



**GREATER
DANDENONG**
City of Opportunity

AGENDA MONDAY 14 NOVEMBER 2022

Commencing at 7:00 PM

COUNCIL MEETING

At the time of printing this Agenda, the Council Meeting to be held on Monday 14 November 2022, will be open to the public to attend in person but will be subject to venue seating capacity.

This will be a hybrid meeting consisting of Councillors attending in person and remotely.

If we are unable to accommodate you indoors, you will still be able to watch the webcast live on the Urban Screen in Harmony Square.

To view the webcast and stay informed of the status of Council Meetings please visit Council's [website](#).

The Civic Centre basement carpark will be opened to all members of the public during library opening hours. Any parking in this area will be subject to availability and time limits as notified by any signage posted.

COUNCIL CHAMBERS
225 Lonsdale Street, Dandenong VIC 3175

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1 MEETING OPENING

1.1 ATTENDANCE

Apologies

1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND

Council acknowledges the Traditional Owners and Custodians of this land, the Bunurong people and pays our respects to their Elders past, present and emerging while also recognising their deep and continuing connections to climate, culture and country.

We also pay our respect to all Aboriginal and Torres Strait Islander peoples and their Elders and acknowledge their journey.

1.3 OFFERING OF PRAYER, REFLECTION OR AFFIRMATION

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer, reflection or affirmation this evening will be offered by Mr Shamim Navidi from the Spiritual Assembly of the Baha'is Greater Dandenong, a member of the Greater Dandenong Interfaith Network.

1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Meeting of Council held 24 October 2022.

Recommendation

That the minutes of the Meeting of Council held 24 October 2022 be confirmed.

1.5 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a material or general interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in Division 2 – Conflicts of Interest: sections 126, 127, 128, 129 & 130 of the *Local Government Act 2020*. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

2 OFFICERS' REPORTS - PART ONE

2.1 DOCUMENTS FOR SEALING

2.1.1 Documents for Sealing

File Id:	A2683601
Responsible Officer:	Manager Governance

Report Summary

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Recommendation Summary

This report recommends that the listed documents be signed and sealed.

2.1.1 Documents for Sealing (Cont.)

Item Summary

There are four items being presented to Council's meeting of 14 November 2022 for signing and sealing as follows:

1. A letter of recognition to Ian Daniels, Infrastructure Services and Planning for 40 years of service to the Greater Dandenong City Council.
2. A letter of recognition to Darren Wilson, City Planning, Design & Amenity for 20 years of service to the Greater Dandenong City Council.
3. An Instrument of Appointment of Authorised Officer under the provisions of the *Local Government Act 1989*, the *Local Government Act 2020*, the *Environment Protection Act 2017*, the *Heritage Act 2017*, the *Infringements Act 2006*, the *Land Acquisitions and Compensation Act 1986*, the *Planning and Environment Act 1987*, the *Sex Work Act 1994*, the *Subdivisions Act 1988*, the *Victorian Civil and Administrative Tribunal Act 1998* and the Regulations made under each of those Acts; the Local Laws made under the *Local Government Act 1989* and the *Local Government Act 2020*; and any other Act, Regulation or delegated legislation (including the Greater Dandenong Planning Scheme) which relates to the powers of the Council made under the provisions and enactments described. This instrument enables the following Council officer to carry out the statutory responsibilities of the above Acts and is subject to policy and delegations previously adopted by Council:
 - Heidi Blundy
4. An Instrument of Appointment of Authorised Officer under the provisions of the *Local Government Act 1989*, the *Local Government Act 2020*, the *Heritage Act 2017*, the *Infringements Act 2006*, the *Land Acquisitions and Compensation Act 1986*, the *Planning and Environment Act 1987*, the *Sex Work Act 1994*, the *Subdivisions Act 1988*, the *Victorian Civil and Administrative Tribunal Act 1998* and the Regulations made under each of those Acts; the Local Laws made under the *Local Government Act 1989* and the *Local Government Act 2020*; and any other Act, Regulation or delegated legislation (including the Greater Dandenong Planning Scheme) which relates to the powers of the Council made under the provisions and enactments described. This instrument enables the following Council officer to carry out the statutory responsibilities of the above Acts and is subject to policy and delegations previously adopted by Council:
 - Qinglin Huang (known as Abbi Huang)

Recommendation

That the listed documents be signed and sealed.

2.2 DOCUMENTS FOR TABLING

2.2.1 Documents for Tabling

File Id:	qA228025
Responsible Officer:	Manager Governance

Report Summary

Council receives various documents such as annual reports and minutes of committee meetings that deal with a variety of issues that are relevant to the City.

These reports are tabled at Council Meetings and therefore brought to the attention of Council.

Recommendation Summary

This report recommends that the listed items be received.

2.2.1 Documents for Tabling (Cont.)

List of Reports

Author	Title
Energy and Water Ombudsman	Annual Report 2022

A copy of each report is made available at the Council meeting or by contacting the Governance Unit on telephone 8571 5235.

Recommendation

That the listed items be received.

2.2.2 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Manager Governance
Attachments:	Petitions and Joint Letters

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Governance Rules. These are also tabled.

2.2.2 Petitions and Joint Letters (Cont.)

Petitions and Joint Letters Tabled

Council received one new petition and two joint letters prior to the Council Meeting of 14 November 2022.

- A petition has been received from 7 residents regarding a request for a light pole on the nature strip of property 4 Hanleth Avenue, Springvale. This petition has been referred to the appropriate Council Business unit/s for further action.
- A joint letter has been received from 20 business owners requesting a review of parking restrictions to the parallel parking area located between 175-235 Springvale Road, Springvale. This joint letter has been referred to the appropriate Council Business unit/s for further action.
- A further 16 signatures were provided to an existing joint letter titled "Safety concerns surrounding Balmoral Avenue roundabout". These additional signatures were provided to the Manager Transport and Civil Development for response.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Recommendation

That this report and Attachment be received and noted.

2.2.2 Petitions and Joint Letters (Cont.)

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.2.2 Petitions and Joint Letters (Cont.)

Date Received	Petition & Joint Letter Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
18/10/22	<p>• Petition to Consider the Resurfacing of Gravel Link at Eriksen Gardens</p> <p>This petition draws to the attention of Greater Dandenong Council that there are many elderly mobility limited community members residing in the Eriksen Gardens area. The gravel is not an appropriate finish for residents using mobility equipment such as wheelchairs and walkers, making transit between zones a potential hazard, uncomfortable and difficult.</p> <p>We the undersigned, therefore request Council to consider the resurfacing of gravel link at Eriksen Gardens between Buckingham Avenue and Luxford Court to an appropriate concrete finish.</p>	18	In Progress	<p>Responsible Officer: Manager, Transport and Civil Development</p> <p>Acknowledgement letter sent 18/10/2022 to Nga T.H Nguyen, the head petitioner.</p>
18/10/22	<p>JOINT LETTER FOR COUNCIL TO CONDUCT A FURTHER REVIEW ON THE SAFETY CONCERNS SURROUNDING BALMORAL AVENUE ROUNDABOUT</p> <p>On behalf of our community, I request that Council conduct a further review on the safety concerns surrounding the Balmoral Avenue Roundabout. This review is requested due to the following reasons:</p> <p>1) Clarity required around Risk Assessment In a report published by the Council's Road Safety Team ('Balmoral Report'), the road safety risk for this area is deemed 'lower than at many other locations within the municipality (due to low speed traffic)'. While speed is a factor to consider, other factors need to be taken into account such as the high volume of pedestrian and vehicle traffic in this area, the prominence of this location and the strong community feedback and concern.</p> <p>We request the Council provide transparency around its risk assessment process of the Balmoral Avenue Roundabout including what factors were considered (other than 'low speed traffic'), how these factors were weighed against each other, and how often monitoring of the area has occurred.</p>	169	In Progress	<p>Responsible Officer: Manager, Transport and Civil Development</p> <p>Acknowledgement letter sent 18/10/2022 to Mr Ravuth Hoi, the head petitioner.</p>

If the details of the attachment are unclear, please contact Governance on 8571 1000.

2.2.2 Petitions and Joint Letters (Cont.)

Date Received	Petition & Joint Letter Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
18/10/22	<p>• Petition & Joint Letter Text (Prayer)</p> <p>JOINT LETTER FOR COUNCIL TO CONDUCT A FURTHER REVIEW ON THE SAFETY CONCERNS SURROUNDING BALMORAL AVENUE ROUNDABOUT</p> <p>2) Clarity required around Reported Accidents The Balmoral Report states there have been no recorded accidents at this location within the last 5- years. The residents and visitors of Springvale have witnessed several vehicle and pedestrian incidents in the Balmoral Avenue Roundabout area over the past few years, ranging from near miss accidents to more severe accidents requiring ambulance services. We request the Council to explain the process of how it records accidents in this area - for example are these records based on direct reports from residents, from security or traffic cameras, or from other authorities? Furthermore, what is the Council's definition of an 'accident'? Does this include near miss accidents? These explanations from Council are important for us to understand the integrity and scope of the underlying recorded accidents data.</p> <p>3) Clarity required around Costs In the Balmoral Report, there is reference to 'moderate cost' for installing a Zebra Crossing, and 'high cost' for installing Traffic Signals. Can Council provide insight into approximately how much these options would cost? The Balmoral Report notes these costs as a disadvantage, but without any clarity as to how much these options cost and how this cost compares to similar projects Council has undertaken, it is difficult to understand this assessment. While cost is a consideration, we do note that our community does pay Council Rates in expectation that Council will use these funds to provide the appropriate services and support to our community. Using these funds to address the safety concerns around Balmoral Avenue Roundabout falls within this remit.</p>			

If the details of the attachment are unclear, please contact Governance on 8571 1000.

2.2.2 Petitions and Joint Letters (Cont.)

Date Received	Petition & Joint Letter Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
18/10/22	<p>• Petition & Joint Letter Text (Prayer)</p> <p>JOINT LETTER FOR COUNCIL TO CONDUCT A FURTHER REVIEW ON THE SAFETY CONCERNS SURROUNDING BALMORAL AVENUE ROUNDABOUT</p> <p>4) Action is required after years of No Response I have first raised safety concerns around Balmoral Avenue Roundabout since November 2016, through a written letter to the Councillors with an attached petition of 74 signatories who shared my concerns. However, since that time no action has been taken by Council to address this situation.</p> <p>I urge Council, on behalf of our community, to take these safety concerns seriously and review this as an urgent priority. I have attached an updated petition as evidence that there are over one hundred members of our community who also feel strongly about resolving this matter.</p>			
31/07/22	<p>PETITION TO INSTALL ADDITIONAL STREET LIGHT ON THE NATURE STRIP OF 4 HANLETH AVENUE, SPRINGVALE</p> <p>I have noticed that it is quite dark along our area of the street during the night and would like to request a light to be put in on the light pole that is on the nature strip of property 4 Hanleth Avenue, Springvale 3171. This will make this area considerably safer at night when driving.</p> <p>I have spoken to the surrounding neighbours and the following residents agree that this will help with increasing road safety at night.</p> <p>I hope you can assist in providing an additional light in this area</p>	7	In Progress	<p>Responsible Officer: Manager, Infrastructure Services and Planning</p> <p>Progress letter sent 24/10/2022 to the head petitioner.</p>

If the details of the attachment are unclear, please contact Governance on 8571 1000.

2.2.2 Petitions and Joint Letters (Cont.)

Date Received	Petition & Joint Letter Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
14/09/22	<p>JOINT LETTER FOR COUNCIL TO REVIEW PARKING RESTRICTIONS TO THE PARALLEL PARKING AREA LOCATED BETWEEN 175-235 SPRINGVALE ROAD, SPRINGVALE</p> <p>On behalf of the shop owners in the affected area, I am writing to express our concern about the new parking restriction on the abovementioned parallel parking area. The "no standing" sign between 3pm to 7pm, Monday to Friday has strongly impacted our business, as this time frame is our busiest trading time throughout the day. We have found our recent sales to drop by 30%-60% in most cases.</p> <p>As a result, we would like to request for a review of the current parking restriction and revert back to the parking condition of 2 hours parking between 9am to 6pm, Monday to Friday.</p> <p>The COVID-19 pandemic has already made it tough for many small businesses like ours to stay afloat. Your decision to allow parking between our core business hours will be vital in keeping our business trading.</p>	20	In Progress	<p>Responsible Officer: Manager, Transport and Civil Development</p> <p>Acknowledgement letter sent 19/09/2022 to the head petitioner.</p> <p>Progress letter sent 21/10/2022 to Mr Kevin Ngyuyen, the head petitioner.</p>

If the details of the attachment are unclear, please contact Governance on 8571 1000.

2.2.2 Petitions and Joint Letters (Cont.)

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2.3 STATUTORY PLANNING APPLICATIONS

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138)

File Id:	122395
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Assessed Plans Location of Objectors Clause 22 Assessment Clause 52 Assessment Clause 55 Assessment

1. Application Summary

Applicant:	Chung Dao
Proposal:	Development of the land for four (4) double storey dwellings and to alter access to a road in a Transport Zone 2
Zone:	General Residential Zone, Schedule 3
Overlay:	Not applicable
Ward:	Springvale

The application has been brought before Council because it has received two (2) objections.

The application proposed the development of the land for four (4) double storey dwellings and to alter access to a road in a Transport Zone 2.

A permit is required pursuant to Clause 32.08-6 (General Residential Zone (GRZ)) of the Greater Dandenong Planning Scheme to construct two or more dwellings on a lot.

A permit is also required pursuant to Clause 52.29-2 (Land Adjacent to the Principal Road Network) to alter access to a road in a Transport Zone 2.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

2. Objectors Summary

The application was advertised to the surrounding area through the erection of a notice on-site and the mailing of notices to adjoining and surrounding owners and occupiers. Two (2) objections were received to the application. Issues raised generally relate to matters of:

- Overdevelopment and neighbourhood character
- Traffic, car parking and on street impacts
- Overlooking
- Overshadowing
- Noise impacts
- Vegetation loss
- Walls close to boundaries
- Items mis-labelled on proposed plans
- Damage to adjoining properties during construction

3. Assessment Summary

The proposal has been assessed against the relevant requirements of the Greater Dandenong Planning Scheme and is considered appropriate for the site. The subject site, within an established residential area, is well suited for a development of four (4) double storey dwellings given the site is within walking distance of many community facilities and public transport, as well as its high level of compliance with Clause 55 (Two (2) or more dwellings on a lot) and Clause 22.09 (Residential Development and Neighbourhood Character).

The development is considered to be respectful of the existing and preferred neighbourhood character by providing sufficient setbacks from the side and rear boundaries to allow for reasonable landscaping to occur, subject to conditions. The linear design has provided well-articulated first floor footprints from side and rear boundaries of the site to reduce the building bulk and protect adjoining sensitive interfaces. Additionally, the separation provided between dwellings one and two at first floor, lessens the visual appearance of the double storey form when viewed from the streetscape and adjoining residential properties.

4. Recommendation Summary

As assessed, officers consider this proposal to be generally compliant with all of the relevant provisions of the Greater Dandenong Planning Scheme. All grounds of objection have been considered, and Council officers are of the view that on balance, the proposal's degree of compliance with the Planning Scheme justifies that the application should be supported. Therefore, it is recommended that a Notice of Decision (which provides appeal rights to objectors) to grant a permit be issued subject to the conditions as set out in the recommendation.

If the application was to be appealed to VCAT, it is the officer's view that it is highly likely that VCAT would also issue a planning permit for this proposal.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

5. Subject Site and Surrounds

Subject Site

The subject site is a predominantly rectangular shaped allotment located on the eastern side of Springvale Road within a residential area of Springvale.

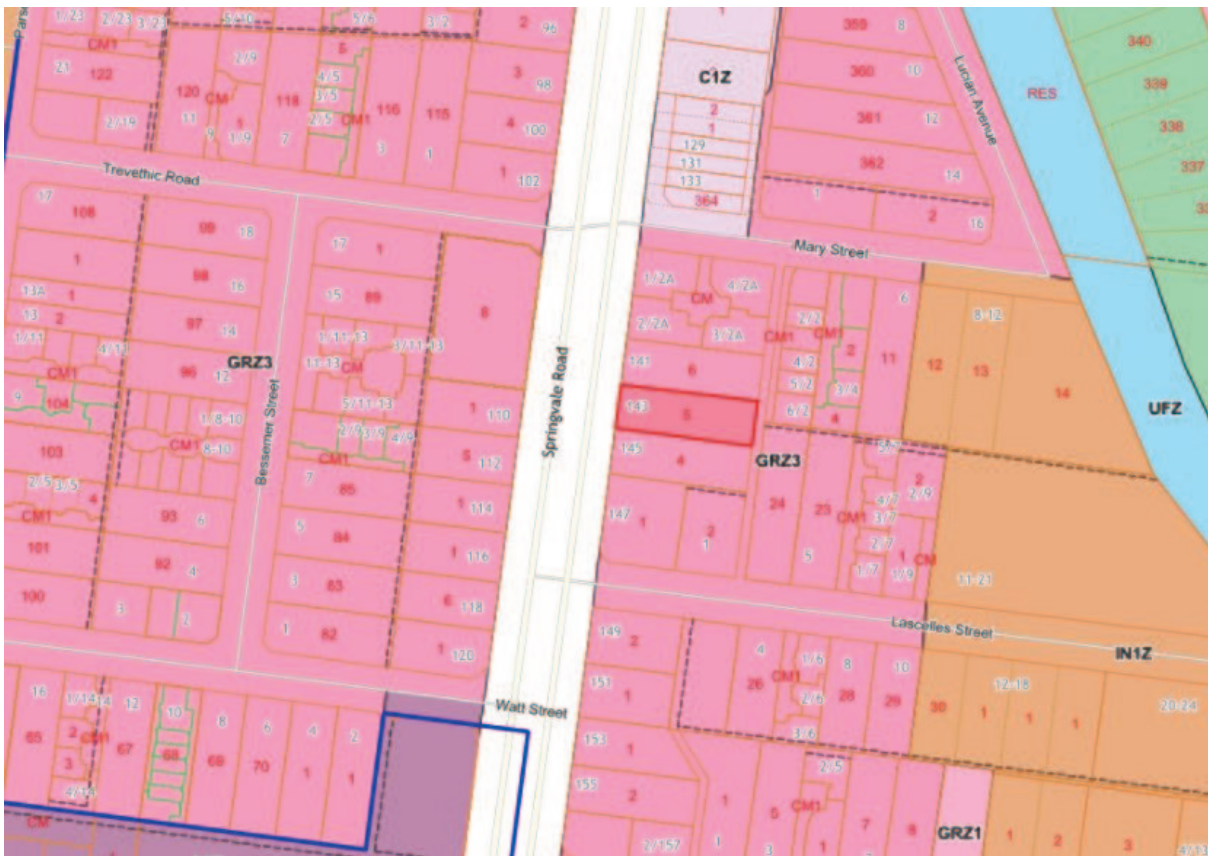
- The lot has a frontage of 15.24 metres connecting to Springvale Road, a depth of 45.72 metres and an overall site area of 696 square metres.
- The subject site contains a single storey weatherboard dwelling with an attached carport.
- Access to the site is via a single width crossover to the western frontage, located adjacent to the southern boundary.
- The subject site slopes down from the west to the east with an approximate 1.5-2 metre fall away from Springvale Road.
- The site has dense, non-significant vegetation present to the front and rear of the existing dwelling.
- No easements are present on site.

Surrounding Area

- The surrounding land within Springvale Road and adjoining streets is zoned General Residential Zone – Schedule 3, with an Industrial 1 Zone located approximately 48 metres to the east of the subject site.
- Existing development within the immediate area consists of a mixture of single and double storey dwellings with older housing stock slowly being replaced with multi-dwelling developments, predominantly double storey in height.
- The residential properties that directly abut the subject site to the north and south consist of one (1) single storey dwelling on the lot with a detached garage and single width crossover connecting to Springvale Road.
- The residential property located opposite the subject site (110) Springvale Road consists of one single storey dwelling on a lot with an attached garage.
- A planning permit for four (4) double storey dwellings was recently issued on 4 October 2022 at the adjoining property to the south (145 Springvale Road), the design and layout of which is practically identical to the current proposal.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Locality Plan



2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)



6. Background

Previous Applications

A search of Council records revealed no previous planning applications have been considered for the subject site.

7. Proposal

The application proposes the development of four (4) double storey dwellings and to alter access to a road in a Transport Zone 2.

The dwellings are sited in a linear configuration with a single width crossover and accessway running along the southern boundary of the site. The dwellings are attached with a connected built form at the ground floor. At the first floor, Dwellings One and Two are detached towards the front and centre of the site, whilst Dwellings Three and Four present as an attached built form towards the rear of the site.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

At ground floor, each dwelling contains an entry, a water closet, laundry cupboards (except for Dwelling Two, which features a laundry cupboard at first floor), an open living / kitchen / dining area and primary secluded private open space areas with direct access from a living area. At first floor, Dwelling One consists of three (3) bedrooms, two (2) bathrooms and a retreat area, Dwelling Two and Four consists of three (3) bedrooms and two (2) bathrooms, and Dwelling Three consists of two (2) bedrooms and two (2) bathrooms.

Type of proposal	Multi dwellings				
Number of dwellings	Four (4)				
Levels	Double storey				
Height	The proposed development would have a maximum building height of 7.694m				
Orientated to	Springvale Road				
External materials	Render cladding / Brickwork / Weatherboard				
Minimum setbacks <i>(encompasses all dwellings)</i>	Minimum setback distances as follows:				
	Ground Floor				
	Dwelling	W e s t (frontage)	North (side)	S o u t h (side)	East (rear)
	1	5 metres	Wall on boundary	4.18 metres	Adjoining Dwelling 2
	2	Adjoining Dwelling 1	3.26 metres	4.4 metres	Adjoining Dwelling 4
	3	34.1 metres	Adjoining Dwelling 4	Wall on boundary	3.41 metres
	4	Adjoining Dwelling 2	Wall on boundary	Adjoining Dwelling 3	4.51 metres
	Upper Floor				
	Dwelling	W e s t (frontage)	North (side)	S o u t h (side)	East (rear)
	1	5.12 metres	2.78 metres	4.3 metres	2.025 metres (to Dwelling 2)

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

	<table border="1"> <tr> <td>2</td> <td>2.025 metres (to Dwelling 1)</td> <td>3.21 metres</td> <td>4.54 metres</td> <td>2.57 metres (to Dwelling 4)</td> </tr> <tr> <td>3</td> <td>33.8 metres</td> <td>Adjoining Dwelling 4</td> <td>1.72 metres</td> <td>4.47 metres</td> </tr> <tr> <td>4</td> <td>2.57 metres (to Dwelling 2)</td> <td>1.72 metres</td> <td>Adjoining Dwelling 3</td> <td>4.47 metres</td> </tr> </table>	2	2.025 metres (to Dwelling 1)	3.21 metres	4.54 metres	2.57 metres (to Dwelling 4)	3	33.8 metres	Adjoining Dwelling 4	1.72 metres	4.47 metres	4	2.57 metres (to Dwelling 2)	1.72 metres	Adjoining Dwelling 3	4.47 metres
2	2.025 metres (to Dwelling 1)	3.21 metres	4.54 metres	2.57 metres (to Dwelling 4)												
3	33.8 metres	Adjoining Dwelling 4	1.72 metres	4.47 metres												
4	2.57 metres (to Dwelling 2)	1.72 metres	Adjoining Dwelling 3	4.47 metres												
Private open space	<p>Ground floor private open space as follows:</p> <p>Dwelling One</p> <p>A total area of 80.7 square metres provided to the front, and side of the dwelling, including a secluded private open space area of 25.4 square metres with a minimum dimension of 3 metres and convenient access from a living area.</p> <p>Dwelling Two</p> <p>A total area of 40 square metres provided to the front, side and rear of the dwelling, including a secluded private open space area of 25.8 square metres with a minimum dimension of 3 metres and convenient access from a living area.</p> <p>Dwelling Three</p> <p>A total area of 40.1 square metres provided to the front and rear of the dwelling, including a secluded private open space area of 32.8 square metres with a minimum dimension of 3 metres and convenient access from a living area.</p> <p>Dwelling Four</p> <p>A total area of 40.1 square metres provided to the side and rear of the dwelling, including a secluded private open space area of 25.8 square metres with a minimum dimension of 3 metres and convenient access from a living area.</p>															
No. of Bedrooms	<p>Dwellings 1, 2 & 4: Three (3) bedrooms per dwelling</p> <p>Dwelling 3: Two (2) bedrooms</p>															

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Number of Car parking Spaces provided	A total of seven (7) car parking spaces are provided.
Number of Car parking Spaces required	One (1) car parking space is required for each one (1) or two (2) bedroom dwelling and two (2) car parking spaces are required for each three (3) or more bedroom dwelling. A total of seven (7) car parking spaces are provided in the form of double garages provided to Dwellings 1, 2 and 4, and a single car garage to Dwelling 3. The number of car spaces provided complies with Clause 52.06 (Car parking).
Type of car parking	Double garages provided to Dwellings 1, 2 and 4, and a single car garage to Dwelling 3.
Access	Access is proposed via one (1) single width crossover to Springvale Road, located to the south-west of the development. The crossover has a minimum width of 3 metres.
Front Fence	No front fence is proposed.
Garden area required	The proposed development is exempt from the minimum garden area requirement pursuant to the General Residential Zone – Schedule 3.

The details of the proposal are as follows:

A copy of the submitted plans is included as Attachment 1.

8. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

9. Financial Implications

No financial resources are impacted by this report.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

10. Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- Pursuant to Clause 32.08-6 to construct two (2) or more dwellings on a lot.
- Pursuant to Clause 52.29-2 to alter access to a road in a Transport Zone 2.

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a General Residential Zone, Schedule 3, as is the surrounding area.

The purpose of the General Residential Zone outlined at Clause 32.08 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.08-6, a permit is required to construct two or more dwellings on a lot.

An application to construct two (2) or more dwellings on a lot must meet all the relevant requirements of Clause 55.

Overlay Controls

No overlays affect the subject site or surrounding area.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Planning Policy Framework

The **Operation of the Planning Policy Framework** outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:

- (a) To provide for the fair, orderly, economic and sustainable use, and development of land.*
- (b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.*
- (c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.*
- (d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.*
- (e) To protect public utilities and other facilities for the benefit of the community.*
- (f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).*
- (g) To balance the present and future interests of all Victorians.*

In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.

Clause 11 Settlement states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, amongst others.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Managing growth is the focus of **Clause 11.02** which includes an objective that aims to ensure a sufficient supply of land is available for residential development, which is relevant to the current application.

Clause 15 Built environment and heritage seeks to ensure that planning achieves high quality urban design and architecture that meets a number of objectives. The following objectives are of relevance to the current application:

- *To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.*
- *To achieve building design outcomes that contribute positively to the local context and enhance the public realm.*
- *To recognise, support and protect neighbourhood character, cultural identity, and sense of place.*
- *To encourage land use and development that is energy and resource efficient, supports a cooler environment and minimises greenhouse gas emissions.*

Housing is the focus of **Clause 16** and includes the following provisions:

- *To facilitate well-located, integrated and diverse housing that meets community needs.*
- *To deliver more affordable housing closer to jobs, transport and services.*

There are a number of objectives of relevance to the current application under **Clause 18 Transport** including the following:

- *To create a safe and sustainable transport system by integrating land-use and transport.*
- *To promote the use of sustainable personal transport.*
- *To integrate planning for cycling with land use and development planning and encourage as alternative modes of travel.*

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- *There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).*
- *Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).*
- *Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).*
- *With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).*

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 – Built Form:

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 21.04-1 Housing and community

- *Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.*
- *Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).*
- *Supporting urban consolidation and providing housing in existing areas close to activity centres means that people do not need to travel as far to work, shop or to take part in sports/leisure activities thus reducing the environmental impacts of transport.*
- *Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.*
- *Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.*
- *Encourage innovative redevelopment and renewal of deteriorating housing stock and older styled higher-density apartments and multi-unit developments.*
- *Encourage new residential development that incorporates adequate space for the planting and the long term viability and safe retention of canopy trees.*
- *Respecting the valued, existing neighbourhood character within incremental and minimal change areas.*
- *Requiring medium-density developments to be site and locality responsive and to respect existing and proposed neighbourhood character.*

Clause 21.05-1 – Urban design, character, streetscapes and landscapes – contains the following relevant objectives and strategies:

- *To facilitate high quality building design and architecture.*
 - *Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.*
 - *Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.*
 - *Encourage innovative architecture and building design.*
- *To facilitate high quality development, which has regard for the surrounding environment and built form.*

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

- ○ *Promote views of high quality landscapes and pleasing vistas from both the public and private realm.*
- *Promote all aspects of character – physical, environmental, social and cultural.*
- *Encourage planting and landscape themes, which complement and improve the environment.*
- *Encourage developments to provide for canopy trees.*
- *Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.*

- *To protect and improve streetscapes*
 - *Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.*
 - *Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.*

- *To ensure landscaping that enhances the built environment*
 - *Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.*
 - *Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.*

Clause 22.09 – Residential Development & Neighbourhood Character Policy – contains the following objectives at Clause 22.09-2:

- *To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.*
- *To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.*
- *To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.*
- *To facilitate high quality, well designed residential development and on-site landscaping.*
- *To promote a range of housing types to accommodate the future needs of the municipality's changing population.*

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

- *To ensure that residential development uses innovative, responsive and functional siting and design solutions that:*
 - *Achieve high quality internal amenity and private open space outcomes for future residents;*
 - *Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;*
 - *Promote public realm safety by maximising passive surveillance.*
 - *Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;*
 - *Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;*
 - *Achieve environmentally sustainable design outcomes;*
 - *Use quality, durable building materials that are integrated into the overall building form and façade; and*
 - *Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.*

Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future Change Areas.

Clause 22.09-3.3 provides design principles to sites within the Incremental Change Areas (General Residential Zones).

It is policy to:

- *Ensure that new development respects the neighbourhood character of the area and considers the identified future character.*
- *Provide a transition in built form and density at the interface with the Substantial Change areas (zoned RGZ) or Activity Centres (zoned Commercial/Mixed Use/Comprehensive Development Zone).*
- *Achieve a transition in built form from the Incremental Change areas (zoned GRZ) to the surrounding Limited Change areas (zoned NRZ).*
- *Support future housing density at a lower intensity than in Substantial Change Areas, but a higher intensity than in Limited Change Areas.*
- *Encourage consolidation of allotments to increase development potential and achieve improved design outcomes.*
- *Apply the following Design Principles for all residential developments, in addition to those at Clause 22.09-3.1:*

The proposed development is generally in accordance with the requirements of Clause 22.09 of the Scheme, subject to conditions.

An assessment against Clause 22.09 is included as Attachment 3 to this report.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Particular Provisions

Car Parking (Clause 52.06)

The purposes of this provision, Clause 52.06, are:

- *To ensure that car parking is provided in accordance with the State Planning Policy Framework and Local Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

The table at Clause 52.06-5 notes that a dwelling with three (3) or more bedrooms requires two (2) spaces to each dwelling. The site is within the Principle Public Transport Network area map.

A total of four (7) car parking spaces are required.

The proposal would provide two (2) car parking spaces to Dwelling 1, 2 and 4 given at least three (3) bedrooms are provided to each. One (1) car parking space is provided to Dwelling 3 given it is proposed to have two (2) bedrooms.

No visitor car space is required as the proposed development is not for five (5) or more dwellings and the subject site is located with the Principal Public Transport Network Area. No visitor bays have been provided.

The number of car spaces provided for the residents comply with Clause 52.06 (Car parking).

Car parking is to be designed in accordance with the requirements of Clause 52.06-9 of the Scheme.

An assessment against Clause 52.06 is included as Attachment 4 to this report.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Land Adjacent to the Principal (Clause 52.29)

Pursuant to Clause 52.29 of the Greater Dandenong Planning Scheme, the provisions of this Clause apply to an application where the subject land is adjacent to a road in the Transport Zone 2 and the creation or alteration of access to this road is proposed.

The purposes of this clause are:

- *To ensure appropriate access to the Principal Road Network or land planned to form part of the Principal Road Network.*
- *To ensure appropriate subdivision of land adjacent to Principal Road Network or land planned to form part of the Principal Road Network.*

Pursuant to Clause 52.29-4 which states that ‘an application must be referred under Section 55 of the Act to the person or body specified as the referral authority in clause 66.03’, the proposal was referred to the Head, Transport for Victoria, who had no objections to the proposal, subject to conditions.

The application was also referred to Council’s Transport Planning Department who had no objections to the proposal, subject to conditions.

Two or more dwellings on a lot (Clause 55)

Pursuant to Clause 55 of the Greater Dandenong Planning Scheme, the provisions of this Clause apply to an application:

- *To construct two (2) or more dwellings on a lot.*

The purposes of this clause are:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
- *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
- *To encourage residential development that is responsive to the site and the neighbourhood.*

A development:

- *Must meet all of the objectives of this clause.*
- *Should meet all of the standards of this clause*

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

If a zone or a schedule to a zone specified a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to the zone applies.

An assessment against Clause 55 is included as Attachment 5 to this report.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

11. Restrictive Covenants

There are no restrictive covenants or Section 173 agreements on title.

12. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

13. Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

14. Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

15. Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

16. Referrals

External

Pursuant to Section 55 of the Planning and Environment Act 1987, the application was externally referred to:

Department	Response
Head, Transport for Victoria	No objections, subject to conditions.

Internal

The application was internally referred to the following Council departments for their consideration. The comments provided will be considered in the assessment of the application.

Department	Response
Civil Development	No objections, subject to conditions on permit
Transport Planning	No objections, subject to conditions on permit
ESD/Sustainability	No objections, subject to conditions on permit
Arborist	No objections, subject to conditions on permit

17. Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining and surrounding land.
- Placing a sign on site facing Springvale Road.

The notification has been carried out correctly.

Council has received two (2) objections to date.

The location of the objectors / submitters is shown in Attachment 2.

18 Consultation

A consultative meeting was not held as the minimum four (4) objections trigger for a consultative meeting was not met.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

19. Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

- **Overdevelopment and neighbourhood character**

The proposal of four (4) double storey dwellings is considered to be in keeping with the local policy of Clause 22.09 Residential Development and Neighbourhood Character for a 696sqm site located within an Incremental Change Area, which supports medium density development. As the proposal has accommodated each dwelling with an appropriate response to areas of open space, setbacks and landscaping, it is considered that the subject site is suitable for this type of development and the proposal is not an overdevelopment of the site and respects the preferred neighbourhood character.

The site is also located within the General Residential Zone – Schedule 3 (GRZ3), which supports double storey to the rear of sites within a broader context than either the GRZ1 or GRZ2, as proposed in this development. Given the overall compliance with the Greater Dandenong Planning Scheme, it is considered that a development of this type and size is suitable for the site.

- **Traffic, car parking and on street impacts**

The proposal complies with Clause 52.06 (Car parking) of the Greater Dandenong Planning Scheme. Clause 52.06 requires seven (7) car parking spaces to be provided on site, and seven (7) have been provided via three double garages and a single car garage. All of the required on-site car parking spaces have been provided in accordance with Clause 52.06 and the proposal complies with the design principles to Clause 52.06-9 with respect to on-street parking. Access to the site is considered appropriate, providing a single crossover with visibility lines for safe entry and exit of the site.

The application was referred to Council's internal Transport Planning department who raised no objection to the proposal, subject to conditions. The application was also referred to the Head, Transport for Victoria under Section 55 of the Act, who had no objections to the proposal, subject to conditions.

- **Overlooking**

An objector has stated they are concerned with the overlooking/loss of privacy potential of the development. All proposed habitable room windows with overlooking potential feature highlight windows or obscured glazing up to 1.7 metres above FFL and all boundary fencing is a minimum of 1.8 metres high. As such the development complies with Standard B22 (Overlooking) and any other related planning scheme requirements relating to the matter.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

- **Overshadowing**

Concern has been raised regarding overshadowing from the proposed development to the adjoining properties.

The test for overshadowing is set by Clause 55.04-5 – Standard B21 for overshadowing of open space. An assessment of the shadow diagrams provided show that the secluded private open space of all neighbouring properties would receive at least 75% sunlight to the secluded private open space areas for the minimum of five (5) hours between 9 am and 3 pm on 22 September, thus complying with Standard B21

- **Noise impacts**

Concern has been raised regarding noise impacts from the construction of the proposed development. Noise associated with the construction of multi dwellings is expected as part of infill development and is not considered unreasonable in this context. All developments are also required to meet the relevant EPA noise legislation.

- **Vegetation loss**

Concern has been raised regarding vegetation loss from the proposed development. The subject site is not covered by any form of vegetation protection overlay and no trees to be removed require a planning permit. As demonstrated by the submitted landscape plan and as per conditions recommended, the proposal will have a sufficient landscape outcome through planting of a canopy tree in the rear yard of all dwellings as well as substantial landscaping in the front of the site creating a positive landscape character.

The application was also referred to Council's Bushland & Gardening Department who had no objections to the proposal, subject to conditions. Recommended conditions include measures to protect the public tree asset located on the Springvale Road frontage and mature tree along rear boundary of site associated with Dwelling 3.

- **Walls close to boundaries**

An objector (located on the abutting property to the north, at 141 Springvale Road) has raised visual amenity concerns regarding the proposed Dwelling 4 garage being constructed on the northern (side) boundary, directly abutting the existing garage on the neighbouring property. They are concerned as to the appearance of the proposed garage wall when viewed from the abutting property if they were to later demolish their garage.

A condition is to be placed on the recommended permit that reads as follows: 'Before the approved building is occupied, all boundary walls in the development must be constructed and finished to the satisfaction of the Responsible Authority', which would ensure that the finished garage would reflect an acceptable level of visual amenity when viewed from the abutting property.

Another condition on the recommended permit reads as follows: 'Average height of Dwelling 4 wall on boundary must be reduced to a maximum of 3.2 metres' would ensure compliance with Standard 18 Clause 55.04-2 Walls on boundary objective.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

- **Items mis-labelled on proposed plans**

An objector has noted that the proposed plan set has mis-labelled garage associated with the dwelling located on the abutting property to the north at 141 Springvale Road as a 'brick shed', and incorrectly referred to neighbouring properties as being located upon 'Wattle Street' instead of Springvale Road.

These errors are considered minor and would have no impact on the assessment or any subsequent approval of the development and planning permit, however a condition has been placed on the recommended permit to address the issue that reads as follows: 'Brick shed' located on the adjoining property at 141 Springvale Road re-labelled as 'Brick Garage'.

The neighbouring properties that have been attributed incorrect addresses do not appear on any of the plans that would be endorsed if the permit was to be issued. Therefore a condition is not required to be placed on permit to rectify this.

- **Damage to adjoining properties during construction**

An objector (located on the abutting property to the north, at 141 Springvale Road) has requested a 'documented photographic audit be undertaken of all infrastructure on the boundary between our two properties, including condition of fences and gates, concrete driveway, nature strip and garage, so that costs of damage and rectification will be correctly attributed to parties at fault following completion of the project'.

This matter is outside of the considerations of this planning permit application, and would need to be dealt with separately to the application currently under consideration.

20. Assessment

The subject site is located within an established residential area and is well suited for the development of medium density housing given the site is within close proximity to major road networks, community facilities and public transport. The proposal also seeks to reduce pressure on the urban fringe by providing four (4) dwellings where previously one (1) existed through the redevelopment of the site, thereby ensuring that the housing required for the growing population is facilitated.

Use

As outlined in Clause 32.08-2 (General Residential Zone), a dwelling is listed as a Section 1 use, and a planning permit is not required for the use of the proposal. However, a planning permit is required for the development of the land for two (2) or more dwellings, which is discussed below.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Planning Policy Framework / Local Planning Policy Framework

In considering the Planning Policy Framework and the Local Planning Policy Framework, Council can establish that an acceptable proposal will be guided by:

- Clause 22.09 Residential Development and Neighbourhood Character;
- Clause 52.06 Car parking; and
- Clause 55 Two (2) or more dwellings on a lot.

Each of these Clauses ensure that Council facilitates the orderly development of urban areas, which is a specific objective of Clause 11.02 Settlement.

The objectives of Clause 15.01-1S Urban Design, Clause 15.01-2S Building Design and Clause 21.05-1 Built Form outline the key considerations in which a development must respond to urban design, character, streetscapes and landscape issues.

It is considered that the proposed design response, respects the preferred neighbourhood character of the incremental change area by providing four (4) double storey dwellings, which is a typology of housing encouraged within the General Residential Zone – Schedule 3 area.

The overall layout allows space for compliant private and secluded private open space and appropriate landscaping treatments such as canopy trees and shrub plantings within well-proportioned setback areas to allow growth to maturity.

The proposal provides a high-quality urban design outcome with physical articulation, and well sited setbacks from sensitive interfaces. The proposal's high level of compliance with Clause 22.09, Clause 52.06 and Clause 55 ensures that the development achieves the objectives set out in Clause 15.01 and Clause 21.05-1.

As such, Council officers recommend that the application be approved subject to planning permit conditions as necessary.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 22.09 Assessment - Residential Development and Neighbourhood Character Policy

An assessment against the design principles of Clause 22.09 is included at Attachment 3 of this report. This proposal provides a design response which is consistent with the preferred character envisaged by Clause 22.09 with a site responsive built form respecting the prevailing existing character and responding to the site circumstances and streetscape. The design solution has provided well-articulated first floor footprints from side and rear boundaries of the site to reduce the building bulk and protect adjoining sensitive interfaces.

Overall, the development has provided a response that respects the identified neighbourhood character and considers the identified future character. The elements of the proposal that warrant further discussion are as follows:

Double Storey to Rear Assessment

Whilst Dwellings 3 and 4 along the rear boundary are proposed to be double storey in form, it is considered appropriate in this instance for the following reasons:

- The site is located in the GRZ3, which supports double storey dwellings to the rear of sites. The GRZ3 is different to the GRZ1 and GRZ2 in this respect - GRZ1/GRZ2 only support double storey dwellings to the rear in limited scenarios, whereas the GRZ3 provides much broader support for double storey to the rear proposals.
- A proposal for four double storey dwellings (including a double storey to the rear component) has recently been approved at the neighbouring site to the south, 145 Springvale Road, the design solution of which mirrors the current proposal.
- Separation is not required to be provided between dwellings at first floor for subject sites within the GRZ3, provided that an appropriate design response has been achieved.
- A laneway abuts the subject site to the rear, limiting the impact of the proposed double story built form to the rear adjoining interface.
- The proposed Dwellings 3 and 4 along the rear will not cause any overlooking or overshadowing impacts to habitable room windows or areas of secluded private open space.
- Suitable setbacks are provided along the side and rear site boundaries for landscaping purposes.

Clause 22.09-3.1 Materials & Finishes Design Principle

- *Avoid using materials such as rendered cement sheeting, unarticulated surfaces and repetitive use of materials*

The development's first floor is proposed to primarily consist of cement render, with some weatherboard elements. A condition will be placed on the recommended permit to increase the amount of vertical/horizontal cladding used on the first floor across the development in order to limit the extent of cement render proposed, better accentuate articulated elements and reduce the visual impact of the development when viewed from the street and adjoining properties.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 22.09-3.1 Internal Amenity

The functional ground floor living spaces provided across the development are generally considered to be appropriate. The floor plans provided have demonstrated that the living spaces are able to accommodate standard furniture, and there is sufficient circulation and space provided for residents. Furthermore, as Dwellings 2 and 4 are limited to three bedrooms and Dwelling 3 contains only two bedrooms it is likely they will be occupied by smaller families or less residents that in turn do not require larger living spaces than those proposed.

To further improve internal amenity, Condition 1.1 requires that the Dwelling One first floor retreat's southern wall (i.e. facing/along stairwell) be reduced to half height. This would allow the light provision from the stairwell to be brought into the retreat area so that it better presents as a uniform space. There is also the potential of the retreat to be converted into a fourth bedroom in its current format. The limited space provided to the ground floor living area is not considered to be adequate to accommodate a potential four bedroom household.

Condition 1.5 requires a highlight window/roof window/skylight to be provided to the Dwelling 4 first floor east-facing bathroom wall, located to meet future fire-rating matters. This would have the additional effect of providing better internal amenity to Dwelling 4 by introducing solar access to the southern side of the first floor.

Clause 52.06 Assessment - Car Parking

The table at Clause 52.06-5 (Car parking – Number of car spaces required under Table 1) sets out the car parking requirement that applies to the use of land for dwellings as follows:

- One (1) car parking space to each one (1) or two (2) bedroom dwelling; and
- Two (2) car parking spaces to each three (3) or more bedroom dwelling.

The site is within the Principle Public Transport Network area map.

A total of seven (7) car parking spaces are required for this proposal.

The proposal would provide two (2) car spaces to each three or more bedroom dwelling and one (1) car space to each two bedroom dwelling, with a total of seven (7) spaces being provided.

No visitor car space is required or provided.

The number of car spaces provided complies with Clause 52.06 (Car parking).

The proposal complies with the Design Standards of Clause 52.06-9. A full Clause 52.06 assessment is attached to this report at Attachment 4.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55 Assessment - Two or more Dwellings on a lot and Residential Buildings

The proposal is generally consistent with all relevant standards and objectives of Clause 55, including the variations set out in Schedule 3 to the General Residential Zone as detailed in Attachment 5, with the exception of the following:

Standard B18 Walls on boundary

- *The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.*

The Dwelling 3 and Dwelling 4 garage walls on boundary have an average height of 3.3 metres with no part higher than 3.6 metres. This is considered to be a very minor variation, and a condition will be placed on permit to limit the average height of these walls to 3.2 metres.

Standard B31 Design detail

- *The design of buildings, including*
 - *Façade articulation and detailing,*
 - *Window and door proportions*
 - *Roof form, and*
 - *Verandahs, eaves and parapets*

Should respect the existing or preferred neighbourhood character.

A number of different materials have been proposed along the ground floor across the development, including cement render, horizontal weatherboard cladding and brickwork.

A condition (see Condition 1.3) will be placed on permit to limit the ground floor material to brickwork across the development to better respect the existing and preferred neighbourhood character.

A separate condition (see Condition 1.2) will be placed on permit to increase the size of the Dwelling 1 west facing living room windows. The provision of larger windows upon the proposed development's façade and intensifying the provision of landscaping within the front setback would allow the development to better conform with the existing and preferred neighbourhood character when viewed along the streetscape.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Land Adjacent to the Principal Road Network

A permit is required under Clause 52.29-2 – Land Adjacent to the Principal Road Network, to alter access to a road in a Transport Zone 2.

The proposal is considered to meet all the relevant decision guidelines of Clause 52.29 as follows:

- All relevant Clauses of the Municipal Planning Strategy and the Planning Policy Framework have been considered, as appropriate.
- The proposal has utilised existing road networks and proposes access/crossover upgrades to increase functionality and safety.
- The application was referred to the relevant road authority pursuant to Clause 52.29-4 (Referral of Applications), which is the Head, Transport for Victoria in this instance.
- Head, Transport for Victoria held no objection to the proposal, subject to conditions, ensuring that the proposal is efficient and safe, as well as make the most of existing infrastructure by improving existing road access.
- The application was also referred to Council's Transport and Civil Development departments who held no objection to the proposal subject to conditions.

