Our growing city is committed to environmental sustainability.  
Welcome to our exciting and peaceful community.

#### **8.1 Community Vision 2040**

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Education, training, entrepreneurship and employment opportunities

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#### **4.1.3 Proposal to Lease Council's Leisure Services Premises to South East Leisure Pty Ltd (Cont.)**

- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, body and spirit.

#### **8.2 Council Plan 2021-25**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city of accessible, vibrant centres and neighbourhoods
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.

#### **The Overarching Governance Principles of the *Local Government Act 2020***

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. This proposal complies with the overarching governance principles in that:

- Decisions pertaining to, and actions taken, in relation to the lease are made in accordance with the relevant law;
- priority has been given to achieving the best outcomes for the Council's the municipality's major leisure centres and the community, including future generations;
- the municipal community will be engaged in the decision-making process – see section 7 of this report;
- the lease and the ongoing viability of Council's leisure centres will be ensured by granting the lease to SEL which is well placed to act for the benefit of Council and the community in accordance with the Management Services Agreement;
- the transparency of Council decisions, actions and information, and compliance with the requirements of the Local Government Act 2020 in relation to the leasing of land, is ensured by this Council report.

#### **Victorian Charter of Human Rights and Responsibilities**

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this proposal and are consistent with the standards set by the Charter.

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#### **4.1.3 Proposal to Lease Council's Leisure Services Premises to South East Leisure Pty Ltd (Cont.)**

### **The Gender Equality Act 2020**

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents. The proposal is purely an administrative process and does not have the potential to influence broader social norms and gender roles. It does not benefit any one gender group over another.

### **Consideration of Climate Change and Sustainability**

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

The proposed lease has no significant impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability because it is purely an administrative process.

### **Related Council Policies, Strategies or Frameworks**

The proposed lease to SEL complies with the leasing requirements of the *Local Government Act 2020* and Council's Community Engagement Policy.

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**4.1.3 Proposal to Lease Council's Leisure Services Premises to South East Leisure Pty Ltd (Cont.)**

**Recommendation**

**That Council resolves:**

- 1. to undertake a public engagement process in respect to a proposal to lease Greater Dandenong City Council's four major leisure centres (being Dandenong Oasis, Dandenong Stadium, Noble Park Aquatic Centre and Springer Leisure Centre) to South East Leisure Pty Ltd as outlined in this report and in accordance with section 115 of the *Local Government Act 2020*;**
- 2. to publish a notice of the proposal which invites submissions from members of the public for a period of 21 days;**
- 3. if any request to be heard is made, to convene a meeting of Council comprised of the Mayor and two Councillors to hear those submissions (with submitters being notified of the time and place of that meeting); and**
- 4. to receive a final report for consideration of the proposal after the public engagement process has been completed.**

#### **4.1.4 List of Registered Correspondence to Mayor and Councillors**

File Id:	qA283304
Responsible Officer:	Manager Governance
Attachments:	Correspondence Received 2-13 May 2022

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#### **Report Summary**

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 2-13 May 2022.

#### **Recommendation**

**That the listed items provided in Attachment 1 for the period 2-13 May 2022 be received and noted.**

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**4.1.4 List of Registered Correspondence to Mayor and Councillors (Cont.)**

**OTHER**

**LIST OF REGISTERED CORRESPONDENCE TO  
MAYOR AND COUNCILLORS**

**ATTACHMENT 1**

**CORRESPONDENCE RECEIVED  
2-13 MAY 2022**

**PAGES 3 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*



**4.1.4 List of Registered Correspondence to Mayor and Councillors (Cont.)**



**Correspondences addressed to the Mayor and Councillors received between 02/05/22 & 13/05/22 - for officer action - total = 2**

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
Questions to the Councillors from students at Lyndale Secondary College.	06-May-22	12-May-22	FA244810	Mayor and Councillors EA
A letter from the Congregational Christian Church in Samoa in relation to a proposal to develop its land in Soden Road, Bangholme and offer some of the land to Council for possible purchase.	05-May-22	12-May-22	FA244542	Planning and Design

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

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**4.1.4 List of Registered Correspondence to Mayor and Councillors (Cont.)**



**Correspondences addressed to the Mayor and Councillors received between 02/05/22 & 13/05/22 - for information only - total = 0**

Correspondence Name      Correspondence Dated      Date Record Created      Objective ID      User Currently Assigned

No correspondence received during this period.

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

## **5 NOTICES OF MOTION**

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Governance Rules.

## **6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS**

The principle purpose of this item in the Council Meeting Agenda is for Councillors to report on their attendance, observations or important matters arising from their liaison or representation with groups for which the Councillor has been formally appointed by Council. In accordance with the documented 'protocol' that applies to either liaisons or representatives, Councillors should raise matters of importance during this item. Other matters may also be reported.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Governance staff member by 12.00pm the day following this Council Meeting.

Question time is provided to enable Councillors to address questions to members of Council staff. The guidelines for asking questions at a Council meeting are included in the current Governance Rules.

Councillors have a total of 15 minutes each to report on their attendances at meetings, conferences or events and to ask questions of Council staff.

## **7 URGENT BUSINESS**

No business may be admitted as urgent business unless it:

- a. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
- b. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.