Environmentally Sustainable Development

The proposal complies with the requirements of Clause 22.06 by providing a Sustainable Design Assessment (SDA), a Built Environment Sustainability Scorecard (BESS) and a Stormwater Calculation, all completed by qualified professionals.

The provided BESS score complies with a score of 51% for best practice encompassing the full life of the build and identifying the methods used for the best environmental performance outcome. Having regard to the sites opportunities and restraints, the proposal has included the necessary water tanks, and roof catchment areas, sufficient energy star ratings for fixtures, heating and cooling systems and the addition of double-glazed habitable room windows.

The referral response from Council's ESD team identified that the submitted plans should be amended to include the following:

- *Any other measures associated with the revised Sustainable Design Assessment*

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

The ESD team also requested a revised SDA to include:

- *Submission of a preliminary energy efficiency (NatHERS) rating for a sample of dwelling types that an energy efficiency rating beyond 6 stars. The assessment details must be included in the appendix of the SDA.*
- *Revised BESS assessment that includes:*
 - *The energy efficiency rating inputs included in the Energy Section of the BESS tool.*
 - *Revised IEQ section that removes claimed credit 2.2*

BESS Information Summary		Project Overall Score: 51%		
		Fail	Best Practice	Design Excellence
Dwelling Type: Non-residential		(<49%)	(50-69%)	(>70%)
BESS Category	Score	Initiatives		
Management	0%	To be revised		
		Preliminary energy rating (NatHERS) assessment to be undertaken		
Water	50%	To be revised		
		Rainwater tank capacity of 2,000L per dwelling connected to: <ul style="list-style-type: none"> • Toilet flushing and laundry use 		
		High WELS star rated water fittings, fixtures and appliances		
		Potable water consumption reduced by at least 45% compared to same building following minimum standards		
Energy	50%	Pending confirmation		
		Sample energy rating (NatHERS) to be undertaken -		
		High efficiency 5-star gas instantaneous hot water		
		Estimated greenhouse gas emissions reduced by at least 66% compared to compared to same building following minimum standards		
Stormwater	100%	Pending confirmation		

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

		Stormwater design to meet best practice requirements though incorporation of rainwater collection and re-use
Indoor Environment Quality	80%	
		Double glazing to all habitable room windows
		Living spaces oriented to the north
		Design to promote natural cross flow ventilation
Transport	50%	
		Space for bicycle parking in each dwelling garage
Waste	0%	To be revised
Urban Ecology	62%	To be revised
		20% of vegetated garden area
		Individual vegetable garden plots of 1m ² per P.O.S

21. Conclusion

The proposal is consistent with the provisions of the Greater Dandenong Planning Scheme, including the zoning requirements, local policy direction, application of Clauses 22.09, 52.06 and 55, and the decision guidelines of Clause 65.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

22. Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as No. 143 Springvale Road, Springvale (Lot 5 PS 9322), for the ‘development of the land for four (4) double-storey dwellings and to alter access to a road in a Transport Zone 2’ subject to the following conditions:

- 1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:**
 - 1.1. Dwelling 1’s first floor retreats’ southern wall (facing/along stairwell) reduced to half height with notation provided;**
 - 1.2. Dwelling 1 west facing living room window increased in size to correspond with adjacent stairwell window;**
 - 1.3. Ground floors across the development to be constructed using exposed brickwork;**
 - 1.4. An increase in the amount of vertical/horizontal cladding used on the first floor across the development (all dwellings);**
 - 1.5. A highlight window/roof window/skylight to Dwelling 4 first floor east-facing bathroom wall, located to meet future fire-rating matters;**
 - 1.6. Average height of Dwellings 3 and 4 walls on boundary reduced to a maximum of 3.2 metres;**
 - 1.7. ‘Brick shed’ located on the adjoining property at 141 Springvale Road re-labelled as ‘Brick Garage’;**
 - 1.8. Re-location of storage shed associated with Dwelling 3 outside of the primary area of secluded private space (see Condition 2.9);**

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

1.9. Any other measures associated with the revised Sustainable Design Assessment (see Condition 5);

1.10. Landscape plans in accordance with Condition 2.

All residential developments must have materials and finishes.

When approved, these plans will be endorsed and will form part of this permit.

2. Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:

2.1. plans to accord with Condition 1 of this permit;

2.2. the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;

2.3. details of the proposed layout, type and height of fencing;

2.4. legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn;

2.5. a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;

2.6. At least one (1) advanced canopy tree with a minimum planting height of 1.5 metres and a minimum mature height of 8 metres within the rear secluded open space areas of each dwelling;

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

- 2.7. Improved landscaping to the front of Dwelling 1, including at least two (2) advanced canopy trees with a planting height of 1.5 metres and a minimum mature height of 8 metres, and intensified shrubbery in front of the Dwelling 1 kitchen area;**
- 2.8. Landscaping designs must use tree species from the Medium- or Large-tree categories of the City of Greater Dandenong's Tree Selection and Planting guidelines. All tree stock must comply with AS 2303:2018 Tree stock for landscape use;**
- 2.9. Revised landscape plan to show the retention of 'Tree 5';**
- 2.10. Improved landscaping along the southern boundary adjacent to accessway;**
- 2.11. Any paving or deck areas within the secluded open space area of the proposed dwelling on a permeable base.**

When approved, the amended landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the landscape plan must be implemented, maintained and complied with to the satisfaction of the Responsible Authority.

Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the building is occupied.

- 3. Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.**
- 4. Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.**

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

- 5. Prior to the endorsement of plans under Condition 1, the applicant is to submit a revised Sustainable Design Assessment (SDA) to the satisfaction of the Responsible Authority. The revised SDA must include:**
- 5.1. Submission of a preliminary energy efficiency (NatHERS) rating for a sample of dwelling types that an energy efficiency rating beyond 6 stars. The assessment details must be included in the appendix of the SDA.**
 - 5.2. Revised BESS assessment that includes:**
 - 5.2.1. The energy efficiency rating inputs included in the Energy Section of the BESS tool.**
 - 5.2.2. Revised IEQ section that removes claimed credit 2.2.**
- The provisions, recommendations and requirements of the endorsed SDA must be complied with from design to construction. No alterations to the endorsed SDA can occur without prior written consent from the Responsible Authority.**
- 6. Prior to the commencement of any buildings and/or works approved by this permit, temporary fencing must be erected around the public tree asset located on the Springvale Road frontage (Tree 1), to the satisfaction of the Responsible Authority and must:**
- 6.1. Exclude access and construction activity within the permeable nature strip areas of the TPZ (7.2 m radius);**
 - 6.2. Have a minimum height of 1.8 metres and comply with Australian Standard AS 4687 Temporary fencing and hoardings;**
 - 6.3. Not prevent the use of the road or footpath;**
 - 6.4. Remain in place until all buildings and/or works are completed, unless with the prior written consent of the Responsible Authority.**

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

- 7. All construction activities that are within the TPZs of public tree assets and neighbouring trees (Trees 1 and 5) must be under the supervision of a minimum AQF Level 5 Arborist.**
- 8. Provision must be made for the drainage of the site including landscaped and pavement areas, all to the satisfaction of the Responsible Authority.**
- 9. The connection of the internal drainage infrastructure to the LPD must be to the satisfaction of the Responsible Authority. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development peak discharge rates as stated in the LPD approval letter. Approval of the drainage plan including any retention system within the property boundary is required.**
- 10. Before the approved building is occupied, all piping and ducting above the ground floor storey of the building, except downpipes, must be concealed to the satisfaction of the Responsible Authority.**
- 11. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.**
- 12. Letterboxes and all other structures (including visually obstructive fencing and landscaping) must be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Dandenong Planning Scheme Clause 52.06-9.**
- 13. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.**
- 14. Before the approved building is occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.**

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

- 15. Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass to the satisfaction of the Responsible Authority. Adhesive film or similar removable material must not be used.**

All glazing must at all times be maintained to the satisfaction of the Responsible Authority.

- 16. Before the approved building is occupied, the privacy screens and other measures to prevent overlooking as shown on the endorsed plans must be installed to the satisfaction of the Responsible Authority.**

All privacy screens and other measures to prevent overlooking as shown on the endorsed plans must at all times be maintained to the satisfaction of the Responsible Authority.

- 17. Before the approved building is occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.**

- 18. The existing access crossover must be updated to the satisfaction of the Responsible Authority and at no cost to the Head, Transport for Victoria.**

- 19. Vehicles must enter and exit the land in a forward direction at all times.**

End of Department of Transport Conditions

- 20. This permit will expire if:**

20.1. The development or any stage of it does not start within two (2) years of the date of this permit, or

20.2. The development or any stage of it is not completed within four (4) years of the date of this permit.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- (a) the request for the extension is made within twelve (12) months after the permit expires; and
- (b) the development or stage started lawfully before the permit expired

Permit Notes

- A drainage plan approval fee is to be paid to Council prior to the issue of approved drainage plans. Please contact the Civil Development department for the current schedule of fees.
- A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.
- Approval of any retention system within the property boundary is required by the relevant building surveyor.
- Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.
- As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.
- Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority. Note any redundant vehicle crossing will need to be removed and reinstate with kerb in accordance with Council Standards. Vehicle crossing will need to be removed and reinstate with kerb in accordance with Council Standards.
- A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. The existing vehicle crossing must be reconstructed to Council standard.
- Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

- **Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.**

Department of Transport Note/s

- **The proposed development requires works within the road reserve. Separate approval under the Road Management Act 2004 for this activity is required from the Head, Transport for Victoria. Please contact the Department of Transport (Roads) prior to commencing any works.**

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 143 SPRINGVALE ROAD,
SPRINGVALE (PLANNING APPLICATION NO. PLN22/0138)**

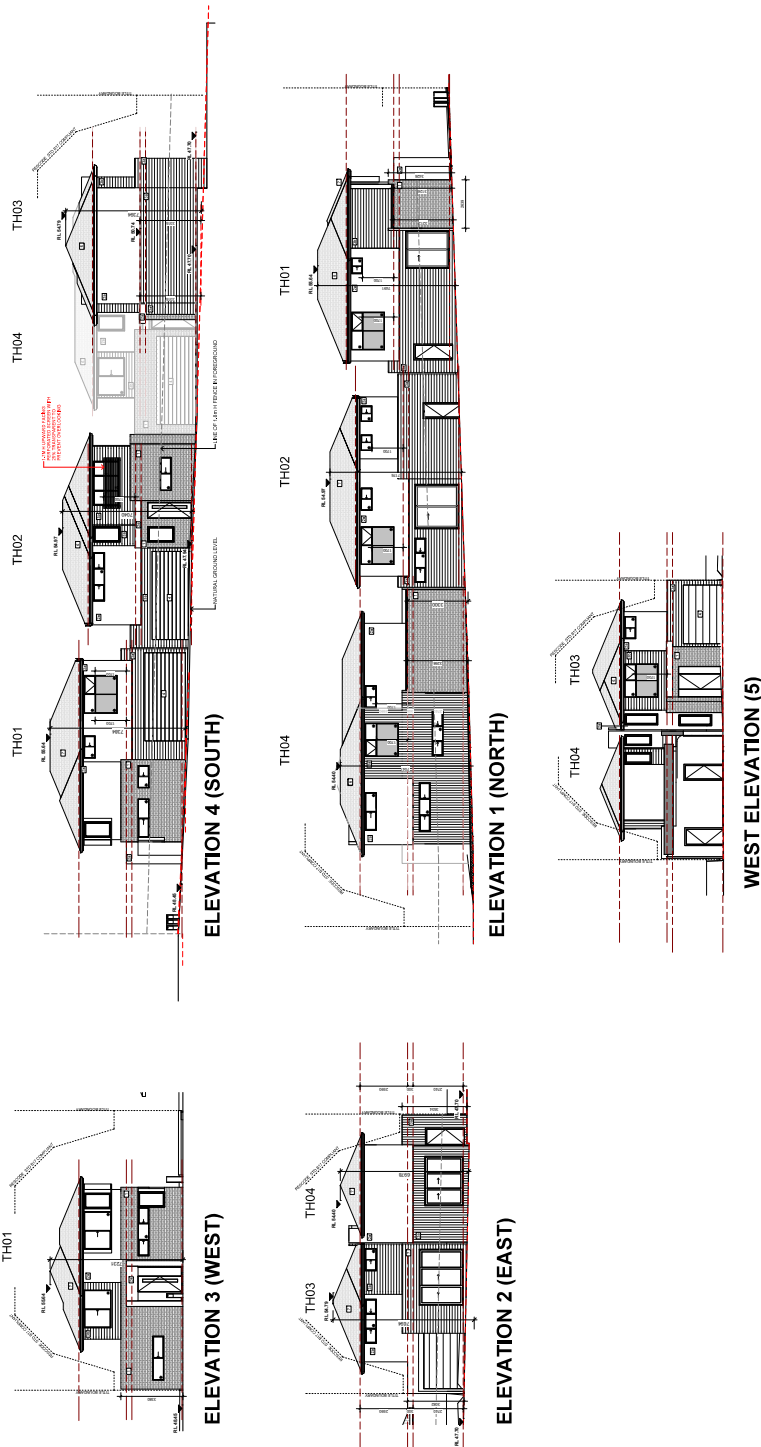
ATTACHMENT 1

ASSESSED PLANS

PAGES 8 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)



MATERIALS & FINISHES SCHEDULE

- 1. POLY CARBONATE PANEL or similar
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DATE: 10/02/22
 AMENDMENTS:
 REV. A: Initial
 REV. B: Final
 REV. C: Final

PROJECT ADDRESS:
 143 Springvale Road, Springvale

DRAWING TITLE:
 ELEVATIONS

SCALE:
 1:200 AT A
 PROJECT NO.: 20.043
 REV. C

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

ELEVATION 1 (NORTH)
1:100

ELEVATION 2 (EAST)
1:100

ELEVATION 3 (WEST)
1:100

ELEVATION 4 (SOUTH)
1:100

WEST ELEVATION (5) Copy 1
1:100

MATERIALS & FINISHES SCHEDULE

- 1. PAZE BRICKWORK - PERM. BATTEN
- 2. WINDPROOF WALL - DARK, TANKING OF BATH
- 3. EXTERIOR CLADDING - 120mm POLYURETHANE INSULATION WITH GYPSUM BOARD LINING
- 4. SECTIONAL GARAGE DOOR - Movement
- 5. ROOF 26 Roof - CHIRCOUM
- 6. PAZE & Gully - Same as above (subject to adjustment)
- 7. EXPOSED GLASS PANEL
- 8. TINTED GLASS PANEL

REVISION AMENDMENTS

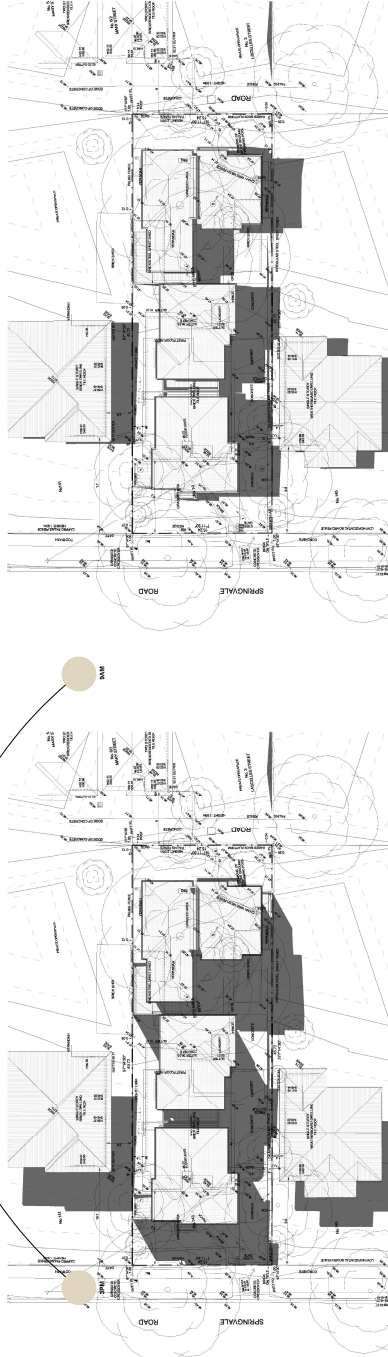
DATE	AMENDMENTS	REV.
10/22	Final Rev	A
10/22	Final Rev	B
10/22	Final Rev	C

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 Tel: 03 9242 2828 | www.abacusdesign.com.au

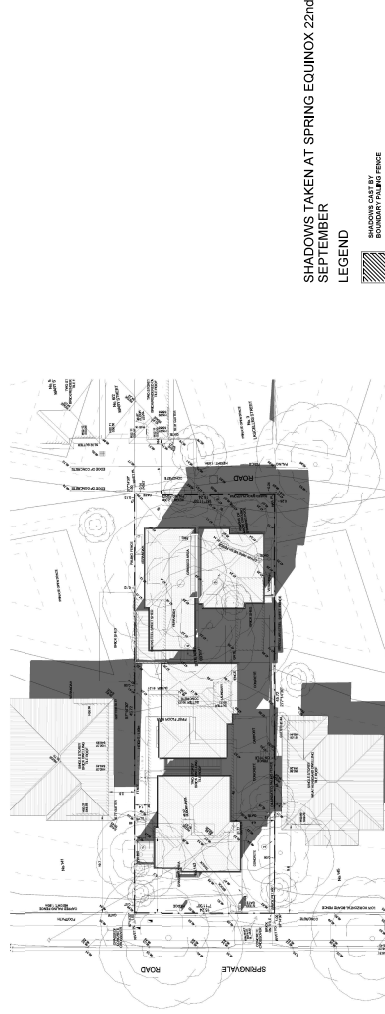
TP 08
 SCALE: 1:200 AT A
 PROJECT NO. 3
 20.043
 REV C

This project is the responsibility of the Design & Planning team. In the process of project approval, the design team will be responsible for the provision of construction documents and all of these documents will be reviewed and approved by the relevant authorities. The design team will be responsible for the provision of construction documents and all of these documents will be reviewed and approved by the relevant authorities.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)



TP - SHADOW DIAGRAM @ 12pm



TP - SHADOW DIAGRAM @ 3pm

SHADOWS TAKEN AT SPRING EQUINOX 22nd
 SEPTEMBER

LEGEND



 2007 WILSON ROAD, SPRINGVALE VIC 3171 TEL: 03 9594 2222 WWW.ABACUSDESIGN.COM.AU	These plans are the responsibility of the Design & Planning Institute of Victoria and are not to be used for any other purpose without the prior written consent of the Institute. The Institute is not responsible for any errors or omissions in these plans or for any consequences arising from their use.	DATE 14/09/22	REVISION AMENDMENTS Rev. 001 14/09/22	PROJECT ADDRESS 143 Springvale Road, Springvale	DRAWING TITLE SHADOW DIAGRAMS	SCALE 1:400 AT A PROJECT NO. 20.043	TP 07 REV C
	SHADOWS TAKEN AT SPRING EQUINOX 22nd SEPTEMBER	LEGEND	SHADOWS CAST BY BOUNDARY FILLING FENCE	INTERNAL OFFSHADOWS BY DEVELOPMENT	PROJECT ADDRESS 143 Springvale Road, Springvale	DRAWING TITLE SHADOW DIAGRAMS	SCALE 1:400 AT A PROJECT NO. 20.043

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

LEGEND

- Proposed New Concrete Driveway To Lateral Drains
- Proposed New Resealed Aggregate Permeable Vertical Driveway Refer To Typical Detail D5 (TPO)
- Proposed New Permeable-Resistant Refer To Typical Detail D6 (TPO)
- Proposed New Paving To Architects' Detail
- Proposed gravel path
- Proposed New Lawn Area Refer To Specification (TPO)
- Proposed New Shrubs Refer To Plant Schedule
- Proposed New Trees Refer To Plant Schedule
- Proposed New Groundcovers & Grasses Refer To Plant Schedule

TYPICAL GRAVEL PATH

TYPICAL PERMEABLE DRIVEWAY

PLANT SCHEDULE

ID	Qty	Botanical Name	Common Name	Scheduled Size	Height	Spread	Category
A01	5	Acacia melanocoryna	Black Wattle	500 (P2.5 H9)	5m - 11m	5m	Trees
A02	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A03	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A04	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A05	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A06	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A07	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A08	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A09	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A10	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A11	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A12	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A13	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A14	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A15	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A16	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A17	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A18	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A19	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A20	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A21	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A22	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A23	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A24	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A25	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A26	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A27	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A28	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A29	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A30	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A31	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A32	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A33	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A34	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A35	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A36	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A37	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A38	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A39	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A40	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A41	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A42	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A43	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A44	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A45	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A46	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A47	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A48	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A49	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees
A50	5	Albizia julibrissin	Queen's Wattle	500 (P2.5 H9)	5m	5m	Trees

TYPICAL TREE PLANTING DETAILS

TYPICAL PERMEABLE PAVING (NON-TRAFFICABLE)

REVISION AMENDMENTS

REV.	DATE	AMENDMENTS
1	14/11/22	Final Design
2	14/11/22	Final Design
3	14/11/22	Final Design

PROJECT ADDRESS
143 Springvale Road, Springvale

DRAWING TITLE
LANDSCAPE

SCALE
1:200 AT A

PROJECT NO.
20.043

TP 10
REV C

ADP ABAUCUS DESIGN & PLANNING

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)



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 VIC 3171 TEL: 03 9594 0000
 WWW.ABACUSDESIGN.COM.AU

TP 12
 SCALE: 1:200 AT A
 PROJECT NO. 3
 20.043
 REV C

	PROJECT ADDRESS 143 Springvale Road, Springvale	DRAWING TITLE TRAFFIC	REVISION AMENDMENTS DATE: 10/02/22 REV: A, B, C BY: [redacted] FOR: [redacted]
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2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 143 SPRINGVALE ROAD,
SPRINGVALE (PLANNING APPLICATION NO. PLN22/0138)**

ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)



 = Subject Site

 = Objector's Location

A second objection was received to the application located over 4869 metres away to the south-east of the subject site, as the crow flies.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 143 SPRINGVALE ROAD,
SPRINGVALE (PLANNING APPLICATION NO. PLN22/0138)**

ATTACHMENT 3

CLAUSE 22 ASSESSMENT

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 22.09-3.1 Design Principles for all residential developments

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Safety	To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:	
	Incorporate active frontages including ground floor habitable room windows.	<p>✓ Principle met</p> <p>Dwelling 1 features two habitable room ground floor windows (kitchen and living room) facing Springvale Road.</p>
	Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas.	<p>✓ Principle met</p>
	Use semi-transparent fences to the street frontage.	<p>✓ Principle met</p> <p>No front fence is proposed.</p>
	Light communal spaces including main entrances and car parking areas with high mounted sensor-lights.	<p>✓ Principle met</p> <p>High-mounted sensor lights are located within car parking areas.</p>
	Ensure that all main entrances are visible and easily identifiable from the street.	<p>✓ Principle met</p> <p>All main entrances are visible and easily identifiable from the street or internal accessway.</p>
	Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.	<p>✓ Principle met</p> <p>Non-habitable rooms such as bathrooms are generally located away from entrances.</p>
Landscaping	Residential development should:	
	Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries.	<p>✓ Principle met</p> <p>A landscaping plan has been provided demonstrating substantial, high quality on site landscaping including canopy trees, along the ground level front, side and rear boundaries, subject to condition 1 and 2 amendments.</p>
	Provide substantial, high quality landscaping along vehicular accessways.	<p>✓ Principle met</p> <p>An amended landscaping plan subject to condition 1 and 2 amendments is to be provided to demonstrate substantial, high quality landscaping along the vehicular accessway.</p>
	Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.	<p>✓ Principle met</p> <p>Two canopy trees have been provided within the front setback and one within each SPOS area as per the landscape plan.</p>
	Planting trees that are common to and perform well in the area.	<p>✓ Principle met</p> <p>A planting schedule is shown on the landscape plan.</p>
Avoid the removal of existing mature trees by incorporating their retention into the site design.	<p>✓ Principle met</p> <p>The site does not feature any significant mature vegetation that is considered appropriate for retention.</p> <p>Existing trees are proposed to be removed to facilitate the development of the land.</p>	

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

	Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.	✓ Principle met
	Ensure that landscaping also addresses the Safety Design Principles.	✓ Principle met
	Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.	✓ Principle met
	Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.	✓ Principle met
	Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.	✓ Principle met
Car parking	The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.	✓ Principle met One crossover is proposed.
	On-site car parking should be: <ul style="list-style-type: none"> Well integrated into the design of the building, Generally hidden from view or appropriately screened where necessary, Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level. 	✓ Principle met On site car parking is provided via a garage to each dwelling, which are well integrated into the building design.
	Where car parking is located within the front setback it should be: <ul style="list-style-type: none"> Fully located within the site boundary; and Capable of fully accommodating a vehicle between a garage or carport and the site boundary. 	Not applicable. No car parking is proposed to be located within the front setback.
	Developments with basement car parking should consider flooding concerns where applicable.	Not applicable.
Setbacks, front boundary and width	Residential developments should:	
	Provide a front setback with fence design and height in keeping with the predominant street pattern.	✓ Principle met No front fence is proposed.
	Maintain the apparent frontage width pattern.	✓ Principle met The apparent front width pattern is maintained.
	Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.	✓ Principle met No front fence is proposed. Front setback landscaping will be fully viewable from the streetscape.
	Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting.	✓ Principle met No front fence is proposed.
Private open space	All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.	✓ Principle met Secluded private open space areas of each dwelling are considered to be of good quality usable and directly accessible from the main living areas.
	Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.	✓ Principle met Ground level SPOS areas are able to accommodate domestic services and landscaping.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

	Private open space should be positioned to maximise solar access.	<p>✓ Principle met</p> <p>The private open space areas are positioned to receive satisfactory solar access.</p>
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected.	<p>✓ Principle met</p> <p>There are no instances of a dwelling's upper level encroaching on its own SPOS area.</p>
	Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	<p>✓ Principle met</p> <p>Upper levels of proposed dwellings do not excessively encroach any separate low level dwelling' SPOS areas.</p>
Bulk & Built Form	All residential developments should respect the dominant façade pattern of the streetscape by: <ul style="list-style-type: none"> Using similarly proportioned roof forms, windows, doors, and verandahs, and Maintaining the proportion of wall space to windows and door openings. 	<p>✓ Principle met</p> <p>The development generally respects the dominant façade pattern of the streetscape by using similarly proportioned roof forms, windows and doors, whilst maintaining the proportion of wall space to windows and door openings subject to condition 1 amendments.</p>
	Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.	<p>✓ Principle met</p> <p>No balconies are proposed.</p>
	The development of new dwellings to the rear of existing retained dwellings is discouraged where: <ul style="list-style-type: none"> The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or The retention of the existing dwelling detracts from the identified future character. 	<p>✓ Principle met</p> <p>There are no existing dwellings being retained.</p>
	On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by: <ul style="list-style-type: none"> Not exceeding the height of the neighbouring significant building; Minimising the visibility of higher sections of the new building; and Setting higher sections back at least the depth of one room from the frontage. 	<p>✓ Principle met</p> <p>There are no adjacent heritage sites and/or buildings.</p>
Site Design	Residential development should:	
	Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.	<p>✓ Principle met</p> <p>The amenity of adjoining dwellings is preserved through responsive site design that considers the privacy, solar access and outlook of adjoining properties.</p>
	Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance	<p>✓ Principle met</p> <p>The development maximises thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance.</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

	Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.	<p>✓ Principle met</p> <p>The building height and massing articulation generally responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.</p>
	Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees.	<p>✓ Principle met</p> <p>Sufficient setbacks are provided that are able to accommodate the growth of new trees to maturity.</p>
	Provide suitable storage provisions for the management of operational waste	<p>✓ Principle met</p> <p>Suitable storage provisions have been provided for the management of waste.</p>
	Appropriately located suitable facilities to encourage public transport use, cycling and walking.	<p>✓ Principle met</p> <p>Future residents will be able to walk and cycle from the site.</p>
Materials & Finishes	Residential development should:	
	Use quality, durable building materials and finishes that are designed for residential purposes.	<p>✓ Principle met</p> <p>The materials/finishes proposed are suitable for residential use and purposes subject to condition 1 amendments.</p>
	Avoid the use of commercial or industrial style building materials and finishes.	<p>✓ Principle met</p> <p>Commercial or industrial style building materials and finishes are not proposed to be used.</p>
	Avoid using materials such as rendered cement sheeting, unarticulated surfaces, and excessive repetitive use of materials.	<p>✓ Principle met</p> <p>The development generally avoids using an unreasonable extent of rendered cement sheeting, unarticulated surfaces or the excessive repetition of materials.</p> <p>A condition will be placed on permit to increase the amount of vertical/horizontal cladding used on the first floor across the development in order to limit the extent of cement render proposed and better accentuated proposed articulation.</p>
	Use a consistent simple palette of materials, colours, finishes and architectural detailing.	<p>✓ Principle met</p> <p>The proposed development uses a simple palette of materials and colours.</p>
	Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.	<p>✓ Principle met</p> <p>The proposed materials can reasonably be expected to endure for the life of the buildings.</p>
Domestic services normal to a dwelling and Building services	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:	
	Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.	<p>✓ Principle met</p> <p>Domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

	<p>Be designed to avoid the location of domestic and building services:</p> <ul style="list-style-type: none"> • Within secluded private open space areas, including balconies; and • Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas. 	<p>✓ Principle met</p> <p>The domestic and building services of both dwellings are located outside the primary area of SPOS.</p>
Internal Amenity	Residential development should:	
	Ensure that dwelling layouts have connectivity between the main living area and private open space.	<p>✓ Principle met</p> <p>Both dwellings feature good connectivity between the main living area and the private open space / SPOS.</p>
	Be designed to avoid reliance on borrowed light to habitable rooms.	<p>✓ Principle met</p> <p>No habitable rooms within the development rely on borrowed light.</p> <p>A condition on permit will require the Dwelling 1 first floor retreat southern wall to be reduced to half height to increase light provision to the adjacent stairwell.</p> <p>Another condition on permit (see condition 1.5) will require that a highlight window/roof window/skylight be provided to the Dwelling 4 first floor east-facing bathroom wall to increase solar access to the southern side of the first floor.</p>
	Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening.	<p>✓ Principle met</p> <p>Habitable room windows have been designed and located to reduce the need for excessive screening.</p>
	Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.	<p>✓ Principle met</p> <p>No reverse living is proposed.</p>

Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone (GRZ)

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Preferred housing type	The preferred housing type for the Incremental Change Area is medium density.	<p>✓ Principle met</p> <p>The development results in a yield of three (3) dwelling on the site, and a total density of four (4) dwellings. This is considered to be an incremental change, as is appropriate for the General Residential Zone.</p>
Building Height	The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.	<p>✓ Principle met</p> <p>Maximum building height does not exceed 2 storeys.</p>
Landscaping	Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties	<p>✓ Principle met</p> <p>The landscape plan provides, with additional landscaping to be provided via permit conditions.</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Setbacks, front boundary and width	Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.	<p>✓ Principle met</p> <p>Car access and paving within the front setback has been kept to a minimum.</p>
Private open space	Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.	<p>✓ Principle met</p> <p>The SPOS areas have been provided to the side and rear of the dwellings.</p>
Bulk & Built Form	Residential development should:	
	Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;	<p>✓ Principle met</p> <p>The built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape subject to condition 1 amendments.</p>
	Provide separation between dwellings at the upper level;	<p>✓ Principle met</p> <p>Dwellings 1 and 2 have separation between the upper levels.</p> <p>Dwellings 3 and 4 do not have separation between the upper levels however this is considered acceptable in this instance due to the subject site being located with the GRZ3.</p>
	Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;	<p>✓ Principle met</p> <p>A rear spine of open space has been retained.</p>
	Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.	<p>✓ Principle met</p> <p>The proposal generally positions more intense and higher elements of built form to front of site.</p>
	<p>The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.</p> <p>Two storey dwellings to the rear of a lot may be considered where:</p> <ul style="list-style-type: none"> • The visual impact of the building bulk does not adversely affect the identified future character of the area; • Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; • The building bulk does not adversely affect the planting and future growth of canopy trees to maturity; • Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; • Upper storey components are well recessed from adjoining sensitive interfaces. 	<p>✓ Principle met</p> <p>A double storey dwelling is proposed however this is acceptable due to the subject site being located within the GRZ3.</p>
Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.	<p>✓ Principle met</p>	

Note: Other requirements also apply. These can be found at the schedule to the applicable zone.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 143 SPRINGVALE ROAD,
SPRINGVALE (PLANNING APPLICATION NO. PLN22/0138)**

ATTACHMENT 4

CLAUSE 55 ASSESSMENT

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Assessment Table - Clause 52

Clause 52.06-9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise.
 Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

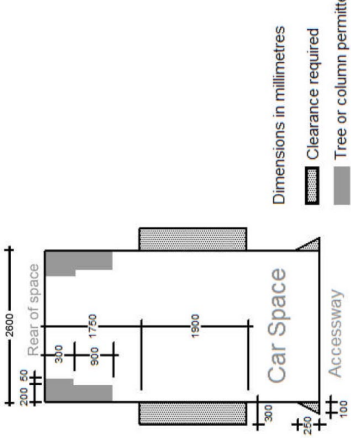
Design Standards	Assessment	Requirement met/Requirement not met/NA
Design standard 1 - Accessways	Accessways must:	✓ Standard met
	<ul style="list-style-type: none"> Be at least 3 metres wide. 	The proposed accessway has a minimum width of 3 metres.
	<ul style="list-style-type: none"> Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide. 	✓ Standard met
	<ul style="list-style-type: none"> Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre. 	Not applicable
	<ul style="list-style-type: none"> Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres. 	✓ Standard met No apparent obstructions.
	<ul style="list-style-type: none"> If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction. 	✓ Standard met
	<ul style="list-style-type: none"> Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone. 	Not applicable Accessway does not serve ten or more car parking spaces.
	<ul style="list-style-type: none"> Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height. 	✓ Standard met Mailboxes are proposed within the corner splay areas. A notation on the plans indicates the height of the mailboxes will not exceed 0.9 metres.
	<ul style="list-style-type: none"> If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway. 	✓ Standard met

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

<p>Design standard 2 – Car parking spaces</p>	<p>If entry to the car space is from a road, the width of the accessway may include the road.</p> <p>Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2.</p> <p>Table 2: Minimum dimensions of car parking spaces and accessways</p> <table border="1" data-bbox="336 869 635 1559"> <thead> <tr> <th>Angle of car parking spaces to access way</th> <th>Accessway width</th> <th>Car space width</th> <th>Car space length</th> </tr> </thead> <tbody> <tr> <td>Parallel</td> <td>3.6 m</td> <td>2.3 m</td> <td>6.7 m</td> </tr> <tr> <td>45°</td> <td>3.5 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td>60°</td> <td>4.9 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td>90°</td> <td>6.4 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>5.8 m</td> <td>2.8 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>5.2 m</td> <td>3.0 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>4.8 m</td> <td>3.2 m</td> <td>4.9 m</td> </tr> </tbody> </table> <p><i>Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).</i></p>	Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	Parallel	3.6 m	2.3 m	6.7 m	45°	3.5 m	2.6 m	4.9 m	60°	4.9 m	2.6 m	4.9 m	90°	6.4 m	2.6 m	4.9 m		5.8 m	2.8 m	4.9 m		5.2 m	3.0 m	4.9 m		4.8 m	3.2 m	4.9 m
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	<p>Not applicable</p> <p>✓ Standard met Each double garage is dimensioned at a minimum 5.5 m x 6 m. The Dwelling 3 single garage is dimensioned at a minimum 3.5 m x 6 m.</p>																																

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

<p>✓ Standard met</p>	<p>A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than:</p> <ul style="list-style-type: none"> • A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1. • A structure, which may project into the space if it is at least 2.1 metres above the space. <p>Diagram 1 Clearance to car parking spaces</p> 	<p>✓ Standard met Each double garage is dimensioned at a minimum 5.5 m x 6 m. The Dwelling 3 single garage is dimensioned at a minimum 3.5 m x 6 m.</p> <p>Not applicable</p> <p>✓ Standard met All car parking spaces are under cover.</p> <p>Not applicable</p>
<p>✓ Standard met</p>	<p>Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.</p>	<p>Not applicable</p>
<p>Not applicable</p>	<p>Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space.</p>	<p>Not applicable</p>
<p>✓ Standard met</p>	<p>Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.</p>	<p>Not applicable</p>
<p>Not applicable</p>	<p>Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.</p>	<p>Not applicable</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

	Design of car parks must take into account their use as entry points to the site.	✓ Standard met
	Design of new internal streets in developments must maximise on street parking opportunities.	Not applicable
Design standard 6: Safety	Car parking must be well lit and clearly signed.	✓ Standard met Sensor lighting provided to each garage.
	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ Standard met
	Pedestrian access to car parking areas from the street must be convenient.	✓ Standard met
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.	✓ Standard met
Design standard 7: Landscaping	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ Standard met Adequate space for landscaping to either side of the accessway.
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ Standard met
	Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.	✓ Standard met

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 143 SPRINGVALE ROAD,
SPRINGVALE (PLANNING APPLICATION NO. PLN22/0138)**

ATTACHMENT 5

CLAUSE 55 ASSESSMENT

PAGES 41 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)

Clause 55.02-1 Neighbourhood character objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B1	The design response must be appropriate to the neighbourhood and the site.	<p>✓ Standard met</p> <p>The design response has considered the site circumstances, existing neighbourhood character and preferred character envisaged under the local policy Clause 22.09.</p> <p>The well-articulated design has located the first floor footprints away from the adjoining sensitive interfaces, to the centre of the site.</p>
Decision Guidelines	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	<p>✓ Standard met</p> <p>See Clause 22.09 assessment (Attachment 3).</p>
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The neighbourhood and site description.	
	The design response.	
Objectives	To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.	<p>✓ Objective met</p>
	To ensure that development responds to the features of the site and the surrounding area.	

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.02-2 Residential policy objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the PPF and the LPPF, including the MSS and local planning policies.	<p>✓ Standard met</p> <p>The application was accompanied by a written statement assessing the proposal against the relevant planning policy, including Clause 22.09 and Clause 55 of the Greater Dandenong Planning Scheme.</p>
Decision Guidelines	<p>The PPF and the LPPF including the MSS and local planning policies.</p> <p>The design response.</p>	
Objectives	<p>To ensure that residential development is provided in accordance with any policy for housing in the PPF and the LPPF, including the MSS and local planning policies.</p> <p>To support medium densities in areas where development can take advantage of public and community infrastructure and services.</p>	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.02-3 Dwelling diversity objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B3	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including: <ul style="list-style-type: none"> • Dwellings with a different number of bedrooms. • At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level. 	✓ Standard met Four dwellings proposed.
Objective	To encourage a range of dwellings sizes and types in developments of ten or more dwellings.	✓ Objective met

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.02-4 Infrastructure objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B4	Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	<p>Standard met The site is located in an existing residential area and will be able to be connected to reticulated services.</p>
	Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.	<p>Standard met The development will not unreasonably exceed the capacity of services.</p>
	In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	<p>Standard met The development can suitably be accommodated into infrastructure of the established area.</p>
Decision Guidelines	The capacity of the existing infrastructure.	
	In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970.	
	If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system.	
Objectives	To ensure development is provided with appropriate utility services and infrastructure.	<p>Objective met</p>
	To ensure development does not unreasonably overload the capacity of utility services and infrastructure.	

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.02-5 Integration with the street objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B5	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility. Developments should be oriented to front existing and proposed streets. High fencing in front of dwellings should be avoided if practicable.	Standard met Adequate vehicle and pedestrian links have been provided to each dwelling. Standard met The development is oriented to front Springvale Road. Standard met High front fencing is not proposed.
Decision Guidelines	Development next to existing public open space should be laid out to complement the open space. Any relevant urban design objective, policy or statement set out in this scheme. The design response.	Not applicable
Objective	To integrate the layout of development with the street.	Objective met

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.03-1 Street setback objective																
Title & Objective	Standard Met/Standard Not Met/NA															
<p>Standard B6</p> <p>Walls of buildings should be set back from streets:</p> <ul style="list-style-type: none"> At least the distance specified in a schedule to the zone, or If no distance is specified in a schedule to the zone, the distance specified in Table B1. <p>Porches, pergolas, and verandahs that are less than 3.6 metres high and eaves may encroach not more than 2.5 metres into the setbacks of this standard</p> <p>RGZ & GRZ3: 5 metres or as per Table B1, whichever is the lesser.</p> <p>GRZ 1 & 2: 7.5 metres or as per Table B1, whichever is the lesser.</p> <p>NRZ: As per Table B1.</p> <p>Table B1 Street setback</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Development context</th> <th style="text-align: center;">Minimum setback from front street (metres)</th> <th style="text-align: center;">Minimum setback from a side street (metres)</th> </tr> </thead> <tbody> <tr> <td>There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.</td> <td>The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.</td> <td>Not applicable</td> </tr> <tr> <td>There is an existing building on one abutting allotment facing the same street and no other abutting allotment facing the same street, and the site is not on a corner.</td> <td>The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</td> <td>Not applicable</td> </tr> <tr> <td>There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.</td> <td>6 metres for streets in a Transport Zone 2 and 4 metres for other streets.</td> <td>Not applicable</td> </tr> <tr> <td>The site is on a corner.</td> <td>If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Transport Zone 2 and 4 metres for other streets.</td> <td>Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.</td> </tr> </tbody> </table>	Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)	There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	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Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.	<p>Standard met</p> <p>There is an existing building on both the abutting allotments facing the same street (Springvale Road) and the site is not on a corner.</p> <p>The average street setback of the buildings on the two abutting allotments is 8 metres.</p> <p>As the average is more than 5 metres, a minimum street setback of 5 metres applies (as per Standard B6 variation outlined in the GRZ3 Schedule).</p> <p>Proposed street setback is 5 metres and complies with the Standard.</p> <p>The porch of proposed Dwelling 1 has a maximum 3.2 metres in height and encroach 1.2 metre into the street setback – complies with the Standard.</p>
Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)														
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2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

<p>Decision Guidelines</p>	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p>	
	<p>The design response.</p>	
	<p>Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots.</p>	
	<p>The visual impact of the building when viewed from the street and from adjoining properties.</p>	
	<p>The value of retaining vegetation within the front setback.</p>	
<p>Objective</p>	<p>To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.</p>	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.03-2 Building height objective	
Title & Objective	Standard (Summarised)
Standard B7	<p>The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land.</p> <p>RGZ: 13.5 metres discretionary maximum (refer Clause 32.07-8 for details)</p> <p>GRZ: 11 metres / 3 storeys mandatory maximum (refer Clause 32.08-9)</p> <p>NRZ: 9 metres / 2 storeys mandatory maximum (refer Clause 32.09-9)</p> <p>If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.</p> <p>Changes of building height between existing buildings and new buildings should be graduated.</p>
Decision Guidelines	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land.</p> <p>The design response.</p> <p>The effect of the slope of the site on the height of the building.</p> <p>The relationship between the proposed building height and the height of existing adjacent buildings.</p> <p>The visual impact of the building when viewed from the street and from adjoining properties.</p>
Objective	<p>To ensure that the height of buildings respects the existing or preferred neighbourhood character</p>
	<p>Standard Met/Standard Not Met/NA</p> <p>✓ Standard met The development has a maximum height of 7.694 metres at any point (less than the 11 metres required for the GRZ3) and two (2) storeys.</p> <p>Not applicable</p> <p>✓ Standard met</p> <p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.03-3 Site coverage objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B8	<p>The site area covered by buildings should not exceed:</p> <ul style="list-style-type: none"> The maximum site coverage specified in a schedule to the zone, or If no maximum site coverage is specified in a schedule to the zone, 60 per cent. <p>RGZ1: 70% RGZ2: 70%</p> <p>GRZ1: 60% (none specified) GRZ2: 60% (none specified) GRZ3: 70% NRZ1: 50%</p>	<p>Standard met</p> <p>The development results in a site coverage of 307.8 sqm or 44.17%, less than the 70% maximum required for the GRZ3, complying with the Standard.</p>
Decision Guidelines	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The existing site coverage and any constraints imposed by existing development or the features of the site.</p> <p>The site coverage of adjacent properties</p> <p>The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.</p>	
Objective	<p>To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.</p>	<p>Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.03-4 Permeability and stormwater management objectives	
Title & Objective	Standard (Summarised)
Standard B9	<p>The site area covered by the pervious surfaces should be at least:</p> <ul style="list-style-type: none"> The minimum areas specified in a schedule to the zone, or If no minimum is specified in a schedule to the zone, 20 per cent of the site. <p>RGZ1: 20% RGZ2: 20% (none specified) GRZ1: 30% GRZ2: 20% (none specified) GRZ3: 20% (none specified) NRZ1: 40%</p> <p>The stormwater management system should be designed to:</p> <ul style="list-style-type: none"> Meet the current best practice performance objectives for stormwater quality as contained in the Urban Stormwater – Best Practice Environmental Management Guidelines (Victorian Stormwater Committee, 1999). Contribute to cooling, improving local habitat and providing attractive and enjoyable spaces.
Decision Guidelines	<p>The design response.</p> <p>The capacity of the site to incorporate stormwater retention and reuse.</p> <p>The existing site coverage and any constraints imposed by existing development.</p> <p>The capacity of the drainage network to accommodate additional stormwater.</p> <p>The capacity of the site to absorb run-off.</p> <p>The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres.</p> <p>Whether the owner has entered into an agreement to contribute to off-site stormwater management in lieu of providing an on-site stormwater management system.</p>
Objectives	<p>To reduce the impact of increased stormwater run-off on the drainage system.</p> <p>To facilitate on-site stormwater infiltration.</p> <p>To encourage stormwater management that maximises the retention and reuse of stormwater</p>
	<p>Standard Met/Standard Not Met/NA</p> <p>✓ Standard met 262.8 square metres or 37.71% of the site is covered by permeable surfaces, more than the 20% minimum required for the GRZ3, complying with the Standard. 2000L water tanks provided per dwelling outside their respective primary SPOS areas.</p>
	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.03-5 Energy efficiency objectives		Standard Met/Standard Not Met/NA
Title & Objective	Standard (Summarised)	
Standard B10	Buildings should be: <ul style="list-style-type: none"> Oriented to make appropriate use of solar energy. Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. Sited and designed to ensure that the performance of existing rooftop solar energy systems on dwellings on adjoining lots in a General Residential Zone, Neighbourhood Residential Zone or Township Zone are not unreasonably reduced. The existing rooftop solar energy system must exist at the date the application is lodged. 	Standard met All dwellings are oriented to make appropriate use of solar energy. The energy efficiency of dwellings on adjoining lots is not unreasonably reduced as a result of the proposal, as demonstrated by the shadow diagrams. Habitable rooms and private open spaces are provided with sufficient solar access.
	Living areas and private open space should be located on the north side of the development, if practicable.	Standard met The majority of proposed dwelling living areas and private open space areas are located to the north of the development.
	Developments should be designed so that solar access to north-facing windows is maximised.	Standard met The design of the proposal has considered maximising solar access to north-facing windows.
Decision Guidelines	The design response. The size, orientation and slope of the lot. The existing amount of solar access to abutting properties. The availability of solar access to north-facing windows on the site. The extent to which an existing rooftop solar energy system on an adjoining lot is overshadowed by existing buildings or other permanent structures. Whether the existing rooftop solar energy system on an adjoining lot is appropriately located The effect of overshadowing on an existing rooftop solar energy system on an adjoining lot.	
Objectives	To achieve and protect energy efficient dwellings and residential buildings. To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.	Objective met

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.03-6 Open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B11	If any public or communal open space is provided on site, it should: <ul style="list-style-type: none"> • Be substantially fronted by dwellings, where appropriate. • Provide outlook for as many dwellings as practicable. • Be designed to protect any natural features on the site. • Be accessible and useable. 	Standard met No public or communal open space is provided on site.
Decision Guidelines	Any relevant plan or policy for open space in the PPF and the LPPF, including the MSS and local planning policies. The design response.	
Objective	To integrate the layout of development with any public and communal open space provided in or adjacent to the development.	Objective met

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.03-7 Safety objective	
Title & Objective	Standard (Summarised)
Standard B12	<p>Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.</p> <p>Planting which creates unsafe spaces along streets and accessways should be avoided.</p> <p>Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.</p> <p>Private spaces within developments should be protected from inappropriate use as public thoroughfares.</p>
	<p>Standard Met/Standard Not Met/NA</p> <p>✓ Standard met The entrances of Dwellings 1, 2 and 3 are visible from Springvale Road, whilst the entrance to Dwelling 4 is visible from the internal accessway.</p> <p>✓ Standard met There is no planting proposed which would create an unsafe space along the street and/or accessway.</p> <p>✓ Standard met Habitable rooms overlook the accessways and street and sensor lighting is provided to each garage.</p> <p>✓ Standard met</p>
Decision Guidelines	The design response.
Objectives	To ensure the layout of development provides for the safety and security of residents and property.
	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.03-8 Landscaping objectives	
Title & Objective	Standard (Summarised)
Standard B13	<p>The landscape layout and design should:</p> <ul style="list-style-type: none"> • Protect any predominant landscape features of the neighbourhood. • Take into account the soil type and drainage patterns of the site. • Allow for intended vegetation growth and structural protection of buildings. • In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. • Provide a safe, attractive and functional environment for residents. <p>Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.</p> <p>Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made</p> <p>The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.</p> <p>Development should meet any additional landscape requirements specified in a schedule to the zone.</p> <p>All schedules to all residential zones: "70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees."</p>
Decision Guidelines	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>Any relevant plan or policy for landscape design in the PPF and the LPPF, including the MSS and local planning policies.</p> <p>The design response.</p> <p>The location and size of gardens and the predominant plant types in the neighbourhood.</p> <p>The health of any trees to be removed.</p> <p>Whether a tree was removed to gain a development advantage.</p> <p>To encourage development that respects the landscape character of the neighbourhood.</p>
Objectives	<p>Standard Met/Standard Not Met/NA</p> <p>✓ Standard met The landscaping plan demonstrates acceptable planting the front, side and rear boundaries with two canopy trees within the front setback and one canopy tree within the rear yards of each dwelling.</p> <p>✓ Standard met The development provides for the planting of new trees.</p> <p>✓ Standard met There is no evidence that any significant trees have been removed from the site within the 12 months prior to the application being made.</p> <p>✓ Standard met</p> <p>✓ Standard met The proposal complies. Approximately 76.8% of the front setback is available for soft landscaping (56.4m out of 73.4sm).</p> <p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.03-9 Access objective		Standard Met/Standard Not Met/NA
Title & Objective	Standard (Summarised)	
Standard B14	<p>The width of accessways or car spaces should not exceed:</p> <ul style="list-style-type: none"> • 33 per cent of the street frontage, or • if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage. <p>No more than one single-width crossover should be provided for each dwelling fronting a street.</p> <p>The location of crossovers should maximise retention of on-street car parking spaces.</p> <p>The number of access points to a road in a Transport Zone 2 or a Transport Zone 3 should be minimised.</p> <p>Developments must provide for access for service, emergency and delivery vehicles.</p>	<p>✓ Standard met Street frontage width = 15.24 metres (40% applies) Total width of proposed accessways along street frontage = 3 metres 33% of street frontage equal to 5 metres, therefore 3 metres acceptable – complies</p> <p>✓ Standard met One single-width crossover is proposed, with 1 dwelling fronting the street.</p> <p>✓ Standard met The proposal will not result in any changes to the existing level of on-street car parking.</p> <p>✓ Standard met The site adjoins a Transport Zone 2 (Springvale Road). The number of access points to the road has been minimised, with only one, 3 metre wide crossover proposed.</p> <p>✓ Standard met The crossover and accessway arrangements are suitable for use by service, emergency and delivery vehicles.</p>
Decision Guidelines	<p>The design response.</p> <p>The impact on neighbourhood character.</p> <p>The reduction of on-street car parking spaces.</p> <p>The effect on any significant vegetation on the site and footpath.</p>	
Objectives	To ensure the number and design of vehicle crossovers respects the neighbourhood character.	✓ Objective met

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.03-10 Parking location objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B15	Car parking facilities should: <ul style="list-style-type: none"> • Be reasonably close and convenient to dwellings and residential buildings. • Be secure. • Be well ventilated if enclosed. Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.	<p>Standard met</p> <p>The parking spaces (garages) are located adjacent to the respective dwellings. The garages are secured via roller door and are well ventilated.</p> <p>Standard met</p> <p>Dwelling 2 features a habitable room window (kitchen) that is 0.92 metres from the shared accessway to the south.</p> <p>The sill of this window is 1.4 metres above the accessway, complying with the Standard.</p>
Decision Guidelines	The design response.	
Objectives	To provide convenient parking for residents and visitors vehicles.	Objective met
	To protect residents from vehicular noise within developments.	

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.04-2 Walls on boundaries objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
<p>Standard B18</p> <p>A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary:</p> <ul style="list-style-type: none"> • For a length of more than the distance specified in the schedule to the zone; or • If no distance is specified in a schedule to the zone, for a length of more than: <ul style="list-style-type: none"> - 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or - Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater. <p>A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.</p> <p>A building on a boundary includes a building set back up to 200mm from a boundary.</p> <p>The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.</p>	<p>Standard met</p> <p>Three walls on boundary are proposed:</p> <ul style="list-style-type: none"> • Dwelling 1 kitchen on north (side) boundary. • Dwelling 4 garage on north (side) boundary. • Dwelling 3 garage on south (side) boundary. <p>The length of the walls on boundary do not exceed a length of 10 metres. No distance is specified in the schedule to the zone (GRZ3).</p> <p>Standard met</p> <p>Standard met</p> <p>Dwelling 1 kitchen on boundary has an average height of 3.2 metres with part higher than 3.6 metres, complying with the Standard.</p> <p>Dwelling 4 garage on boundary has an average height of 3.3 metres with no part higher than 3.6 metres.</p> <p>Dwelling 3 garage on boundary has an average height of 3.3 metres with no part higher than 3.6 metres.</p> <p>A condition will be placed on permit (see Condition 1.6) to limit the average height of the Dwelling 3 and 4 walls on boundary to to 3.2 metres.</p>	
<p>Decision Guidelines</p>	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The extent to which walls on boundaries are part of the neighbourhood character.</p> <p>The impact on the amenity of existing dwellings.</p> <p>The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property.</p>	

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

	<p>The orientation of the boundary that the wall is being built on.</p> <p>The width of the lot.</p> <p>The extent to which the slope and retaining walls or fences reduce the effective height of the wall.</p> <p>Whether the wall abuts a side or rear lane.</p> <p>The need to increase the wall height to screen a box gutter.</p>	
<p>Objectives</p>	<p>To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.</p>	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.04-3 Daylight to existing windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
<p>Standard B19</p> <p>Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.</p> <p>Walls or carpents more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window.</p>	<p>Standard met</p> <p>All habitable room windows on adjoining lots are provided with a light court with a minimum area of 3 metres with a minimum dimension of 1 metre clear to the sky.</p> <p>Standard met</p> <p>All proposed garage exterior walls are sufficiently setback to comply with this standard.</p>	
<p>Diagram B2 Daylight to existing windows</p> <p>Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.</p>	<p>The design response.</p> <p>The extent to which the existing dwelling has provided for reasonable daylight access to its habitable rooms through the siting and orientation of its habitable room windows.</p> <p>The impact on the amenity of existing dwellings.</p> <p>To allow adequate daylight into existing habitable room windows.</p>	
<p>Decision Guidelines</p>		
<p>Objective</p>		<p>Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.04-4 North-facing windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
<p>Standard B20</p> <p>If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window.</p> <p>Diagram B3 North-facing windows</p>	<p>Standard Met/Standard Not Met/NA</p> <p>✓ Standard met</p> <p>There are no north-facing windows within 3 metres of a boundary on abutting lot.</p>	
<p>Decision Guidelines</p>	<p>The design response.</p> <p>Existing sunlight to the north-facing habitable room window of the existing dwelling.</p>	<p>A north facing window is a window with an axis perpendicular to its surface orientated north 20 degrees west to north 30 degrees east.</p>

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	The impact on the amenity of existing dwellings.	
Objective	To allow adequate solar access to existing north-facing habitable room windows.	✓ Objective met

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.04-5 Overshadowing open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
<p>Standard B21</p>	<p>Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.</p> <p>If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.</p>	<p>Standard met</p> <p>The reduction in sunlight to adjoining properties' SPOS created by the development is within the requirements of the Standard. Compliance is demonstrated by the shadow diagrams submitted with the application.</p> <p>Standard met</p> <p>No adjacent lots that are overshadowed by the proposed development feature an existing amount of solar access that is less than the requirements of the Standard.</p>
<p>Decision Guidelines</p>	<p>The design response.</p> <p>The impact on the amenity of existing dwellings.</p> <p>Existing sunlight penetration to the secluded private open space of the existing dwelling.</p> <p>The time of day that sunlight will be available to the secluded private open space of the existing dwelling.</p> <p>The effect of a reduction in sunlight on the existing use of the existing secluded private open space.</p>	
<p>Objective</p>	<p>To ensure buildings do not significantly overshadow existing secluded private open space.</p>	<p>Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.04-6 Overlooking objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
<p>Standard B22</p> <p>A habitable room window, balcony, terrace, deck, or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level.</p> <p>Diagram B4 Overlooking open space</p>	<p>Standard met</p> <p>All first floor side and rear windows are appropriately obscured to 1.7 metres above the finished floor level or are highlight windows, with a sill height of 1.7 metres above the finished floor level.</p> <p>All ground floor windows have a finished floor level of 0.8 metres or higher above natural floor level.</p>	<p>Standard met</p>
<p>Standard B22</p> <p>A habitable room window, balcony, terrace, deck, or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either:</p> <ul style="list-style-type: none"> • Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. • Have sill heights of at least 1.7 metres above floor level. • Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. • Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent. 	<p>Standard met</p>	<p>Standard met</p>

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	<p>Obscure glazing in any part of the window below 1.7 metres above floor level may be operable provided that there are no direct views as specified in this standard.</p> <p>Screens used to obscure a view should be:</p> <ul style="list-style-type: none"> • Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. • Permanent, fixed, and durable. • Designed and coloured to blend in with the development. <p>The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.</p>	<p>✓ Standard met</p> <p>✓ Standard met External screen proposed for D2 first floor bed 2 window facing south, which complies with the Standard.</p> <p>✓ Standard met All proposed boundary fences are at least 1.8 metres high.</p>
<p>Decision Guidelines</p>	<p>The design response.</p> <p>The impact on the amenity of the secluded private open space or habitable room window.</p> <p>The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings.</p> <p>The internal daylight to and amenity of the proposed dwelling or residential building.</p> <p>To limit views into existing secluded private open space and habitable room windows.</p>	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.04-7 Internal views objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B23	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	<p>✓ Standard met</p> <p>There are no windows and/or balconies proposed with the potential to overlook more than 50 per cent of the SPOS of a lower-level dwelling or residential building directly below or within the same development that have not been obscured to at least 1.7 metres above floor level.</p>
Decision Guidelines	The design response.	
Objective	To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.04-8 Noise impacts objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B24	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.	<p>✓ Standard met No noise generating sources (such as mechanical plant equipment) are located near bedrooms of adjoining existing dwellings.</p>
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.	<p>✓ Standard met There are no relevant noise sources on the adjoining properties. Immediately adjoining properties are used for residential purposes</p>
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.	<p>✓ Standard met The site is not located close to busy roads or industry.</p>
Decision Guidelines	The design response.	
Objectives	To contain noise sources within development that may affect existing dwellings. To protect residents from external noise.	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.05-1 Accessibility objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	<p>✓ Standard met All dwellings feature the main living areas on the ground floor, which is considered suitably accessible for people with limited mobility.</p>
Objective	To encourage the consideration of the needs of people with limited mobility in the design of developments.	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.05-2 Dwelling entry objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B26	Entries to dwellings and residential buildings should: <ul style="list-style-type: none"> • Be visible and easily identifiable from streets and other public areas. • Provide shelter, a sense of personal address and a transitional space around the entry. 	✓ Standard met The entries to dwellings are visible and easily identifiable from either the street or internal accessway and provide shelter, sense of personal address and a transitional space around the entry.
Objective	To provide each dwelling or residential building with its own sense of identity.	✓ Objective met

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.05-3 Daylight to new windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B27	A window in a habitable room should be located to face: <ul style="list-style-type: none"> • An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or • A verandah provided it is open for at least on third of its perimeter, or • A carport provided it has two or more open sides and is open for at least on third of its perimeter. 	✓ Standard met All new windows face an outdoor space clear to sky with a minimum area of 3sqm and a minimum dimension of 1 metre.
Decision Guidelines	The design response. Whether there are other windows in the habitable room which have access to daylight.	
Objective	To allow adequate daylight into new habitable room windows.	✓ Objective met

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.05-4 Private open space objective	
Title & Objective	Standard (Summarised)
<p>Standard B28</p>	<p>A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone.</p> <p><u>RGZ1</u>: None specified</p> <p><u>RGZ2</u>: "As per B28; or a balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from a living room."</p> <p><u>GRZ1</u>: "An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or</p> <p>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."</p> <p><u>GRZ2</u>: "As per the B28 40 sq m requirement, with the 25 sq m of secluded private open space at ground level having a minimum dimension of 5 metres; or</p> <p>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."</p> <p><u>GRZ3</u>: "As per B28; or a balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."</p> <p><u>NRZ1</u>: "An area of 60 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 40 square metres with a minimum dimension of 5 metres and convenient access from a living room; or</p> <p>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."</p>
	<p>Standard Met/Standard Not Met/NA</p> <p>✓ Standard met</p> <p>Ground floor private open space as follows:</p> <p>Dwelling One</p> <p>A total area of 91.1 square metres provided to the front, and side of the dwelling, including a secluded private open space area of 25.4 square metres with a minimum dimension of 3 metres and convenient access from a living area.</p> <p>Dwelling Two</p> <p>A total area of 47.8 square metres provided to the front, side and rear of the dwelling, including a secluded private open space area of 25.8 square metres with a minimum dimension of 3 metres and convenient access from a living area.</p> <p>Dwelling Three</p> <p>A total area of 40.1 square metres provided to the front and rear of the dwelling, including a secluded private open space area of 32.8 square metres with a minimum dimension of 3 metres and convenient access from a living area.</p> <p>Dwelling Four</p> <p>A total area of 40.1 square metres provided to the side and rear of the dwelling, including a secluded private open space area of 25.8 square metres with a minimum dimension of 3 metres and convenient access from a living area.</p> <p>Complies.</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

	<p>If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of:</p> <ul style="list-style-type: none"> • An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or • A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or • A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. <p>The balcony requirements in Clause 55.05-4 do not apply to an apartment development.</p>	
<p>Decision Guidelines</p>	<p>The design response.</p> <p>The useability of the private open space, including its size and accessibility.</p> <p>The availability of and access to public or communal open space.</p> <p>The orientation of the lot to the street and the sun.</p>	
<p>Objective</p>	<p>To provide adequate private open space for the reasonable recreation and service needs of residents.</p>	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.05-5 Solar access to open space objective

Title & Objective Standard B29		Standard Met/Standard Not Met/NA
<p>The private open space should be located on the north side of the dwelling or residential building, if appropriate.</p> <p>The southern boundary of secluded private open space should be set back from any wall on the north of the space at least $(2 + 0.9h)$ metres, where 'h' is the height of the wall.</p> <p>Diagram B5 Solar access to open space</p>	<p>✓ Standard met</p> <p>The primary SPOS area of all dwellings is generally located to the north/north-east of their respective dwelling. This is considered to be the most appropriate configuration due to the orientation of the subject site</p> <p>✓ Standard met</p> <p>There are no walls proposed to the north of secluded private open space areas</p>	
<p>The design response.</p> <p>The useability and amenity of the secluded private open space based on the sunlight it will receive.</p> <p>To allow solar access into the secluded private open space of new dwellings and residential buildings.</p>	<p>✓ Objective met</p>	
<p>Decision Guidelines</p>		
<p>Objective</p>		

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.05-6 Storage objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B30	Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.	<p>✓ Standard met Each dwelling is provided with 6 cubic metres of externally accessible storage (either within POS areas or garage), located outside their respective primary SPOS areas.</p>
Objective	To provide adequate storage facilities for each dwelling.	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.06-1 Design detail objective	
Title & Objective	Standard (Summarised)
Standard B31	<p>The design of buildings, including:</p> <ul style="list-style-type: none"> • Façade articulation and detailing, • Window and door proportions, • Roof form, and • Verandahs, eaves, and parapets, <p>should respect the existing or preferred neighbourhood character.</p>
	<p>Standard Met/Standard Not Met/NA</p> <p>✓ Standard met</p> <p>The design of the dwellings generally respects the existing and preferred neighbourhood character via a pitched roof form elements with eaves and traditional window and door proportions.</p> <p>Proposed façade articulation and detailing also respects the existing and preferred neighbourhood character of the immediate area and surrounds subject to condition 1 amendments.</p> <p>A condition (see Condition 1.3) will be placed on permit to limit the ground floor material to brickwork across the development to better respect the existing and preferred neighbourhood character.</p> <p>A separate condition (see Condition 1.2) will be placed on permit to increase the size of the Dwelling 1 west facing living room windows. The provision of larger windows upon the proposed development's façade and intensifying the provision of landscaping within the front setback would allow the development to better conform with the existing and preferred neighbourhood character when viewed along the streetscape.</p>
Decision Guidelines	<p>Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.</p>
	<p>✓ Standard met</p> <p>Proposed garages are visually compatible with the development and the existing and preferred neighbourhood character.</p>
	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting.</p> <p>Whether the design is innovative and of a high architectural standard.</p>
Objective	<p>To encourage design detail that respects the existing or preferred neighbourhood character.</p>
	<p>✓ Objective met</p>

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.06-2 Front fences objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA						
<p>Standard B32</p>	<p>The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties.</p> <p>A front fence within 3 metres of a street should not exceed:</p> <ul style="list-style-type: none"> The maximum height specified in a schedule to the zone, or <p>All schedules to all residential zones:</p> <p>“Maximum 1.5 metre height in streets in Transport Road Zone 2 1.2 metre maximum height for other streets”</p> <ul style="list-style-type: none"> If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. <p>Table B3 Maximum front fence height</p> <table border="1" data-bbox="571 1025 651 1556"> <thead> <tr> <th>Street Context</th> <th>Maximum front fence height</th> </tr> </thead> <tbody> <tr> <td>Streets in a Transport Zone 2</td> <td>2 metres</td> </tr> <tr> <td>Other streets</td> <td>1.5 metres</td> </tr> </tbody> </table>	Street Context	Maximum front fence height	Streets in a Transport Zone 2	2 metres	Other streets	1.5 metres	<p>✓ Standard met No front fence proposed.</p> <p>✓ Standard met No front fence is proposed.</p>
Street Context	Maximum front fence height							
Streets in a Transport Zone 2	2 metres							
Other streets	1.5 metres							
<p>Decision Guidelines</p>	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The setback, height and appearance of front fences on adjacent properties.</p> <p>The extent to which slope and retaining walls reduce the effective height of the front fence.</p> <p>Whether the fence is needed to minimise noise intrusion.</p>							
<p>Objective</p>	<p>To encourage front fence design that respects the existing or preferred neighbourhood character.</p>	<p>✓ Objective met</p>						

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.06-3 Common property objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B33	Developments should clearly delineate public, communal, and private areas. Common property, where provided, should be functional and capable of efficient management.	✓ Standard met Public and private areas are clearly delineated.
Objectives	To ensure that communal open space, car parking, access areas and site facilities are practical, attractive, and easily maintained. To avoid future management difficulties in areas of common ownership.	✓ Standard met No common property is proposed. ✓ Objective met

2.3.1 Town Planning Application - No. 143 Springvale Road, Springvale (Planning Application No. PLN22/0138) (Cont.)

Clause 55.06-4 Site services objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B34	The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.	Standard met The layout of the development provides sufficient space for facilities and services to be installed and maintained.
	Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.	Standard met All facilities are adequate in size and blend in with the development.
	Bin and recycling enclosures should be located for convenient access by residents.	Standard met Bin and recycling enclosures/locations are located for convenient access by residents.
	Mailboxes should be provided and located for convenient access as required by Australia Post.	Standard met Mailboxes are located on the street frontage.
Decision Guidelines	The design response.	
Objectives	To ensure that site services can be installed and easily maintained.	Objective met
	To ensure that site facilities are accessible, adequate, and attractive.	

3 QUESTION TIME - PUBLIC

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the Councillors, Delegates and/or officers of the Greater Dandenong City Council. Questions must comply with s. 4.5.8 of Council's Governance Rules.

QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented. Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

a) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.

b) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:

- i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
- ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.

c) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:

- i) does not relate to a matter of the type described in section 3(1) of the *Local Government Act 2020* (confidential information);
- ii) does not relate to a matter in respect of which Council or a Delegated Committee has no power to act;
- iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor, Delegated Member or Council officer; and
- iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).

d) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Council Meeting or Delegated Committee, then the Chairperson and/or Chief Executive Officer:

- i) must advise the Meeting accordingly; and
- ii) will make the question available to Councillors or Members upon request.

3 QUESTION TIME - PUBLIC (Cont.)

- e) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- f) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.
- g) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
- h) A Councillor, Delegated Committee Member or member of Council staff nominated to answer a question may:
 - i) seek clarification of the question from the person who submitted it;
 - ii) seek the assistance of another person in answering the question; and
 - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
- i) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
- j) The text of each question asked and the response will be recorded in the minutes of the Meeting.

4 OFFICERS' REPORTS - PART TWO

4.1 CONTRACTS

4.1.1 Contract No. 2223-02 Construction of a Playground at Frederick Wachter Reserve, Keysborough

File Id:

Responsible Officer:

Director Business, Engineering & Major Projects

Attachments:

Tender Information (Confidential)

1. Report Summary

This report outlines the tender process undertaken to select a suitably qualified and experienced contractor for the construction of stages 2 and 3 at the Frederick Wachter Reserve Playground in Keysborough.

2. Recommendation Summary

This report recommends that Contract No. 2223-02 construction of stages 2 and 3 at the Frederick Wachter Reserve playground in Keysborough be awarded to Warrandale Industries Pty Ltd for a fixed lump sum price of Nine Hundred and Seventy-One Thousand, Eight Hundred and Ninety One Dollars and Fifty Four Cents (\$971,891.54) including GST.

4.1.1 Contract No. 2223-02 Construction of a Playground at Frederick Wachter Reserve, Keysborough (Cont.)

3. Background

Frederick Wachter Reserve is a major district level 13.5-hectare park located in Keysborough which includes a large range of active and passive recreational facilities. The City of Greater Dandenong's Open Space Strategy 2020 describes the reserve as being significant and supports the implementation of the Frederick Wachter Reserve Master Plan 2018.

The master plan provides direction for various ways to improve and maximise the potential of the reserve through the development and provision of sporting, recreational and community facilities. The master plan specifically notes that the existing (southern) playground is to be upgraded to a district level facility.

The upgrade of the existing playground is consistent with Council's Playground Strategy and Action Plan 2013-2023 which notes the following: *"it is proposed to elevate the current neighbourhood level playground to a district level playground"*.

Stage 1 of the playground upgrade was completed and opened to the public in October 2022. This contract is for the delivery of stages 2 and 3 of the playground development and will further address the key upgrade elements identified in the Master Plan:

Upgrades works include, but are not limited to the following;

- Provision of a range of play opportunities including traditional play equipment, social/group play structures, water play, furniture and nature play areas, and some formal shade structures.

3.1 Playground Design

The design for the playground upgrade was completed in June 2021 following extensive community consultation. The design allowed for the development of the playground to occur in three stages with Stage 1 completed in October 2022. Stage 2 is themed around adventure play and includes a senior climbing tower with slides and rope courses along with balance beams. Stage 3 is a waterplay area and includes a junior climbing tower, carved rocks and sand table.

4.1.1 Contract No. 2223-02 Construction of a Playground at Frederick Wachter Reserve, Keysborough (Cont.)

4. Tender Process

The tender was advertised on Saturday 16 July 2022 in The Age newspaper, on Vendor Panel and on Council's website. The tender closed at 2:00pm on Wednesday 10 August 2022.

At the close of the tender advertising period, submissions were received from six (6) contractors, being:

- a. Civiq (Non-Conforming)
- b. The Trustee for the Jordan Family T/A Civilised Construction & Landscaping Pty Ltd
- c. Commercialscapes Pty Ltd
- d. Glasscott Landscape & Civil
- e. Warrandale Industries
- f. Yellowstone Landscaping

5. Tender Evaluation

The evaluation panel comprised of the Coordinator Open Space Projects, Project Manager – Open Space, Project Manager and the Contracts and Administration Officer. All Panel members signed Council's probity forms declaring that they would evaluate tenders fairly and would disclose any conflict of interest.

The Tenders were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows:

	Evaluation Criteria	Weighting
	Price	45%
	Relevant Experience	25%
	Capabilities	15%
	Social Procurement	5%
	Local Industry	5%
	Environmental	5%

4.1.1 Contract No. 2223-02 Construction of a Playground at Frederick Wachter Reserve, Keysborough (Cont.)

Points were awarded on a scale 0 – 5 based on the score parameters listed below.

Score	Description
5	Excellent
4	Very Good
3	Good, better than average
2	Acceptable
1	Marginally Acceptable
0	Not Acceptable

The five (5) conforming submissions were assessed and ranked against all evaluation criteria by each member of the evaluation panel to ensure that each tenderer met the standards required for Council contractors. These rankings were then collated and multiplied by the weighting to give a weighted attribute score for each criterion and totaled to give an overall comparative evaluation score for all criteria as shown in the following tables.

A fail in any criterion would automatically exclude a tenderer from further consideration for this contract.

4.1.1 Contract No. 2223-02 Construction of a Playground at Frederick Wachter Reserve, Keysborough (Cont.)

The weighted attribute points scores resulting from the assessment are shown in the following table:

Tenderer	Price Points	Non-Price Points	Total Score	OHS	EMS
Warrandale Industries Pty Ltd	1.21	2.32	3.53	Verified & Certified with Rapid Global*	
Yellowstone Landscaping Pty Ltd	1.15	2.10	3.25	Not assessed	
Commercialsapes Pty Ltd	1.09	2.03	3.12	Not assessed	
The Trustee for the Jodan Family T/A Civilised Construction & Landsacaping Pty Ltd	1.10	1.92	3.02	Not assessed	
Glasscott Landscape & Civil	0.51	2.04	2.55	Not assessed	

***Please Note:** Rapid Global is a third-party pre-qualification and verification system used by Council and six (6) other Victorian Councils enabling the sharing of OH&S data. It is a Risk and OH&S system where contractors can upload their Occupational Health & Safety, Risk and Environment Plans and Policies as well as up to date insurances

Note 1: The higher the price score – the lower the tendered price.

Note 2: The higher the non-price score – represents better capability and capacity to deliver the service.

6.1 Relevant Experience

Warrandale Industries has demonstrated experience in projects of a similar nature and value to the Wachter Reserve Playground Development, nominating the following as examples of projects previously delivered:

- A. Ross Reserve all Abilities Playground – City of Greater Dandenong - \$2.3 million
- B. Construction of Stamford park Wetland - Knox City Council - \$2 million
- C. Belgrave Lake – New play space - \$900,000.
- D. Greenvale Recreation Reserve – Construction of New Reserve - \$750.00.
- E. Elysian Stage 6 – Construction of new play space - \$1 million.

Warrandale Industries successfully delivered Stage 1 of the Frederick Wachter Reserve playground upgrade.

4.1.1 Contract No. 2223-02 Construction of a Playground at Frederick Wachter Reserve, Keysborough (Cont.)

6. Financial Implications

The Lump Sum contract price of \$971,891.54 including GST is within the available CIP 22/23 budget for the project

Note:

Lump Sum *A lump sum contract, or a stipulated sum contract will require that the supplier agree to provide specified services for a stipulated or fixed price.*

7. Social Procurement

Warrandale Industries employ 1st, 2nd and 3rd year landscape apprentices. Warrandale Industries aim to offer equal employment opportunities for all and look at how they can assist other cultural groups and demographics through their work. Warrandale work with Rotary International, and the existing playground will be dismantled and donated to Rotary who take these playgrounds and relocate them to third world countries where they reinstall them into disadvantaged communities.

8. Local Industry

Warrandale Industries have indicated that they anticipate spending approximately \$18,000 with Greater Dandenong businesses in the form of concrete for this project. Warrandale Industries are located in Scoresby.

9. Environmental Management

The preferred Tenderer is ISO14001 certified for Environmental Management System. The wet-pour rubber specified for the project is made from recycled tyres. All containers in which plants are supplied for the project will be retained and returned to the supplier for future re-use. Tree stakes will be made from recycled plastic.

10. Consultation

Internal stakeholders have been widely engaged throughout the design and procurement process. This has been supported by a core working group consisting of Officers from City Improvement and Strategic Design and Sustainability Planning.

4.1.1 Contract No. 2223-02 Construction of a Playground at Frederick Wachter Reserve, Keysborough (Cont.)

11. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* (the LGA 2020) states that a Council must in the performance of its role give effect to the overarching governance principles. When a

tender process is undertaken it is fundamentally underpinned by the following overarching governance principles:

- Section 9(a) of the LGA2020 - Council decisions are to be made and actions taken in accordance with the relevant law;
- Section 9(b) of the LGA2020 - Priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- Section 9(c) of the LGA2020 - the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- Section 9(e) of the LGA 2020 - innovation and continuous improvement is to be pursued;
- Section 9(f) of the LGA 2020 - collaboration with other councils and governments and statutory bodies is to be sought;
- Section 9(g) of the LGA2020 - the ongoing financial viability of the Council is to be ensured; and
- Section 9(i) of the LGA2020 - the transparency of Council decisions, actions and information is to be ensured.

In giving effect to the overarching governance principles above, the following supporting principles are also considered throughout any tender process:

- Section 89 of the LGA2020 - the strategic planning principles; and
- Section 1010 of the LGA 2020 - the financial management principles.

12. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Included in the tender submissions, successful contractors have completed the Modern Slavery Questionnaire, Questionnaire for Potential Contractors (Fair work) and the Victorian Child Safe Standards Questionnaire (Schedule 9).

The responses provided to these statements by all successful contractors were assessed and determined to be satisfactory in the context of the Victorian Charter of Human Rights and Responsibilities.

4.1.1 Contract No. 2223-02 Construction of a Playground at Frederick Wachter Reserve, Keysborough (Cont.)

13. The Gender Equality Act 2020

The Gender Equality Act 2020 came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Included in the submission for this tender, contractors were required to address Council's Social Employment opportunities (Schedule 7B). This includes questions to address Council's Diversity, Access and Equity Policy.

The responses provided to these statements by all successful contractors were assessed and determined to be satisfactory in the context of the Gender Equality Act.

14. Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

The wet-pour rubber specified for the project is made from recycled tyres. All containers in which plants are supplied for the project will be retained and returned to the supplier for future re-use. Tree stakes will be made from recycled plastic which, in-turn are also fully recyclable.

The playground design incorporates garden beds, grass areas and sixty-two advanced and semi-mature trees. Construction timbers will be sourced from Forest Stewardship Council – Certified Forests.

15. Conclusion

Following a thorough evaluation of the tender submissions the Tender Evaluation Panel concluded that the **Warrandale Industries Pty Ltd** proposal demonstrated best value.

4.1.1 Contract No. 2223-02 Construction of a Playground at Frederick Wachter Reserve, Keysborough (Cont.)

16. Recommendation

That Council:

- 1. awards Contract No. 2223-02 Construction of stages 2 and 3 at the Frederick Wachter Reserve Playground in Keysborough to Warrandale Industries Pty Ltd for a fixed Lump Sum price of Nine Hundred and Seventy One Thousand, Eight Hundred and Ninety One Dollars and Fifty Four Cents (\$971,891.54) including GST; and**
- 2 signs and seals the contract documents when prepared.**

4.2 POLICY AND STRATEGY

4.2.1 Review of Council Policies - Risk Management Policy Update 2022

File Id:

Responsible Officer:

Chief Executive Officer

Attachments:

Risk Management Policy - Updated October 2022

Risk Appetite Statement (Copy)

1. Report Summary

Council policies are in place to ensure accordance with relevant legislation, regulations and best practices. They provide a consistent approach to Council's operational requirements and promote accountability and transparency of Council decisions and actions.

Council adopted the revised Risk Management Policy in January 2020 with the provision of reviewing the policy after three years. This policy has now been reviewed to ensure currency and compliance with relevant legislation and Council's current operational requirements and is now presented to Council for readoption.

2. Recommendation Summary

This report recommends that the Risk Management Policy be readopted as per Attachment 1 to this report - *Risk Management Policy – Updated October 2022*.

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

3. Background

Essentially, policies developed by Council are aimed at ensuring good governance and decision-making processes, as well as the effective and efficient management of community resources and the day-to-day business of Council. They help govern how Council operates and provide a clear set of principles that provide a definite direction for Council.

Each policy is developed in order to address specific matters and objectives as outlined in the Council Plan or as required by legislation. Policies promote consistency across the organisation and also enable the community to be familiar with the principles behind administrative and council decisions.

Existing Council policies are subject to an ongoing review process to ensure they remain up-to-date and comply with current legislation. Policies should be reviewed and updated if legislation requires it; or when Council's functions, structure or activities change; or when technological advances or new systems are implemented.

Council policies should be read in conjunction with any related legislation, relevant internal policies, codes of practice or guidelines. A council policy is automatically revoked upon readoption of the latest version of that policy.

Policies that are superseded or superfluous to Council's needs require formal abolition by Council.

4. Proposal

It is proposed that the Risk Management Policy be readopted by Council as provided in Attachment 1 with the following changes:

Broad changes of note are improved as follows:

- Risk Appetite statement, updated with the Executive Management Team (provided as Attachment 2 - *Risk Appetite Statement (Copy)*);
- improved consistency with the International Standard *ISO 31000:2018 Risk Management*;
- additional information in several key areas, such as roles and responsibilities, reporting, and definitions; and
- links to the Risk Management Framework and Procedures.

Specific changes of note are as follows:

- more specific reference to Council's overall, low appetite for negative risks;
- removing procedural steps that were duplicated in the Risk Management Procedures (operational documentation);
- emphasising risk management practices should occur at all levels of the organisation;
- linking risk information (notably identified Strategic Risks) to Corporate and Council planning activities;
- more detailed responsibilities listed for each level of the organisation; and
- reporting activities are now consistent with existing practices.

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

5. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

5.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community; and
- Sustainable environment.

5.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city; and
- A green city committed to a sustainable future.

6. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

The updated Risk Management Policy complies with the overarching governance principles in that:

- Council decisions made and actions taken are in accordance with the relevant law;
- priority is given to achieving the best outcomes for the municipal community, including future generations;
- the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is considered and promoted;
- innovation and continuous improvement is pursued;
- the ongoing financial viability of the Council is ensured; and
- the transparency of Council decisions, actions and information is ensured.

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

7. Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

8. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents

The Risk Management Policy is purely administrative in its nature and does not have the potential to influence broader social norms and gender roles. However, the risk of non-compliance with the *Gender Equality Act 2020* is continually monitored and noted as a strategic risk to Council.

9. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This Risk Management Policy, as an administrative document, has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability. However, climate change and its current and potential effects are acknowledged as significant strategic risks to Council.

10. Financial Implications

No financial resources are impacted by this report.

11. Consultation

Prior to submitting this report to Council, the Risk Management Policy was reviewed and evaluated by the:

- Executive Management Team;
- Staff Consultative Committee; and
- Audit and Risk Committee.

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

12. Conclusions

The principal objective of the review was to ensure that the policy is current with legislative requirements and remains relevant and up-to-date.

An extensive review of the Risk Management Policy has been undertaken and it is now presented to Council for readoption.

13. Recommendation

That the updated Risk Management Policy provided in Attachment 1 to this report be readopted.

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

POLICY AND STRATEGY

**REVIEW OF COUNCIL POLICIES –
RISK MANAGEMENT POLICY UPDATE 2022**

ATTACHMENT 1

**RISK MANAGEMENT POLICY – UPDATED
OCTOBER 2022**

PAGES 12 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)



Risk Management Policy

Policy Endorsement:	Council		
Policy Superseded by this Policy:	Risk Management Policy version 006		
Directorate:	Corporate Services		
Responsible Officer:	Manager, People, Culture and Innovation		
Policy Type:	Legislative		
File Number:	A2730707	Version No:	007
1 st Adopted by Council:	Minute No. 632 27 January 2015	Last Adopted by Council:	Minute No. January 2020
Review Period:	Every 2 years	Next Review:	September 2024

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

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4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)



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4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

1. POLICY OBJECTIVE (OR PURPOSE)

Greater Dandenong City Council ("the Council", "Council", "GDCC") is committed to identifying and managing risks associated with the performance and delivery of municipal functions and services.

A risk management framework and system has been established and is maintained, to assist Council officers to identify, assess, and manage risks arising from their activities, the delivery of services and activities, and in pursuing the goals of the Council Plan and Annual Business Plan.

This policy commits Council to developing a "risk-aware" culture, assigning roles and responsibilities, aiding effective decision-making, and monitoring and reviewing GDCC's risks and control measures.

Council has a responsible approach to risk management; however, its risk appetite is not one of eliminating all risks in all circumstances. Risk will be managed to acceptable and defined levels in pursuit of GDCC's vision.

The organisation has a generally low appetite for risk, to minimise the negative impacts on stated objectives, but will accept a degree of risk commensurate with both the potential reward and with GDCC's role in the community.

2. BACKGROUND

Council recognises that risk arises in many, if not all aspects of the business of managing the organisation and municipality and providing asserts and services to our community.

Risk management will therefore be an integral part of Council's strategic and operational management and planning and implementation processes.

Council is committed to effectively managing risk to achieve its vision, Council plan and strategic goals.

GDCC has developed and implemented a risk management system, comprising formal documentation including this policy, in accordance with the framework set out in the International Standard ISO 31000:2018 - Risk Management, as is relevant and applicable to Council's specific needs and requirements.

This version of the Risk Management Policy results from internal review, including formal Internal Audit findings, and reflects the commitment to continuously refresh and update the risk management system.

3. SCOPE

This policy applies to all Councillors, staff (including agency staff), contractors and volunteers of the Greater Dandenong City Council.

Everyone has responsibility for the effective management of risk.

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

4. DEFINITIONS

A common understanding of the terms relating to risk management is a starting point for achieving a common approach to managing risk across Greater Dandenong City Council. This procedure and the definitions below are consistent with the International Standard for Risk Management (ISO 31000:2018). Unless otherwise specified within this policy, the following words and phrases are defined to mean the following in terms of this policy.

Risk	Risk is defined as the effect of uncertainty on objectives. Risk is often expressed in terms of combination of the consequences of an event (including changes in circumstances) and the associated likelihood of occurrence.
Risk Appetite	Risk Appetite is the level of risk that an organisation is prepared to accept in pursuit of its objectives before action is deemed necessary to reduce the risk. It represents a balance between the potential benefits of innovation and the threats that change inevitably brings
Risk Management	Risk Management is defined as the coordinated activities to direct and control an organisation with regards to risk
Risk Management Framework	A Risk Management Framework is an overview of the various elements that comprise Council's risk management system, providing the foundations and organisational arrangements for the design, implementation, monitoring, review and continuous improvement of risk management throughout the organisation.
Risk Source	Risk Source is an element which alone or in combination has the potential to give rise to risk
Risk Treatment	Risk Treatment - an action, procedure, physical device or other measure taken to reduce the likelihood and/or the consequences of an identified event (see also Control)
Audit	Audit is an independent, objective assurance and/or consulting activity designed to add value and improve an organisation's operations. Audit helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.
Consequence	A Consequence is an outcome of an event, affecting objectives
Control	A Control is a measure that maintains and/or modifies risk; controls can include, but are not limited to, any process, policy, device, practice, or other conditions and/or actions which maintain and/or modify risk Controls may not always exert the intended or assumed modifying effect.
Event	An Event is an occurrence or a particular set of circumstances. It can have one or more occurrences. An event can have several consequences. An event can be an unexpected outcome, or an expected outcome that does not occur. An event can be a source of risk.
Likelihood	The Likelihood is the chance of an event happening; can be expressed relatively or probabilistically
Objectives	Objectives can have different aspects, (such as financial, health and safety, technology, and environmental goals) and can apply at different levels (such as organisation-wide, operational-, project-, product- and process-level)
Stakeholder	Stakeholder (or " interested party ") - a person, or group of people, or organisation that can affect, be affected by, or have the perception that they are affected or can affect a decision or activity

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)



5. POLICY

Council's risk management system provides the basis for managing risks consistently across the organisation. Nonetheless, all departments are responsible for identifying, assessing and managing risks arising from their responsibilities, programmes, services, assets they manage, policies, procedures and expenditure.

Additionally, the effectiveness of risk controls should be assessed and decisions made whether further treatments are needed to address these risks.

Decisions about whether to mitigate a particular risk - fully or partially – must be based on its impacts on Council, mitigation costs and the expectations or requirements of our community or other stakeholders.

Where risks are considered 'cross-sectional', i.e., owned by one area and managed by another (e.g., IT-related risks), a process is established for ensuring the risks are both communicated, and action agreed, between the areas concerned.

Council provides its staff with information, tools and processes to enable such risk management steps and has developed a framework describing the various elements of GDCC's risk management system.

Key aspects of our processes and risk management system include:


- identifying strategic risks, and regularly reviewing these, and implementing appropriate controls in response, including accountability for their implementation. The effectiveness of these controls will be monitored;
- the Executive Management Team has oversight of strategic risks, and, with the Audit & Risk Committee, the efficacy of the overall risk management system;
- Departments have responsibility for identifying, assessing and managing risks arising from their areas of responsibility;
- risk issues are considered as part of Council and Annual Business planning (particularly Strategic Risks), programme development, event delivery, and the range of services, asset provision and other activities of Council.; and
- risk management resources are available internally and externally to facilitate, inform, and review risk management activities across GDCC.

By the application of this policy, the Greater Dandenong City Council - through the Chief Executive Officer and EMT - will ensure that:

- Council and all staff can confidently plan and make informed strategic, business and operational decisions; and
- Reasonably foreseeable risks and emerging risks will be identified, evaluated, assessed, and prioritised, and risk controls implemented.

5.1 RISK APPETITE

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)



Council has a responsible approach to risk management; however, our risk appetite is not one of eliminating all risks in all circumstances.

Risk will be managed to acceptable levels in pursuit of our vision that Greater Dandenong is a safe and vibrant city of opportunity for all - to visit, work, live and play.

Thus, the organisation has a generally low appetite for risk, to minimise negative impacts on stated objectives, but will accept a degree of risk commensurate with both the potential reward and with GDCC's role in the community.

The detailed Risk Appetite Statement is provided in the Risk Management procedures.

6. RESPONSE TO THE OVERARCHING GOVERNANCE PRINCIPLES OF THE *LOCAL GOVERNMENT ACT 2020*

The Risk Management Policy is compatible with and supports and upholds the overarching governance principles of Section 9 of the *Local Government Act 2020*, particularly, but not restricted to:

- achieving the best outcomes for the municipal community, including future generations; (Section 9b)
- promoting the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks (Section 9c);
- pursuing innovation and continuous improvement (Section 9e);
- collaborating with other Councils and Governments and statutory bodies (Section 9f);
- ensuring the ongoing financial viability of the Council (Section 9g); and
- ensuring the transparency of Council decisions, actions and information (Section 9i).

Additionally, the policy is a mechanism to ensure that the following principles of the *Local Government Act 2020* are supported:

- the public transparency principles (section 58);
- the financial management principles (section 101); and
- the service performance principles (section 106).

As a Council Policy, the Risk Management Policy is available to the public. Stewardship of the policy and its associated actions is suitably delegated and resourced within the existing budget.

Associated procedures, including the management of documentation and identifying information (such as for reactive claims management in response to liability claims), provide for both privacy and confidentiality, whilst broader transparency is also provided by Council being subject to internal and external audit and FOI access (as applicable), as well as the legal discovery process (in the case of liability claims, for example).

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

7. CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006 - COMPATIBILITY STATEMENT

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation of this policy and are consistent with the standards set by the Charter. The particular sections in the Victorian Charter of Human Rights and Responsibilities that relate to this policy are:

- Section 8 - Right to recognition and equality before the law
- Section 13 - Right to privacy and reputation
- Section 20 - Property rights

8. RESPONSE TO THE GENDER EQUALITY ACT 2020

Council's *Diversity, Access and Equity Policy* and the *Gender Equality Act 2020* have been considered in the preparation of this policy but are not relevant to its contents. There is no need for a Gender Impact Assessment of this policy because it:

- is purely administrative in its nature and does not have the potential to influence broader social norms and gender roles; and
- is purely administrative in nature and does not benefit any one gender group over any other.

9. CONSIDERATION OF CLIMATE CHANGE AND SUSTAINABILITY

This policy does have an impact on Council's *Declaration on a Climate and Ecological Emergency* or *Climate Change Emergency Strategy 2020-2030* and the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability.

The risk management framework, as applied to date, recognises Climate Change and Adaptation as a Strategic Risk, and that key controls are identified in the *Climate Change Emergency Strategy 2020-2030*. Risk management methodology and the commitment to consider risk in decision-making is embedded in Councils' response to climate change.


10. RESPONSIBILITIES

The following responsibilities summarise the detailed information provided in the Risk Management Procedures (internal document).

10.1 COUNCIL

Council (and/or relevant Delegated Committees) endorses the Risk Management Policy, including the Risk Appetite Statement (as expressed in the policy).

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)



Additionally, Councillors review and consider identified strategic risks when developing and/or updating the Council Plan, and key strategies and plans.

Further, this policy commits Councillors to:

- considering risk issues and any trade-offs in their decision-making; and
- reporting any risk concerns, control failures, or other events that need to be addressed to the Risk Management Team and/or line management, as appropriate.

10.2 CHIEF EXECUTIVE OFFICER AND EXECUTIVE MANAGEMENT TEAM

The Chief Executive Officer and Executive Management Team provide leadership in establishing and encouraging a “risk aware” culture by:

- reviewing and approving the Risk Management Policy, Framework, Strategy, Procedures and other elements of the risk management system, including the risk categories used at GDCC ;
- contribute to any review and update of the Risk Appetite Statement (as facilitated by the Risk Management Team, see below) and approve the adoption of any updated version;
- considering risk in decision-making, and policy and strategy development;
- ensuring that risk management processes are implemented across all risk categories; and
- identifying strategic risks and controls and advising the Audit and Risk Committee and Council of the following:
 - reviewing the progress of identified risk treatments and actions;
 - informing the Audit & Risk Committee of emerging or changed Strategic Risks; and
 - developing the risk-based Internal Audit programme.

10.3 MANAGERS

Managers are responsible for:

- identifying, reporting on and reviewing operational risks in their business area(s);
- Implementing relevant controls for risks identified as needing treatment;
- Identifying and implementing further controls as required;
- ensuring that staff apply risk management procedures in operational areas, and to relevant Strategic matters, as required;
- reporting newly-identified risk issues, failed controls or other events that need to be addressed; and
- identifying and assessing risks when business planning, scoping projects, issuing contracts, etc.

10.4 COUNCIL OFFICERS, EMPLOYEES, STAFF AND COUNCILLORS

Risk Management at Greater Dandenong City Council is the responsibility of everyone at Council. Councillors, staff (including agency staff), contractors and volunteers are responsible for implementing risk treatments as per their authority and responsibilities, in day-to-day work and tasks.

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

10.5 AUDIT & RISK COMMITTEE

The Audit and Risk Committee acts within the provisions of the *Local Government Act 2020* to:

- monitor risk management performance, including receiving reports on the risk management implementation at Council, emerging issues, and data and analysis;
- monitor extreme and high exposure risks;
- provide advice to Council and the CEO as required; and
- provide feedback for updating risk management documentation, such as this policy, the risk framework, and risk procedures.

10.6 RISK MANAGEMENT TEAM

The Risk Management Team within Council is responsible for:

- providing oversight of the strategic risk profile, reviews and audit actions;
- facilitating the development and update of risk profiles, reviews and audit actions;
- reviewing, updating and implementing this Risk Management Policy, Framework, Strategy and Procedures, and other risk management tools as required;
- supporting Council officers to identify, implement and review the effectiveness of risk controls;
- identifying and arranging appropriate training to develop risk management knowledge and skills across the organisation; and
- reporting newly-identified risk issues, failed controls, or other events that need to be addressed to Managers, EMT and/or the Audit & Risk Committee, as necessary.

11. REPORTING, MONITORING AND REVIEW

The following information summarises the detailed information provided in the Risk Management Procedures (internal document).

Periodic reports concerning the following are provided to the Executive Management Team and the Audit & Risk Committee (quarterly, for the latter):

- significant changes to the risk management system, such as updates to risk management documentation: policy, framework, appetite statement, procedures, etc;
- strategic risk updates, risk treatment implementation progress, significant matters arising from operational risk assessments;
- reporting of significant events, claims and other matters that require a risk management response or approach to address; and
- internal audit reports, highlighting risk management implementation and risk assessments of any gaps or improvements identified by the internal auditor.

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)



12. REFERENCES AND RELATED DOCUMENTS

Legislation

- *Local Government Act 2020*

Related Council and Other Policies, Procedures, Strategies, Protocols, Guidelines

- Greater Dandenong City Council Annual Business Plan (as updated)
- Greater Dandenong City Council Council Plan (as updated)
- Greater Dandenong City Council Risk Management Framework 2022
- Greater Dandenong City Council Risk Management Procedures 2022
- Greater Dandenong City Council Risk Management Strategy (as updated)
- International Standard for Risk Management (ISO 31000:2018)

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

POLICY AND STRATEGY

**REVIEW OF COUNCIL POLICY –
RISK MANAGEMENT POLICY UPDATE 2022**

ATTACHMENT 2

RISK APPETITE STATEMENT (COPY)

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

Risk Appetite Statement

COPY for Council Report: Risk Management Policy update 2022 - Review of Council Policies, 14th Nov. 2022

The following table provides guidance about the tolerance of risk with respect to the categories used in the consequences table.

RISK APPETITE STATEMENT		Risk Tolerance	
Risk Category	Risk Appetite Level	Draft Appetite Statement	Council will not tolerate
1	Reputation Medium	Council actively manages risks to ensure that positive goodwill is generated and that any negative publicity which may occur as a consequence of an environment where there are competing stakeholder priorities and interests is minimised. Council avoids risks that is likely to result in widespread, irreparable or severe damage to Council's name and/or reputation of the organisation and the municipality.	Will not tolerate: - Actions that compromise our integrity, and competence - Negative publicity which is not objective/ impartial or accurate, a result of inadequate planning and consultation with key stakeholder Can tolerate: - Localised, short term negative publicity as a consequence of making decisions in the best interests of the broader community - Isolated minor incidents and complaints relating to service quality
2	Regulatory Compliance Low	Council minimises compliance risks for business community with medium appetite in balancing the need to grow and attract business to remain and establish in Council	Will not tolerate: - Systemic breaches of compliance within the business community that may lead to reputation risk and favourable business environment - Land usage that is incompatible to offensive industry earmarked land, resulting in an inappropriate mix of businesses and misalignment with State government mandate Can tolerate: - Risks which may give rise to isolated minor breaches that do not cause significant harm to stakeholders
3	Financial Low	Council recognises the financial risks involved in delivering a wide range of services, programs and capital projects. Council will manage decisions and performance to avoid risk of bringing detriment to long term financial sustainability. There is low appetite and avoidance for speculative financial risks. There is higher appetite to take projects with funding risks for instance if these can be justified with demonstrable calculated returns.	Will not tolerate: - Decisions or performance that negatively impact long-term Financial Sustainability Indicators - Financial transactions that are fraudulent or contravene policy/legislation - Endorsement of funds spent that are not aligned with sustainable investment standards - Misadministration, misuse or waste of project funds or resources - Breach of financial policies and delegations (e.g. Material misstatement in financial accounts) - Decisions that do not consider financial implications from reasonably foreseeable climate related impacts and risks likely to have a material impact on Council's assets, operations or services (Source: Climate-related and other emerging risks disclosures: assessing financial statement materiality using AASB/IASB Practice Statement 2 - https://www.aasb.gov.au/admin/file/content102/3/AASB_AUASB_Joint_Bulletin_Finished.pdf) Can tolerate: - Decisions where potential return (from marginally-considerably greater) outweighs potential cost, and has little impact on achieving Council Plan objectives - Actively managed financial risks that are in line with the ten year plan - Calculated financial risks in order to deliver important infrastructure, improve service delivery, promote environmental sustainability and to bring on council strategy - Minor and isolated cost variations up to 5% for business unit budget in pursuit of community benefits or greater innovation opportunities
4	Assets and Infrastructure Medium	Council minimises but does not avoid risks relating to Assets and Infrastructure. Council actively manages risks for undertaking development and divestment of property/assets where the opportunities and potential benefits are great. Council avoids risks to operations that would adversely impact delivery of services to the community, or the effective management of assets, infrastructure, or projects. Council will actively minimise climate change risks on its assets (and assets' services) through consideration of climate related impacts on vulnerability, useful life expectancy and impairment on value.	Will not tolerate: - Underperforming utilisation rates of social assets that Council considers unacceptable - Projects that are significantly overbudget with compromised quality of safety which is not up to delivering desired community outcome - Underperforming roads through measuring satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads) - Untreated risks that leave public asset/infrastructure in an unsafe situation in a certain period of time within the safety standard (non compliance with Council's RMP) - Asset infrastructure that does not meet standard within the process of renewal or upgrade - Repetitive risk of defects of Council assets (by priority of safety) within response timeframe and public safety - Assets and infrastructure that do not support Council and it's community's resilience to climate change - Assets that do not satisfactorily support the service that underpins them Can tolerate: - Minor and short term delays and inflation for capital works projects (caused from shortage of suitably qualified and available contractors) - Quality long term outcomes embracing positive change, to encourage and document there is risk appetite for innovation and long term benefits. Will accept appetite for initial investments into innovative fields. - Innovation in future growth scenarios for CGD since there is limited supply of vacant greenfield land - Risks of committing to significant resources in pursuit of public transport and community walkability needs to infrastructure, while innovating to keep up with evolving needs of the city - Innovative programs that aim to ensure council assets consider climate change impacts in their planning, design implementation and maintenance to facilitate resilient assets into the long term for community use - Significant use of resources to accelerate Council's understanding the vulnerability of its assets and infrastructure to climate related impacts and risks
5	People - Workforce Medium	Council avoids risks for work practices, actions or inactions that compromise the wellbeing and safety of workforce (staff and contractors) Council will actively manage risks from opportunities to promote diversity, innovation in workplace and a more flexible workforce by equipping staff with the right skills, education and implementation of employee initiatives and programs.	Will not tolerate: - Unmitigated risks that impact public safety due to poor practices in contractors - Indicators that are outside threshold for Council to be an employer of choice - Lack of active management to develop staff for innovative new ways of working, or absence of succession plans for critical positions - Action or inaction that may harm or compromise health, safety, morale of the workforce, and will not accept practices, nor systemic attributes that lead to harm. - Work practices, actions or inactions that compromise the wellbeing and safety of workforce - Significant lost time as a result of injuries or 8%/ threshold of notifiable injuries - Inaction in response to the reasonably foreseeable climate related risks on Council's operations and services - Lack of active management to develop staff awareness, capacity and responsibilities to minimise climate related risks - Procurement of materials and services without appropriate consideration of foreseeable climate change impacts and risks that may have a material risk to Council and/or the municipality. Can tolerate: - Low levels of inadequately trained staff or insignificant short term failures of internal processes in an effort to improve processes and systems longer term - Significant resources usage for promotion of health, wellbeing, equality, diversity, & inclusion - Minor incidents or injuries that occur in undertaking normal business activities despite best efforts to avoid or mitigate - Minor unforeseen incidents or injuries that arise from time to time in the course of undertaking normal activities - Moderate impact issues relating to improving workforce planning, employee value programs and create a flexible service delivery and workforce in an emergency situation - Significant use of resources to accelerate internal staff understanding of climate related impacts and risks on both the municipality and Council's operations
6	People - Community Medium	Council will minimise and manage risks to in pursuit of strategic objectives relating to active living, physical health and mental wellbeing, minimisation of tobacco, alcohol and other drugs, pursuing social cohesion and community safety. Council has a medium appetite to promote diversity of culture, ability, age, gender, faith and sexuality.	Will not tolerate: - Significant underperformance of progress indicators in pursuit of a socially connected, safe and healthy city (refer to Council plan) - Ineffective delivery for Maternal and Child Health programs. Participation in the MCH service. Percentage of children enrolled who participate in the MCH service and Percentage of Aboriginal children enrolled who participate in the MCH service) - Lack of active management to develop staff responsibility and capacity to minimise emergency events impacts and risks on the community - Lack of actions to support increased resilience of our community, and in particular the more vulnerable, to the impacts of heatwaves and other emergency events. Can tolerate: - Innovative planning design and programs that promote and provide affordable housing that will change the building development landscape to evolve with sustainable growth - Actively managing risks in pursuit to achieve a socially connected, safe and healthy city - Use of resources to accelerate community awareness of emergency management impacts and risks to support community action that increases their preparedness and resilience

4.2.1 Review of Council Policies - Risk Management Policy Update 2022 (Cont.)

7	Environment	Low	<p>Council will minimise environmental risks to the municipality and from its operations through active management that increases awareness, responsibility and capacity across the organisation.</p> <p>Council minimises risks by opting for safe options with little risk of generating adverse environmental exposure.</p> <p>Council actively manages environmental risks through implementation of strategic objectives and operating plans that promote the environmental sustainability of the municipality and the mitigation and planning for climate change risks. (Source: Local Government Act – p.26)</p> <p>Council minimises risks through compliance with its legislated environmental obligations and duties.</p>	<p>Will not tolerate:</p> <ul style="list-style-type: none"> - any action or inaction that significantly compromises achieving the targets of our waste strategy - any action or inaction that significantly compromises achieving the targets of our climate change adaptation strategy, notably: <ul style="list-style-type: none"> - Actions or untreated risks which may have significant and/or long term negative environmental consequences - Activities and practices that knowingly compromise the environment, are reasonably foreseeable and preventable - Land usage that is incompatible to offensive industry earmarked land, resulting in an inappropriate mix of businesses and misalignment with State government mandate - Where possible, excessive removal of canopy cover and green open space in residential and public areas that make significant contribution to local amenity and biodiversity - Non-compliance with legislation and regulations that outlines local government obligations and duties towards environmental sustainability and climate change - Lack of active management to develop staff responsibility and capacity to minimise environmental impacts and risks on the municipality and across Council's operations - Lack of actions to support increased awareness of our community 	<p>Can tolerate:</p> <ul style="list-style-type: none"> - Innovative programs to ensure council assets will adapt to climate change and ensure resilient assets into the long term for community use - Decisions that promote environmentally sustainable development that consider the requirements of climate change related impacts and risks - Moderate risk and financial resources to ensure vibrant community and support business environment by enacting Climate Change policy which to design a green city through tree planting, canopy coverage and mitigating heat island effects to ensure management of adverse physical impacts to people - Innovative programs that aim to facilitate improved environmental outcomes across the community and Council's operations
8	Services Delivery	Medium	<p>Council is prepared to take a moderate level of risk in order to deliver more innovative services efficiently and effectively.</p> <p>Council may minimise risk in these areas where minor disruption for short periods will provide long-term benefits that outweigh the consequences.</p>	<p>Will not tolerate:</p> <ul style="list-style-type: none"> - Activities that impact on delivery of critical business functions - Imbalance % of employees in local business that are not resident in Council - Businesses moving location to other LGAs due to lack of investment in public infrastructure or lack of support to business to retain these employees in Council areas - Underperformance of community services even during pandemic times, for instance it is unacceptable that there is no risk and collect for library services - Significant and systemic dissatisfaction with Council decisions (Community satisfaction rating set at threshold out of 100 for Council decisions) that are caused through maladministration or avoidable acts from Council (this was from service performance indicators, however this is not necessarily true since diverse opinions abound) - Underutilisation of public assets and facilities with ongoing performance outside of tolerable thresholds 	<p>Can tolerate:</p> <ul style="list-style-type: none"> - Ambitious programs to ensure Council provides employment opportunities to Council and neighbouring areas such as Casey, Cardinia, Frankston since business and resident workers are drivers in rates revenues - Shared risks and opportunities to collaborate with neighbouring municipalities that can provide affordable housing areas to serve the businesses in the CDD's employment hubs for a "common cause/regional strategy" - Evolution of libraries to meet active library patronage (eg Percentage of the population that are active library borrowers) - Innovative Council programs that aim to facilitate increase community resilience to climate extremes and emergency events - Use of resources to increase resilience of critical Council's services to community from the impacts of climate extremes and emergency events.
9	Information Technology	Medium	<p>As a general position Council is willing to Accept a medium amount of risk relating to Information Technology. Council will endeavour to maintain outcome delivery whilst ensuring, as much as is practicable, a reasonable degree of protection in its activities. In some circumstances, specifically cyber-security, Council recognises that it will need to have lower Appetite however adopt a pursue appetite for programs and systems that unlock innovation and long term benefits.</p>	<p>Will not tolerate:</p> <ul style="list-style-type: none"> - Systemic breaches of information assets policy - Negligent or deliberate data leakage or breaches of privacy - Untreated risks which may give rise to extensive and total loss of functions across the organisation - Loss of corporate data and information that results in service interruptions and impacts key stakeholders - Use of vendors who dont meet our established security standards - Lack of active management in response to the reasonably foreseeable climate related risks and the potential vulnerability of Council's Information Technology systems <p>Sources: https://www.bcr.org/reports/BSR_Climate_Change_Adaptation ICT.pdf https://climate-adapt.eea.europa.eu/metadata/publications/adapting-the-it-sector-to-the-impacts-of-climate-change-summary-report</p>	<p>Can tolerate:</p> <ul style="list-style-type: none"> - Innovation and resources used to experiment and improve for scalable benefits by using information technology as an enabler - Innovation & resources used to support improved environmental outcomes and increased resilience to climate change and Council's emergency management response
10	Governance	Low	<p>Council avoids regulatory compliance risk as it pertains to Council's internal organisation for significant breaches of legal obligations or contractual arrangements that result in fines, penalties or significant reputational damage through effective controls and minimal tolerance.</p> <p>In the pursuit of its strategic outcomes, Council prefers safe options and is low to risks with a desire to only take on small amounts of adverse exposure, when necessary.</p>	<p>Will not tolerate:</p> <ul style="list-style-type: none"> - Breaches of organisation own compliance with internal policies and contractual standards - Bribery, collusion, fraud, breaches in statute, regulations, professional standards - Acting/Failure to Act which results in initiation of legal proceedings against Council or indiscreet offences against Council - Instances where Council Officials deliberately or recklessly break the law, fail to comply with legal obligations or intentionally breach internal policies. 	<p>Can tolerate:</p> <ul style="list-style-type: none"> - Risks which may give rise to isolated minor breaches that do not cause significant harm to council staff

Where it is unclear whether an assessed risk rating is tolerable, or this Statement does not suit an issue being assessed, the Risk Team can assist. Contact the Risk Management Consultant in People, Culture & Innovation. EXT. 5115.

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022

File Id:

Responsible Officer:

Manager People, Culture & Innovation

Attachments:

Public Interest Disclosures Policy – Updated
Version 2022

1. Report Summary

Council policies are in place to ensure accordance with relevant legislation, regulations and best practices. They provide a consistent approach to Council's operational requirements and promote accountability and transparency of Council decisions and actions.

Council adopted its existing Public Interest Disclosures (PID) Policy in August 2020 with the provision of reviewing the policy after two years. This policy has now been reviewed to ensure currency and compliance with relevant legislation and Council's current operational requirements and is now presented to Council for readoption.

2. Recommendation Summary

This report recommends that the updated Public Interest Disclosures Policy as provided in Attachment 1 be re-adopted.

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)

3. Background

Essentially, policies developed by Council are aimed at ensuring good governance and decision-making processes, as well as the effective and efficient management of community resources and the day-to-day business of Council. They help govern how Council operates and provide a clear set of principles that provide a definite direction for Council.

Each policy is developed in order to address specific matters and objectives as outlined in the Council Plan 2017-21 or as required by legislation. Policies promote consistency across the organisation and also enable the community to be familiar with the principles behind administrative and council decisions.

Existing council policies are subject to an ongoing review process to ensure they remain up-to-date and comply with current legislation. Policies should be reviewed and updated if legislation requires it; or when Council's functions, structure or activities change; or when technological advances or new systems are implemented.

Council policies should be read in conjunction with any related legislation, relevant internal policies, codes of practice or guidelines. A Council policy is considered to be automatically revoked upon readoption of the latest version of that policy.

Policies that are superseded or superfluous to Council's needs require formal abolition by Council.

4. Proposal

It is proposed that the Public Interest Disclosures Policy be readopted by Council with the following changes:

Broad changes of note include the following:

- the policy has been updated into current Council policy format which complies with the *Local Government Act 2020*;
- it is consistent with:
 - updated legislation - *Public Interest Disclosures Act 2012*;
 - updated Public Interest Disclosure Procedures (operational document), including terminology; and
 - any current guidelines from the Independent Broad-based Anti-corruption Commission (IBAC), Victoria's Local Government Inspectorate, the Victorian Ombudsman and any other relevant bodies; and
- has reduced repetition of information provided in it and is more relevant to the PID Procedures.

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)

Specific changes of note include:

- improved information at the policy level about:
 - which area of Council has guidance of PID matters;
 - specific responsibilities and accountabilities at all levels of the organisation;
 - reporting, monitoring and review of the implementation of the policy; and
 - Council's external whistle-blower;
- more comprehensive references for those seeking further information and context, without needing to contact Council's People, Culture and Innovation Unit (maintaining privacy, if, for example, a direct report to IBAC or other, authorised body is preferred or underway); and
- referencing the policy and procedure framework that is relevant to PID.

5. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

5.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

5.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A Council that demonstrates leadership and a commitment to investing in the community.

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)

6. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

The updated Public Interest Disclosures Policy complies with the overarching governance principles in that:

- Council decisions made and actions taken are in accordance with the relevant law;
- priority is given to achieving the best outcomes for the municipal community, including future generations;
- innovation and continuous improvement is pursued;
- the transparency of Council decisions, actions and information is ensured.

7. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

8. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents

The Public Interest Disclosures Policy is purely administrative in its nature and does not have the potential to influence broader social norms and gender roles.

9. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This Public Interest Disclosures Policy, as an administrative document, has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability.

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)

10. Financial Implications

No financial resources are impacted by this report.

11. Consultation

Prior to reporting to Council, the Public Interest Disclosures Policy was reviewed and evaluated by the:

- Council's Internal Auditor (at the time, Crowe);
- Audit and Risk Committee; and
- Staff Consultative Committee.

12. Conclusions

The principal objective of the review was to ensure that the policy is current with legislative requirements and remained relevant and up-to-date. The review of the Public Interest Disclosures Policy has been completed and is now presented to Council for readoption.

13. Recommendation

That the updated Public Interest Disclosures Policy provided in Attachment 1 to this report be readopted.

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)

POLICY AND STRATEGY

**REVIEW OF COUNCIL POLICY – PUBLIC INTEREST DISCLOSURES
POLICY UPDATE 2022**

ATTACHMENT 1

**PUBLIC INTEREST DISCLOSURES POLICY
– UPDATED VERSION 2022**

PAGES 14 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)



Public Interest Disclosures Policy

Policy Endorsement:	Council		
Policy Superseded by this Policy:	Public Interest Disclosures Policy (Version 004)		
Directorate:	CEO/Corporate Services		
Responsible Officer:	Manager, People, Culture and Innovation		
Policy Type:	Legislative		
File Number:	A6938430 and A7669040 (web version)	Version No:	005
1 st Adopted by Council	Minute No. 262 22 July 2013	Last Adopted by Council:	Minute No.
Review Period:	Every 2 years	Next Review:	August 2024

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)

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4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)



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4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)

1. POLICY OBJECTIVE

The Greater Dandenong City Council ("GDCC" or "Council") is a public body subject to the *Public Interest Disclosures Act 2012* (as amended).

A public interest disclosure is a report made by a person about improper conduct of public bodies or public officers performing public functions, and any person who adversely affects the honest performance by a public officer or public body of their official functions. The person making the disclosure may be an employee of Council, a Councillor or a person external to Council.

The *Public Interest Disclosures Act 2012* (the Act) creates a framework for dealing with public interest disclosures and the people who make them. The purpose of the Act is to:

- encourage and assist people to make a disclosure of improper conduct and detrimental action by public officers, public bodies and certain private individuals;
- provide certain protections for people who make a disclosure, or those who may suffer detrimental action in reprisal for a disclosure;
- ensure that disclosures are properly assessed, and investigated when necessary; and
- ensure that certain information about a disclosure is kept confidential - the identity of the person making the disclosure, and the content of that disclosure.

The Greater Dandenong City Council is committed to the aims and objectives of the Act.

Council recognises the value of transparency and accountability in its administrative and management practices and supports the making of disclosures that reveal improper conduct. It does not tolerate improper conduct by the organisation, nor its employees, Councillors, volunteers or contractors. Likewise, any reprisal against those who come forward to disclose such conduct is not tolerated.

This policy outlines how the *Public Interest Disclosures Act 2012* operates within Council.

2. BACKGROUND

The *Public Interest Disclosures Act 2012* (the Act) repealed what was then known as the *Protected Disclosure Act 2012* on 1 January 2020. Prior versions of this policy gave effect to Council's transition to the *Public Interest Disclosures Act 2012*, as well as incorporating the changes to Section 57A of the *IBAC Act 2011*.

This version results from internal review and legislative amendments made after January 2020.

3. SCOPE

This policy applies to all Councillors, staff (including agency staff), contractors and volunteers of the Greater Dandenong City Council.

A person or group of people can make a public interest disclosure. A company or business cannot make a public interest disclosure. If you ask someone else to make a disclosure on your behalf, that person, and not you, will be entitled to the protections in Part 6 of the Act for making the disclosure.

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)

4. DEFINITIONS

Unless otherwise specified within this policy, the following words and phrases are defined to mean the following in terms of this policy.

Council	Greater Dandenong City Council or GDCC
Detrimental action	Any action causing injury, loss or damage, any action seen as intimidation or harassment or any discrimination, disadvantage or adverse treatment shown toward a person's employment, career, profession, trade or business, including the taking of disciplinary action.
Discloser	A person who (purports to) make a complaint, allegation or disclosure (however described) under the Act.
Disclosure	Any complaint, concern, matter, allegation or disclosure (however described) purported to be made in accordance with the Act.
External Investigating Entity	Any one of the bodies authorised to investigate a PID complaint, including the Independent Broad-based Anti-corruption Commission (IBAC), the Victorian Ombudsman (VO), the Chief Commissioner of Police, the Victorian Local Government Inspectorate, the Judicial Commission, the Racing Integrity Commissioner and the Victorian Information Commissioner.
IBAC	Independent Broad-based Anti-Corruption Commission (Victoria)
Improper conduct	Any corrupt conduct or conduct that would constitute a criminal offence or reasonable grounds for dismissal. This includes specified conduct as outlined in the Act. The conduct or action being disclosed may have taken place, is still occurring, or is believed will occur or be engaged in.
PID Act/the Act	<i>Public Interest Disclosures Act 2012</i>
Principal Officer	Section 3 of the <i>Independent Broad-based Anti-corruption Act 2011</i> defines relevant principal officer to include the Chief Executive Officer of a Council.
Public interest disclosure (PID)	Any complaint, concern, matter, allegation or disclosure (however described) made in accordance with Part 2 of the PID Act.
Public interest complaint (PIC)	A disclosure which has been determined and assessed by the IBAC to be a public interest complaint in accordance with ss 26, 31 or 31B of the PID Act.
Public body	Primarily: <ul style="list-style-type: none"> • a public service body established under the <i>Public Administration Act 2004</i>; or • a Council that is established under the <i>Local Government Act 1989</i>; or • a body performing a public function on behalf of the State.
Public Officers	Includes, but is not limited to, Local Government Councillors and Council employees, staff or officers.
Regulations	<i>Public Interest Disclosure Regulations 2019</i>
VO	Victorian Ombudsman

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)



5. POLICY

5.1 MAKING DISCLOSURES

Under sections 57 and 58 of the Public Interest Disclosures Act 2012, Council is required to establish and publish a set of procedures in accordance with Guidelines published by IBAC. Council is required to ensure these procedures are readily available to members of the public as well as internally to all Councillors, employees, contractors and volunteers of Council.

Councillors, employees, contractors and volunteers are not required to exhaust the internal disclosure process but may make a disclosure to an external body in the first instance.

Therefore this policy and GDCC's procedures can be accessed through: [Public Interest Disclosure Procedures - Greater Dandenong Council](#).

Copies of the procedures can also be provided during normal office hours at Council customer service centres. The procedures document who can receive such disclosures - Council, IBAC and the Victorian Ombudsman, and how disclosures are made to each of these.

The Act allows for disclosures to be made in several ways, including anonymously, in writing or verbally. An individual does not need to identify the person or body about whom the disclosure is made.

A disclosure that can be received by Council can be made to:

- Council's Chief Executive Officer (Principal Officer), Public Interest Disclosure Coordinator, Public Interest Disclosure Officers, or
- the manager or supervisor of a discloser, or the manager or supervisor of the person about whom the disclosure pertains.

5.2 INVESTIGATING DISCLOSURES

Council can only receive a disclosure that relates to the conduct of itself or its own employees, staff, contractors, or volunteers. These disclosures can also be made to IBAC or the VO directly. For the latter, the issue must be within the Ombudsman's authority to investigate.

Council cannot receive or investigate a disclosure made in relation to a Councillor. These disclosures must be made to IBAC or VO directly. If a matter is reported to GDCC, and it falls within S.14 e) (i) - *it relates to allegations about a Councillor or Councillors* - the matter *must* be referred to the CEO, who then must pass the matter to IBAC.

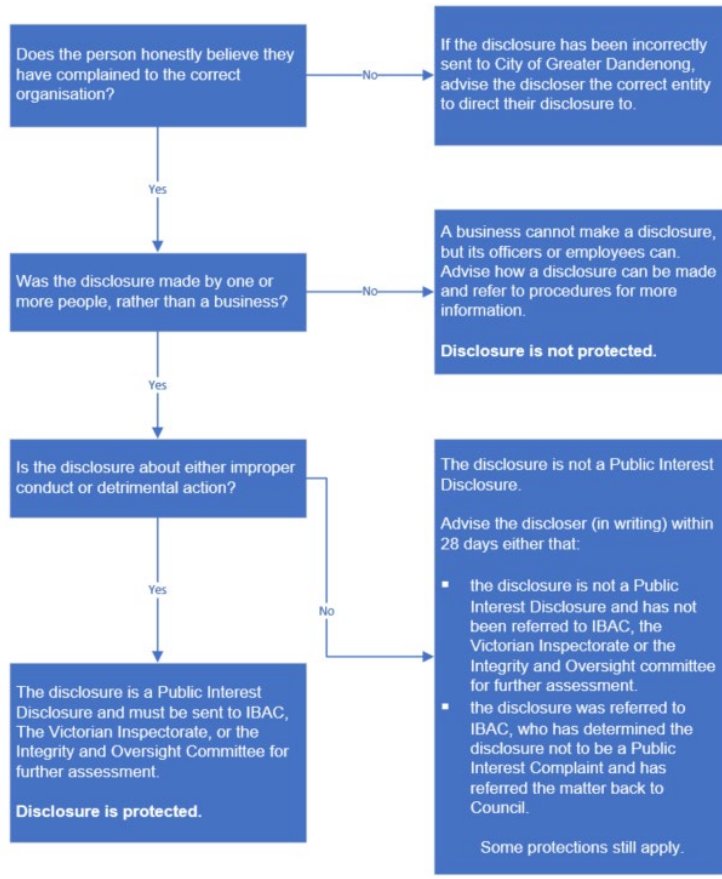
If Council believes a disclosure may be a Public Interest Disclosure made in accordance with the Act, the principal officer shall notify IBAC of the disclosure. IBAC will then assess the disclosure and nominate whether it is a public interest disclosure complaint as defined by the Act.

If a disclosure is deemed to be a public interest disclosure complaint, IBAC will investigate the disclosure. If a disclosure is deemed not to be a public interest disclosure, IBAC may refer the disclosure back to Council to investigate it under the PID Act or Council's *Dispute Resolution Process*.

The decision-making process for matters that could be a disclosure under the PID Act will be undertaken in accordance with the following flow chart.

More specific steps and processes are detailed in the *Disclosures under the Public Interest Disclosures Act 2012* procedures.

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)



5.3 CONFIDENTIALITY

Council will protect the identity of any discloser and the matter disclosed.

Maintaining confidentiality in relation to public interest disclosure matters is crucial for ensuring that reprisals are not made against a discloser.

It is a criminal offence under the Act to divulge information connected with a disclosure made in accordance with the Act, including information about the identity of a discloser. The penalties for breaching confidentiality obligations in this instance include financial penalties and imprisonment.

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)



4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)

5.4 COUNCIL'S COMMITMENT TO THE PID ACT

The Greater Dandenong City Council supports a workplace culture where the making of disclosures under the Act is valued by the organisation and the right of any individual to make a disclosure under the Act is taken seriously.

Council will:

- ensure this policy (and associated procedures) is accessible to the public and to its Councillors, staff (including agency staff), contractors and volunteers;
- ensure the appropriate training is provided at all levels of the organisation to raise awareness in relation to *Public Interest Disclosures Act 2012*;
- ensure its reporting system for Public Interest Disclosures is centralised, secure and accessible only by appropriately authorised officers;
- ensure the confidentiality of information received or obtained in connection to a disclosure;
- not tolerate any detrimental action in reprisal against any person for making a public interest disclosure and will take all reasonable steps to protect such persons from such action being taken;
- afford natural justice and fairly treat anyone the subject to allegations contained in a disclosure;
- take the appropriate disciplinary action and other action against any Councillors, staff (including agency staff), contractors and volunteers engaged in the taking of detrimental action;
- ensure Council officers involved with handling Public Interest Disclosures are trained to receive and manage such disclosures appropriately;
- ensure that Council handles Public Interest Disclosures consistently and appropriately in accordance with its obligations under the Act and IBAC's Guidelines; and
- continue to be visible, approachable and communicative in establishing a workplace that supports the making of Public Interest Disclosures.

5.5 MORE INFORMATION

Council has appointed the Manager, People, Culture and Innovation as its Public interest Disclosure Coordinator to handle enquiries and meet its obligations under the Act. Details related to contacting this person are available online at [Public Interest Disclosure Procedures - Greater Dandenong Council](#).

Council also has a [Whistleblowing Service](#) through a consultant (**Grant Thornton**) who offer an independent, confidential anonymous way for employees and other stakeholders to report misconduct under public interest disclosure 24 hours a day. The following information is also available on Council's Intranet and website.

Phone: 1300 924 705

Email: GDCC@myvault.net.au

Mail: Greater Dandenong City Council
C/- Fraud & Forensic Consulting
GPO Box 4736
MELBOURNE VIC 3001

Alternatively, for those without internet access, contact details can be provided by the People, Culture and Innovation Services Unit.

Information about Public Interest Disclosures or the Victorian integrity system is available from IBAC at www.ibac.vic.gov.au or by telephone 1300 735 135.

General complaints will continue to be handled under Council's Complaints Policy available at Council's customer service centres or at [Customer Service Charter and Dispute Resolution Guidelines](#).

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)



6. RESPONSE TO THE OVERARCHING GOVERNANCE PRINCIPLES OF THE LOCAL GOVERNMENT ACT 2020

The PID Act is compatible with and supports and upholds the overarching governance principles of Section 9 of the *Local Government Act 2020*, particularly, but not restricted to:

- Council decisions are to be made and actions taken in accordance with the relevant law
- collaboration with other Councils and Governments and statutory bodies is to be sought
- the ongoing financial viability of the Council is to be ensured
- the transparency of Council decisions, actions and information is to be ensured.

As this *Public Interest Disclosures Policy* aims to ensure that Council meets the requirements of the PID Act, it also supports and demonstrates the above governance principles. Additionally, it is a mechanism to ensure that the following principles of the *Local Government Act 2020* are supported:

- the public transparency principles (section 58);
- the financial management principles (section 101); and
- the service performance principles (section 106).

The processes outlined in this policy overtly provide for making the policy available to the public and access to reporting mechanisms. Stewardship of the policy and its associated actions is suitably delegated and resourced within the existing budget.

Associated procedures - including the management of documentation and identifying information - allow for both privacy and confidentiality (under the *Victorian Charter of Human Rights and Responsibilities*; see below), while broader transparency is also provided by Council being subject to internal and external audit and FOI access (as applicable).

Further transparency is ensured by having an external provider for whistle-blower situations and providing direct contact details for independent, external bodies (IBAC, VO) that can call on Council to make information available.

Additionally, the mechanism of public interest disclosure allows for the investigation and recovery of Council funds, in fraudulent scenarios, and serves as a deterrence for fraud and corruption. This helps ensure that Council uses its financial and other resources for serving the community.

7. CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006 - COMPATIBILITY STATEMENT

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation of this policy and are consistent with the standards set by the Charter. The particular areas in the *Victorian Charter of Human Rights and Responsibilities* that relate to this policy are:

- Section 8 - Right to recognition and equality before the law;
- Section 13 - Right to privacy and reputation;
- Section 15 - Right to freedom of expression;
- Section 18 - Right to have the opportunity to take part in public life and to vote; and
- Section 24 - Right to a fair hearing.

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)



8. RESPONSE TO THE GENDER EQUALITY ACT 2020

Council's *Diversity, Access and Equity Policy* and the *Gender Equality Act 2020* have been considered in the preparation of this policy but are not relevant to its contents. There is no requirement for a Gender Impact Assessment of this policy because the policy:

- is purely administrative in its nature and does not have the potential to influence broader social norms and gender roles; and
- is purely administrative in nature and does not benefit any one gender group over any other.

9. CONSIDERATION OF CLIMATE CHANGE AND SUSTAINABILITY

This policy has no obvious impact on Council's *Declaration on a Climate and Ecological Emergency* or *Climate Change Emergency Strategy 2020-2030* or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability. It is purely administrative in nature without potential to influence climate change adaptation, sustainability initiatives or emissions reduction.

10. RESPONSIBILITIES

The following responsibilities summarise the detailed information provided in the *Disclosures under the Public Interest Disclosures Act 2012 Procedures* (internal document).

10.1 STAFF (INCLUDING AGENCY STAFF), COUNCILLORS, CONTRACTORS AND VOLUNTEERS

Everyone within Council is encouraged to raise matters of concern relating to Council's activities, expenditure, commercial or other relationships, or other relevant circumstances, including about other staff, under this policy.

No detrimental action (or inaction) should occur, involving a person that has made, or is suspected of making, a report under the PID Act, and their privacy and the confidentiality of their disclosure must be protected. This also applies to any persons assisting in the investigation of a disclosure.

10.2 DIRECT AND INDIRECT SUPERVISORS AND MANAGERS

Staff of the Council who wish to make a PID may make that disclosure to their direct or indirect supervisor or manager. An officer receiving such a disclosure must therefore follow the steps outlined in the *Disclosures under the Public Interest Disclosures Act 2012 Procedures*.

10.3 PID OFFICER

Greater Dandenong City Council has three nominated PID Officers. From time to time, it may be necessary to appoint other or additional PID Officers. Council will take all reasonable steps to publicise the contact details of these officers as widely as possible. These officers can:

- receive disclosures made internally by any person covered by this policy or externally from any member of the public;
- serve as a central contact point for general confidential advice about the operation of the PID Act for any person wishing to make a disclosure; and

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)

- will, under the guidance of the PID Coordinator, determine whether a disclosure should be notified to IBAC under section 21 of the PID Act.

PID Officers will follow the *Disclosures under the Public Interest Disclosures Act 2012* Procedures.

10.4 PID COORDINATOR

Greater Dandenong City Council's PID Coordinator has a central role in the internal reporting system and maintains oversight of the system. (Further elements of these responsibilities are outlined in the *Disclosures under the Public Interest Disclosures Act 2012* Procedures).

10.5 WELFARE MANAGER

The Welfare Manager is responsible for looking after the general welfare of a discloser and any persons cooperating with the investigation of a PID. (Further elements of these responsibilities are outlined in the *Disclosures under the Public Interest Disclosures Act 2012* Procedures).

10.6 CHIEF EXECUTIVE OFFICER

Refers disclosures to IBAC or other appropriate Investigating Entity, as defined in the *Public Interest Disclosures Act 2012* and *IBAC Act 2011*, as relevant.

11. REPORTING, MONITORING AND REVIEW

This policy is formally reviewed every two years. In the interim, changes to the legislative framework, or relevant associated developments (e.g., VO or IBAC bulletins, cases or briefings, etc) will be reviewed to determine if changes to this policy (and the associated procedures) are necessary. Responsibility for any review lies with the Public Interest Disclosure Coordinator.

Additionally, Council's whistle-blower service provider, **Grant Thornton** (see above), also provides relevant updates and commentary arising in this domain. At the time of review of this policy, Grant Thornton had delivered PID and fraud awareness training to Council staff and this learning will be repeated, at quarterly intervals, to cover all staff. Support information will be distributed quarterly on Council's intranet.

The Protected Disclosures Coordinator receives regular training to effectively manage the procedures and carry out their responsibilities under the Act.


The Public Disclosure Framework (which includes this policy) is also subject to regular review by the Internal Auditor.

12. REFERENCES AND RELATED DOCUMENTS

Legislation

- *Charter of Human Rights and Responsibilities Act 2006*
- *Gender Equality Act 2020*
- *Independent Broad-Based Anti-Corruption Commission Act 2011*
- *Local Government Act 1989*

4.2.2 Review of Council Policies - Public Interest Disclosures Policy Update 2022 (Cont.)

- 
- *Local Government Act 2020*
 - *Planning and Environment Act 1987*
 - *Protected Disclosures Regulations 2019*
 - *Public Interest Disclosures Act 2012*

Related Council and Other Policies, Procedures, Strategies, Protocols, Guidelines

- IBAC Guidelines for handling public interest disclosures
<http://www.ibac.vic.gov.au/publications-and-resources/article/guidelines-for-making-and-handling-protected-disclosures>; (URL current as at 17/10/2022)
- IBAC Guidelines for public interest disclosure welfare management
<https://www.ibac.vic.gov.au/publications-and-resources/article/guidelines-for-protected-disclosure-welfare-management> (URL current as at 17/10/2022)
- Greater Dandenong City Council Child Safe Standards Policy
- Greater Dandenong City Council Councillor Code of Conduct
- Greater Dandenong City Council Customer Service Charter, Complaints Policy and Dispute Resolution Guidelines
- Greater Dandenong City Council Disclosures under the Public Interest Disclosures Act 2012 Procedures
- Greater Dandenong City Council Diversity, Access and Equity Policy
- Greater Dandenong City Council Fraud and Corruption Prevention and Control Policy
- Greater Dandenong City Council Fraud and Corruption Response Procedure (contained within the above policy)
- Greater Dandenong City Council Instruments of Delegations
- Greater Dandenong City Council Public Transparency Policy
- Greater Dandenong City Council Staff Code of Conduct

4.2.3 Q1 2022-23 Council Quarterly Performance Report

File Id:	A9220861
Responsible Officer:	Executive Manager Communications & Customer Service
Attachments:	Q1 Council Quarterly Performance Report 1 July – 30 September 2022 Financial Report 1 July – 30 September 2022

1. Report Summary

This report details Council's progress against performance targets outlined in the Council Plan 2021-25, Annual Plan 2022-23 and Amended Budget 2022-23.

2. Recommendation Summary

This report recommends that Council notes the achievements against the Council Plan indicators and the Amended Budget for the period ending 30 September 2022.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

3. Background

Council formally adopted the Council Plan 2021-25 and Annual Plan 2022-23 on Monday 27 June 2022, and the Amended Budget on 12 September 2022.

The Council Plan 2021-25 outlines the vision and objectives of the current Council over the four years of its term in office. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.

The Council Plan 2021-25 is made available to residents through the Customer Service Centres, libraries and on Council's website at www.greaterdandenong.vic.gov.au

Progress against performance targets is outlined in two components of this report.

Part 1 – The Quarterly Performance Report details the achievements for the Council Plan Indicators from the Council Plan 2021-25 for the period 1 July to 30 September 2022.

Part 2 – The Financial Report is designed to inform Councillors of the results of operations for the period 1 July to 30 September 2022 including financial performance against the Amended Budget adopted by Council on Monday 12 September 2022.

Part 1 and Attachment 1: Quarterly Performance Report for the period 1 July to 30 September 2022

Performance highlights against the Council Plan strategic objectives include:

A socially connected, safe and healthy city

- Eight of 12 actions of the Year 3 Make Your Move (MYM) Action Plan have commenced including a review of the MYM Communication Strategy, development of a community ambassadors program, a review of the Walking and Cycling Strategies, and the development of an evaluation framework to monitor the impacts of the MYM Strategy.
- The Greater Dandenong Volunteer Resource Service has continued to provide volunteering matching services, including 14 new roles created of a total 168 roles advertised on GoVolunteer/Seek Volunteer and social media.
- Council provided representation at four Centre for Multicultural Youth meetings as part of an advocacy group for South Sudanese homeless people in collaboration with other key stakeholders.
- The Draft Community Safety Plan 2022-26 was created through extensive consultation and feedback.
- The 1000 Play Streets campaign has been launched.
- In consultation with the community, the new Springvale Community Hub Action Plan 2022-25 has been completed.
- Council has engaged with Food Bank and facilitated connections within the municipality to create new partnerships to deliver culturally appropriate food.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

A city that respects and celebrates diversity, our history and the arts

- Six Greater Dandenong early years services and primary schools have Reconciliation Action Plans registered with the Narragunnawali Reconciliation Online Platform.
- NAIDOC week celebrations provided an opportunity to explore First Nation cultures which included workshops delivered to 72 primary school students (grades three and four), learning about Indigenous artefacts and instruments.
- Springvale Snow Fest was delivered on 31 July with 40,000 attendees and a 78 per cent audience satisfaction rate.
- The Little Day Out was delivered on 18 September with 5,000 attendees and a 97 per cent audience satisfaction rate.
- Council received \$150,000 of funding matched 2:1 from Creative Victoria through the Creative Neighbourhood Infrastructure Program (CNISP) for interim infrastructure works to the ground floor level of the Precinct Energy Plant Creative Industries Hub.
- 95 events took place at the Drum Theatre including 51 live performances and 44 other events (functions, rehearsals and workshops) with an attendance of 7,853 people.

A city of accessible, vibrant centres and neighbourhoods

- The In Situ Pop Up Arts school holiday program and NAIDOC week event were delivered. These included nine activities over eight days and 11 events/performances. Approximately 3,500 community members were engaged.
- Contract documentation for the Vanity Lane pedestrian link, detailing all aspects of civil and landscape design for the project, is complete.
- Practical completion for the Springvale Boulevard has been reached and defects rectification is underway.
- Council has obtained approximately \$1 million for three Blackspot projects for the 2022-23 program to address safety issues based on historical crashes.

A green city committed to a sustainable future

- A further five Hybrid vehicles have been added to the fleet making a total of seven, with electric vehicle purchases planned to commence in 2023-24.
- Implementation of the Sustainable Buildings Policy continues with major projects including the review of the detailed design of the Dandenong Wellbeing Centre and tender documentation for the Keysborough South Community Hub.
- The Biodiversity Action Plan has been completed and will be presented to Council for adoption in early 2023.
- Year five of Greening Our City is underway with the street tree planting program complete for the winter/spring season.
- The 2022-23 Waste Education and Marketing Plans have been developed and are currently being implemented. Key highlights will be the reintroduction of the Litter Action Task Force and Litter Prevention programs and the return of face to face delivery education programs.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

A city that supports entrepreneurship, quality education and employment outcomes

- The Ignite Business Program 2022 concluded in September with a Pitch night finishing the five-month program. Fifteen enthusiastic entrepreneurs enrolled in the Ignite program in 2022.
- This year's *Lunch with the Winners* was highly successful with a captivating and imaginative presentation from the CEO of The Creature Technology Company.
- 595 laptops were donated to more than 19 local government schools across the south east of Melbourne in the second full year of operation of the 'This is IT' Schools program.
- Library language and literacy appointments and programs had 292 attendees.

A Council that demonstrates leadership and a commitment to investing in the community

- Gender Equality Action Plan initiatives continue including a Flexible/Hybrid Work Policy, training on appropriate workplace behaviours, and improvements to leave provisions as part of the new Enterprise Agreement negotiations.
- The rollout of a new digital literacy campaign for staff has commenced.
- The Children's Advisory Group continues to meet and 19 students from nine primary schools attended the meeting in July.
- The rollout of in ground parking sensors within the Springvale Activity Centre have commenced.
- Council's Community Engagement Framework was endorsed in June and work is now underway to establish an internal working group to ensure effective engagement continues across Council.

Part 2 and Attachment 2: Financial Report for the period 1 July to 30 September 2022

The attached financial report is designed to inform Councillors of the results of operations for the period 1 July 2022 to 30 September 2022 including financial performance against the Amended Budget adopted by Council on 12 September 2022.

The financial report incorporates a set of Financial Statements and a Directorate Analysis of financial performance by Business Unit. The following are contained in the Attachment:

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Statement
- Capital Expenditure report
- Investment Report
- Directorate Analysis.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Whilst the Financial Statements are prepared in accordance with Australian Accounting Standards, they contain several items which are “non-cash” in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The table on the following page provides a management accounting summary of the financial performance for the period 1 July 2022 to 30 September 2022 which removes non-cash items and adds back cash items that are excluded from the financial statements.

**Management Accounting Summary
for the period 1 July 2022 to 30 September 2022**

Description	YEAR TO DATE			FULL YEAR		
	ACTUAL \$'000	AMENDED BUDGET \$'000	VARIANCE Fav(unfav) \$'000	AMENDED BUDGET \$'000	ORIGINAL BUDGET \$'000	VARIANCE Fav(unfav) \$'000
Income Statement						
Income	57,756	56,067	1,689	241,094	237,365	3,729
Expenditure	50,746	53,161	2,415	220,103	210,801	(9,302)
Net surplus - ongoing operations	7,010	2,906	4,104	20,991	26,564	(5,573)
Management Accounting reconciliation						
<i>Add back (less) non cash items</i>						
Depreciation	8,486	8,482	(4)	33,943	33,943	-
Amortisation - right of use assets	149	150	1	604	604	-
Amortisation - intangible assets	15	10	(5)	60	60	-
Contributions non-monetary assets	-	-	-	(10,000)	(10,000)	-
Assets written off	1,555	-	(1,555)	-	-	-
Prior year capital expenditure unable to be capitalised	296	-	(296)	-	-	-
Written down value of assets sold/disposed	26	26	-	261	261	-
Sub total	10,527	8,668	(1,859)	24,868	24,868	-
Net operating surplus	17,537	11,574	5,963	45,859	51,432	(5,573)
<i>Add/less non operating cash items</i>						
Capital expenditure	7,929	7,809	(120)	96,762	55,590	(41,172)
Net transfers to (from) reserves	2,155	2,085	(70)	(7,326)	(2,232)	5,094
Repayment of borrowings	859	859	-	3,484	3,484	-
Proceeds from borrowings	-	-	-	(6,120)	(6,120)	-
Repayment of lease liabilities	140	158	18	710	710	-
Sub total	11,083	10,911	(172)	87,510	51,432	(36,078)
Cash surplus (deficit)	6,454	663	5,791	(41,651)	-	(41,651)
Accumulated surplus brought forward	-	-	-	42,863	-	42,863
Surplus (deficit) position	6,454	663	5,791	1,212	-	1,212

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Results for the period 1 July 2022 to 30 September 2022

The overall management accounting result (after removing non-cash items) for the period 1 July 2022 to 30 September 2022 shows a favourable variance between the budget and actual of \$5.79 million. The variance is due to a favourable surplus from ongoing operations (\$4.10 million), caused by lower than anticipated operating expenditure and higher income.

Capital expenditure is \$7.93 million to 30 September 2022 (with a further \$20.52 million committed).

INCOME

Operating income for the quarter ended 30 September 2022 is \$1.69 million favourable against budget. This is primarily due to the following:

Grants – operating (\$1.25 million favourable) – Receipt of unbudgeted grant funding for Refugee Immunisation - PRIME (\$513,000), Waste Management Kerbside Reform support (\$369,000) and Local Partnership program (\$192,000), combined with earlier than anticipated funding received for Family Day Care (\$478,000), Library and Information Services (\$107,000), Child First (\$77,000) and Animal Management (\$14,000).

These favourable variances are partly offset by lower than anticipated grant funding based on target achievement for Home and Community Care (\$266,000) and Planned Activity Group (\$37,000) combined with a delay in recognition of grant funding for HACC – Home Maintenance (\$166,000) and Sleep and Settling Initiative (\$71,000) as well as a delay in receipt of grant funding for the Local Government Capacity Building program (\$53,000).

Contributions – monetary (\$408,000 favourable) – Favourable variance due to better than anticipated income from public open space contributions (Non-Directorate \$211,000). The nature of these receipts makes timing difficult to predict. These funds are transferred to reserves. Additionally, Council also received an unbudgeted contribution from Melbourne Water for Chapel Road which relates to prior year expenditure (Capital Works Program \$197,000).

Other income (\$398,000 favourable) – Mainly due to better than anticipated interest income as a result of higher than anticipated interest rates (Non-Directorate \$297,000).

Rates and charges (\$336,000 favourable) - Better than anticipated income from supplementary rates to date (Non-Directorate \$332,000).

These favourable income variances are partly offset by unfavourable variances in:

User fees (\$393,000 unfavourable) – Mainly due to lower than anticipated fee income from parking ticket machines/meters, building and inspection permits (City Planning, Design and Amenity \$383,000).

Statutory fees and fines (\$382,000 unfavourable) – Mainly due to lower than anticipated income from parking, littering, health and food infringements and planning applications (City Planning, Design and Amenity \$315,000).

Any permanent variances will be reviewed and adjusted in the Mid-Year Budget.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

EXPENDITURE

Operating expenditure for the quarter ended 30 September 2022 is favourable by \$2.42 million against budget. The major variances are in employee costs and materials and services.

Employee costs (\$2.96 million favourable) – This favourable variance is mainly due to staff recruitment occurring later than planned and a delay in commencement of grant funded projects (Community Services \$1.98 million, Engineering Services \$440,000, City Planning, Design and Amenity \$301,000, Corporate Services \$146,000 and Greater Dandenong Business \$100,000). Of this favourable variance, \$1.48 million relates to grant funded programs which require an acquittal (mostly in Community Services).

Materials and services (\$1.40 million favourable) – The major items contributing to this favourable variance are:

- Contract services (\$299,000) – mainly due to delay in commencement of works, projects and receipt of invoices combined with timing of work schedules (Engineering Services \$535,000, City Planning, Design and Amenity \$92,000 and Greater Dandenong Business \$79,000). This is partly offset by higher payments to Family Day Care educators, which is offset by higher grant income (Community Services \$408,000).
- Materials, maintenance and services (\$293,000) – mainly due to lower than anticipated expenditure for materials, delay in receipt of invoices and commencement of projects (Community Services \$167,000, City Planning, Design and Amenity \$90,000 and Engineering Services \$27,000).
- Administration costs (\$257,000) – lower than anticipated expenditure across a range of accounts including promotions, community education, postage/courier, printing/stationery, Council publications, fuel, postage, advertising and events (Community Services \$143,000, Corporate Services \$59,000, Non Directorate \$46,000 and Engineering Services \$38,000).
- Consultants, professional services (\$232,000) – mainly due to delay in commencement of projects and receipt of invoices (Greater Dandenong Business \$136,000 and City Planning, Design and Amenity \$84,000).
- Utilities (\$220,000) – mainly due to lower than anticipated electricity and water costs to date (Engineering Services \$195,000 and Corporate Services \$30,000).

These favourable expenditure variances are partly offset by unfavourable variances in:

Asset write offs (\$1.56 million unfavourable) – Unfavourable variance arising from asset renewal and replacement as part of capital work projects. This variance predominantly relates to a building, two car parks and a bridge that were replaced. This item is difficult to predict and is a non-cash accounting entry (Non-Directorate).

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Prior year capital expenditure unable to be capitalised (non-cash) (\$296,000 unfavourable) –

This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Non-Directorate). This is a non-cash entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, asset removal/demolition, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

Any permanent variances will be reviewed and adjusted in the Mid-Year Budget.

Capital expenditure

Total capital expenditure at 30 September 2022 was \$7.93 million. A further \$20.52 million remains committed at the end of September. The capital works program comprises of asset renewal, expansion, upgrade and the investment in new assets.

4. Proposal

That Council notes the progress against performance targets outlined in the Council Plan 2021-25 for the period 1 July to 30 September 2022 and the Financial Report for the period 1 July to 30 September 2022.

5. Financial Implications

The financial position of the Council will be monitored against the approved Amended Budget to ensure that Council achieves its financial goals.

6. Consultation

The Chief Executive Officer, Directors and staff responsible for reporting were consulted. Council's Finance Department has prepared the financial statements and all other attachments with feedback from Business Unit Managers.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

7.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture.

7.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

8. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

This report addresses the following principles:

- a. the municipal community is to be engaged in strategic planning and strategic decision making
- b. the transparency of Council decisions, actions and information is to be ensured.

And also takes into account the following supporting principles:

- a. the community engagement principles (section 56)
- b. the public transparency principles (section 58)
- c. the strategic planning principles (section 89)
- d. the financial management principles (section 101)
- e. the service performance principles (section 106).

The Quarterly Performance Report provides details on Council's progress against its key strategic objectives to ensure accountability and transparency of its actions.

9. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

10. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The content/topic/issue (of this report) is purely administrative in nature and does not benefit any one gender group over any other. The Council Plan itself was the subject of a Gender Impact Assessment and all strategic objectives and key priorities were developed to ensure that all genders were represented.

11. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report outlines progress against some of Council’s overarching climate change and sustainability actions for 2022-23. The Council Plan highlights key activities which impact Council’s Declaration on a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-30 and the requirements of the *Local Government Act 2020*.

12. Related Council Policies, Strategies or Frameworks

This report forms part of Council’s Integrated Planning Framework and is in accordance with Council’s policy of providing regular information and feedback to Council and the community about Council’s financial position.

13. Conclusion

Greater Dandenong City Council provides a performance report against organisational objectives and its financial position on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan Indicators. This ensures that all resources are managed effectively and accountably.

14. Recommendation

That Council notes the progress against the performance targets outlined in the Council Plan 2021-25 for the period 1 July to 30 September 2022 and the Financial Report for the period 1 July to 30 September 2022.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

POLICY AND STRATEGY

Q1 2022-23 COUNCIL QUARTERLY PERFORMANCE REPORT

ATTACHMENT 1

**Q1 COUNCIL QUARTERLY PERFORMANCE
REPORT 1 JULY – 30 SEPTEMBER 2022**

PAGES 48 (including cover)

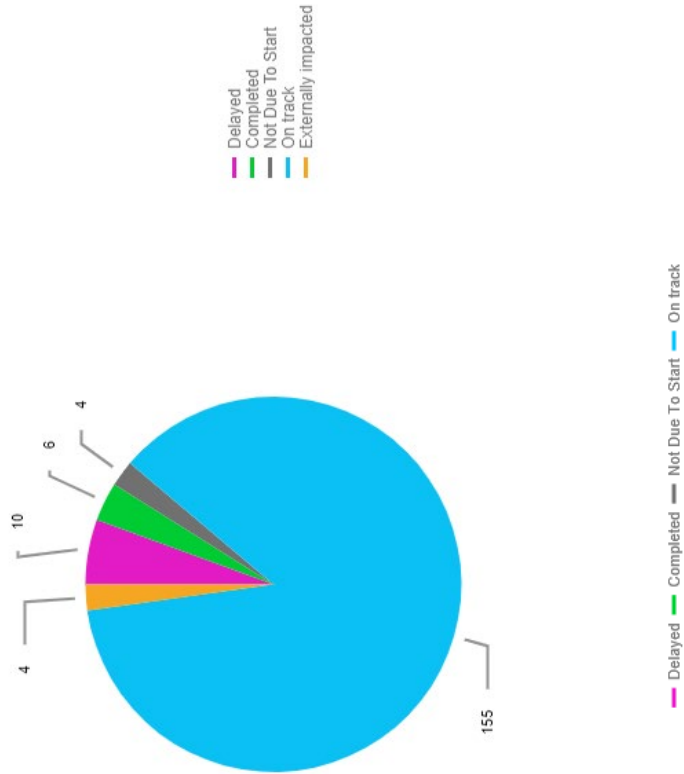
If the details of the attachment are unclear please contact Governance on 8571 1000.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)







4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Council Plan 2021-25
Q1 2022-23 Quarterly Performance Report



4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 1: A socially connected, safe and healthy city

Action	Progress	Status
Deliver initiatives that raise young people's awareness of drug and alcohol related harms	<p>Youth and Family Services facilitated two Party Safe workshops at local secondary schools and launched a suite of new initiatives focused on vaping and smoking cessation, including a Vaping Education Parent Evening that built parent and carers understanding of the harms of e-cigarettes and equipped them with strategies to talk to young people about vaping. (Total 148 contacts)</p> <p>A vaping awareness campaign that busted common myths and misconceptions about e-cigarettes was conducted with five posts shared across Facebook and Instagram reaching a total of 1,682 contacts.</p>	
Enhance strategic partnerships and collaboration to address negative impacts of alcohol use and sales	<p>Council has streamlined the matrix for the liquor planning application process and continues to be involved with the Liquor Accord which monitors and discourages anti-social behaviour in and around licensed premises.</p>	
Partner with health organisations such as Monash Health and Quit Victoria to increase access to smoking cessation supports and deliver initiatives to support people to quit or reduce smoking	<p>Council supported Quit Victoria's Geo-targeting Anti-Smoking Campaign from May to July 2022. Key campaign messages were promoted to local community networks and via Council media channels, including Council's social media (total 2,770 people reached), urban screens (72 daily playouts), e-newsletters, printed media, a local competition and community webinar. Evaluation of the campaign was undertaken with Quit Victoria's research unit.</p> <p>Additionally, an internal Council working group has been formed to support planning and cross-departmental collaboration on smoke/vape-free initiatives. State Government 'No Smoking/Vaping' signage was distributed to local sports clubs, and encouraged to display in their pavilions.</p>	
Coordinate tobacco control activities to meet service and funding requirements in accordance with the Municipal Association of Victoria service agreement	<p>A total of 22 outdoor locations, seven tobacco retailers and two hospital visits have been conducted. Two days of test purchasing was conducted where 63 per cent of premises were compliant. Three infringement notices were issued and nine premises were issued an official warning.</p>	






 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support liquor licensees and collaborate with other authorities to implement policy and legislation to reduce alcohol harms in the community	Council has streamlined the matrix for the liquor planning application process and continues to be involved with the Liquor Accord which monitors and discourages anti-social behaviour in and around licensed premises.	●
Update Council's Local Law, when required, to ensure it is meeting the community's expectations regarding alcohol controls in the public realm	Council is reviewing alcohol controls in the public realm within a current Local Law review.	●
Advocate and support local residents with a disability to successfully find paid employment through participating in the Australian Network on Disability (AND)'s "Stepping Into" paid internship program and any other associated disability employment initiatives that can then be promoted to the local business community	Council recently hosted another intern who worked on a successful project in the Records/Governance Department through the "Stepping Into" paid internship program that provides valuable work experience to a person with a disability as well as increasing the understanding of disability in the workplace. This was the ninth intern hosted by Council through this program. This program is promoted to local businesses as appropriate.	●
Provide and profile supports to the carers of people with a disability	Council is currently undertaking a project funded by the Victorian State Government focusing on how best to support carers of all ages. Consultation for the project has concluded with a number of actions now being developed and trialed in partnership with local carers.	●
Provide support and information to residents on how to access the NDIS to help maximise their understanding and knowledge	Council continues to provide regular information to members of the Disability Advisory Committee on any NDIS service changes for members to disseminate to their own networks and groups. Council also publishes a regular Disability e-news to over 300 subscribers that provides updates on all disability issues including the NDIS. Council's Community Advocacy Officer (Disability) also attends many local meetings of disability support groups and organisations to share information and support locally based initiatives and activities.	●
Complete and execute outstanding and new Joint Use Agreements (JUAs) between the Department of Education and City of Greater Dandenong.	Council is in discussions with the department and all schools for sites that require a CUJA. Agreements are at various stages with some completed and others drafted and nearing completion.	●

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement the year three actions of the 'Make Your Move' Greater Dandenong Physical Activity Strategy to improve health outcomes for our diverse and multicultural community	Eight of 12 actions of the Year 3 MYM Action Plan have commenced including a review of the MYM Communication Strategy, development of a community ambassadors program, a review of the Walking and Cycling Strategies, and the development of an evaluation framework to monitor the impacts of the MYM Strategy.	
Expand Council volunteering opportunities through enhanced promotion of the program and positive community impact	Volunteering was promoted through an article published in the Greater Dandenong Council News August edition, regular webpage reviews and updates to ensure ease of application for community members, and through the Greater Dandenong Volunteer Resource Service. Volunteering was promoted internally to Council staff through the volunteer strategy development consultation.	
Support initiatives that promote meaningful volunteering opportunities in the community	GDVRS has continued to provide volunteering matching services, including 14 new roles created of a total 168 roles advertised on GoVolunteer/Seek Volunteer and social media. 81 interviews have been conducted with prospective volunteers. Volunteering continues to be promoted through multiple formats, including in person at Springvale Community Hub and at Snowfest. Ongoing contact and support to the Volunteer network continued with seven workshops held during the period with volunteers and volunteer managers.	
Support, train and recognise Council volunteers through diverse mediums	Council volunteers were invited to provide feedback on their volunteering experience through a volunteer survey and focus groups. This recognised the importance and value of their contribution to Council and the community and offered an opportunity to contribute to the future direction for volunteering in Greater Dandenong. Volunteers were kept informed and supported through regular newsletters, online training and individual meetings. The value of our volunteers was also highlighted in the Greater Dandenong Council News August edition.	
Utilise volunteers to help raise community awareness on the positive impact of physical activity	This is an ongoing action item in line with the MYM ambassador program. Council is using the MYM ambassadors to help raise awareness of the MYM campaign as well as raising the profile of ways to get active, stay healthy and provide links to join a local community group or activity to engage and become more social.	






 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
In partnership with Launch Housing and other sector stakeholders implement a 'Functional Zero' model of homelessness support in Greater Dandenong	<ul style="list-style-type: none"> 15 service coordination, seven hot spots and three executive meetings have been conducted with key stakeholders of the Dandenong Zero project. 76 people have been registered on the By Name List and categorised for further support based on priority groups. One internal forum about the Dandenong Zero project for Council's 'direct service' staff was conducted in collaboration with Launch Housing. Council provided representation at four Centre for Multicultural Youth meetings as part of an advocacy group for South Sudanese homeless people in collaboration other key stakeholders. Two meetings were conducted with the Department of Justice and Community Safety (DJCS) and Department of Families, Fairness and Housing (DFFH) in relation to the Dandenong Zero project. 	
Finalise and commence implementation of the Climate Change Community Engagement and Mobilisation Plan	The Climate Change Community Engagement and Mobilisation Plan continues to be developed. The current phase has involved internal consultation and project evaluation across numerous teams to understand existing community engagement programs and networks that can be leveraged to involve climate change, in order to reach the maximum number of community members with limited resources. External consultation will commence in October 2022.	
Partner with Melbourne City FC and City in the Community to develop and deliver aligned programs that focus on community outreach, engagement, participation and business networking	Ongoing collaboration continues between Council and the MCFC/CITC to identify and deliver programs in Greater Dandenong.	
Promote and support, via strategic partnerships, the delivery of community initiatives that encourage healthy and sustainable lifestyles for people to achieve positive physical and mental wellbeing	This action has continued to be progressed with involvement and promotion of healthy eating and active living initiatives through internal and external health and wellbeing networks and with health stakeholders and community groups/organisations. These efforts have included contributions to the South East Food and Nutrition Network, Healthy Sports Club program and mapping activities with the South East Public Health planning team, as well as promotion of positive health messaging through social media campaigns.	






Delayed
 Completed
 Not Due To Start
 On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support engagement, transparency and accessibility of Council's grant programs	Council's Community Support Grants were promoted widely receiving a total of 61 applications submitted and assessed on an ongoing basis. 38 applications were submitted to the Community Response Grants Program. Council delivered three grant orientation workshops to prepare funded organisations to deliver and report on their projects, and three outcomes workshops with multi-year funded programs to strengthen monitoring, evaluation and learning of these projects.	
Support the establishment and transition of South East Leisure in the management of Council's major aquatic and recreation facilities	Conversations continue with SEL in establishing performance management protocols going forward.	
Support the implementation of the Greater Dandenong Social Prescribing Network Pilot initiatives through regular network meeting attendance and linkage with other Council service programs	Regular meetings with the Social Prescribing Network continue and grant funding was approved for Springvale Neighbourhood House to extend an allocated staff member into 2023. A summary of referrals since the program started was presented at the last quarterly meeting with over 117 service requests actioned from a range of agencies including South East Community Links, Southern Migrant and Refugee Centre, Council and self referral through drop ins.	
Commence implementation of the newly created Community Safety Plan	The Draft Community Safety Plan 2022-26 was created through extensive consultation and feedback and is scheduled for discussion at the 15 November Executive Management Team meeting. The relationship of the Plan to the new Safer Streets initiative will be included in these discussions.	
Implement the Domestic Animal Management Plan and associated Cat Strategy	Council has developed and gained endorsement for the current Domestic Animal Management Plan (DAMP) and associated Cat Strategy. The actions of these plans are currently being implemented by the Animal Management team. Further public consultation/communications are being developed by Council to ensure maximum filtration into the community.	








 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Manage and maintain Council's CCTV Safe City program	Council's Public Space CCTV system and program are being maintained in accordance with all policies, procedures and agreements. Council has begun engaging with an external party for the review of the existing agreement and will look at formalising this contract in the future. Council has also begun a full review and audit of the CCTV system, maintenance program and budget which will be completed at the beginning of December 2022.	
Promote physical and social activity in local streets including the roll out of the Street Parties Framework	The 1000 Play Streets campaign has been launched. A few events have been held and showcase events are scheduled in the lead in to summer.	
Update Council's Local Law to include anti-social and criminal behaviour	Council have implemented project Safer Streets in collaboration with Victoria Police and other external agencies to improve amenity within the municipality by reducing crime and anti-social behaviour. A major focus for Council within this project is increasing space activation and social inclusiveness. Council is currently reviewing Local Law No 2 to align with the outcomes of Project Safer Streets and assist with the goals within it.	
Participate in consultations with the Commonwealth Government and the Aged Care sector regarding the design of the new Support at Home Program that is being developed in response to the Royal Commission into Aged Care Quality and Safety to ensure that the needs of Greater Dandenong older residents are considered	The new Commonwealth Government has decided to defer the implementation of the new Support at Home Program until July 2024 and committed to undertaking further consultation with the health and aged care sector and older Australians to ensure the new Support at Home Program provides the support needed to keep older Australians safe and well in their own homes for as long as possible. To date Council officers have participated in two consultations with the Commonwealth Government since July. Council officers will continue to provide feedback to the Commonwealth as we receive more information on the proposed new model.	
Report back to Council on the key recommendations coming out of the Future Directions for Community Transport project to inform the redevelopment of Council's Community Transport Program into the future	The day trip program continues to be well received by our older residents with many outings being booked out within hours of the bookings being opened. In response there has also been an increase in the number and types of outings on offer with volunteers now supporting many of the outings. Difficulties with recruitment of additional bus drivers remain which continues to delay the trial of the transport loop however additional stops have been added to some existing bus runs where possible as an interim measure.	





 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support and encourage older residents to understand the importance of maintaining social connections, assist senior's clubs and groups to recommence club activities together and increase the range and number of social activities provided by Council	Council's Positive Ageing Team maintain regular contact with local seniors' groups and clubs to provide support and advice where necessary. Many clubs are experiencing lower participation rates and difficulties in recruiting new committee of management members with some clubs taking the decision to close.	
Undertake a review into the impacts of the new Support at Home Program Model, once announced, on both the community and Council's role as a service provider for Council's consideration post June 2023	The new Federal Government has announced a further review of the proposed Support at Home Program to ascertain it responds adequately to the recommendations from the Royal Commission into Aged Care Quality and Safety. It is unlikely that the details of the new Support at Home model will be announced before March 2023 so the proposed review of the new model and its impacts on Council will be delayed.	
Complete the business case and concept design for Dandenong Community Hub	A draft business case and three concept variations have now been developed and presented for Council's review. At Council's request the three concept variations are to be released for public comment in October/November 2022. The results of the consultation, including a preferred concept, are to be presented to Council in early 2023 prior to advancing to a Council meeting for an endorsed concept design.	
Develop a Keysborough South Community Hub Strategy and Action Plan	The draft strategy has been prepared for the Keysborough South Community Hub and is due out for public consultation in the coming months. An action plan is to be developed in 2023 once the strategy has been endorsed.	
Implement and renew the Springvale Community Hub Action Plan	In consultation with the community, the new Springvale Community Hub Action Plan 2022-25 has been completed. A range of tasks identified for immediate delivery have commenced, including the delivery of the Springvale Community Hub newsletter.	
Progress the construction of the Keysborough South Community Hub	The tender evaluation process is in progress.	
Oppose electronic gambling machine applications to the Commission for Liquor and Gambling Regulation, where instructed by Council	No applications for gaming machines or for new venues were received, or ongoing, during this quarter.	





 Delayed  Completed  Not Due To Start  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support community-based initiatives to address gambling harm and inform residents about the impacts of gambling and sources of assistance	The revised Gambling Policy was endorsed by Council and information will be updated on the website concerning gambling harm and sources of assistance. Support was also provided for a community initiative to inform cultural communities about gambling harm and sources of assistance. Extensive and updated information concerning gambling losses, gambling machine numbers and related issues have been shared with local government partners and the community sector, and provided to the Alliance for Gambling Reform to support its campaigns.	
Support the Alliance for Gambling Reform with its advocacy campaigns and data on gambling trends	Funding for the Alliance for the next three years has been approved by Council. Updated information about gambling trends was provided to the Alliance to support its campaigns.	
Deliver programs and services that support vulnerable families, including those at risk of or experiencing family violence	This quarter, Family Services have engaged 101 families and 235 children, providing a total 2,376.20 contact hours of support. A Parenting Program was delivered in partnership with a local primary school which aims to build the capacity of parents to establish healthy routines and care for their children in the middle years (37 contacts). A Martial Arts Therapy (MAT) program was also facilitated for children in vulnerable families to build resilience and develop social and emotional regulation skills (93 contacts).	
Support parents and their children to access the Supported Playgroup program and community playgroups	20 supported playgroups and 39 community playgroups are back to normal operation with a further eight community playgroups being supported to reopen this term through support visits, playgroup leader training and mentoring. 172 families have participated in supported playgroups and 21 families have participated in in-home support.	



 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver Council-led initiatives in the community to prevent and address family violence	<p>Youth and Family Services facilitated eight 'Youth United Against Family Violence' workshops in local secondary schools. Workshops covered topics including:</p> <ul style="list-style-type: none"> - Respectful relationships and how to distinguish between an unhealthy or abusive relationship - Cyber abuse, including image-based abuse - The impacts of family violence on young people / how to identify warning signs - Strategies to be an 'upstander' - Family violence support services and how to access help <p>(Total 140 contacts)</p>	
Document and inform the community about the nature and impacts of family violence and sources of assistance	<p>The Gender Equality Action Plan (GEAP), which has specific actions associated with building capacity of staff to prevent and address family violence, has been promoted to staff through internal communication channels and the GEAP, accompanied by explanatory information, will be placed on Council's website. The GEAP has also been promoted to residents through the Grants newsletter.</p>	
Support community projects to address and prevent family violence	<p>No action has been taken during this quarter.</p>	
Continue the delivery of the Sleep and Settling Initiative extending to all funded age groups	<p>An additional Early Parenting Practitioner has been employed and All ages Sleep and Settling Sessions are now scheduled for the rest of the financial year.</p>	




 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
<p>Deliver preventative health activities to Aboriginal and Torres Strait Islander families through the New Directions project</p>	<p>New Directions project deliverables included: - Baby Makes Three Adaptation Balit Booboop Narrkwarren Training (2 days) for Aboriginal Health service providers. - An increased reprint (700) of the "Stay Strong & Deadly Immunisation" flyer for distribution. - Attendance and support for Community Partners with (2) preventative health Community Events during NAIDOC Week and Reconciliation Week including eye, hearing and oral health checks; cultural engagement activities and health promotion Dilly Bags for all participants.</p>	
<p>Expand the Enhanced Maternal and Child Health program to include service offerings to address identified gaps in mental health and family violence</p>	<p>A Memorandum of Understanding (MOU) has been sent to Monash Health requesting minor updates regarding the commencement of a Mental Health Practitioner. Council has been unable to recruit anyone to the Family Violence position, however the Maternal and Child Health Coordinator is meeting with a member of DV Vic to discuss alternative options.</p>	



■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
<p>Implement the VicHealth Local Government Partnership health promotion modules, incorporating the Vic Kids Eat Well and Healthy Kids Advisor initiatives, to improve mental wellbeing, increase healthy eating and physical activity levels of children and young people</p>	<p>The delivery of the health promotion modules of the VicHealth Local Government Partnership are well on track with the systems thinking workshops completed and young people working groups being established to support healthy eating and increased physical activity. Further projects to support cleaner and safer public spaces have been established through internal Council teams. A funding application to Vic Health to run a Youth Summit in July 2022 was successful, with 120 young people attending. Council's activities for Mental Health Week in Oct 2022 have also been successful in receiving funding to support young people around mental health with \$25,000 in total received.</p> <p>The Stephanie Alexander Foundation - Healthy Kids Advisors initiative was launched in March 2022 and will be working in partnership with Council and the Vic Kids Eat Well Program to support library cafes and local schools to provide healthy food options. A School Breakfast Resource Kit will be launched to schools in term four.</p> <p>Funding has also been received to create a large 'Active Travel' campaign across Council in March 2023 with children co-designing the slogan and mascot for this campaign. A local 'This Girl Can' Campaign was successfully launched in September 2022.</p>	
<p>Monitor and report on the percentage of children fully vaccinated according to their age, through to five years old, according to the Australian Immunisation Register (AIR)</p>	<p>Australian Immunisation Register immunisation coverage data was last measured 30 June 2022. City of Greater Dandenong childhood data showed:</p> <ul style="list-style-type: none"> - 12-15 months age group 91.40 per cent (down from 92.26 per cent on the previous quarter) - 24-27 months age group 90.42 per cent (up from 87.94 per cent on the previous quarter) - 60-63 months age group 91.90 per cent (down from 93.23 per cent on the previous quarter) 	
<p>Monitor the State Government response to the recommendations of the Royal Commission into Victoria's Mental Health System</p>	<p>Youth and Family Services have been monitoring the implementation of the Royal Commission into Mental Health and the subsequent services, advocacy and funding provided to Greater Dandenong. A report is due to be completed and presented to council in February.</p>	




 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
<p>Support the mental health of young people and families through providing flexible and responsive interventions and raising awareness of available supports</p>	<p>A range of strategies and interventions have been implemented to promote the mental health of young people and families: - 18 posts promoting mental health messages and support services have been shared on Youth Services' social media pages, reaching a total of 3,778 contacts. - Youth Services staff have provided individual support to young people via phone check-ins (33 contacts). - The Counselling and Support team has completed eight contact hours, and have responded to 201 intake enquiries.</p>	
<p>Advocate to food charities for improved supply of affordable, healthy and culturally appropriate food supplies</p>	<p>Council has engaged with Food Bank and facilitated connections within the municipality to create new partnerships to deliver culturally appropriate food. Seven other Local Government Authorities have been engaged to develop a joint advocacy letter to advocate to the State Government for further funding within the municipality. Officers have contributed to a 'Food Systems Workshop' which explored local barriers and opportunities to increase food security within the municipality.</p>	


■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement Council's Reconciliation Action Plan (RAP)	<ul style="list-style-type: none"> - A nomination was submitted for the LGPro Indigenous Recognition Award for the Dandenong Creek Art and Culture Trail (DCACT). This award recognises the contribution of indigenous employees and the value of indigenous initiatives to the community. - Council proudly participated in the inaugural Victorian NAIDOC March, with all staff approved to attend. A banner was made in collaboration with Bunurong Land Council (BLCAC). - Dandenong Market hosted a NAIDOC event, which included a traditional Welcome to Country and Smoking Ceremony, and was attended by over 20,000 community members. - Council met with BLCAC representatives to develop a process to assess and repatriate Council held artifacts, photos, and articles to the Bunurong people. - A formal process has been undertaken with Place Naming Victoria and BLCAC to provide a new name for Link Road in Noble Park. After community consultation over the approved names, Muderra Way was chosen. - Following BLCAC recommendations Council has commenced development of cultural training and awareness days for a target number of select staff and Councillors. 	
Provide support to Early Years Services to develop their own Reconciliation Action Plan (RAP)	Six Greater Dandenong early years services and primary schools have Reconciliation Action Plans registered with the Narragunnawali Reconciliation Online Platform.	
As Chair of the Local Government Mayoral Taskforce Supporting People Seeking Asylum advocate for the rights of people seeking asylum	The Local Government Mayoral Taskforce has continued to advocate to the Federal Government to provide increased supports for people seeking asylum and to provide permanent protection for temporary visa holders via its Back Your Neighbour campaign. Greater Dandenong Councillors, accompanied by other members from the Mayoral Taskforce, have met (or are scheduled to meet) with a number of key MPs within the Labor Government, including Hon. Andrew Giles, Peter Khalil, and Ged Kearney, to voice concerns about the ongoing challenges facing people seeking asylum.	





■ Delayed
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 ■ Not Due To Start
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4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
<p>Deliver arts and heritage programs and events which celebrate the diversity of cultures within our community</p>	<p>Two workshops were delivered specifically for the Burke & Beyond differing ability sector.</p> <p>NAIDOC week celebrations provided an opportunity to explore First Nation cultures which included:</p> <ul style="list-style-type: none"> - workshops delivered to 72 primary school students (grades three and four), learning about Indigenous artefacts and instruments - video of a workshop (Art in Conversation with Heather Kennedy) was released during NAIDOC week - An In Situ NAIDOC event was held in partnership with the Dandenong Market. - An In Situ Pop Up Arts school holiday program was delivered across all three activity centres for primary aged children and families. - Performances, events and workshops were hosted by artists from varied cultural backgrounds, including First Nations. <p>The Drum presented six performances and seven other activities including workshops and rehearsals, specifically celebrating cultural diversity within our community. These included the monthly Our Beat program which continues to build momentum and new audiences, a children's version of this during the school holidays, and the celebrated singer/ songwriter, Kutcha Edwards. These culturally diverse events and activities attracted 519 audience members, 79 participants and engaged 46 artists.</p>	





■ Delayed
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4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
<p>Deliver preventative health activities during National Aborigines and Islanders Day Observance Committee (NAIDOC) Week and Reconciliation Week activities</p>	<p>New Directions Project staff attended two preventative health activities during National Aborigines and Islanders Day Observance Committee (NAIDOC) Week and Reconciliation Week activities. Deliverables included supporting Community to access and receive support for hearing checks, eye health & hygiene checks; soft referrals for clinical follow up; and immunisation, oral and nutritional health information and checks. All participants received a health promotion Dilly Bag with child friendly resources and education including toothpaste and toothbrushes.</p>	
<p>Deliver the annual Children's Forum</p>	<p>Planning was completed for the delivery of the Children's Forum on 26 October.</p>	
<p>Deliver the following major events, meeting set targets:</p> <ul style="list-style-type: none"> - Springvale SnowFest - Children's Festival - Little Day Out - Carols - New Year's Eve - Australia Day - Open Air Movies - Keysborough Big Picnic 	<p>Springvale Snow Fest was delivered on 31 July with 40,000 attendees and a 78 per cent audience satisfaction rate. The Little Day Out was delivered on 18 September with 5,000 attendees and a 97 per cent audience satisfaction rate.</p>	
<p>Support community led festivals and events which celebrate the diversity of cultures within our community</p>	<p>Community events supported included The Keysie Market, Diwali Mela (moved to Springvale City Hall), Monash Health Bus in Multicultural Place, Tuned Street Meet, Wagon Nationals Car Show, Garba Festivals at Springers (two events), Moon Festival, and the Afghan Flag Raising in Harmony Square, Council events supported included the Fierce Youth Festival and Nurture Mental Health.</p>	





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  Not Due To Start
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4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement findings from the Victoria University Anti-Racism research project to provide support services to those wishing to report incidences of racism	<p>Council is continuing to partner with Victoria University and the City of Casey to identify appropriate supports for people wishing to report racism. The project team has been working towards hosting a community workshop on Tuesday 11 October which will focus on eliciting the main reporting barriers and solutions to overcome them. The workshop will seek to identify the supports people need when experiencing racism, how they should be provided, and what organisations people feel comfortable with when reporting racism.</p>	
Deliver initiatives which support young people and families to feel safe and included in the community	<p>Council has delivered a range of activities to support young people and families to feel safe and included:</p> <ul style="list-style-type: none"> - A self defence program, a four week pilot program developed in response to young people's safety concerns in Noble Park. - Inclusive Youth Ambassadors, a five week program to build safe and inclusive school environments for LGBTIA+ students. - School holiday activities, featuring a range of free activities for young people to connect with peers and learn new skills. - The Disability Inclusion Program, delivered with a local disability school and mainstream secondary school, to promote understanding and inclusion of people with disabilities, culminating in a joint awareness event (718 contacts). <p>In addition, Youth Services shared a number of social media posts to promote safety and inclusion including Wear It Purple Day and NAIDOC Week (3,458 contacts).</p>	
Promote social cohesion and harmony through significant days of celebration and advocacy	<p>Council advocated to the Federal Government to increase foreign aid to Sri Lanka in light of the unfolding economic crisis which is having devastating effects on social cohesion and harmony in the country. Council also advocated to increase the intake of people seeking asylum from Sri Lanka to resettle in Australia.</p>	
Inform the community about gender equity issues and sources of assistance	<p>Promotional videos relating to the prevention of family violence continue to air on Council screens.</p>	




 Delayed
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  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support community initiatives to advance gender equality	Promotion of the Gender Equality Action Plan (GEAP) continued during this period, with promotion internally to staff and to residents through the Grants newsletter. The GEAP will also be placed on Council's website.	
Promote visibility and inclusion of LGBTQIA+ communities through significant days of celebration and advocacy	The LGBTQIA+ Working Group hosted a morning tea to celebrate Wear it Purple Day, which focuses on supporting and empowering rainbow young people to be proud of who they are. Initial planning has now commenced for Greater Dandenong Council staff and Councillors to participate at next year's Pride March. Community members will also be encouraged to join staff on the day of the march.	
Deliver on the Library Service Needs and Feasibility Study to ensure local library service requirements are met into the future	Planning and construction of the Keysborough South Community Hub continues however delays have occurred due to COVID-19 impacts and architectural staff turnover. The construction has now gone out to tender. The Noble Park Library Lounge Feasibility Study as part of the Noble Park Revitalisation Project has been completed. No further action is occurring due to insufficient funding available at this stage.	
Launch the Dandenong New Art Gallery	Construction is delayed due to contractual issues with the builder. The preparation of policies, procedures and an operational framework continues to ensure ease of transition into the new gallery when construction is completed. Work continues on the planning and development of public art activations for the opening exhibition, particularly focusing on digital works for Gallery LED screens. Liaison with artists in regard to works for opening exhibitions is ongoing and development of a Kid's Activity Kit is occurring for the launch of the new gallery.	






 Delayed  Completed  Not Due To Start  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Progress the Precinct Energy Plant Creative Industries Hub development	A Creative Industry Space Business Plan has been prepared and is due for approval in the coming months. Council received \$150,000 of funding matched 2:1 from Creative Victoria through the Creative Neighbourhood Infrastructure Program (CNISP) for interim infrastructure works to the ground floor level. Works will complement overall building works and will allow for occupancy standards to be met and enable interim activations of the space for the community. Planning is progressing on the purpose and scope of an additional \$850,000 allocated from the State Government.	
Undertake a feasibility study for Civic Archive capacity expansion	The Feasibility Study is on hold at this time as it has not been approved to commence in the current Long Term Financial Plan.	
Deliver a vibrant, inclusive and high quality performing arts offering through the Drum that is celebrated for its role in arts development and engagement with our community	<p>An increase in community engagement activities post the pandemic occurred, with only three performances cancelled due to COVID-19. Unfortunately, this included Opera Australia's production of the Barber Of Seville, featuring the students of Keysborough's Keerthana School of Music who were the planned children's chorus, succumbing to COVID-19 after their busy production week at the Drum. 95 events took place including 51 live performances and 44 other events (functions, rehearsals and workshops) with an attendance of 7,853 people. 23 of these were Drum-curated performances, including 17 performances, workshops and activities for children and families.</p> <p>The Encore seniors program presented a showcase from local music theatre company Escapees as part of the Drum's strategy to showcase local talent. Audiences enjoyed and admired the talent of this local group and some bought tickets to their current production of Legally Blonde, The Musical.</p> <p>Partnerships included working in collaboration with the Greater Dandenong Children's Festival and Next Level Games for the pilot of the Tabletop Games Nights at the Drum. The introduction of tabletop gaming seeks to attract a broader audience and engagement with the Drum through other creative pursuits, with the first session having 50 attendees who are new to the Drum.</p>	

 Delayed
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  Not Due To Start
  On track



4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
<p>Deliver an accessible, inspiring and high quality visual arts offering through the Dandenong New Art exhibition and public program</p>	<p>This action is delayed due to construction delays of the new gallery however, Council continues to deliver exhibition and public programming through the Walker Street Gallery, Library Art Series and digital content. This included an exclusive touring exhibition to Dandenong from Canberra glassworks and the Captured exhibition with three contemporary artists. Walker Street Gallery total attendance was 790 (an average of 15 visits per day). The gallery also accommodated 27 community events.</p> <p>Digital program public content included three live online workshops (33 attendees) and the release of three 'QuickArts' videos. Digital content also included interviews and promotions of gallery exhibitions. Total digital content reach was 27,338; 5,592 Facebook views and engagement of 1,943.</p>	
<p>Develop and implement the Arts and Culture Heritage Strategy 2022-25</p>	<p>The Arts, Culture and Heritage Strategy has been formally endorsed by Council. Workplans are being developed to guide the first year's implementation. These implementation plans will take the key strategy objectives and deliver these across the core areas of Drum Theatre, Heritage and Arts and Culture, and the Festival and Events Plan.</p>	
<p>Commence a review of the Heritage Overlay within the Planning Scheme</p>	<p>A project brief for a review of the Heritage Overlay within the Planning Scheme has been prepared and is being circulated internally for review.</p>	
<p>Record, protect, and promote local heritage through support of the historical societies and related groups</p>	<p>Council continues to partner and assist Springvale and District Historical Society to move into the Springvale Community Hub.</p> <p>Council services including Ehive had 1,330 page views and completed 10 research requests.</p> <p>A range of exhibitions have taken place including: A Floral Muse, Suburban Views, City of Greater Dandenong; and Then and Now; Dr Hart: A Man of Duty. Public programs included A Floral Muse curators talk - a sold out event with 12 attendees and four tours with 43 attendees.</p>	
<p>Implement year one of the Library Services Strategy 2022-26</p>	<p>Action planning for the four year strategy has been completed. A Collection development policy has been drafted, the feasibility study for Noble Park Library Lounge completed, and work is progressing on operational elements for the Keysborough South Community Hub.</p>	

 Delayed
  Completed
  Not Due To Start
  On track



4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 3: A city of accessible, vibrant centres and neighbourhoods

Action	Progress	Status
<p>Advocate to the State Government to create a State and Local Government Task Force to address inconsistencies in the standards of social housing providers</p>	<p>A submission on rooming house conditions was sent to the Commissioner for Residential Tenancies in April this year. Due to the issues raised by Council in this submission, the Commissioner requested to pass this submission on to a number of State Government departments for further discussion. Council officers have also written to Consumer Affairs Victoria and to the Department of Justice to seek assistance and collaboration with addressing poor rooming house standards. Council is yet to receive a response to both items.</p>	
<p>Activate and promote safe and accessible public spaces and facilities for young people and families</p>	<p>Youth and Family Services have activated public spaces and facilities through an array of events and activities:</p> <ul style="list-style-type: none"> - Delivered holiday activities and programs at the Noble Park Community Centre / Ross Reserve precinct - Delivered a Basketball and Volleyball Tournament at Dandenong Stadium - Supported the delivery of Springvale Show Fest - Delivered Fierce Youth Fest at Noble Park Skate Park - Delivered the Street-style Soccer Tournament at Soccer 5s <p>These activities engaged young people in prosocial activities, enhancing community perceptions of safety and promoting young people's legitimate use of public space.</p> <p>(Total 15,077 contacts)</p>	






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 ■ Completed
 ■ Not Due To Start
 ■ On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Activate public spaces through public art initiatives; delivering, facilitating, maintaining and promoting public art in the city	<ul style="list-style-type: none"> Two exhibition displays were held at Harmony Square and Garner Lane display boxes for public viewing including local artists. Drum programming promotions were represented on large screens throughout municipality. A partnership with Placemaking and Drum theatre was formed to develop updated façade artwork for the Drum. The review of council's Public Art Policy progressed to guide current and future public art maintenance and development. The public art asset priority action and maintenance list was compiled for the CIP Public Art Renewal Program 2023-24. The In Situ Pop Up Arts school holiday program and NAIDOC week event were delivered. These included nine activities over eight days and 11 events/performances. Approximately 3,500 community members were engaged including passing observers. Work continued on the planning and development of public art activations for the opening exhibition of the new gallery, including digital works for the Gallery LED screens. 	
Construct stage one of the Vanity Lane pedestrian link in central Dandenong	Contract documentation, detailing all aspects of civil and landscape design for the project is complete. Confirmation of the civil design approach is required, which will be completed following demolition of the building. This will ensure the public tender process proceeds with full confidence of the site conditions. Three interpretive signs celebrating the sites history have been developed in consultation with stakeholders and are ready for fabrication. A short video about the project and the design features is completed and ready for social media.	





 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Create safer public spaces through applying Crime Prevention Through Environmental Design (CPTED) principles such as prompt removal of graffiti and litter, the use of targeted CCTV, and public lighting	Safety infrastructure including CCTV and public lighting improvements is being implemented through three current safety grant projects funded by the Department of Justice and Community Safety. These projects also include community engagement through Crime Prevention Through Environmental Design - CPTED tours and Coffee with a Cop and Councillor activities at selected sites across the municipality.	
Continue renewal of quality streetscapes such as Douglas Street, Noble Park and Railway Parade, Noble Park	The streetscape project for Douglas Street, Noble Park is complete. The detailed design for Railway Parade, Noble Park streetscape is complete. The tender package is being finalised. Works are expected to be completed in March 2023.	
Improve information and communications relating to parking in accordance with Council's Activity Centre Parking Precinct Action Plan	Some activity has been delayed due to reduced income/parking utilisation since COVID-19 lockdowns. Parking sensor installation in Springvale is underway. Council's Activity Centre Parking Precinct reports and Action Plans are due to be updated in late 2022/early 2023.	
Review and monitor 10 Year Infrastructure Plans for the Dandenong, Springvale and Noble Park activity centres	The 10 year activity centre program will be reviewed to align with future budget impacts associated with major projects.	
Facilitate the Development Victoria/Capital Alliance investment project in the Revitalising Central Dandenong Foster Street Precinct	Advocacy continued for the project with Capital Alliance and further information sessions have been scheduled for October 2022 regarding the draft Master Plan.	







 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Work in partnership with the State Government to facilitate the Noble Park Revitalisation project	Construction of the Ian Street Streetscape project is underway and community engagement surrounding the Ian Street Tactical Urbanism program is complete. The Transformed temporary mural art program was completed with works carried out in Douglas Street, Leonard Avenue, Frank Street carpark, Post Office laneway and various electrical boxes across the precinct. The Noble Park Branded Pack was designed and manufactured ready for the Shop Local campaign launch in October. The Victorian Government Office of Suburban Development (OSD) has renewed the Noble Park Revitalisation Board's Terms of Agreement and committed an additional \$1 million in funding towards the revitalisation of Noble Park's activity centre. Projects that align and deliver on the Board's strategic priorities were identified and endorsed by the Board, including the second stage of the Ukrainian mural, Leonard Avenue Streetscape Works, Muderra Way Asphalt Art, Laneway Activation program and a calendar of activations. Projects are now being considered by the Minister of Suburban Development, the Honourable Melissa Horne MP for ratification.	
Commence the Environmentally Sustainable Design 2.0 Planning Scheme Amendment	The Environmentally Sustainable Design 2.0 Planning Scheme Amendment has been submitted to the Minister for Planning for authorisation. The Minister for Planning has advised that the Planning Scheme Amendment is under active consideration although further time will be required prior to a decision.	
Complete the Dandenong North residential rezoning Planning Scheme Amendment	The Dandenong North residential rezoning Planning Scheme Amendment was approved by the Minister of Planning on 30 May 2022. The approval of the Planning Scheme Amendment completes the project.	
Complete the Noble Park Activity Centre Structure Plan Planning Scheme Amendment	The Noble Park Activity Centre Structure Plan Planning Scheme Amendment has been referred by the Minister for Planning to a Planning Panel Hearing on 25 and 26 October to consider submissions received. Strategic Planning officers will prepare a Council report on the Planning Panel's findings expected by the end of December.	






 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Continue to plan and advocate for the proposed Dandenong Sports and Events Centre, as south east Melbourne's home for elite sporting competitions, major events, concerts and community festivals	The Business Case is complete. Ongoing planning regarding next steps and advocacy is required.	
Continue to plan for the development of a new table tennis centre in Greater Dandenong in partnership with key stakeholders	The Greater Dandenong Table Tennis Centre Feasibility Study is complete but not yet endorsed by Council. The detailed design process is on hold until the Feasibility Study and associated recommendations (or a suitable alternative) can be endorsed by Council.	
Continue to progress the development of a new aquatic and wellbeing centre to replace Dandenong Oasis at Millis Reserve	The design process is on track, with the detailed design phase of the process now complete following extensive planning and consultation. Funding from the Federal Government has been committed however funding from the State Government has not yet been secured despite ongoing advocacy.	
Deliver the Springvale Boulevard construction for stage one	Practical completion for the Springvale Boulevard has been reached and defects rectification is underway.	
Advocate for greater social and affordable housing through membership with the Regional Local Government Homelessness and Social Housing Charter group of Councils	A Council representative continues to participate in the South Eastern Region Homelessness and Social Housing Charter Group of Councils which focuses on broader combined advocacy and resource sharing to facilitate the increased supply of social and affordable housing in participating municipalities. In July the Charter Group of Councils made a submission to Homes Victoria regarding the draft of the Social and Affordable Housing Compact. The submission included 12 recommendations for noting and included data on estimated social housing shortfalls in the south east for the 13 councils represented in the Charter Group.	
Implement the Dandenong Visitor Attraction Plan	Design for the Lonsdale Street flags has been finalised and installation dates will be confirmed shortly. New avenues are being sought to market the region with focus on the overall Melbourne metropolitan area.	






 Delayed  Completed  Not Due To Start  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement the Greater Dandenong Regional Food Strategy	Businesses were invited to take part in the 2022 Fine Food Expo held in Melbourne with under 10 taking up the opportunity. Workshops across industry have continued to be shared with businesses, including connections made for the upcoming outbound trade missions that the State Government are undertaking to Vietnam later this year. Several companies have shown interest. 60 businesses were given assistance over various issues, with five B2B connections made during this time.	
Implement the Tourism Strategy and updated Action Plan 2020-24	Following the recent campaigns undertaken, new avenues are being sought to market the region with focus on the overall Melbourne metropolitan area. Work continues to attract influencers/media to the area with individual visits and organised visits with Council.	
Advocate for a major upgrade to Dandenong Station	Council continues to advocate for improvements to Dandenong station as opportunities arise in accordance with the Public Transport advocacy statement.	
Advocate for and deliver improved active transport networks	The active transport infrastructure program continues. High cost critical links which require external funding are included in State election advocacy.	
Advocate for new and enhanced public transport services	Council continues to advocate for public transport improvements in accordance with the Public Transport Advocacy Statement as opportunities arise. We are also working with the Eastern Transport Coalition to bring issues to the attention of the State government and appropriate ministers.	






 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Advocate for the State's priority arterial projects including the Dandenong Bypass Extension, Cranbourne - Dandenong Shared User Path, Glasscocks Road duplication and Dandenong South East-West Link and Bangholme Road Bridge	<p>Council officers continue to advocate for key local and regional transport projects at various forums and via involvement with transport focused regional committees including RoadSafe Southeast, Eastern Transport Coalition (ETC) and the Southern Road Policing Group.</p> <p>Council officers were recently involved in a meeting with the Deputy Premier, Minister Allen along with other delegates from the ETC to discuss several key transport projects in the region.</p> <p>The recent sale of land adjacent to Glasscocks Rd has led to significant discussions with the purchaser regarding the development plan and potential interim arrangements to enable partial construction of the road on the ultimate alignment.</p>	
Expand the use of streets for uses other than through-movement	<p>The 1000 Play Streets campaign has been launched. A few events have been held and showcase events are scheduled in the lead into summer.</p> <p>Place making initiatives (particularly in Noble Park) are successfully utilising streets, car parks and laneways.</p>	
Implement the Active Transport Infrastructure Priority program improving pedestrian and cycling infrastructure	<p>The Active Transport Infrastructure program continues to be rolled out. Early scoping for the development of an Active Transport Infrastructure Framework has commenced to guide planning, design, consultation and construction of infrastructure for pedestrians and cyclists.</p>	
Improve access to, from, and within major Activity Centres, including the extension of the Djerring Trail to the Dandenong Activity Centre	<p>Multi-modal plans have been drafted for all major activity centres to support the activity centre plans.</p> <p>Djerring trail has functional concept plans completed and advocacy continues for funding as opportunities arise including the upcoming State election.</p>	
Maintain performance in management of heavy vehicle permits and freight networks	<p>Heavy vehicle applications were managed via the NHVR portal. A total of 213 applications were processed.</p>	



 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Roll-out a high priority local road program within Dandenong South, including the Dandenong South Industrial Area Extension Structure Plan's Transport Network, and Abbots Road widening and associated infrastructure	Progress continues on the Council managed Abbots Road widening project along with the Victorian Government managed Pound-Remington overpass project. Abbots Rd is anticipated to be completed by the end of the calendar year, whilst the Pound-Remington project is anticipated to be completed in late 2023. There has been some promising developments regarding Glasscocks Road with the recent sale of land at the eastern end, with the purchaser keen to progress development and discussions have already been held with relevant officers from Council and the Department of Transport to identify suitable interim arrangements while the road is partially constructed along the ultimate alignment. Construction is not anticipated to occur for at least 12 months whilst a new Melbourne Water retarding basin is constructed to address drainage issues.	
Review the Municipal Early Years Infrastructure Plan to accommodate the rollout of three-year-old kindergartens	The Municipal Early Years Infrastructure Plan has been updated to reflect the 2021 Australian Early Developmental Census and Australian Bureau of Statistics census data for Greater Dandenong.	
Advocate for enforcement and deliver infrastructure and education to reduce the number of fatalities on local roads	Consistent anti-social driving issues in known areas are reported and advocated to Victoria Police for law enforcement. For road infrastructure projects, approximately three Local Area Traffic Management (LATM) projects are expected to be delivered this financial year and three blackspot projects were announced and will be funded under the 2022-23 Federal Blackspot program.	
Advocate for safety improvements on and across arterial roads	Formal pre State election advocacy has been undertaken with regards to a number of road safety improvements on arterial roads. These include Stud Road pedestrian crossing, Heatherston Road roundabout, and Jacksons Road road safety improvements.	
Launch and undertake actions with a new Road Safety Strategy	Early Strategy consultation is underway. Consultation with the broader community is anticipated in late 2022-early 2023.	

 Delayed
  Completed
  Not Due To Start
  On track






4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Promote road safety success stories and road safety awareness to manage perceived road safety risks	Two road safety awareness articles were published in the Greater Dandenong Council News July edition. Both of these articles advised of the improved traffic safety in Springvale and were aimed at helping young people get their driving licence.	
Provide ongoing funds for road safety treatments to address priority locations, where the greatest road safety risks are identified	The LATM program continues to develop and deliver traffic calming improvements on a prioritised basis. Council has obtained approximately \$1 million for three Blackspot projects for the 2022-23 program to address safety issues based on historical crashes. Blackspot funding applications for the 2023-24 program are currently being developed.	

 Delayed
  Completed
  Not Due To Start
  On track





4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 4: A green city committed to a sustainable future

Action	Progress	Status
Commence implementation of the Electric Vehicle Transition Plan	A further five Hybrid vehicles have been added to the fleet making a total of seven with EV purchases planned to commence in 2023-24. Fleet is currently investigating EV infrastructure and will look to install charge points in preparation of EV's entering Council's fleet as soon as funding becomes available.	
Work with partners and key stakeholders to support increased community awareness of climate change risks and their ability to respond	Work continues on this action with a key highlight the Little Day Out event in September at which the Sustainability team gave away approximately 300 childrens books focusing on preparing for days of extreme heat and heat waves.	
Deliver the Sustainability Festival	Planning for the 2023 Sustainability Festival has commenced with confirmation that the main Festival day will occur on Sunday 26 February at the Dandenong Market.	
Implement the Climate Emergency Strategy, Sustainability Strategy and climate emergency declaration	Implementation of the Climate Emergency Strategy, Climate Emergency Declaration and Sustainability Strategy continues. Key activities included participation in the Community Resilience project through SECCA which will drive community adaptation and resilience in the face of a changing climate; an independent climate governance re-assessment that found Greater Dandenong is currently second in the country in terms of consideration of climate change within public documents; and participation in the Little Day Out to engage with children and families and help them to incorporate sustainability principles into their daily lives.	
Implement the Sustainable Buildings Policy for new buildings	Implementation of the Sustainable Buildings Policy continues with major projects including the review of the detailed design of the Dandenong Wellbeing Centre and tender documentation for the Keysborough South Community Hub.	






 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Develop a Local Law Tree Protection Policy	<p>In September 2021 Council supported the development of a Local Law amendment to include tree protection on private land which saw the development of the following documents:</p> <ul style="list-style-type: none"> • Draft Tree Protection on Private Land Policy • Draft amendment to Council's Local Law <p>On 15 August 2022 Council supported the documents progressing to community consultation within the making of a Local Law process.</p>	
Implement year one of the Biodiversity Action Plan	The Biodiversity Action Plan has been completed and will be presented to Council for adoption in early 2023. Once adopted, implementation will begin.	
Update Council's Local Law to include tree protection	Council has developed a draft Tree Protection on Private Land Local Law which will go out for public consultation at the beginning of 2023. This will align with a review of Local Law No 2 currently in progress where other matters relating to anti-social behaviour and alcohol related offences are being considered.	
Advocate to the Environment Protection Agency to undertake regular air and water quality assessments to protect the health of our community	The EPA, in collaboration with Council Officers, have investigated and identified a number of businesses in the south of the city that are causing impacts to air and water quality. The EPA has and will continue to monitor air and water quality in our industrial areas. Officers are continuing to work closely with the EPA to take regulatory action on those businesses causing air and water quality impacts, through combined groups such as the high-risk waste program, the waste intelligence network and general collaborative compliance action.	





 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Audit the industrial and commercial areas with a focus on hazardous materials and waste storage identification and elimination	After approximately one year, Council continues its partnership with DEWLP, the City of Kingston and the City of Casey. Council's High Risk Waste Site Officers continue to make positive impacts in relation to identifying hazardous materials within the municipality. An MOU has been developed so that information can be shared within Local and State Government agencies. Waste Intelligence Networks have identified a number of issues facing enforcement agencies. Health waste, as a result of COVID-19, is a new challenge in relation to disposal. The EPA and Council relationship continues to strengthen and a meeting has been organised for 26 September to discuss odour issues affecting the Keysborough community. Council is currently working with the EPA to identify businesses emitting odours detrimentally affecting our community. Furthermore Council will be working with the new OPEL officers for joint inspections throughout the municipality. The EPA is currently authorising a new batch of recruits and plans to make several changes to the OPEL program into the future.	
Complete the Open Space Contributions Plan Planning Scheme Amendment	The Open Space Contributions Plan Planning Scheme Amendment was submitted on 12 July to the Minister of Planning for approval. Council is waiting on the Minister's decision.	
Continue development and implementation of improvements to open space reserves such as Ross Reserve, Frederick Wachter Reserve, Greaves Reserve and the program of park projects in the adopted budget	The open space portfolio of projects are well underway with all projects commenced and at various stages of implementation. There are 48 open space projects (including carry overs) scheduled to be completed by the end of this financial year.	
Implement year five of the Greening Our City: Urban Tree Strategy 2018-28	Year five of Greening Our City is underway with the street tree planting program complete for the winter/spring season. The planning for next year's planting program has begun using the 10 year planting plan.	
Implement the Open Space Strategy, Urban Forest Strategy, Green Wedge Management Plan, and Neighbourhood Activity Centre Strategy	Work continues on the implementation of the Open Space Strategy, Urban Forest Strategy and GWMP, with various actions currently underway.	

 Delayed
  Completed
  Not Due To Start
  On track




4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
In partnership with the Metropolitan Waste Resource and Recovery Group participate in the procurement for advanced waste processing services and recycling receipt and sort services	MWRRG has now become Recycling Victoria. The SEMAWP procurement process is still ongoing and a tenderer will not be selected until December 2023. CGD is one of three Councils still undecided on SEMAWP.	
Develop and deliver an annual waste education program inclusive of litter prevention	The 2022-23 Waste Education and Marketing Plans have been developed and are currently being implemented. Key highlights will be the reintroduction of the Litter Action Task Force and Litter Prevention programs and the return of face to face delivery education programs across Early Learning Centres, Schools and the CALD community all supporting State and Local Government aligned initiatives.	
Work with key partners to increase awareness of climate change impacts on our community's more vulnerable groups and possible ways to mitigate these impacts	Council participated in the Homeless/Insecure Housing discussion facilitated by South East Councils Climate Change Alliance (SECCCA) Resilient Communities project. Funding was approved for Jesuit Social Services to work with Springvale Neighbourhood House to increase their communities' awareness of climate change and mitigation strategies to increase resilience. An initial food systems workshop was conducted in September with a range of stakeholders to explore local barriers and opportunities to increase food security - climate change being one barrier area being addressed.	
Work with key partners to provide older residents with information on the impacts of climate change and possible ways to mitigate these impacts	Community Care is participating, in collaboration with Sustainability Planning, on a number of climate change activities and initiatives including the development of the Climate Change Community Engagement and Mobilisation Plan and the Milderoo Community Climate Resilience Project as part of the South East Councils Climate Change Alliance (SECCCA). Community Care is also regularly providing information to older residents on the impacts of climate change through the Positive Ageing newsletter.	

 Delayed
  Completed
  Not Due To Start
  On track






4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 5: A city that supports entrepreneurship, quality education and employment outcomes

Action	Progress	Status
<p>Advocate for the establishment of a Revitalising Central Dandenong Taskforce/Board with representation from Government, agencies and other influential stakeholders, to identify, support, and deliver targeted renewal initiatives for improved economic and social outcomes</p>	<p>Discussions have been held with Government representatives on the findings of the recent Innovative Investment Attraction report with further advocacy arrangements underway.</p>	
<p>Facilitate Playgroup Training Vocational Pathways for local community members</p>	<p>The quarterly playgroup leader network meeting was held online in September, services invited included Jobs Victoria, Monash Legal Help for young mothers, Young Mothers Transition Program, Dandenong Libraries, Sleep Settling Program and Play Circle Playgroup (supporting families affected by Family Violence).</p>	
<p>Through a collaborative co-design process, deliver an action plan to guide the next phase of the Community Revitalisation project and Strengthen Pathways to Economic Participation (SPEP)</p>	<p>SPEP launched the GameChange 'community-led' initiative through a series of forums across all stakeholders of the jobs and skills system, engaging more than 160 people and culminating in a collective meeting at the end of July. Five key priority areas were ranked (from a total of nine) identified by the community as important in making a difference in working better together and strengthening pathways to employment for vulnerable groups. From these, approximately 40 participants registered to participate in the Priority Action Groups. With the support of the Greater Dandenong Regional Employment Taskforce, work has begun on researching, investigating and ranking try/test and learn activities specific to their focus areas. Monitoring, evaluating and learning from these will showcase, promote and build evidence of the impact the program can trigger to shift practices, processes and mindsets in Dandenong and Doveton - improving outcomes for both jobseeker and employer. The inaugural GameChange newsletter met with real interest from a database of over 500 stakeholders across all sectors, sharing more about the early wins and work to be undertaken relevant to their sector.</p>	





 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Through the "Ignite Program" support local entrepreneurs who have recently started their business or are looking to get a business idea off the ground	<p>The Ignite Business Program 2022 came to a conclusion in September with a Pitch night finishing the five month program. 15 enthusiastic entrepreneurs enrolled in the Ignite program in 2022. The Economic Development Unit has worked collaboratively with other partners to deliver this program which includes six workshops, Masterclass, Hackathon, and mentoring sessions, which have nurtured their business ideas.</p> <p>This all led to five participants coming forward to pitch their business ideas and showcase their learnings of the program at the Ignite Pitch night.</p> <p>The participants walk away with a fantastic support group, critical to any start-up ecosystem. The network will continue to share learnings, celebrate successes and problem solve as they continue their business journeys. Participants are also provided with both Council and other support service information to help them continue to move forward.</p>	
Deliver key events that showcase women in business including International Women's Day	The next Showcasing Women in Business event has been scheduled for November and work will commence on the 2023 International Women's Day over the next three months.	
Facilitate the SEBN Women in Business network	Scheduled activities for Women in Business were disrupted with school and unscheduled public holidays. One session delivered was a roundtable with a local business leader (Wellsprings for Women) in an endeavour to 'shine a light' on local women in business. Potential new initiatives for 2023 are currently being developed.	
Review the Family Day Care Business and Marketing Plans to maintain market share and community expectation	This action is not due to start until the next reporting period	
Facilitate and deliver the fundraising event 'Take a Swing for Charity' Golf Day with industry partners	Discussions and planning has already commenced for the 2023 'Take a Swing for Charity' golf day which is scheduled to take place at Victoria Golf Club on Wednesday 22 February 2023. Council is currently exploring options for potential beneficiaries.	




 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
In partnership with SELLEN, host the annual key education-industry event, "Lunch with the Winners"	This year's Lunch with the Winners was highly successful with a captivating and imaginative presentation from the CEO of The Creature Technology Company. Whilst the Arts and Theatre genre, the breadth and depth of jobs and skills required included manufacturing, construction, sewing, etc. Sonny Tilders was able to showcase a very different workplace environment but one that is open to many skills sets and levels. This was one of the best Lunch with the Winners held and schools are already asking when the 2023 event is taking place so they can schedule into their calendars.	
Support and facilitate the "This is IT Schools" program in collaboration with SELLEN and industry partners	"This is IT Schools" continues to grow in the number of schools it is supporting, together with the number of companies supporting with laptop donations increasing. As identified in its recent Annual Report, 595 laptops were donated to more than 19 local government schools across the south east of Melbourne in its second full year of operation. In addition to secondary students, 62 desktop computers were donated to local community organisations to enable permanent job search hubs to be established, as well as remote education opportunities for adult learners during lockdown. As the demand continues to grow, the group recognises that the journey has just begun and it now has to target more businesses if it is to have a lasting impact and investment in the community.	
Support the Market Street Child Care Centre with a sustainable business model to expand market share and community expectation	The Market street business and marketing plan has been implemented, a consultant has been engaged to update the website and promotional material, enrolments have increased since the rollout, and the kindergarten group is now at capacity.	
Deliver a range of networks, common interest groups and targeted activities that have relevance and impact for local manufacturers	Network activities explored a diverse range of topics from The Power and Process of Delegating for our Developing Leaders to Building and Executing an Adaptive Strategy for CEO's. Other relevant topics included the new Industrial Manslaughter legislation and Business Succession. A site visit to BP was also enjoyed by the Manufacturing Xcellence network.	





 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Develop activities and events that offer exposure to local and international opportunities and new thinking on global issues and trends	All network activities are designed to keep up with global trends - including topics already identified, ie 'adaptive strategy' however, this quarter no specific exposure to international opportunities were identified.	
Deliver leadership and skill development programs for young people	Youth and Family Services facilitated a range of programs and activities to build young people's leadership capacity and enhance community participation, including: <ul style="list-style-type: none"> - Young Leaders program - FReeZA events committee - Holiday Activities Committee - On The Money, financial literacy workshops for secondary students. <p>The biennial Youth Summit was also delivered, featuring an array of speakers and personal development workshops to equip young people with strategies to build resilience and promote wellbeing. Students participated in a variety of consultation activities, providing them with the chance to have their voices heard by Council.</p> <p>(Total 422 contacts)</p>	
Maintain support, collaboration and board participation of South East Melbourne Manufacturers Alliance (SEMMA)	SEMMA's Annual General Meeting was held in August at Federation University and played host to more than 100 participants. SEMMA continues to play a strong role in advocacy for the manufacturing sector, with regular meetings with Local, State and Federal politicians. It recently completed a successful Welding Course project and is actively seeking opportunities for this model to be embedded in standard training options. SEMMA is also strengthening its membership base with a targeted project on expansion. A Council officer will continue to serve as Board Secretary for the 2022-2023 year.	



 Delayed
 Completed
 Not Due To Start
 On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Promote and share successes and best practice, and deliver key events to the manufacturing sector, including the Christmas Industry Breakfast.	Promotion and the sharing of successes of manufacturing and other best practice activities has been achieved through data/stories provided for Talking Business, together with the SEBN eNews. Key events including a Moot (Mock) Court and SEBN's annual Economic Update with the NAB have been scheduled for the last quarter of 2022 and preparations have begun for the Christmas Industry Breakfast scheduled for 30 November.	
Deliver welcoming library services and increase engagement opportunities to enhance learning, reading and literacy, digital and technology skills at all life stages	Libraries were part of the Melbourne Writers Festival program of events with 10 attendees. Language and literacy appointments and programs had 292 attendees. Online and in person book clubs and children's programming continue. Library Tech Assist has had over 150 attendees. The Seniors Festival is being promoted for October with digital and coding workshops for seniors in Libraries.	
Drive the ongoing implementation of the Local Economic and Employment Development Strategy	Implementation of the LEED strategy is ongoing with various education programs and activities, including the Ignite program completed. The Economic Development Unit (EDU) continues to partner and collaborate with other teams to achieve outcomes. Further activities around skills development and education have been scheduled for later this year and in quarter three.	
Manage and chair the Greater Dandenong Regional Employment Taskforce and associated projects	The Greater Dandenong Regional Employment Taskforce has agreed to adopt a stronger and more expansive governance role of the CR#2 Gamechange program over the next two years of its contract which will also see an increase in membership, including two jobseekers to bring the 'voice of lived experience' to the work of CR. The taskforce has agreed to incorporate the 'GameChange Leadership Table' as part of its remit, whilst continuing to be an independent and collaborative body seeking to improve employment opportunities for all.	





 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
<p>Support initiatives which provide opportunities for young people to gain skills and experience that enhance their employment</p>	<p>Youth and Family Services delivered a number of initiatives to assist young people in developing employability skills and experience:</p> <ul style="list-style-type: none"> - Employment Bootcamp, a whole-day intensive training to build young people's work readiness skills, including resume writing, job searching and interviewing techniques - IMPACT Volunteering program, providing a 'hands on' immersive volunteering experience in a local retail setting - Carwatha Girls Program, a new 4-week program delivered at a local secondary school to provide tailored life skills, work readiness and financial literacy training for young females. <p>(Total 42 contacts)</p>	
<p>Support local creative industry development and showcase local arts, creativity and innovation</p>	<p>A range of workshops and opportunities were presented to the community including:</p> <ul style="list-style-type: none"> - Collaboration with the Heritage team and historical society in delivering Surveyed and adjunct exhibition. - An information session delivered to local TAFE students on 'Making an exhibition'. Guided gallery tours and supplementary art activities delivered to four secondary schools and a tertiary institution. - Development and delivery of In Situ Pop Up Arts school holiday program and NAIDOC week event employing 25 artists/performers across two weeks. - The Drum undertook a number of measures to support local creative industry development. In collaboration with the community grants team, Drum hosted two grant writing workshops specifically designed to support local artists in the performing arts to apply for grants. This has resulted in approximately a dozen potential applications where it had previously been rare. - Local artists and collectives have been given the opportunity to perform at, host and program Our Beat events, with an increase in performance fees going to local performers. - In September the Drum expanded its program to include more creative industries with the Tabletop Games nights, partnering with local business Next Level Games. 	

 Delayed
  Completed
  Not Due To Start
  On track








4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Through library services facilitate and champion activities and partnerships that support the community to participate in work, entrepreneurship, education, training, social and civic life	Online and Library Tech Assist was available to assist those with information Technology assistance and accessing Library online resources. Business programs including taxation, digital literacy, learning help for adults, Citizenship, Conversation circle, DandEReaders and Coffee Club were delivered. All partnerships were maintained during this period.	
Facilitate and promote the ASPIRE platform and engage business through SEBN networks and other sustainability activities	Whilst there has been some activity with visitations by the ASPIRE resource, a more collaborative approach to broaden Council's reach and impact with local companies is being developed between SEBN and the EDU. This work was delayed due to the focus on the Circular Economy project with Monash which took place in the latter part of last financial year.	
Strengthen capability and increase awareness of new technologies and opportunities around waste, energy and the circular economy	As previously reported, due to the activities with Monash in the previous quarter and a focus by SEMMA on energy issues, the SEBN waste network has not been active this quarter. It is anticipated that there may be an opportunity to work with an overseas delegation on waste to resource some time in October which may be a catalyst to revisit the current waste network with a broader focus in 2023.	
Support local business efforts to respond to their climate change risks by informing them of relevant State and Federal Government policies and programs	The EDU has developed and maintained relationships with different partners to share useful resources and educate the business community to increase awareness of the risk of climate change. The following topics were featured in both the e-newsletter and magazine to promote the State and Federal Government policies and programs in response to climate change: -Single-use Plastic Ban -A local story about clean energy for the future -Funding and support opportunities for solar panel installation and energy compare -Aspire Platform for waste exchange.	

 Delayed  Completed  Not Due To Start  On track





4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 6: A Council that demonstrates leadership and a commitment to investing in the community

Action	Progress	Status
Continue to work with agencies on COVID-19 response and recovery efforts	Active COVID-19 case numbers have reduced in the Greater Dandenong LGA (as at 30 September there were 184 known active cases). The hospitalisation rates and mortality rates however are highest in the Southern Metropolitan region. This would suggest a lower testing and notification rate amongst the community. Council is providing ongoing support to any resident who requires food and material aid to remain in isolation.	
Develop an investment attraction program to encourage investment within the Dandenong, Springvale and Noble Park activity centres	This project has been delayed and will commence in Q3.	
Complete key capital works across the city	The delivery of Council's capital works program is progressing as planned.	
Review and update the Asset Management Strategy for Council	A project plan and first review has commenced and internal and external stakeholder consultation will commence in Q2.	
Seek State Government funding to assist with educating businesses and community groups on COVIDSafe practices	The funding for COVID-19 related education is no longer available.	
Upon successful receipt of funding, implement a program to provide COVIDSafe education across all businesses within Greater Dandenong	The funding for COVID-19 related education programs is no longer available, post the pandemic.	
Complete a Workforce Management Plan and other workforce requirements under the Local Government Act 2020	The Workforce Management Plan was completed by 31 December 2021 as per the legislation. Council is now working on its implementation.	





 Delayed  Completed  Not Due To Start  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Develop and implement an innovation program for Council	Council has taken tentative steps in introducing an innovation program into the organisation. A number of awareness sessions with senior leaders have been completed and pilot projects are currently underway to assess the methodology and outcomes prior to a larger scale implementation. Skills development programs in problem solving and agile thinking have been conducted with more planned.	
Enhance Council's efforts to achieve a united corporate culture responding to the climate emergency through a continuous improvement program that aims to increase awareness of responsibility for and capability around climate change impacts and risks	A survey was undertaken in 2021 to establish a benchmark of Council's staff attitudes and values to climate change. This has also provided guidance to enable targeted actions to effectively and efficiently drive the required organisational change. A key action being undertaken is the development of an induction video, which is currently in the process of being prepared in collaboration with Stonnington Council.	
Coordinate and conduct four Municipal Emergency Management Planning Committee (MEMPC) meetings with key stakeholders and agencies	A MEMPC meeting was held on 23 August at the Springvale Community Hub and online. Discussions included reports from the Municipal Risk and Resilience Intelligence Working Group and local emergency services. The next MEMPC is planned for a live ERC exercise is also continuing with a date of 25 October confirmed at the Jan Wilson Community Centre.	
Implement, monitor and review progress on mitigation strategies to risks identified via the Community Emergency Risk Assessment (CERA) - Heat/Health, Floods and Storms, and Pandemic	A Greater Dandenong Flood/Storm Sub Plan is still in draft and waiting for VICSES to finalise. A live activation exercise is planned for 25 October to test Council's response capacity and capability to establish an Emergency Relief Centre. Council is also participating on a steering committee with VICSES to help development and implementation of a new online CERA working tool. Response to the COVID-19 Pandemic is still occurring as part of Council's emergency management responsibilities.	





 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Comply with the auditing and reporting requirements of the Gender Equality Act 2020 including the implementation of the Gender Equality Action Plan	<p>GEAP work continues including:</p> <ul style="list-style-type: none"> - Training: Council has trained approximately 95 per cent of staff on Appropriate Workplace Behaviours which builds on Council's REACH values. Family Violence Contact Officers and other relevant staff have received refresher training. Recruitment/unconscious bias training is being rolled out from October to December - Policy: The Flexible/Hybrid Work Policy has been released. - Enterprise Agreement: Improvements to paid parental leave, superannuation for parents on unpaid parental leave and increased paid family violence leave have been negotiated into Council's new Enterprise Agreement. - Professional Development: A review of Council's Performance Development Program has commenced. - Pay Equity: A data integrity review for the next gender pay gap analysis has started. 	
Continue to embed consideration of climate change into Council's policies and decision making processes	Council officers continue to provide feedback and support within the framework of the Council Plan to embed consideration of the climate emergency in all decision making processes. A key activity involved embedding climate change consideration into the update of the Service Planning Framework in partnership with the Asset Management team.	
Develop an organisation-wide Conflict of Interest framework and policy	This policy (in draft form) has been presented to the Audit and Risk Committee and needs some final adjustments before being presented to the Staff Consultative Committee for review.	
Update the Legislative Compliance program across the organisation	No non-compliances were reported. Some work is required to bring the reporting system in line with the <i>Local Government Act 2020</i> and this will be achieved in this financial year (resources permitting).	






 Delayed
 Completed
 Not Due To Start
 On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Develop and deliver a communications program to enhance the digital literacy of staff, the community and stakeholders	The roll out of a new digital literacy campaign for staff has begun. Consultation and review of internal communications systems and the intranet are currently being undertaken. Council participated in the Snap Send Solve 'Snaptember' campaign to help educate the community in online reporting.	
Strengthen Council's digital governance through a continuous improvement program to ensure digital solutions meet the business needs of Council	The Customer Portal is ready for a stage one soft launch which involves getting staff who live in the area to test the portal. The following information is currently available: <ul style="list-style-type: none"> - Property information - Permit information - Pet information - CRM requests - Room Bookings - Bin Days - My Councillor - Nearby Events - Have your say <p>Work is starting around the promotion of the portal to residents and other Councils to showcase the work being undertaken in Greater Dandenong.</p>	
Increase awareness of, availability and capability around modern and smart technologies	The roll out of in-ground parking sensors within the Springvale Activity Centre was slightly delayed due to supply chain issues in obtaining the relevant components for the signal repeaters and relays. Installations however have commenced and are due to be completed early in Q2.	
Implement a people-centred approach to how safety is managed across the organisation	Implementing a people centred approach to psychosocial hazards that exist throughout Council operations is a priority. Two programs underway are the APHRM project (A Participative Hazard Identification Risk Management) tool that is used to identify psychosocial hazards to manual handling tasks (currently being implemented in the Community Care area), and the research study in Occupational Violence & Aggression (OVA) in Local Government project. The OVA survey is currently being conducted for Greater Dandenong City Council staff.	


 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Increase Council's awareness and understanding of a changing climate's impacts on its assets and operations and, continue to integrate recognition of climate change into financial and budget processes	The Finance and Sustainability teams have commenced this work with the development of a project brief. With the end of financial year processes only concluding in late September, it is expected the Finance team will shortly have capacity to review this at which point the project brief can be taken to market and a consultant engaged to commence the work.	
Review Council's Long Term Financial Plan	Council will commence the annual review of the Long Term Financial Plan 2024-33 in Quarter 2.	
Strengthen governance capacity of Council grant and funding partners	Council offered an online Good Governance workshop which was attended by 18 participants from multi-year funded organisations and tenants of Council facilities. Officers are preparing a staged roll out of a pilot Good Governance Framework with tenants of key Council facilities.	
Develop and document the organisational Customer Service Experience (CSX) Strategy to optimise customer's interactions with Council	Initial research of sector wide Customer Service Strategies has commenced as the first stage of this project.	
Encourage the voice of children through the facilitation of the Children's Advisory Group in planning and policy development	19 students from nine primary schools attended the July meeting. The Festival and Events team attended to promote the Children's Festival and ask the students for their feedback on Council's Animation Competition. 17 students from nine primary schools attended the August meeting. Students voted for their favourite entries for the Waste competition. They also made many decisions to help with the planning of the Children's Forum.	

 Delayed
  Completed
  Not Due To Start
  On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement the updated Community Engagement Framework	The Community Engagement Framework was reviewed internally by staff, by Council and went out for external public consultation in May 2022, with Council officially endorsing the 2022 version of the Framework at its meeting on 27 June 2022. The Community Engagement Framework is available on Council's website for the community and our stakeholders to access and will be reviewed annually. An internal Community Engagement Working Group/Roundtable of Council staff will be established with the endorsement of EMT and the new CEO in early 2023 to ensure Council is effectively engaging with CGD's culturally diverse community and adhering to its legislative obligations under the <i>Local Government Act 2020</i> .	

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

POLICY AND STRATEGY

Q1 2022-23 COUNCIL QUARTERLY PERFORMANCE REPORT

ATTACHMENT 2

**FINANCIAL REPORT 1 JULY – 30
SEPTEMBER 2022**

PAGES 46 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

Financial Report

1 July 2022 to 30 September 2022



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4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

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4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Executive Summary

Operating Result

For the three months ended 30 September 2022 Council achieved a surplus operating result of \$7.01 million which is \$4.10 million better than the year-to-date budget. The main factors contributing to this result comprise favourable variances in:

- Income year to date is \$1.69 million favourable predominantly due to unbudgeted and additional operating grant funding (\$1.25 million).
- Operating expenditure year to date (\$2.42 million favourable) in employee costs (\$2.96 million) due to staff recruitment occurring later than planned and a delay in commencement of grant funded projects, as well as materials and services (\$1.46 million) due to delay in the commencement of works, timing of works schedules combined with lower than anticipated expenditure to date.

Capital Result

Year-to-date capital expenditure for the period is \$7.93 million which is \$121,000 unfavourable to budget. There are also \$20.52 million in commitments (open purchase orders) at 30 September. Please refer to further details on capital expenditure at section E and Appendix 1.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Income Statement

For the period 1 July 2022 - 30 September 2022

Note	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
B1					
Rates and charges	42,467	42,131	336	162,081	162,081
Statutory fees and fines	2,035	2,417	(382)	9,696	9,696
User fees	1,866	2,259	(393)	9,389	9,389
Grants - operating	7,231	5,980	1,251	25,554	33,940
Grants - capital	1,160	1,060	100	14,722	3,518
Contributions - monetary	908	500	408	4,358	3,447
Contributions - non-monetary	-	-	-	10,000	10,000
Net gain (loss) on disposal of property, infrastructure, plant and equipment	121	150	(29)	445	445
Other income	1,968	1,570	398	4,849	4,849
Total income	57,756	56,067	1,689	241,094	237,365
Expenses					
B2					
Employee costs	19,365	22,328	2,963	97,261	91,636
Materials and services	18,675	20,074	1,399	78,632	75,427
Prior year capital expenditure unable to be capitalised (non-cash)	296	-	(296)	-	-
Bad and doubtful debts	-	9	9	1,953	1,953
Depreciation	8,486	8,482	(4)	33,943	33,943
Amortisation - intangible assets	15	10	(5)	60	60
Amortisation - right of use assets	149	150	1	604	604
Borrowing costs	685	685	-	2,667	2,667
Finance costs - leases	-	-	-	22	22
Asset write offs	1,555	-	(1,555)	-	-
Other expenses	1,520	1,423	(97)	4,960	4,489
Total expenses	50,746	53,161	2,415	220,102	210,801
Net surplus (deficit)	7,010	2,906	4,104	20,992	26,564

NOTE

For comments regarding movements in Operating Income and Expenditure items, please refer to explanatory notes located at B1 to B2.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Balance Sheet

As at 30 September 2022

	Note	2022-23 ACTUAL 30 Sep 2022 \$'000	2021-22 ACTUAL 30 Jun 2022 \$'000	2022-23 AMENDED BUDGET \$'000	2022-23 ORIGINAL BUDGET \$'000
ASSETS					
Current assets					
Cash and cash equivalents	C1	75,561	30,212	132,406	126,900
Financial assets		124,163	150,504	-	-
Trade and other receivables		132,873	29,840	26,937	28,088
Other assets		1,569	9,077	7,296	4,085
Total current assets		334,166	219,633	166,639	159,073
Non-current assets					
Property, infrastructure, plant and equipment	C2	2,429,138	2,431,571	2,504,079	2,549,552
Investment property		6,336	6,336	6,336	10,860
Right-of-use assets		1,697	1,846	2,030	1,191
Intangible assets		101	116	106	102
Trade and other receivables		281	281	281	295
Total non-current assets		2,437,553	2,440,150	2,512,832	2,562,000
Total assets		2,771,719	2,659,783	2,679,471	2,721,073
LIABILITIES					
Current liabilities					
Trade and other payables	C3	3,175	23,749	23,583	23,714
Trust funds and deposits		12,454	4,521	4,870	4,870
Unearned income		54,834	55,791	51,493	52,293
Provisions		21,717	21,730	21,729	22,986
Other interest-bearing liabilities		-	-	-	-
Interest-bearing liabilities		2,625	3,484	4,196	4,196
Lease liabilities		383	524	545	570
Total current liabilities		214,385	109,799	106,416	108,629
Non-current liabilities					
Provisions	C4	1,025	1,113	1,422	1,289
Trust funds and deposits		2,837	2,409	2,200	2,035
Other interest-bearing liabilities		-	-	-	-
Interest-bearing liabilities		49,779	49,779	51,704	51,704
Lease liabilities		1,324	1,324	1,379	442
Total non-current liabilities		54,965	54,625	56,705	55,470
Total liabilities		269,350	164,424	163,121	164,099
NET ASSETS		2,502,369	2,495,359	2,516,350	2,556,974
EQUITY					
Accumulated surplus	C5	959,230	954,375	982,692	992,642
Asset revaluation reserve		1,472,584	1,472,584	1,472,583	1,511,604
Reserves		70,555	68,400	61,075	52,728
TOTAL EQUITY		2,502,369	2,495,359	2,516,350	2,556,974

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

NOTES TO THE STATEMENTS

Balance Sheet (*previous page*)

Prepaid Rates: Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.

For comments regarding movements in other Balance Sheet items, please refer to explanatory notes located at C1 to C5.

Cash Flow Statement (*next page*)

Details regarding Council's cash movements are contained in **Note D - Cash Flow Statement**.

The dissemination of Council's restricted and operating cash is provided in the graph "*Restricted and Unrestricted Cash*" in **Appendix 2 Investment Analysis** in this report.

Cash inflows and outflows are inclusive of GST where applicable.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Cash Flow Statement

	2022-23 ACTUAL as at 30 Sep 2022 Inflows/ (Outflows) \$'000	2022-23 ANNUAL AMENDED BUDGET Inflows/ (Outflows) \$'000	2022-23 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges	57,308	162,513	161,639
Statutory fees and fines	1,758	8,158	7,203
User fees	2,378	9,830	9,996
Grants - operating	8,315	26,812	36,122
Grants - capital	2,253	13,619	3,518
Contributions - monetary	1,353	3,358	3,447
Interest received	295	500	499
Trust funds and deposits taken	14,674	30,340	28,102
Other receipts	1,271	7,995	4,855
Net GST refund	3,164	14,403	9,997
Employee costs	(22,155)	(96,953)	(90,698)
Materials and services	(25,421)	(96,409)	(88,018)
Short-term, low value and variable lease payments	(167)	(569)	(569)
Trust funds and deposits repaid	(6,260)	(30,200)	(28,102)
Other payments	(1,425)	(4,888)	(4,369)
Net cash provided by operating activities	37,341	48,509	53,622
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(16,816)	(96,762)	(55,590)
(Payments) proceeds for investments	26,341	150,504	-
Proceeds from sale of property, infrastructure, plant and equipment	147	706	706
Net cash provided by investing activities	9,672	54,448	(54,884)
Cash flows from financing activities			
Finance costs	(685)	(2,667)	(2,667)
Proceeds from borrowings	-	6,120	6,120
Repayment of borrowings	(859)	(3,484)	(3,484)
Interest paid - lease liability	-	(22)	(22)
Repayment of lease liabilities	(120)	(710)	(710)
Net cash used in financing activities	(1,664)	(763)	(763)
Net increase (decrease) in cash and cash equivalents	45,349	102,194	(2,025)
Cash and cash equivalents at the beginning of the year	30,212	30,212	128,925
Cash and cash equivalents at the end of the period	75,561	132,406	126,900
Represented by:			
Operating cash	(73,682)	2,521	43,593
Restricted cash	149,243	129,885	83,307
Total	75,561	132,406	126,900

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

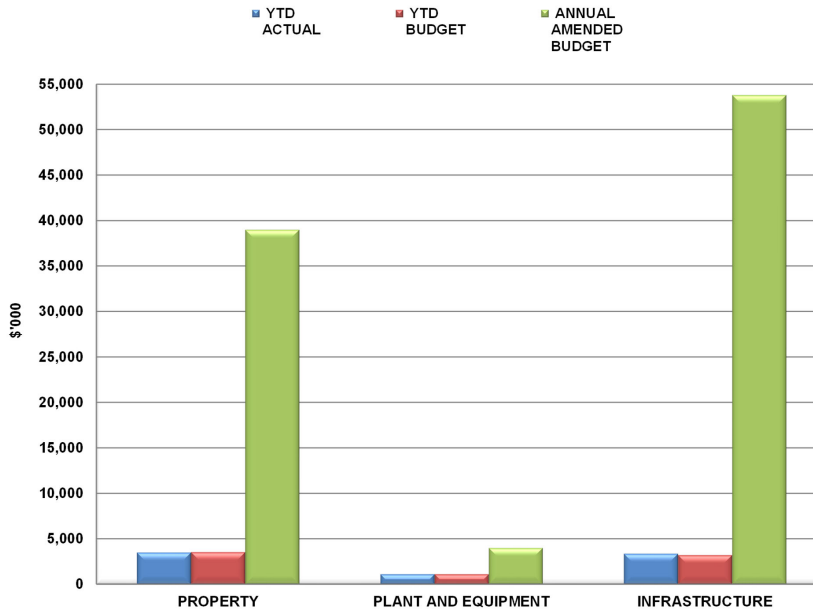


Financial Report for the period 1 July 2022 – 30 September 2022

Capital Expenditure Statement

The detailed program under each of the capital groups is contained in **Appendix 1 – Capital Expenditure**.

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	COMMIT \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
PROPERTY	3,479	3,513	34	8,790	38,980	17,461
PLANT AND EQUIPMENT	1,099	1,104	5	1,236	3,999	1,047
INFRASTRUCTURE	3,352	3,192	(160)	10,490	53,782	37,082
TOTAL EXPENDITURE	7,930	7,809	(121)	20,517	96,761	55,590



4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Notes to the Financial Statements

A. Accounting Policy Notes

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

- 1. Rate revenue:** Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- 2. Grants revenue:** Council receives two types of grants, namely a General Purpose Grant (Financial Assistance Grant funding from the Victoria Local Government Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. In accordance with new Accounting Standards, AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income of Not-For-Profit Entities', grant income is now generally recognised in the Income Statement to the extent of satisfied performance obligations. Alternatively, grant funding which does not have sufficiently specific performance obligations are recognised as income when the cash is received. Any grant income relating to unsatisfied performance obligations are recognised as unearned income in the Balance Sheet at balance date. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
- 3. Fees and charges:** Most fees and charges are recognised when cash is received. Generally, where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received. Car parking permit income relating to a future period at balance date are recognised as unearned income in the Balance Sheet.
- 4. Contributions - cash:** Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see **note 9** below).
- 5. Employee costs:** Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and workcover.
- 6. Capital expenditure:** The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
- 7. Budget information:** The Original Budget information contained in the report is the budget approved by Council on 27 June 2022. The year to date budget in this report reflects the Amended Budget as adopted by Council on 12 September 2022. The Amended Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2021-22.
- 8. Cash Flow Statement:** Reflects the actual cash movements during the year.
- 9. Restricted cash:** These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

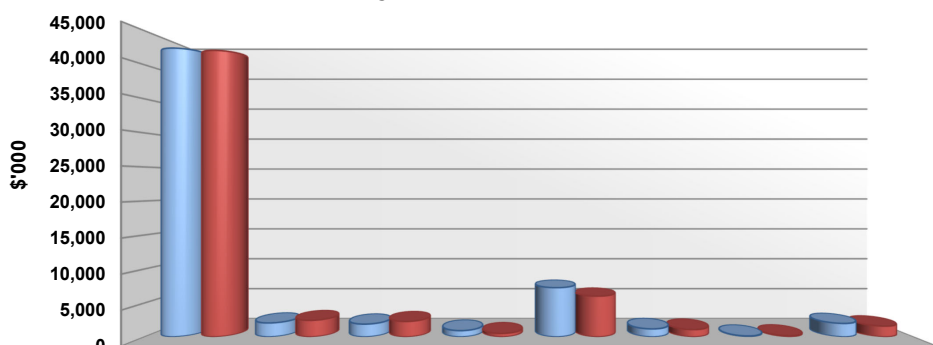


Financial Report for the period 1 July 2022 – 30 September 2022

B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-cash accounting entries such as non-monetary contributions or gifted assets).

**Income from operating activities
for 1 July 2022 - 30 September 2022**



	Rates and charges	Statutory fees and fines	User fees	Contributions - monetary	Grants - operating	Grants - capital (recurrent & non-recurrent)	Net gain on disposal of PIPE	Other Income
YTD actual	42,467	2,035	1,866	908	7,231	1,160	121	1,968
YTD budget	42,131	2,417	2,259	500	5,980	1,060	150	1,570

Operating income for the quarter ended 30 September 2022 is \$1.69 million favourable against budget. This is primarily due to the following:

Grants – operating (\$1.25 million favourable) – Receipt of unbudgeted grant funding for Refugee Immunisation - PRIME (\$513,000), Waste Management Kerbside Reform support (\$369,000) and Local Partnership program (\$192,000), combined with earlier than anticipated funding received for Family Day Care (\$478,000), Library and Information Service (\$107,000), Child First (\$77,000) and Animal Management (\$14,000).

These favourable variances are partly offset by lower than anticipated grant funding based on target achievement for Home and Community Care (\$266,000) and Planned Activity Group (\$37,000) combined with a delay in recognition of grant funding for HACC – Home Maintenance (\$166,000) and Sleep and Settling Initiative (\$71,000) as well as a delay in receipt of grant funding for the Local Government Capacity Building program (\$53,000).

Contributions – monetary (\$408,000 favourable) – Favourable variance due to better than anticipated income from public open space contributions (Non-Directorate \$211,000). The nature of these receipts makes timing difficult to predict. These funds are transferred to reserves. Additionally, Council also received an unbudgeted contribution from Melbourne Water for Chapel Road which relates to prior year expenditure (Capital Works Program \$197,000).

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Other income (\$398,000 favourable) – Mainly due to better than anticipated interest income as a result of higher than anticipated interest rates (Non-Directorate \$297,000).

Rates and charges (\$336,000 favourable) - Better than anticipated income from supplementary rates to date (Non-Directorate \$332,000).

These favourable income variances are partly offset by unfavourable variances in:

User fees (\$393,000 unfavourable) – Mainly due to lower than anticipated fee income from parking ticket machines/meters, building and inspection permits (City Planning, Design and Amenity \$383,000).

Statutory fees and fines (\$382,000 unfavourable) – Mainly due to lower than anticipated income from parking, littering, health and food infringements and planning applications (City Planning, Design and Amenity \$315,000).

These items will be considered during the Mid-Year Budget review.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

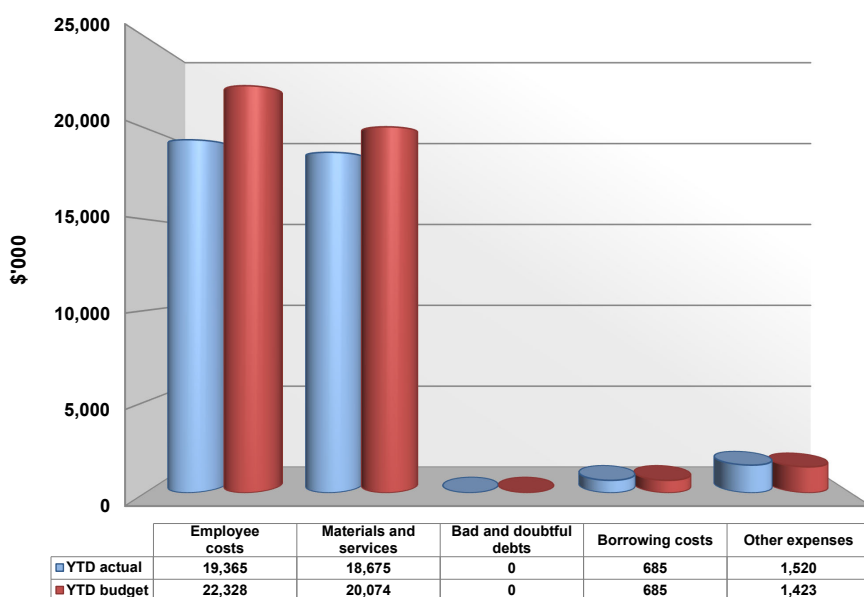


Financial Report for the period 1 July 2022 – 30 September 2022

B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excludes non-cash accounting entries including depreciation, amortisation, asset write offs and prior year capital expenditure unable to be capitalised).

**Expenditure from operating activities
for 1 July 2022 to 30 September 2022**



Operating expenditure for the quarter ended 30 September 2022 is favourable by \$2.42 million against budget. The major variances are in employee costs and materials and services.

Employee costs (\$2.96 million favourable) – This favourable variance is mainly due to staff recruitment occurring later than planned and a delay in commencement of grant funded projects (Community Services \$1.98 million, Engineering Services \$440,000, City Planning, Design and Amenity \$301,000, Corporate Services \$146,000 and Greater Dandenong Business \$100,000). Of this favourable variance, \$1.48 million relates to grant funded programs which require an acquittal (mostly in Community Services).

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Materials and services (\$1.40 million favourable) – The major items contributing to this favourable variance are:

- Contract services (\$299,000) – mainly due to delay in commencement of works, projects and receipt of invoices combined with timing of maintenance schedules (Engineering Services \$535,000, City Planning, Design and Amenity \$92,000 and Greater Dandenong Business \$79,000). This is partly offset by higher payments to Family Day Care educators, which is offset by higher grant income (Community Services \$408,000).
- Materials, maintenance and services (\$293,000) – mainly due to lower than anticipated expenditure for materials, delay in receipt of invoices and commencement of projects (Community Services \$167,000, City Planning, Design and Amenity \$90,000 and Engineering Services \$27,000).
- Administration costs (\$257,000) – lower than anticipated expenditure across a range of accounts including promotions, community education, postage/courier, printing/stationery, Council publications, fuel, postage, advertising and events (Community Services \$143,000, Corporate Services \$59,000, Non Directorate \$46,000 and Engineering Services \$38,000).
- Consultants, professional services (\$232,000) – mainly due to delay in commencement of projects and receipt of invoices (Greater Dandenong Business \$136,000 and City Planning, Design and Amenity \$84,000).
- Utilities (\$220,000) – mainly due to lower than anticipated electricity and water costs to date (Engineering Services \$195,000 and Corporate Services \$30,000).

These favourable expenditure variances are partly offset by unfavourable variances in:

Asset write offs (\$1.56 million unfavourable) – Unfavourable variance arising from asset renewal and replacement as part of capital work projects. This variance predominantly relates to a building, two car parks and a bridge that were replaced. This item is difficult to predict and is a non-cash accounting entry (Non-Directorate).

Prior year capital expenditure unable to be capitalised (non-cash) (\$296,000 unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Non-Directorate). This is a non-cash entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, asset removal/demolition, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

Any permanent variances will be reviewed and adjusted in the Mid-Year Budget.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

C. Balance Sheet

Council's net assets are valued at \$2.50 billion as at 30 September 2022.

C1. Current assets

Cash and other assets that can be readily converted to cash.

Cash and cash equivalents (\$75.56 million) – Represent the net amount held by Council in cash or term deposits with a term of less than 90 days.

\$149.24 million of cash and investment funds are 'restricted' for various purposes. The reduction in operating funds as at 30 September 2022 is due to the classification of \$124.16 million of term deposits greater than 90 days as 'financial assets'. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**. However, if these term deposits were classified as cash, the operating cash balance would be \$50.48 million.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by investing in products that have a minimum Standard and Poor's (S&P) rating of 'A'.

Financial assets (\$124.16 million) – Reduction in financial assets from 30 June 2022 is due to maturity of investments placed in Term Deposits with a term of greater than three months as of 30 September 2022. These terms resulted from investments placed to maximise the interest return to Council.

Trade and other receivables (\$132.87 million) – This balance includes:

- Rate debtors \$114.98 million
- Infringement debtors of \$9.63 million (net of provision for doubtful debts).
- General debtors \$8.26 million (net of provision for doubtful debts).

Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.

Other assets (\$1.57 million) – This balance includes:

- Accrued income \$979,000 – income earned but cash not yet received as at 30 September 2022.
- Prepayments \$31,000 - expenses prepaid at 30 September 2022.
- Other deposits \$559,000 – represents \$75,000 deposit for Metropolitan Resource Recovery organic waste processing contract, \$250,000 deposit paid for Metropolitan Resource Recovery Landfill Services Gate Fee and \$234,000 deposit paid to South East Water for 5 Mason Street, Dandenong works.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

C2. Non-current assets

Property, infrastructure, plant and equipment (\$2.43 billion) – Includes Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

Investment property (\$6.34 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets on an annual basis is recorded in the Comprehensive Income Statement and these assets are not depreciated.

Right-of-use assets (\$1.70 million) – Represents leased (right-of-use) assets in accordance with the Accounting Standard AASB 16 'Leases'. Includes property, fleet, IT and office equipment that has been leased under ordinary lease arrangements.

Intangible assets (\$101,000) – Represents computer software assets. These values are reflected after recognising the associated amortisation expense.

Trade and other receivables (\$281,000) – \$208,000 for Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site and a \$73,000 refundable bond with Western Health (originally related to Community Chef) which is expected to be returned upon completion of the contract.

C3. Current liabilities

Debts due to be repaid within 12 months.

Trade and other payables (\$3.17 million) – This balance includes trade creditors arising from operations and capital works.

Trust funds and deposits (\$12.45 million) – Trust funds and deposits includes other refundable monies in respect of:

- Fire services property levy funds collected by Council on behalf of the State Government, but not yet paid on to the State Revenue Office (\$9.20 million). These monies are remitted to the State Revenue Office in accordance with legislative timeframes (28 days after each quarterly rate instalment date).
- Other deposits (\$1.75 million).
- Landscape deposits (\$1.10 million).
- Road deposits (\$182,000).
- Open space contributions (\$217,000).

Unearned income (\$54.84 million) – Represents income not yet earned in accordance with Accounting Standards AASB 1058 'Income of Not-For-Profit Entities' and AASB 15 'Revenue from Contracts with Customers' based on specific performance obligations that were not complete at 30 September 2022 in respect of:

- Developer Contribution Plan liabilities (DCP) – (\$41.53 million).
- Operating grants (\$9.07 million).
- Capital grants (\$3.91 million).
- Other (\$323,000).

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Provisions (\$21.72 million) – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
 - Long service leave entitlements - \$12.43 million.
 - Annual leave entitlements - \$8.56 million.
 - Rostered days off (RDO) - \$545,000.
- Landfill provision - \$185,000 - provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

Interest-bearing liabilities (\$2.63 million) – Represents the repayment of long-term borrowings during 2022-23.

Lease liabilities (\$383,000) - Represents the lease repayments in respect of the right-of-use assets that are payable during 2022-23.

C4. Non-current liabilities

Debts due to be repaid in future years.

Provisions (\$1.03 million) – Represents the provisions estimated to be paid beyond the 2022-23 financial year and comprises long service leave entitlements for employees (\$339,000) and landfill provision for restoration of Spring Valley landfill site (\$686,000) (Council's share is 19.88% of the total future estimated costs).

Trust funds and deposits (\$2.84 million) – Represents deposits that are payable beyond the 2022-23 financial year and comprises asset protection bonds of \$2.59 million, landscape deposits of \$157,000 and contractor deposits of \$93,000.

Interest-bearing liabilities (\$49.78 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

Lease liabilities (\$1.32 million) – represents the amount of lease payments in respect of the right-of-use assets to be repaid beyond the next 12 months. Increase in lease liabilities from prior year is due to new and renewed leases.

C5. Net assets and equity

Net assets - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.

Reserves – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

The discretionary reserves are:

- Major projects reserve
- Insurance fund reserve
- Council funded – Development Contribution Plans reserve
- Spring Valley landfill rehabilitation reserve
- Springvale Activity Precinct – Parking and Development reserve
- Dandenong Activity Precinct – Parking and Development reserve
- Native re-vegetation reserves
- Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Future maintenance reserve

The statutory reserves are:

- Open space – planning, development and improvements
- Open space – land acquisitions

D. Cash Flow Statement

Cash and investment holdings total \$75.56 million as at 30 September 2022, an increase of \$45.35 million since 30 June 2022. Total cash and investment holdings are made up of operating cash and restricted cash. \$149.24 million of Council's cash and investment (financial asset) holdings are restricted. Please refer to the next page for a detailed listing of Restricted Cash items, which are set aside for specific purposes.

Cash flows from operating activities – net inflow of \$37.34 million.

The major inflows are rates (\$57.31 million), grants (\$10.57 million), trust funds and deposits taken (\$14.67 million), contributions (\$1.35 million), statutory fees and fines (\$1.76 million) and user fees (\$2.38 million).

The major outflows are materials and services (\$25.42 million), employee costs (\$22.16 million) and trust funds and deposits repaid (\$6.26 million).

Trust funds and deposits taken and repaid mainly relate to fire services property levies (FSPL). The remittance of the FSPL and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Cash flows from investing activities – net inflow of \$9.67 million, including:

- \$26.34 million relates to proceeds from funds held at 30 June 2022 in term deposits with a maturity of greater than three months.
- \$147,000 proceeds on asset sales mainly relating to the fleet replacement program.
- Less \$16.82 million for capital works expenditure. The detailed capital works schedule is included in this report as Appendix 1. Please note the difference between the two capital expenditure amounts is due to the movement in capital trade creditors at the start and end of the reporting period. Appendix 1 is on an accrual basis.

Cash flows from financing activities – outflow of \$1.66 million.

Council incurred \$685,000 in finance costs on its borrowings and repaid \$859,000 of existing borrowings. In addition, Council repaid \$120,000 of its lease liabilities as at 30 September 2022.

Restricted cash - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

Type	30 September 2022	Notes
Reserve funds	\$'000	
Council funded Development Contribution Plans (DCP) reserve	19,866	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	3,423	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	5,937	To fund acquisitions of new open space land.
Major projects reserve	25,950	Funds realised from the sale of Council's property assets or surplus Council funds that will be utilised for investing in other properties or funding future major projects.
Keysborough South Maintenance Levy	3,795	Reserved for specific maintenance expenditure relating to this area.
Spring Valley landfill rehabilitation	2,955	Rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	271	To meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	325	To meet large and unexpected policy excesses on multiple insurance claims.
Springvale Activity Precinct Parking and Development reserve	236	To fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	2,117	To fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	1,103	Funds set aside for the aged care reforms.
Future maintenance reserve	4,577	Contribution funds for future works to address level crossing removal authority defects.
Total reserve funds	70,555	

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Type	30 September 2022	Notes
Employee provisions	\$'000	
Long service leave	12,765	Funds set aside to meet long service leave commitments.
Annual leave and other	9,106	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	21,871	
Trust funds and deposits	\$'000	
Fire services property levy (FSPL) collected and due	9,199	Payable to State Revenue Office – legislative requirement.
Open space contributions	217	Pending completion of works.
Landscape deposits	1,255	Pending completion of works.
Road deposits	182	Pending completion of works.
Other trust funds and deposits	4,438	Refundable upon finalisation of programs.
Total trust funds and deposits	15,291	
Other restricted funds	\$'000	
DCP unearned income	41,526	Pending completion of works by developers.
Other restricted funds	41,526	
Total restricted cash	149,243	

E. Statement of Capital Works

Total capital expenditure as at 30 September 2022 was \$7.93 million. A further \$20.52 million was committed at the end of September. The following **CIP Expenditure Report** contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major year to date variances are reported if the variance is greater than \$300,000. Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

Infrastructure

- **3231 Road Reconstruction Program (\$595,000 unfavourable)** – Scoping works and marking out on site are in progress. Geotechnical investigation and report on road reconstruction options for various sections of roads have been carried out and once final report is received, procurement works can commence.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

APPENDIX 1 - Capital Expenditure Report

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL AMENDED BUDGET \$	ANNUAL ORIGINAL BUDGET \$
PROPERTY						
Buildings						
1631. 2434-22/23 Art Gallery PEP Bldg	123	20,000	19,877	8,640	598,345	250,000
1796. Wal Turner Reserve Master Plan	-	24,644	24,644	-	129,705	-
1818. Safety, Security & Space Activation	31,020	31,917	897	86,785	167,986	-
1869. 2234-22/23 D'hong Community Hub	17,400	17,000	(400)	7,900	706,685	400,000
3044. Roof Safety Program	-	29,830	29,830	157,000	157,000	-
3179. Shepley Regional Multipurpose Ctr	204,455	-	(204,455)	4,500	-	-
3219. Thomas Carroll Pavilion	321,012	320,000	(1,012)	2,611,044	4,220,005	-
3543. Public Toilet Strategy-Implement	103,156	76,786	(26,370)	147,395	404,139	-
3547. George Andrews Reserve-Bld Modific	20,050	61,255	41,205	39,200	322,395	-
3548. 2313-22/23 Keysb Sth Community Hu	46,332	35,000	(11,332)	187,586	12,043,444	10,679,000
3793. Dandenong Market Utility Srv Infra	-	17,399	17,399	-	91,573	-
3804. CCTV/Security Capital Program	10,803	-	(10,803)	-	-	-
3817. 2356-22/23 Civic Archive Building	-	3,200	3,200	9,000	40,000	40,000
3820. 2367-22/23 N'Park Aquatic Ctr NPAC	-	2,920	2,920	-	36,500	36,500
3873. 1541-19/20 Bldg Renewal DDA	-	14,400	14,400	-	180,000	180,000
3876. 2264-22/23 Bldg Renewal Bathroom	3,150	9,000	5,850	1,350	75,000	75,000
3877. 2270-22/23 Bldg Renewal Flooring	-	7,800	7,800	-	65,000	65,000
3879. 2275-22/23 Bldg Renewal Minor Wrks	14,022	21,240	7,218	26,861	177,000	177,000
3880. 2278-22/23 Bldg Renewal Roof	-	20,400	20,400	-	170,000	170,000
3883. 2321-22/23 Bldg Renewal Kitchen/Eq	36,259	26,400	(9,859)	251,693	220,000	220,000
3902. Ross Reserve Pavilion	1,073,296	1,070,000	(3,296)	1,309,013	3,707,996	-
3904. 2280-22/23 Bldg Renewal Theatre	-	-	-	-	500,000	500,000
3906. Greater D'hong Gallery of Art	35,740	35,000	(740)	240,327	1,944,331	-
3946. 2260-22/23 Bldg Renewal Aquat/Leis	3,850	35,760	31,910	21,921	298,000	298,000
3948. D'hong Mkt (Fruit & Veg) Floor&Roof	-	-	-	9,206	-	-
3949. NPAC Redevelopment	836,463	830,000	(6,463)	1,018,482	2,484,781	-
3952. S/Vale Library/Civic-Storage&Equip	-	11,821	11,821	600	62,215	-
3974. 2235-22/23 D'hong Wellbeing Centre	218,179	200,000	(18,179)	1,354,378	5,000,430	1,830,000
4000. MCH Centres (x6) Works	400	-	(400)	-	-	-
4002. Springvale Reserve Boardroom	14,325	-	(14,325)	-	-	-
4003. Springvale Reserve Changerooms (x2)	264,668	265,000	332	822,053	1,010,000	-
4004. Balmoral Car	113,119	156,905	43,787	357,945	825,818	-
4026. Springvale Town Hall Works	-	-	-	1,111	-	-
4042. NPR N'Park Comm Ctr Bldg Upgrade	103,617	-	(103,617)	11,136	-	-
4100. 2239-22/23 D'hong Sports Event Ctr	-	40,000	40,000	-	500,000	500,000
4101. 2236-22/23 Heritage Kindergarten	-	1,600	1,600	-	20,000	20,000
4102. 2237-22/23 Heritage Kindergarten	-	1,600	1,600	-	20,000	20,000
4103. 2238-22/23 D'hong Sth Kindergarten	-	1,600	1,600	-	20,000	20,000
4104. 2328-22/23 Security Program	-	2,400	2,400	-	30,000	30,000
4105. 2311-22/23 Police Paddocks	-	12,000	12,000	-	150,000	150,000
4106. 2330-22/23 D'hong Civic Centre	-	8,000	8,000	-	100,000	100,000
4107. 2327-22/23 Springvale Town Hall	-	3,200	3,200	-	40,000	40,000
4108. 2109-21/22 Table Tennis Centre	-	35,200	35,200	-	440,000	440,000
4109. 2167-22/23 Bains Pavilion	-	28,000	28,000	-	350,000	350,000
Leasehold Improvements						
3941. Police Paddocks Res. Grandstand	1,200	11,753	10,553	-	434,860	-
4005. Keysb PS Kinder Fitout	382	-	(382)	-	-	-
4006. Police Paddocks Soccer Function Rtr	-	-	-	11,760	280,700	-
4028. Police Paddocks Batting Cage	6,510	16,212	9,702	83,327	85,326	-
4029. Police Paddocks Fence/Dugout	84	-	(84)	10,236	-	-
4110. 2233-22/23 Rosewood Downs Prim S	-	8,000	8,000	-	100,000	100,000
4111. 2247-22/23 Rosewood Downs Prim S	-	-	-	-	771,000	771,000
Land						
4055. 2 Stuart St, Dandenong	(500)	-	500	-	-	-
Total property	3,479,114	3,513,243	34,129	8,790,448	38,980,234	17,461,500

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL AMENDED BUDGET \$	ANNUAL ORIGINAL BUDGET \$
PLANT AND EQUIPMENT						
Plant, machinery and equipment						
1445. Fleet Purchases	503,513	500,000	(3,513)	150,402	1,750,000	-
1447. Fleet New Program	92,620	90,000	(2,620)	-	160,000	-
4044. NPR Pedestrian Counters S/City	9,350	-	(9,350)	-	-	-
Library books						
3104. 2314-22/23 Library Strategy	168,348	166,820	(1,528)	771,474	878,000	878,000
Computers and telecommunications						
3902. Ross Reserve Pavilion	-	8,550	8,550	-	45,000	-
3914. Asset Management System	-	-	-	32,154	-	-
3957. 2291-22/23 Audio Visual Renewal	-	7,680	7,680	-	96,000	96,000
4007. Merit CRM Replacement	319,878	320,000	122	114,714	499,578	-
4052. LRCI3 Optical Fibre Various	5,200	5,000	(200)	167,418	498,000	-
4112. 2371-22/23 Keysborough Food Svcs	-	800	800	-	10,000	10,000
4113. 2343-22/23 D'nong Civic Centre	-	1,400	1,400	-	17,500	17,500
Fixtures, fittings and furniture						
3314. 2289-22/23 Furniture Renewal Prg	-	3,600	3,600	-	45,000	45,000
Total plant and equipment	1,098,909	1,103,850	4,941	1,236,162	3,999,078	1,046,500
INFRASTRUCTURE						
Parks, open space and streetscapes						
1629. 2231-22/23 Vanity Lane 275 Lonsdale	-	-	-	4,560	1,995,331	800,000
1747. 2170-22/23 Barry Powell Reserve	-	18,230	18,230	-	95,947	-
1796. Wal Turner Reserve Master Plan	46,124	-	(46,124)	80,562	-	-
1818. Safety, Security & Space Activation	-	-	-	17,013	-	-
2126. Herbert St Pocket Park	4,445	29,489	25,044	68,963	155,204	-
3065. Public Place Recycling Bin Instal.	-	10,450	10,450	47,652	55,000	-
3192. NPR Douglas St Streetscape	16,929	-	(16,929)	213	-	-
3442. 2426-22/23 NPR Noble Park Revital'n	-	-	-	-	490,565	300,000
3490. Springvale Road Boulevard	104,098	-	(104,098)	374,936	-	-
3631. Dandenong Park Master Plan	500	12,869	12,369	29,942	67,734	-
3849. 2201-22/23 Frederick Wachter Res've	-	81,810	81,810	690	430,578	-
3853. 2186-22/23 Parkfield Reserve	-	25,560	25,560	-	134,524	-
3854. 1795-20/21 Burden Park Reserve	-	3,200	3,200	-	40,000	40,000
3859. Police Paddocks S'ball Fencing	100,000	-	(100,000)	99,655	-	-
3900. Ross Reserve Plaza/Play/Oval/Path	-	60,174	60,174	-	316,705	-
3931. 2248-22/23 Guardrail Program	-	29,548	29,548	-	213,411	100,000
3932. 2296-22/23 Passive O/Space Renewa	10,747	27,360	16,613	14,835	342,000	342,000
3934. Parking Sensor Implementation	69,561	56,695	(12,866)	-	298,397	-
3936. 2124-21/22 Glendale Reserve	-	-	-	118	-	-
3966. 2111-21/22 Tirhatuan Park	-	12,000	12,000	88,336	150,000	150,000
3970. Alan Corrigan Exercise Equipment	-	-	-	11,969	-	-
3977. LXRA Rectification Works	-	7,722	7,722	-	40,644	-
4012. Alex Wilkie Wetlands & S/Water	-	9,500	9,500	-	50,000	-
4014. NPR Frank Street Open Space	141,150	140,000	(1,150)	289,198	457,932	-
4016. Neighbourhood Act Ctr F/Wrk Imp	640	-	(640)	-	-	-
4018. Tirhatuan Park Wetland	-	6,784	6,784	5,257	35,705	-
4020. 2225-22/23 LRCI3 Railway Parade SC	343	-	(343)	-	615,596	83,000
4027. NPR Ian Street S/Scape Upgrade	111,752	160,098	48,345	427,851	842,620	-
4030. Tatterson Park Oval 1 Lighting	163,827	159,329	(4,498)	27,458	159,329	-
4032. Hemmings St Precinct	12,457	59,541	47,084	-	313,372	-
4036. NPR Interpretive Signage	-	-	-	3,463	-	-
4037. NPR Display Crates	48	-	(48)	-	-	-

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL AMENDED BUDGET \$	ANNUAL ORIGINAL BUDGET \$
INFRASTRUCTURE						
Parks, open space and streetscapes						
4038. NPR Transformed Public Art	20,044	-	(20,044)	3,382	-	-
4043. NPR Leonard/Buckley Streetscape	15,351	-	(15,351)	16,040	-	-
4132. Railway Parade	389	-	(389)	248	-	-
4134. 2305-22/23 Lighting Renewal Prg	-	22,800	22,800	135,000	285,000	285,000
4135. 2433-22/23 Arkwright Drive Wetlands	-	16,000	16,000	-	200,000	200,000
4136. 1519-19/20 Norine Cox Reserve	-	4,000	4,000	-	50,000	50,000
4137. 2001-20/21 Kenneth Reserve	-	3,200	3,200	-	40,000	40,000
Recreational, leisure and community facilities						
1747. 2170-22/23 Barry Powell Reserve	-	42,098	42,098	-	233,146	20,000
1859. Rowley Allan Reserve	-	5,541	5,541	31,089	29,165	-
3209. 2428-22/23 Active Reserves Renewal	1,200	22,400	21,200	170,845	280,000	280,000
3518. Harmony Square Entrance Protection	-	3,800	3,800	-	20,000	-
3794. 1872-20/21 Tatterson Park	9,300	40,000	30,700	4,500	500,000	500,000
3849. 2201-22/23 Frederick Wachter Res've	219,957	220,000	43	100,072	833,876	750,000
3853. 2186-22/23 Parkfield Reserve	218,680	183,547	(35,133)	105,978	229,547	50,000
3854. 1795-20/21 Burden Park Reserve	286,685	280,000	(6,685)	290,352	608,881	-
3900. Ross Reserve Plaza/Play/Oval/Path	-	8,148	8,148	-	42,886	-
3925. Active Fencing Program	-	-	-	21,354	-	-
3933. Sports Lighting Plan Imp.	5,700	-	(5,700)	7,533	-	-
3936. 2124-21/22 Glendale Reserve	9,309	26,400	17,091	27,926	330,000	330,000
3969. Thomas Carroll-Cricket/Play/Light	871	47,500	46,629	244	250,000	-
4024. Noble Park Reserve Plgrnd Shade	-	15,200	15,200	80,000	80,000	-
4031. Ross Reserve Soccer Pitch	15,137	15,000	(137)	1,525,834	1,550,603	-
4117. 2191-22/23 Ross Reserve	2,000	19,680	17,680	170,727	246,000	246,000
4118. 2432-22/23 Thomas Carroll Reserve	-	3,200	3,200	36,415	40,000	40,000
4119. 1843-20/21 Frederick Wachter Res've	436	29,417	28,981	376,477	367,710	367,710
4120. 1589-19/20 Ross Reserve	14,633	-	(14,633)	22,947	2,500,000	2,500,000
4121. 2339-22/23 Children Services Prg	-	6,400	6,400	-	80,000	80,000
4122. 2176-22/23 Frederick Wachter Res've	-	800	800	16,200	10,000	10,000
4123. 2192-22/23 Ross Reserve	4,108	36,000	31,892	415,531	450,000	450,000
4124. 2194-22/23 Thomas Carroll Reserve	436	24,885	24,449	271,251	311,064	311,064
4125. 2181-22/23 Greaves Reserve	-	1,600	1,600	29,000	20,000	20,000
4126. 2332-22/23 D'ngong Day Nursery	-	3,600	3,600	-	45,000	45,000
4127. 2404-22/23 Ross Reserve	-	12,800	12,800	4,000	160,000	160,000
4128. 1314-18/19 Tyers Lane Reserve	-	3,200	3,200	15,901	40,000	40,000
4129. 2406-22/23 Parkfield Reserve	31,292	5,600	(25,692)	38,708	70,000	70,000
4130. 2146-21/22 Drinking Fountain Prg	-	3,200	3,200	-	40,000	40,000
4131. 2431-22/23 Parkland Reserve	-	3,200	3,200	-	40,000	40,000
Roads						
3080. 2232-22/23 LRC12 DCP-L102 AbbottsF	45,362	45,000	(362)	232,418	5,028,155	2,500,000
3231. 2256-22/23 Road Reconstruction Prg	595,272	-	(595,272)	241,544	3,000,000	3,000,000
3373. 2249-22/23 Kerb & Channel Renewal	26,262	26,000	(262)	64,647	500,000	500,000
3418. 2345-22/23 LATM New Program	26,920	27,000	80	411,646	928,889	500,000
3752. 2254-22/23 Roads to Recovery Prg	-	-	-	34,453	1,017,807	1,017,807
3753. 2253-22/23 Road Resurfacing Prg	112,405	110,000	(2,405)	694,318	6,000,000	6,000,000
3754. 2255-22/23 Road Rehabilitation Prg	-	-	-	-	2,500,000	2,500,000
3828. Activity Centre Proj. Mason St	-	15,494	15,494	9,495	422,852	-
3938. 2250-22/23 Kerb & Channel Resurf	410,074	410,000	(74)	951,350	1,500,000	1,500,000
3942. Black Spot Works Program	53,356	46,880	(6,476)	445,236	1,619,203	-
3944. Keysb Sth Comm Hub Access Road	500	-	(500)	-	-	-
3961. Road Reconst Program - Geotechnica	41,721	-	(41,721)	25,991	-	-
3962. Bakers Road Service Road	23,217	28,864	5,648	11,776	151,916	-
3992. 1399-19/20 Perry Road DCP-KR01a	-	-	-	-	4,267,983	4,267,983
4009. LRC12-Colemans Rd Reconstruction	-	-	-	1,400	609,453	-
4138. 2257-22/23 LATM Renewal Program	42,077	12,000	(30,077)	-	150,000	150,000

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



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	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL AMENDED BUDGET \$	ANNUAL ORIGINAL BUDGET \$
INFRASTRUCTURE						
Bridges						
3185. 2240-22/23 Bridge Renewal Program	-	21,600	21,600	-	270,000	270,000
4034. LRCI3-Hammond Road Bridge	-	-	-	-	420,000	-
4045. LRCI3 D'nong Creek Bridge	-	19,000	19,000	-	100,000	-
4046. LRCI3 Abbotts Rd Bridge	-	19,000	19,000	-	100,000	-
Footpath and cycleways						
3174. 2103-21/22 Active Transport ATIPP	144,416	145,000	584	94,604	592,000	500,000
3355. 2251-22/23 Footpath Renewal Prg	955	-	(955)	144,500	1,400,000	1,400,000
3589. Dandenong Creek Trail User Paths	-	3,551	3,551	26,973	18,688	-
4114. 2304-22/23 Pram Ramp Renewal Prg	-	8,000	8,000	-	100,000	100,000
Off street car parks						
1747. 2170-22/23 Barry Powell Reserve	-	4,531	4,531	9,000	23,847	-
4033. LRCI3-The Crescent Car Park	-	25,650	25,650	-	135,000	-
4048. LRCI3 F'Wachter North Car Park	-	19,000	19,000	-	100,000	-
4049. LRCI3 Robert Booth (Bess) Car Park	-	38,000	38,000	190,909	200,000	-
Drainage						
3019. 2246-22/23 Drainage Renewal Prg	-	-	-	-	1,537,000	1,537,000
3558. 1970-20/21 Pit Renewal Program	-	8,000	8,000	-	100,000	100,000
3939. 2245-22/23 Drainage Reactive Prg	191,366	140,000	(51,366)	159,148	500,000	500,000
4010. LRCI2-Callander Rd Drain	-	-	-	1,230,286	1,205,924	-
4115. 2424-22/23 Pit Renewal Rd Resurf	-	-	-	-	800,000	800,000
4116. 1998-20/21 Drainage Catchment 38A	-	-	-	-	1,200,000	1,200,000
Total infrastructure	3,352,052	3,192,144	(159,908)	10,489,919	53,782,187	37,082,564
GRAND TOTAL	7,930,075	7,809,237	(120,838)	20,516,529	96,761,499	55,590,564

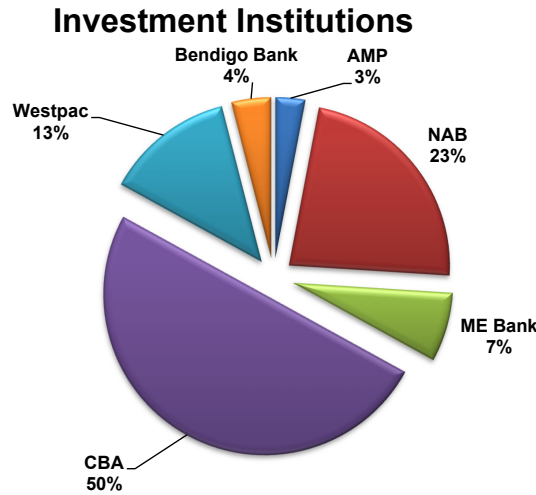
4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



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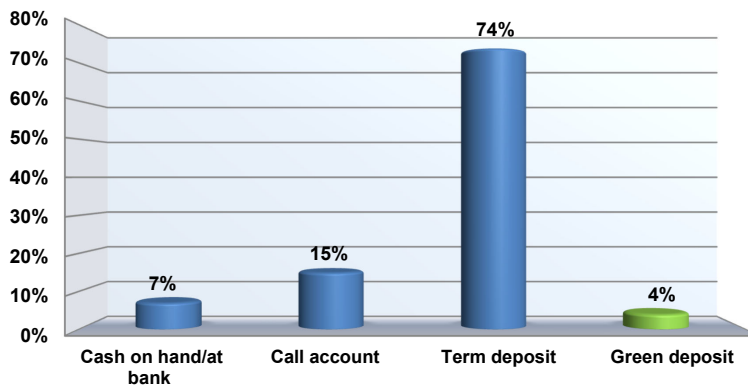
APPENDIX 2 – Investment Analysis

Cash and Investments



Policy limit - no single institution shall comprise more than 35% of the total investment portfolio, unless the investment is with Council's banker (CBA).

Portfolio Products



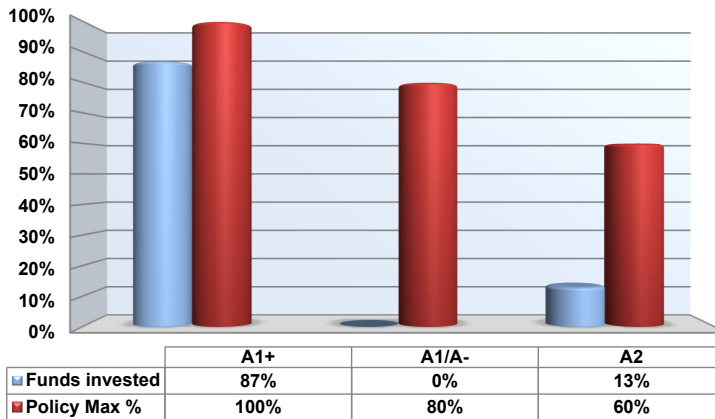
Note: Green deposit: 4% (or \$8.18 million) was invested at 30 September 2022. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

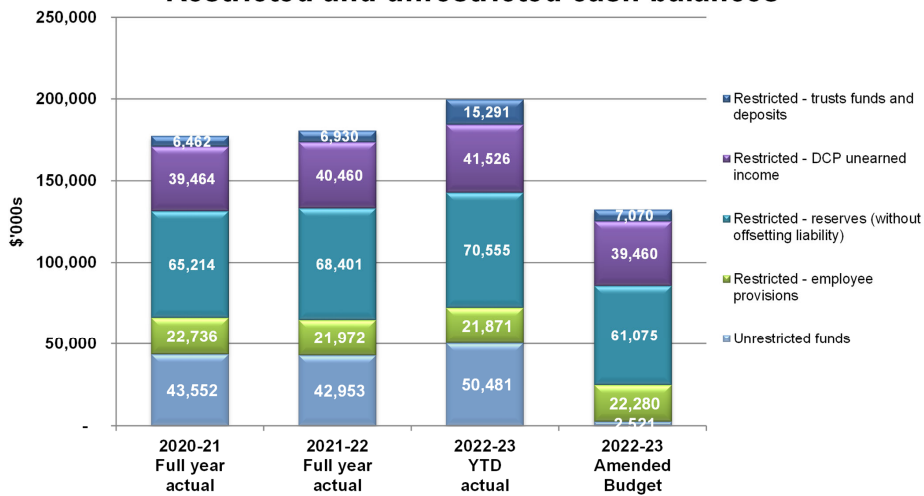


Financial Report for the period 1 July 2022 – 30 September 2022

Investment Credit Rating



Restricted and unrestricted cash balances



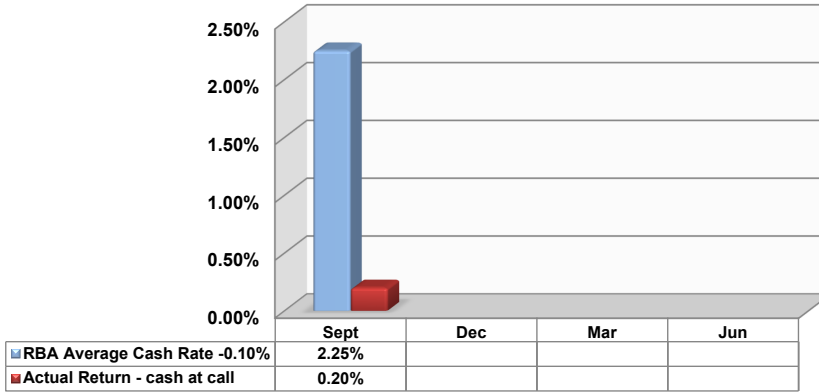
Note – the unrestricted cash balance at 30 September 2022 does not reconcile to the Statement of Cash Flows for the purposes of the above graph as the \$124.16 million of term deposits over 90 days classified as 'financial assets' has been included as cash here.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)

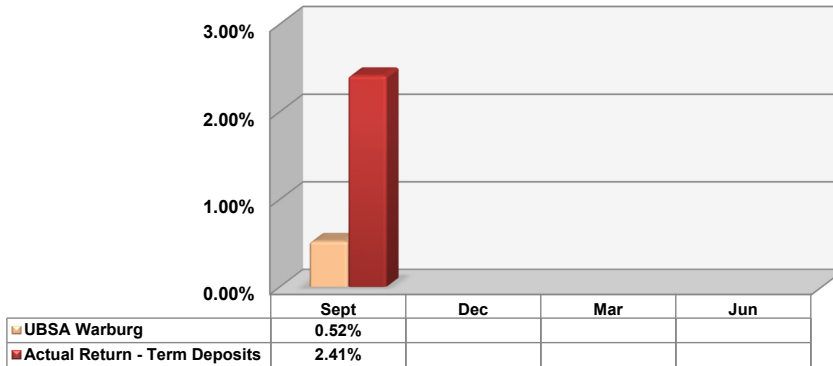


Financial Report for the period 1 July 2022 – 30 September 2022

Benchmark Indicator - Cash at Call



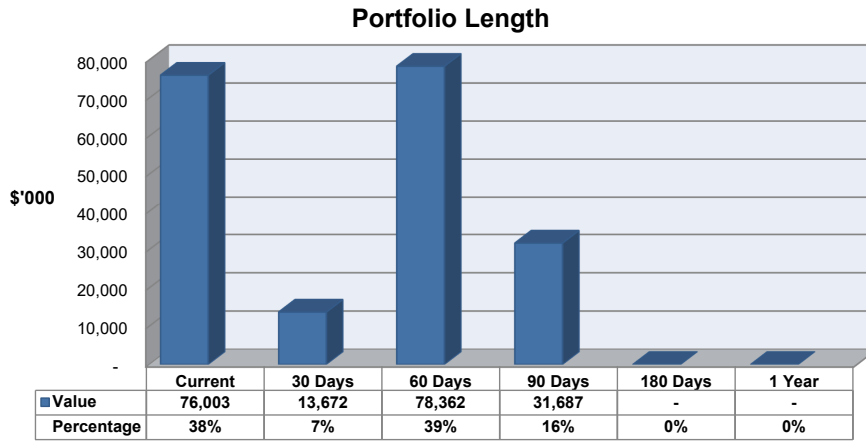
Benchmark Indicator - Term/Green Deposits



4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022



The above graph includes both cash and investments.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

APPENDIX 3 – Directorate Analysis

Total Operating Results

CGD BY DIRECTORATE					
	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Chief Executive Office	-	-	-	-	-
Greater Dandenong Business	6	19	(13)	363	363
Corporate Services	621	559	62	2,403	2,442
Engineering Services	7,222	6,902	320	27,617	27,510
City Planning Design and Amenity	3,282	3,961	(679)	15,985	15,985
Community Services	6,597	5,936	661	25,309	24,613
Non-Directorate ^(a)	38,698	37,657	1,041	152,598	161,746
Capital Works Program	1,357	1,060	297	17,079	4,965
Total income	57,783	56,094	1,689	241,354	237,624
Expenses					
Chief Executive Office	181	189	8	668	668
Greater Dandenong Business	781	1,112	331	4,760	4,056
Corporate Services	7,635	7,928	293	24,491	24,346
Engineering Services	13,397	14,681	1,284	70,059	69,103
City Planning Design and Amenity	3,900	4,417	517	19,988	19,773
Community Services	13,247	15,192	1,945	60,320	53,038
Non-Directorate ^(a)	11,632	9,669	(1,963)	40,076	40,076
Capital Works Program	-	-	-	-	-
Total expenses	50,773	53,188	2,415	220,362	211,060
Net surplus (deficit)	7,010	2,906	4,104	20,992	26,564

^(a) Non Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

Note. Total income and total expenditure may differ to the operating result presented earlier in this report due to the treatment of proceeds from asset sales and associated written down value.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

CEO DIRECTORATE

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Other income	-	-	-	-	-
Total income	-	-	-	-	-
Expenses					
Employee costs	130	137	7	585	585
Materials and services	51	51	-	78	78
Other expenses	-	1	1	5	5
Total expenses	181	189	8	668	668
Net surplus (deficit)	(181)	(189)	8	(668)	(668)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
CEO	-	-	-	-	-
Total income	-	-	-	-	-
Expenses					
CEO	181	189	8	668	668
Total expenses	181	189	8	668	668
Net surplus (deficit)	(181)	(189)	8	(668)	(668)

Notes:

No notes/comments required for this directorate.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

GREATER DANDENONG BUSINESS GROUP

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
User fees	-	6	(6)	6	6
Grants - operating	-	-	-	300	300
Other income	6	13	(7)	57	57
Total income	6	19	(13)	363	363
Expenses					
Employee costs	1 584	684	100	2,928	2,687
Materials and services	2 189	412	223	1,702	1,239
Other expenses	8	16	8	130	130
Total expenses	781	1,112	331	4,760	4,056
Net surplus (deficit)	(775)	(1,093)	318	(4,397)	(3,693)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Greater Dandenong Business Executive	-	-	-	-	-
Business Networks	5	13	(8)	351	351
Activity Centres Revitalisation	-	6	(6)	6	6
Major Projects	-	-	-	-	-
Economic Development	1	-	1	6	6
Total income	6	19	(13)	363	363
Expenses					
Greater Dandenong Business Executive	93	95	2	409	409
Business Networks	150	310	160	1,313	1,007
Activity Centres Revitalisation	300	352	52	1,448	1,103
Major Projects	39	43	4	195	195
Economic Development	199	312	113	1,395	1,342
Total expenses	781	1,112	331	4,760	4,056
Net surplus (deficit)	(775)	(1,093)	318	(4,397)	(3,693)

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Greater Dandenong Business

Expenditure

Note 1 Employee costs (\$100,000 favourable) – Favourable variance due to delay in recruitment and lower than anticipated temporary agency staff costs (Community Revitalisation \$51,000, Economic Development \$28,000 and Business Networks \$22,000).

Note 2 Materials and services (\$223,000 favourable) – Favourable variance mainly due to lower than anticipated professional and contractor costs as programs are delayed or yet to commence (Economic Development \$86,000, Business Networks \$42,000, Indian Cultural Precinct \$30,000 and Place Making and Revitalisation \$15,000).

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

CORPORATE SERVICES DIRECTORATE

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Statutory fees and fines	34	25	9	102	102
User fees	7	6	1	22	22
Grants - operating	22	11	11	55	94
Other income	558	517	41	2,224	2,224
Total income	621	559	62	2,403	2,442
Expenses					
Employee costs	3	3,379	3,525	146	14,991
Materials and services	4	3,964	4,136	172	8,131
Other expenses		292	267	(25)	1,369
Total expenses	7,635	7,928	293	24,491	24,346
Net surplus (deficit)	(7,014)	(7,369)	355	(22,088)	(21,904)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Corporate Services Executive	-	-	-	-	-
Communications and Customer Service	193	164	29	656	656
Governance	314	336	(22)	1,340	1,340
Information Technology	5	-	5	-	-
Financial Services	65	40	25	322	322
People and Procurement Services	44	19	25	85	124
Total income	621	559	62	2,403	2,442
Expenses					
Corporate Services Executive	24	25	1	279	279
Communications and Customer Service	1,188	1,366	178	5,850	5,850
Governance	782	871	89	3,207	3,207
Information Technology	2,567	2,613	46	5,877	5,777
Financial Services	738	714	(24)	3,183	3,183
People and Procurement Services	2,336	2,339	3	6,095	6,050
Total expenses	7,635	7,928	293	24,491	24,346
Net surplus (deficit)	(7,014)	(7,369)	355	(22,088)	(21,904)

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Corporate Services Directorate

Expenditure

Note 3 Employee costs (\$146,000 favourable) – Favourable variance due to delay in recruitment and lower casual and temporary agency staff costs (Call and Services Centres \$93,000, Information Technology Executive \$38,000, Southern Screen \$37,000, COVID-19 Vaccine Case Management \$33,000, Civic Facilities \$25,000, Governance \$24,000, Communication and Customer Services Executive \$16,000 and Contracts \$13,000).

This favourable variance is partly offset by unbudgeted staffing matter (Records \$79,000), grant funded expenditure (Emergency Management Grants \$28,000) and parental leave payments (Finance \$13,000).

Note 4 Materials and services (\$172,000 favourable) - Favourable variance due to delay in receipt of invoices and commencement of projects, combined with lower than anticipated printing and stationery, postage and storage, insurance, professional services, software and application maintenance and utilities (Governance \$51,000, Records Management \$39,000, Risk Management \$29,000, Technical Services \$27,000 and Business Systems \$24,000).

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

ENGINEERING SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		6,309	6,305	4	24,958	24,958
Statutory fees and fines	5	13	99	(86)	396	396
User fees		139	141	(2)	565	565
Grants - operating	6	479	100	379	107	-
Asset sales		146	176	(30)	706	706
Other income	7	136	81	55	885	885
Total income		7,222	6,902	320	27,617	27,510
Expenses						
Employee costs	8	4,106	4,546	440	19,614	19,545
Materials and services	9	9,233	10,090	857	50,049	49,162
Carrying amount of assets sold		26	26	-	261	261
Other expenses		32	19	(13)	135	135
Total expenses		13,397	14,681	1,284	70,059	69,103
Net surplus (deficit)		(6,175)	(7,779)	1,604	(42,442)	(41,593)

BUSINESS UNITS

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Infrastructure Services		6,954	6,587	367	26,296	26,189
City Projects and Asset Improvement		4	-	4	19	19
Infrastructure Planning		264	315	(51)	1,302	1,302
Total income		7,222	6,902	320	27,617	27,510
Expenses						
Infrastructure Services		10,253	11,422	1,169	56,346	55,899
City Projects and Asset Improvement		2,595	2,741	146	11,374	10,865
Infrastructure Planning		549	518	(31)	2,339	2,339
Total expenses		13,397	14,681	1,284	70,059	69,103
Net surplus (deficit)		(6,175)	(7,779)	1,604	(42,442)	(41,593)

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Engineering Services Directorate

Income

Note 5 Statutory fees and fines (\$86,000 unfavourable) – Unfavourable variance due to lower than anticipated sub-division, plan checking, property and storm water information fee income to date (Civil Development and Design \$86,000).

Note 6 Grants - operating (\$379,000 favourable) – Favourable variance due to unbudgeted receipt of Department of Environment, Land, Water and Planning (DELWP) Food Organics Garden Organics (FOGO) grant funding (Waste Management \$369,000, which will be matched by expenditure).

Note 7 Other income (\$55,000 favourable) – Better than anticipated recovery income for asset protection reinstatements (Asset Protection \$28,000) and income from reserve hire, tree replacement and removal of rubbish (Parks Services \$18,000).

Expenditure

Note 8 Employee costs (\$440,000 favourable) – Favourable variance due to delays in recruitment and lower temporary agency staff costs (Parks Services \$182,000, Cleansing \$92,000, Infrastructure Services and Planning Executive \$61,000, Asset Management \$48,000, Roads \$45,000, AMS Implementation \$40,000, Waste Management \$37,000 and Strategic Transport Planning \$23,000).

This favourable variance is partly offset by higher than anticipated temporary agency staff and casual salary costs (CIP Implementation \$28,000, Building Maintenance \$17,000, City Improvement Executive \$17,000, Strategic Asset Planning \$16,000 and Civil Development and Design \$9,000).

Note 9 Materials and services (\$857,000 favourable) - Favourable variance due to lower than anticipated contractor expenditure for sealed road maintenance, major road patching, graffiti removal, vandalism repairs, street lighting maintenance, equipment maintenance, reactionary maintenance, fire and essential services (Roads and Drains \$381,000, Building Maintenance \$294,000, Asset Management \$215,000, Cleansing \$151,000 and Parks Services \$67,000).

This favourable variance is partly offset by higher than anticipated security and cleaning services, fuel costs, contract and professional services (Waste Management \$100,000, CIP Implementation \$62,000, Spring Valley Landfill \$54,000, Springvale Community Hub \$28,000, Strategic Transport Planning \$20,000 and Asset Protection \$18,000).

Any permanent variances will be considered during the Mid-Year Budget review.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

CITY PLANNING, DESIGN & AMENITY

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		-	-	-	-	-
Statutory fees and fines	10	1,978	2,292	(314)	9,198	9,198
User fees	11	1,077	1,463	(386)	5,857	5,857
Grants - operating		14	53	(39)	689	689
Other income	12	213	153	60	241	241
Total income		3,282	3,961	(679)	15,985	15,985
Expenses						
Employee costs	13	3,092	3,394	302	14,422	14,422
Materials and services	14	797	1,004	207	3,565	3,350
Bad and doubtful debts		-	7	7	1,943	1,943
Other expenses		11	12	1	58	58
Total expenses		3,900	4,417	517	19,988	19,773
Net surplus (deficit)		(618)	(456)	(162)	(4,003)	(3,788)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
City Planning, Design and Amenity Exec.	-	-	-	-	-
Building Services	727	816	(89)	2,656	2,656
Planning and Design	461	501	(40)	2,004	2,004
Regulatory Services	2,094	2,644	(550)	11,325	11,325
Total income	3,282	3,961	(679)	15,985	15,985
Expenses					
City Planning, Design and Amenity Exec.	93	111	18	471	471
Building Services	1,054	1,071	17	4,491	4,276
Planning and Design	1,195	1,362	167	5,445	5,445
Regulatory Services	1,558	1,873	315	9,581	9,581
Total expenses	3,900	4,417	517	19,988	19,773
Net surplus (deficit)	(618)	(456)	(162)	(4,003)	(3,788)

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

City Planning, Design and Amenity Directorate

Income

Note 10 Statutory fees and fines (\$314,000 unfavourable) – Unfavourable variance mainly due to lower than anticipated fines issued to date (Parking Management \$201,000, General Law Enforcement \$62,000, Health \$25,000 and Building \$21,000).

The unfavourable variance is partly offset by higher than anticipated fee income to date (Planning and Compliance \$24,000).

Note 11 User fees (\$386,000 unfavourable) – Unfavourable variance mainly due to lower than anticipated income from car parking permits and tickets, Streatrader permits and planning and building fees (Parking Management \$291,000, Building \$64,000, Statutory Planning \$23,000 and Health \$10,000).

Note 12 Other income (\$60,000 favourable) – Favourable variance due to higher than anticipated recovery of legal costs (Health \$59,000).

Expenditure

Note 13 Employee costs (\$302,000 favourable) – Favourable variance due to a delay in filling vacant positions (Statutory Planning \$105,000, Strategic Design and Sustainability Planning \$60,000, Animal Management \$43,000, Building \$37,000, General Law Enforcement \$35,000, Regulatory Services Administration \$32,000, Parking Management \$28,000 and Public Safety and Security \$28,000).

This favourable variance is offset by higher than anticipated temporary staff costs (Health \$57,000) and casual salaries (School Crossing \$30,000).

Note 14 Materials and services (\$207,000 favourable) – Favourable due to lower than anticipated contractor and professional services expenditure and statutory fees (Parking Management \$97,000, Animal Management \$66,000, Local Government Capacity Building grant program \$37,000 and Strategic Design and Sustainability Planning \$13,000).

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

COMMUNITY SERVICES DIRECTORATE

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
User fees	642	644	(2)	2,939	2,939
Grants - operating	15 5,694	4,985	709	21,429	20,733
Other income	261	307	(46)	941	941
Total income	6,597	5,936	661	25,309	24,613
Expenses					
Employee costs	16 8,062	10,045	1,983	42,773	37,502
Materials and services	17 4,349	4,245	(104)	14,565	13,025
Bad and doubtful debts	-	-	-	8	8
Amoortisation - right of use assets	-	-	-	6	6
Other expenses	18 836	902	66	2,968	2,497
Total expenses	13,247	15,192	1,945	60,320	53,038
Net surplus (deficit)	(6,650)	(9,256)	2,606	(35,011)	(28,425)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Community Services Executive	-	-	-	-	-
Community Wellbeing	3,930	2,849	1,081	12,105	11,454
Community Care	1,294	1,764	(470)	10,734	10,734
Community Arts, Culture and Libraries	1,265	1,189	76	1,763	1,757
Community Development, Sports and Recreation	108	134	(26)	707	668
Total income	6,597	5,936	661	25,309	24,613
Expenses					
Community Services Executive	125	170	45	729	729
Community Wellbeing	4,298	5,538	1,240	23,579	17,716
Community Care	3,009	3,483	474	14,892	14,555
Community Arts, Culture and Libraries	3,005	3,084	79	11,163	10,776
Community Development, Sports and Recreation	2,810	2,917	107	9,957	9,262
Total expenses	13,247	15,192	1,945	60,320	53,038
Net surplus (deficit)	(6,650)	(9,256)	2,606	(35,011)	(28,425)

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Community Services Directorate

Income

Note 15 Grants – operating (\$709,000 favourable) - comprising:

Additional or grant funding received earlier than anticipated:

- Family Day Care \$478,000
- Library and Information Services \$107,000
- Child First \$77,000
- Market Street Occasional Child Care Centre \$23,000
- Pre-School Field Officer \$19,000
- PYP Linkages \$16,000
- Playgroups Initiative \$16,000

Unbudgeted grant funding received (will be offset by associated expenditure and adjusted in the Mid-Year Budget):

- Refugee Immunisation (PRIME) \$516,000

These favourable variances are partly offset by:

Lower than anticipated grant funding recognised to date based on satisfied performance obligations for:

- Home and Community Care \$186,000
- HACC – Assessments & Team Leaders \$166,000
- Sleep and Settling Initiative \$71,000
- HACC – Home Maintenance \$56,000

Expenses

Note 16 Employee costs (\$1.98 million favourable) – \$1.39 million of this favourable variance relates to grant funded programs which require an acquittal, caused mainly by a delay in recruitment (Child First \$402,000, Sleep and Settling Initiative \$249,000, Playgroups Initiative \$102,000, Pre-School Field Officer \$84,000, Best Start \$59,000, Drug Strategy \$50,000, Right@Home \$24,000, Empowering Communities \$21,000 and PYP Linkages \$20,000).

The remaining favourable variance is due to a delay in recruitment of vacant positions (Enhanced MCH Program \$358,000, Home and Community Care \$145,000, Maternal and Child Health \$113,000, Family Day Care \$96,000, Childrens Support Services \$62,000, Community Services Executive \$55,000, HACC Co-ordination \$46,000, Community Arts, Cultural and Library Executive \$41,000, Library and Information Services \$38,000, Sports Planning \$35,000, Youth Development \$33,000, HACC – Assessments and Team Leaders \$30,000, HACC – Home Maintenance \$27,000, Community Transport \$25,000, Festival and Events \$16,000, Food Services \$14,000, Community Property \$14,000 and Community Care Executive \$13,000).

The favourable variance is partly offset by higher than anticipated salary and temporary agency staff costs (The Drum Theatre \$81,000, Immunisation \$51,000, Youth Engagement \$21,000, Cultural Development \$18,000, Community Precinct Operations \$16,000 and Community Development \$13,000).

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Note 17 Material and services (\$104,000 unfavourable) – Unfavourable variance is due to higher payments to educators relating to additional service delivery requirements which is offset by higher grant income (Family Day Care \$412,000), professional services and materials (Covid-Safe Outdoor Activation \$54,000, Childrens Support Services \$32,000, Maternal and Child Health \$19,000 and Community Development, Sports and Recreation Executive \$11,000) as well as utilities, mainly electricity (Sports Planning \$17,000).

This unfavourable variance is partly offset by lower than anticipated expenditure for materials, consultants, utilities and events (Food Services \$60,000, Market Street Occasional Child Care Centre \$60,000, Cultural Development \$55,000, Empowering Communities \$44,000, Festivals and Events \$41,000, Library and Information Services \$26,000, The Drum Theatre \$21,000 and HACC – Home Maintenance \$18,000), service delivery (Home and Community Care \$44,000) and delay in commencing projects (PYP Linkages \$22,000).

Note 18 Other expenses (\$66,000 favourable) – Favourable variance due to delay in commencement of grant funded program (Empowering Communities \$22,000) and refund of operating lease/rental relating to the previous financial year (Library and Information Services \$39,000).

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

NON-DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges	19	36,158	35,827	331	137,123	137,123
Statutory fees and fines		10	-	10	-	-
Grants - operating	20	1,022	831	191	2,975	12,123
Contributions - monetary	21	711	500	211	2,000	2,000
Contributions - non-monetary		-	-	-	10,000	10,000
Other income	22	797	499	298	500	500
Total income		38,698	37,657	1,041	152,598	161,746
Expenses						
Employee costs		13	-	(13)	1,951	1,951
Materials and services		91	136	45	542	542
Prior year capital expenditure unable to be capitalised (non-cash)	23	296	-	(296)	-	-
Depreciation		8,486	8,482	(4)	33,943	33,943
Amortisation - intangible assets		15	10	(5)	60	60
Amortisation - right of use assets		149	149	-	598	598
Borrowing costs		685	685	-	2,667	2,667
Finance costs - leases		-	-	-	22	22
Asset write offs	24	1,555	-	(1,555)	-	-
Other expenses	25	342	207	(135)	293	293
Total expenses		11,632	9,669	(1,963)	40,076	40,076
Net surplus (deficit)		27,066	27,988	(922)	112,522	121,670

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Governance	-	-	-	-	-
Corporate Accounting	37,987	37,157	830	150,598	159,746
Planning and Design	711	500	211	2,000	2,000
Total income	38,698	37,657	1,041	152,598	161,746
Expenses					
Governance	3	-	(3)	30	30
Corporate Accounting	11,618	9,657	(1,961)	40,028	40,028
Planning and Design	11	12	1	18	18
Total expenses	11,632	9,669	(1,963)	40,076	40,076
Net surplus (deficit)	27,066	27,988	(922)	112,522	121,670

Non-Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs. Non attributable COVID-19 pandemic costs are included here.

Non-Directorate

Income

Note 19 Rates and Charges (\$331,000 favourable) – Favourable variance due mainly to better than anticipated income from supplementary rates to date (Corporate Accounting).

Note 20 Grants - operating (\$191,000 favourable) – Favourable variance due to receipt of unbudgeted Local Partnership grant income (Pandemic \$192,000) which will be offset by associated expenditure. This will be addressed at the Mid-Year Budget Review.

Note 21 Contributions – monetary (\$211,000 favourable) – Better than anticipated income from public open space contributions to date. The nature of these receipts makes timing difficult to predict. These funds are transferred to reserves.

Note 22 Other income (\$298,000 favourable) – Better than anticipated interest income due to higher interest rates (Corporate Accounting).

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

Expenditure

Note 23 Prior year capital expenditure unable to be capitalised (non-cash) (\$296,000 unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$296,000). This is a non-cash entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, asset removal/demolition, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

Note 24 Asset write offs (\$1.56 million unfavourable) – Unfavourable variance arising from asset renewal and replacement as part of capital work projects. This variance predominantly relates to a building, two car parks and a bridge that were replaced. This item is difficult to predict and is a non-cash accounting entry (Non-Directorate).

Note 25 Other expense (\$135,000 unfavourable) – Unfavourable variance due to unbudgeted expenditure for extension of Local Partnership grant funded program (Pandemic \$133,000), which is offset by unbudgeted grant income. This will be addressed in the Mid-Year Budget Review.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

CAPITAL WORKS PROGRAM

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Grants - capital	26	1,160	1,060	100	14,721	3,518
Contributions - monetary	27	197	-	197	2,358	1,447
Total income		1,357	1,060	297	17,079	4,965
Expenses						
Employee costs		-	-	-	-	-
Materials and services		-	-	-	-	-
Other expenses		-	-	-	-	-
Total expenses		-	-	-	-	-
Net surplus (deficit)		1,357	1,060	297	17,079	4,965

Notes:

Income

Note 26 Grants – capital (\$100,000 favourable) – Favourable variance due to unbudgeted grants received for the Noble Park Revitalisation program (will be offset by matching expenditure).

Note 27 Contributions – monetary (\$197,000 favourable) – Favourable variance due to unbudgeted contribution from Melbourne Water for Chapel Road drain expenditure incurred in prior years.

These variances will be considered during the Mid-Year Budget review.

4.2.3 Q1 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 30 September 2022

APPENDIX 4 - Operating Initiatives

Operating initiative project	2022-23 YTD Actuals \$	2022-23 YTD Budget \$	YTD Variance (Unfav) Fav \$	2022-23 Amended Budget \$	Project update 30 September 2022
Community Services					
Barry Powell Sports Pavilion - Concept design	-	-	-	80,000	The project has commenced with the concept design 75% complete.
Sub-total	-	-	-	80,000	
Business, Engineering and Major Projects					
Springvale Revitalisation Feasibility Study	-	-	-	70,000	Request for quote completed and consultant appointed.
Landscaping - Robinson Street and Princes Highway Intersection	-	-	-	188,000	The Princes Highway Project has been tendered and will be awarded shortly. The preferred tenderer has some OHS issues to resolve so they are compliant with Council's Rapid Global safety system. It is expected that on ground works will commence in November.
Building demolition - 280 Lonsdale Street, Dandenong	-	-	-	60,591	Project scoping underway.
Building demolition - 275 Lonsdale Street, Dandenong	-	-	-	92,115	Building permit application underway.
Building demolition - 49 View Road, Springvale	63,006	55,000	(8,006)	78,737	Fencing to be installed in November 2022. Works scheduled to be complete in December 2022.
Building demolition - 61-63 Heyington Crescent, Noble Park North	-	-	-	90,000	Building permit application underway.
Sub-total	63,006	55,000	(8,006)	579,443	
Total Operating Initiatives	63,006	55,000	(8,006)	659,443	

Notes re Operating Initiative reporting:

The reporting on operating initiatives excludes the following:

- salary related initiatives
- operating initiatives that add to an existing budget
- ongoing initiatives

4.3 OTHER

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 19 September 2022

File Id:

Responsible Officer:

Director Community Services

Attachments:

Draft Minutes of Disability Advisory Committee Meeting on 19 September 2022

1. Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

2. Recommendation Summary

This report recommends that the draft Minutes of the Disability Advisory Committee meeting provided in Attachment 1 to this report be noted and endorsed by Council.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 19 September 2022 (Cont.)

3. Background and Proposal

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Annual meeting to elect the Mayor and Deputy Mayor and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for information purposes, for noting and for endorsement (not adoption).

As such, the draft Minutes are provided as Attachment 1 to this report.

There are no financial implications associated with the development and submission of this report.

4. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

4.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 19 September 2022 (Cont.)

4.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.

5. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

The establishment of the Disability Advisory Committee and the work that it undertakes gives particular consideration to the following overarching governance principles:

- priority is given to achieving the best outcomes for the municipal community, including future generations (section 9(b) of the LGA2020);
- the municipal community is engaged in strategic planning and strategic decision making – many advisory committees and reference groups have community members as participants (section 9(d) of the LGA2020);
- innovation and continuous improvement is pursued (section 9(e) of the LGA2020);
- collaboration with other councils, governments and statutory bodies is sought – many advisory committees and reference groups have representatives attending from these organisations (section 9(f) of the LGA2020);
- the ongoing financial viability of Council is ensured (section 9(g) of the LGA2020);
- regional, state and national plans and policies are taken into account in strategic planning and decision making – diverse representation within these groups ensures this occurs (section 9(h) of the LGA2020); and
- the transparency of Council decisions, actions and information is ensured by this regular reporting mechanism (section 9(i) of the LGA2020).

6. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation and are consistent with the standards set by the Charter.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 19 September 2022 (Cont.)

7. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only.

The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

8. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

9. Recommendation

That Council notes the draft Minutes of meeting for the Disability Advisory Committee as provided in Attachment 1 to this report.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 19 September 2022 (Cont.)

OTHER

**DRAFT MINUTES OF DISABILITY ADVISORY COMMITTEE
MEETING**

ATTACHMENT 1

**DISABILITY ADVISORY COMMITTEE
MEETING HELD ON 19 SEPTEMBER
2022**

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 19 September 2022 (Cont.)

Advisory Committee or Reference Group Name: Disability Advisory Committee (DAC) Meeting

Date of Meeting: Monday 19 September 2022

Time of Meeting: 4.00pm–5.35pm

Meeting Location: Dandenong Civic Centre - 225 Lonsdale St, Dandenong
Meeting Room 2NE/NW
Microsoft Teams

Attendees: Frank Cutuli (Chair), Catherine Rampant, Deborah Lee, Lyn Bates, Pradeep Hewavitharana, Sharon Harris, Kristina Drmic, Manager Community Care (City of Greater Dandenong [CGD]), Acting Coordinator Community Access (CGD), Disability Planning Officer (CGD), Community Advocacy Officer (CGD)

Apologies: Cr Angela Long (CGD), Cr Rhonda Garad (CGD), Norma Seip

Minutes: Acting Coordinator Community Access (CGD)

Item No.	Item	Action	Action By
1.	Welcome and Apologises The Chair welcome all present.		
2.	Previous Minutes and Business Arising <ul style="list-style-type: none"> • Apologies noted. • The Disability Planning Officer provided an update on Council's Walk Against Family Violence. The walk will be held on 22 November. It has been confirmed that the CEO of Women with Disabilities Vic will be a guest speaker. • The Manager Community Care and Disability Planning Officer provided an update on recruitment of additional members, welcoming Kristina from Gre8 to her first meeting. Tam from Burke and Beyond has also been confirmed as a new DAC member. • The Disability Planning Officer provided an update on the South East Region Disability Inclusion Celebration and Expo which will be held in the week of 14 November. 	Provide finalised details of dates/venue	Disability Planning Officer
3.	Summary Report Concerning People Living with Disability The Community Advocacy Officer provided a brief summary of findings from the more extensive report <i>People with Disability in Australia 2022</i> , published by the Australian Institute of Health and Welfare (AIHW) earlier this year. The report provides updated data and highlights the circumstances and experiences of people	Provide hard copies to DAC members of Summary Report	Community Advocacy Officer

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 19 September 2022 (Cont.)

	living with disability and how it impacts on all facets of their life.		
4.	<p>Update on Proposed Disability Inclusive Emergency Planning Forum The Manager Community Care provided an update on the Disability Inclusive Emergency Planning Forum to be held on Thursday 27 October, 10am–3pm at the Paddy O'Donoghue Centre.</p> <p>The forum aims to learn from stakeholder group's knowledge and experiences about how to make emergency management more inclusive of people with disability.</p> <p>The Planning Committee are aiming for 32 participants who have lived experience with a disability, work in the disability or health sector or in emergency management.</p>	Provide further details once finalised to the Committee	Manager Community Care
5.	<p>Update on Sustainability Projects Focused on Vulnerable People The Manager Community Care provided an update on a number of Sustainability Projects Focused on Vulnerable People.</p>	Provide regular updates to the Committee	Manager Community Care
6.	<p>Proposed Review of Current Disability Action Plan and discussion on how we propose to develop the new Plan Council's Community Care Department oversees the implementation, monitoring and reporting on the actions of the Disability Action Plan 2017-2023. Implementation of the plan is a shared responsibility across all departments nominated in the plan, reflecting a whole of Council commitment to improve outcomes for people with a disability.</p> <p>A final review of the current plan will be undertaken in 2023. The review of the plan will consider:</p> <ul style="list-style-type: none"> • The extent to which actions have been successfully implemented over the period of the plan • The extent to which, through the plan and other influencing factors, the inclusion of people with a disability in our community has improved • Which objectives have been most successful in influencing improved outcomes for people with a disability. <p>The review process will also identify emerging issues, trends and opportunities in order to develop a new plan building on the strengths of the Disability Action Plan 2017-2023.</p>		
7.	<p>NDIS Update/Members Issues There is a new minister for NDIS, Bill Shorten.</p>		

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 19 September 2022 (Cont.)

	<p>Sharon participated in a trial of 2 new devices being tested on trams. The devices are to assist with loading people in wheelchairs on to trams.</p> <p>Discussion on Disability Parking Permits and rules around parking in normal parking spots when disability spots not available. The Disability Planning Officer confirmed that in CGD if you display your permit while in a normal parking spot you do not have to pay for the parking.</p> <p>Further discussion on Disability Parking Permits and why there is not a state-wide standard for issuing permits and parking rules. There was also discussion on difficulties people are experiencing completing the online form.</p>	For noting	
8.	<p>Other Business</p> <p>Australia Day Awards - the Disability Planning Officer will send out further information regarding nominations for an award.</p> <p>COVID-19 Community Grants – local organisations who want to assist people with a disability with COVID safety and education can apply for a grant.</p> <p>7 Star Rating on New Houses – New houses being built can receive a 7-star rating if they include level entry, doors of certain widths and an accessible ground floor toilet.</p> <p>Public Transport Victoria offer “Try Before You Ride” events to help people of all abilities to feel more confident when using the public transport system. The next event will be held on Thursday 6 October, 10.30am–2pm at Southern Cross Station and Tram Stop 125 at the corner of Clarendon Street and Whiteman Street, South Melbourne.</p> <p>Suggestion made that the Committee meet more frequently than quarterly as it is felt that is too long between meetings. Decided an informal catchup between quarterly meetings could be held for those available.</p> <p>Further discussion regarding increasing the frequency of formal DAC meetings in 2023 will be discussed at the December DAC meeting.</p>	<p>Provide information regarding making nominations</p> <p>Provide further information</p> <p>For noting</p> <p>Invites to be sent for informal meeting/catchup</p> <p>Add as agenda item for December DAC meeting</p>	<p>Disability Planning Officer</p> <p>Disability Planning Officer</p> <p>Chair</p> <p>Manager Community Care</p>
Meeting Closed at 5.35pm			

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.3.2 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 October 2022

File Id:	A9200077
Responsible Officer:	Director Community Services
Attachments:	Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee on 4 October 2022

1. Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

2. Recommendation Summary

This report recommends that the draft Minutes of the Multicultural and People Seeking Asylum Advisory Committee meeting provided in Attachment 1 to this report be noted by Council.

4.3.2 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 October 2022 (Cont.)

3. Background and Proposal

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Annual meeting to elect the Mayor and Deputy Mayor and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for information purposes, for noting and for endorsement (not adoption).

As such, the draft Minutes are provided as Attachment 1 to this report.

There are no financial implications associated with the development and submission of this report.

4. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

4.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Embrace diversity and multiculturalism.

4.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts.

4.3.2 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 October 2022 (Cont.)

5. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

The establishment of the Multicultural and People Seeking Asylum Advisory Committee and the work that it undertakes gives particular consideration to the following overarching governance principles:

- priority is given to achieving the best outcomes for the municipal community, including future generations (section 9(b) of the LGA2020);
- the municipal community is engaged in strategic planning and strategic decision making – many advisory committees and reference groups have community members as participants (section 9(d) of the LGA2020);
- innovation and continuous improvement is pursued (section 9(e) of the LGA2020);
- collaboration with other councils, governments and statutory bodies is sought – many advisory committees and reference groups have representatives attending from these organisations (section 9(f) of the LGA2020);
- the ongoing financial viability of Council is ensured (section 9(g) of the LGA2020);
- regional, state and national plans and policies are taken into account in strategic planning and decision making – diverse representation within these groups ensures this occurs (section 9(h) of the LGA2020); and
- the transparency of Council decisions, actions and information is ensured by this regular reporting mechanism (section 9(i) of the LGA2020).

6. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation and are consistent with the standards set by the Charter.

7. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only.

The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

4.3.2 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 October 2022 (Cont.)

8. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council’s Declaration on a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

9. Recommendation

That Council notes the draft Minutes of the meeting for the Multicultural and People Seeking Asylum Advisory Committee as provided in Attachment 1 to this report.

4.3.2 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 October 2022 (Cont.)

OTHER

**DRAFT MINUTES OF THE MULTICULTURAL AND PEOPLE
SEEKING ASYLUM ADVISORY COMMITTEE MEETING – 4
OCTOBER 2022**

ATTACHMENT 1

**DRAFT MINUTES OF MULTICULTURAL
AND PEOPLE SEEKING ASYLUM
COMMITTEE ON 4 OCTOBER 2022**

PAGES 5 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.3.2 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 October 2022 (Cont.)

Advisory Committee or Reference Group Name:	Multicultural and People Seeking Asylum Advisory Committee (MAPSAAC)
Date of Meeting:	4 October 2022
Time of Meeting:	3-4.50pm
Meeting Location:	Online via Microsoft Teams

Attendees:

Kylie Reid (Chisholm Institute) – Chairperson, Sri Samy (Friends of Refugees [FOR]), Siv Yoganathan (Life Without Barriers), Community Advocacy Officers (Greater Dandenong City Council [Council]) and Sustainability Planner (Council).

Apologies:

Jacquie McBride (Monash Health), Sean Quigley (WAYSS), Cr Eden Foster (Council), Cr Rhonda Garad (Council), Coordinator Community Advocacy (Council), Peter McNamara (South East Community Links [SECL]), Chaw Po (Community Member), Sarita Kulkarni (Community Member), Kadiria Pethiyagoda (Community Member), Oliver Pollasky (WithYouWithMe), Binita Maskey (Women's Association South East Melbourne Australia [WASEMA]) and Qutbiallyam Timor (Asylum Seeker Resource Centre [ASRC]).

Minutes:

Community Advocacy Officer (Council).

Item No.	Item	Action	Action By
1.	Welcome and Introductions Chair welcomed attendees and acknowledged Traditional Owners.		
2.	Endorsement of Minutes of Previous Meeting Minutes endorsed by Kylie Reid (Chisholm) and seconded by Community Advocacy Officer (Council).		
3.	Review of Outstanding Action Items <ul style="list-style-type: none"> Mapping of the appropriate networks, gaps and opportunities in the people seeking asylum space is ongoing. New work being undertaken exploring the impact of climate change on people seeking asylum, service providers and broader communities in Greater Dandenong. 		
4.	Sustainability Festival 2023 - Council <ul style="list-style-type: none"> The 2023 festival will take place on Sunday 26 February 10am-3pm at Dandenong Market. Zoned areas aligned with themes including biodiversity, waste, sustainability, edible gardening, etc. There will be food stalls, a 'talk tent' with presenters, showcase of sustainability-themed artwork, various workshops and activities. There will be a focus on promoting energy-saving information and cost-effective upgrades for renters (new arrivals/students), including 		

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.3.2 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 October 2022 (Cont.)

	<p>supporting people to apply for the \$250 Power Saving Bonus by the Ethnic Communities Council of Victoria.</p> <ul style="list-style-type: none"> In the week leading up to the Festival, Council will deliver sustainability-related events e.g. at Greater Dandenong Libraries. 39 Clow Street will be a quiet zone – opportunity for organisations to screen promotional video content. Opportunity open for MAPSAAC members and networks to host a stall, present a talk and/or get involved in other ways. Also seeking feedback on how the Festival can be made more accessible to the CALD community. Potentially promote an information directory of donation collection sites e.g. for clothing recycling, Springvale Learning Activity Centre collecting donations of office supplies. FOR are interested to promote edible gardening and display wheelbarrow garden beds and living pods at the event. 	<p>Share event information with MAPSAAC to provide input on further activities for the Festival.</p>	<p>Council</p>
<p>5.</p>	<p>Multicultural and People Seeking Asylum Terms of Reference 2022-25 (ToR) – Discussion and Endorsement</p> <ul style="list-style-type: none"> Council outlined changes in the draft ToR 2022-25 and feedback received from attendees. Expression of Interest (EOI) for new group membership to be open after December meeting. Existing members will be contacted to reapply for membership. Agreement by attendees that quarterly meetings will be more manageable. Consider hybrid (online and in-person) meetings to offer greater flexibility. Discussion on potential meeting times: may consider alternating meeting times, 4pm-6pm that overlaps work and non-work time, or 12pm-2pm as another option. Suggestion was made to survey people's meeting time preferences in the EOI form and vote on best meeting time moving forward. New ToR needs to clearly state the requirement for meeting attendance. Feedback that the three-year period term of appointment to 2025 may be a long commitment for community members. End date of 30 June 2024 was suggested as more appropriate. Explore options for an online chat channel, e.g. SLACK or MS Teams, with new Committee for communications outside of meetings. Due to insufficient attendees at this meeting for ToR endorsement, the draft ToR incorporating feedback received will be emailed to the 	<p>The revised ToR will be emailed to the Committee</p>	<p>Council</p>

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.3.2 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 October 2022 (Cont.)

	<p>Committee for endorsement.</p> <ul style="list-style-type: none"> The next meeting in December will be a review of the year's highlights and achievements, with potential new members to be invited. 	for endorsement.	
6.	<p>GameChange Initiative: Shaping a Local Employment Strategy –Update</p> <ul style="list-style-type: none"> GameChange aims to support residents to obtain meaningful and substantial employment and is a part of Greater Dandenong Council's Community Revitalisation Program. Aligns well with MAPSAAC's focus on employment and education. Chisolm Institute is a member of the 'Communication and Collaboration' working group, which consists of job seekers and community organisations. This group aims to identify gaps and better understand communication and networking amongst job seekers, employers, education, training providers and employment agencies. Other working groups attended by MAPSAAC members focus on 'Investing in those who need it' and 'Targeted Training'. Committee members are positive about the outcomes that GameChange will bring. 		
7.	<p>Information Sharing</p> <ul style="list-style-type: none"> Council <ul style="list-style-type: none"> According to the Refugee Council of Australia, an announcement about the abolishment of TPVs and SHEVs is imminent from Minister Andrew Giles' office. Councillor representatives from the Mayoral Taskforce Supporting People Seeking Asylum met with various Ministers in the past month as part of the Back Your Neighbour Campaign. Further update to be provided at the December meeting. Life Without Barriers <ul style="list-style-type: none"> Third country resettlement for refugees from Nauru or Fiji in Australia can resettle in US, Canada and New Zealand. No permanent resettlement options are offered in Australia. Challenges faced supporting people in long-term detention who need essential services e.g. housing support, and by people with little experience living in the community. Organisation currently working in a hybrid working model. FOR <ul style="list-style-type: none"> Inconsistency of why some refugee families from Nauru have had their visas rejected and others approved. Unclear what the criteria is regarding visa approvals. Ongoing community need for essential items 		

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.3.2 Draft Minutes of Multicultural and People Seeking Asylum Advisory Committee Meeting - 4 October 2022 (Cont.)

	<p>due to increased cost of living, including food aid, bills and rental support.</p> <ul style="list-style-type: none"> ○ Social connection group has seen clients with high debts. Financial literacy is low amongst community members. ○ Limited understanding about energy-saving in the household and climate change adaptation in the community. <ul style="list-style-type: none"> • Chisolm TAFE <ul style="list-style-type: none"> ○ Difficult to track where people from Ukraine are settling. ○ Preference for new arrivals from Ukraine to settle in Frankston and a few to Dandenong. ○ Influx of 449 visa holders from Afghanistan. ○ State Government initiative - Construction Industry Skill Sets Program. Chisolm and Holmesglen offer relevant courses for free. People need to have a basic level of English literacy to apply. Opportunities open to 31 December 2022. More information at https://www.skills.vic.gov.au/s/construction-industry-skill-sets. 		
8.	Other Business N/A		
9.	Meeting closed 4:50pm		
10.	Next Meeting 3-5pm, Tuesday 6 December 2022		

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.3.3 Appointment of Acting Chief Executive Officer

File Id: A9212307
Responsible Officer: Manager Governance

1. Report Summary

The employment contract for Council's current Chief Executive Officer (CEO), John Bennie PSM, expires on 30 November 2022 and Council has appointed a new CEO who commences on 19 December 2022. An Acting Chief Executive Officer therefore needs to be appointed for the period 1-18 December 2022.

2. Recommendation Summary

This report recommends that an Acting Chief Executive Officer be appointed for the period 1-18 December 2022.

4.3.3 Appointment of Acting Chief Executive Officer (Cont.)

3. Background

Section 11(3) of the *Local Government Act 2020* provides for the Chief Executive Officer (CEO), in the exercise of his delegated powers, to appoint an Acting CEO for a period not exceeding 28 days.

However, in this instance, where the current CEO, Mr John Bennie PSM, is departing the organisation, it is prudent to have Council determine who the Acting CEO will be during the period between the departure of Mr Bennie on 30 November 2022 and commencement of the new CEO on 19 December 2022.

It can also be noted in this report that the current CEO will be taking leave from 14-18 November 2022 (inclusive) and has appointed Mr Paul Kearsley as Acting CEO during that time. Mr Bennie will also be contactable during this time for any urgent matters that may need his input.

4. Financial Implications

There are no financial implications associated with this report.

5. Consultation

Councillors have met and discussed who will be appointed as Acting CEO between 1-18 December 2022.

6. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. The principles relevant to this report are:

- Council decisions are to be made and actions taken in accordance with the relevant law; and
- the transparency of Council decisions, actions and information is to be ensured.

7. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

4.3.3 Appointment of Acting Chief Executive Officer (Cont.)

8. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The content of this report does not have a direct and significant impact on members of the Greater Dandenong community therefore a gender impact assessment is not required. It is purely administrative in its nature and does not have the potential to influence broader social norms and gender roles.

9. Related Council Policies, Strategies or Frameworks

The current CEO's Employment Contract is relevant to this report and its recommendation below.

10. Recommendation

That Council:

- 1. notes the current scheduled Chief Executive Officer's leave from 14-18 November 2022 (inclusive) and his appointment of Mr Paul Kearsley as Acting Chief Executive Officer during that time; and**
- 2. appoints Mr Paul Kearsley as its Acting Chief Executive Officer:**
 - 2.1. for the period commencing 1 December 2022 and expiring on 18 December 2022, or such other date as Council determines; and**
 - 2.2. on the same terms and conditions as the current (departing) Chief Executive Officer.**

4.3.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings

File Id: fA25545
Responsible Officer: Manager Governance

1. Report Summary

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings for the period 17-24 October 2024.

2. Recommendation Summary

This report recommends that the information contained within it be received and noted.

4.3.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings (Cont.)

3. Background

The Executive Management Team and associated staff at Greater Dandenong City Council host Councillor Briefing Sessions and Pre-Council Meeting on a regular basis (weekly) to inform Councillors about the work officers are undertaking, share information, obtain feedback and discuss strategies and options for current and future work.

To ensure transparency in this process matters discussed at Councillor Briefing Sessions and Pre-Council Meetings (other than those matters designated to be confidential under the *Local Government Act 2020*) are reported on at Council meetings. This report represents matters discussed at the Councillor Briefing Sessions & Pre-Council Meetings for the period 17-24 October 2022.

4. Matters Presented for Discussion

Item		Councillor Briefing Session/Pre-Council Meeting
1	<p><i>Dandenong Market Pty Ltd Annual Report</i></p> <p>Councillors were briefed on the Market's performance for the financial year ending June 2022.</p> <p>(Councillor Jim Memeti declared a conflict of interest in this item and left the meeting during its discussion).</p>	<i>Councillor Briefing Session (CBS) – 17 October 2022</i>
2	<p><i>Keysborough South Community Hub Draft Strategic Plan</i></p> <p>Councillors were provided with an update on this plan prior to community consultation being undertaken for a 28-day period.</p>	<i>CBS – 17 October 2022</i>
3	<p><i>Cricket Wicket Policy</i></p> <p>Councillors were provided with an overview of the policy prior to it being released for public exhibition to gain feedback from the community.</p>	<i>CBS – 17 October 2022</i>
4	<p><i>Sports Ground Floodlight Policy</i></p> <p>Councillor feedback was sought on this policy prior to it being released for public exhibition to gain feedback from the community and stakeholders.</p>	<i>CBS – 17 October 2022</i>

4.3.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings (Cont.)

5	<i>Dandenong Activity Centre Parking Precinct Plan</i> Councillors were provided with updated information regarding officer operations and parking in central Dandenong.	<i>CBS – 17 October 2022</i>
6	<i>Keysborough South Community Hub Construction Tender Process (CONFIDENTIAL)</i>	<i>CBS – 17 October 2022</i>
7	<i>Discussion</i> Councillors and Council officers briefly discussed the following items: a. Australia Day Awards Program 2023; b. Community consultation on the 23/24 Budget; and c. Agenda items for the Council Meeting of 24 October 2022.	<i>CBS – 17 October 2022</i>
8	<i>Discussion</i> Councillors and Council officers briefly discussed the following items: a. Dandenong Community Hub public consultation; b. iCook foods progress update (CONFIDENTIAL); and c. Agenda items for the Council Meeting of 24 October 2022.	<i>Pre-Council Meeting – 24 October 2022</i>

5. Apologies

- Councillor Loi Truong submitted an apology for the Councillor Briefing Session held on 17 October 2022.
- Councillor Loi Truong submitted an apology for the Pre-Council Meeting held on 24 October 2022. Councillor Sophie Tan did not attend the Pre-Council Meeting held on 24 October 2022.

4.3.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings (Cont.)

6. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

7. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

Reporting on matters discussed at Councillor Briefing Sessions and Pre-Council Meetings gives effect to the overarching governance principles (in particular, section 9(i) of the *Local Government Act 2020*) in that the transparency of Council actions and information is ensured.

8. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

9. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only. The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

4.3.4 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings (Cont.)

10. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council’s Declaration on a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

11. Recommendation

That:

- 1. the information contained in this report be received and noted; and**
- 2. the information discussed in Items 6 and 8(b) at the above-listed Councillor Briefing Session and Pre-Council Meeting which were declared confidential under section 3(1) of the *Local Government Act 2020* above remain confidential until further advisement unless that information forms the subject of a subsequent Council report.**

4.3.5 List of Registered Correspondence to Mayor and Councillors

File Id:	qA283304
Responsible Officer:	Manager Governance
Attachments:	Correspondence Received 17 October – 4 November 2022

1. Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 17 October – 4 November 2022.

2. Recommendation

That the listed items provided in Attachment 1 for the period 17 October – 4 November 2022 be received and noted.

4.3.5 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

**LIST OF REGISTERED CORRESPONDENCE TO
MAYOR AND COUNCILLORS**

ATTACHMENT 1

**CORRESPONDENCE RECEIVED 17
OCTOBER – 4 NOVEMBER 2022**

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

4.3.5 List of Registered Correspondence to Mayor and Councillors (Cont.)



Correspondences addressed to the Mayor and Councillors received between 17/10/22 & 04/11/22 - for officer action - total = 2

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
A letter from a Dandenong North enquiring about a letter received from Council on 19 October 2022.	25-Oct-22	26-Oct-22	fA259947	Mayor and Councillors EA
A complaint from a Keysborough resident regarding a tree at the rear of their property.	02-Nov-22	02-Nov-22	fA260499	Mayor and Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.3.5 List of Registered Correspondence to Mayor and Councillors (Cont.)



Correspondences addressed to the Mayor and Councillors received between 17/10/22 & 04/11/22 - for information only - total = 5

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
A request to the Mayor and CEO to support National Asbestos Awareness Month throughout November 2022.	16-Oct-22	17-Oct-22	A9199780	Mayor and Councillors EA
Advice to the Mayor and CEO that applications for the National Australia Day Council 2023 Community Grants Program are now open.	20-Oct-22	20-Oct-22	A9214652	Mayor and Councillors EA
An update from Women Leading Locally.	27-Oct-22	27-Oct-22	A9235538	Mayor and Councillors EA
A complaint from a resident regarding various issues within Greater Dandenong.	30-Oct-22	31-Oct-22	A9240098	Mayor and Councillors EA
A letter of thanks and appreciation from two past residents of Keysborough for all the services provided by Council over the many years they lived here.	02-Nov-22	03-Nov-22	A9247666	Mayor and Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

5 NOTICES OF MOTION

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Governance Rules.

6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS

The principle purpose of this item in the Council Meeting Agenda is for Councillors to report on their attendance, observations or important matters arising from their liaison or representation with groups for which the Councillor has been formally appointed by Council. In accordance with the documented 'protocol' that applies to either liaisons or representatives, Councillors should raise matters of importance during this item. Other matters may also be reported.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Governance staff member by 12.00pm the day following this Council Meeting.

Question time is provided to enable Councillors to address questions to members of Council staff. The guidelines for asking questions at a Council meeting are included in the current Governance Rules.

Councillors have a total of 15 minutes each to report on their attendances at meetings, conferences or events and to ask questions of Council staff.

7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
- b. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.